

PIKE CO PLANNING COMMISSION REVIEW APPLICATION

This application must be completed and submitted by the municipality/applicant to the address at right, along with one copy of the plan & accompanying documents and the required fee (see fee schedule on back).



PIKE COUNTY
PLANNING & MAPPING
506 Broad Street
Milford, PA 18337
(P) 570-296-3500
planning@pikepa.org

To Be Completed By Municipality

Date: _____

Municipality: _____

Official's Name: _____

Municipal Official's Signature: _____

MEETING DATES:

Planning _____ Supervisors/
Commission _____ Council _____

PCPC Use Only

Tracking # : _____

Review Fee: \$ _____

Fee Received: ☐

To Be Completed By Applicant

PLAN NAME: _____

Applicant's Name: _____ Phone: _____

Applicant Address: _____

Surveyor/Engineer Name: _____ Phone: _____

REVIEW TYPE (Check all appropriate boxes)	PLAN TYPE	SUBMISSION TYPE
☐ Lot Combination	☐ Unofficial Sketch	☐ New Proposal
☐ Lot Improvement	☐ Preliminary	☐ Revision to Prior
☐ Minor Subdivision	☐ Final	(1 or more years prior requires complete new submission)
☐ Major Subdivision		☐ Phase of Prior Proposal
☐ Land Development		
☐ Comprehensive Plan		
☐ Zoning Ordinance		
☐ SALDO Ordinance		
☐ Other:		

PLAN INFORMATION

Water Supply	Sewage	Zoning	Parcel Information
☐ Public	☐ Public	☐ Existing District _____	Tax Parcel #:
☐ Community on-site	☐ Community on-site	☐ Proposed District _____	_____
☐ Individual on-lot	☐ Individual on-lot	Conditional Use Granted ☐ Yes ☐ No	_____
	☐ Non-Building Waiver	Variance Granted ☐ Yes ☐ No	Total Area (acres): _____

ADDITIONAL INFORMATION

Ownership of Roads:		This Plan has been submitted to:
☐ Public	Is the property enrolled in Clean & Green? ☐ Yes ☐ No	☐ PennDOT Date: _____
☐ Private	Is the property in an Agricultural Security Area? ☐ Yes ☐ No	☐ Conservation District Date: _____
	Does the property have easements/Deed Restrictions? ☐ Yes ☐ No	☐ PA DEP Date: _____
	(if so, please provide)	☐ Other Date: _____

I/We authorize the Pike County Planning & Mapping Office and any authorized agent of the Office to visit/enter this property between 8am and 4pm at their own risk while this Plan is being reviewed.

Landowner Signature _____

Date _____

Applicant Signature _____

Date _____

(If the Applicant is different than the Landowner, the Applicant must sign above)

REQUESTS FOR COPIES OF REVIEW LETTER - Copies of the Pike County Planning review of this proposal will be sent to the Municipality and Surveyor/Engineer. If you wish to have a copy emailed to another person, please list name and email:

MEETINGS WITH THE STAFF of the Pike County Planning & Mapping to discuss applications prior to or during the application process are encouraged and free of charge. Appointments can be made by contacting 570-296-3500.

SIGNING OF PLANS FOR RECORDING - We retain 1 paper copy of a final plan with municipal signatures when plans are brought in for signing. Recorder of Deeds requires 3 original signed copies as well.

FEE SCHEDULE

Effective August 1, 2024 pursuant to Pike County Resolution #24-18

The following fees will be charged by the Pike County Planning and Mapping Office for subdivision and land development reviews as authorized by the Pennsylvania Municipalities Planning Code. Plans will not be accepted for review without the appropriate fee and completed application form. If you need assistance in calculating application fee(s), please call us at 570-296-3500.

LOT COMBINATIONS

\$60.00

A subdivision which involves the combinations of existing contiguous lots of record shown on a map on file with the Pike County Recorder of Deeds and which does not involve the creation of any new lot lines.

LOT IMPROVEMENTS

\$60.00

The realignment of lot lines or the transfer of land to increase the size of an existing lot provided the grantor's remaining parcel complies with all provisions of the municipal ordinance AND no new resulting lots are created.

TOTAL REVIEW FEE:

\$

SUBDIVISIONS

This includes all subdivisions except Lot Consolidations/Improvements as defined above.

BASE REVIEW FEE

for subdivisions with nine (9) or less newly created lots (not including parent parcel) \$150.00

for subdivisions with ten (10) or more newly created lots (not including parent parcel) \$250.00

\$

PLUS

\$10.00 for each newly created lot

new lots _____ x \$10 + \$

TOTAL REVIEW FEE:

= \$

LAND DEVELOPMENTS

BASE REVIEW FEE

\$ 250.00

PLUS

\$10 for every 1,000 sq. foot of new building footprint

+ \$

TOTAL REVIEW FEE:

= \$

IMPORTANT: "Revised plans" as per our procedures must be submitted for review. The 3rd review of the original submission or any review submitted more than 1 year from the original date of submission will be subject to a new review fee. **MAKE CHECKS PAYABLE TO: PIKE COUNTY PLANNING**

PCPC USE ONLY		REVIEW CHRONOLOGY		
	Map Date	Date Rec'd	Review Letter Date	PCPC Reviewer
Original				
Rev. 1				
Rev. 2				
		Date Map Stamped: _____		