

AGENDA
WEDNESDAY, APRIL 5, 2023, 11:00 A.M.
PIKE COUNTY COMMISSIONERS' MEETING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve April 5, 2023, Agenda.
 2. Approve March 15, 2023, Meeting Minutes.
 3. Approve March 22 and 29, 2023, Conference Minutes.
 4. Approve payment from **GENERAL FUNDS (County Bills)** \$ **625,922.38**
 5. Approve payment from **ACT 89** \$ **8,430.00**
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PERSONNEL

1. Motion to hire **JENNIFER ZOSCHAK** as Caseworker 1 for Children and Youth Services for a 40-hour work week, effective April 10, 2023, with benefits after 90 days, pending drug test results. This is a replacement position.
2. Motion to hire **ANITA CONLEY** as full-time Clerk in the Prothonotary's Office for a 37.5-hour work week, effective April 3, 2023, with benefits after 90 days. This is a replacement position.
3. Motion to promote **DEBORAH RUNNALLS** to Civil Process Office Manager in the Sheriff's Office, effective April 9, 2023.
4. Motion to hire **EDWARD REEVES** as Assistant Public Defender in the Public Defender's Office for less than 1,000 hour per year, effective May 1, 2023, pending drug test results, with benefits after 90 days. This is a replacement position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the March 15, 22 and 29, 2023 Salary Board Minutes.
3. Motion to set the annual salary of **JENNIFER ZOSCHAK** at \$36,342.00, as Caseworker 1 for Children and Youth Services for a 40-hour work week, effective April 10, 2023, with benefits after 90 days, pending drug test results.
4. Motion to set the hourly rate of **ANITA CONLEY** at \$12.75 per hour, as full-time Clerk in the Prothonotary's Office for a 37.5-hour workweek, effective April 3, 2023, with benefits after 90 days.
5. Motion to increase the hourly rate of **DEBORAH RUNNALLS** to \$28.00 per hour, due to her promotion to Civil Process Office Manager in the Sheriff's Office, effective April 9, 2023.
6. Motion to set the annual salary of **EDWARD REEVES** at \$36,000.00, as Assistant Public Defender in the Public Defender's Office for less than 1,000 hour per year, effective May 1, 2023, pending drug test results, with benefits after 90 days.
7. Motion to adjourn the Salary Board.

Motion to reconvene the Commissioners' Meeting.

NEW BUSINESS

1. Motion to adopt Resolution No. 23-17, National County Government Month, April 2023.
2. Motion to adopt Resolution No. 23-18, Child Abuse Awareness Month, April 2023.
3. Motion to approve the following Human Service Payment Vouchers, on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 in the amount of \$114,874.15; Homeless Assistance Program in the amount of \$1,000.00; and PHARE in the amount of \$3,149.00.
4. Motion to approve the CDBG Payment Voucher payable to Pro Solutions Home Renovations LLC, in the amount of \$8,445.50, on behalf of the Office of Human Services.
5. Motion to approve the CDBG Payment Voucher payable to Pike County Dispatch in the amount of \$160.00, on behalf of the Office of Human Services.
6. Motion to approve the CDBG Payment Voucher payable to Pro Solutions Home Renovation LLC, in the amount of \$8,287.00, on behalf of the Office of Human Services.
7. Motion to approve the CDBG Payment Voucher payable to Pro Solutions Home Renovations LLC, in the amount of \$16,371.00, on behalf of the Office of Human Services.

8. Motion to approve the Affordable Housing Payment Voucher payable to Delaware Run in the amount of \$3,488.00, on behalf of the Office of Human Services.
9. Motion to approve the Affordable Housing Payment Voucher payable to Pro Solutions Home Renovations LLC, in the amount of \$5,654.50, on behalf of the Office of Human Services.
10. Motion to authorize the Vice-Chairman to execute the Housing Rehabilitation Lien for Surrey Lane, on behalf of the Office of Human Services.
11. Motion to authorize the Vice-Chairman to execute the Housing Rehabilitation Lien for Pinto Court, on behalf of the Office of Human Services.
12. Motion to authorize the Vice-Chairman to execute the LSA Payment Request Forms, on behalf of the District Attorney's Office.
13. Motion to authorize the Vice-Chairman to execute the Agreement for Engineering Services between Pike County and MHE Engineering, D.P.C. for Professional Services Related to Bennett Ave Building #2: Central Filling.
14. Motion to appoint Rachel Marques to the Open Space, Greenways, & Recreation Plan Study Committee, representing Pike County Conservation District.
15. Motion to appoint Frank Tarquinio to the Open Space, Greenways, & Recreation Plan Study Committee, representing Pike County Planning Commission.
16. Motion to appoint Tim Dugan to the Open Space, Greenways, & Recreation Plan Study Committee, representing DCNR Bureau of Forestry.
17. Motion to appoint Cheryl Schmitt to the Open Space, Greenways, & Recreation Plan Study Committee, representing Porter Township.
18. Motion to appoint Tim Morey to the Open Space, Greenways, & Recreation Plan Study Committee, representing Blooming Grove Township.
19. Motion to appoint Dr. Maria Farrell to the Open Space, Greenways, & Recreation Plan Study Committee, representing Milford Borough
20. Motion to appoint the following individuals as At-Large Representatives to the Open Space, Greenways, & Recreation Plan Study Committee: Joe Dunne, Kelly Daly, Chris Monroe, Jaclyn Ellefsen, Nick Spinelli and Tim Foglio.
21. Motion to adopt the Network Security policy and Spousal Coverage Eligibility policy into the Pike County Employees' Manual.
22. Motion to execute the Collective Bargaining Agreement between Pike County and Teamsters Local Union 229 (Detectives) For the Period of: January 1, 2022 through December 31, 2025, and Schedule A, on behalf of the District Attorney's Office.

MISCELLANEOUS:

- PennState Extension Calendar of Events
- 25th Annual Fishing Derby- Saturday, April 15
- Comprehensive Plan Community Survey- Michael Mrozinski, Office of Community Planning Director
- EMS and Fire Training Report- Tim Knapp, Office of Emergency Management Director

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, APRIL 19, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.