

AGENDA
WEDNESDAY, MAY 3, 2023, 11:00 A.M.
PIKE COUNTY COMMISSIONERS' MEETING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve May 3, 2023 Agenda.
 2. Approve April 19, 2023 Meeting Minutes.
 3. Approve April 26, 2023 Conference Minutes.
 4. Approve payment from **GENERAL FUNDS (County Bills)** **\$1,691,516.49**
 5. Motion to approve exonerations presented by Gina Rios, Tax Claim Bureau Director for 34 properties sold out of the County Repository between January and March 2023.
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PERSONNEL

1. Motion to hire **CHRISTINA BEDNAREK** as Administrative Assistant in the Public Safety Department, for a 37.5-hour work week, effective May 11, 2023, pending drug test results, with benefits after 90 days.
2. Motion to hire **RILEY CROUTHAMEL** as a summer intern in the District Attorney's Office, for the period of May 8 until August, 2023, without benefits.
3. Motion to hire **THOMAS SMALL** as Central Booking Technician in the District Attorney's Office, for less than 1,000 hours per year, effective May 8, 2023, without benefits.
4. Motion to hire **CIARRA CALABRESE** as Dispatcher in the 911 Center, for a 40-hour work week, effective May 22, 2023, pending drug test results, with benefits after 90 days. This is a replacement position.
5. Motion to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers, for the Correctional Facility for a 40-hour work week, effective May 1, 2023, with benefits after 90-days: **MICHAEL SEVERO; KURT KELLER; ROSANGELA FERNANDEZ; JOSEPH RIOS; DARIUS PRICE; JUAN TEJEDA.**
6. Motion to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, **CHRISTOPHER LEDIARD** as temporary Maintenance Staff Member for the Correctional Facility, for a 40-hour work week, from June 1 until August 26, 2023, without benefits.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the April 19 and 26, 2023 Salary Board Minutes.
3. Motion to set the hourly rate of **CHRISTINA BEDNAREK** at \$15.50 per hour, as Administrative Assistant in the Public Safety Department, for a 37.5-hour work week, effective May 11, 2023, pending drug test result.
4. Motion to set the hourly rate of **RILEY CROUTHAMEL** at \$12.75 per hour, as a summer intern in the District Attorney's Office, for the period of May 8 until August, 2023, without benefits.
5. Motion to set the hourly rate of **THOMAS SMALL** at \$19.00 per hour, as Central Booking Technician in the District Attorney's Office, for less than 1,000 hours per year, effective May 8, 2023, without benefits.
6. Motion to set the hourly rate of **CIARRA CALABRESE** at \$15.75 per hour, as Dispatcher, in the 911 Center for a 40-hour work week, effective May 22, 2023, pending drug test results, with benefits after 90 days.
7. Motion to set the hourly rate of the following individuals at \$24.72 per hour, as full-time Correctional Officers, for the Correctional Facility for a 40-hour work week, effective May 1, 2023, with benefits after 90 days: **MICHAEL SEVERO; KURT KELLER; ROSANGELA FERNANDEZ; JOSEPH RIOS; DARIUS PRICE; JUAN TEJEDA.**
8. Motion to set the hourly rate of **CHRISTOPHER LEDIARD** at \$21.00 per hour, as temporary Maintenance Staff Member for the Correctional Facility, for a 40-hour work week, from June 1 until August 26, 2023, without benefits.
9. Motion to adjourn the Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to award the bid for the Pike County Jail ICE Building Roof Replacement Project to Pro Solutions Home Renovations, LLC, for the total contract amount of \$74,500.00.

NEW BUSINESS

1. Motion to advertise bids for the Springbrook Road Over Rattlesnake Creek Bridge Replacement Project.
2. Motion to adopt Resolution No. 23-24, Mental Health Awareness Month, May 2023.
3. Motion to adopt Resolution No. 23-25, Tick Borne Diseases Awareness Month, May 2023.
4. Motion to adopt Resolution No. 23-26, Motorcycle Safety Awareness Month, May 2023.
5. Motion to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Homeless Assistance Program in the amount of \$1,500.00; Emergency Rental Assistance Program 2.0 in the amount of \$92,656.51; and PHARE in the amount of \$1,975.85.
6. Motion to approve the CDBG Program Payment Voucher in the amount of \$4,398.50 payable to Green Trees Learning Center, on behalf of the Office of Human Services.
7. Motion to authorize the Chairman to execute the Worker Protection and Investment Certification Form, on behalf of the Office of Human Services.
8. Motion to execute the Contract for Professional Services between Pediatric Support Services of America, dba Avenna Healthcare and the County of Pike, on behalf of Children and Youth Services.
9. Motion to execute the Service Agreement for Housing Out-of-County Juveniles between the County of Bucks and the County of Pike, on behalf of Children and Youth Services.
10. Motion to execute the Certification Statement of the 2nd Quarter FY 22-23 Act 148 Invoice, on behalf of the Office of Human Services.
11. Motion to execute the Agreement for Information Technology Products and Services and the County of Pike, on behalf of the Recorder of Deeds Office.
12. Motion to recommend appointment of **CHARLES GILLINDER** to the Pike County Economic Development Authority Board for a 3-year term, ending 12/31/26.
13. Motion to authorize the Chairman to execute the Beach Lake Sprinkler Agreement, on behalf of the Correctional Facility, as recommended by the Prison Board.
14. Motion to authorize the Chairman to execute the C.L.E.A.N. Agreement, on behalf of the Correctional Facility, as recommended by the Prison Board.
15. Motion to authorize the Chairman to execute the Addendum to Psychmedics Corporation Standard Agreement, on behalf of the Correctional Facility, as recommended by the Prison Board.
16. Motion to execute the Project Modification Request for Grant 32996, on behalf of the District Attorney's Office.
17. Motion to authorize the fiscal year 2023 first quarter payment from Pike County Emergency Medical Services Matching Grant funds to Dingman Township in the amount of \$88,005.60; Milford Borough in the amount of \$10,000.00; and Lehman Township in the amount of \$89,190.00.

MISCELLANEOUS:

- PennState Extension Calendar of Events
- Business Incubator Presentation- Workforce Development Agency Director, Cindy DeFebo
- Tick Borne Diseases Task Force "Safe Steps" Children's Art Contest Awards

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MAY 17, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.