

**AGENDA**  
**WEDNESDAY, JULY 5, 2023, 11:00 A.M.**  
**PIKE COUNTY COMMISSIONERS' MEETING**

1. Call to Order.
2. Pledge of Allegiance.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

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1. Approve July 5, 2023 Agenda.
  2. Approve June 21, 2023 Meeting Minutes.
  3. Approve June 28, 2023 Conference Minutes.
  4. Approve payment from **GENERAL FUNDS (County Bills)** ..... **\$275,682.46**
  5. Approve payment from **BRIDGE REPAIR ACCOUNT** ..... **\$12,451.29**
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**PERSONNEL**

1. Motion to acknowledge receipt from Warden Lowe advising that he has hired **JOHN AVERY**, with Prison Board approval, as full-time Maintenance Staff Member for the Pike County Correctional Facility, for a 40-hour work week, effective July 10, 2023, with benefits after 90 days. This is a replacement position.
2. Motion to acknowledge receipt from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective July 10, 2023, with benefits after 90 days. These are replacement positions: **DAVID ALMODOVAR, CIREA CLEVINGER, EVERETTE JEAN, AND STUARD POZO.**
3. Motion to acknowledge receipt from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Administrative Clerks for a 40-hour work week, effective July 10, 2023, with benefits after 90 days. These are replacement positions: **TANYA TORRES AND MARYANN KENNEDY.**
4. Motion to hire **AUSTIN CONKLIN** as a part-time Training Assistant for the Training Center, for less than 1,000 hours per year, effective July 10, 2023. This is a replacement position.
5. Motion to hire **TIMOTHY KNAPP JR.** as a part-time Training Assistant for the Training Center, for less than 1,000 hours per year, effective July 10, 2023. This is a replacement position.
6. Motion to create the position of part-time Dietitian in the Area Agency on Aging, for less than 1,000 hours per year.
7. Motion to hire **ROBIN SKIBBER** as part-time Dietitian for the Area Agency on Aging, for less than 1,000 hours per year, effective July 3, 2023.

*Motion to recess the Commissioners Meeting to hold a Salary Board Meeting.*

**SALARY BOARD**

1. Motion to approve the June 7, 14 and 28 Salary Board Minutes.
2. Motion to set the hourly rate of **JOHN AVERY** at \$21.00 per hour, as full-time maintenance staff member for the Correctional Facility, for a 40-hour work week, effective July 10, 2023.
3. Motion to set the hourly rate of the following individuals at \$25.46 per hour, as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective July 10, 2023: **DAVID ALMODOVAR, CIREA CLEVINGER, EVERETTE JEAN, AND STUARD POZO.**
4. Motion to set the hourly rate of the following individuals at \$16.00 per hour, as full-time Administrative Clerks for a 40-hour work week, effective July 10, 2023, with benefits after 90 days. These are replacement positions: **TANYA TORRES AND MARYANN KENNEDY.**
5. Motion to set the hourly rate of **AUSTIN CONKLIN** at \$15.00 per hour as part-time Training Assistant for the Training Center for less than 1,000 hours per year, effective July 10, 2023.
6. Motion to set the hourly rate of **TIMOTHY KNAPP JR.** at \$15.00 per hour as part-time Training Assistant for the Training Center for less than 1,000 hours per year, effective July 10, 2023.
7. Motion to set the hourly rate of **ROBIN SKIBBER** at \$35.00 per hour, as part-time Dietitian for the Area Agency on Aging, for less than 1,000 hours per year, effective July 3, 2023.

*Motion to reconvene the Commissioners Meeting.*

**OLD BUSINESS**

1. Motion to authorize the Chairman to execute Change Order No. 2 for the Pike County Owego Turnpike Repaving Project.

**NEW BUSINESS**

1. Motion to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: State Food Purchase Program in the amount of \$14,076.93; PHARE in the amount of \$2,266.39; Human Services Development Fund in the amount of \$417.00; and Homeless Assistance Program in the amount of \$4,097.87.

2. Motion to approve the Affordable Housing Fund Payment Voucher in the amount of \$3,442.00, payable to Delaware Run, on behalf of the Office of Human Services.
3. Motion to approve the Affordable Housing Fund Payment Voucher in the amount of \$3,488.00, payable to Delaware Run, on behalf of the Office of Human Services.
4. Motion to authorize the Chairman to execute the Contract for Professional Services between Hailstone Economic, LLC and the County of Pike, on behalf of the Office of Human Services.
5. Motion to re-appoint **DEBORAH FISCHER** to the Pike County Workforce Development Board as Private-Sector Member for a three-year term effective July 5, 2023, through June 30, 2026.
6. Motion to re-appoint **LORI PHILLIPS** to the Pike County Workforce Development Board as Private-Sector Member for a three-year term effective July 5, 2023, through June 30, 2023.
7. Motion to authorize the Chairman to execute the Service Agreement between Beach Lake Sprinkler Fire Protection Services and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.
8. Motion to authorize the Chairman to execute the Guardian RFID System Agreement Renewal between Guardian RFID and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.
9. Motion to authorize the Chairman to execute the Immigration Agreement Modification, on behalf of the Correctional Facility, as recommended by the Prison Board.
10. Motion to authorize the Chairman to execute the FEMA Hazard Mitigation Assistance Unified Grant Program (Non Disaster Grants) Letter of Interest, on behalf of the Planning and Mapping Office.
11. Motion to execute the 3<sup>rd</sup> Quarter FY 22-23 Act 148 Invoice Certification Statement, on behalf of Children and Youth Services.
12. Motion to execute the Agreement between Service Access & Management Inc. and the County of Pike, on behalf of Children and Youth Services.
13. Motion to execute the Purchase of Service Agreement between Michael A. Church, PHD and the County of Pike, on behalf of Children and Youth Services.
14. Motion to execute the Agreement for Subcontracted Services between Destiny Empowerment and the County of Pike, on behalf of the Area Agency on Aging.
15. Motion to execute the Agreement for Subcontracted Services between Caregivers of America, LLC. and the County of Pike, on behalf of the Area Agency on Aging.
16. Motion to execute the Agreement for Subcontracted Services between Traditional Home Care, LLC. and the County of Pike, on behalf of the Area Agency on Aging.
17. Motion to execute the Agreement for Subcontracted Services between Above the Rest Home Care LLC. and the County of Pike, on behalf of the Area Agency on Aging.
18. Motion to authorize the fiscal year 2023 first quarter payment from the Pike County Emergency Medical Services Matching Grant fund to Matamoras Borough in the amount of \$6,050.00.
19. Motion to authorize the fiscal year 2023 second quarter payment from the Pike County Emergency Medical Services Matching Grant fund to the following municipalities: Dingman Township in the amount of \$88,005.60; Lackawaxen Township in the amount of \$82,712.53; Milford Township in the amount of \$15,000; Shohola Township in the amount of \$48,199.00; and Lehman Township in the amount of \$85,011.80.

**MISCELLANEOUS:**

- PennState Extension Calendar of Events
- Representative Joseph Adams' Open House Event, July 27, 2023 - Jill Gamboni

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT**

**THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 19, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**