

AGENDA
WEDNESDAY, FEBRUARY 15, 2023, 11:00 A.M.
PIKE COUNTY COMMISSIONERS' MEETING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

RETIREMENT BOARD MEETING

Motion to reconvene the Commissioners' Meeting.

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1. Approve February 15, 2023 Agenda.
 2. Approve February 1, 2023 Meeting Minutes.
 3. Approve February 8, 2023 Conference Minutes.
 4. Approve payment from **GENERAL FUNDS (County Bills)** **\$185,590.16**
 5. Motion to approve exonerations as presented by Gina Rios, Tax Claim Bureau Director, for a property in Dingman Township with Control No. 03-0-016769.
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PERSONNEL

1. Motion to hire **KRISTINA BRADLEY** as Cleaner for the Training Center, for less than 1,000 hours per year, effective February 27, 2023.
2. Motion to hire **KENNETH BLAIR** as full-time Meal Transporter in the Area Agency on Aging, for a 35-hour work week, effective March 6, 2023, pending drug test results, with benefits after 90 days.

Motion to recess the Commissioners Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve February 1, 2023 and February 8, 2023 Salary Board Minutes.
3. Motion to set the hourly rate of **KRISTINA BRADLEY** at \$11.00 per hour, as Cleaner for the Training Center for less than 1,000 hours per year, effective February 27, 2023.
4. Motion to change the part-time Meal Transporter position in Area Agency on Aging from a 20-hour work week to a full-time position at 35-hours per week.
5. Motion to set the hourly rate of **KENNETH BLAIR** at \$12.50 per hour, as full-time Meal Transporter in the Area Agency on Aging, for a 35-hour work week, effective March 6, 2023, pending drug test results, with benefits after 90 days.
6. Motion to increase the hourly rate of **CASSANDRA CORREA** to \$20.74 per hour, as Public Safety Telecommunicator I for the 911 Center, due to her successful completion of Telecommunicator Training, effective February 26, 2023.

Motion to reconvene the Commissioners Meeting.

OLD BUSINESS

1. Motion to open bids received for the Pike County Jail Complex Well #3 Drilling and Development Project.

NEW BUSINESS

1. Motion to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Human Services Development Fund in the amount of \$22,705.94; Emergency Rental Assistance Program 2.0 in the amount of \$70,776.38; and COVID 19 County Relief Fund in the amount of \$857.39.
2. Motion to approve the Pike County Home Program Payment Voucher in the amount of \$3,600.00, payable to Ray Evans, on behalf of the Office of Human Services.
3. Motion to approve the Pike County Home Program Payment Voucher in the amount of \$939.85, payable to Ray Evans, on behalf of the Office of Human Services.
4. Motion to approve the Affordable Housing Payment Voucher in the amount of \$13,318.50, payable to Scott Eyler, on behalf of the Office of Human Services.
5. Motion to authorize the Chairman to execute Pike County Rental Assistance Contract #50, on behalf of the Office of Human Services.
6. Motion to authorize the Chairman to execute Pike County Rental Assistance Contract #51, on behalf of the Office of Human Services.
7. Motion to authorize the Chairman to execute Pike County Rental Assistance Contract #61, on behalf of the Office of Human Services.

8. Motion to authorize the Chairman to execute the Project Fund Agreement for the Pike County Medical Foundation of Greater Pike Community Foundation
9. Motion to authorize the Chairman to execute the 2022/2023 CAPP Grant-In-Aid Award Notification, on behalf of the Probation Office.
10. Motion to execute the Certification Statement for the 1st Quarter FY 22-23 Act 148 invoice for Pike County, on behalf of Children and Youth Services.
11. Motion to execute the TransUnion Master Agreement For Consumer Reporting and Ancillary Services, between Trans Union LLC, and the County of Pike, on behalf of Children and Youth Services – Service Access and Management for Pike County.
12. Motion to close the Hazard Mitigation Plan Bank Account and transfer the remaining funds of \$1.07 to the General Fund Account.
13. Motion to authorize the Chief Clerk to execute the Diesel and/or Gasoline – “Federal Exemption Certificate”, on behalf of the Correctional Facility.

MISCELLANEOUS:

- PennState Extension February Calendar of Events

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MARCH 1, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

PIKE COUNTY RETIREMENT BOARD AGENDA
Wednesday, February 15, 2023 11:00 a.m.
Pike County Administration Building

1. Call to order.
2. Approve the February 15, 2023 Agenda.
3. Approve the January 18, 2023 Minutes.

NEW BUSINESS

1. Motion to approve refunds of contributions to employees no longer with the County:

a. Jason Deverso	10/15/2022	PCCF
b. Christian Gallon	01/05/2023	PCCF
c. Charles Lombardo	01/22/2022	PCCF
d. Angela Wright	02/01/2022	C&Y
e. Gregory Joslyn	02/15/2022	PCCF

ADJOURNMENT



Penn State Extension February 15, 2023 Events

COMMUNITY DEVELOPMENT

4-H/YOUTH:

ADULTS: WE NEED YOU!!

Pike County 4-H is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you determine the time you spend in the activity that you choose to do. 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life. **4-H is open to youth ages 5-18**, unless otherwise noted. Contact Penn State Extension in Pike County for more information on the 4-H program by calling 570-296-3400 or send an email to the 4-H coordinator, Angela Smith, at axs1397@psu.edu

Please Like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.

4-H Future First Responders Camp – *In person Event*, June 26 – 30, 2023, (9:30 AM – 3:30 PM ET) – Join the 4-H, Department of Public Safety, and a host of local first responders for a week of fun and educational activities that introduce students to the world of Emergency Services. Learn emergency preparedness, CPR/first aid, and Leadership skills. For Middle and High School Students. To register, contact Angela Smith at pike4-h@psu.edu, or call 570-832-2804.

WATER:

Penn State offers **Drinking Water Testing** through the Penn State University Lab. Call the Extension office at 570-832-2800 to arrange to pick-up test kits and information. Test results take one to three weeks or more depending on the test. For more information on Water Quality, visit: <http://extension.psu.edu/natural-resources/water>, or call us at 570-832-2800.

Private Water Supply Education and Water Testing – *In person Event*, Tue., Apr. 4, 2023, (6:30 PM - 8:00 PM ET) at the Pike County Training Center, Lords Valley. Do you live in one of the more than one million homes and farms in Pennsylvania that get their drinking water from a private well or spring? Do you know what is in your drinking water and how to keep it safe for you and your family? Would you like to have your water tested for free? The *Private Water Supply Education and Water Testing* event is designed for people who manage a private drinking water supply. We'll cover how to test and protect your well or spring and when water treatment might make sense. We will also discuss well and spring system inspection and maintenance so you know how to protect your family, your property, and the groundwater we share. This event is for residents of Pennsylvania who use a private water supply (well, spring, cistern) in their primary residence. <https://extension.psu.edu/private-water-supply-education-and-water-testing-workshop> There is no fee for this event, however, you must pre-register before April 3rd.

FOOD SAFETY:

ServSafe Food Safety Program is for individuals who are serving as managers or are in a supervisory role requiring certification. Upon successful completion, participants will receive the **ServSafe®** Food Protection Manager Certificate. Training meets the Pennsylvania Department of Agriculture requirements for the Food Employee Certification Act. Search the website for your closest class location and dates. <https://extension.psu.edu/servsafe> There is a \$165.00 fee for this course and you must pre-register.

** The next nearest local in-person training will be in Stroudsburg, PA. February 16, 2023, (9AM to 4PM) Be sure to register by February 14th.

GARDENING:

Second Saturday Gardening Series – *On Demand Webinars*. Visit our website extension.psu.edu and search 'Second Saturday Gardening Series.' You will find very

informative classes on Composting, Enjoying Holiday Plants, Nature in Autumn, Winter Sowing, Pollinators, House Plant Propagation, Seed Starting, Pruning.

Know your Natives Series - On Demand Webinars. Visit our website extension.psu.edu and search 'Know your Natives Series.' Expand garden enthusiasts' knowledge and appreciation of these versatile and valuable plants. The Master Gardeners will cover native plants' many benefits to our home gardens and landscapes. Speakers will focus on pollinator-friendly native plants in this fall series. However, the plants can be used in all native plantings in the garden and landscape. Enjoy classes on Native Seeds, Under Appreciated Plants, Shrubs and more.

Stay Connected with the Master Gardeners! *Home Garden News* has the latest news and information on classes, workshops, publications, videos, and online and in-person events. This monthly newsletter covers topics like vegetable, herb, and fruit production; garden and landscape maintenance practices; pest and disease identification and management; Master Gardener volunteer training; and more! Sign up to receive news, upcoming event details, gardening information, and the monthly e-newsletter. <https://extension.psu.edu/trees-lawns-and-landscaping/home-gardening> By entering your email, you consent to receive communications from Penn State Extension. [View our privacy policy.](#)

Turning Lawns Into Meadows – *via Zoom*, Sat., Feb. 25, 2023, (10:30 AM - 12:00 PM ET). *Turning Lawns Into Meadows* will compare the effect of lawns and meadows on the environment. We will explain how meadows provide myriad ecological benefits—including ongoing sequestering of carbon and significantly increasing biological diversity. <https://extension.psu.edu/turning-lawns-into-meadows> There is a \$5.00 fee for this event and you must pre-register.

Fall in Love with Your Garden Again – *via Zoom*, Sat., Feb. 25, 2023 (9:30 AM - 12:30 PM ET). During the *Fall in Love with Your Garden Again* event, nationally recognized gardening educators and authors Jenny Rose Carey and Kim Eierman will share their extensive knowledge and experience in creating eco-friendly, beautiful gardens and landscapes at this premier horticultural event. <https://extension.psu.edu/fall-in-love-with-your-garden-again> There is a \$25.00 fee for this event. You must pre-register before Feb 24th.

Propagation of Native Plants from Seed – *Via Zoom*, Sat., Feb. 25, 2023 (9:30 AM - 11:00 AM ET). During *Propagation of Native Plants from Seed*, Sherrie Moyer, owner of Hungry Hook Farm Native Plant Nursery, will discuss the important biological processes that allow plant populations to be genetically diverse through the production of seeds. She will teach the propagation steps needed to get from seed to mature plant and include information on the following topics: sourcing seed, ethical seed collection, proper seed storage, acceptable soil and containers, germination protocol resources, and transplanting tips. <https://extension.psu.edu/propagation-of-native-plants-from-seed> There is a \$5.00 fee for this event. You must pre-register before Feb 22nd.

WORKSHOPS & WEBINARS

Forest Farming Series: Introduction to Forest Farming and Non-Timber Forest Products – *via Zoom*, Thu., Feb. 16, 2023, (7:30 PM - 9:00 PM ET). The agroforestry practice of forest farming is the production of non-timber forest products (NTFPs) in forests to produce edible and medicinal crops for personal use and/or income. During *Forest Farming Series: Introduction to Forest Farming and Non-Timber Forest Products*, you will learn about common approaches and considerations in forest farming. <https://extension.psu.edu/forest-farming-series-introduction-to-forest-farming-and-non-timber-forest-products> Fee for Credit-Seeking Registration is \$10.00. Non-Credit, there is no fee. You must pre-register.

Large-Scale Solar in Pennsylvania: Where Might We Be Headed – *Via Zoom*, Thu., Feb. 16, 2023, (12:00 PM - 1:00 PM ET) The *Large-Scale Solar in Pennsylvania: Where Might We Be Headed* presentation led by Extension Educators will discuss large-scale (often called utility-scale) solar development in Pennsylvania. Topics will include a general overview of what is currently happening in the large-scale solar landscape and why it is happening. Siting and zoning considerations will also be discussed, along with common concerns. The presentation will end with guidance on what to consider if approached by a solar developer with a lease. <https://extension.psu.edu/large-scale-solar-in-pennsylvania-where-might-we-be-headed> There is no fee for this event, however, you must pre-register.

QPR Gatekeeper Suicide Prevention Training – via Zoom, Mon., Feb. 20, 2023 (1:00 PM - 3:00 PM ET). The mission of the *QPR Gatekeeper Suicide Prevention Training* is to save lives and reduce suicidal behaviors by providing evidence-based suicide prevention training. Knowing how to address this sensitive issue can empower individuals to reach out and help someone in need. Just like CPR and the Heimlich Maneuver have saved thousands of lives each year, learning to recognize the warning signs of suicide and the steps of Question, Persuade, and Refer (QPR) can save a friend's life, coworker, family member, or neighbor's. <https://extension.psu.edu/qpr-gatekeeper-suicide-prevention-training> There is no fee for this event, however, you must pre-register.

Water Cooler Talk: Private Water Wells – via Zoom, Wed., Feb. 22, 2023, (12:00 PM - 1:00 PM ET). Pennsylvania is a water-rich state, and more than one million homes and businesses use private water wells as their drinking water source. Owners of Pennsylvania wells are responsible for maintaining, testing, and treating their private water supplies to ensure they are safe for drinking. *Water Cooler Talk: Private Water Wells* will look at things impacting private water supplies, steps for testing your water and treatment, and available resources for private well owners. <https://extension.psu.edu/water-cooler-talk-private-water-wells> There is no fee for this event, however, you must pre-register.

How to Serve A Proper Beer - Via Zoom, Thu., Feb. 23, 2023, (1:00 PM - 2:15 PM ET) *How to Serve A Proper Beer* will teach you the beginning steps to preparing servers to engage customers and increase beer sales. Excellent beer service begins with the fundamentals of storing and serving products. When properly executed, these elements showcase the beer as the brewer intended. Servers should be able to engage guests with talk of beer styles and flavors. <https://extension.psu.edu/how-to-serve-a-proper-beer> There is no fee for this event, however, you must pre-register.

Let's Cook at Home: The DASH Diet – via Zoom, Thu., Feb. 23, 2023, (12:00 PM - 1:00 PM ET) Create a heart-healthy eating style for life! Learn about the DASH eating plan and how to prepare recipes following the DASH principles to manage blood pressure. *Let's Cook at Home: The DASH Diet* explores the Dietary Approaches to Stop Hypertension. This flexible, healthy eating plan incorporates whole grains, fruits, and vegetables to help treat and prevent high blood pressure. <https://extension.psu.edu/lets-cook-at-home-the-dash-diet> There is a \$10.00 fee for this event and you must pre-register.

10 Warning Signs of Alzheimer's Disease – via Zoom, Feb. 24, 2023, (9:30 – 10:30 AM ET) Alzheimer's and other dementias cause memory, thinking, and behavior problems that interfere with daily living. The Alzheimer's Association® partnered with Penn State Extension to provide *10 Warning Signs of Alzheimer's Disease* education program to help people recognize common signs of the disease and know what to watch for in themselves and others. <https://extension.psu.edu/10-warning-signs-of-alzheimers-disease> There is no fee for this event, however, you must pre-register by Feb 23rd.

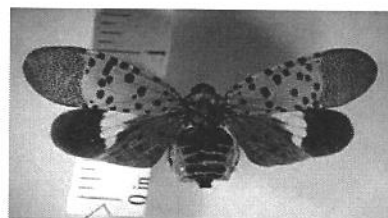
Considerations of Grass Riparian Buffer Use on Farms – via Zoom, Mon., Feb. 27, 2023, (12:00 PM - 1:00 PM ET). During *Considerations of Grass Riparian Buffer Use on Farms*, we will discuss different options for buffer design and the water quality and production pros and cons of different types of buffers. We will then dive into considerations for incorporating grass buffers, including species selection, potential harvesting opportunities, and maintenance needs. Allowing a vegetated buffer to grow alongside waterways has many known benefits, including reducing streambank erosion and property loss. While forested buffers are the best at maintaining streambank integrity with their extensive root system, grasses play an important role in nutrient interception and sediment reduction. On farms, sometimes concerns exist with planting trees along streams that border active fields, such as shade, leaf litter, and potentially reduced yield. In these instances, a grass buffer may be a more acceptable best management practice for meeting production and water quality goals. <https://extension.psu.edu/considerations-of-grass-riparian-buffer-use-on-farms> There is no fee for this event, however, you must pre-register.

Finding Solutions to Tree-Sidewalk Conflicts – via Zoom, Tue., Feb. 28, 2023 (12:00 PM - 1:30 PM ET). Removing large healthy trees when sidewalks are lifted is not always the solution that provides the community with the most benefits. Tree and stump removals are expensive, as is sidewalk repair. During *Finding Solutions to Tree-Sidewalk Conflicts*, learn techniques to safely repair and retrofit sidewalks without removing the valuable trees that provide our communities shade, stormwater reduction, energy conservation, and walkable, healthy streets. <https://extension.psu.edu/finding-solutions-to-tree-sidewalk-conflicts> Fee for Credit-Seeking Registration is \$10.00. Non-Credit, there is no fee. You must pre-register.

Healthy Living for Your Brain and Body: Tips from the Latest Research – via Zoom, Tue., Feb. 28, 2023, (12:00 PM - 1:00 PM ET). The health of the brain and the body are connected, and now, science provides insights into how to make lifestyle choices that may help you keep your brain and body healthy as you age. To help people age as well as possible, Penn State Extension partnered with The Alzheimer's Association® to provide *Healthy Living for Your Brain and Body: Tips from the Latest Research*. <https://extension.psu.edu/healthy-living-for-your-brain-and-body> There is no fee for this event, however, you must pre-register by Feb. 27th.

SPOTTED LANTERNFLY

Pike County is in the quarantine area. If you have spotted this insect, please call our hotline at 1-888-422-3359 immediately to report a sighting or contact your local Penn State Extension office with questions on spotted lanternfly management.



The Spotted Lanternfly lay egg masses from October through December. Egg masses laid on hard surfaces, including trees, stones, patio furniture, etc. The egg masses are covered in a white putty-like substance, which age over time to look like cracked mud. Each mass can hold 30 to 50 eggs and can survive over winter.

Image by Erica Smyers.

Learn about the Spotted Lanternfly (SLF), and what action you can take to stop the spread of this invasive insect that is threatening the northeastern United States from our website: <https://extension.psu.edu/spotted-lanternfly>

Please visit <https://extension.psu.edu> to search for more topics that may be of interest, or visit <https://extension.psu.edu/aboutme> to sign up to have up-to-date information of your choosing emailed directly to you.

RETIREMENT BOARD
Wednesday, January 18, 2023

PRESENT: Commissioners Schmalzle and Waldron, Chief Clerk Gromalski, and Treasurer Gilpin.

NOT PRESENT: Commissioner Osterberg

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene the Retirement Board Meeting.

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the January 18, 2023 Agenda.

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the December 21, 2022 Minutes.

VOTE: All members voted "aye". Motion carried.

Under **NEW BUSINESS**, the following presentations were made:

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve refunds of contributions to employees no longer with the County:

a. Robert DeFreese	11/16/2022	PCCF
b. Jacob Calderon	12/06/2022	PCCF
c. Michael Mattarazzo	12/09/2022	PCCF
d. Douglas Scott	12/16/2023	Sheriff
e. William Grennon	12/17/2022	PCCF
f. Danella Wurtz	12/27/2022	PCCF
g. Bryce Gifford	01/03/2023	PCCF
h. Devan George	01/06/2023	Conservation

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following retirement:

a. Dorothy DeVuyst	01/02/2023	PCCF
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VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn the Pike County Retirement Board Meeting.

VOTE: All members voted "aye". Motion carried.

Retirement Board Meeting adjourned.

Wednesday, February 1, 2022

The first regular meeting of February 2023 of the Pike County Commissioners was called to order by Commissioner Osterberg at 11:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Solicitor Farley.

Public Comments/Questions concerning today's agenda.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the February 1, 2023 Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the January 18, 2023 Commissioners' Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the January 25, 2023 Commissioners' Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUND (County Bills)**, in the amount of **\$532,171.52**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **HAZARDOUS MATERIAL RESPONSE FUND** in the amount of **\$98.00**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **BRIDGE REPAIR FUND** in the amount of **\$71,430.89**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

PERSONNEL:

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective February 6, 2023, with benefits after 90 days. These are replacement positions. **ERIC BARCZYK, MARK CHIE, DEJANEE DUNN, RAYMOND EDDY III, RICHARD MARCHESE, MATTHEW MCWILLIAMS, KASSIDY MERCADO, ASISAN MIRANDA REX-BEY, RENE MUNOZ, DAITLYN REED, RUBENSLY SEVERE AND ROBERT SMITH.**

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **AUBREY MCCARRICK** as Treatment Counselor for the Correctional Facility, for a 40-hour work week, effective February 6, 2023, with benefits after 90 days. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to recess the Commissioners' Meeting to hold a Salary Board Meeting

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

A SALARY BOARD MEETING WAS HELD.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to reconvene the Commissioners' Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

OLD BUSINESS:

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to award the Grocery and Frozen Food Bid, on behalf of the Correctional Facility to Mivila - \$109,550.75; Sysco - \$56,839.45; Bernard - \$15,194.20; and Driscoll - \$61,176.75 for a total of \$242,761.15.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

NEW BUSINESS:

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Agreement of Sale between PAC Industries and the County of Pike, on behalf of the Correctional Facility, as approved by the Prison Board.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Commercial Pest Management Maintenance Agreements between Erlich Pest Control and the County of Pike, on behalf of the Correctional Facility, as approved by the Prison Board.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Application for Aggregate and Specific Excess Loss Insurance between Companion Life Insurance Company and the County of Pike, on behalf of the Office of Human Resources.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the CCAP PCoRP 2023-2024 Renewal Application, on behalf of the Economic Development Authority.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: American Recovery Act in the amount of \$7,053.15; Emergency Rental Assistance Program 2.0 in the amount of \$57,346.82; and PHARE in the amount of \$3,450.00.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

Commissioner Osterberg noted there was an update in the amount of the American Recovery Act.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Pike County Home Program Payment Voucher in the amount of \$477.50, payable to the Pike County Dispatch, on behalf of the Office of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement for Fiscal Year 2022-2023 between Community Service Foundation and the County of Pike, on behalf of Children and Youth Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement for Fiscal Year 2022-2023 between Community Specialists Corporations DBA The Academy and the County of Pike, on behalf of Children and Youth Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MISCELLANEOUS:

- PennState Extension Calendar of Events – February 1-15

Commissioner Osterberg called attention to one of the Penn State Extension Workshop, Stigma and Substance Use Webinar. This webinar is designed to reduce the stigma associated with substance use and substance use disorder.

- Representative Tarah Probst

Representative Tarah Probst introduced herself to the meeting attendees.

Questions and comments were opened to the Public and the Press.

Reporter, Chris Jones, asked a clarifying question about what using the mail house meant. Board of Elections Director, Nadeen Manzoni explained the mail house vendor.

ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, FEBRUARY 15, 2023, AT 11:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.

Commissioners' Conference Minutes
Wednesday, February 8, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron, and Chief Clerk Gromalski.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda-NONE

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **GENERAL FUND (County Bills)** **\$305,022.42**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **DEBT SERVICE** **\$58.17**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **SRCP DEBT SERVICE** **\$2.53**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **PCEHIF**..... **\$84,277.68**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to recess the Commissioners' Conference to hold a Salary Board Meeting.

VOTE: All members voted 'aye'. Motion carried.

A SALARY BOARD MEETING WAS HELD.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to reconvene the Commissioners' Conference.

VOTE: All members voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: State Food Purchase Program in the amount of \$8,332.61; Emergency Rental Assistance Program 2.0 (ERAP 2.0) in the amount of \$62,027.10; and COVID Relief Fund in the amount of \$864.17.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Affordable Housing Payment Voucher payable to Delaware Run Associates in the amount of \$3487.00, for February 2023 Subsidy, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the CCAP PCoRP 2023-2024 Renewal Application.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Agreement between Phoenix Graphics, Inc., and the County of Pike, on behalf of the Elections Office.

VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY FEBRUARY 15, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

SALARY BOARD
February 1, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Salary Board Minutes: January 2023 Reorganization minutes, January 3, 2023 minutes, January 11, 2023 minutes, and January 25, 2023 minutes.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of the following individuals at \$24.72 per hour, as Correctional Officers for the Correctional Facility, for a 40-hour work week, effective February 6, 2023, with benefits after 90 days.

ERIC BARCZYK, MARK CHIE, DEJANEE DUNN, RAYMOND EDDY III, RICHARD MARCHESE, MATTHEW MC WILLIAMS, KASSIDY MERCADO, ASIAN MIRANDA REX-BEY, RENE MUNOZ, KAITLYN REED, RUBENSLY SEVERE, AND ROBERT SMITH.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **AUBREY MCCARRICK** at \$19.25 per hour, as Treatment Counselor for the Correctional Facility, for a 40-hour work week, effective February 6, 2023, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
February 8, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to increase the hourly rate of **JASON HEISE** to \$29.87 per hour as Correctional Officer for the Correctional Facility, under the terms of the agreement between AFSCME, District Council 87, for the completion of two years of service, effective February 3, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to increase the hourly rate of **CHRISTOPHER HECK** to \$31.93 per hour as Correctional Officer for the Correctional Facility, under the terms of the agreement between Pike County and AFSCME, District Council 87, for the completion of four years of service, effective February 4, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to increase the hourly rate of **ANDREW CANTU** to \$20.00 per hour as Food Production Supervisor for the Correctional Facility, effective February 19, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to increase the hourly rate of the following individuals to \$21.00 per hour as Maintenance Staff Member for the Correctional Facility, effective February 19, 2023: **EDWARD ANDERSON AND DYLAN HARNISH.**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to adjourn Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.