

AGENDA
WEDNESDAY, JUNE 7, 2023, 11:00 A.M.
PIKE COUNTY COMMISSIONERS' MEETING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

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1. Approve June 7, 2023 Agenda.
 2. Approve May 17, 2023 Meeting Minutes.
 3. Approve May 24 and 31, 2023 Conference Minutes.
 4. Approve payment from **GENERAL FUNDS (County Bills)** \$238,940.70
 5. Approve payment from **ACR 89** \$4,196.20
 6. Approve payment from **BRIDGE REPAIR ACCOUNT** \$8,868.56
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PERSONNEL

1. Motion to create the position of Acting Director for the Area Agency on Aging for a 40-hour work week, effective June 5, 2023.
2. Motion to appoint **ROBIN SOARES** as Acting Director for the Area Agency on Aging, for a 40-hour work week, effective June 5, 2023.

Motion to recess the Commissioners Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to approve the May 3, 10 and 31 Salary Board Minutes.
2. Motion to increase the annual salary of **ROBIN SOARES** to \$67,000.00, due to her appointment as Acting Director for the Area Agency on Aging, for a 40-hour work week, effective June 5, 2023.
3. Motion to increase the hourly rate of **DORON SMITH** to \$27.58 effective June 6, 2023, due to the completion of 1 year of service as Correctional Officer for the Correctional Facility, under the terms of the agreement between Pike County and AFSCME District Council 87.

Motion to reconvene the Commissioners Meeting.

OLD BUSINESS

1. Motion to award bids for the purchase of Groceries and Frozen Foods for the period of July 2023 - October 2023, on behalf of the Pike County Correctional Facility as follows: Mivila Foods in the amount of \$80,513.90; Driscoll Foods in the amount of \$166,579.68; Sysco in the amount of \$39,337.06; and Bernard Foods in the amount of \$15,194.20, for a total amount of \$301,624.84.
2. Motion to open bids for the Bennett Ave Building 1 Interior Renovations Project.
3. Motion to authorize the Chairman to execute the Commonwealth of Pennsylvania Department of Environmental Protection Bureau of Clean Water Application for an On-Lot Sewage System Permit.

NEW BUSINESS

1. Motion to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: State Food Purchase Program in the amount of \$2,517.31; Human Services Development Fund in the amount of \$4,000.00; Emergency Rental Assistance 2.0 in the amount of \$8,744.40; and American Recovery Act in the amount of \$61,079.25.
2. Motion to approve the CDBG Program Payment Voucher in the amount of \$549.46, payable to The Sunshine Station, on behalf of the Office of Human Services.
3. Motion to approve the CDBG Program Payment Voucher in the amount of \$1,520.95, payable to Ray Evans on behalf of the Office of Human Services.
4. Motion to authorize the Chairman to execute the Settlement Agreement between Wayne Memorial Community Health Centers, the Pike County Board of Assessment Appeals, the Township of Palmyra and the Wallenpaupack Area School District.
5. Motion to authorize the Chairman to execute the .Gov Domain Registration Approval Letter, on behalf of the IT Department.
6. Motion to authorize the Chairman to execute the Service Agreement between Maximus US Services, Inc. and the County of Pike, on behalf of Children and Youth Services.
7. Motion to execute the Purchase of Service Agreement between Valley Youth House and the County of Pike, on behalf of Children and Youth Services.
8. Motion to execute the Purchase of Service Agreement between Clear Vision Residential Treatment Services, Inc. and the County of Pike, on behalf of Children and Youth Services.

9. Motion to execute the Purchase of Service Agreement between Faith Hope & Charity Foster Care Agency and the County of Pike, on behalf of Children and Youth Services.
10. Motion to execute the Purchase of Service Agreement between Merakey Montgomery County and the County of Pike, on behalf of Children and Youth Services.
11. Motion to execute the Purchase of Service Agreement between Perseus House, Inc. and the County of Pike, on behalf of Children and Youth Services.
12. Motion to execute the Purchase of Service Agreement between Family Care for Children and Youth and the County of Pike, on behalf of Children and Youth Services.
13. Motion to authorize the Chairman to execute the PenTeleData Services General Agreement for Bennett Avenue, on behalf of the IT Department.

MISCELLANEOUS:

- PennState Extension Calendar of Events
- Area Agency on Aging Awarded 2022-23 Senior Community Center Grant- Robin Skibber, Robin Soares, Lana Romeo and Galina Grishina

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JUNE 21, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.



Penn State Extension June 7, 2023 Upcoming Events

COMMUNITY DEVELOPMENT

SPOTTED LANTERNFLY

Pike County is in the quarantine area. If you have spotted this insect, please call our hotline at 1-888-422-3359 immediately to report a sighting. Contact your local Penn State Extension office with questions on spotted lanternfly management.

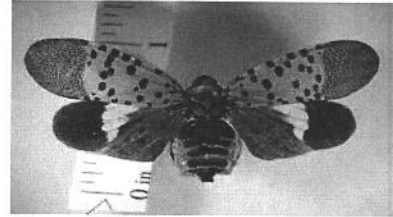


Photo: Holly Ragusa, Pennsylvania

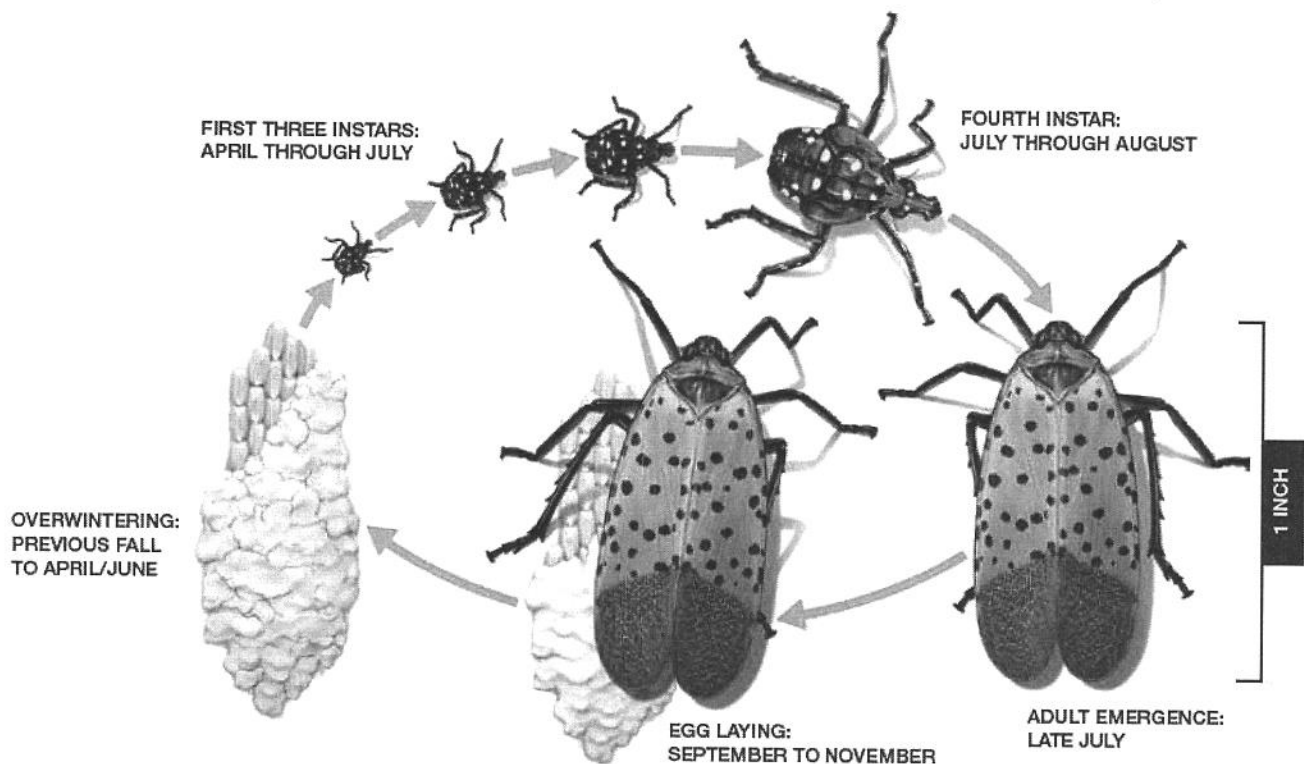


Figure 1 Spotted lanternfly life cycle. Illustration © Emily S. Damstra.

Newly hatched nymphs are small (~1/8 inch) and can be hard to find, often being mistaken for small ticks or spiders. With each molt to the next instar, the nymphs roughly double in size. The first three instars are black with white spots.

Learn about the Spotted Lanternfly (SLF), and what action you can take to stop the spread of this invasive insect that is threatening the northeastern United States from our website: <https://extension.psu.edu/spotted-lanternfly>

4-H/YOUTH:

ADULTS: WE NEED YOU!!

Pike County 4-H is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you determine the time you spend in the activity that you choose to do. 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life. **4-H is open to youth ages 5-18**, unless otherwise noted. Contact Penn State Extension in Pike County for more information on the 4-H program by calling 570-296-3400 or send an email to the 4-H coordinator, Angela Smith, at axs1397@psu.edu

Please Like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.

4-H Future First Responders Camp – In person Event, June 26 – 30, 2023, (9:30 AM – 3:30 PM ET) – Join the 4-H, Department of Public Safety, and a host of local first responders for a week of fun and educational activities that introduce students to the world

of Emergency Services. Learn emergency preparedness, CPR/first aid, and Leadership skills. For Middle and High School Students. To register, contact Angela Smith at pike4-h@psu.edu, or call 570-832-2804.

WATER:

Penn State offers **Drinking Water Testing** through the Penn State University Lab. Call the Extension office at 570-832-2800 to arrange to pick-up test kits and information. Test results take one to three weeks or more depending on the test. For more information on Water Quality, visit: <http://extension.psu.edu/natural-resources/water>, or call us at 570-832-2800.

Water Webinar Series - The Water Webinar Series is hosted by the Penn State Extension Water Resources team. Learn about a variety of private water topics such as common health and aesthetic impacts on drinking water supplies, preventing bacteria contamination, well construction, and septic systems. Each event will include an interactive Q&A session with the presenters! Go to extension.psu.edu and search '[Water Webinar Series](#)'. There is no fee for this event, however you must register.

FOOD SAFETY:

ServSafe Food Safety Program is for individuals who are serving as managers or are in a supervisory role requiring certification. Upon successful completion, participants will receive the **ServSafe®** Food Protection Manager Certificate. Training meets the Pennsylvania Department of Agriculture requirements for the Food Employee Certification Act. Search the website for your closest class location and dates. <https://extension.psu.edu/servsafe> There is a \$165.00 fee for this course and you must pre-register.

Home Food Preservation: Hot Topics - *Via Zoom*, Mon. Jun. 12, 2023, (2:00PM – 3:00 PM) In recent years, there has been increasing interest in home food preservation. With this increased interest comes a renewed use of outdated methods and unsafe practices as well as new products and trends. During *Home Food Preservation: Hot Topics*, safety issues related to contemporary topics will be covered. The Home Food Preservation series will provide you with the scientific background, preparation tips, and safe processing methods to preserve food at home. <https://extension.psu.edu/home-food-preservation-hot-topics> This event is being offered at no charge to participants. Registration is required to receive the link to access the webinar. Registrants will also receive access to the webinar recording.

Home Food Preservation: Ask the Experts - *Via Zoom*, Mon. Jun. 12, 2023, (2:00PM – 3:00 PM) Did you ever wonder why your canned peaches turn brown, why some of the liquid is lost when canning foods, or if it is safe to heat your canning jars in the oven? During the *Home Food Preservation: Ask the Experts* session, Penn State Extension Educators will discuss frequently asked home food preservation questions. The audience will have time to ask questions about canning, freezing, and drying foods at home. <https://extension.psu.edu/home-food-preservation-ask-the-experts> This event is being offered at no charge to participants. Registration is required to receive the link to access the webinar. Registrants will also receive access to the webinar recording.

GARDENING:

Second Saturday Gardening Series - *On Demand Webinars*. Visit our website extension.psu.edu and search '[Second Saturday Gardening Series](#).' You will find very informative classes on Composting, Enjoying Holiday Plants, Nature in Autumn, Winter Sowing, Pollinators, House Plant Propagation, Seed Starting, Pruning, Care of Winter Holiday Plants.

Know your Natives Series - *On Demand Webinars*. Visit our website extension.psu.edu and search '[Know your Natives Series](#).' Expand garden enthusiasts' knowledge and appreciation of these versatile and valuable plants. The Master Gardeners will cover native plants' many benefits to our home gardens and landscapes. Speakers will focus on pollinator-friendly native plants in this fall series. However, the plants can be used in all native plantings in the garden and landscape. Enjoy classes on Native Seeds, Under Appreciated Plants, Shrubs and more. There is a \$10. fee and you must pre-register.

Stay Connected with the Master Gardeners! *Home Garden News* has the latest news and information on classes, workshops, publications, videos, and online and in-person events. This monthly newsletter covers topics like vegetable, herb, and fruit production; garden and landscape maintenance practices; pest and disease identification and management; Master Gardener volunteer training; and more! Sign up to receive news, upcoming event details, gardening information, and the monthly e-newsletter. <https://extension.psu.edu/trees-lawns-and-landscaping/home-gardening> By entering your email, you consent to receive communications from Penn State Extension. [View our privacy policy.](#)

To Weed or Not to Weed – *In Person, East Stroudsburg, PA*, Jun. 10, 2023, (10:00 AM – 11:00 AM) Join the Penn State Extension Master Gardeners of Monroe County to learn how to identify common weeds of Northeast Pennsylvania. Participants will learn the difference between a common weed, a noxious weed and an invasive weed. Different methods of how to manage their weed population will be presented. Attend this one-hour workshop as Penn State Master Gardeners share some interesting history and folklore of weeds. <https://extension.psu.edu/to-weed-or-not-to-weed> There is a \$5.00 registration fee for participants. Registration is required to receive the link to access the webinar.

Native Plant Cultivars and Pollinators – *Via Zoom*, Mon. Jun. 14, 2023, (7:00PM – 8:00 PM) The Penn State Extension Master Watershed Stewards of Chester/Delaware County and Master Gardeners of Chester County will host researcher, Annie White, to discuss pollinators and native plant cultivars. Many people are incorporating native plants into gardens and community areas to provide our pollinators with needed food and habitat. Garden centers frequently carry native plant cultivars. These natives are bred for traits that people desire but may create unintended challenges for pollinators. This informative webinar guides you into native cultivar planting and attracting pollinators to your garden! <https://extension.psu.edu/native-plant-cultivars-and-pollinators> There is a \$10.00 registration fee for participants. Registration is required to receive the link to access the webinar. Registrants will also receive access to the webinar recording.

Pollinators in My Garden – *Via Zoom*, Thu., Jun. 15, 2023 (7:00 PM-8:15 PM) Enjoy gardening and are curious about how to attract more pollinators? This single-session webinar is hosted and supported by Penn State Master Gardeners, sharing fascinating observations of insect interactions that will challenge your perception of a harmonious and peaceful world among flowers. Would you like to attract more pollinators to your yard while enjoying beautiful flower gardens and native wildflower meadows? *Pollinators in My Garden*, a virtual event guided by native plant gardener Laura Jackson, will share some tips on going native with flowers that attract various pollinators. <https://extension.psu.edu/pollinators-in-my-garden> Registration is required to receive the link to access the webinar. Registrants will also receive access to the webinar recording.

Kinship Family Forum: Gardening is Fun – *Via Zoom*, Jun. 21, 2023, (12:00 PM – 1:00 PM) Have you ever gone outside, and the grandchildren follow you out to see what you are going to do? A fun family activity is working on a flower or vegetable garden. Families can experience the science of how food grows and then becomes part of their next meal. Children learn the responsibility of caring for living things, enjoy the sunshine and physical activity, and have a stress-free opportunity to talk about what is happening in their life as they work side by side. Gardening is Fun (Families Uniting Now) is a program offered by Kinorea Tigri, Master Gardener Coordinator of Crawford and Mercer Counties in Pennsylvania. Kinship care is a term used for individuals raising children by grandparents, other extended family members, and adults with whom they have a close family-like relationship such as godparents and close family friends because biological parents are unable to do so for whatever reason. <https://extension.psu.edu/kinship-family-forum-gardening-is-fun> This event is being offered at no charge to participants. Registration is required to receive the link to access the webinar. Registrants will also receive access to the webinar recording.

WORKSHOPS & WEBINARS

Renewable Energy Academy: Solar Photovoltaic Systems – *Via Zoom*, Thu., Jun. 8, 2023, (9:00 AM - 11:45 AM ET) Participants of *Renewable Energy Academy: Solar Photovoltaic Systems* will learn how solar photovoltaic (PV) systems function, identify the important elements of a PV system, summarize the process of installing a PV system at a home or business, and evaluate the cost and payback associated with solar PV. <https://extension.psu.edu/renewable-energy-academy-solar-photovoltaic-systems> This event is being offered at no charge to participants. Registration is required to receive the access link for the virtual experience and recording(s).

Dementia Conversations: Driving, Doctor Visits, Legal and Financial Planning *Via Zoom*, Mon. Jun. 12, 2023, (12:00 PM – 1:00 PM ET). Conversations with family members about dementia can be challenging and uncomfortable. The fear or lack of awareness that may accompany these conversations can result in delays that have serious consequences for the entire family. Common difficult discussions include going to the doctor, when to stop driving, and making legal and financial plans. To help you prepare for these conversations, Penn State Extension partnered with the Alzheimer's Association® to provide: *Dementia Conversations: Driving, Doctor Visits, Legal and Financial Planning*. This program will help you talk with your entire family, including the person with signs of dementia, about difficult topics related to Alzheimer's and dementia. <https://extension.psu.edu/dementia-conversations-driving-doctor-visits-legal-and-financial-planning-webinar> This event is being offered at no charge to participants. Registration is required to receive the link to access the webinar. Registrants will also receive access to the webinar recording.

QPR Gatekeeper Suicide Prevention Training – *Via Zoom*, Mon., Jun. 12, 2023, (1:00 PM - 3:00 PM ET). The mission of the *QPR Gatekeeper Suicide Prevention Training* is to save lives and reduce suicidal behaviors by providing evidence-based suicide prevention training. Knowing how to address this sensitive issue can empower individuals to reach out and help someone in need. Just like CPR and the Heimlich Maneuver have saved thousands of lives each year, learning to recognize the warning signs of suicide and the steps of Question, Persuade, and Refer (QPR) can save a friend's life, coworker, family member, or neighbor's. <https://extension.psu.edu/qpr-gatekeeper-suicide-prevention-training> This event is being offered at no charge to participants, however you must pre-register by June 11th.

Spotted Lanternfly Past, Present, and Future: Impacts and Management – *Via Zoom*, Jun. 13, 2023, (12:00 PM – 1:00 PM) During the webinar, Julie Urban will provide an overview of the invasion history of the Spotted Lanternfly in the United States and discuss the known and anticipated impacts on agritourism and the grape and wine industry. She will also provide an overview of ongoing research to improve this pest's management, focusing on mitigating its impact on the grape industry. Attend this free, one-hour session and learn about the Spotted Lanternfly, its potential impact on the grape and wine industry, and how to stop the spread. This material is based upon work supported by USDA/NIFA under Award Number 2021-70027-34693. <https://extension.psu.edu/spotted-lanternfly-past-present-and-future-impacts-and-management> This event is free of charge to participants. Registration is required to receive the link to access the webinar. Registrants will also receive access to the webinar recording.

Large-Scale Solar from the Developer Perspective - *Via Zoom*, Jun. 15, 2023, (12:00 PM – 1:00 PM) *Large-Scale Solar from the Developer Perspective* will engage with large-scale or utility-scale solar developers working on projects in Pennsylvania. Topics for this webinar will include challenges that developers are facing. This will include interconnection, supply chain, environmental, and local zoning/siting issues. Workforce development and agrivoltaics will also be discussed. The free, one-hour webinar will discuss the challenges and issues developers encounter and be beneficial for homeowners, local officials, and business owners. <https://extension.psu.edu/large-scale-solar-from-the-developer-perspective> This event is offered to participants free of charge.

Twilight Pond Walk – *In Person at Delaware Township Pond, Wilson Hill Road*. Wed., Jun. 21, 2023, (6:00 PM - 8:00 PM ET). If you own or manage a pond, join Penn State Extension for the *Twilight Pond Walk* to learn about pond water quality, ecology, plant identification, and management. As we explore these unique ecosystems, there will be plenty of time for discussion and interaction. Ponds are a common feature of the landscape of the Pocono's and provide a source of enjoyment for many landowners. Although they occur naturally in this area, many have been constructed for various purposes. To assist private pond owners and members of lake-based community organizations with making informed and sound management decisions, this workshop will teach you everything you need to know about Getting to Know Your Pond Walk & Talk, Pond Water Testing, and land use issues affecting pond health. <https://extension.psu.edu/twilight-pond-walk>. There is a \$10 registration fee for this event and you must pre-register by June 20th.

Spotted Lanternfly Public Meeting – *In Person, Dingman Volunteer Fire Department, Log Tavern Rd*, Jun. 28, 2023, (6:00 PM – 7:30 PM) Spotted lanternfly is an invasive insect that has spread throughout Pennsylvania and nearby states. Join us for a *Spotted Lanternfly Public Meeting* and learn how to recognize spotted lanternfly and what you can do to help stop its spread. *Lycorma delicatula*, commonly known as the Spotted Lanternfly (SLF), is a new invasive insect that has spread throughout Pennsylvania since its discovery

in Berks County in 2014. SLF presents a significant threat to Pennsylvania agriculture, including the grape, tree-fruit, hardwood and nursery industries, which collectively are worth nearly \$18 billion to the state's economy. <https://extension.psu.edu/spotted-lanternfly-public-meeting> This event is being offered at no charge to participants. Preregistration is required.

Please visit <https://extension.psu.edu> to search for more topics that may be of interest, or visit <https://extension.psu.edu/aboutme> to sign up to have up-to-date information of your choosing emailed directly to you.

Wednesday, May 17, 2023

The second regular meeting of May, 2023 of the Pike County Commissioners was called to order by Commissioner Osterberg at 11:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski; and Solicitor Farley.

Public Comments/Questions concerning today's agenda – none.

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

A RETIREMENT BOARD MEETING was held.

Motion to adjourn the RETIREMENT BOARD MEETING and reconvene the Commissioners' Meeting.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the May 17, 2023, Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the May 3, 2023, Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the May 10, 2023, Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the **GENERAL FUNDS** in the amount of **\$506,757.32**.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

OLD BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to open bids for Groceries and Frozen Foods for the period of July 2023-October 2023, on behalf of the Pike County Correctional Facility.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

Solicitor Farley opened the bids and announced Bernard Foods for \$15,194.20; Mivila for \$212,822.65; Driscoll for \$441,560.60; Sysco \$232,176.16; and the last one, Driscoll Foods \$441,560.60. Solicitor Farley asked to table all the bids so that can be reviewed. Solicitor Farley said there is an extra and he is not sure if it goes with Driscoll. Chief Clerk Gromalski said she thinks it is New England Foods. Solicitor Farley said it doesn't say, there's no bids on it and there's no information in it. I'm assuming it's attached to one of these (the bids opened above).

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to table the award of bid for Groceries and Frozen Foods for the period of July 2023-October 2023, until June 7, 2023.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Human Services Development Fund in the amount of \$1,481.80 and Emergency Rental Assistance Program 2.0 in the amount of \$49,921.78.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Affordable Housing Payment Voucher in the amount of \$2,956.70, payable to Family Promise of Monroe, for Mortgage Assistance, on behalf of the Office of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Pike County HOME Program Payment Voucher in the amount of \$530.00, payable to Pike County Dispatch, on behalf of the Office of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman execute Revision Request #1 for Contract #C000071793 FFY 2018, on behalf of the Office of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chief Clerk to execute the Pike County Domestic Relations Section (DRS) Retirement Reconciliation Worksheet for the Calendar Year Ended December 31, 2022, on behalf of the Domestic Relations Office.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to appoint **SHANNON WISNIEWSKI** to the Pike County Children and Youth Advisory Board for a 2-year term, expiring 12/31/24.

VOTE: Commissioners Osterberg, Schmalzle and Waldron voted 'aye'. Motion carried.

MISCELLANEOUS:

- PennState Extension Calendar of Events

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

Reporter Chris Jones asked if the Commissioners could say something about the Primary results? Commissioner Osterberg answered he is very humbled by the support that we received. I know Ron is and I know Tony is, from the residents. I don't want to gloat, but what it shows is that people agree with what we're doing in this County. I'm humbled by it. I never take anything in my life ever for granted. You can see the type of campaign that me and Ron ran, it was positive, we didn't get anywhere as near whatever was being said about us. We just talked about the good things that we've been doing and all the positive things and what we see in the future for the County.

Commissioner Schmalzle said I will say the same exact thing. When we found out that we were going to have a Primary race, we welcomed it. We think more people should get involved and run for office. I think it makes you do a self-assessment on where you're going and makes you review the things you've done for the community. We are fully committed, fully involved and ready to continue to serve the residents of the County.

Commissioner Waldron said I really didn't have a race because there were two of us on the ballot and we are both now going to the General Election. However, quite frankly, I was very pleased that the Republicans who voted kept these guys and the opportunity to continue in office because I think they've both done a really good job and I think we all work well as a team.

Reporter Chris Jones asked out of all of the voting and all that, does there seem to be any problems or anything? Commissioner Schmalzle said we can't comment on that. Commissioner Osterberg said we weren't the Board of Elections. Commissioner Waldron said we are not allowed to participate. Commissioner Osterberg added that he didn't see anything, he was at Dingman #1 all day long. Commissioner Schmalzle said the normal problems, Tom (Solicitor Farley) had a couple of things. Solicitor Farley said I'm here and Krista (Gromalski) is here, I am the Solicitor also for the Election Board. We actually had three individuals appointed representing each of their (the Pike County Commissioners') interests. It went fine. There were hardly any issues at all. Any minor issues Krista took care of or Nadeen (Manzoni), she is the head of our Elections Department. She did a great job!

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JUNE 7, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

Commissioners' Conference Minutes
Wednesday, May 24, 2023

PRESENT: Commissioners Schmalzle and Waldron; Treasurer Gilpin and Chief Clerk Gromalski.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **GENERAL FUND (County Bills)** **\$1,330,976.48**

VOTE: All members voted 'aye'. Motion carried.

OLD BUSINESS

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Vice-Chairman to execute Task Order No. 23-03, for West George Street Parking Lot Improvements.

VOTE: All members voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: PHARE in the amount of \$920.00; Emergency Rental Assistance Program 2.0 (ERAP 2.0) in the amount of \$11,001.73; PHARE in the amount of \$600.00; and State Food Purchase Program in the amount of \$1,579.41.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Program Payment Voucher in the amount of \$975.50, payable to Troy Estus Contracting, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Program Payment Voucher in the amount of \$765.06, payable to Ray Evans, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Program Payment Voucher in the amount of \$719.00, payable to Ray Evans, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Program Payment Voucher in the amount of \$1,015.00, payable to Green Trees Early Learning Center, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Program Payment Voucher in the amount of \$16,574.00, payable to Pro Solutions Home Renovations LLC, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Program Payment Voucher in the amount of \$32,742.00, payable to Pro Solutions Home Renovations LLC, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to adopt Resolution No. 23-28, A Resolution of the Pike County Commissioners to Authorize Submission of a Grant Application For Funding For a Dam Restoration Project.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Funds Commitment Letter for the Kintz Creek Dam Project.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Chairman to execute the Keystone Recreation, Park and Conservation Fund 2021 Final Financial Summary, on behalf of the Pike County Public Library.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Hazardous Material Response Fund (HMRF) Grant Application, on behalf of the Office of Emergency Management.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to authorize the Vice-Chairman to execute the Contract for Professional Services between PennCares Support Services and Pennsylvania Link of Monroe/Pike/Wayne Counties, on behalf of the Area Agency on Aging.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to reappoint **LORI VAN SLOOT** to the Area Agency on Aging Advisory Council for a two-year term, expiring 12/31/25.

VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JUNE 7, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

Commissioners' Conference Minutes
Wednesday, May 31, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron and Treasurer Gilpin. Chief Clerk Gromalski present via phone.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve payment from the following: **GENERAL FUND (County Bills)** **\$227,220.22**

VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to change the status of **JANINE KLESO** from part-time to full-time Deputy Sheriff in the Sheriff's Office, for a 40-hour work week, effective June 5, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to hire **CARMEL SANTIAGO** as Youth Programs Assistant for the Summer Youth Employment and Training Program in the Workforce Development Agency, for a 30-hour work week, effective June 12, 2023, to September 1, 2023. This is a temporary position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective June 5, 2023, with benefits after 90 days: **GARY BISCARDI; COREY COMPHER; AND ERIC SELFRIDGE**. These are replacement positions.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, **TIFFANIE ELLIS** as Food Production Supervisor for the Correctional Facility, for a 40-hour work week, effective June 12, 2023, with benefits after 90 days. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.

A SALARY BOARD MEETING WAS HELD

Motion to reconvene the Commissioner's Conference.

NEW BUSINESS

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to execute the Sign Permit Application, on behalf of the District Attorney's Office.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to request a 90-day extension of Pike County 73281 LSA Grant, on behalf of the District Attorney's Office.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Whole Home Repairs in the amount of \$781.25; State Food Purchase Program in the amount of \$1,391.88; PHARE in the amount of \$5,710.07; Human Services Development Fund in the amount of \$2,280.00; Homeless Assistance Program in the amount of \$1,500.00; and Emergency Rental Assistance Program 2.0 in the amount of \$20,965.24.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the Pike County Home Program Payment Voucher in the amount of \$6,300.00, payable to Mountain Environmental & Radon Services, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Payment Voucher in the amount of \$15,834.00, payable to Pro Solutions Home Renovations LLC, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CDBG Payment Voucher in the amount of \$9,468.75, payable to Hailstone Economic, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to approve the CV CDBG Payment Voucher in the amount of \$1,075.00, payable to Green Trees Early Learning Center, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JUNE 7, 2023, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

SALARY BOARD
May 3, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; Chief Clerk Gromalski and Treasurer Gilpin.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the April 19 and 26, 2023 Salary Board Minutes.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **CHRISTINA BEDNAREK** at \$15.50 per hour, as Administrative Assistant in the Public Safety Department, for a 37.5-hour work week, effective May 11, 2023, pending drug test result.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **RILEY CROUTHAMEL** at \$12.75 per hour, as a summer intern in the District Attorney's Office, for the period of May 8 until August 11, 2023, without benefits.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **THOMAS SMALL** at \$19.00 per hour, as Central Booking Technician in the District Attorney's Office, for less than 1,000 hours per year, effective May 8, 2023, without benefits.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **CIARRA CALABRESE** at \$15.75 per hour, as Dispatcher, in the 911 Center for a 40-hour work week, effective May 22, 2023, pending drug test results, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of the following individuals at \$24.72 per hour, as full-time Correctional Officers, for the Correctional Facility for a 40-hour work week, effective May 1, 2023, with benefits after 90 days:

MICHAEL SEVERO; KURT KELLER; JOSEPH RIOS; DARIUS PRICE; JUAN TEJEDA.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **ROSANGELA FERNANDEZ** at \$33.99 per hour, as full-time Correctional Officer for the Correctional Facility for a 40-hour work week, effective May 1, 2023, with benefits after 90 days, due to the terms of the Collective Bargaining Agreement AFSCME, AFL-CIO District Council 87, Article IX, job classification and compensation, for more than 8 years correctional experience.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **CHRISTOPHER LEDIARD** at \$21.00 per hour, as temporary Maintenance Staff Member for the Correctional Facility, for a 40-hour work week, from June 1 until August 26, 2023, without benefits.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn the Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
May 10, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron; and Treasurer Gilpin. Chief Clerk Gromalski present via phone.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **EMILIE PROTSKO** at \$12.75 per hour, as Summer Intern in the Public Defender's Office, effective May 15, 2023. The Workforce Summer Youth Program will pay \$10.35 per hour and the Public Defender's Office will pay the remaining \$2.40 per hour.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **PATRICIA STROYAN** at \$33.23 per hour, as part-time employee in the Planning and Mapping Office, for less than 1,000 hours per year, effective May 3, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to set the hourly rate of **VICTORIA PEDONE** at \$15.00 per hour, as License to Carry Clerk in the Sheriff's Office, for a 40-hour work week, effective May 15, 2023, pending drug test results, with benefits after 90-days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to increase the hourly rate of the following Correctional Officers to \$26.78 per hour, effective May 9, 2023, due to the completion of one year of service, under the terms of the agreement between Pike County and AFSCME, District Council 87: **JUSTIN BENNETT AND STEVEN CARNEY.**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to adjourn the Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
May 31, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron, and Treasurer Gilpin. Chief Clerk Gromalski present via phone.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to set the hourly rate of **CARMEL SANTIAGO** at \$18.00, as Youth Programs Assistant for the Summer Youth Employment and Training Program in the Workforce Development Agency, for a 30-hour work week, effective June 12, 2023, to September 1, 2023. This is a temporary position funded through Workforce Innovation and Opportunity Act funds.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to set the hourly rate of the following individuals at \$25.46, as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective June 5, 2023, with benefits after 90 days: **GARY BISCARDI; COREY COMPHER; AND ERIC SELFRIDGE.**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to set the hourly rate of **TIFFANIE ELLIS** at \$20.00 per hour, as Food Production Supervisor for the Correctional Facility, for a 40-hour work week, effective June 12, 2023, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Waldron, to adjourn the Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.