

COMMERCIAL MEDICAL MARIHUANA FACILITY SPECIAL USE PERMIT CHECKLIST

All applications must include the following documentation:

- Completed Application for Commercial Medical Marihuana Facility (“CMMF”) Permit
- A scale drawing of the property or site which includes the following information:
 - Shape, area, and dimensions of the lot or parcel and the names and widths of abutting streets or street right of way
 - Location, dimensions, and height of existing and/or proposed structures to be erected, altered, or moved on the property
 - The intended use of the property
 - All yards, open spaces, setbacks and parking dimensions, including driveways
 - Identification of nearby flood areas and wetlands, if applicable
- A site plan which illustrates the general uses, character, and impact of the special land use, and includes all of the following information:
 - The date, north arrow and scale. The scale shall not be less than 1” = 20' for property three (3) acres or less and not less than 1" = 100' for property more than (3) acres
 - All lot and property lines, clearly defined
 - Location and height of all existing and/or proposed structures on and within one hundred (100) feet of the subject property
 - Location and dimensions of all existing and proposed drives, walkways, curb openings, number and size of signs, exterior lighting and parking areas including the number and size of spaces
 - Location and width of all access and egress roads, streets, right of ways and/or alley ways abutting the proposed site and details and conditions of the same
 - The name and address of the person responsible for the preparation of the site plan including professional seal
 - The name and address of the property owner or applicant
 - Location, type, height, and density of existing and/or proposed landscaping, fences, walls, buffer zones, and green spaces
 - The location of existing or proposed septic systems, water/sewer lines, fire hydrants, utility lines, and the type and size of water run off facilities including drainage ditches
 - Delineated proximity of the proposed development to any sensitive cultural, environmental, historical, and/or wetland areas.
 - Statement demonstrating compatibility of proposed land use with adjacent land uses
 - Proof of ownership of land for excavation purposes, if applicable
- Application for Sign Permit, if any sign is proposed