

**PROTHONOTARY'S FEE SCHEDULE**  
**Effective January 17,**  
**2024**

**ACKNOWLEDGEMENTS:**

Sheriff's Deeds and Tax Claim Bureau Deeds..... \$5.50

**ACTIONS:**

Commencement of any Action (Law or Equity)  
(EXCEPT DIVORCE & CUSTODY· SEE BELOW).....\$128.75

**APPEALS:**

From Court of Common Pleas to an Appellate Court..... \$38.50  
(Plus separate check for Appellate Court).....\$90.25  
From Board of Viewers, etc. on any existing case filed..... \$38.50  
From District Justice Judgment, Motor Vehicle Judgment,  
Zoning Boards, Assessments, etc..... \$128.75

**ARBITRATIONS:**

Praeipe for Appointment of Arbitrators..... \$19.00  
Appeal from Award of Arbitrators. .... \$338.50

**ASSIGNMENTS:** .....\$6.00

**BUILDING AGREEMENTS:**

Filing of any building agreement, waiver or stipulation..... \$13.00  
Mechanic's Lien Claim.....\$128.75

**CERTIFICATIONS:** .....\$5.75

Plus copies per page..... \$.50

Certification of Notary Public, justice or similar paper..... \$2.50

**CUSTODY:**

Filing complaint..... \$158.75  
Petition for Contempt.....\$50.00

**DIVORCE\*:** .....\$138.75

(\* **ADD** for each additional count.....\$62.75

(\* **ADD** for Custody count.....\$92.25

Certified copy of Decree, other than Plaintiff's copy..... \$11.00

Election to Retake Maiden Name.....\$6.00

Praeipe to Transmit Record..... \$19.00

Praeipe for Appointment of Master and Master's Fee..... \$617.00

**DISCONTINUE, WITHDRAW or STRIKE:** ..... \$6.00  
Partial discontinuance..... \$6.00  
Where judgment was entered, include satisfaction fee..... \$6.00

**EXECUTIONS:**

Filing any Praeipe for Writ of Execution, including  
attachment, possession or any other writ of execution not  
herein specifically provided for..... \$19.00  
Amended, Corrected or Reissued Writs/Writ of Possession.....\$19.00

**JUDGMENTS:**

(\* Judgment Note, confession of judgment..... \$11.50  
(\* Default Judgment..... \$11.00  
(\* Transcript of Civil Suit -DJ. Judgment..... \$11.50  
(\* Agreement to Revive Judgment..... \$11.00  
Revival of Judgment by adverse proceedings.....\$25.50  
(\* Certification of Docket Entries and Judgment  
from another County..... \$11.50  
Preparing Certification of Docket Entries & Judgment,  
Exemplification .....\$12.50  
**plus** cost of copies, per page..... \$.50  
(\* Exemplified Judgment from another county or state..... \$11.50  
Court Order, judgment or verdict..... \$11.00  
Lis Pendens on existing case .....\$11.00  
(\* Domestic Relations certifications of arrearages.....\$11.00  
(\* Judgment of Non Pros..... \$11.00  
Award of Arbitrators .....\$11.00  
Assignment, Release, Subordination or Satisfaction  
Amendment..... \$6.00  
Duplicate Transcript..... \$2.50  
Vacate Judgment..... \$6.00  
Certifying Motor Vehicle Judgment..... \$6.00  
Writ of Wage Attachment..... \$19.00

(\* **ALL JUDGMENTS MUST BE ACCOMPANIED BY A COMPLETED NOTICE OF ENTRY OF JUDGMENT, COPIES OF ALL DOCUMENTS AND A STAMPED ENVELOPE ADDRESSED TO DEFENDANT(S).**

**LIENS:**

Filing any lien: Municipal, Federal, Commonwealth or  
Certified Copy of Lien, within PA..... \$11.00  
Filing any lien: Municipal, Federal, Commonwealth or  
Certified Copy of Lien, outside PA..... \$11.50

**MISCELLANEOUS:**

Road Docket Petitions..... \$17.00  
Reinstatement/Reissuance of Writ of Summons..... \$17.00  
Issuing Bench Warrant..... \$11.00  
Computer generated copy of docket entries..... \$5.50  
Any other computer-generated report, per page.....\$2.25  
Copy of Pike County Rules of Court..... \$5.50  
Listing for trial and Certificate of Readiness..... \$6.00

**MISCELLANEOUS (continued):**

Filing of any paper, report, account or document  
required by law to be filed or recorded, not  
otherwise provided for or included herein..... \$12.50  
Search Fee.....\$5.50  
Satisfaction Certificate.....\$2.50  
Petition for Contempt on Custody Domestic Relations.....\$50.00  
Private Detective (new or renewal).....\$128.75  
Sending 6ngerprint card to central repository..... \$17.50  
Copies, not docket entries, per page and  
fax..... \$.50  
Bond Fee – Individual.....\$200.00  
Bond Fee – Corporation.....\$300.00  
Power of Attorney.....\$17.00  
Revoke Power of Attorney.....\$11.00  
Motion to Transfer Case.....\$19.00

**NOTARY PUBLIC:**

Registration of signature of Notary Public..... \$2.50

**SATISFACTIONS:**

Entering satisfaction, release, postponements, assignments  
subordinations of all encumbrances or lien, or settlement,  
discontinuance ending or termination of any civil action at  
law or in equity..... \$6.00

**SECURED TRANSACTIONS:**

UNIFORM COMMERCIAL CODE: (No Longer Accepted For  
Filing) Terminations..... \$76.00

**SUBPOENA:**

Each.....\$2.50  
Foreign subpoena..... \$15.00

**NOTES:**

1. Any action or proceeding to strike off or open any judgment shall be considered as commencement of a new action;
2. Any request for any service such as copies, docket entries, or the return of any certified or time-stamped copies of any document **MUST BE ACCOMPANIED BY A STAMPED, SELF-ADDRESSED ENVELOPE LARGE ENOUGH TO ACCOMMODATE SAME;**
3. The Prothonotary shall not be required to enter or docket any suit or action or Order of Court or enter any judgment thereon or perform any services whatsoever for any person, political subdivision or the Commonwealth until the requisite fee is paid.
4. Filing fees of certain Civil Actions and Judgments include a charge of \$.50 writ tax.

**CLERK OF THE COURTS FEE SCHEDULE**  
**Effective January 17, 2024**

All proceedings in all misdemeanor and felony cases disposed of at any time during or after trial.....	\$114.00
All proceedings in all misdemeanor and felony cases disposed of before trial.....	\$85.50
Petition for Constable .....	\$17.00
All proceedings in Summary matters .....	\$17.00
Adult Expungement .....	\$154.00
Juvenile Expungement .....	\$22.00
Expungement from district justice .....	\$17.00
Certifications.....	\$5.75
All other matters filed in the office and for all reports prepared by the clerk except for filing township and borough audit reports or transcripts received which indicate a final disposition by the district justice.....	\$11.00
Title 75 Traffic Citation .....	\$44.00
Appeal from summary conviction before a district justice.....	\$44.00
Appeal from Court of Common Pleas to an Appellate Court... <b>plus</b> check payable to appellate court.....	\$38.50 \$90.25
Poundage - for handling of money paid into court: Per dollar for the first \$1,000..... Per dollars for each additional \$1,000 or fraction thereof.....	\$.03 \$.01
Issuing Bench Warrants .....	\$11.00
Petition for Contempt.....	\$50.00
Judgment and satisfaction.....	\$23.50
Report of Bonding Company .....	\$11.00
Subpoena .....	\$2.50
Miscellaneous Filings .....	\$12.50

**CLERK OF THE ORPHANS' COURT FEE SCHEDULE**  
**Effective January 17, 2023**

Non Resident Marriage License .....	\$32.50
Report of Intention to Adopt-Counseling Fund Fee Act 34 of 1992 .....	\$75.00
Adoption Proceedings .....	\$83.25
Marriage License (Includes Consent Forms) and \$10.00 for Child Abuse Surcharge and \$10.00 for Domestic Violence Surcharge .....	\$32.50
Certificate of Marriage. ....	\$11.00
Marriage license certificate search .....	\$11.00
Certificate of Birth or Death .....	\$11.00
Petition and Order for Discharge of Executor or Administrator .....	\$22.50
Releases .....	\$5.50
Citation (including proof of service).....	\$11.00
Notice of Election to take against Estate.....	\$117.25
Claim Against Estate.....	\$17.00
Appeal .....	\$51.00
plus check payable to Appellate Court .....	\$90.25
Petition for Incompetent's Estate .....	\$105.75
Petition for Minors' Estate Settlement .....	\$105.75
Family Settlement Agreement .....	\$105.75
Miscellaneous Petition to Initiate Case .....	\$105.75
Filing Final Accounts and Statements of Distribution of Executor, Administrators .....	\$51.00
Each Additional page after the first .....	\$3.35
<b>(Advertising fee billed directly by the newspaper)</b>	
Filing any Guardianship Account.....	\$17.00
Disclaimer (initial filing) .....	\$51.00
Exemplified Record .....	\$12.50
Small Estate 1<\$50,000) .....	\$105.75
Petition to Intervene .....	\$105.75
Orphans Court Search .....	\$5.50

**FEE SCHEDULE**  
**PIKE COUNTY, PENNSYLVANIA**

**\* PROTHONOTARY \***

**\* CLERK OF COURTS \***

**\* CLERK OF THE ORPHANS' COURT \***

Revised due to increase in JCP/ATJ/CJEA  
by Commonwealth of PA

**YVONNE MERRILL PROTHONOTARY AND  
CLERK OF THE COURTS CLERK OF THE  
ORPHANS' COURT  
PIKE COUNTY COURTHOUSE  
412 BROAD STREET  
MILFORD, PA. 18337-1522**

TELEPHONE (570) 296-7231

**EFFECTIVE January 17,  
2024**