

**AGENDA**  
**TUESDAY, JANUARY 2, 2024, 11:00 A.M.**  
**Reorganization Meeting**  
**Administration Building**

1. Call to Order.
2. Pledge of Allegiance.
3. Approve January 2, 2024 Reorganization Agenda

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

**REORGANIZATION**

1. Motion to appoint Commissioner Matthew M. Osterberg as Chairman and Commissioner Ronald R. Schmalzle as Vice Chairman of the Pike County Board of Commissioners for four years.
2. Motion to set and advertise the Commissioners' Meetings for the first and third Wednesdays of the month at 11:00 A.M.
3. Motion to set and advertise the Commissioners' Conferences for the second, fourth, and fifth Wednesdays of the month at 11:00 A.M.
4. Motion to set and advertise the Retirement Board Meetings for the third Wednesdays of the month at 11:00 A.M., and as needed, at any regularly scheduled meetings and/or conference.
5. Motion to set and advertise the Salary Board Meetings, as needed, at any regularly scheduled meetings and/or conferences.
6. Motion to set and advertise the Election Board Meetings, as needed, at any regularly scheduled meetings and/or conferences.
7. Motion to adopt Resolution No. 24-01, appointing The Pike County Dispatch, The Tri-County Independent, The Pocono Record, The Times Herald Record, The Pike County Courier and The Law Journal (per statute) as Official Publications of Pike County for the Year 2024.
8. Motion to adopt Resolution No. 24-02, setting forth depositories of county funds for the year 2024; namely, Honesdale National Bank, Dime Bank, NBT Bank, Wells Fargo, Wayne Bank, PNC Bank and Citizens Bank.
9. Motion to execute the contract between Thomas Farley and the County of Pike, for services as Pike County Solicitor, for a 1-year term.
10. Motion to execute the contract between Stacey Beecher and the County of Pike, for services as Pike County Assistant Solicitor, for a 1-year term.
11. Motion to appoint Jason Ohliger as Pike County Assistant Solicitor for a 1-year term.
12. Motion to execute the contract between Eric L. Hamill and the County of Pike, for services as Conflicts Counsel for the Public Defender's Office, for a 1-year term.
13. Motion to recognize the appointment of the following Row Officers' Solicitors, on an as-needed basis, for a 1-year term:  
R. Anthony Waldron – Coroner, Prothonotary, Treasurer  
Ron Bugaj - Auditors, Sheriff  
Christopher Kimler - Recorder of Deeds
14. Motion to appoint Michael Lamoreaux of MHE Engineering, as Engineer for the County of Pike for a 1-year term at the proposed rates.
15. Motion to appoint Michael Lamoreaux of MHE Engineering, as Dam Inspector for the County of Pike for a 1-year term at the proposed rates.
16. Motion to appoint Commissioner Osterberg to the following boards for a 4-year term: Economic Development Authority, Northeast Pennsylvania Rural Transportation Planning Organization (NPRTP), Northeast Pennsylvania Alliance (NEPA), Penn State Cooperative Extension, Opioid Task Force, Road Task Force, Tick Borne Diseases Task Force, and Scenic Rural Character Preservation Board.

17. Motion to appoint Commissioner Schmalzle to the following boards for a 4-year term: Lake Wallenpaupack Watershed Management District, Local Emergency Planning Commission, Planning Commission, Pocono Counties Workforce Investment Board, and representative to the Pocono Mountain Visitor Bureau.
18. Motion to appoint Commissioner Schmalzle to the Pike County Conservation District Board for a 1-year term ending December 31, 2024.
19. Motion to appoint Commissioner Caceres to the following boards for a 4-year term: Area Agency on Aging Advisory Board, Area Agency on Aging Transportation Advisory Committee, Carbon-Monroe-Pike Mental Health and Development Services Advisory Board, Children & Youth Advisory Board, Council of Governments Board, and Reentry Coalition.

***Any Commissioner can attend any Board Meeting in case of the appointed Commissioners' absence, as a voting member of that Board.***

20. Motion to appoint Glenn Stryas as Chairman of the Pike County Agricultural Land Preservation Board for a 1-year term ending December 31, 2024.
21. Motion to reappoint the following individuals to the Pike County Area Agency on Aging Advisory Board for a 3-year term ending December 31, 2026: Cordell Bowman, Laura Guccini-Engle, Mary Little, Rita Tepperman, and Barbara Shevlin.
22. Motion to reappoint the following individuals to the Pike County Board of Assessment Appeals for a 1-year term: James Gelatt as Chairman, Fred Suljic as Vice Chairman, and Frank Tarquinio as Secretary.
23. Motion to reappoint Jeannemarie Passaro to the Carbon-Monroe-Pike Mental Health and Development Services Advisory Board for a 3-year term ending December 31, 2026.
24. Motion to appoint Jayson Pope to the Pike County Children & Youth Advisory Board for a 2-year term ending December 31, 2025.
25. Motion to appoint John Milliken as Public Director to the Pike County Conservation District Board for a 4-year term ending December 31, 2027.
26. Motion to reappoint the following individuals to the Economic Development Authority for a 3-year term ending December 31, 2026: Gerry Najarian, Tim Gartner, and Charles Gillinder.
27. Motion to reappoint the following individuals to the Hotel Tax Grant Program Board for a 2-year term ending December 31, 2025: Bridget Gelderman as Chairperson, Justin Genzlinger, Rory O'Fee, Ladora Phillips, and Gary Wilson.
28. Motion to reappoint the following individuals to the Lake Wallenpaupack Watershed Management District Board for a 4-year term ending December 31, 2027: Karl Eisenhauer, Carson Helfrich, Rachael Marques, Jams Martin, and James Shook.
29. Motion to reappoint the following individuals to the Pike County Road Task Force for a 3-year term ending December 31, 2026:
  - Kenneth Coutts- Palmyra Township
  - Kyle Kellstrom, Alternate- Palmyra Township
  - Richard Bailo- Delaware Township
30. Motion to appoint following individuals to the Pike County Road Task Force for a 3-year term ending December 31, 2026:
  - Daniel Bellino, Alternate- Delaware Township
31. Motion to reappoint the following individuals to the Pike County Road Task Force, for a 1-year term ending December 31, 2024:
  - Russ York- Porter Township Representative
  - Bill Powell, Alternate- Porter Township
32. Motion to reappoint William Clauss to the Scenic Rural Character Preservation Board for a 3-year term ending December 31, 2026.

33. Motion to appoint R. Anthony Waldron to the Scenic Rural Character Preservation Board for a 3-year term ending December 31, 2026.
34. Motion to change the title of Brian Snyder from Planner/GIS Technician to Planner/Assistant Mapping Director, in the Planning & Mapping Department, retroactive to January 1, 2024.
35. Motion to change the title of Shannon DeVuyst from Communications Director/Administrative Assistant to Communications Director/Administrative Manager, in the Commissioners Office, retroactive to January 1, 2024.
36. Motion to eliminate the position of Discovery Coordinator in the District Attorney's Office.
37. Motion to change the position of Victim Advocate to Victim Advocate/File Discovery Coordinator in the District Attorney's Office.
38. Motion to change the title of Rayonna Story from Victim Advocate to Victim Advocate/File Discovery Coordinator, in the District Attorney's Office, for a 40-hour work week, retroactive to January 1, 2024.
39. Motion to acknowledge receipt of a letter from Warden Lowe advising that he has hired Kathleen Cronin as temporary part-time Accounts Clerk for the Correctional Facility, for a six-month period retroactive to January 1, 2024, for less than 1,000 hours per year.

*Motion to recess the Commissioners' Reorganization Meeting to hold a Salary Board Meeting.*

**SALARY BOARD**

1. Motion to convene Salary Board.
2. Motion to approve the 2024 Pike County Employees' Salaries as presented.
3. Motion to set the hourly rate of Pike County Departmental and Row Officers' Solicitors at \$125 per hour unless otherwise specified by separate agreement.
4. Motion to adjourn Salary Board.

*Motion to reconvene Commissioners' Meeting.*

**PRESS AND PUBLIC COMMENTS/QUESTION**

**ADJOURNMENT: THE FIRST REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON TUESDAY, JANUARY 2, 2024 AT 11:30 A.M. AT THE PIKE COUNTY ADMINISTRATION BUILDING.**

**PLEASE NOTE: THE SECOND REGULAR MEETING OF JANUARY WILL BE HELD ON WEDNESDAY, JANUARY 17, 2024 AT 11:00 A.M. AT THE PIKE COUNTY ADMINISTRATION BUILDING.**

# PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING

506 BROAD STREET  
MILFORD, PA 18337  
570-296-7613  
FAX: 570-296-6055

MATTHEW M. OSTERBERG  
RONALD R. SCHMALZLE  
CHRISTA L. CACERES

} COMMISSIONERS



KRISTA GROMALSKI  
CHIEF CLERK

THOMAS F. FARLEY, ESQ.  
COUNTY SOLICITOR

## DRAFT RESOLUTION NO. 24-01 YEAR 2024 PIKE COUNTY OFFICIAL NEWSPAPERS

The Pike County Dispatch, The Tri-County Independent, The Pocono Record, The Times Herald Record, The Pike County Courier and The Law Journal (per statute) shall be the Official Newspapers of Pike County, for the Year 2024, for publication of notices and statements as required by law, rule, order, resolution or ordinance. All official and legal advertising required of the County by any law, rule order of decree of Court shall be printed in The Pike County Dispatch, The Tri-County Independent, The Pocono Record, The Times Herald Record, The Pike County Courier and The Law Journal (per statute) as the official newspapers of Pike County, Pennsylvania. All rules, regulations, orders, resolutions inconsistent herewith are hereby repealed.

**IN TESTIMONY WHEREOF**, we have hereunto signed our names officially and caused the Seal of Pike County to be affixed on this 2<sup>nd</sup> day of January 2024.

BOARD OF COMMISSIONERS OF PIKE COUNTY

\_\_\_\_\_  
Matthew M. Osterberg, Chairman

\_\_\_\_\_  
Ronald R. Schmalzle, Vice Chairman

Attest:

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Christa L. Caceres, Commissioner

\_\_\_\_\_  
Krista Gromalski, Chief Clerk  
January 2, 2024

# PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING  
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FAX: 570-296-6055

MATTHEW M. OSTERBERG  
RONALD R. SCHMALZLE  
CHRISTA L. CACERES

} COMMISSIONERS



KRISTA GROMALSKI  
CHIEF CLERK

THOMAS F. FARLEY, ESQ.  
COUNTY SOLICITOR

## DRAFT RESOLUTION NO. 24-02 YEAR 2024 PIKE COUNTY DEPOSITORIES

**WHEREAS**, pursuant to that authority vested in the County Commissioners, at 16 P.S. ' 1762, to adopt a depository or depositories for all county funds to be deposited, and such depository or depositories shall be banks, banking institutions, or trust companies, located in the Commonwealth of Pennsylvania.

**NOW, THEREFORE, BE IT RESOLVED**, that the undersigned Commissioners of Pike County do hereby adopt the following depositories for all county funds for the year 2024:

1. Honesdale National Bank
2. NBT Bank
3. Wayne Bank
4. The Dime Bank
5. Wells Fargo
6. PNC Bank
7. Citizens Bank

**IN WITNESS WHEREOF**, we have hereunto set our hands and caused the Great Seal of the County of Pike to be affixed on this 2<sup>nd</sup> day of January 2024.

BOARD OF COMMISSIONERS OF PIKE COUNTY

\_\_\_\_\_  
Matthew M. Osterberg, Chairman

\_\_\_\_\_  
Ronald R. Schmalzle, Vice Chairman

\_\_\_\_\_  
Christa L. Caceres, Commissioner

Attest:

\_\_\_\_\_  
Krista Gromalski, Chief Clerk  
January 2, 2024