

AGENDA
WEDNESDAY, MARCH 15, 2023, 11:00 A.M.
PIKE COUNTY COMMISSIONERS' MEETING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

RETIREMENT BOARD MEETING

Motion to reconvene the Commissioners' Meeting.

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1. Approve March 15, 2023 Agenda.
 2. Approve March 1, 2023 Meeting Minutes.
 3. Approve March 8, 2023 Conference Minutes.
 4. Approve payment from **GENERAL FUNDS (County Bills)** \$705,399.11
 5. Approve payment from **PIKE COUNTY HEALTH INSURANCE FUND** \$79,763.82
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PERSONNEL

1. Motion to hire **EMILY MANSFIELD** as Communications Coordinator Grade 1 for the Conservation District, for a 40-hour work week, effective March 27, 2023, with benefits after 90 days. This is a replacement position.
2. Motion to promote **RICHARD WILHELM** to Transportation Dispatcher for the Area Agency on Aging, for a 30-hour work week, effective March 13, 2023.
3. Motion to hire **FRANCES HLAVACEK** as Aging Care Manager III for the Area Agency on Aging for a 40-hour work week, effective March 20, 2023, with benefits after 90 days. This is a replacement position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve March 1 and 8, 2023 Salary Board Minutes.
3. Motion to set the annual salary of **EMILY MANSFIELD** at \$35,000 as Communications Coordinator Grade 1 for the Conservation District for a 40-hour work week, effective March 27, 2023, with benefits after 90 days.
4. Motion to create a Transportation Dispatcher position to replace a Meal Transporter position in the Area Agency on Aging, for a 30-hour work week, effective March 13, 2023.
5. Motion to set the annual salary of **RICHARD WILHELM** at \$32,500 as Transportation Dispatcher for the Area Agency on Aging, for a 30-hour work week, effective March 13, 2023.
6. Motion to set the hourly rate of **FRANCES HLAVACEK** at \$19.25 as Aging Care Manager III for the Area Agency on Aging for a 40-hour work week, effective March 20, 2023.
7. Motion to adjourn the Salary Board.

Motion to reconvene the Commissioners' Meeting.

NEW BUSINESS

1. Motion to adopt Resolution No. 23-07, Declaring March 12 – 18, 2023, as AmeriCorps Week in Pike County.
2. Motion to adopt Resolution No. 23-08, Declaring April 2023, as Pennsylvania 811 Safe Digging Month.
3. Motion to adopt Resolution No. 23-09, Designating March 2023, as Developmental Disabilities Awareness Month.
4. Motion to adopt Resolution No. 23-10, Recognition of Edward Kuhn - 100 Years of Age.
5. Motion to adopt Resolution No. 23-11, Eliminate The Inclusion Of Veteran's Disability Compensation Towards The Financial Eligibility Guidelines For Veteran Real Estate Tax Exemption.
6. Motion to adopt Resolution No. 23-12, Veteran Real Estate Tax Exemption for Non-War Time Veterans and Surviving Spouses.
7. Motion to adopt Resolution No. 23-13, Veteran Real Estate Tax Exemption for Surviving Spouses of Service Members Killed in Action or in the Line of Duty.
8. Motion to adopt Resolution No. 23-14, Veteran Real Estate Tax Exemption For Surviving Spouses Of Deceased Veterans That Ultimately Died From Their Service-Connected Disability But Were Not "Permanent Service-Connection".
9. Motion to adopt Resolution No. 23-15, A Resolution of the Board of Commissioners of Pike County to submit a request for revision of Community Development Block Grant Funding for Federal Fiscal Year 2020 to the Commonwealth of Pennsylvania Department of Community and Economic Development.

10. Motion to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: State Food Purchase Program in the amount of \$2,451.86; Human Services Development Fund in the amount of \$1,008.00; and Emergency Rental Assistance Program 2.0 in the amount of \$97,164.29.
11. Motion to authorize the Chairman to execute the Request for Revision Letter to Mortgage Assistance Activity, on behalf of the Office of Human Services.
12. Motion to appoint **DAWN ALLISON** to the Pike County Children and Youth Advisory Board for a 2-year term, expiring 12/31/24.
13. Motion to authorize the Chairman to execute the Equitable Sharing Agreement and Certification, on behalf of the District Attorney's Office.
14. Motion to authorize the Chief Clerk to execute the Participation Package for the new proposed national opioid settlements with Teva, Allergan, CVS, Walgreens, and Walmart.
15. Motion to approve the Proposal for Professional Services between Hazardous Materials Abatement Consulting & Monitoring Services and the County of Pike.

MISCELLANEOUS:

- PennState Extension Calendar of Events- March
- Veterans Affairs Presentation- Veterans Affairs Director, Jesiah Schrader

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, APRIL 5, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

PIKE COUNTY RETIREMENT BOARD AGENDA
Wednesday, March 15, 2023 11:00 a.m.
Pike County Administration Building

1. Call to order.
2. Approve the March 15, 2023 Agenda.
3. Approve the February 15, 2023 Minutes.

NEW BUSINESS

1. Motion to approve refunds of contributions to employees no longer with the County:

a. Rachel Susney	10/14/22	Prthy
b. Keri Walkabout	02/24/23	C&Y
c. Christopher Heck	02/24/23	PCCF
d. Felicia Grodenchik-Krauss	02/24/23	Prthy
e. Nicholas McIntyre	03/06/23	Public Defender

ADJOURNMENT

PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING

506 BROAD STREET

MILFORD, PA 18337

570-296-7613

FAX: 570-296-6055

MATTHEW M. OSTERBERG
RONALD R. SCHMALZLE
R. ANTHONY WALDRON

COMMISSIONERS



KRISTA GROMALSKI
CHIEF CLERK

THOMAS F. FARLEY, ESQ.
COUNTY SOLICITOR

RESOLUTION NO. 23-07 AMERICORPS WEEK MARCH 12-18, 2023

WHEREAS, service is a hallmark of the American character and has the unique ability to bring people of all backgrounds together in common cause, and throughout our history citizens have stepped up to meet our most pressing challenges of the day by volunteering in their communities; and

WHEREAS, AmeriCorps and AmeriCorps Seniors programs provide opportunities for more than 200,000 Americans to serve their country through service at nonprofits, schools, public agencies, and community and faith-based groups across the country; and

WHEREAS, AmeriCorps Seniors participants, specifically RSVP in Pike County, sponsored by Diakon Community Services, address the most pressing challenges facing our communities; they support seniors to live independently and age in place with dignity. AmeriCorps members and AmeriCorps Seniors volunteers of diverse ages and backgrounds helped to meet local needs in the Pike County, PA area by responding to COVID-19, delivering meals to homebound seniors, supporting local senior center congregate meals, activities and health & wellness initiatives, assisting at local food pantries, making calls to seniors via RSVP's Senior CHAT Program, and supporting veterans and military families; and

WHEREAS, AmeriCorps members and AmeriCorps Seniors volunteers encourage collaboration and partnerships, leveraging millions of volunteers in service and acquiring the support of business, foundation, and other local partners to increase the effectiveness of their initiatives; and

WHEREAS, AmeriCorps and AmeriCorps Seniors programs bring people together across race, age, and zip code to address critical issues facing the country, forge relationships and cultivate mutual respect, and help build resilient and thriving communities; and

WHEREAS, AmeriCorps members and AmeriCorps Seniors volunteers demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, through their service, AmeriCorps members and AmeriCorps Seniors volunteers strengthen the lives of their families, communities, and the Wayne County, Pennsylvania area as a whole; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, AmeriCorps Week is an opportunity to recognize the dedication and commitment of the more than 1.2 million Americans who have chosen to serve their country through AmeriCorps and millions more who have served in AmeriCorps Seniors and their community partners, and to encourage more Americans to follow their footsteps in service;

THEREFORE, BE IT RESOLVED that We, The Pike County Board of Commissioners, do hereby designate March 12-18, 2023, as AmeriCorps Week in Pike County, and urge citizens to thank AmeriCorps members and alumni and AmeriCorps Seniors volunteers for their service and to find their own ways to give back to their communities.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Attest:

R. Anthony Waldron, Commissioner

Krista Gromalski, Chief Clerk
March 15, 2023

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COUNTY SOLICITOR

RESOLUTION NO. 23-08 PENNSYLVANIA 811 SAFE DIGGING MONTH APRIL 2023

WHEREAS, the month of April 2023 recognized as “Pennsylvania 811 Safe Digging Month”, and the initiative sponsored by Pennsylvania 811, a utility notification information center with over 50 years of continuous service to the Commonwealth of Pennsylvania, and

WHEREAS, Pennsylvania 811 received over 1 million excavation notifications in 2022, and transmitted approximately 6.8 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania, and

WHEREAS, when contacting 811, at least three business days before digging, a homeowner or a contractor is connected to a unique service that notifies the appropriate underground utility operators in the municipality in which the work will be performed, and

WHEREAS, by notifying 811 of their intent to dig, the homeowner or contractor is knowingly helping to protect the underground utilities, themselves, the work crew, and their neighbors from any unsafe digging practices within their community, and

WHEREAS, upon receiving the notification from Pennsylvania 811, the facility owners and operators disperse to the said work site to mark the approximate location of their underground utility lines with flags, paint, or both, to establish an eighteen-inch tolerance zone of the outside wall or edge of their line or facility, and

NOW, THEREFORE, BE IT RESOLVED that Pike County, in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, as amended, we do hereby proclaim April 2023 as “Pennsylvania 811 Safe Digging Month”, and encourage all Pennsylvanians to visit the Pennsylvania 811 website at www.pa1call.org for information about digging safely.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Attest:

R. Anthony Waldron, Commissioner

Krista Gromalski, Chief Clerk
March 15, 2023

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COUNTY SOLICITOR

DRAFT RESOLUTION NO. 23-09 DEVELOPMENTAL DISABILITIES AWARENESS MONTH MARCH 2023

WHEREAS, people with developmental disabilities come from all racial, ethnic, educational, social, religious and economic backgrounds, and all are valued members of society who find fulfillment living everyday lives; and

WHEREAS, people with developmental disabilities and their families are striving for inclusion, equality and recognition of their skills, views, and abilities like all other Commonwealth citizens; and

WHEREAS, Pennsylvania continues to promote person-centered approaches, community integration, personal choice, quality in service delivery, health and safety protections, competitive integrated employment, accountability in the utilization of resources, and innovation in service designs; and

WHEREAS, the rate of individuals with developmental disabilities engaging in competitive integrated employment has reached 18% in the Commonwealth through continued optimization of opportunities across the Commonwealth; and

WHEREAS, educational opportunities for those with developmental disabilities continue to grow with the implementation of training programs and inclusive secondary education certificate programs at Pennsylvania institutions of higher learning; and

WHEREAS, the collaboration between Information Sharing and Advisory Committee (ISAC) and the Department of Human Services continue to develop, build, and strengthen recommendations for changes to services and supports; and

WHEREAS, the PA Department of Human Services' focus on augmentative and alternative communication methods allow more stakeholder voices to contribute and build on the services and supports offered throughout the Commonwealth; and

WHEREAS, the PA Department of Human Services continues to offer opportunities to individuals and family members through a growing complement of accessible training initiatives and services that allow them to increase their knowledge about advocacy, supports and disabilities; and

WHEREAS, Pennsylvania continues to be at the forefront of change in building an inclusive Commonwealth where all citizens can live and work as part of an inclusive community and continue to enjoy their everyday lives.

THEREFORE, to recognize the many accomplishments and contributions of people with a developmental disability, We, the Pike County Board of Commissioners, do hereby proclaim March 2023 as Developmental Disabilities Awareness Month. We encourage all citizens to support Pennsylvania with a developmental disability and their families in all aspects of Pennsylvania community life.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

R. Anthony Waldron, Commissioner

Attest:

Krista Gromalski, Chief Clerk
March 15, 2023

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COUNTY SOLICITOR

DRAFT

RESOLUTION NO. 23-10

RECOGNITION OF EDWARD KUHN – 100 YEARS OF AGE

WHEREAS, Edward George Kuhn of 106 Oak Avenue, Matamoras, Pennsylvania was born in Port Jervis, New York on March 17, 1923, and will turn 100 years of age on March 17, 2023, and;

WHEREAS, Edward Kuhn married Helene Kuhn in 1960, and together had two children, Paul Kuhn and Melissa Moffett, and one grandchild; and

WHEREAS, Edward Kuhn is a WWII Veteran, Army Engineer, serving from May 3, 1943 to January 29, 1946; and

WHEREAS, Edward Kuhn was injured in Belgium on September 6, 1944 with wounds received as a result of enemy action, which led to his right leg amputation in 1944; and

WHEREAS, Edward Kuhn earned a Purple Heart, Good Conduct Medal, WWII Victory Medal as well as many other ribbons and medals for his heroic service to his country; and

WHEREAS, after his career in the service, Edward Kuhn worked as a photographer and was an active member in the American Legion; and

WHEREAS, it is with our sincere gratitude that we, the Commissioners of the County of Pike, in concert with the Pike County Veterans Affairs Office, genuinely extend to you our deepest esteem in recognizing your Military Service to our Nation during World War II and to our community; and

NOW, THEREFORE, BE IT RESOLVED, that we, the Commissioners of the County of Pike, do here by join with Edward Kuhn, his family and friends, in the celebration of his 100th birthday this March 17, 2023.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Attest:

R. Anthony Waldron, Commissioner

Krista Gromalski, Chief Clerk
March 15, 2023

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COUNTY SOLICITOR

DRAFT

RESOLUTION NO. 23-11

Eliminate The Inclusion Of Veteran's Disability Compensation Towards The Financial Eligibility Guidelines For Veteran Real Estate Tax Exemption

WHEREAS, Pike County currently provides under Pennsylvania law, the Pennsylvania Department of Military and Veterans Affairs (DMVA) administers the Veterans Real Estate Tax Exemption program for any honorably discharged Veteran who is 100% disabled; and

WHEREAS, The Veteran must have a 100% permanent service-connected disability rating by the U.S. Department of Veterans Affairs, have served during a period of "war" established by the U.S. Department of Veterans Affairs, own their property, and occupy it as their principal dwelling, and meet financial eligibility guidelines established by the State Veterans Commission. Pennsylvania County Code Title 51 Chapter 89., and;

WHEREAS, the Service Member and the surviving spouse receiving Veteran's disability compensation is currently included in the financial eligibility for the Veterans Real Estate Tax Exemption, and;

WHEREAS, Pike County wishes to eliminate the inclusion of the Veteran's and surviving spouses' compensation towards the financial eligibility guidelines and meets all other eligibility requirements, and;

NOW, THEREFORE, BE IT RESOLVED, Pike County is committed to supporting the thousands of Veterans and their dependents in our County and shall not include the Veterans' and surviving spouses' compensation towards the financial eligibility guidelines and meets all other eligibility requirements.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

R. Anthony Waldron, Commissioner

Attest:

Krista Gromalski, Chief Clerk
March 15, 2023

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COUNTY SOLICITOR

DRAFT

RESOLUTION NO. 23-12

Veteran Real Estate Tax Exemption for Non-War Time Veterans and Surviving Spouses

WHEREAS, Pike County currently provides under Pennsylvania law, the Pennsylvania Department of Military and Veterans Affairs (DMVA) administers the Veterans Real Estate Tax Exemption program for any honorably discharged Veteran who is 100% disabled; and

WHEREAS, The Veteran must have a 100% permanent service-connected disability rating by the U.S. Department of Veterans Affairs, have served during a period of "war" established by the U.S. Department of Veterans Affairs, own their property, and occupy it as their principal dwelling, and meet financial eligibility guidelines established by the State Veterans Commission. Pennsylvania County Code Title 51 Chapter 89., and;

WHEREAS, if a service member has met all criteria, but does not meet the wartime service established by the Department of Veterans Affairs; does not allow the service member or the surviving spouse to qualify for Veteran Real Estate Tax Exemption, and;

WHEREAS, Pike County wishes to extend the Veteran Real Estate Tax Exemption process to include Non-War time active-duty service members, and their surviving spouse, and;

NOW, THEREFORE, BE IT RESOLVED, Pike County is committed to supporting the thousands of Veterans and their dependents in our County and shall extend the Veteran Real Estate Tax Exemption to Non-War time active-duty service members and their surviving spouses.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

R. Anthony Waldron, Commissioner

Attest:

Krista Gromalski, Chief Clerk
March 15, 2023

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COUNTY SOLICITOR

DRAFT

RESOLUTION NO. 23-13

Veteran Real Estate Tax Exemption for Surviving Spouses of Service Members Killed in Action or in the Line of Duty

WHEREAS, Pike County currently provides under Pennsylvania law, the Pennsylvania Department of Military and Veterans Affairs (DMVA) administers the Veterans Real Estate Tax Exemption program for any honorably discharged Veteran who is 100% disabled; and

WHEREAS, The Veteran must have a 100% permanent service-connected disability rating by the U.S. Department of Veterans Affairs, have served during a period of "war" established by the U.S. Department of Veterans Affairs, own their property, and occupy it as their principal dwelling, and meet financial eligibility guidelines established by the State Veterans Commission. Pennsylvania County Code Title 51 Chapter 89., and;

WHEREAS, if a Service Member is killed in action during a war or killed in the line of duty while on active duty during any period of any service, the state legislature does not allow for the surviving spouse to qualify for real estate tax exemption; and

WHEREAS, Pike County wishes to extend the real estate tax exemption process to include surviving spouses of active-duty service members, including those in the Reserves and the National Guard killed in action or in the line of duty; and

NOW, THEREFORE, BE IT RESOLVED, Pike County is committed to supporting the thousands of Veterans and their dependents in our County and shall extend the Real Estate Tax Exemption to surviving spouses of Service members killed in the line of duty during any period of service.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

R. Anthony Waldron, Commissioner

Attest:

Krista Gromalski, Chief Clerk
March 15, 2023

PIKE COUNTY COMMISSIONERS

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CHIEF CLERK

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COUNTY SOLICITOR

DRAFT

RESOLUTION NO. 23-14

Veteran Real Estate Tax Exemption For Surviving Spouses Of Deceased Veterans That Ultimately Died From Their Service-Connected Disability, But Were Not "Permanent Service-Connection"

WHEREAS, Pike County currently provides under Pennsylvania law, the Pennsylvania Department of Military and Veterans Affairs (DMVA) administers the Veterans Real Estate Tax Exemption program for any honorably discharged Veteran who is 100% disabled; and

WHEREAS, The Veteran must have a 100% permanent service-connected disability rating by the U.S. Department of Veterans Affairs, have served during a period of "war" established by the U.S. Department of Veterans Affairs, own their property, and occupy it as their principal dwelling, and meet financial eligibility guidelines established by the State Veterans Commission. Pennsylvania County Code Title 51 Chapter 89., and;

WHEREAS, if a service member has met all criteria, but does not meet 100% permanent service-connected disability rating by the U.S. Department of Veterans Affairs; and has ultimately died from their service-connected disability(ies) does not allow the surviving spouse to qualify for Veteran Real Estate Tax Exemption, and;

WHEREAS, Pike County wishes to extend the Veteran Real Estate Tax Exemption process to include the surviving spouses of Veterans of all eras that have ultimately died from their service-connected disability(ies), and;

NOW, THEREFORE, BE IT RESOLVED, Pike County is committed to supporting the thousands of Veterans and their dependents in our County and shall extend the Veteran Real Estate Tax Exemption to surviving spouses of Veterans of any era that have ultimately died from their service-connected disability(ies).

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

R. Anthony Waldron, Commissioner

Attest:

Krista Gromalski, Chief Clerk
March 15, 2023

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CHIEF CLERK

THOMAS F. FARLEY, ESQ.
COUNTY SOLICITOR

DRAFT BOARD OF COMMISSIONERS OF PIKE COUNTY COMMONWEALTH OF PENNSYLVANIA RESOLUTION NO. 23-15

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF PIKE COUNTY TO SUBMIT A REQUEST FOR REVISION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR FEDERAL FISCAL YEAR 2020 TO THE COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

WHEREAS, the need exists within Pike County for rehabilitation of owner-occupied homes; and

WHEREAS, Pike County participates in the Community Development Block Grant through the Commonwealth of Pennsylvania Department of Community and Economic Development as an entitlement grantee; and

WHEREAS, Pike County wishes to revise Community Development Block Grant Funding for federal fiscal year 2020 to address this need; and

WHEREAS, the Pike County Board of Commissioners has determined that Owner-Occupied Housing Rehabilitation meets the requirements of the Community Development Block Grant Program by assisting low- to moderate- income residents of the County.

NOW, THEREFORE, BE IT ADOPTED AND RESOLVED by the Board of Commissioners of Pike County that:

1. Pike County is hereby authorized to prepare a Community Development Block Grant revision request to the Pennsylvania Department of Community and Economic Development as follows:

A. Reduction of FFY 2020 funding for Mortgage Assistance by \$198,193.49

B. Allocation of \$198,193.49 of FFY 2020 funding toward Owner-Occupied Housing Rehabilitation

2. That the Board of Commissioners of Pike County directs and designates Robert Ruiz, Executive Director of Human Development, to act in all matters in connection with this application and Pike County's participation in the Commonwealth of Pennsylvania Community Development Block Program; and

3. Pike County officials and staff are directed to do any and all acts necessary to carry out the intent of this resolution.

DULY RESOLVED, this DATE, by the Board of Commissioners of Pike County, in lawful session duly assembled.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

R. Anthony Waldron, Commissioner

Attest:

Robert Ruiz, Executive Director of Pike County Human Services
March 15, 2023

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COUNTY SOLICITOR

DRAFT

RESOLUTION NO. 23-16

AUTHORIZING THE CHAIRMAN TO EXECUTE CLOSING DOCUMENTS OF TAX AND REVENUE ANTICIPATION NOTE OF 2023

WHEREAS, Pike County accepted on March 8, 2023 the proposal of the Dime Bank to purchase a tax and revenue anticipation note in the amount up to \$3,000,000.00 in anticipation of the receipt of current taxes and revenues sold at private sale; and

WHEREAS, the Pennsylvania Department of Community and Economic Development has provided a receipt of confirmation on this matter; and

BE IT THEREFORE RESOLVED that the Chairman of the Pike County Board of Commissioners is authorized to execute all closing documents related to the tax and revenue anticipation note on behalf of Pike County.

Adopted by the Pike County Board of Commissioners at the regular meeting held on March 15, 2023.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Attest:

R. Anthony Waldron, Commissioner

Krista Gromalski, Chief Clerk
March 15, 2023



Penn State Extension March 15, 2023 Upcoming Events

COMMUNITY DEVELOPMENT

4-H/YOUTH:

ADULTS: WE NEED YOU!!

Pike County 4-H is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you determine the time you spend in the activity that you choose to do. 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life. **4-H is open to youth ages 5-18**, unless otherwise noted. Contact Penn State Extension in Pike County for more information on the 4-H program by calling 570-296-3400 or send an email to the 4-H coordinator, Angela Smith, at axs1397@psu.edu

Please Like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.

4-H Future First Responders Camp – *In person Event*, June 26 – 30, 2023, (9:30 AM – 3:30 PM ET) – Join the 4-H, Department of Public Safety, and a host of local first responders for a week of fun and educational activities that introduce students to the world of Emergency Services. Learn emergency preparedness, CPR/first aid, and Leadership skills. For Middle and High School Students. To register, contact Angela Smith at pike4-h@psu.edu, or call 570-832-2804.

WATER:

Penn State offers **Drinking Water Testing** through the Penn State University Lab. Call the Extension office at 570-832-2800 to arrange to pick-up test kits and information. Test results take one to three weeks or more depending on the test. For more information on Water Quality, visit: <http://extension.psu.edu/natural-resources/water>, or call us at 570-832-2800.

Water Webinar Series - The Water Webinar Series is hosted by the Penn State Extension Water Resources team. Learn about a variety of private water topics such as common health and aesthetic impacts on drinking water supplies, preventing bacteria contamination, well construction, and septic systems. Each event will include an interactive Q&A session with the presenters! Go to extension.psu.edu and search 'Water Webinar Series'. There is no fee for this event, however you must register.

** Corrosive Water, March 29th, 1PM **

FOOD SAFETY:

ServSafe Food Safety Program is for individuals who are serving as managers or are in a supervisory role requiring certification. Upon successful completion, participants will receive the **ServSafe®** Food Protection Manager Certificate. Training meets the Pennsylvania Department of Agriculture requirements for the Food Employee Certification Act. Search the website for your closest class location and dates. <https://extension.psu.edu/servsafe> There is a \$165.00 fee for this course and you must pre-register.

GARDENING:

Second Saturday Gardening Series – *On Demand Webinars*. Visit our website extension.psu.edu and search 'Second Saturday Gardening Series.' You will find very informative classes on Composting, Enjoying Holiday Plants, Nature in Autumn, Winter Sowing, Pollinators, House Plant Propagation, Seed Starting, Pruning.

Know your Natives Series - *On Demand Webinars*. Visit our website extension.psu.edu and search 'Know your Natives Series.' Expand garden enthusiasts' knowledge and appreciation of these versatile and valuable plants. The Master Gardeners will cover native plants' many benefits to our home gardens and landscapes. Speakers will focus on pollinator-friendly native plants in this fall series. However, the plants can be used in all

native plantings in the garden and landscape. Enjoy classes on Native Seeds, Under Appreciated Plants, Shrubs and more. There is a \$10 fee and you must pre-register.

** Know Your Natives: Spring Ephemerals will be available Wed. Mar. 22, 2023, 7PM to 8PM **

** Know Your Natives: Container Gardens will be available Wed. Mar. 29, 2023, 7PM to 8PM **

** Know Your Natives: Flowering Trees will be available Wed. Apr. 5, 2023, 7PM to 8PM **

Stay Connected with the Master Gardeners! *Home Garden News* has the latest news and information on classes, workshops, publications, videos, and online and in-person events. This monthly newsletter covers topics like vegetable, herb, and fruit production; garden and landscape maintenance practices; pest and disease identification and management; Master Gardener volunteer training; and more! Sign up to receive news, upcoming event details, gardening information, and the monthly e-newsletter. <https://extension.psu.edu/trees-lawns-and-landscaping/home-gardening> By entering your email, you consent to receive communications from Penn State Extension. [View our privacy policy.](#)

You Can Garden in a Small Space - *Via Zoom or In Person (Harrisburg)*, Sat., Mar. 18, 2023, (9:30 AM - 11:00 AM ET). Millennials seek simpler lifestyles, and baby boomers/seniors are downsizing or transitioning to retirement communities. With all these lifestyle changes, gardening is still possible where space is limited. With advanced planning and creative thinking, homeowners and apartment dwellers can have the gardens they desire. Participants will learn how to plan for success and see many examples of what can grow with limited space. During *You Can Garden in a Small Space*, Penn State Master Gardener Sharon Sowers will talk about down-sized gardens. Whether growing food or flowers outside your window or patio, today's homes are designed with smaller acreage. <https://extension.psu.edu/you-can-garden-in-a-small-space-webinar> There is a \$5. fee for this event and you must pre-register before March 15th.

Native Plants You Need in Your Yard and Ensuring Perennial Hardiness - *Via Zoom*, Sat., Mar. 25, 2023, (10:00 AM - 12:00 PM ET). *Native Plants You Need in Your Yard and Ensuring Perennial Hardiness* will highlight native perennials that may be new to you and ways to manage perennials through all four seasons successfully. Experts will draw on their experience with native perennials to provide great choices for pollinators in our area. We will cover how temperatures, moisture, exposure, soil, wind, and light impact perennial plant longevity and survival. <https://extension.psu.edu/native-plants-you-need-in-your-yard-and-ensuring-perennial-hardiness> There is a \$5. fee for this event and you must pre-register before March 25th.

A Do-it-yourself Guide: Converting Your Lawn to a Meadow - Tuesdays, Mar. 28 - Apr. 11, 2023, (6:30 PM - 8:30 PM ET) Are you tired of your lawn and looking for something new? *A Do-it-yourself Guide: Converting Your Lawn to a Meadow* will guide you through converting a small lawn area into a meadow. Each session will cover a portion of the process, from deciding if a meadow is suitable for you to troubleshooting your newly planted meadow and all of the steps in between. <https://extension.psu.edu/a-do-it-yourself-guide-converting-your-lawn-to-a-meadow> There is a \$5. fee for this event and you must pre-register before March 24th.

Home Gardening Series: Creating Healthy Garden Soil - *Via Zoom or In Person (Harrisburg)*, Sat., Apr. 1, 2023, (9:30 AM - 11:00 AM ET). Join Penn State Master Gardener Kevin Kelly for an in-depth discussion about soil (not dirt). *Home Gardening Series: Creating Healthy Garden Soil* will teach you how to improve your soil health which will improve the health of the plants in your landscape. The techniques are applicable to ornamental or vegetable gardens. Healthy soil can reduce or eliminate the need for pesticides/herbicides and even fertilizer. <https://extension.psu.edu/home-gardening-series-creating-healthy-garden-soil-webinar> There is a \$5. fee for this event and you must pre-register before March 29th.

Fundamentals of Garden Layers - Sat., Apr. 1, 2023, (10:00 AM - 11:00 AM ET). The Penn State Master Gardeners of Washington County welcomes nationally-known author and garden designer Benjamin Vogt for this exciting educational garden lecture. Natural garden design is about letting plants guide the design and management as we translate wildness into gardening. During *Fundamentals of Garden Layers*, we will learn from natural plant communities how to increase ecosystem function and climate resilience in our designed gardens. <https://extension.psu.edu/fundamentals-of-garden-layers> There is a \$10. fee for this event and you must pre-register before March 31st.

Books for Growing Young Gardeners - Via Zoom, Wed., Apr. 5, 2023, (6:30 PM - 8:00 PM ET). Capturing the interest and imagination of children through books is a great way to get them into the garden. Books are also a resource to help grandparents, teachers, and other caregivers plan interactive garden activities. This webinar, *Books for Growing Young Gardeners* will highlight some of the best titles currently in print. <https://extension.psu.edu/books-for-growing-young-gardeners> There is no fee for this event. However, you must pre-register.

WORKSHOPS & WEBINARS

Living on a Few Acres Series - Via Zoom, various dates. Join us for the Living on a Few Acres webinar series and learn about keeping your soil healthy, techniques for growing vegetables and mushrooms, food preservation, and more! This webinar series was developed for beginning producers, homesteaders, hobbyist farmers or anyone looking to become more self-sufficient in producing a crop or product:

Soil Fertility and Garden Layout, Thu., Mar. 9, 2023 (6:00 PM - 8:00 PM ET)

Vegetable and Mushroom Production, Thu., Mar. 16, 2023 (6:00 PM - 8:00 PM ET)

Greenhouse and Hydroponic Production, Thu., Mar. 23, 2023 (6:00 PM - 8:00 PM ET)

Tree and Small Fruit Production, Thu., Mar. 30, 2023 (6:00 PM - 8:00 PM ET)

Maple Syrup Production and Beekeeping, Thu., Apr. 6, 2023 (6:00 PM - 8:00 PM ET)

Food Preservation, Thu., Apr. 13, 2023 (6:00 PM - 8:00 PM ET)

Visit our website extension.psu.edu and search 'Living on a Few Acres'. There is a \$5. Fee for each webinar and you must pre-register.

Scaling Up Your Food Business: Getting Started on Digital Traceability. Via Zoom, Fri., Mar. 17, 2023, (1:00 PM - 2:00 PM ET). Traceability is an essential part of any food business. We all know the FDA and food safety bodies mandate that you keep certain records, but have you considered other ways improved traceability can impact your business? In this webinar we will take a look at how other industries have used automation to their benefit, and what it would look like to digitize traceability in the context of a food business. In addition to helping you meet regulatory requirements, a digitized traceability process can also bring time savings and efficiencies in ways you haven't thought about. <https://extension.psu.edu/scaling-up-your-food-business-getting-started-on-digital-traceability> There is no fee for this event. However, you must pre-register.

QPR Gatekeeper Suicide Prevention Training - via Zoom, Mon., Mar. 20, 2023 (1:00 PM - 3:00 PM ET). The mission of the *QPR Gatekeeper Suicide Prevention Training* is to save lives and reduce suicidal behaviors by providing evidence-based suicide prevention training. Knowing how to address this sensitive issue can empower individuals to reach out and help someone in need. Just like CPR and the Heimlich Maneuver have saved thousands of lives each year, learning to recognize the warning signs of suicide and the steps of Question, Persuade, and Refer (QPR) can save a friend's life, coworker, family member, or neighbor's. <https://extension.psu.edu/qpr-gatekeeper-suicide-prevention-training> There is no fee for this event, however, you must pre-register.

Hiring and Retention: Workplace Culture and Negotiating Across Diversity Via Zoom, Tue., Mar. 21, 2023, (10:00 AM - 11:30 AM ET) *Hiring and Retention: Workplace Culture and Negotiating Across Diversity* is about culture, negotiation, and diversity among individuals, groups, and communities. Cultural groups teach members values, accompanying behaviors, and communication preferences. This event explores the importance of establishing and fostering a healthy culture that promotes the mission and vision of the group. It also addresses how leadership styles impact culture. We will then address how to work with people with different personalities and experiences who may come from different cultures. <https://extension.psu.edu/leadership-creating-your-culture-and-negotiating-across-diversity> There is no fee for this event. However, you must pre-register.

Dementia Conversations: Driving, Doctor Visits, Legal and Financial Planning Via Zoom, Fri. Mar. 24, 2023, (9:30 AM - 10:30 AM ET). Conversations with family members about dementia can be challenging and uncomfortable. The fear or lack of awareness that may accompany these conversations can result in delays that have serious consequences for the entire family. Common difficult discussions include going to the doctor, when to stop driving, and making legal and financial plans. To help you prepare for these conversations, Penn State Extension partnered with the Alzheimer's Association® to provide: *Dementia Conversations: Driving, Doctor Visits, Legal and Financial Planning*. This program will help you talk with your entire family, including the person with signs of

dementia, about difficult topics related to Alzheimer's and dementia.
<https://extension.psu.edu/dementia-conversations-driving-doctor-visits-legal-and-financial-planning> There is no fee for this webinar, however you need to register.

Grant Writing Forum: How to Become a Grant Writer - Fri., Mar. 31, 2023, (1:00 PM - 2:15 PM ET) The *Grant Writing Forum: How to Become a Grant Writer* is an informal meeting where elected officials, community leaders, and grant writers can discuss issues and share best practices to enhance grant success. <https://extension.psu.edu/grant-writing-forum-how-to-become-a-grant-writer> There is no fee for this event. However, you must pre-register.

Mental Health First Aid - Via Zoom, Tue., Apr. 4, 2023, (12:45 PM - 4:00 PM ET), Wed., Apr. 5, 2023, (8:45 AM - 12:00 PM ET). Increase your comfort level in offering initial support to an adult experiencing a mental health challenge or substance misuse problem and connect them with appropriate resources. As certified instructors, Penn State Extension educators teach the National Council for Mental Wellbeing's *Mental Health First Aid* course. This course consists of two hours of self-paced online learning and a six-hour virtual class. The course includes activities and opportunities to practice support strategies. A certificate will be available online after completion of the course. <https://extension.psu.edu/adult-mental-health-first-aid> There is a \$35. Fee for this event and you must pre-register.

SPOTTED LANTERNFLY

Pike County is in the quarantine area. If you have spotted this insect, please call our hotline at 1-888-422-3359 immediately to report a sighting or contact your local Penn State Extension office with questions on spotted lanternfly management.



The Spotted Lanternfly lay egg masses from October through December. Egg masses laid on hard surfaces, including trees, stones, patio furniture, etc. The egg masses are covered in a white putty-like substance, which age over time to look like cracked mud. Each mass can hold 30 to 50 eggs and can survive over winter.

Image by Erica Smyers.

Learn about the Spotted Lanternfly (SLF), and what action you can take to stop the spread of this invasive insect that is threatening the northeastern United States from our website: <https://extension.psu.edu/spotted-lanternfly>

Please visit <https://extension.psu.edu> to search for more topics that may be of interest, or visit <https://extension.psu.edu/aboutme> to sign up to have up-to-date information of your choosing emailed directly to you.

RETIREMENT BOARD
Wednesday, February 15, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron, Chief Clerk Gromalski, and Treasurer Gilpin.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene the Retirement Board Meeting.

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the February 15, 2023 Agenda.

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the January 18, 2023 Minutes.

VOTE: All members voted "aye". Motion carried.

Under **NEW BUSINESS**, the following presentations were made:

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve refunds of contributions to employees no longer with the County:

a. Jason Deverso	10/15/2022	PCCF
b. Christian Gallon	01/05/2023	PCCF
c. Charles Lombardo	01/22/2022	PCCF
d. Angela Wright	02/01/2022	C&Y
e. Gregory Joslyn	02/15/2022	PCCF

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn the Pike County Retirement Board Meeting.

VOTE: All members voted "aye". Motion carried.

Retirement Board Meeting adjourned.

Wednesday, March 1, 2023

The first regular meeting of March 2023 of the Pike County Commissioners was called to order by Commissioner Osterberg at 11:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Solicitor Farley.

Commissioner Osterberg asked everyone to remain standing and said there are many public servants in this community that dedicate their lives to this community. Recently in the last week, we heard about the passing of Karen Kleist, the secretary of Dingman Township for 26 years. This woman knew exactly how to operate in that position. I dealt with her very much while I was Borough President of Milford considering we are the neighbor to Dingman Township. This is a great loss to our community. A bigger loss to her family – George, I went to high school with him and they are a great family in our community. I wanted to take a moment to remember Karen and her family and also the residents of Dingman Township. They are going to have a tough seat to fill in that Township. A moment of silence was taken.

Public Comments/Questions concerning today's agenda.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the March 1, 2023 Agenda.
VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the February 15, 2023 Commissioners' Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the February 22, 2023 Commissioners' Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUND (County Bills)**, in the amount of **\$269,053.96**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **LIQUID FUELS** in the amount of **\$2,083.80**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from **BRIDGE REPAIR ACCOUNT** in the amount of **\$54,263.48**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve exonerations presented by Gina Rios, Tax Claim Bureau Director for three properties in Greene Township all deemed abandoned.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve exonerations presented by Gina Rios, Tax Claim Bureau Director for 80 properties sold out of the County Repository between November and December 2022 and the taxes were exonerated.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective March 13, 2023, with benefits after 90 days. These are replacement positions. **ANTHONY CARDONE, DAVID GRIMM, JACQUET ESTELINE AND KHASAUNDRA PRICE.**

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt from Warden Lowe advising that he has hired, with Prison Board approval, **DONNA TYLER** as full-time Food Production Supervisor for the Correctional Facility, for a 40-hour work week, effective March 13, 2023, with benefits after 90 days. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt from Warden Lowe advising that he has hired, with Prison Board approval, **JEROMY JAGGERS** as full-time Food Production Supervisor for the Correctional Facility, for a 40-hour work week, effective March 20, 2023, with benefits after 90-days. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to recess the Commissioners' Meeting to hold a Salary Board Meeting

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

A SALARY BOARD MEETING WAS HELD.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to reconvene the Commissioners' Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to advertise for bids for the Pike County Jail ICE Building Roof Replacement Project.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adopt Resolution No. 23-05 Designating the month of March as Colon Cancer Awareness Month and March 30, 2023 as CASUAL Day in Pike County.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.
Commissioner Schmalzle read Resolution No. 23-05 aloud.

Commissioner Osterberg reminded everyone how important it is to get proper cancer screenings, many of us in this community have suffered from some form of cancer and, with the right type of awareness and treatment, it can be written out of your life. Take heed of what this Resolution says and take care of yourselves.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the DirectTV Terms of Service for Business Viewing Customers Agreement, on behalf of the Correctional Facility, as approved by the Prison Board.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Annual Cathodic Protection Inspection Agreement, on behalf of the Correctional Facility, as approved by the Prison Board.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, authorize the Chairman to execute the Otis Elevator Company Service and Repair Order.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: PHARE in the amount of \$3,900.00 and Emergency Rental Assistance Program 2.0 (ERAP 2.0) in the amount of \$110,582.30.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the CDBG Payment Voucher in the amount of \$7,050.00, payable to Pro Solutions Home Renovations, LLC, on behalf of the Office of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute Pike County Rental Assistance Contract #63, on behalf of the Office of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Housing Rehabilitation Assistance Lien, on behalf of the Office of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Renewal Application for Existing Certificate of Compliance, on behalf of Children and Youth Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Civil Rights Compliance Attestation, on behalf of Children and Youth Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Special Victim Advocate Program- SVAP 2023 Grant Application to the Federal Victims of Crime Act for full- and partial- personnel salary and medical benefits reimbursement, on behalf of the District Attorney's Office.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to request a Contract Amendment for Extension Request to the Community Development Block Grant Agreement, on behalf of the Office of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the PA DEP 903 Grant for Reimbursement of 50% of Recycling Coordinator salary/expenses for the 2022 calendar year, on behalf of the Office of Community Planning.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the State Water Obstruction and Encroachment Permit for Springbrook Road Bridge.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Request for Quotation from Fabcor Inc. for Pike County Bridge #18 on East Sugar Mountain Road.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MISCELLANEOUS:

- PennState Extension Calendar of Events – The 4H Future First Responders Camp – June 26th – June 30th – Commissioner Osterberg announced that this program is organized by Angie Smith, a dynamic, vibrant woman who runs our 4H Program. I would hope that the Press will publicize this because it's so important that we continue to move our young people into the services of Emergency Responders, whether that be EMT's or joining Tim (Knapp, Director of Pike County EMA) and get into the Young Firefighters Program.
- Pike County EMS Matching Grant Fund 1-year Report - Office of Emergency Management Director Tim Knapp and Aaron M. Rhone, Bureau Director, Pennsylvania Department of Health, Bureau of Emergency Medical Services – Director of Pike County EMA Tim Knapp thanked everyone for coming and said it is very vital to release the year findings. We did a six month finding that was very positive for us and now we want to release the full findings of what we've found. I think you'll see it's very positive. As you know, the County started matching 2% millage of the ambulance fund of certain Municipalities and offered the least millage of some sort. We knew going into this, we knew what it comes down to basically is money. You have to pay staff; you have to pay ambulance crews and basically it's most important to have ambulance services and emergency services to our citizens. I just want to commend you (the Commissioners) - there's not that many Municipalities or Counties out there that have done something to this level, so we're a one off pretty much and it's working. Director of Pike County EMA Tim Knapp then presented a PowerPoint Presentation. At the conclusion of the PowerPoint Presentation, Tim Knapp announced that they will continue to monitor this yearly and see if we can make any changes here or there. Tim continued that they are finishing up their training for the year and will be coming down in a couple of weeks to talk about how we've gotten the manpower to provide these services. At this time, I would just like to bring up Director Rhone to let him speak a little bit on behalf of EMS across the State because he sees it all.

Commissioner Schmalzle thanked Tim and said he wanted to point out two things. One, we recognize it is not the County's responsibility to do this. We feel it is our responsibility because it's public health and safety. We just were at a District 7 meeting that is all of Northeast Pennsylvania and the first topic on the agenda was the EMS Crisis. In a couple of weeks we will head to CCAP, which is a Statewide organization, all the Counties, and the first thing on the topic will be How to Resolve the EMS Crisis? We get up and speak and tell them how we do it and they say you guys are crazy. We're okay being crazy and we're okay with the criticism that maybe we overreached to help the Municipalities. We had no choice but to do this. Now we are starting to get the feedback from the other Counties to say how did you do it? Can we figure out how to do it? It is a line item in our budget. It isn't any Recovery money, it's a line item in our budget and we hope that that line item in the budget in the County stays forever. We're proud of your work and proud that it's a safer place to be. Some of the bigger numbers on there like John's (Treasurer Gilpin's) Township, Greene Township, we're going to get them on board and maybe some of the others who haven't put what we think they should be putting into it. When they leave matching funds on the table, we have no idea why they would do that, but this is our proudest moment over the past five years and something we probably shouldn't have done. Thank you.

Commissioner Waldron added that the District 7 is a group of Northeastern Counties and last year when I went to the conference and we had a District 7 meeting they were like, why the hell are you doing this? This last one, we there on Friday, they really wanted to hear from all three of us and they were all like, we got to try to figure out if we can work in some ways. I made the point, it doesn't have to be 2 mils, even if it's 1 mil, that's going to certainly help to increase the voids. I can't take credit for this because these guys (Commissioner Osterberg and Commissioner Schmalzle) and my predecessor, Steve Guccini, were really the ones to implement this. It really is a great thing for the community and having done a lot of Municipal work, I know how much it is appreciated at that level.

Commissioner Osterberg said part of our job is managing emergencies. You look at the list of things in there that the Commissioners do, our feeling was we better manage this before it turns into an emergency, because it will. As Tim (Knapp) has told you, it was getting very dangerous for the safety of people in our community. On a note, with the District 7 meeting, we have a meeting coming up in the next couple of weeks where Bradford County is coming to meet with us to discuss this further. All of those Counties want to come and talk to us about this. We've been telling them what we've done and they're very impressed. We will share this report with them. This may push them a little bit towards it also, because as Tim (Knapp) has shown you, there's mutual aid that we're going into Wayne County. We all need to do that because we're all in this together, we all look to be safe, we all travel, and we expect when we travel someplace that there is an adequate ambulance service there. Getting more of the Counties involved in this will reduce that mutual aid because if there is a stronger ambulance service across the border in Monroe (County) and stronger ones in Wayne County, it just strengthens the one here in Pike County. This is good for everyone in the Commonwealth.

Aaron M. Rhone, Bureau Director of the Pennsylvania Department of Health, thanked the Commissioners for having him here today. Bureau Director Rhone said he will be very brief because they covered a lot of things that I had intended to discuss. The biggest thing is we now, from the Bureau, are using Pike County as an example.

The issues you were facing in 2017 are not just faced in Pike County, they are faced across the Commonwealth and faced across the country. In talking with the Eastern Regional Directors of the National Association of EMS Officials, it's all the State EMS Directors from across the country, we have a Northeast group that covers everything from West Virginia to Maine and we've used this example to explain what a County can do to assist in the cost of readiness and helping EMS agencies be better suited to serve the constituents of a county. While it is a local responsibility, local is relative in this case utilizing the Municipalities and the County has really made an impact. I've used this example across the Commonwealth as I go to speak. As a County, you have the availability to help in this situation. We often feel to realize is that EMS is paid for transport. When they're taking care of someone and transporting them to the hospital, that is where they get their reimbursement money from. There is a whole cost to EMS that we never discuss – the cost of readiness. To have that ambulance sitting there, waiting for a call, costs money. There are medications that will expire that have to be replaced, but they are required to be on the ambulance. They are required to be there for someone to receive care if they need it, but if they don't use that medication on somebody, they can't bill for it. Your stepping up and your way of engaging your Municipalities and using County funds to support this has helped offset the cost of readiness. You have seen response times decrease and actually bring more ambulance services into the community to serve them. From my perspective, you are the shining star and we're using it as the example. I want to thank you Commissioners and the rest of Pike County and Tim for doing what you've done to address the EMS Crisis in the County of Pike. You've made a huge difference. Thank you for what you've done and thank you for allowing me to continue to use Pike County as an example. Bureau Director Rhone continued, you mentioned earlier about going out of County or going to a neighboring Municipality. Those are struggles we face every day. I would say that's a conversation we have countless across the Commonwealth. This is a prime reason why I'm hopeful that other people will take on the Pike County model and start coming up with ways to help support it from both the Municipal level and the County level. Thank you for your time this morning.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

Reporter Chris Jones asked in reference to EMS Matching Grant Funds, that's the 2 mils, right? Commissioner Osterberg answered up to 2 mils, that's correct. Reporter Chris Jones asked there is no other donations? Commissioner Osterberg answered the donations would come through the EMS Services' individual agencies, whoever is running the ambulances. They're still doing fundraising and all that, this is just more money to put into that pot. They do get some reimbursements from insurance, but all of that was not enough to do what we have done here.

Reporter Chris Jones asked about the Tax Anticipation Bill, is that just a routine thing or is it something special about this year's budget? Commissioner Osterberg answered that the Treasurer, John Gilpin, is here to talk about that. Some years we've gotten so close to putting the paperwork in, this year we just felt, for obvious reasons, about some revenues that normally come in from the State. We get a lot of revenue reimbursements from the State and they come in a timely fashion. This year, that 'timely' is not the time we expect it. The State runs on a different fiscal year than we do. We also operate where we send our tax bills out so there is always this delay in not just the County, but even the Municipalities, so January hits but the tax bills, where we get most of our revenue, just went out now. There's a lag in the middle there where we always have to be sure that there is enough money in the coffers to make sure we can take care of standing bills and some of it has to do with just the timing. This is a cashflow issue really because of the timing. Also, many businesses always have a line of credit and in the County's respect, we just can't take out a line of credit. We're not allowed to just have a standing line of credit. We have to put this through the process with DCED (Department of Community and Economic Development). John (Treasurer Gilpin) can explain to you what the delay in some of the cash that's coming in from the State. Treasurer Gilpin announced that this year, in particular, some of the reimbursements from the State are delayed, we expect them soon. I asked them to do this because of the advertisement with DCED just to have it ready, as a safety net. We're going to do everything in our power not to utilize it so we don't have to pay any interest or anything like that, but because of the advertising there's a time process involved, I asked them to go ahead and do it just as a safety net in case we need it. I can tell you a lot of Counties just automatically do it every year, Milford Borough did it every year. Commissioner Waldron added, Wayne County does it every year and, quite frankly, by April this won't even be an issue. By then we'll start getting all the tax revenue. Commissioner Osterberg added there are reimbursements to Children & Youth, there's reimbursements to Probation, there are a lot of State agencies that help fund these organizations. People may not be aware that C&Y (Children & Youth) is not funded 100% by the County. The number is somewhere like 80% State (money coming from the State) and 20% (money coming from the County). There's a mix depending on what the services are, but we have to wait sometime for that money to come in. Treasurer Gilpin added, we have to wait because we have to pay it up front, submit an invoice to the State and then get reimbursed. This year it seems to be delayed.

Reporter Chris Jones asked how come you do it at a Conference? Commissioner Osterberg answered because DCED has a certain time element that we have to be able to do this and the next time we could advertise and do it. We were hoping this money would come from the State. If we had gotten the money by the State, we wouldn't be having this conversation. All the way up until this week we were talking on the phone about do we need to do this? Sunday night, when I was talking with the Treasurer, we said Monday morning we need to move on this. Commissioner Waldron added that the Dime Bank didn't approve the loan although we knew it would get approved until last Thursday, so we couldn't advertise until we knew that was a done deal.

Reporter Preston Ehlers asked if the Commissioners could talk about what Municipalities passed on not putting funds to EMS? Commissioner Osterberg said some of them didn't take all of the 2 mils and for whatever reason that is their decision to do that. Most of them did though I believe. It was \$1.8M and 2 mils in the County is \$2.2M. There's \$400,000.00 laying on the table, some of them for whatever reason decided not to participate in this. I'd rather you ask that question to them than to us. Reporter Ehlers answered he doesn't know which one (Municipalities). Commissioner

Schmalzle answered we can give you that list. Commissioner Osterberg said Tim (Director of EMA Knapp) can give you the list, I don't have that here right now.

Reporter Preston Ehlers asked, concerning the Ohio train derailment, there's obviously a lot of concern about toxic materials moving throughout the United States, we've got a rail system that's pretty much completely abandoned, it runs down the Delaware, crossing over the South Narrowsburg and coming back into New York over Port Jervis. Do you know what toxic materials are moving through our County? Commissioner Osterberg replied I don't think we know, but I think we're prepared. The EMA Director, Tim Knapp, and they respond to any of these truck accidents. Tim, if you want to speak to it, there is a trailer up there, there's equipment and I believe we have a contract with an organization in Pittston who is on 24 hours' notice if there is some form of an accident. Anything can happen on any given day, but I believe we are ready with a Hazmat Trailer. Go up to the EMA Training Center and see all the equipment that is there. EMA Director Tim Knapp answer Northeast Counter-Terrorism Task Force has supplied us with a lot of stuff. The State code also mandates us to have a certified Hazmat Team. Commissioner Osterberg added but knowing what's coming down the highway, I'm not sure we would ever know. EMA Director Tim Knapp said here's the problem, we go to reply on placards and I'll give you an example. Somebody takes 15 little 30lb propane cylinders to go get them filled up and put them in the trunk of their car – that's hazardous material. That's one of those things that you've got to be prepared more than knowing what is coming because you have to be prepared for everything.

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MARCH 15, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING

Commissioners' Conference Minutes
Wednesday, March 8, 2023

PRESENT: Commissioners Osterberg and Waldron, and Chief Clerk Gromalski. Commissioner Schmalzle present via phone.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **GENERAL FUND (County Bills)** \$268,538.98

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **DEBT SERVICE** \$155,176.54

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **SRCP DEBT SERVICE** \$19,943.48

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **BRIDGE REPAIR ACCOUNT** \$41,809.75

VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **RALPH DEROSA** as part-time Driver for the Transportation Department, for less than 1,000 hour per year, effective March 6, 2023. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

Motion to recess the Commissioners Meeting to hold a Salary Board Meeting.

A Salary Board Meeting was held.

Motion to adjourn the Salary Board Meeting and reconvene the Commissioners Meeting.

OLD BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Letter of Transmittal for the Pike County Jail WWTP Bar Screen Replacement Project.

VOTE: All members voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adopt Resolution No. 23-06 authorizing Tax and Revenue Anticipation Note of 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute Tax and Revenue Anticipation Note of 2023 Documents.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Repair Estimate from Peak Power Systems in the amount of \$1,685.17.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Memorandum of Understanding between Saw Creek Estates and the County of Pike, on behalf of the Area Agency on Aging.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Lease between Matamoras Fire Department and the County of Pike, on behalf of the Area Agency on Aging.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Grease Tank Pumping, Transportation and Disposal Agreement between Koberlein, Inc. and the County of Pike, on behalf of the Area Agency on Aging.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Agreement for Janitorial Services between Peter Carella and the County of Pike, on behalf of the Area Agency on Aging.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Agreement for Janitorial Services between Jess Cumberland and the County of Pike, on behalf of the Area Agency on Aging.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Professional Services Agreement between Belle Reve Senior Living and the County of Pike, on behalf of the Area Agency on Aging.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the proposed changes to the Scenic Rural Character Preservation Program By-Laws, on behalf of the Scenic Rural Character Preservation Program.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Emergency Rental Assistance Program 2.0 Payment Voucher in the amount of \$5,763.14, on behalf of the Office of Human Services.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the 2020-CV CDBG Program Payment Voucher payable to Amazing Place LLC, in the amount of \$2,280.00, on behalf of the Office of Human Services.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Affordable Housing Payment Voucher payable to Delaware Run Associates, in the amount of \$3,564.00, on behalf of the Office of Human Services.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Keystone Recreation, Park and Conservation Fund 2021 Cycle Reimbursement Report, on behalf of the Pike County Public Library.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute Request for Reimbursement General Invoice, on behalf of the Pike County Public Library.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the First Amendment to Grant No. C000074413 between the Commonwealth Financing Authority and the County of Pike.
VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Contract for Professional Services between PennCares Support Services and Pennsylvania Link of Monroe/Pike/Wayne Counties.
VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON
WEDNESDAY, MARCH 15, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**

SALARY BOARD
March 1, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve February 15, 2023 Salary Board Minutes.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of the following individuals at \$24.72 per hour as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective March 13, 2023, with benefits after 90 days. **ANTHONY CARDONE, DAVID GRIMM, JACQUET ESTELINE AND KHASAUNDRA PRICE.**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **DONNA TYLER** at \$20.00 per hour as full-time Food Production Supervisor for the Correctional Facility, for a 40-hour work week, effective March 13, 2023, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **JEROMY JAGGERS** at \$20.00 per hour as full-time Food Production Supervisor for the Correctional Facility, for a 40-hour work week, effective March 20, 2023, with benefits after 90-days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD

March 1, 2023

PRESENT: Commissioners Osterberg and Waldron; Chief Clerk Gromalski; and Treasurer Gilpin. Commissioner Schmalzle present via phone.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **RALPH DEROSA** at \$15.75 per hour as part-time Driver for the Transportation Department, for less than 1,000 hour per year, effective March 6, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to increase the hourly rate of **PRESTON HASHAGEN** to \$26.78 per hour, as Correctional Officer for the Correctional Facility, due to the completion of one year of service, under the terms of the agreement between Pike County and AFSCME District Council 87, effective March 28, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.