



Agenda

Pine County Board Of Commissioners

Regular Meeting

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Nelson
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

Tuesday, March 4, 2025, 10:00 a.m.
Pine County Courthouse – Board Room
635 Northridge Drive NW, Pine City, Minnesota

Notice of Participation via Interactive Technology

Pine County Commissioner JJ Waldhalm will be attending the Pine County Board of Commissioners Regular Meeting on Tuesday, March 4, 2025 at 10:00 a.m. via interactive technology, pursuant to Minnesota Statute §13D.02. Commissioner Waldhalm will be seen and heard at 904 Calle Cruz Roja, Barrio Obrerero, Arecibo Puerto Rico, which is open and accessible to the public.

Click the link on the county website (www.pinecountymn.gov) for more information and to watch a live stream broadcast of the meeting. Click [here](#) to request to participate in public forum prior to the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, speakers should approach the podium and speak into the microphone. Speakers should state their name and limit comments to three (3) minutes. Speakers may not share minutes with other speakers.
- D) Adopt Agenda
- E) Approve Minutes of the February 18, 2025 regular county board meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
None.
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Pine County Commissioners' Expense Claim Forms**

Review and consider approval of commissioners' expense claim forms.

2. **Application for Gambling Permits**

Approve the following and authorize County Auditor-Treasurer to sign

- A. Acknowledge application for Exempt Permit from Essentia Health Foundation for an event held on June 27, 2025 at Moose Lake Golf Course, 35311 Parkview Dr, Sturgeon Lake (Windemere Township)
- B. Resolution 2025-10 approving a Gambling Premises Application for the Kettle River Snowmobile Association to conduct lawful gambling at the Nickerson Bar, Nickerson Township, 94430 Main St, Wrenshall, MN 55749

3. **Donations**

Consider acceptance of the following:

- A. \$250 donation from the Askov American Legion to be used for the Memorial Forest Dedication Event in April

4. **Contracts / Agreements / Grants**

Consider approval of the following contracts/agreements/grants and authorize Board Chair and County Administrator to sign:

- A. City of Henriette Prosecution Contract
Pine County Attorney Office contract with City of Henriette to prosecute crimes and ordinances within their jurisdiction.

5. **New Hires**

Consider hiring of the following:

- A. Anthony Olson, Assessment Technician, effective March 10, 2025. Grade 6, Step 1, \$23.26 per hour.
- B. Daniel Blesener, Part-time Court Security Officer, effective March 05, 2025. Grade 6, \$23.29 per hour.
- C. Desarae Strumbell, Part-Time Dispatcher, effective March 10, 2025. Grade 7, Step 1 \$26.13 per hour.

6. **Training**

Consider approval of the following training:

- A. Probation Director Terry Fawcett, Career Agent Devin Petersen, Senior Agent Taylor Gustafson, Senior Agent Britney Brown, Case Aide Kay Wimmer, and Administrative Assistant Sara Galeske to attend the Minnesota Association of County Probation Officers 68th Annual Spring Conference, May 7-9, 2025 at Breezy Point. Registration: \$200 x 4 = \$800 (Fawcett & Petersen are free for being board members); Lodging @

Double Occupancy is $\$374 \times 6 = \$2,244$; Meals @ $\$191 \times 6 = \$1,146$. Total $\$3,044$. Funds are available in the 2025 Probation budget.

- B. County Administrator David Minke, to attend, the AMC Leadership Summit, March 26-28, 2025, Nisswa. Registration: \$425 registration; Lodging: estimate \$350. Funds are available in the 2025 Administrator budget.
- C. County Administrator David Minke to attend the AMC/Mitchell Hamlin Dispute Resolution Institute negotiation training, April 23-24, 2025. Registration \$750. No lodging is required. Funds are available in the 2025 Administrator budget.
- D. Chemical Health Resource Coordinator Adriane Wimmer to attend the Minnesota Association of Resources for Recovery and Chemical Health annual conference, April 17-18, 2025 at Breezy Point. Estimated costs: Registration: \$315; Lodging: \$338; Mileage: \$80. Estimated total cost: \$733. Funds are available in the 2025 Public Health budget.

REGULAR AGENDA

1. **Retirement Recognition of Pam Lawrence**
Recognize the retirement of Pam Lawrence from the Auditor/Treasurer's Office. Pam will celebrate 31 years with Pine County on March 14th.
2. **Meeting with Mille Lacs Band of Ojibwe**
Consider discussion topics for a meeting with the Mille Lacs Band of Ojibwe as part of the regular meeting April 15.
3. **2025 Aquatic Invasive Species Program**
Consider adopting resolution 2025-09 adopting the 2025 Aquatic Invasive Species Plan
4. **Commissioner Updates**
Highway 23 Coalition
Arrowhead Counties Association
Joint Ditch 6 Drainage Authority Meeting
Mille Lacs Band of Ojibwe
Law Library
Snake River Watershed Plan Partnership
East Central Regional Development Commission (ECRDC)
NLX
Housing Redevelopment Authority/Economic Development Authority (HRA/EDA)
Northern Counties Coalition Legislative Dinner
AMC Legislative Conference
Pine County Zoning Board (Cancelled)
Other
5. **Other**

6. **Upcoming Meetings (Subject to Change) – Contact the hosting organization to confirm meeting time and location.**

- a. Pine County Board of Commissioners, Tuesday, March 4, 2025, 10:00 a.m., Board Room, Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota
- b. Land Committee, Wednesday, March 5, 2025, 9:00 a.m.
- c. Central Minnesota Council on Aging Board of Directors, Thursday, March 6, 2025, 10:00 a.m.
- d. East Central Solid Waste Commission, Monday, March 10, 2025, 1756 180th Avenue, Mora, Minnesota
- e. Personnel Committee, Monday, March 10, 2025, 9:00 a.m.
- f. East Central Regional Library, Monday, March 10, 2025, 10:00 a.m., ECRL Headquarters, Cambridge, Minnesota
- g. Soil & Water Conservation District, Wednesday, March 12, 2025, 2:00 p.m., 1610 Hwy. 23 No., Sandstone, Minnesota
- h. Kettle/Upper St. Croix 1W1P, Thursday, March 13, 2025, 9:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- i. Pine County Chemical Health Coalition, Thursday, March 13, 2025, 4:00 p.m.
- j. Central Minnesota Jobs and Training Joint Powers Board, Friday, March 14, 2025, 12:15 p.m.
- k. Lakes and Pines Full Board, Monday, March 17, 2025, 10:00 a.m.
- l. Pine County Board of Commissioners Meeting, Tuesday, March 18, 2025, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota

7. **Adjourn**

**Minutes
Of The
Pine County Board of Commissioners
Regular Meeting
Tuesday, February 18, 2025 – 10:00 a.m.
North Pine Government Center
1602 Hwy. 23 No., Sandstone, Minnesota**

Chair Mohr called the meeting to order at 10:00 a.m.

Present were Commissioners Roger Nelson and Matt Ludwig. Also present was County Administrator David Minke. Due to out-of-town commitments, Commissioners Steve Hallan and J.J. Waldhalm joined the meeting via interactive technology, pursuant to Minnesota Statute 13D.02. Commissioners Hallan and Waldhalm were seen and heard at the meeting via electronic means, at locations open and accessible to the public, and participated from:

Commissioner Hallan: Windemere Condos #806, 14511 Perdido Key Drive,
Pensacola, Florida

Commissioner Waldhalm: 904 Calle Cruz Roja, Barrio Obrero, Arecio Puerto Rico

The meeting was streamed on YouTube.

The Pledge of Allegiance was said.

Chair Mohr called for public comment. There was no public comment.

Chair Mohr requested the following revisions to the agenda:

CORRECTION

1. Consent Agenda Item 3 – Commissioner Claim Forms

Correction of Commissioner Ludwig's claim form to reflect January 2025 mileage reimbursement rate to be \$30.80 rather than \$29.48. The mileage rate as reflected was correct, however, arithmetic was incorrect.

Motion by Commissioner Ludwig to adopt the agenda. Second by Commissioner Hallan. A roll call vote was called by Chair Mohr: Commissioner Waldhalm/Aye; Commissioner Ludwig/Aye; Commissioner Hallan/Aye; Chair Mohr/Aye; Commissioner Nelson/Aye. Motion carried 5-0.

Motion by Commissioner Nelson to approve the Minutes of the February 4, 2025 regular county board meeting and Summary for publication. Second by Commissioner Hallan. A roll call vote was called by Chair Mohr: Commissioner Ludwig/Aye; Commissioner Hallan/Aye; Chair Mohr/Aye; Commissioner Nelson/Aye; Commissioner Waldhalm/Aye. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

None.

Motion by Commissioner Ludwig to approve the Consent Agenda. Second by Commissioner Waldhalm. A roll call vote was called by Chair Mohr: Commissioner Hallan/Aye; Chair Mohr/Aye; Commissioner Nelson/Aye; Commissioner Waldhalm/Aye; Commissioner Ludwig/Aye. Motion carried 5-0.

CONSENT AGENDA

1. **Approve January, 2025 Cash Balance**

Fund	January 31, 2024	January 31, 2025	Increase/Decrease
General Fund	7,419,091	8,530,469	1,111,378
Health and Human Services Fund	3,541,136	3,251,201	(289,936)
Road and Bridge Fund	(2,433,339)	(4,080,180)	(1,646,841)
Opioid Settlement	231,252	430,072	198,820
COVID Relief	2,633,309	1,030,152	(1,603,157)
Land	2,415,249	3,000,300	585,052
Self Insurance	1,030,947	2,018,966	988,019
TOTAL (inc non-major funds)	17,464,017	16,837,432	(626,585)

2. **January 2025 Disbursements/Claims Over \$2,000**

Approve the January 2025 disbursements including the individual listing of claims over \$2,000 and 593 claims under \$2,000 or not needing approval totaling \$1,123,278.70 as follows: Advanced Correctional Healthcare, Inc, 34,217.42; AMAZON CAPITAL SERVICES, 5,770.33; Aml Cleaning Service, Inc, 8,000.00; Ampersand Psychological Services, 4,500.00; ANDERSON & KOCH FORD INC, 2,008.81; APPLIANCE REPAIR CENTER INC, 4,889.00; ARROWHEAD REGIONAL DEV COMMISSION, 2,750.00; ASKOV DEEP ROCK, 3,758.05; Assoc Of Minn Counties, 28,373.00; AT SEPTIC INSPECTIONS & DESIGN INC, 18,150.00; Beaudry Oil & Propane, 2,351.28; BLUE CROSS & BLUE SHIELD OF MINNESOTA, 354,890.32; Bond Trust Services Corporation, 2,207,301.25; BOYER FORD TRUCKS INC, 164,846.83; Canon Financial Services, Inc, 2,035.37; Chamberlain Oil Co.,Inc, 6,357.80; Champ Software Inc, 17,967.00; CIT, 4,499.00; CLOQUET RIVERSIDE RECYCLING, INC, 20,909.60; CROSS LAKE ASSOCIATION OF PINE COUNTY, 14,049.67; DATAWORKS PLUS LLC, 7,218.00; Dhs Maps Ccddf, 3,988.92; Dhs Maps Mmis Cd Maxis 998, 3,744.30; DHS State Operated Services, 12,832.45; DIAMOND DRUGS INC, 5,576.40; DIAMOND MOWERS INC, 4,049.20; Dwarf King Taxi LLC, 4,220.00; EAST CENTRAL DRUG TASK FORCE, 6,250.00; East Central Energy Of Braham, 12,921.01; East Central Reg Juvenile Center, 9,907.00; EAST CENTRAL REGIONAL LIBRARY, 196,061.00; eBay (Cardmember Service), 7,061.20; Egan Company, 14,663.44; Eide Auto Center Inc, 5,248.35;

Family Pathways - North Branch, 2,060.00; FRANDBEN BANK & TRUST, 69,974.55
 G&N Enterprises, 4,219.24; Goebel Plumbing & Service Inc, 7,045.00; GRINDSTONE
 FORD INC, 3,366.19; HUMANA INSURANCE CO, 10,005.12; Information Systems Corp-
 ISC, 2,200.00; INTEGRAND INC, 13,449.00; LITTLE FALLS MACHINE INC, 2,456.67; LSQ
 FUNDING GROUP LC, 3,710.63; M&M COMPANIES LLC, 4,125.00; MADISON
 NATIONAL LIFE INS CO INC, 4,791.19; MCDONOUGH/MARK, 18,500.00; MCIT,
 736,272.50; MEDICAREBLUE RX, 6,265.10; MEDSURETY, LLC, 82,183.00;
 MESHAKWAD COMMUNITY CENTER, 3,500.00; Mille Lacs Band Family Services,
 2,552.89; MINNESOTA ENERGY RESOURCES CORP, 8,863.14; MINNESOTA POWER ,
 2,049.75; MN COUNTIES COMPUTER COOP, 61,253.85; Mn County Attorneys Assoc,
 5,318.00; Mn Depart Of Transportation, 5,193.20; MN LIFE INSURANCE COMPANY,
 9,783.80; MN SHERIFFS ASSOCIATION, 9,001.93; MSC INDUSTRIAL SUPPLY CO,
 10,403.31; NECA IBEW Family Medical Care Trust Fund, 11,687.93; Nexus-Kindred
 Family Healing, 13,557.25; North Homes Inc, 15,658.72; Nuss Truck Group Inc,
 29,083.34; OFFICE OF MN.IT SERVICES, 7,457.55; OXYGEN SERVICE COMPANY,
 8,305.16; PER MAR SECURITY SERVICES, 4,335.00; Purchase Power, 6,117.00
 RAMBERG EXCAVATING, 20,000.00; Reliance Systems, 2,000.00; SCHNEIDER
 GEOSPATIAL LLC, 6,289.00; SCHNEIDER/JAMES F, 2,070.00; SEH INC, 62,815.41
 SIGN SOLUTIONS USA LLC, 292.97; Solid Oak Financial Services, LLC, 3,760.00;
 SUMMIT FOOD SERVICE MANAGEMENT LLC, 34,310.22; TEAMSTERS JOINT
 COUNCIL 32, 64,869.00; TENVORDE FORD, 216,934.70; TRIPLE J EXCAVATING LLC,
 23,000.00; VC3 INC, 7,900.00; Verizon Wireless, 11,120.04; Village Ranch-Rochester,
 9,773.10; Welia Health, 6,283.40; West Group, 2,974.05; Wow Look Now LLC, 3,489.00

3. Applications

Approve the following:

- A. Consumption and Display License (authorize County Auditor-Treasurer to sign)
 - i. Ray & Marge’s Resort, 36700 Lakeland Road, Sturgeon Lake (Windemere Township).
- B. Excluded Bingo (authorize County Auditor-Treasurer to sign)
 - i. Oak Lake Church to conduct bingo on March 30, 2025 at Duquette Community Hall, 88179 State Hwy. 23, Kerrick (Kerrick Township).
- C. Repurchase (authorize Board Chair and County Administrator to sign)
 - i. Resolution 2025-07 authorizing Timothy J. Willi, owner at the time of the forfeiture to repurchase parcel numbers: 30.0084.002 (The West 50 ft of the Southeast Quarter of the Southwest Quarter, Section 8, Township 42, Range 19 less the south 330 ft thereof) & 30.0084.005 (East Half of the Southwest Quarter of the Southwest Quarter of Section 8, Township 42, Range 19, Sandstone Township).

4. Pine County Commissioners’ Expense Claim Forms

Approve commissioners’ expense claim forms as corrected.

5. Group Tax Forfeit Parcels

Approve Resolution 2025-08 authorizing the grouping of several tax forfeit tracts for sale purposes as they are unusable or unsalable individually:

City of Bruno (36.5066.000 to 36.5071.000)

Townsite of Bruno, Lots 27-32, block 14 and that part of vacated alley between Lincoln Street and Main Street.

City of Sturgeon Lake (46.5157.000 and 46.5158.000)

Woodridge, Lot 9 and 10, block 4.

Authorize Board Chair and County Administrator to sign.

6. **2024 Gas Tax Distribution**

Approve the 2024 gas tax distributions to the townships.

7. **Donations**

Accept the following:

- A. \$200 donation from the Hinckley American Legion, and a \$100 anonymous donation to be used for the Memorial Forest Dedication Event on April 26, 2025.
- B. \$500 donation from the Sandstone Sportsman Club designated for the Veterans Outreach Fund.

8. **Contracts / Agreements / Grants**

Approve the following contracts/agreements/grants and authorize Board Chair and County Administrator to sign:

A. **2025-2026 Law Enforcement Contract with City of Finlayson**

Law Enforcement Contract between the Pine County Sheriff's Office and City of Finlayson on an "as needed" basis to enforce ordinances. Hourly rates are as follows: 2025 - \$68.55/hour, 2026 - \$70.95/hour.

9. **New Hires**

Consider approval of the hiring of the following:

- A. Child Protection Social Worker Angela Patnaude, effective February 19, 2025, Grade 10, Step 1, starting pay \$29.38 per hour.
- B. Aging and Disabilities Social Worker Christian Guerin, effective March 3, 2025, Grade 10, Step 2, \$30.64 per hour.

10. **Training**

Approve the following training:

- A. Probation Director Terry Fawcett and Career Agent Amber Chase to attend the Safewrap 2-on-1 Lateral Restraint Instructor Certificate Course, March 24-26, 2025 in Los Angeles. Course registration, flights and hotel is paid by the Minnesota Association of County Probation Officers (MACPO); there is no cost to the Pine County Probation Department except for meals.

- B. Planning & Zoning Environmental Technician Samantha Gassert to attend:

Course	Date	Location	Registration	Lodging
Introduction to Onsite Systems	April 14-16, 2025	Cloquet	\$485	
Installing Onsite Systems	April 17-18, 2025	Cloquet	\$400	
Basic Design of	May 19-23, 2025	Mankato	\$640	\$650

Onsite Systems				
Soils	May 12-14, 2025	Alexandria	\$430	\$390
Inspecting Onsite Systems	May 28-30, 2025	Grand Rapids	\$430	\$390

Total cost: \$3,815.

REGULAR AGENDA

1. Facilities Committee Report

Commissioner Ludwig stated the Facilities Committee met February 5, 2025. Courthouse security/single point of entry was discussed. The checkpoint will be at the main doors of the courthouse and will consist of an unarmed uniformed staff during courthouse hours; this new position is budgeted for in the 2025 budget. The \$13,000 District Court Security Grant requires a match which may include eligible items such as a kiosk desk, cameras and video monitors. An update was also provided on the replacement of lighting in the atrium area of the courthouse.

2. Personnel Committee Report

Chair Mohr stated the Personnel Committee met February 10, 2025. The Personnel Committee made the following recommendations:

A. Auditor-Treasurer

- i. Acknowledge the retirement of Pam Lawrence, Clerk III-Auditor, effective March 14, 2025 with 31 years of service, and authorize the backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Approve the updated Clerk III-Auditor job description.

Motion by Chair Mohr to acknowledge the retirement of Pam Lawrence, Clerk III-Auditor, effective March 14, 2025, and authorize the backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer, and to approve the updated Clerk III-Auditor job description. Second by Commissioner Ludwig. A roll call vote was called by Chair Mohr: Chair Mohr/Aye; Commissioner Nelson/Aye; Commissioner Waldhalm/Aye; Commissioner Ludwig/Aye; Commissioner Hallan/Aye. Motion carried 5-0.

Human Resources Manager Jackie Koivisto provided an update on the Kudos program which is an Employee Recognition Program identified in the county's Strategic Plan.

3. Pine County ARPA-Funded Mental Health Program

Mary Jo Katras, Program Leader, and Briana Matrious, Facilitator, with the Family Resiliency Community, University of Minnesota Extension, provided an overview of the services the University of Minnesota was able to provide for Pine County residents with the \$75,000 American Rescue Plan Act Funds (ARPA) which were awarded for years 2022, 2023, and 2024. The program was to foster family and community resiliency, supporting youth, parents and grandparents' mental wellbeing, working with

county schools, family serving agencies and community members to provide education and resources to youth and families.

4. **Spongy Moth Management Proposal / Emerald Ash Borer - Pine County**

Jennifer Burlington, Department of Agriculture Outreach Coordinator, reviewed the demographics of the spongy moth -- Pine County will have one area of treatment in 2025 totally within the Nemadji State Forest. Treatment will take place in June/July. Burlington also discussed the emerald ash borer infestation within Pine County and ways to mitigate the impact and slow the spread.

5. **Fourth Quarter 2024 Budget Report**

County Administrator David Minke provided an update on the budget through December 31, 2024. The numbers are preliminary and will change as the accrual period runs through the end of March and there will also be audit adjustments. However, based on the preliminary 2024 year-to-date report, the county ended the year in a good financial position.

6. **Legislative Updates**

Commissioners discussed current legislative items.

7. **Commissioner Updates**

Iron Pine Solar Public Meeting: No commissioner able to attend.

State Community Health Services Advisory Committee (SCHSAC): Commissioner Nelson unable to attend.

Central Minnesota Council on Aging: Commissioner Hallan stated there may be a need for the Council on Aging to use an established line of credit to pay vendors.

Meeting with Senator Rarick: Commissioners Mohr and Ludwig met with Senator Rarick. Productive conversations. HHS Director Becky Foss also present to discuss the cost shift to counties for programs/benefits.

District Court Security Committee: Commissioner Ludwig unable to attend.

East Central Regional Juvenile Center (ECRJC): Commissioner Ludwig stated non-memberships numbers are decreasing. The roof at the ECRJC needs to be replaced/surplus funds will be transferred to the capital reserves to help pay for the new roof.

East Central Solid Waste Commission: Commissioner Hallan stated the re-use building at the transfer station in Cambridge is nearing completion. Lithium batteries continue to create landfill fires. The county recycling centers accept used lithium batteries from residents.

East Central Regional Library: Commissioner Nelson stated there has been a request for the Joint Powers Agreement to be reviewed.

Northeast Minnesota Area Transportation Partnership: Commissioner Hallan stated presentations were given on infrastructure needs assessment and emission targets. Contracts were awarded to complete several federal projects in St. Louis County.

Soil & Water Conservation District: Commissioner Waldhalm unable to attend.

Pine County Education Leadership Network: County Administrator stated good conversation between the school board members – 4-day school week/transportation/cell phone policies/declining enrollments.

Kettle/Upper St. Croix 1W1P: Commissioner Ludwig stated the chair and vice chair were elected. Projects were reviewed.

Extension Committee: Chair Mohr attended. Farm Family of the Year was chosen. Curt Mangan/new board member attended his first meeting. Cannabis was discussed.

Other: None.

8. **Other**

None.

9. **Upcoming Meetings**

Upcoming meetings were reviewed.

10. **Adjourn**

With no further business, Chair Mohr adjourned the meeting at 12:08 p.m. The next regular meeting of the county board is scheduled for March 4, 2025 at 10:00 a.m. at the Pine County Courthouse, 635 Northridge Drive, Pine City, Minnesota.

Joshua Mohr, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board of Commissioners

**Summary
Of
Minutes
Of The
Pine County Board of Commissioners
Regular Meeting
Tuesday, February 18, 2025 - 10:00 a.m.
North Pine Government Center
1602 Hwy. 23 No., Sandstone, Minnesota**

Chair Mohr called the meeting to order at 10:00 a.m.

Present were Commissioners Roger Nelson and Matt Ludwig. Also present was County Administrator David Minke. Due to out-of-town commitments, Commissioners Steve Hallan and J.J. Waldhalm joined the meeting via interactive technology, pursuant to Minnesota Statute 13D.02. Commissioners Hallan and Waldhalm were seen and heard at the meeting via electronic means, at locations open and accessible to the public, and participated from:

Commissioner Hallan: Windemere Condos #806, 14511 Perdido Key Drive,
Pensacola, Florida

Commissioner Waldhalm: 904 Calle Cruz Roja, Barrio Obrero, Arecio Puerto Rico

The meeting was streamed on YouTube.

The Pledge of Allegiance was said.

Chair Mohr called for public comment. There was no public comment.

Motion by Commissioner Ludwig to adopt the agenda. Second by Commissioner Hallan. A roll call vote was called by Chair Mohr. Motion carried 5-0.

Motion by Commissioner Nelson to approve the Minutes of the February 4, 2025 regular county board meeting and Summary for publication. Second by Commissioner Hallan. A roll call vote was called by Chair Mohr. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the Consent Agenda. Second by Commissioner Waldhalm. A roll call vote was called by Chair Mohr. Motion carried 5-0.

Fund	January 31, 2024	January 31, 2025	Increase/Decrease
General Fund	7,419,091	8,530,469	1,111,378
Health and Human Services Fund	3,541,136	3,251,201	(289,936)

Road and Bridge Fund	(2,433,339)	(4,080,180)	(1,646,841)
Opioid Settlement	231,252	430,072	198,820
COVID Relief	2,633,309	1,030,152	(1,603,157)
Land	2,415,249	3,000,300	585,052
Self Insurance	1,030,947	2,018,966	988,019
TOTAL (inc non-major funds)	17,464,017	16,837,432	(626,585)

Approve the January 2025 disbursements including the individual listing of claims over \$2,000 and 593 claims under \$2,000 or not needing approval totaling \$1,123,278.70 as follows: Advanced Correctional Healthcare, Inc, 34,217.42; AMAZON CAPITAL SERVICES, 5,770.33; Aml Cleaning Service, Inc, 8,000.00; Ampersand Psychological Services, 4,500.00; ANDERSON & KOCH FORD INC, 2,008.81; APPLIANCE REPAIR CENTER INC, 4,889.00; ARROWHEAD REGIONAL DEV COMMISSION, 2,750.00; ASKOV DEEP ROCK, 3,758.05; Assoc Of Minn Counties, 28,373.00; AT SEPTIC INSPECTIONS & DESIGN INC, 18,150.00; Beaudry Oil & Propane, 2,351.28; BLUE CROSS & BLUE SHIELD OF MINNESOTA, 354,890.32; Bond Trust Services Corporation, 2,207,301.25; BOYER FORD TRUCKS INC, 164,846.83; Canon Financial Services, Inc, 2,035.37; Chamberlain Oil Co.,Inc, 6,357.80; Champ Software Inc, 17,967.00; CIT, 4,499.00; CLOQUET RIVERSIDE RECYCLING, INC, 20,909.60; CROSS LAKE ASSOCIATION OF PINE COUNTY, 14,049.67; DATAWORKS PLUS LLC, 7,218.00; Dhs Maps Ccddf, 3,988.92; Dhs Maps Mmis Cd Maxis 998, 3,744.30; DHS State Operated Services, 12,832.45; DIAMOND DRUGS INC, 5,576.40; DIAMOND MOWERS INC, 4,049.20; Dwarf King Taxi LLC, 4,220.00; EAST CENTRAL DRUG TASK FORCE, 6,250.00; East Central Energy Of Braham, 12,921.01; East Central Reg Juvenile Center, 9,907.00; EAST CENTRAL REGIONAL LIBRARY, 196,061.00; eBay (Cardmember Service), 7,061.20; Egan Company, 14,663.44; Eide Auto Center Inc, 5,248.35; Family Pathways - North Branch, 2,060.00; FRANSEN BANK & TRUST, 69,974.55 G&N Enterprises, 4,219.24; Goebel Plumbing & Service Inc, 7,045.00; GRINDSTONE FORD INC, 3,366.19; HUMANA INSURANCE CO, 10,005.12; Information Systems Corp-ISC, 2,200.00; INTEGRAND INC, 13,449.00; LITTLE FALLS MACHINE INC, 2,456.67; LSQ FUNDING GROUP LC, 3,710.63; M&M COMPANIES LLC, 4,125.00; MADISON NATIONAL LIFE INS CO INC, 4,791.19; MCDONOUGH/MARK, 18,500.00; MCIT, 736,272.50; MEDICAREBLUE RX, 6,265.10; MEDSURETY, LLC, 82,183.00; MESHAKWAD COMMUNITY CENTER, 3,500.00; Mille Lacs Band Family Services, 2,552.89; MINNESOTA ENERGY RESOURCES CORP, 8,863.14; MINNESOTA POWER , 2,049.75; MN COUNTIES COMPUTER COOP, 61,253.85; Mn County Attorneys Assoc, 5,318.00; Mn Depart Of Transportation, 5,193.20; MN LIFE INSURANCE COMPANY, 9,783.80; MN SHERIFFS ASSOCIATION, 9,001.93; MSC INDUSTRIAL SUPPLY CO, 10,403.31; NECA IBEW Family Medical Care Trust Fund, 11,687.93; Nexus-Kindred Family Healing, 13,557.25; North Homes Inc, 15,658.72; Nuss Truck Group Inc, 29,083.34; OFFICE OF MN.IT SERVICES, 7,457.55; OXYGEN SERVICE COMPANY, 8,305.16; PER MAR SECURITY SERVICES, 4,335.00; Purchase Power, 6,117.00 RAMBERG EXCAVATING, 20,000.00; Reliance Systems, 2,000.00; SCHNEIDER GEOSPATIAL LLC, 6,289.00; SCHNEIDER/JAMES F, 2,070.00; SEH INC, 62,815.41

SIGN SOLUTIONS USA LLC, 292.97; Solid Oak Financial Services, LLC, 3,760.00; SUMMIT FOOD SERVICE MANAGEMENT LLC, 34,310.22; TEAMSTERS JOINT COUNCIL 32, 64,869.00; TENVORDE FORD, 216,934.70; TRIPLE J EXCAVATING LLC, 23,000.00; VC3 INC, 7,900.00; Verizon Wireless, 11,120.04; Village Ranch-Rochester, 9,773.10; Welia Health, 6,283.40; West Group, 2,974.05; Wow Look Now LLC, 3,489.00

Approve the following:

A. Consumption and Display License

i. Ray & Marge's Resort, 36700 Lakeland Road, Sturgeon Lake.

B. Excluded Bingo

i. Oak Lake Church to conduct bingo on March 30, 2025 at Duquette Community Hall, 88179 State Hwy. 23, Kerrick.

C. Repurchase

i. Resolution 2025-07 authorizing Timothy J. Willi, owner at the time of the forfeiture to repurchase parcel numbers: 30.0084.002 (The West 50 ft of the Southeast Quarter of the Southwest Quarter, Section 8, Township 42, Range 19 less the south 330 ft thereof) & 30.0084.005 (East Half of the Southwest Quarter of the Southwest Quarter of Section 8, Township 42, Range 19, Sandstone Township.

Approve commissioners' expense claim forms as corrected.

Approve Resolution 2025-08 authorizing the grouping of several tax forfeit tracts for sale purposes as they are unusable or unsalable individually:

City of Bruno (36.5066.000 to 36.5071.000)

Townsite of Bruno, Lots 27-32, block 14 and that part of vacated alley between Lincoln Street and Main Street.

City of Sturgeon Lake (46.5157.000 and 46.5158.000)

Woodridge, Lot 9 and 10, block 4.

Approve the 2024 gas tax distributions to the townships.

Accept \$200 donation from the Hinckley American Legion, and a \$100 anonymous donation to be used for the Memorial Forest Dedication Event on April 26, 2025; \$500 donation from the Sandstone Sportsman Club designated for the Veterans Outreach Fund.

Approve the 2025-2026 Law Enforcement Contract with City of Finlayson

Law Enforcement Contract between the Pine County Sheriff's Office and City of Finlayson on an "as needed" basis to enforce ordinances. Hourly rates are as follows: 2025 - \$68.55/hour, 2026 - \$70.95/hour.

Consider approval of the hiring of the following:

A. Child Protection Social Worker Angela Patnaude, effective February 19, 2025, Grade 10, Step 1, starting pay \$29.38 per hour.

- B. Aging and Disabilities Social Worker Christian Guerin, effective March 3, 2025, Grade 10, Step 2, \$30.64 per hour.

Approve the following training:

- A. Probation Director Terry Fawcett and Career Agent Amber Chase to attend the Safewrap 2-on-1 Lateral Restraint Instructor Certificate Course. There is no cost to the Pine County Probation Department except for meals.
- B. Planning & Zoning Environmental Technician Samantha Gassert to attend: Introduction to Onsite Systems, Installing Onsite Systems, Basic Design of Onsite Systems, Soils, Inspecting Onsite Systems. Total cost: \$3,815.

Personnel Committee Report

Chair Mohr stated the Personnel Committee met February 10, 2025. The Personnel Committee made the following recommendations:

A. Auditor-Treasurer

- i. Acknowledge the retirement of Pam Lawrence, Clerk III-Auditor, effective March 14, 2025 with 31 years of service, and authorize the backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Approve the updated Clerk III-Auditor job description.

Motion by Chair Mohr to acknowledge the retirement of Pam Lawrence, Clerk III-Auditor, effective March 14, 2025, and authorize the backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer, and to approve the updated Clerk III-Auditor job description. Second by Commissioner Ludwig. A roll call vote was called by Chair Mohr. Motion carried 5-0.

Fourth Quarter 2024 Budget Report

County Administrator David Minke provided an update on the budget through December 31, 2024. The numbers are preliminary and will change as the accrual period runs through the end of March and there will also be audit adjustments. However, based on the preliminary 2024 year-to-date report, the county ended the year in a good financial position.

With no further business, Chair Mohr adjourned the meeting at 12:08 p.m. The next regular meeting of the county board is scheduled for March 4, 2025 at 10:00 a.m. at the Pine County Courthouse, 635 Northridge Drive, Pine City, Minnesota.

Joshua Mohr, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board of Commissioners

The full text of the board's Minutes are available at the County Administrator's Office and the county's website (www.co.pine.mn.us). Copies may also be requested from the administrator's office.



COUNTY BOARD AGENDA REQUEST

Date of Meeting: March 4, 2025

Consent Agenda

Regular Agenda

Item Title: Application for Gambling Permits

Department: Auditor-Treasurer


Department Head signature

Background information on Item:

Application for Exempt Permit from Essentia Health Foundation for an event held on June 27, 2025 at Moose Lake Golf Course, 35311 Parkview Dr, Sturgeon Lake (Windemere Township).

Application for a Premises Permit from Kettle River Snowmobile Association to conduct lawful gambling at the Nickerson Bar, Nickerson Township, 94430 Main St, Wrenshall, MN 55749.

Action Requested:

Acknowledge exempt permit application from the Essentia Health Foundation and authorize County Auditor-Treasurer to sign the application and consider resolution 2025-10 approving a Gambling Premises Application for the Kettle River Snowmobile Association.

Financial Impact:

N/A

Pine County, Minnesota
Resolution #2025-10

Resolution Approving Premises Permit

WHEREAS, the Kettle River Snowmobile Association has applied for a Gambling Premises Permit; and

WHEREAS, the Gambling Premises will be located at the Nickerson Bar, Nickerson Township, 94430 Main St, Wrenshall, MN 55749, and no other organization is conducting gambling at this site;

NOW, THEREFORE, BE IT RESOLVED, that Pine County Board of Commissioners does hereby approve a Gambling Premises Application for the Kettle River Snowmobile Association, Inc for lawful gambling to be conducted at the Nickerson Bar, Nickerson Township, 94430 Main St, Wrenshall, MN 55749.

Approved this 4th day of March, 2025 by the Pine County Board of Commissioners.

Joshua Mohr, Chair

ATTEST:

David J. Minke, County Administrator
Clerk to the Pine County Board of Commissioners



County Board Agenda Request

Date of Meeting: 03/04/2025

Consent Agenda Regular Agenda

Item Title: Accept Donation

Department: VSO

Rebecca Foss

Department Head / Project Lead signature

Background information on Item:

The Askov American Legion has donated \$250 for the Memorial Forest Dedication Event in April.

Action Requested:

Accept the \$250 donation from the Askov American Legion for the Memorial Forest Dedication Event in April.



County Board Agenda Request

Date of Meeting: March 4, 2025

Consent Agenda Regular Agenda

Item Title: City of Henriette Prosecution Contract

Department: County Attorney

Reese Frederickson
Department Head / Project Lead signature

Background information on Item:

The Pine County Attorney's Office contracts with the City of Henriette to prosecute crimes and ordinances within their jurisdiction. The City receives prosecution services at a reduced rate because of economies of scale, and the county attorney's office receives revenue to help offset the costs.

Action Requested:
Board approval.

Financial Impact:
Positive! The county attorney's office will receive a fee per case.

AGREEMENT FOR PROSECUTION SERVICES

THIS AGREEMENT is made and entered into by and between the COUNTY OF PINE and the PINE COUNTY ATTORNEY, hereinafter referred to as the "County," and the CITY OF HENRIETTE, MINNESOTA, hereinafter referred to as the "City," both political subdivisions of the State of Minnesota;

WHEREAS, Minnesota Statutes § 484.87 subdivision 3, allows for the City to enter into an Agreement with the County Board and the County Attorney for the County to provide such prosecution services for criminal offenses that occur within the City. These "prosecution services" under this Agreement include only the following: prosecuting misdemeanor violations of ordinances as contained within the City of Henriette's Ordinances;

WHEREAS, logistically, functionally and financially such an Agreement is mutually beneficial to both the County and City.

NOW, THEREFORE, in consideration of the mutual covenants and understandings contained herein, the County and City enter into the following Agreement:

1. TERM AND COST OF THE AGREEMENT

- a. The County will provide the City with the prosecution services for the above-referenced cases that occur within the jurisdiction of the City beginning February 1, 2025. This Agreement will continue for the term of one year. Any Agreement for prosecution services for future years will be finalized by January 1 of the year such service is to commence. If such an Agreement is not reached, this Agreement will expire at the end of the term.
- b. Beginning February 1, 2025, the City will pay \$100.00 per case file submitted to the County for review or charging of violations of the above-referenced ordinance, said money to be used to fulfill this Agreement, including the payment of the salary, benefits, and other costs incurred by the County in performance of its obligations. The County will bill the City for services.
- c. The County will provide all prosecution services, administrative services, overhead, secretary and paralegal support in fulfilling its obligations under and for the term of this Agreement. The City will designate an official as the responsible official under the ordinance, and shall investigate, conduct follow-up and provide the County with all evidence so that the matter may be appropriately prosecuted. The responsible official shall remain the County's point of contact with the City on these cases, and shall advise as to the progress of the cases and the appropriateness of any agreements. The City will cover all costs associated with

the performance of the responsible official's duties. The responsible official is responsible for delivering a complete case file to the County for review.

2. **MODIFICATION**

Any alteration, modification, amendment or waiver of provisions of the Agreement shall be valid only when it has been reduced to writing and signed by representatives of all parties.

3. **TERMINATION OF AGREEMENT**

Either party may terminate this Agreement at any time, with or without cause, upon 90 days notice, in writing, delivered by certified mail or in person to the City Clerk for the City or the County Attorney for the County. During the term of this Agreement, the County will not increase the fees stipulated in this Agreement. Unless a separate written agreement is reached, on expiration or termination of this contract, the City's new attorney(s) will undertake representation of the City in all matters then filed, pending, or otherwise before the Court as a result of the County's representation of the City. On expiration or termination of this contract, at the City's request, the County will electronically duplicate and deliver files that were the subject of representation pursuant to this agreement to the City in the electronic format that suits the business needs and practices of the County.

4. **INTEGRATION**

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter.

5. **SERVICES SPECIFICALLY EXCLUDED**

The Parties acknowledge and agree that as a term or condition of this contract, the County will not provide representation to the City of criminal prosecution related matters, if any, venued in any federal district, federal appellate court, or state appellate court. Further, the Agreement does not include any services for the City by the County which are civil in nature or outside the scope of the ordinances, or otherwise not related to the prosecutorial function.

6. **PROSECUTORIAL DISCRETION**

The County agrees that the County Attorney and Assistant County Attorneys shall provide the prosecution services in the same manner as other criminal prosecutions delegated to the County Attorney by law. The County Attorney shall have full discretion to assign cases for prosecution by Assistant County Attorneys, and utilize the services of non-attorney personnel of the County Attorney's office in preparation, processing and management of cases. The County Attorney shall exercise complete prosecutorial discretion on all matters pertaining to the prosecutions, including charging of violations, plea negotiations, trial, or dismissal of cases. The prosecutorial discretion of the County Attorney shall be coextensive with that provided by the Constitution and the Statutes of the State of Minnesota in all other prosecutions within the jurisdiction of the County Attorney's Office. The County may decline a case file for charging; however, the County will coordinate with the responsible official on cases that are declined.

7. **RELEASE AND INDEMNIFICATION**

The Parties further acknowledge and agree that the County will not indemnify in any way or defend civil claims for damages or any other causes(s) of action alleging wrongdoing by the County on behalf of the City, whether in federal or state court, if any, arising in relation to the any criminal prosecution undertaken by the County on behalf of City. ***The City remains solely responsible for defense of such claims, including but not limited to civil litigation expenses, settlement costs, and court ordered awards.***

8. **DATA PRACTICES**

The provisions of the Minnesota Government Data Practices Act, Minnesota Statutes § 13.01 et. seq. and other applicable provisions of state and federal law pertaining to disclosure and retention of data, and confidentiality shall apply to their full extent in all matters delegated to the Pine County Attorney under this Agreement.

IN WITNESS WHEREOF, the City, by motion duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Clerk; and the County of Pine, by resolution of the Pine County Board of Commissioners, has caused this Agreement to be signed by the Chair Person and Coordinator of said Board, and by the Pine County Attorney, effective on the date and for the duration as above-referenced.

Dated: 2-10-2025

CITY OF HENRIETTE

By: Debrah Kane
Mayor

Attest: Nicki Warden
City Clerk

Dated: 2-10-2025

COUNTY OF PINE

By: _____
Josh Mohr, Chair
Pine County Board

By: _____
David J. Minke
County Administrator

Dated: _____

PINE COUNTY ATTORNEY

By: _____
Reese Frederickson
County Attorney



COUNTY BOARD AGENDA REQUEST

Date of Meeting: March 4, 2025

Consent Agenda

Regular Agenda

Item Title: Assessment Technician

Department: Assessor

Lorri L. Houtsma

Department Head/Project Lead Signature

Background information on Item:

On February 20, 2025, interviews were conducted with applicants for the assessment technician's position in the Assessor's office. The interview panel consisted of County Assessor/Recorder Lorri Houtsma, Deputy Assessor Troy Stewart and Jessica Blesener, Human Resources Generalist.

Anthony Olson proved to be the most qualified candidate through this process and has accepted an offer contingent upon a successful background check and board approval.

This is a full-time (37.5 hours/week), non-exempt AFSCME Courthouse union position.

Action Requested:

Consider hiring Anthony Olson as the assessment technician in the Assessor's office (Grade 6, Step 1 - \$23.26 per hour) effective March 10, 2025, contingent upon a successful background check.

Financial Impact:

The assessment technician position is within the 2025 budget.



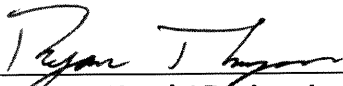
County Board Agenda Request

Date of Meeting: 03/04/2025

Consent Agenda Regular Agenda

Item Title: Approve hiring PT Court Security Officer Daniel Blesener

Department: Sheriff's Office - Jail Division


Department Head / Project Lead signature

Background information on Item:

Approve hiring the above listed individual(s) as part-time Court Security Officer effective March 5, 2025. Position is a Grade 6 with starting wage of \$23.29 per hour.

Action Requested:

Acknowledge the hiring of new Court Security Officer Daniel Blesener.

Financial Impact:

None. Position is contained in the 2025 budget and staffing plan.



County Board Agenda Request
Date of Meeting: March 4th, 2025

Consent Agenda Regular Agenda

Item Title: Part Time Dispatch position

Department: Pine County Sheriff's Office

Department Head / Project Lead signature

Background information on Item:

Desarae Strumbell has accepted the position as Part-time Dispatcher.

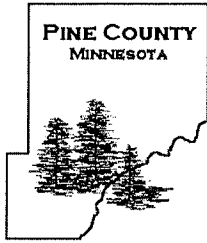
Desarae Strumbell's effective employment date will be March 10, 2025, at \$26.13, Grade 7, Step 1.

Action Requested:

The Pine County Sheriff's Office/Dispatch Center asks the County Board to approve Desarae Strumbell for a Part-time Dispatcher position.

Financial impact:

This position is budgeted for 2025.



AGENDA REQUEST FORM

Date of Meeting: March 4th, 2025

- County Board**
 - Consent Agenda**
 - Regular Agenda** 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Request for Overnight Training

Department: Probation

Department Head signature

Background information on Item:

The Minnesota Association of County Probation Officers will hold their 68th Annual Spring Conference May 7th-9th, 2025 in Breezy Point.

Action Requested:

Consider approval of Probation Director Terry Fawcett, Career Agent Devin Petersen, Senior Agent Taylor Gustafson, Senior Agent Britney Brown, Case Aide Kay Wimmer, and Administrative Assistant Sara Galeske to attend the conference with two nights lodging.

Financial Impact:

Lodging @ Double Occupancy is \$374.00 x 6=\$2,244.00
Registration is \$200 x 4 = \$800.00 (Fawcett & Petersen are free for being Board members)
Meals @191.00x 6=\$1,146.00

Total= \$3,044.00

Probation has budgeted for this training and has funds available in their 2025 budget.



County Board Agenda Request

Date of Meeting: March 4, 2025

Consent Agenda Regular Agenda

Item Title: Training Opportunities

Department: Administration

Department Head / Project Lead signature

Background information on Item:

The Association of Minnesota Counties (AMC) Leadership Summit is March 26-28 at Grandview Lodge Nisswa. The theme for the event is "Outperform the Norm"

Association of Minnesota Counties (AMC) has partnered with the Dispute Resolution Institute at Mitchell Hamline School of Law to offer a negotiation training program April 23 and 24, 2025.

Action Requested:

Approve the following training for County Administrator David Minke

1. AMC Leadership Summit, March 26-28, 2025 at Grandview Lodge, Nisswa. Registration \$425. Lodging cost: estimate \$350.
2. AMC/Mitchell Hamline Dispute Resolution Institute negotiation training April 23 – 24, 2025. Registration \$750. No lodging required.

Approve any commissioner desiring to attend the AMC Leadership Summit. Registration \$425 per attendee. Lodging cost: estimate \$350 per attendee.

Funds are available in the 2025 Commissioner and Administrator budgets.



County Board Agenda Request

Date of Meeting: 3/4/2025

Consent Agenda Regular Agenda

Item Title: Travel Request - Training

Department: HHS - PH

Department Head / Project Lead signature

Background information on Item:

Adriane Wimmer, Chemical Health Resource Coordinator, provides a variety of prevention and recovery support and services for the community. In order to maintain a high quality level of services, requesting to attend the Minnesota Association of Resources for Recovery and Chemical Health (MARRCH) annual conference from April 17-18 at Breezy Point, MN. This conference provides education and information on best practices in the prevention and recovery world.

Action Requested:

Approve Adriane Wimmer to attend the Minnesota Association of Resources for Recovery and Chemical Health (MARRCH) annual conference from April 17-18 at Breezy Point, MN. Estimated costs include \$315 registration, \$338 lodging, and \$80 for mileage. Total estimated cost = \$733. All associated costs are budgeted for within the 2025 public health budget.



COUNTY BOARD AGENDA REQUEST

Date of Meeting: March 4, 2025

Consent Agenda

Regular Agenda

Item Title: Pam Lawrence Retirement

Department: Auditor-Treasurer


Department Head signature

Background information on Item:

Pam Lawrence has announced her retirement from Pine County effective March 14, 2025 – her 31st work anniversary. Pam has been an integral part of the Auditor-Treasurer team over her career and has worked through many of the changes the office has experienced including office structure, staff, computer systems, and work location! She will be greatly missed!

Action Requested:

Recognize Pam for her 31 years of service to Pine County.



COUNTY BOARD AGENDA REQUEST

Date of Meeting: March 4, 2025

Consent Agenda Regular Agenda

Item Title: 2025 Aquatic Invasive Species Program

Department: Planning & Zoning

Dave Banta
Department Head / Sponsor signature

Background information on Item:

Beginning in 2014, Minnesota Statute 477A.19 allocated counties across Minnesota Aquatic Invasive Species (AIS) Prevention Aid dollars to provide for site-level management, countywide awareness, and other procedures that the county finds necessary to achieve compliance of Minnesota's AIS laws. In 2025, Pine County will be receiving \$117,729 in aid to carry out the County Board's AIS Plan. Pine County also has \$91,892 left unspent from previous years' aid, leaving a total available for the 2025 AIS Plan of \$209,621

Partners were invited to submit applications requesting AIS funding. Several lake associations and partnering organizations submitted funding requests. The 2025 AIS Plan, compiled from all requests, is budgeted at \$197,348.

Action Requested:

Consider adopting resolution 2025-09 adopting the 2025 Aquatic Invasive Species Plan.

Financial Impact:

No levy dollars are associated with this request. All costs associated with the plan are to be paid out of Pine County's AIS Prevention Aid. If all requested activities are approved and spent, \$12,273 would be remaining to rollover to 2026.

**PINE COUNTY RESOLUTION APPROVING
2024 AQUATIC INVASIVE SPECIES PLAN**

Resolution 2025-09

WHEREAS, Pine County acknowledge Minnesota Waters are threatened by aquatic invasive species, and

WHEREAS, 2023 Minnesota State Statue 477A.19 apportioned Pine County aquatic invasive species prevention aid to mitigate the spread of such species, and

WHEREAS, Pine County has drafted a plan in accordance with the guidelines provided in the statute and in coordination with interested lake associations and public, and

NOW, THEREFORE, BE IT RESOLVED, Pine County adopted the 2025 Aquatic Invasive Species Plan on this date, March 4, 2025.

Joshua Mohr, Chair
Pine County Board of Commissioners

ATTEST:

David J. Minke, Administrator
Clerk to the Pine County Board of Commissioners

2025 AIS PLAN	ACTIVITY	PARTNER	COUNTY COST	NON-County, IN-KIND FUNDS
AIS Control	Mechanical Treatment of Curlyleaf Pondweed in Pokegama Lake	Pokegama Lake Assoc.	\$ 2,000.00	\$4,000.00
	Chemical Treatment of Curlyleaf	Pokegama Lake Assoc.	\$ 20,400.00	\$6,800.00
	Chemical Treatment of Eurasian Watermilfoil on Sturgeon Lake	Windemere Lake Assoc.	\$ 57,500.00	\$25,000.00
	Chemical Treatment of Eurasian Watermilfoil on Sand Lake	Windemere Lake Assoc.	\$ 2,500.00	\$5,000.00
	EWM and CLP treatment on Cross Lake	Cross Lake Assoc.	\$ 15,000.00	
	Provide shoreline plants to support AIS Lake Management		\$ 4,900.00	\$1,000.00
		SUBTOTAL	\$ 102,300.00	\$41,800.00
Monitoring	Zebra Mussel Veliger and Spiny Water Flea Early Detection	Wild Rivers Conservanc	\$ 4,415.00	
	Purple Loosestrife Management via biocontrol	Wild Rivers Conservanc	\$ 3,500.00	
	Survey	Cross Lake Association	\$ 5,900.00	
		SUBTOTAL	\$ 7,915.00	\$0.00
Youth	Rivers Are Alive Program	Wild Rivers Conservanc	\$ 3,000.00	
		SUBTOTAL	\$ 3,000.00	\$0.00
Prevention	Watercraft Inspection Program (5)	Pine County	\$ 38,506.00	
		SUBTOTAL	\$ 38,506.00	\$0.00
Education	Statewide Digital Marketing	Leighton Media	\$ 2,000.00	\$36,000.00
	Mn Traditions Social Media	Minnesota Traditions	\$ 2,000.00	\$55,000.00
	AIS materials for outreach to Cross Lake residents and visitors	Cross Lake Assoc.	\$ 6,500.00	\$1,000.00
	AIS Outreach to Big Pine Lake	Big Pine Lake Associatio	\$ 581.00	\$380.00
		SUBTOTAL	\$ 11,081.00	\$92,380.00
Admin	AIS Coordinator (.25 FTE)	Pine County	\$ 28,546.00	-
	Gneeral Support for St. Croix River Assoc. AIS Program	Wild Rivers Conservanc	\$ 6,000.00	-
		SUBTOTAL	\$ 34,546.00	\$0.00
Total		GRAND TOTAL	\$ 197,348.00	\$134,180.00