

AGENDA
WEDNESDAY, SEPTEMBER 6, 2023, 11:00 A.M.
PIKE COUNTY COMMISSIONERS' MEETING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve September 6, 2023 Agenda.
 2. Approve August 16, 2023 Meeting Minutes.
 3. Approve August 23 and 30, 2023 Conference Minutes.
 4. Approve payment from **GENERAL FUNDS (County Bills)** **\$330,802.00**
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OLD BUSINESS

1. Motion to open bids for the purchase of Fortified Flavored Beverage Bases for the period of October 1, 2023 to September 30, 2024, on behalf of the Correctional Facility.
2. Motion to award bids for Carlton Hill Road Bridge Maintenance to Morgan Site Contracting in the amount of \$19,662.78.
3. Motion to award bids for the addition of Speed Limit Signage on Owego Turnpike to Morgan Site Contracting.

NEW BUSINESS

1. Motion to adopt Resolution No. 23-34, Ritz Company Playhouse 50 Year Anniversary.
2. Motion to advertise bids for 2023-24 Winter Maintenance of County Roads.
3. Motion to advertise bids for George Street Parking Lot Project.
4. Motion to approve the following Human Services Payment Vouchers, on behalf of the Office of Human Services: Emergency Rental Assistance Program 2.0 in the amount of \$68,645.39; PHARE in the amount of \$10,579.85; and State Food Purchase Program in the amount of \$3,820.12.
5. Motion to approve the Affordable Housing Fund Payment Voucher in the amount of \$2,923.00, payable to Delaware Run Associates, on behalf of the Office of Human Services.
6. Motion to approve the Affordable Housing Fund Payment Voucher in the amount of \$1,885.00, payable to Delaware Run Associates, on behalf of the Office of Human Services.
7. Motion to authorize the Chairman to execute the Final Fiscal Status Reports for Community Development Block Grants, on behalf of the Office of Human Services.
8. Motion to authorize the Chairman to execute the Chapter 105 Water Obstruction and Encroachment General Permit Registration for Creek Road Bridge Underpinning Project.
9. Motion to execute the Child Welfare Information Solution Data Sharing Agreement for the period of October 1, 2023 to September 30, 2024, on behalf of Children and Youth Services.

MISCELLANEOUS:

- PennState Extension September Calendar of Events
- Habitat for Humanity Check Presentation

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, SEPTEMBER 20, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING

506 BROAD STREET

MILFORD, PA 18337

570-296-7613

FAX: 570-296-6055

MATTHEW M. OSTERBERG
RONALD R. SCHMALZLE
R. ANTHONY WALDRON

COMMISSIONERS



KRISTA GROMALSKI
CHIEF CLERK

THOMAS F. FARLEY, ESQ.
COUNTY SOLICITOR

DRAFT RESOLUTION NO. 23-34 RITZ COMPANY PLAYHOUSE 50 YEAR ANNIVERSARY SEPTEMBER 9, 2023

WHEREAS, on June 29, 1973, the Ritz Company Playhouse raised the curtain at its theater in Hawley Borough, which since 1935 had been a vaudeville theater and a movie house; and

WHEREAS, since 1973, with the exception of 2020 due to the Covid pandemic, the Ritz Company Players have continuously provided live community theater to Pike and Wayne County residents, as well as thousands of visitors to the area, for 50 seasons at the Ritz Company Playhouse; and

WHEREAS, for all of its 50 years of productions at the Ritz, during the summer seasons and an annual free show at Christmas, a group of theater enthusiasts have volunteered their time, energy and talents, both on stage and behind the scenes, to deliver quality entertainment to the Hawley/Lake Wallenpaupack area; and

WHEREAS, the performers, stage crew, musicians, costumers, backdrop painters, box office and concession workers are all 100% volunteers, who epitomize the "Show Must Go On" mentality, to produce both large scale musicals and smaller comedies and mysteries; and

WHEREAS, in addition to the plays and musicals put on by the Ritz Players, the theater has served as a venue for other performances, including music concerts, barbershop quartets, old time fiddlers, ballet companies and other dance groups, other theater companies, lectures by nationally renowned authors, and children's magic shows, with many of these being fundraisers for other community nonprofit organizations; and

WHEREAS, for the past 20+ years, the Ritz has run a theater day camp for children during the summer, called "The Ritz Bitz Junior Actors", which culminates each season in a production of a junior version of popular Broadway musicals, and in which more than forty children perform on stage, many for the first time; and

WHEREAS, the "Ritz Bitz" program is run by dedicated teachers with years of personal and professional theater experience, and college students who also volunteer their time to guide the young actors in their quest to put on shows that often rival the adult productions; and

WHEREAS, the training the Ritz Bitz program provides to the young actors helps them become confident and responsible young people who are often active in their school productions and who may eventually participate in Ritz productions as young adults, and beyond; and

WHEREAS, the Ritz has been recognized by the Northeast PA Theater Association, which has presented awards over the years to individual performers as well as to full Ritz productions, and

WHEREAS, the Ritz has also been recognized by the Pocono Mountain Visitors Bureau and similar organizations for becoming a notable tourist attraction; and

WHEREAS, for most of those 50 years the Ritz Company Players were led by Peggy and Dick Murphy, who not only helped finance the purchase of the theater building in 1973, but were integrally involved in every production,

from Peggy’s direction of many of the shows, to Dick’s playing in the pit band, building sets, and maintaining the grand old theatre building, to name but a few of their immeasurable contributions; and

WHEREAS, even though Peggy and Dick are no longer with us, the next generations, as well as newcomers, continue to provide enjoyable entertainment each summer; and

WHEREAS, the Ritz is operated by a volunteer board of directors, through the nonprofit 501.c.3 corporation known as the “Company Players Inc.”; and

WHEREAS, fifty years of theatrical productions have brought laughter, love, mystery and music to countless audiences and

WHEREAS, the Ritz is celebrating that historic run on September 9, 2023.

NOW THEREFORE, We, the Board of Commissioners of the County of Pike, do hereby acknowledge the Ritz Company Players and the Ritz Playhouse for its 50 years of service to, and entertainment of, the residents of and visitors to, the Hawley Borough, and the County of Pike.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

ATTEST:

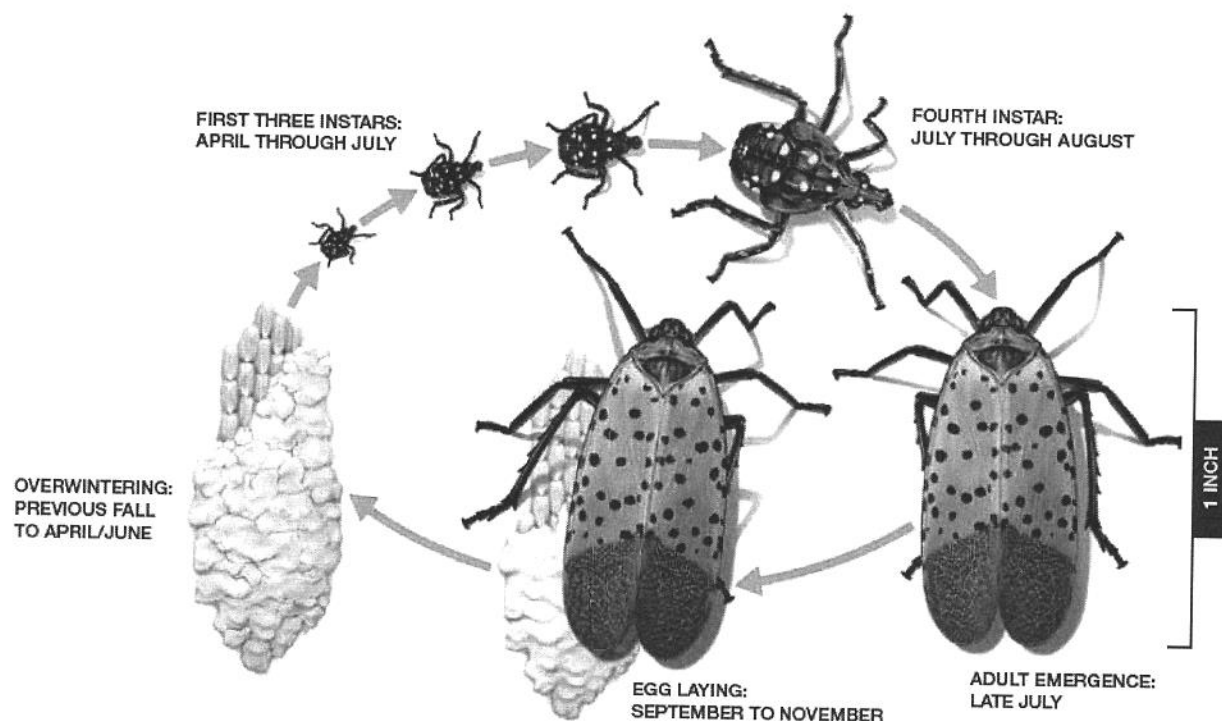
R. Anthony Waldron, Commissioner

Krista Gromalski, Chief Clerk

Penn State Extension Upcoming Events

September 6, 2023

Community Development:



Spotted lanternfly life cycle. Illustration © Emily S. Damstra.

Spotted Lanternfly

Pike County is in the quarantine area. If you have spotted this insect, please call our hotline at 1-888-422-3359 immediately to report a sighting. Contact your local Penn State Extension office with questions on spotted lanternfly management.

Newly hatched nymphs are small (~1/8 inch) and can be hard to find, often being mistaken for small ticks or spiders. With each molt to the next instar, the nymphs roughly double in size. The first three instars are black with white spots.

Learn about the Spotted Lanternfly (SLF), and what action you can take to stop the spread of this invasive insect that is threatening the northeastern United States from our website:
<https://extension.psu.edu/spotted-lanternfly>.

4-H/Youth:

Adults – We NEED you!! Pike County 4-H is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you determine the time you spend and the activity that to do, while 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life.

4-H is open to youth ages 5-18, unless otherwise noted.

Contact Penn State Extension in Pike County for more information on the 4-H program by calling (570) 832-2800 or send an email to the 4-H coordinator, Angela Smith, at axs1397@psu.edu.

Please like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.

Budgeting:

Your Money Matters: Setting Money Goals

Via Zoom – Thursday, September 28, 2023 (11:30 AM – 12:30 PM ET).

Goal setting is a roadmap to success with a higher level of financial security, freedom, and literacy. Without a financial destination or a plan, we often find ourselves on convoluted paths toward meeting our needs, our desires, and our dreams. *Your Money Matters: Setting Money Goals* will help keep you focused when making decisions about how you allocate your money. Clear goals allow us to celebrate accomplishments and the small steps taken toward goal achievement. There is no registration fee for the event, but you must pre-register by September 27, 2023. For more information or to register visit <https://extension.psu.edu/your-money-matters-setting-money-goals>.

Food Safety:

ServSafe:

ServSafe Food Safety Program is for individuals who are serving as managers or are in a supervisory role requiring certification. Upon successful completion, participants will receive the *ServSafe®* Food Protection Manager Certificate. Training meets the Pennsylvania Department of Agriculture requirements for the Food Employee Certification Act. There is a **\$165.00 fee** to take the course and you must pre-register. Search the website for your closest class location and dates - <https://extension.psu.edu/servsafe>.

Home Food Preservation

Via Zoom – Monday, September 25, 2023 (12:00 PM – 1:30 PM ET).

Home Food Preservation: Introduction to Drying will explain the scientific reasoning behind today's recommended methods for drying products while dispelling food preservation myths and unsafe practices of the past. Access to the live webinar will be provided in the registration email. There is a **\$15.00 registration fee** for the event, and you must pre-register by September 22, 2023. For more information or to register visit <https://extension.psu.edu/home-food-preservation-introduction-to-drying>.

Via Zoom – Monday, October 2, 2023 (12:00 PM – 1:30 PM ET).

Home Food Preservation: Wild Game will explain the scientific reasoning behind today's recommended methods for preserving wild game, while dispelling food preservation myths and unsafe practices of the past. There is a **\$5.00 registration fee** for the event, and you must pre-register by September 29, 2023. For more information or to register visit <https://extension.psu.edu/home-food-preservation-wild-game-webinar>.

Gardening:

Master Gardeners

Home Garden News has the latest news and information on classes, workshops, publications, videos, and online and in-person events.

Sign up to receive news, upcoming event details, gardening information, and the monthly e-newsletter at <https://extension.psu.edu/trees-lawns-and-landscaping/home-gardening>. By entering your email, you consent to receive communications from Penn State Extension – view the [privacy policy](#).

A Walk Through the Vineyard

In Person – Sunday, September 10, 2023 (1:00 PM – 2:00 PM ET).

Eagles Rest Cellars Winery and Vineyard - Stroudsburg, PA

Join the Penn State Extension Master Gardeners of Monroe County at Eagles Rest Cellars Winery and Vineyard in the beautiful Cherry Valley in Stroudsburg, Pennsylvania. While walking through the vineyard, learn about the vineyard's history and why this location was chosen to grow grapes. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register visit <https://extension.psu.edu/a-walk-through-the-vineyard>.

Fall Into Gardening

Via Zoom – Sunday, September 16, 2023 (9:00 AM – 12:15 PM ET).

Join the Master Gardeners of Columbia County for their annual Fall into Gardening symposium. The growing season is ending, but that doesn't mean you can't still garden! The topics covered will include everything you need to know about those white grubs in your lawn, planting spring bulbs, and introductory fruit tree pruning. Time will also be provided at the end of each presentation to answer your questions live! There is **\$30.00 registration fee** for the event, but you must pre-register. For more information or to register visit <https://extension.psu.edu/fall-into-gardening-2>.

Second Saturday Gardening Series – On Demand Webinars.

Visit our website extension.psu.edu and search 'Second Saturday Gardening Series.' You will find very informative pre-recorded classes on composting, enjoying holiday plants, nature in autumn, winter sowing, pollinators, house plant propagation, seed starting, pruning, etc.

There is a \$10.00 registration fee for each pre-recorded webinar.

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| ** Planning & Accomplishing a Rose Garden | Available until 09/30/23 |
| ** Planting for Pollinators in Sun and Shade | Available until 03/14/24 |

Green Industry Update Series – On Demand Webinars.

Visit our website extension.psu.edu and search 'Green Industry Update.' You will find very informative pre-recorded classes on invasive species, pest management (including - but not limited to - spongy moths, mosquitos, ticks, etc.), noxious weeds, pesticide safety, pond management, etc.

The following pre-recorded webinars require a **\$10.00 registration fee** to access them:

- ** Invasive Weed Identification Trivia
- ** Understanding & Managing Noxious Weeds in PA
- ** Greenhouse & Interior Plantscape Pest Management
- ** Unusual Plant Pests in PA
- ** Powdery Mildew Review and Environmental Stressor on Landscape Plants
- ** Spongy Moth in PA

The following pre-recorded webinars require a **\$15.00 registration fee** to access them:

- ** Core Pesticide Safety Topics
- ** Mosquito & Tick Management
- ** Leaf Feeding Beetles & Tree Disease Update
- ** Aquatic Plants and Pond Management

All the webinars in the Green Industry Update Series are available until 12/23/2023.

Certification credits may be available, depending on the webinar!

Know your Natives Series - On Demand Webinars.

Visit our website extension.psu.edu and search 'Know your Natives.' Expand garden enthusiasts' knowledge and appreciation of these versatile and valuable plants. The Master Gardeners will cover native plants' many benefits to our home gardens and landscapes. Speakers will focus on pollinator-friendly native plants in this fall series. However, the plants can be used in all native plantings in the garden and landscape. Enjoy classes on Native Seeds, Under Appreciated Plants, Shrubs and more.

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| ** Under-Appreciated Plants | Available until 11/28/23 |
| - There is a \$5.00 fee to access this pre-recorded webinar. | |
| ** Container Gardens | Available until 04/28/24 |
| - There is a \$10.00 fee to access this pre-recorded webinar. | |

Health:

10 Warning Signs of Alzheimer's

Via Zoom – Thursday, September 28, 2023 (9:30 AM – 10:30 AM ET).

Alzheimer's and other dementias cause changes in memory, thinking, and behavior that can interfere with daily life. To help you better understand the most common warning signs of Alzheimer's and what is normal aging and what is not, Penn State Extension is partnering with the Alzheimer's Association® to provide: *10 Warning Signs of Alzheimer's*. There is no registration fee for the event, but you must pre-register by September 25, 2023. For more information or to register visit <https://extension.psu.edu/10-warning-signs-of-alzheimers-disease-webinar>.

Healthy Living for Your Brain and Body

Via Zoom – Friday, September 29, 2023 (10:00 AM – 11:00 AM ET).

The health of the brain and the body are connected, and now, science provides insights into how to make lifestyle choices that may help you keep your brain and body healthy as you age. Participants will learn about current research on healthy aging and brain health, reasons for taking care of yourself as you age, and practical strategies to age well. There is no registration fee for the event, but you must pre-register by September 27, 2023. For more information or to register visit <https://extension.psu.edu/healthy-living-for-your-brain-and-body>.

Land:

Land Use Webinar Series

Via Zoom – Thursday, September 21, 2023 (12:00 PM – 1:15 PM ET).

Other Dates – 10/18 and 11/15

The *Land Use Webinar Series*, partnered with the Pennsylvania Chapter of the American Planning Association (PA-APA), is a series of monthly sessions that present in-depth information on land use topics affecting the communities of Pennsylvania. This series benefits those involved in decision-making processes regarding using or preserving natural resources. To find more information and/or register for an individual webinar visit <https://extension.psu.edu/land-use-webinar>.

Woodland Stewardship: Guided Engagement with your Land

Via Zoom – Begins Wednesday, September 20, 2023 (7:00 PM – 8:30 PM ET).

Other Dates – 10/04, 10/18, 11/01, and 11/15.

In Pennsylvania, private forest landowners own 11.5 million acres (almost 70% of the forests). Yet private lands are not necessarily well managed. Research shows that Pennsylvania's woodland owners overwhelmingly want to do the right thing when it comes to taking care of their land, but they consider a lack of knowledge and information to be their major stumbling block in that effort. Although this course focuses on Pennsylvania woods and landowners, much of the information applies to land in other states as well, particularly those in the Northeast.

In this educator-guided course, you will learn about forests and how to take care of them. Through a combination of educational videos and short readings, you'll gain a solid understanding of what it means to be a woodland steward and ways to apply your new knowledge to your own woodlot. You will learn practical, hands-on skills, as well as some "big picture" concepts related to woodland management. You can check your learning with quick, ungraded questions, and download and print the handouts that accompany this course. In addition, you can interact with fellow learners and instructors through discussion boards.

There is a **\$135.00 registration fee** for the event, but you must pre-register by September 20, 2023. For more information or to register visit <https://extension.psu.edu/woodland-stewardship-guided-engagement-with-your-land>.

Meeting Critical Human Needs - Community Forest Capabilities

Via Zoom – Tuesday, September 26, 2023 (12:00 PM – 1:30 PM ET).

In the 1950s, we entered the Anthropocene epoch in geologic history. Researchers agree that humans have influenced all aspects of Earth's natural system processes. More than 50% of the global population and 80% of the developed world live in urban areas. Urban and community forests provide many benefits that contribute to a high quality of life for residents. Join us for an informative webinar to discuss how community forests can provide many critically needed environmental and societal services while buffering local heat and moisture swings. There is no registration fee for the event, but you must pre-register. For more information or to register visit <https://extension.psu.edu/meeting-critical-human-needs-within-our-community-forest-capabilities>.

Certification credits may be available!

Leadership:

Hiring and Retention

Via Zoom – Tuesday, September 26, 2023 (10:00 AM – 11:30 AM ET).

Trust is essential to an effective team because it provides safety and brings a commitment to the goals. *Building and Preserving Team Trust* explores the stages of team development and ways to develop and maintain trust within a collaborative group by setting expectations and building trust. There is no registration fee for the event, but you must pre-register. For more information or to register visit <https://extension.psu.edu/leadership-building-and-preserving-team-trust>.

Via Zoom – Tuesday, October 3, 2023 (10:00 AM – 11:30 AM ET).

Creating your Workplace Culture and Negotiating Across Diversity will explore the importance of establishing and fostering a healthy culture that promotes the mission and vision of the group. It will address topics on behavioral tendencies, such as gender, cultural differences, and negotiation. There is no registration fee for the event, but you must pre-register. For more information or to register visit <https://extension.psu.edu/hiring-and-retention-creating-your-workplace-culture-and-negotiating-across-diversity>.

Water:

Dive Deeper Summit

In Person – Wednesday, September 27, 2023 (6:30 PM – 8:30 PM ET).

Thursday, September 28, 2023 (8:00 AM – 4:00 PM ET).

Best Western Premier The Central Hotel & Conference Center – Harrisburg, PA

The *Dive Deeper Summit* is a multi-state environmental education summit spotlighting innovative teaching about water. This biennial conference is for anyone who teaches youth about water, or anyone interested in educational tools and resources for teaching about water.

The Dive Deeper Summit includes a full day of conference sessions, including your choice of concurrent session presentations, morning refreshments, lunch buffet, exhibits and networking, an opportunity to have your home drinking water tested, and more! New this year, the conference will also include a pre-conference evening reception with an educational movie screening and panel discussion.

There is a **\$75.00 registration fee** for the event, but you must pre-register by September 15, 2023. For more information or to register visit <https://extension.psu.edu/dive-deeper-summit>.

Water Testing (Drinking & Lake/Pond)

Penn State offers drinking water, as well as lake/pond water, testing kits through the Penn State University Lab. Call the Extension office at 570-832-2800 to arrange to pick-up test kits and information. Test results take one to three weeks or more depending on the test. For more information on Water Quality, visit <http://extension.psu.edu/natural-resources/water>, or call us at (570) 832-2800.

Water Webinar Series

The Water Webinar Series is hosted by the Penn State Extension Water Resources team. Learn about a variety of private water topics such as common health and aesthetic impacts on drinking water supplies, preventing bacteria contamination, well construction, and septic systems. Each event will include an interactive Q&A session with the presenters! Go to extension.psu.edu and search '[Water Webinar Series](https://extension.psu.edu).' There is no fee for this event, however you must register.

Wildlife:

PA Forest Seminar: Deer Keds in PA

Via Zoom - Tuesday, September 12, 2023 (7:00 PM - 8:00 PM ET).

Deer keds are blood-feeding flies that primarily feed on deer and sometimes bite people. There is concern that deer keds may transmit pathogens to humans and between animals. However, a lot of basic information about their natural history and distribution remains unknown. We will discuss what deer keds are, their life history, and recent research aimed at answering some of these basic but important questions. There is no registration fee for the event, but you must pre-register. For more information or to register visit <https://extension.psu.edu/pennsylvania-forest-seminar-deer-keds-in-pennsylvania>.

Wednesday, August 16, 2023

The second regular meeting of August, 2023 of the Pike County Commissioners was called to order by Commissioner Schmalzle at 11:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Schmalzle and Waldron; Chief Clerk Gromalski; Treasurer Gilpin and Solicitor Farley.

Public Comments/Questions concerning today's agenda - NONE

Commissioner Schmalzle announced he is going to make a motion to Amend the Agenda to include a motion to award the bid for Springbrook Road, which will be under "OLD BUSINESS".

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle to Amend the Agenda to include a Motion to Award the Bid for Springbrook Road, under Old Business.

VOTE: Commissioners Waldron and Schmalzle voted 'aye'. Motion carried.

*Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.
A RETIREMENT BOARD MEETING was held.*

Motion to adjourn the RETIREMENT BOARD MEETING and reconvene the Commissioners' Meeting.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the August 16, 2023, Agenda.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the August 2, 2023, Meeting Minutes.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the August 9, 2023, Conference Minutes.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the **GENERAL FUNDS (County Bills)** in the amount of **\$220,527.67**.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **MIRIAM RIVERA** as part-time clerk in the Tax Claim Bureau for less than 1,000 hours per year, effective August 28, 2023, pending successful drug screening. This is a replacement position.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **LISA MARIE WILSON RIVERA** as full-time clerk in the Prothonotary's Office for a 37.5-hour work week, effective August 28, 2023, with benefits after 90 days. This is a replacement position.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

*Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.
A SALARY BOARD MEETING was held.*

Motion to adjourn the SALARY BOARD MEETING and reconvene the Commissioners' Meeting.

OLD BUSINESS

Commissioner Schmalzle announced this is something we set aside at the last meeting, but I'd like a motion to award the bid for the Springbrook Road over Rattlesnake Creek Bridge Replacement Project to Rutledge Excavating Inc. for the base bid amount of \$1,212,253.40.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle to award the bid for the Springbrook Road over Rattlesnake Creek Bridge Replacement Project to Rutledge Excavating Inc. for the base bid amount of \$1,212,253.40.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to open bids for Re-Bid Bennett Ave Building 1 Interior Renovation Project (GC, EC).

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

Solicitor Farley announced there are two bids. One from Grimm Construction – Total Lump Sum Bid \$1,048,153.00 and here are some additional items requested, fresh stone, when you add that it's an additional \$10,175.00 for a total of \$1,068,328.00. The second bid is from Pro Solutions – Lump Sum Bid \$988,580.00 and the additional, extra work, is only \$1,044.00 so the total bid from Pro Solutions is \$999,624.00. I would ask that these be tabled to be reviewed by the engineer until the next meeting.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to table the award of bid for Re-Bid Bennett Ave Building 1 Interior Renovation Project (GC, EC) until September 6, 2023, Commissioners' Meeting.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Vice-Chairman to execute Change Order No. 2 for the Pike County Bennett Avenue Building/Roof Replacement Project.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Human Services Development payment Voucher to transfer \$500,000.00 to the ERAP 2.0 account, on behalf of the Office of Human Services.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize Vice-Chairman to execute the Cooperative Agreement by and between Pike County Human Services and Neighbor Works Northeastern Pennsylvania.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Memorandum of Understanding for the Provision of Physical Abuse/Neglect Evaluations between the Children's Hospital of Philadelphia and the County of Pike, on behalf of the District Attorney's Office Dickson House Children's Advocacy Center.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

District Attorney Raymond Tonkin introduced Sara Loeb, Director of Victim Services and said this is one of the final things for Dickson House for the Children's Advocacy Center to bring physical abuse and neglect exams by the Children's Hospital of Philadelphia. Previously we did sexual abuse exams, and we will continue to do that, but the key here is moving this to physical abuse exams and, as with many things in life, this comes down to funding. There is State funding for sexual assault exams, we were able to find some funding working together with Children and Youth Services and their Needs Based Budget to bring this agreement here to have physical abuse exams conducted here at our Advocacy Center as well. It's now the full package that children won't have to travel to Scranton for those services.

Director of Victim Services Sara Loeb continued that working with CHOP, people don't realize that child physical abuse is the most common form of child maltreatment, and the majority of children's advocacy centers focus on child sexual abuse. There are many, many children that don't get the benefits of a medical exam and we're going to be able to offer that to children that are victims of maltreatment, neglect and all of those things. We're going to be able to offer a child, any child that comes to our facility, the benefit of a medical exam. There are a lot of children that maybe don't see a doctor on a regular basis. This gives them an opportunity to get world care from our partners at CHOP, which are amazing and be able to get that benefit. Also, child physical abuse is the second leading cause of child death for children under one. To bring this here and be able to have this, is really important to the children of Pike County and the children that we serve at the Children's Advocacy Center.

District Attorney Tonkin concluded with we appreciate the Commissioners' support – thank you.

Reporter Chris Jones asked who will be the doctors doing these exams? DA Tonkin answered doctors from Children's Hospital of Philadelphia. Director Loeb added it's a telemedicine program that we currently do with sexual abuse victims. Reporter Chris Jones asked a tele-visit? Director Loeb said yes, and we have a Physician's Assistant (PA) here on staff and then we have doctors at CHOP through telemedicine that conducts the exam and do the medical reports and everything like that. The children become CHOP patients and if there's any other condition, they can refer them to CHOP doctors if they need it or facilities.

Reporter Chris Jones asked if the Physician's Assistant is a County employee? DA Tonkin answered the Physician's Assistant is a County employee, yes.

Reporter Preston Ehrler asked how many kids do you see, in terms of the exam, how many do you expect to see through this? How many are you seeing on the other side of the sexual exams you're already doing? Director Loeb answered, before COVID, we went to Scranton because they provided physical exams for child abuse victims for physical abuse and sexual, we were going there two or three times a week. Director Loeb continued, after COVID, things have really slowed down and we don't travel there as much. We anticipate being able to get those children that have marks on their bodies, are suspected child abuse, before it would be 10% physical abuse children are being seen and I believe that number will increase dramatically with the ability to be able to do it right here on site in the County. Sexual abuse exams we continue to hope to have our numbers, not that we hope our numbers go up, but we provide that and offer that to any child of sexual abuse, whether there is a disclosure or not because often children are not going to disclose if sexual abuse happens. Continuing to work with our partners in Children and Youth and law enforcement we anticipate those numbers to also go up. Each Friday here we have three time slots so we are able to see three children a week right now for sexual abuse and also physical abuse.

Commissioner Waldron thanked Director of Victim Services Loeb and District Attorney Tonkin for, again, bringing medical services to Pike County even though we're near a metropolitan area, we're certainly a rural county and the opportunity to make it easier for people to follow through. I imagine sometimes you get somebody started, and then to travel alone might get them not to follow through as much. I think it's a great you guys do something here at a local level. District Attorney Tonkin added that even the initial thing about the logistics of coordinating with the family, Children and Youth, and law enforcement, if they have to go to Scranton, that just provides a barrier in itself even to get in the door initially. These exams are really for the health and overall knowledge of the child that their body will heal and their body will be okay. It's really one of the first steps in the healing process for a child who has been abused and a lot of people think it's about evidence collection and, I'm sure some of it is, but it's really designed for the child and their family.

Meeting attendee Craig Kelstrom asked, you said it's about two to three times a week that you'd have to go to Scranton for the children reviews and it slowed down after the pandemic, I'm wondering if the facility is to be staffed full time or as needed, how does that work? District Attorney Tonkin responded I'll give you a little bit of familiarity with it. There are

some full time County employees, there's a part time County employee, a Physician's Assistant, that is scheduled certain days and that's in conjunction with CHOP. Specifically, for the sexual/physical assault case exams that is on a part time basis.

Craig Kelstrom asked is there general services as well or it's just for the abused a general medical exams for children or only for the abused? District Attorney Tonkin answered it's only based on a report of abuse or serious neglect. Director of Victim Services Loeb added we offer other services like a Victim Advocate there, but it is always a family that there is suspected child abuse, meaning sexual, physical or neglect so we do offer and try to connect them with services or if they're looking for food, we provide those services by helping connect families with services. The Victim Advocate on staff provides all those additional services to connect families within the community based off their needs.

Craig Kelstrom asked if there will be plans for any growth, where maybe one day they would cover Medicaid type exams or it's just not that kind of set up? District Attorney Tonkin answered no, it's not a general clinic. One of the important things though is it's connecting children here in Pike County with world class health care specifically for children. They will have those connections with CHOP. If they have anything in the future, they've been a CHOP patient and then there will be connections with Children's Hospital of Philadelphia. I know the Commissioners have done a lot to bring just general healthcare here for adults and children, but this is very specialized healthcare, Children's Hospital of Philadelphia are world renowned. There are people who travel from all over the world for their healthcare. Director of Victim Services Loeb said she can say this about the medical exams: it's not just a normal doctor that we have here, they are specifically trained in physical abuse, sexual abuse and maltreatment to look for specific things and identify specific patterns or bruising and things like this. They are specifically trained in child maltreatment and to identify things that are happening within the family.

Commissioner Schmalzle said he would like to add to what Tony (Commissioner Waldron) is saying. Thank you for your good work over there. It takes leadership to make something like this happen and your leadership in bringing in an exceptional organization like CHOP to Pike County is just fantastic – thank you, keep up the good work.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Letter of Engagement between Zelenkofske Axelrod LLC and the County of Pike.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement between White Deer Run LLC DBA Torrance Cove Prep and the County of Pike, on behalf of the Children and Youth Services.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Vice-Chairman to execute the Standard Agreement between Devereux Pennsylvania Children's Services and the County of Pike, on behalf of Children and Youth Services.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Supervision Fund Agreement between the Commonwealth of Pennsylvania, acting through the Pennsylvania Department of Corrections, and the County of Pike, on behalf of the Adult Probation Department.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the fiscal year 2023 second quarter payment from the Pike County Emergency Medical Services Matching Grant fund to Blooming Grove Township in the amount of \$106,661.68.

VOTE: Commissioners Schmalzle and Waldron voted 'aye'. Motion carried.

MISCELLANEOUS

- PennState Extension Calendar of Events – August 16, 2023
- NEPA MPO Long Range Transportation Plan Public Meeting August 16, 2023 – Director of Pike County Planning and Mapping, Mike Mrozinski – Director Mike Mrozinski announced that tonight we have an Open House for the Northeast Pennsylvania NEPA MOP Long Range Transportation Plan. It will be held at the East Stroudsburg North High School from 6PM – 8PM. This effort is part of the Long Range Plan which is a twenty year plan and we're in the updates cycle right now. We're interested in getting from this is feedback. PennDOT has 631 linear miles of roads in Pike County. We're looking at trying to find out what your concerns are with roadways that have not been addressed and other ideas - it could be pedestrian, it could be bicycles, it could be safety intersections, drop-offs and the like, stormwater concerns. Similarly, we have received comments and concerns for lack of charging stations for electric vehicles. I'm happy to report that to Mirabito at the Lords Valley Interchange was just awarded \$830K grant to provide a charging station up there. Previously for the Long Range Plan there was concern that there was a lack of cameras and vehicle message signs on Interstate-84, at all the intersections I just heard that is now in the plans to get a VMS, I don't know the location where the sign will be, and cameras along the exits on I-84. This is a dual purpose meeting that we have tonight, it's also part of the Pike County Comprehensive Plan process where we have community collaboration meetings. The consultant is the same, Michael Baker Associates for our Comprehensive Plan as well as NEPA MPO Long Range Transportation Plan. I have flyers on both efforts – tonight from 6PM – 8PM at East Stroudsburg North High School. Tomorrow afternoon at noon at Wallenpaupack Area High School and tomorrow as 4PM at the Delaware Valley High School. I want to get the word out and get as many people out there to express their concerns for the future of Pike County.

Commissioner Schmalzle said he saw the press release on charging stations, they list that location (Lords Vally Interchange) as being in Wayne County because it says I-84 to I-80, where I live. Director Mrozinski said they fixed it.

Reporter Chris Jones asked are there other charging stations in Pike? Director Mrozinski answered there are a few. There's one in Milford. Commissioner Waldron added there's one at the Dunkin Donuts in Palmyra Township, those are Level 2. This newest one will be a Level 3, that's the one Ron (Commissioner Schmalzle) and I look for because I also own an electric car. That charges your car fully in about 30-40 minutes.

Craig Kelstrom asked if there is a fee to charge the car? Commissioner Schmalzle answered yes.

Director Mrozinski said what they are looking at is to try to get interchanges on the major highways. Commissioner Schmalzle said the goal is to have one, a network of them, on the interstates at every 50 miles. I think that's the goal going forward.

Craig Kelstrom asked who's goal is that? Commissioner Schmalzle answered Penn DOT. Commissioner Waldron added there's funding in the Federal Infrastructure Bill to pay for some of that.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

Reporter Chris Jones asked under OLD BUSINESS, the first motion you made is not on the Agenda, can you repeat what that was? Commissioner Schmalzle offered Chris Jones a copy from the one? Reporter Chris Jones said yes. Chief Clerk Gromalski added the Agenda was amended at the beginning to hold that motion.

Reporter Chris Jones asked about the ERAP grants, can I have the background of that? Commissioner Schmalzle said I asked the same question because it's such a large amount of money. It was money awarded to the County and we're just putting it in the proper account.

Reporter Preston Ehrler asked what is the ERAP for? Chief Clerk Gromalski responded Emergency Rental Assistance Program. Reporter Ehrler asked so there's more money coming into that? Commissioner Schmalzle answered there is. Chief Clerk Gromalski added we received more funding from the Federal government and it went to the General Fund. Commissioner Schmalzle said it went into the General Fund and now it's being placed in the proper place. Treasurer Gilpin added the Human Services Fund. Reporter Ehrler asked has the structure of that changed at all, or is it still the same as it has been? Commissioner Schmalzle answered it's the same.

Meeting attendee, Craig Kelstrom, asked the rate what they are charging to charge the electric car at these stations? Commissioner Schmalzle answered it's a competitive market. I have an electric vehicle, but I've never charged it other than my home. Mr. Kelstrom asked do we know who receives the money? Is it the power company? Commissioner Schmalzle answered I think that through this program I think their making arrangements with the landowner because the landowner has to contribute 20% of the costs of the infrastructure build out and then they would receive some profit from the charging. Commissioner Waldron added that there's usually a service company, there's a number of them, Electrify America, Charge Point, EVO, all of which work with apps. Mr. Kelstrom asked standard rates apply kind of thing? Commissioner Schmalzle said yes. Commissioner Waldron said they do differ, some charge by how many kilowatts per hour you're putting in there and some charge by another factor. For a 300-mile charge, it goes anywhere from as little as eight or nine dollars to sixteen dollars, but that's about what it is to charge 300 miles worth of travel. Mr. Kelstrom asked so it's not like a Federal Government oversight of some utility taking over? Commissioner Waldron said no, as a matter of fact, VW (Volkswagen) actually owns one of the major providers now. VW makes Audi's and VW's and have got into the charging business because they're rolling out a bunch of vehicles that have electric. Tesla has their own proprietary which is what Ron (Commissioner Schmalzle) has. Mr. Kelstrom said I understand they have different ports for the Tesla versus the others, would it be servicing both? Commissioner Schmalzle answered you can, you have adaptors, it's almost like buying an Apple product. You have adaptors that fit all of the various uses, but I do think in the future they're moving to a standard plug for everything.

Meeting attendee, Greg Latorto, asked for a little bit of an update about the medical facilities that are coming to the County. Commissioner Schmalzle answered I think you probably saw the signs are up in the Dingman location at the Weis market. The opening date is soon, I know we helped them secure some bids for the build out. It's a new building but they have some work to go inside. That I think will be, I hate to say dates because I've been proven wrong, things take a lot longer, but before the end of the year we'll see that open. The second location up on the Route 507 corridor up by Lake Wallenpaupack has been identified and a contract is being negotiated right now. Third, and most importantly, is the commitment of Northwell and a Pennsylvania partner, to build a 24/7 mini/micro hospital-emergency center in the center of the County. They have made that commitment prior to this meeting. We have a weekly update on that and that is progressing in that they're formulating a relationship with a Pennsylvania provider to build it. We have organized a group of people to raise money to help them with the initial capital costs and on-going costs. As I've said, many, many times, if it were profitable for a hospital to be in Pike County, it would be here. It has not been profitable to this point, but they are a large organization, the largest employer in New York State. I see on social medial threads that the concern is that they will not be taking various insurances because of the history they had right here in Milford, I can assure you that's a concern that has been addressed and one of the primary reasons they are partnering with a Pennsylvania hospital. It's all good news, it takes time. Their timeframe for building the big facility is three years. Judging by the commitments they've made on the other things, it may be just a little longer than that, but that's a short period of time to produce something like they're planning to produce. If you were to wonder what it would like, it's going to be modeled very similar to the facility that was opened up in Dickson City and the new facility in Monroe County within the last two years. Beautiful facilities with good services to the community. The focus will be emergency services with sixteen to twenty-four beds and general things we need. Pike County is the most underserved County in the State for medical services. It is our number one agenda item and priority to make sure that we improve it.

Reporter Preston Ehrler asked have they released where the location is on upon on 507 yet? Commissioner Schmalzle responded no. Commissioner Waldron added we are familiar with it, but they haven't made that public yet. It is going to be in Pike County, because at one point they were even looking at Hawley. It's going to be near Hawley, but in Pike County in Palmyra Township. Until they sign the lease, it's not appropriate to say where it's going to be. They are working on one sight that got problematic so they switched, that's why it's been taking long. As far as when they will open, I think they can be opened next summer. To say they'll open this year, I don't think that's feasible. The lease they're working on right now, literally this week, is an existing building, but it still needs to be retrofitted for the services. I would expect by spring or summer 2024 that would be doable.

Reporter Preston Ehrler asked if they've signed with a partner yet? Commissioner Waldron answered they have, but they didn't want us to reveal who that partner is. They told us at the end of June that within sixty days they'd be announcing that. We expect to hear by mid-September of the hospital provider, it's a regional hospital provider in Pennsylvania.

Craig Kelstrom said not to press a hot button, I support this, I like this idea, I'm not trying to be a thorn, but is there a large commitment of County taxes towards this? Commissioners Schmalzle and Waldron answered no. The meeting attendee said no commitment at all, there is no rise in taxes? Commissioners Schmalzle and Waldron repeated no. Commissioner Schmalzle added it's their organization's investment, we will raise funds through donations, not taxes. Commissioner Waldron said the prior Commissioners did decide when money came from the Federal government to deal with COVID through the American Recovery Act, to take \$2M of the \$11M that came to Pike County and set it aside for some sort of medical services. They didn't envision that Northwell is going to come in the door, but the good news was in the beginning of 2022 when I started to serve as Commissioner, they (Northwell) did come to us and said we'd like to work with you on the Urgent Care. We're even willing to talk to you about a larger plan. There's \$2M in Federal money, taxpayer money, that went into a foundation, the other several million that we expect to raise that's going to be through private donations. Although we've already talked to our Federal and State legislators about the fact that if we can raise \$10M, we already have \$2M, could they match that? Most of them are telling us they can definitely find us money. The timing is an issue, what do you need it for and exactly how much, but we're going to hit on every pot we can to try and get appropriate amounts. Ideally, we expect to fund half of the project and possibly even more. The other half is going to come from Northwell and their Pennsylvania partner. Commissioner Schmalzle added in the same breadth, Northwell told us they expect to lose about \$1M a year, per urgent care, for the first couple of years and they are accepting that as an investment into the County. It's a really exciting and good relationship we're establishing.

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, SEPTEMBER 6, 2023 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

Commissioners' Conference Minutes
Wednesday, August 23, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron, and Chief Clerk Gromalski.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to amend the agenda to include and additional item under **NEW BUSINESS**; Motion to execute the Purchase of Service Agreement between Bethany Homes, Inc and the County of Pike, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda as amended.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **GENERAL FUND (County Bills)** **\$414,554.39**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **DEBT SERVICE** **\$294,507.89**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **SRCP DEBT SERVICE** **\$44,486.09**

VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **CARMEL SANTIAGO** to Office Assistant/Job Developer for the Workforce Development Agency for a 30-hour work week, effective August 23, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **JESSICA COLLIGAN** to Assistant Director of Tax Claim for the Tax Claim Bureau, effective August 28, 2023.

VOTE: All members voted 'aye'. Motion carried.

Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.

A SALARY BOARD MEETING WAS HELD

Motion to reconvene the Commissioner's Conference.

OLD BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute Change Order No. 1 for Pike County Jail ICE Building Roof Replacement Project.

VOTE: All members voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: PHARE in the amount of \$5,255.00 and Human Services Development Fund in the amount of \$10,000.00.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Medical Assistance Transportation Program Participation Grant Agreement and Assurance of Compliance, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Worker Protection and Investment Certification Form, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Federal Funding Accountability and Transparency Act Sub-Recipient Data Sheet, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Delegation of Signing Authority for CDBG and HOME Invoices, on behalf of the Office of Human Services

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Application for Special Use Permit Short Form for Delaware Water Gap National Recreation Area.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Plans of Safe Care Support Grant Application documents, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement between New Way Youth Services and the County of Pike, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Child Advocacy Centers Birth Certificate Grant Application #40868, on behalf of the Dickson House Childrens' Advocacy Center.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Project Modification Request Grant #32922, on behalf of the Dickson House Childrens' Advocacy Center.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreement between Bethany Homes, Inc and the County of Pike, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, SEPTEMBER 6, 2023, AT 11:00 AM IN THE PIKE COUNTY ADMINISTRATION BUILDING.

Commissioners' Conference Minutes
Wednesday, August 30, 2023

PRESENT: Commissioners Osterberg, Schmalzle and Waldron, Chief Clerk Gromalski, and Treasurer Gilpin.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to call the conference to order at 11:00 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve payment from the following: **GENERAL FUND (County Bills)** \$581,945.28

VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to promote **FRANK VOGEL** to Aging Care Management Supervisor 1 for the Area Agency on Aging for a 40-hour work week, effective September 24, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **LISA GOLSHIRAZI** as a part-time Driver in the Transportation Department for less than 1,000 hours per year, retroactive to August 28, 2023. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **FRANK SEK** as part-time Central Booking Technician in the District Attorney's Office for less than 1,000 hours per year, effective September 13, 2023. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective September 11, 2023, with benefits after 90 days: **JAMES BELTRAN, RONALD RIGUARD, QUANISHA HENDERSON-MUNDY, AND MICHAEL PANISSE**. These are replacement positions.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Treatment Counselors for the Correctional Facility, for a 40-hour work week, effective September 11, 2023, with benefits after 90 days and completion of a one (1) year probationary period: **JEAN BONO AND TARA MUNSON**. These are replacement positions.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he has promoted, with Prison Board approval, the following individuals from the position of Correctional Officer to the rank of Sergeant, retroactive to August 28, 2023: **DYLAN MCKINNON, ELNORA FRIPP, AND ERIC SELFRIDGE**.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he has promoted **TANYA TORRES**, with Prison Board approval, from the position of Administrative Clerk to full-time Fiscal Technician, for a 40-hour work week, retroactive to August 16, 2023, with benefits.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Lowe advising that he has promoted **JOHN AVERY**, with Prison Board approval, from the position of Maintenance Staff Member to Director of Building Services, for a 40-hour work week, retroactive to August 18, 2023, with benefits.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to approve the transfer of **ELIZABTH TRIPLETT** from the Prothonotary's Office to the position of Clerk/Receptionist in the Adult Probation Office, effective September 11, 2023. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to create a temporary full-time Clerk position in the Prothonotary's Office.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **WANDA CHRISTINE BARNETT** as a full-time Clerk in the Prothonotary's Office for a 37.5-hour work week, retroactive to August 28, 2023, with benefits after 90 days. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to hire **DAVID N. MARRA** as Assistant District Attorney in the District Attorney's Office, for a 37.5-hour work week, effective September 25, 2023, with benefits after 90 days. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.

A SALARY BOARD MEETING WAS HELD

Motion to reconvene the Commissioner's Conference.

OLD BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Contract Documents and Technical Specifications for Springbrook Road Over Rattlesnake Creek Bridge Replacement Project.

VOTE: All members voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Contract for Professional Services between Herbert Rowland & Grubic, Inc. and the County of Pike, on behalf of the Planning & Mapping Office.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Fiscal Year 2023 – 2024 County Human Services Plan Assurance of Compliance, on behalf of the Office of Human Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Fiscal Year 2023 – 2024 County Human Services Plan Assurance of Compliance, on behalf of the Joinder Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Medical Assistance Transportation Grantee Cost Report for Fiscal Year 2023 – 2024, on behalf of the Transportation Department.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Geocache Identification Form Agreements between the Department of Conservation and Natural Resources, Bureau of State Parks / Bureau of Forestry and the County of Pike, on behalf of the Scenic Rural Character Preservation Program.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to execute the Certification Statement for the period of April 1, 2023 to June 30, 2023, on behalf of Children and Youth Services.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Waldron and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the 2023-2024 New Business Application for Directors and Officers Insurance, on behalf of the Conservation District.

VOTE: All members voted 'aye'. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners' Conference was adjourned.

THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, SEPTEMBER 6, 2023, AT 11:00 AM IN THE PIKE COUNTY ADMINISTRATION BUILDING.