

AGENDA
WEDNESDAY, FEBRUARY 7, 2024, 11:00 A.M.
PIKE COUNTY COMMISSIONERS' MEETING

- 1. Call to Order.
- 2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY’S AGENDA

- 1. Approve February 7, 2024 Agenda.
 - 2. Approve January 17, 2024 Meeting Minutes.
 - 3. Approve January 24 and 31, 2024 Conference Minutes.
 - 4. Approve payment from **GENERAL FUNDS (County Bills)** **\$408,336.44**
 - 5. Approve payment from **LIQUID FUELS** **\$3,743.04**
 - 6. Approve payment from **BRIDGE REPAIR ACCOUNT** **\$32,070.53**
 - 7. Approve payment from **DEBT SERVICE FUND** **\$522.63**
 - 8. Approve payment from **SRCP DEBT SERVICE** **\$16.64**
 - 9. Approve payment from **PIKE COUNTY EMPLOYEE HEALTH INSURANCE FUND** **\$918.00**
 - 10. Motion to approve exonerations as presented by Gina Rios, Tax Claim Bureau Director, for 67 properties sold out of the County Repository between November and December 2023.
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PERSONNEL

- 1. Motion to hire **NICOLE RUFRANO** as full-time Legal Secretary for the Public Defender’s Office, for a 37.5-hour work week, effective February 20, 2024, pending drug screening results, with benefits after 90 days. This is a replacement position.
- 2. Motion to hire **CARRIE BRANCH** as full-time Assistant Public Defender for the Public Defender’s Office, for a 37.5-hour work week, effective February 12, 2024, with benefits after 90 days. This is a replacement position.
- 3. Motion to hire **JOSEPH MASON** as Deputy Sheriff in the Sheriff’s Office, for a 40-hour work week, effective February 12, 2024, pending successful background screening results, with benefits after 90 days. This is a replacement position.

Motion to recess the Commissioners’ Meeting to hold a Salary Board Meeting.

SALARY BOARD

- 1. Motion to convene Salary Board.
- 2. Motion to approve the 2024 Reorganization, January 2, January 10, January 24, and January 31 Salary Board Minutes.
- 3. Motion to set the hourly rate of **NICOLE RUFRANO** at \$18.50 per hour as full-time Legal Secretary, for a 37.5-hour work week, effective February 20, 2024, pending drug screening results, with benefits after 90 days.
- 4. Motion to set the annual salary of **CARRIE BRANCH** at \$61,000.00 per year, as full-time Assistant Public Defender for the Public Defender’s Office, for a 37.5-hour work week, effective February 12, 2024, with benefits after 90 days.
- 5. Motion to set the hourly rate of **JOSEPH MASON** at \$28.24 per hour as Deputy Sheriff for the Sheriff’s Office, for a 40-hour work week, effective February 12, 2024, pending successful background screening results, with benefits after 90 days.
- 6. Motion to set the hourly rate of the following individuals at \$27.58 per hour, retroactive to February 6, 2024, due to the terms of the agreement between Pike County AFSCME, District Council 87, for the completion of one year of service as Correctional Officer for the Correctional Facility: **DEJANE DUNN, ASIA MIRANDA, AND RUBENSLY SEVERE.**
- 7. Motion to adjourn Salary Board.

OLD BUSINESS

- 1. Motion to award bids for the Tri-Annual Grocery and Frozen Foods for the period of March 1, 2024 – June 30, 2024, to Mivila in the amount of \$176,762.01, Sysco in the amount of \$44,204.09, and Bernard in the amount of \$14,538.28, for a total amount of \$235,504.38.
- 2. Motion to authorize the Chairman to execute the Change Order No. GC-1 - Grimm Construction for the Bennett Ave Building 1 Interior Renovations Project.
- 3. Motion to authorize the Chairman to execute the Letter of Transmittal for the Bennett Ave Interior Renovations Project for LH Reed Payment Application #2 and LH Reed Payroll #1 - #4.
- 4. Motion to authorize the Chairman to execute the Letter of Transmittal for the Bennett Ave Interior Renovations Project for Grimm Payment Application #, Datom- Subcontractor’s Payroll #4 - #7, and Grimm Payroll #1.
- 5. Motion to authorize the Chairman to execute the Letter of Transmittal for the Bennett Ave Interior Renovations Project for Myco Payment Application #1, Certified Payroll Report Letter, and Myco Payroll #1 - #4.

NEW BUSINESS

- 1. Motion to advertise bids for the Creek Road Bridge Abutment Underpinning Project.
- 2. Motion to authorize the Chairman to execute the Equitable Sharing Agreement and Certification on behalf of the District Attorney’s Office.

3. Motion to authorize the Chairman to execute the Lease Agreement between the County of Pike and AirSoilWater.org.
4. Motion to execute the Statement of Work Agreement from CDI BTM for the year 2024 on behalf of the Adult Probation Office.
5. Motion to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Homeless Assistance Program in the amount of \$6,806.11; Emergency Rental Assistance Program 2.0 in the amount of \$630.74; Human Services Development Fund in the amount of \$1,000.00; PHARE in the amount of \$6,200.00; and State Food Purchase Program in the amount of \$1,837.33.
6. Motion to approve the Affordable Housing Fund Payment Voucher in the amount of \$218.75, payable to Hailstone Economic LLC. for December 2023 Services, on behalf of the Office of Human Services.
7. Motion to approve the 2021 CDBG Program Payment Voucher in the amount of \$2,652.67, payable to Hailstone Economic LLC. for December 2023 Services, on behalf of the Office of Human Services.
8. Motion to execute the fiscal year 2023 fourth quarter payments from the Pike County Emergency Medical Services grant fund to Porter Township in the amount of \$8,000.00 and Dingman Township in the amount of \$88,005.60.

MISCELLANEOUS:

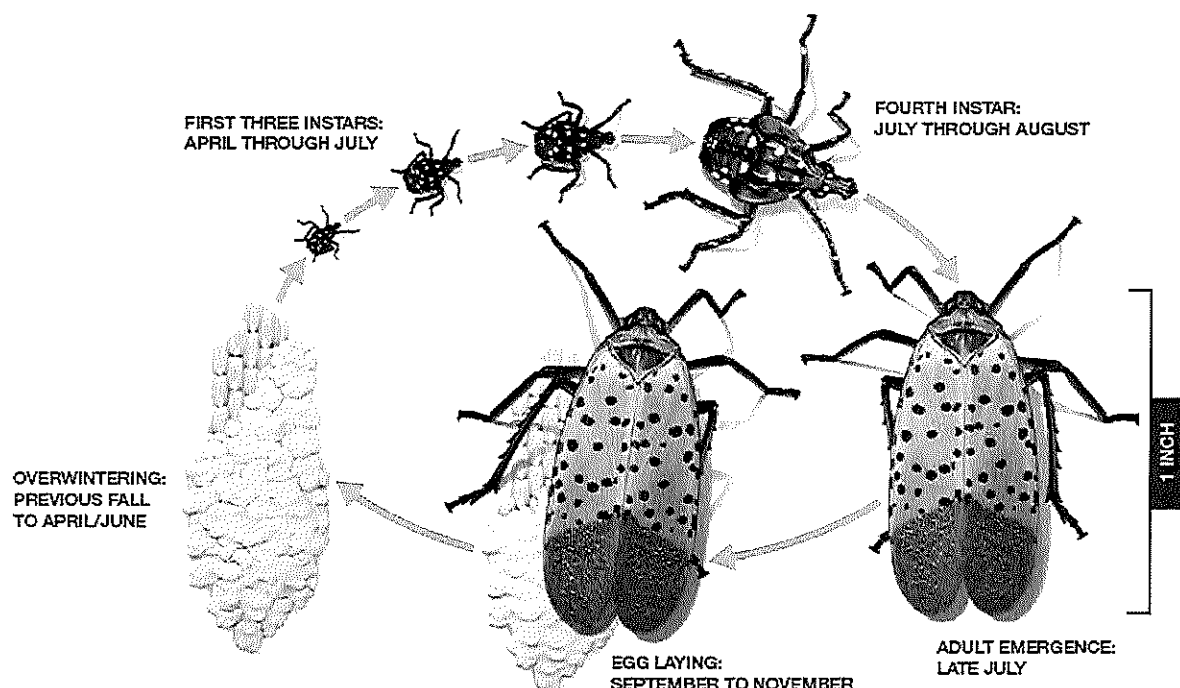
- PennState Extension Calendar of Events

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, FEBRUARY 21, 2024 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

Penn State Extension Upcoming Events **February 7th, 2024**

Community Development:



Spotted lanternfly life cycle. Illustration © Emily S. Damstra.

Spotted Lanternfly

Pike County is in the quarantine area. If you have spotted this insect, please call our hotline at 1-888-422-3359 or visit our website to immediately report a sighting. Please contact your local Penn State Extension office with questions on spotted lanternfly management.

Newly hatched nymphs are small (~1/8 inch) and can be hard to find, often being mistaken for small ticks or spiders. With each molt to the next instar, the nymphs roughly double in size. The first three instars are black with white spots.

To learn more about the Spotted Lanternfly (SLF) and what action you can take to stop the spread of this invasive insect, visit our website, <https://extension.psu.edu/spotted-lanternfly>.

Remember, every adult stomped out can prevent 30-50 eggs being laid!

4-H/Youth:

Adults – We NEED you!! Pike County 4-H is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you get the opportunity to determine how much time you spend and what activity you do, while 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life.

4-H is open to youth ages 5-18, unless otherwise noted.

Contact Penn State Extension in Pike County for more information on the 4-H program by calling (570) 832-2800 or send an email to the 4-H coordinator, Angela Smith, at axs1397@psu.edu.

Please like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.

Budgeting:

Your Money Matters

Via Zoom – Thursday, February 29th, 2024 (12:00 PM – 1:00 PM ET)

Goal setting is a roadmap to success with a higher level of financial security, freedom, and literacy. Without a financial destination or a plan, we often find ourselves on convoluted paths toward meeting our needs, our desires, and our dreams. *Your Money Matters: Setting Money Goals* will help keep you focused when making decisions about how you allocate your money. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/your-money-matters-setting-money-goals>.

Energy:

Large-Scale Solar in PA: 2024 General Update

Via Zoom – Thursday, February 15th, 2024 (12:00 PM – 1:00 PM ET)

The *Large-Scale Solar in Pennsylvania: 2024 General Update* webinar is presented by Extension Educators who closely follow developments with PJM (a regional transmission organization that coordinates the movement of wholesale electricity in all or parts of 13 states and the District of Columbia) and PUC (Pennsylvania Public Utility Commission) along with proposed legislation and policy changes. Educators will discuss recent trends in large-scale solar, also called utility-scale solar, in Pennsylvania. Educators will explain what is happening in the Commonwealth and why. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/large-scale-solar-in-pennsylvania-2024-general-update>.

National Broadband Navigator

Via Zoom – Thursday, February 22nd, 2024 (12:00 PM – 1:00 PM ET)

The *National Broadband Navigator* Webinar aims to enhance broadband connectivity and development projects in areas currently underserved by high-speed broadband. The central focus of this webinar will be introducing an innovative public spatial analysis tool, the BEAD (Broadband Equity, Access, and Deployment) Broadband Navigator, developed in partnership with the Rockefeller Foundation.

This webinar will share the free National BEAD Broadband Navigator downloadable data you can access and use to bring together projects for your state, region, county, or local community broadband projects to enhance broadband service for those most at risk of being left out of the digital revolution and the healthcare, workforce, business, and education opportunities developing around the world.

There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/national-broadband-navigator>.

Family:

Kinship Family Forum

Kinship care is a term used for individuals raising children by grandparents, other extended family members, and adults with whom they have a close family-like relationship, such as godparents and close family friends because biological parents are unable to do so for whatever reason.

Via Zoom – Saturday, February 21st, 2024 (12:00 PM – 1:00 PM ET).

Financial clutter is not always visible but can negatively impact your financial health. *Kinship Family Forum: Financial Clutter* will teach you to recognize your financial mess, simplify your record-keeping, and reduce financial stress. Practicing good financial literacy skills can help you to reduce your financial clutter and achieve an ideal financial plan. There no registration fee for the event, but you must pre-register by February 20th, 2024. For more information or to register, visit <https://extension.psu.edu/kinship-family-forum-financial-clutter>.

On Demand Webinars

Visit our website, extension.psu.edu, and search 'Kinship Family Forum.' You will find very informative pre-recorded classes on Kinship care – a term used for individuals that are not the biological parents of the children they are raising for whatever reason.

Penn State Extension collaborates with the *Clearinghouse for Military Family Readiness at Penn State* to offer Thrive resources.

There is no registration fee for each pre-recorded webinar.

Food Safety:

ServSafe

ServSafe Food Safety Program is for individuals who are serving as managers or are in a supervisory role requiring certification. Upon successful completion, participants will receive the ServSafe® Food Protection Manager Certificate. Training meets the Pennsylvania Department of Agriculture requirements for the Food Employee Certification Act. There is a **\$165.00 fee** to take the course and you must pre-register. For more information or to determine the closest class location and dates, visit <https://extension.psu.edu/servsafe>.

Forestry:

Pennsylvania Forest Seminar

Via Zoom – Tuesday, February 13th, 2024 (12:00 PM – 1:00 PM ET or 7:00 PM – 8:00 PM ET)

New technologies allow us to see forests from different perspectives. From microscope to drone and satellite views, we have gained new perspectives about how forests function, where things are healthy, or where conservation measures are needed. *Pennsylvania Forest Seminar: Seeing Forests 360 Degrees* presents how the new technology of 360-degree videography provides another useful tool for teaching about and understanding forests and their various natural cycles, such as diurnal, seasonal, and successional change. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/pennsylvania-forest-seminar-seeing-forests-360-degrees>.

Via Zoom – Tuesday, March 5th, 2024 (12:00 PM – 1:00 PM ET or 7:00 PM – 8:00 PM ET)

Pennsylvania Forest Seminar: Lumber History – Women in Forestry will delve into the roles of women in the lumber industry in the late 19th and 20th centuries. We will look at roles as well as explore stories about individuals in the Lumber Heritage Region of Pennsylvania. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/pennsylvania-forest-seminar-lumber-history-women-in-forestry>.

Frontiers of Forest Health

Via Zoom – Tuesday, February 27th, 2024 (8:30 PM – 9:45 AM ET)

Spongy moth (*Lymantria dispar dispar*) is an invasive moth that defoliates many species of trees and shrubs native to forests of the Eastern United States. In *Frontiers in Forest Health: Managing Spongy Moth*, participants will learn the history of the spongy moth's invasion, how the PA Department of Conservation and Natural Resources manages it, and more! **This webinar has been approved for one credit from the Society of American Foresters and the International Society of Arboriculture.** There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/frontiers-in-forest-health-managing-spongy-moth>.

Via Zoom – Thursday, February 29th, 2024 (12:00 PM – 1:00 PM ET or 7:00 PM – 8:00 PM ET)

American chestnut (*Castanea dentata*) was one of the most common and valued trees in forests across the Eastern United States until it was rendered functionally extinct by an invasive fungus, chestnut blight (*Cryphonectria parasitica*). In *Frontiers of Forest Health: American Chestnut Restoration*, participants will hear from Sara Fern Fitzsimmons, Chief Conservation Officer at The American Chestnut Foundation, about the latest updates in chestnut restoration. **This webinar has been approved for one credit from the Society of American Foresters and the International Society of Arboriculture.** There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/frontiers-in-forest-health-american-chestnut-restoration>.

Gardening:

Master Gardeners

Home Garden News has the latest news and information on classes, workshops, publications, videos, and online and in-person events.

Sign up to receive news, upcoming event details, gardening information, and the monthly e-newsletter at <https://extension.psu.edu/trees-lawns-and-landscaping/home-gardening>. By entering your email, you consent to receive communications from Penn State Extension – view the [privacy policy](#).

Gardening by the Foot: Small Space, Big Yield

Via Zoom – Wednesday, February 7th, 2024 (6:30 PM – 7:30 PM ET)

Join the Penn State Extension Master Gardeners for *Gardening by the Square Foot: Small Space, Big Yield*. The presentation will focus on an intensive gardening method that allows gardeners to get the most yield out of a small amount of space. Learn to garden with less space, less work, fewer seeds, and less water while producing a bigger harvest! There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/gardening-by-the-foot-small-space-big-yield>.

Herbs All Year

Via Zoom – Wednesday, February 7th, 2024 (7:00 PM – 9:00 PM ET)

Participants of this specific workshop will explore *Cooking Ingredients, Pet Aids, and Edible Flowers*. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/herbs-all-year-cooking-ingredients-pet-aids-and-edible-flowers>.

Via Zoom – Wednesday, February 14th, 2024 (7:00 PM – 9:00 PM ET)

Participants of this specific workshop will explore *Potpourri, Pressed Flowers, and Skin Care*. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/herbs-all-year-potpourri-pressed-flowers-and-skin-care>.

Via Zoom – Wednesday, February 21st, 2024 (7:00 PM – 9:00 PM ET)

Participants of this specific workshop will explore *Christmas Tree, Rosemary, and Mulling Herbs and Spices*. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/herbs-all-year-christmas-tree-rosemary-and-mulling-herbs-and-spices>.

Good Gardening Saturdays

Via Zoom – Saturday, February 10th, 2024 (10:00 AM – 12:00 PM ET)

The Penn State Extension Master Gardeners of Delaware County invite you to Good Gardening Saturdays. This month, learn how to maximize your garden's value to pollinators by planting native Keystone Plants. Native plants are critical to creating landscapes that support our indigenous pollinators, but some native plants are more crucial than others. There is a **\$10.00 registration fee** for the event, and you must pre-register by February 9th, 2024. For more information or to register, visit <https://extension.psu.edu/good-gardening-saturdays-native-keystone-plants>.

Second Saturday Gardening Series

Via Zoom – Saturday, February 10th, 2024 (10:00 AM – 11:30 AM ET)

Come and join the Penn State Extension Master Gardeners of Northumberland County for an insightful discussion on transforming your yards and gardens into vibrant havens for insects, pollinators, birds, and wildlife. Discover an array of relatively simple yet wonderfully creative methods to enhance your outdoor spaces. Learn how to attract and support these crucial creatures while beautifying your surroundings. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/second-saturday-gardening-series-backyard-wildlife-habitat>.

On-Demand Webinars

Visit our website, extension.psu.edu, and search 'Second Saturday Gardening Series.' You will find very informative pre-recorded classes on composting, enjoying holiday plants, nature in autumn, winter sowing, pollinators, house plant propagation, seed starting, pruning, etc.

There is a **\$10.00 registration fee** for each pre-recorded webinar.

** Planting for Pollinators in Sun and Shade

Available until 03/14/24

Home Gardening Series

Via Zoom – Saturday, February 17th, 2024 (9:30 AM – 11:00 AM ET)

Join Penn State Master Gardener Kevin Kelly for *Home Gardening Series: Secrets to Using Groundcovers and Filler Plants*, an in-depth presentation about Matrix Layer plants that tie the garden together, create "green mulch," and provide invaluable habitat for insects which support the food web. He will talk about his favorite plants and how he has used them in his ecologically friendly garden. Learn these principles and stop using wood mulch and fertilizer. There is a **\$10.00 registration fee** for the event, and you must pre-register by February 16th, 2024. For more information or to register, visit <https://extension.psu.edu/home-gardening-series-secrets-to-using-groundcovers-and-filler-plants>.

Winter Wonderings

Via Zoom – Monday, February 19th, 2024 (6:30 PM – 8:00 PM ET)

New spring growth and spring flowers add color and excitement to the garden after a long, cold winter. Even though there is a lot of green, there are multiple shades and textures which give dimension to the overall landscape. During *Winter Wonderings: Color and Texture in the Spring Garden*, presenter Glen Pace will explore examples of plants to use to give extra color and texture to the garden landscape. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/winter-wonderings-color-and-texture-in-the-spring-garden>.

Via Zoom – Monday, February 26th, 2024 (6:30 PM – 8:00 PM ET)

You can get ahead of the season, take advantage of what might otherwise be "downtime," and improve the landscape by pruning during winter dormancy. *Pruning Trees and Shrubs: Off-season Plants and Practices* will explore what to prune, how, and when to ensure beautiful bloom while looking to retain a good shape, manageable size, and health in trees and shrubs in an easy-to-understand, easy-to-implement process. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/winter-wonderings-pruning-trees-and-shrubs-off-season-plants-and-practices>.

Know your Natives Series

Via Zoom – Wednesday, February 21st, 2024 (7:00 PM – 8:00 PM ET)

The Penn State Master Gardeners of Westmoreland County presents an informational session on deer-tolerant native plants in the *Know Your Natives* series. Deer can be both majestic and challenging visitors to our gardens. In this webinar, we'll explore native plants that have evolved strategies to withstand deer browsing, providing you with valuable insights into creating a garden that thrives even in the company of these troublesome herbivores. There is a **\$10.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/know-your-natives-deer-tolerance>.

On-Demand Webinars

Visit our website, extension.psu.edu, and search 'Know your Natives.' Expand garden enthusiasts' knowledge and appreciation of these versatile and valuable plants. The Master Gardeners will cover native plants' many benefits to our home gardens and landscapes. Speakers will focus on pollinator-friendly native plants in this fall series. However, the plants can be used in all native plantings in the garden and landscape. Enjoy classes on Native Seeds, Under Appreciated Plants, Shrubs and more.

There is a **\$10.00 fee** to access this pre-recorded webinar.

** Container Gardens

Available until 04/28/24

Spring Symposium: Climate Smart Gardening

Via Zoom – Saturday, February 24th, 2024 (9:00 AM – 11:30 AM ET)

Climate change is affecting our gardens and the plants we choose to grow. Our landscapes must now focus on capturing carbon, holding onto and filtering rainwater, supporting biodiversity of plants and animals, and providing floral resources for our pollinators in all the seasons they are active. Join us as Master Gardeners Michael Brewer and Steve Tambolas discuss these challenges and present practical advice for taking action in your backyard to meet these goals. There is a **\$10.00 registration fee** for the event, and you must pre-register by February 23rd, 2024. For more information or to register, visit <https://extension.psu.edu/spring-symposium-climate-smart-gardening-webinar>.

Health:

Mental Health First Aid

**Via Zoom – Tuesday, March 5th, 2024 (12:45 PM – 4:00 PM ET)
and Wednesday, March 6th, 2024 (8:45 AM – 12:00 PM ET)**

Increase your comfort level in offering initial support to an adult experiencing a mental health challenge or substance misuse problem and connect them with appropriate resources. As certified instructors, Penn State Extension educators teach the National Council for Mental Wellbeing's *Mental Health First Aid* course. This course consists of two hours of self-paced online learning and a six-hour virtual class, including activities and opportunities to practice support strategies. There is a **\$35.00 registration fee** for the event, and you must pre-register by February 28th, 2024. For more information or to register, visit <https://extension.psu.edu/adult-mental-health-first-aid>.

Exploring the DASH Diet to Lower Your Blood Pressure

Via Zoom – Wednesday, February 14th, 2024 (12:00 PM – 1:00 PM ET).

Have you been looking for a heart-healthy way to eat that is balanced, flexible, and requires no special foods? With a focus on the Dietary Approaches to Stop Hypertension, also known as the DASH eating plan, *Exploring the DASH Diet to Lower Your Blood Pressure* will teach you how to follow a heart-healthy eating style for life. There is a **\$10.00 registration fee** for the event, and you must pre-register by February 11th, 2024. For more information or to register, visit <https://extension.psu.edu/exploring-the-dash-diet-to-lower-your-blood-pressure>.

Suicide Prevention Training

Via Zoom – Monday, February 19th, 2024 (1:00 PM – 3:00 PM ET)

Developed by the QPR Institute, this 2-hour training is designed for all people concerned about helping others with mental health and substance use challenges, regardless of their background. QPR is an emergency mental health intervention for persons considering suicide. Participants will learn skills to identify and interrupt a crisis and direct someone to proper care. There is no registration fee for the event, but you must pre-register by February 18th, 2024. For more information or to register, visit <https://extension.psu.edu/qpr-gatekeeper-suicide-prevention-training>.

Dementia Conversations

Via Zoom – Monday, February 26th, 2024 (12:00 PM – 1:00 PM ET).

Conversations about going to the doctor, when to stop driving, and making legal and financial plans with family members with dementia can be challenging and uncomfortable. The fear or lack of awareness that may accompany these conversations can result in delays that have serious consequences for the entire family. Offered in partnership with the Alzheimer's Association®, this program can help you prepare for these conversations. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/dementia-conversations-driving-doctor-visits-legal-and-financial-planning-webinar>.

The Science of Addiction and Recovery

Via Zoom – Tuesday, February 27th, 2024 (12:00 PM – 1:00 PM ET).

The Science of Addiction and Recovery focuses on several major concepts related to substance use, addiction, and recovery. This session is intended to increase participants' knowledge about the disease of addiction while also reducing stigma toward people with substance use disorder (SUD). Topics will include how drug use impacts the brain and health, effective treatments available for people with SUD, and the recovery process. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/the-science-of-addiction-and-recovery>.

Dining with Diabetes

Via Zoom – Tuesdays, February 27th – March 19th, 2024 (12:00 PM – 1:15 PM ET)

Dining with Diabetes is a program for adults with type 2 diabetes or prediabetes and their families. This series will increase your knowledge of healthful food choices and diabetes management. Four consecutive classes are held with a three-month follow-up. Each class offers discussions regarding important information to help you manage your diabetes, food demonstration videos, and physical activity suggestions. In addition to program booklets, participants will receive the Dining with Diabetes cookbook and course handouts. There is a **\$15.00 registration fee** for the event, and you must pre-register by February 23rd, 2024. For more information or to register, visit <https://extension.psu.edu/dining-with-diabetes-webinar>.

Water:

Water Cooler Talk

Via Zoom – Wednesday, February 28th, 2024 (12:00 PM – 1:00 PM ET).

Stormwater is a growing concern for local governments in Pennsylvania, especially those that operate state-regulated municipal separate storm sewer systems, often referred to as MS4s. This presentation will discuss the environmental/economic risks of stormwater, review public policies that led to the MS4 permit program, and highlight Penn State Extension resources to help minimize runoff and pollution. There is no registration fee for the event, but you must pre-register. For more information or to register, visit <https://extension.psu.edu/water-cooler-talk-municipal-stormwater-management-in-pennsylvania>.

Backyard Stream Repair Series

Via Zoom – Tuesdays & Thursdays, February 27th – March 12th 2024 (2:00 PM – 3:30 PM ET).

Is your stream getting deeper or wider? Are you losing some of your land every time it rains? Have you wondered why your streambanks are changing so rapidly and what you can do about that? Join Penn State Extension for the *Backyard Stream Repair Series* focused on repairing your backyard stream. There is a **\$30.00 registration fee** for the event, and you must pre-register. For more information or to register, visit <https://extension.psu.edu/backyard-stream-repair-series>.

Water Testing (Drinking & Lake/Pond)

Penn State offers drinking water, as well as lake/pond water, testing kits through the Penn State University Lab. Call the Extension office at (570) 832-2800 to arrange to pick-up test kits and information. Test results take one to three weeks or more depending on the test. For more information on Water Quality, visit <https://extension.psu.edu/natural-resources/water>, or call us at (570) 832-2800.

Water Webinar Series

Visit our website, extension.psu.edu, and search 'Water Webinar Series.' The Water Webinar Series is hosted by the Penn State Extension Water Resources team. Learn about a variety of private water topics such as common health and aesthetic impacts on drinking water supplies, preventing bacteria contamination, well construction, and septic systems. Each event will include an interactive Q&A session with the presenters! There is no registration fee for this event, but you must pre-register.

Tuesday, January 17, 2024

The second regular meeting of January 2024 of the Pike County Commissioners was called to order by Commissioner Osterberg at 11:00 a.m. at the Pike County Administration Building.

PRESENT: Commissioners Osterberg, Schmalzle and Caceres; Chief Clerk Gromalski; and Solicitor Farley.

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting. A Retirement Board Meeting was held. Motion to adjourn the Retirement Board Meeting and reconvene the Commissioners' Meeting.

Public Comments/Questions concerning today's agenda- None

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the January 17, 2024 Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the January 2, 2024 Reorganization Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the January 2, 2024 Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the January 10, 2024 Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve payment from **GENERAL FUNDS (County Bills)** in the amount of \$498,305.59.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve payment from **PIKE COUNTY EMPLOYEE HEALTH INSURANCE FUND** in the amount of \$85,338.05.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve payment from **LIQUID FUELS** in the amount of \$12,792.67.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

OLD BUSINESS

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to open bids for the Tri-Annual Grocery and Frozen Foods for the period of March 1, 2024 – June 3, 2024.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

Solicitor Farley read aloud the three bids received. The first is Bernard Foods total bid in the amount of \$14,538.28. The next one is from Sysco. The total amount is \$230,288.89. Next I have Mivilla Foods. Mivilla Foods bid is in the amount of \$225,530.21.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to table the awarding of the bid for review by the Correctional Facility until February 7, 2024, meeting.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to authorize the Chairman to execute the Letter of Transmittal for the Bennett Ave Interior Renovations Payment Application #1 from LH Reed.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Whole Home Repair in the amount of \$14,667.00; State Food Purchase Program in the amount of \$1,881.94; and Human Services Development Fund in the amount of \$4,000.00.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the 2021 CDBG Program Payment Voucher payable to Hailstone Economic LLC., in the amount of \$3,214.63, on behalf of the Office of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the Pike County Home Program Payment Voucher payable to GateHouse Media Pennsylvania Holdings, Inc., in the amount of \$46.80, on behalf of the Office of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to authorize the Chairman to execute the Certification of County Funds in the amount of \$12,939.00 for 2024 Program Year on behalf of the Agricultural Land Preservation Program Board.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to execute the Lease Agreement between Blooming Grove Hunting and Fishing Club and the County of Pike, on behalf of the Conservation District.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to authorize the Chairman to execute the Contract for Services between PennCares Support Service and Pennsylvania Link of Monroe/Pike/Wayne Counties, on behalf of the Area Agency on Aging.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to execute the fiscal year 2023 fourth quarter payments from the Pike County Emergency Medical Services grant funds to Blooming Grove Township in the amount of \$133,521.76; Palmyra Township in the amount of \$80,000.00; and Delaware Township in the amount of \$53,750.00.

VOTE: Commissioners Osterberg, Schmalzle and Caceres voted 'aye'. Motion carried.

MISCELLANEOUS:

- PennState Extension Calendar of Events- Commissioner Osterberg mentioned that PennState is always looking for dedicated adult volunteers to help those programs that are very important for the residents of the county, particularly the families with children. If you feel the urge, please volunteer with 4H.
- The next thing I have, continued Commissioner Osterberg, we have Shannon Wisniewski here. Over the last couple of meetings, there was questions about Narcan and how it was distributed, what the cost was, how many were going out in Pike County and where and how you're doing that so you can give us an overview of that.

Shannon Wisniewski said absolutely, and I brought Chris Sorrentino with us. He is our designated person for our CCE. When we originally talked about the Narcan distribution, we had a question come up about the approximate cost. The cost has gone down significantly over the past few years. It is now about \$45.00. Chris Sorrentino said it is about \$45.00 for a box that contains two doses of Naloxone. Shannon Wisniewski continued, it's the double doses with the four. How we distributed over the past few years in Pike County is we found that going to generalized community events. We've gone to the Zane Gray Towers event up in Lackawaxen. We've gone to events down in Bushkill with the different communities. We've gone to you know events at Camp Akenac and Dingman Township to meet the community kind of where they are at. We've also done events both at the Delaware Valley School District and the East Stroudsburg School District and Wallenpaupack to make sure that the families are aware that Naloxone is available and as well as the DisposeRX to be able to get rid of prescription medications if they need to. Chris Sorrentino added we've also been able to provide Naloxone to your Sheriff's Department and to a lot of local agencies like Children and Youth, and also the local ambulance force. I think every single one of them have gotten some Naloxone from us. We've been supplying them for the last, at least two years. Shannon Wisniewski added that is as well as the correctional facilities and any rehabs that we work with. There are people at risk coming out of those facilities to be able access it.

Commissioner Caceres asked would you be able to clarify exactly what Naloxone can help with someone has ingested versus maybe something else it may not be able to assist with? Chris Sorrentino answered, Naloxone is used to reverse an overdose on opioids. It doesn't work with any other substance. If an individual is suspected of experiencing and overdose on opioids, any type of opioids, that could be either heroin, fentanyl, prescriptions like oxycodone. If an individual is given Naloxone in time, it can help reverse the effect of the opioids so that they can get the medical interventions that they need.

Commissioner Caceres asked, what about with horse tranquilizers and things like that? Chris Sorrentino said Naloxone will not have any affect on things like that. Shannon Wisniewski added that you may not know what the person is overdosing on so you may not be aware, but it does not cause any additional harm if that is not what is going on. You know we don't expect somebody that walks on scene to know whether or not what you ingested. You know if they are not responding to pain stimuli, their respirations are off, we are talking blue lips, blue fingertips, they are not responding, go ahead call 911, administer the Narcan if you have it.

Commissioner Osterberg said I think that is the important message. Call 911 and administer the Narcan. You are doing the best you can in this situation. Wait until help arrives no matter what, even if they come back before the ambulance gets there. Obviously, there needs to be some intervention, and that is the one way we're going to get intervention. Make sure to stress the call to 911. I know people get fearful that they are going to be in arrested but you can deal with that when you are alive. Chris Sorrentino added that with Act 139 in Pennsylvania, prevents, in most cases, anybody being charged anyway so long as the individual administering Narcan calls 911. The goal here is not to have this be an arrest situation in terms of a legal situation. It's about giving that person the intervention they need so that they can have their lives to hopefully that on the back end get in contact with an agency like ours so that the individual can get help.

Reporter Person Ehrler asked if Narcan less effective on certain fentanyl overdoses? I've heard tangentially that if you were od-ing on fentanyl, it may not work. Chris Sorrentino answered the effectiveness of the Narcan is

going to be based on a number of different circumstances. How much opioids that individual used, within what period of time, has that person experienced an overdose. Obviously, if you witnessed a person passing out from an overdose, that Naloxone is going to be more effective than a person who may have been unresponsive for several minutes. That is why again, the big push is about people calling 911 because the administration of Naloxone is like CPR. You're buying the person time. That is all you're doing. When the individuals come in from EMS, they have more tools at their disposal to help that individual when that person gets to the emergency room. Same thing. More tools at their disposal to help reverse the situation. You're buying that person those precious minutes because if you can give that Naloxone to that person, you may see an immediate response that they are getting better and there's other times you may not get that response that you are hoping for because of any number of circumstances. Also, because there's other drugs that might be involved in that overdose. Again, Naloxone will only work on opioids. If the person used a combination of different drugs, the Naloxone will not reverse benzodiazepine, cocaine, or anything else like that. Shannon Wisniewski added, the other piece is the Narcan is effective for a certain period of time. Depending on how much they ingested, they can go back into an overdose when the Narcan wears off. We know that depending on which hospital you are going to and what area of Pike County you are in, we want to make sure the EMS is available in case they need to readminister the Narcan if necessary. Commissioner Osterberg said there might be a reason why there is two doses in one. Chris Sorrentino said correct. Commissioner Osterberg asked if there are any other questions for Shannon Wisniewski?

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, FEBRUARY 7, 2024 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

Commissioners' Conference Minutes
Wednesday, January 24, 2024

PRESENT: Commissioner Caceres; Chief Clerk Gromalski; and Treasurer Gilpin; Commissioners Osterberg and Schmalzle present via phone.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to call the conference to order at 11:03 A.M.

VOTE: All members voted 'aye'. Motion carried.

Public Comments/Questions concerning today's agenda- NONE.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to approve the Agenda.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to approve payment from the following:
GENERAL FUND (County Bills) \$438,553.10

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to approve payment from the following:
BRIDGE REPAIR ACCOUNT \$189,013.42

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to approve payment from the following:
CLEAN AND GREEN ACCOUNT \$12,939.00

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to approve payment from the following:
SRCP PROGRAM ACCOUNT \$7,812.50

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to approve payment from the following:
ACT 8 ACCOUNT \$15,730.00

VOTE: All members voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to hire **TEASHA HAMILTON** as Caseworker I in Children and Youth Services for a 40-hour work week, effective January 29, 2024, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to increase the weekly hours of **KATHY D'ANTUONO** to 35-hours per week, retroactive to December 13, 2023.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to hire **RANDY PILHOWER** as part-time temporary Office Assistant/Job Developer in the Workforce Development Agency for less than 1,000 hours per year, effective January 29, 2024.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to hire **STACIE CAPRONI** as Legal Secretary in Children and Youth Services for a 37.5-hour work week, effective February 5, 2024, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

Motion to recess the Commissioners' Conference to hold a Salary Board Meeting.
A SALARY BOARD MEETING WAS HELD
Motion to reconvene the Commissioner's Conference.

NEW BUSINESS

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: Whole Home Repair in the amount of \$10,884.00; PHARE in the amount of \$6,225.00; Human Services Development Fund in the amount of \$18,360.15, and Homeless Assistance Program \$2,400.00.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to allocate \$12,000.00 of Act 137 funds to Pike Autism Support Serviced (PASS).

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to reappoint Donna Moraski to the Pike County Children & Youth Advisory Board for a 2-year term ending December 31, 2025.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Pennsylvania Department of Aging Block Grant Agreement Renewal Option, on behalf of the Area Agency on Aging.
VOTE: All members voted ‘aye’. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners’ Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON
WEDNESDAY, FEBRUARY 7, 2024 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**

Commissioners’ Conference Minutes
Wednesday, January 31, 2024

PRESENT: Commissioners Osterberg, Schmalzle and Caceres; Chief Clerk Gromalski; and Treasurer Gilpin.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to call the conference to order at 11:00 A.M.

VOTE: All members voted ‘aye’. Motion carried.

Public Comments/Questions concerning today’s agenda- NONE.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the Agenda.

VOTE: All members voted ‘aye’. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve payment from the following:
GENERAL FUND (County Bills) \$808,839.94

VOTE: All members voted ‘aye’. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve payment from the following:
HAZARDOUS MATERIAL RESPONSE FUND \$1,051.35

VOTE: All members voted ‘aye’. Motion carried.

PERSONNEL

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, the following individuals as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective February 12, 2024, with benefits after 90 days:

RAJHAN LEWIS; MICHAEL JOHNSON; NICHOLAS SUDANO; AND JUSTICE VIETRI.

VOTE: All members voted ‘aye’. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, **MELISSA PASSARGE** as full-time Administrative Clerk for the Correctional Facility, for a 40-hour work week, effective February 12, 2024, with benefits after 90 days.

VOTE: All members voted ‘aye’. Motion carried.

Motion to recess the Commissioners’ Conference to hold a Salary Board Meeting.

A SALARY BOARD MEETING WAS HELD

Motion to reconvene the Commissioner’s Conference.

NEW BUSINESS

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to authorize the Chairman to execute the Agreement USI-USI-002051 between Aqueous Infrastructure Management (AIM) and Pike County Correctional Facility, PA for the Inspection and Sediment Removal of Two Water Storage Tanks, as recommended by the Prison Board.

VOTE: All members voted ‘aye’. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to authorize the Chairman to execute the Savin Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute and Pike County for the period of January 1, 2024 through December 31, 2024, as recommended by the Prison Board.

VOTE: All members voted ‘aye’. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the following Human Services Payment Vouchers on behalf of the Office of Human Services: PHARE in the amount of \$9,763.43; Homeless Assistance Program in the amount of \$5,746.42; and Emergency Rental Assistance Program 2.0 in the amount of \$7,200.00.

VOTE: All members voted ‘aye’. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the Affordable Housing Fund Payment Voucher in the amount of \$58.75, payable to the Recorder of Deeds Office for Whole Home Repair Lien Filing N. Hogan, on behalf of the Office of Human Services.

VOTE: All members voted ‘aye’. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the Affordable Housing Fund Payment Voucher in the amount of \$58.75, payable to the Recorder of Deeds Office for Whole Home Repair Lien Filing J. Hess, on behalf of the Office of Human Services.

VOTE: All members voted ‘aye’. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the Pike County HOME Program Payment Voucher in the amount of \$600.00, payable to Frank DeEsch, for Whole Home Repair Inspection, on behalf of the Office of Human Services.

VOTE: All members voted ‘aye’. Motion carried.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT- NONE

Commissioners’ Conference was adjourned.

**THE NEXT PUBLIC MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON
WEDNESDAY, FEBRUARY 7, 2024 AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**

SALARY BOARD
2024 Reorganization Meeting
January 2, 2024

PRESENT: Commissioners Osterberg, Schmalzle and Caceres; Chief Clerk Gromalski; and Treasurer Gilpin.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to approve the 2024 Pike County Employees' Salaries as presented.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to set the hourly rate of Pike County Departmental and Row Officers' Solicitors at \$125 per hour unless otherwise specified by separate agreement.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to adjourn the Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
January 2, 2024

PRESENT: Commissioners Osterberg, Schmalzle and Caceres; Chief Clerk Gromalski; and Treasurer Gilpin.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Osterberg, to approve the December 20 and 27, 2023 Salary Board Minutes.

VOTE: Commissioners Osterberg and Schmalzle voted 'aye'. Commissioner Caceres abstained. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to increase the hourly rate of **SUSAN SCHOR** to \$17.00 per hour as full-time Administrative Clerk for the CASA of Pike County Program for a 37.5-hour work week, retroactive to January 1, 2024, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to set the hourly rate of **TINYA ENGLER** at \$14.50 per hour as Clerk Typist 1 in the Area Agency on Aging for a 35-hour work week, effective January 8, 2024, pending drug test results, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to adjourn the Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
January 10, 2024

PRESENT: Commissioners Osterberg, Schmalzle and Caceres; Chief Clerk Gromalski; and Treasurer Gilpin.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to increase the hourly rate of the following Correctional Officers to \$27.58 per hour, effective January 9, 2024, due to the terms of the agreement between Pike County and AFSCME, District 87, for the Completion of one (1) year of service as Correctional Officer for the Correctional Facility: **ZACHARY MURPHY AND TRAVIS STEFFENS.**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to adjourn the Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
January 24, 2024

PRESENT: Commissioner Caceres; Chief Clerk Gromalski; and Treasurer Gilpin; Commissioners Osterberg and Schmalzle present via phone.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to set the annual salary of **TEASHA HAMILTON** at \$36,342.00, as Caseworker I in Children and Youth Services for a 40-hour work week, effective January 29, 2024, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to set the hourly rate of **RANDY PILHOWER** at \$22.89, as part-time temporary Office Assistant/Job Developer in the Workforce Development Agency for less than 1,000 hours per year, effective January 29, 2024. This position will be reimbursed with Workforce Innovation and Opportunity Act Funds.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to set the annual salary of **STACIE CAPRONI** at \$32,000.00, as Legal Secretary in Children and Youth Services for a 37.5-hour work week, effective February 5, 2024, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Caceres and seconded by Commissioner Osterberg, to adjourn the Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
January 31, 2024

PRESENT: Commissioners Osterberg, Schmalzle and Caceres; Chief Clerk Gromalski; and Treasurer Gilpin.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to set the hourly rate of the following individuals at \$25.46 per hour, as full-time Correctional Officers for the Correctional Facility, for a 40-hour work week, effective February 12, 2024, with benefits after 90 days: **RAJHAN LEWIS; MICHAEL JOHNSON; NICHOLAS SUDANO; AND JUSTICE VIETRI.**

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to set the hourly rate of **MELISSA PASSARGE** at \$16.00 per hour, as full-time Administrative Clerk for the Correctional Facility, for a 40-hour work week, effective February 12, 2024, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Caceres, to adjourn the Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.