

AGENDA
WEDNESDAY, AUGUST 2, 2023, 11:00 A.M.
PIKE COUNTY COMMISSIONERS' MEETING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve August 2, 2023 Agenda.
 2. Approve July 19, 2023 Meeting Minutes.
 3. Approve July 26, 2023 Conference Minutes.
 4. Approve payment from **GENERAL FUNDS (County Bills)** **\$479,544.13**
 5. Approve payment from **PCEHIF** **\$86,019.50**
 6. Approve payment from **BRIDGE REPAIR ACCOUNT** **\$59,345.55**
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PERSONNEL

1. Motion to hire **RYAN MCGAVIN** as Communication Dispatcher Trainee for the 911 Center for a 40-hour work week, effective August 23, 2023, pending successful drug screening, with benefits after 90 days.
2. Motion to promote **BENJAMIN AMMERMANN** to Senior Probation Officer for the Domestic Relations Office, effective August 1, 2023.
3. Motion to hire **CARRIE HOLGERSON** as Aging Care Manager I for the Area Agency on Aging for a 40-hour work week, effective August 14, 2023, pending successful drug screening, with benefits after 90 days.
4. Motion to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective August 14, 2023, with benefits after 90 days: **SEAN WAGNER, ELI DEVASH, IMMANUEL GREENE, BRANDON SANTANA, AND XAVIER MOLINA.**
5. Motion to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Maintenance Staff Members for the Correctional Facility for a 40-hour work week, effective August 14, 2023, with benefits after 90 days: **STEVE GALANTE AND MICHAEL MOFFA.**
6. Motion to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, **BRYCE HARRIGAN** as full-time Food Production Supervisor for the Correctional Facility for a 40-hour work week, effective August 14, 2023, with benefits after 90 days.
7. Motion to hire **DAWN THOMPSON** as part-time Clerk in the Commissioners' Office, for less than 1,000 hours per year, effective August 7, 2023, pending successful drug screening. This is a replacement position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the July 19 and 26, 2023 Salary Board Minutes.
3. Motion to set the hourly rate of **RYAN MCGAVIN** at \$15.75 per hour as Communication Dispatcher Trainee for the 911 Center for a 40-hour work week, effective August 23, 2023, pending successful drug screening, with benefits after 90 days.
4. Motion to increase the annual salary of **BENJAMIN AMMERMANN** by \$2,500.00, effective August 1, 2023, due to his promotion to Senior Probation Officer in the Domestic Relations Office.
5. Motion to set the annual salary of **CARRIE HOLGERSON** at \$34,403.20, plus on-call pay, as Aging Care Manager I for the Area Agency on Aging for a 40-hour work week, effective August 14, 2023, pending successful drug screening.
6. Motion to set the hourly rate of the following individuals at \$25.56 per hour as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective August 14, 2023, with benefits after 90 days: **SEAN WAGNER, ELI DEVASH, IMMANUEL GREENE, BRANDON SANTANA, AND XAVIER MOLINA.**
7. Motion to set the hourly rate of the following individuals at \$21.00 per hour as full-time Maintenance Staff Members for the Correctional Facility for a 40-hour work week, effective August 14, 2023, with benefits after 90 days: **STEVE GALANTE AND MICHAEL MOFFA.**
8. Motion to set the hourly rate of **BRYCE HARRIGAN** at \$20.00 per hour as full-time Food Production Supervisor for the Correctional Facility for a 40-hour work week, effective August 14, 2023, with benefits after 90 days.
9. Motion to set the hourly rate of **DAWN THOMPSON** at \$12.75 per hour as part-time Clerk in the Commissioners' Office, for less than 1,000 hours per year, effective August 7, 2023, pending successful drug screening.
10. Motion to adjourn the Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to table in general the awarding of the bid for the Springbrook Road Over Rattlesnake Creek Bridge Replacement Project.

NEW BUSINESS

1. Motion to advertise bids for the purchase of Fortified Flavored Beverage Bases for the period of October 1, 2023 to September 30, 2024, on behalf of the Correctional Facility.
2. Motion to advertise bids for the purchase of Groceries and Frozen Foods for the period of November 1, 2023 to February 28, 2024, on behalf of the Correctional Facility.
3. Motion to adopt Resolution No. 23-33, National Health Centers Week, August 6 – 12, 2023.
4. Motion to authorize the Chairman to execute the Proposal from Kinsley Power Systems, Inc.
5. Motion to execute the Contract for Professional Services between Children's Advocacy Center of NEPA and the County of Pike, on behalf of the Dickson House Children's Advocacy Center.
6. Motion to execute the updated Agreement for Subcontracted Services between Above the Rest Home Care LLC. and the County of Pike, on behalf of the Area Agency on Aging.
7. Motion to authorize the Chairman to execute the Subgrant Award Notification from the Pennsylvania Commission on Crime and Delinquency for the PikeCARE Grant, on behalf of the Probation Department.
8. Motion to appoint **TOM CALPIN** to the Poconos Counties Workforce Development Board as an Organized Labor Representative, for a 3-year term, effective September 1, 2023, through August 20, 2026.
9. Motion to execute the Purchase of Service Agreement between Adelphoi Village and the County of Pike, on behalf of Children and Youth Services.
10. Motion to approve the following Human Services Payment Vouchers on behalf of the Office of Humans Services: PHARE in the amount of \$1,900.00 and Human Services Development Fund in the amount of \$1,608.78.
11. Motion to authorize the fiscal year 2023 first quarter payment from the Pike County Emergency Medical Services Matching Grant fund to Blooming Grove Township in the amount of \$2,263.88.

MISCELLANEOUS:

- PennState Extension Calendar of Events
- Senior Expo Event- Friday, September 8, 2023
- Pike County Implementable Comprehensive Plan Community Collaboration Meetings- Mike Mrozinski, Planning and Mapping Director

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, AUGUST 16, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.