



PINE COUNTY

Administrator's Office

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Commissioners

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Josh Mohr – Dist. 2
Steve Chaffee – Dist. 3
John Mikrot Jr. – Dist. 4
Matt Ludwig – Dist. 5

County Administrator

David J. Minke

TO: Pine County Commissioners
FROM: David Minke, County Administrator
DATE: April 16, 2019
SUBJECT: First Quarter Budget Report

At the end of March, the county's budget is sound for three months into the year.

Chart 1 shows revenue and expenditure as a percent of the budget for the county by the three major funds (General, Health & Human Services, and Road & Bridge) and the total of all funds. As of March 31, all funds are below 25% spent. Revenues are all below expenditures, but this is expected. Most county revenues lag as they are reimbursements for services, or like the property tax settlement, happen only once or twice per year.

Chart 2 compares expenditures by major fund for 2018 and 2019. All 2019 expenditure levels for this year are below last year. One reason for this is that expenditures made in 2019 that are attributed to 2018 have already been accrued back to 2018. Previously these accruals were not processed until later in the year.

Chart 3 shows the revenue in the General Fund departments which receive a significant portion of revenue from department-specific revenue—i.e. fees for service, grants, contracts for service, etc. The 2018 and 2019 are compared.

As most revenues lag, most departments are below 25 percent at this point in the year. The exception is the Auditor's Office and Government Buildings. Most of the Auditor's Office revenue is from inter-departmental transfers which are done in the first quarter. In Government Buildings, Pine City has paid 100% of the rent payment for the SPGC for 2019.

Chart 4 shows the expenditures of the larger departments in the General Fund for 2018 and 2019. All departments are below the 2018 expenditure rate, and all departments, except IT, are below 25%. The expenditure level in IT is expected and attributed to the timing of payments for annual contracts that are paid in the first quarter for the entire year. The change in accrual timing noted in Chart 2 applies here as well.

Chart 5 shows the Health and Human Services revenues and expenditures. All divisions are below 25% on expenditures, and revenues are where expected at the end of the first quarter.

Please let me know if you have any questions.

Chart 1
2019 Revenue & Expenditure by Major Fund and Total through March 31, 2019

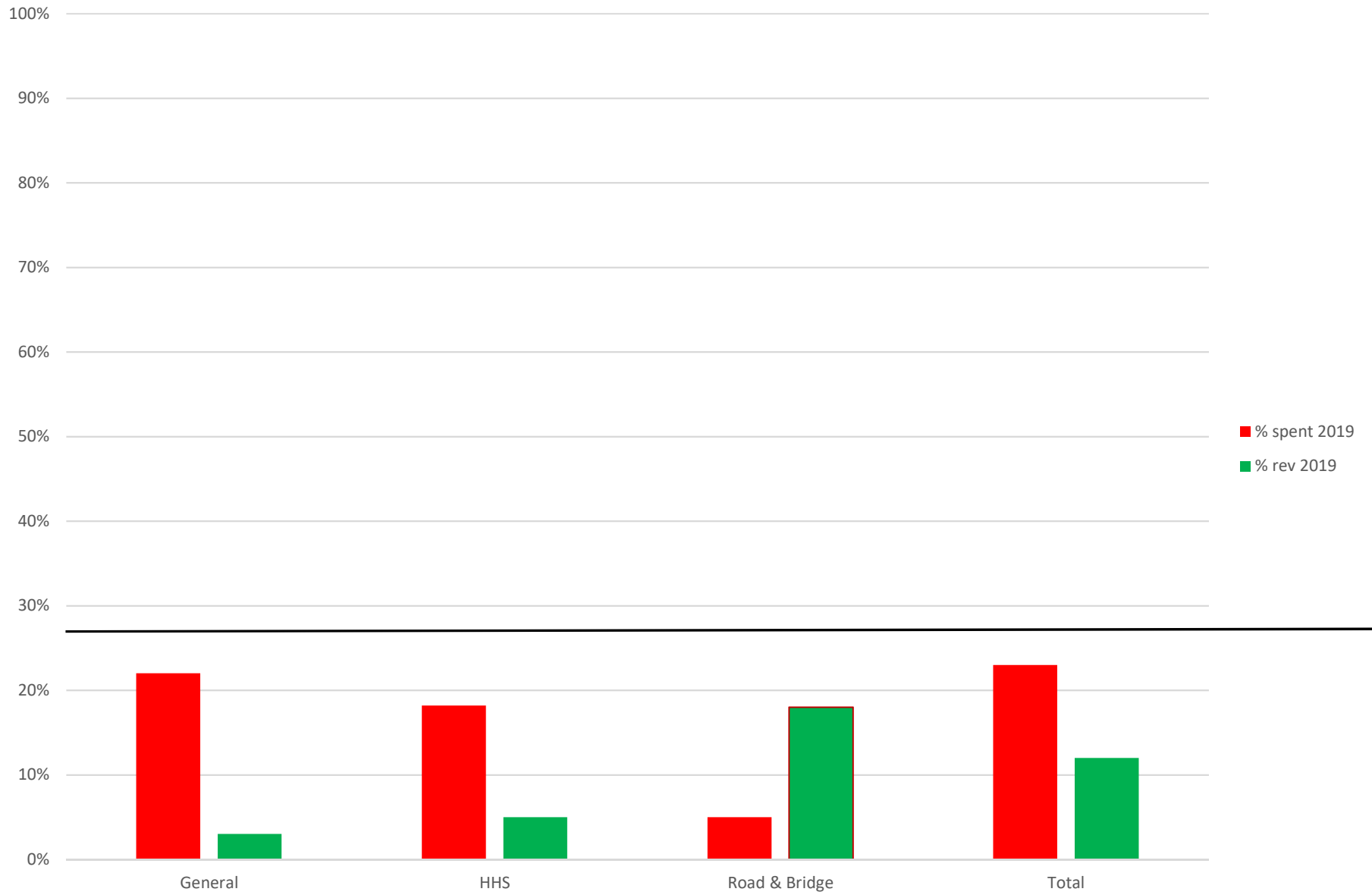


Chart 2
Expenditures by Fund 2018 v 2019 through March 31, 2019

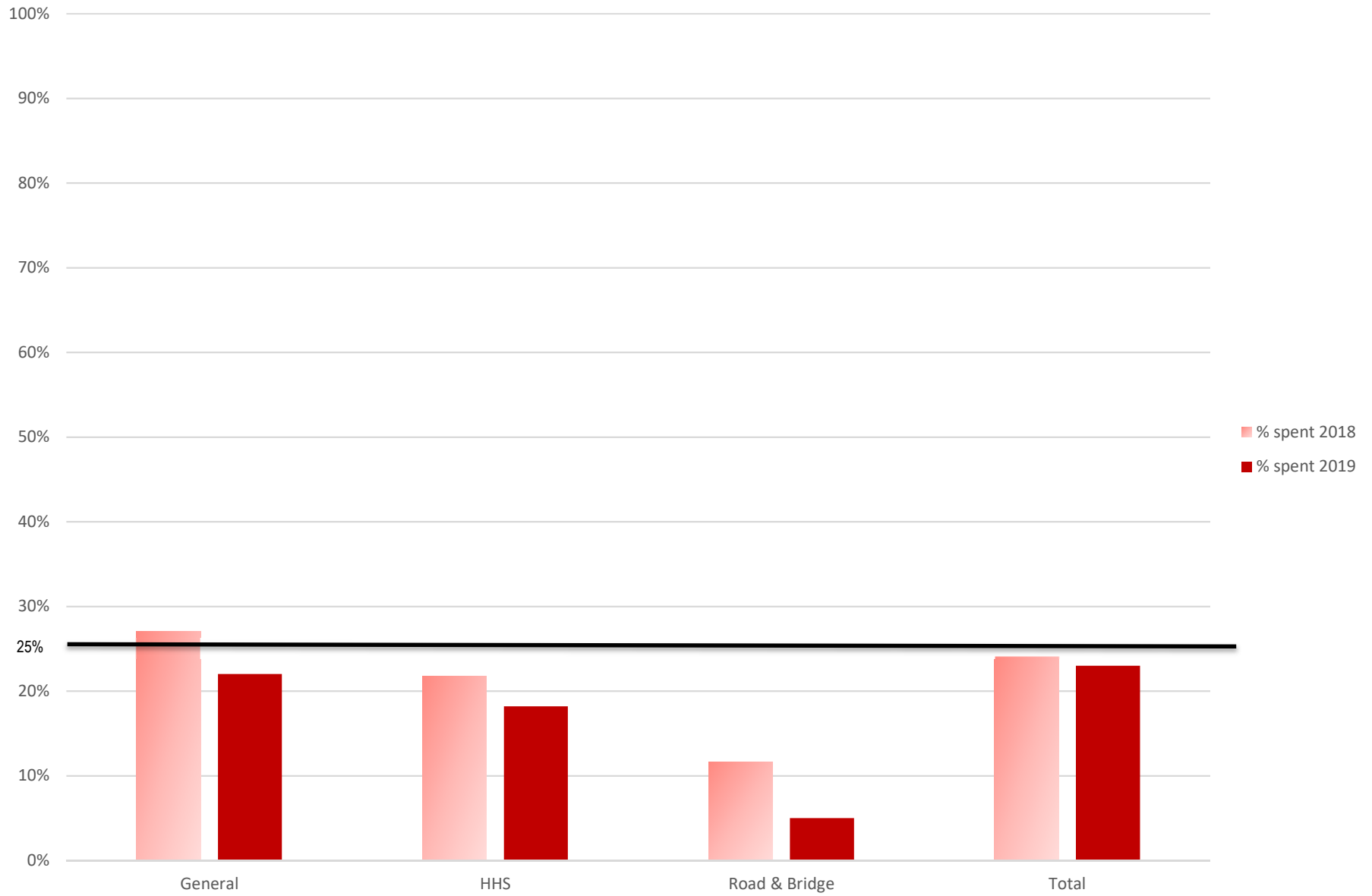


Chart 3
General Fund Revenue by Department 2018 vs. 2019 through 3/31

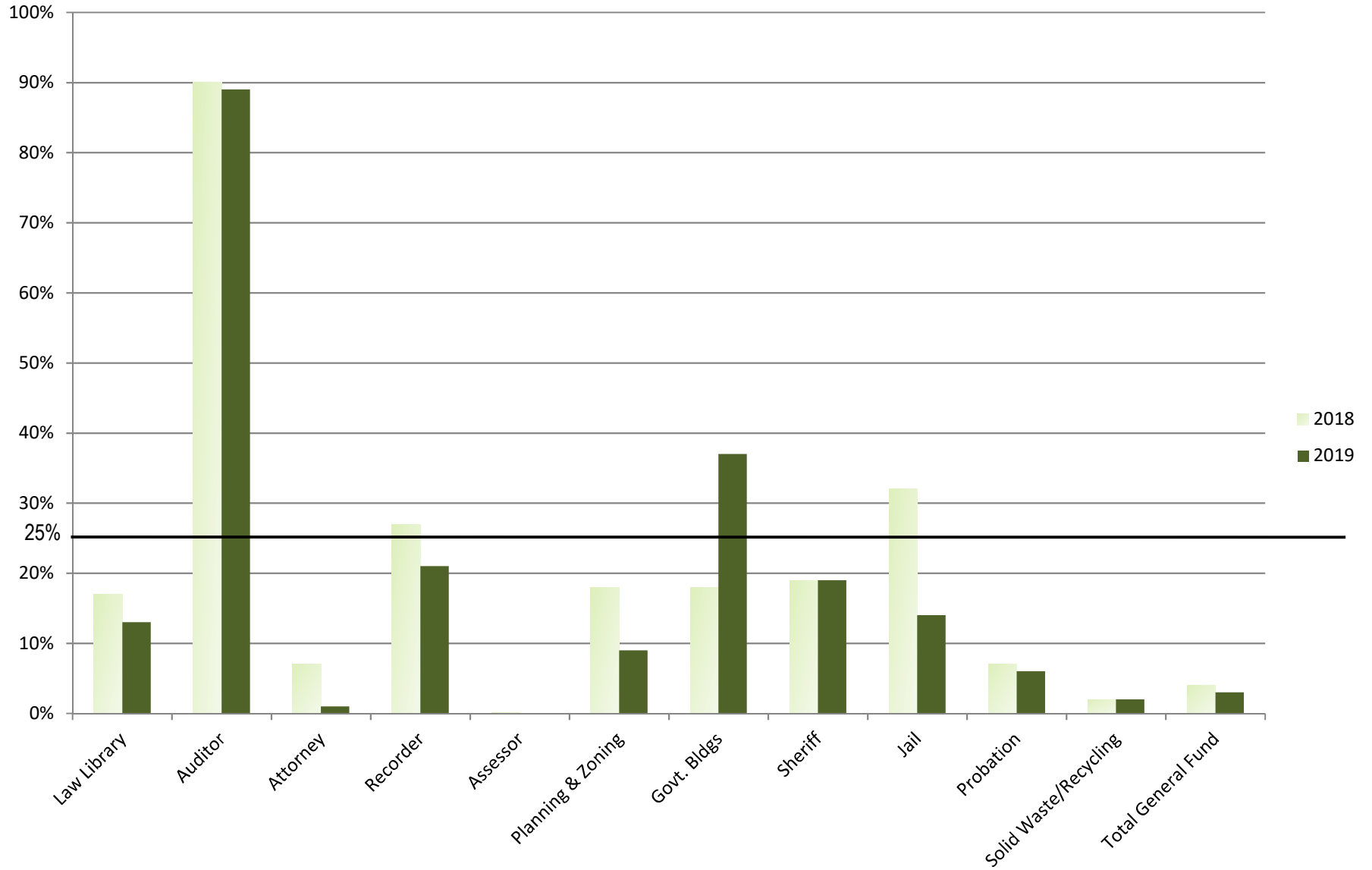


Chart 4
General Fund Department Expenditures 3/31/18 vs 3/31/19

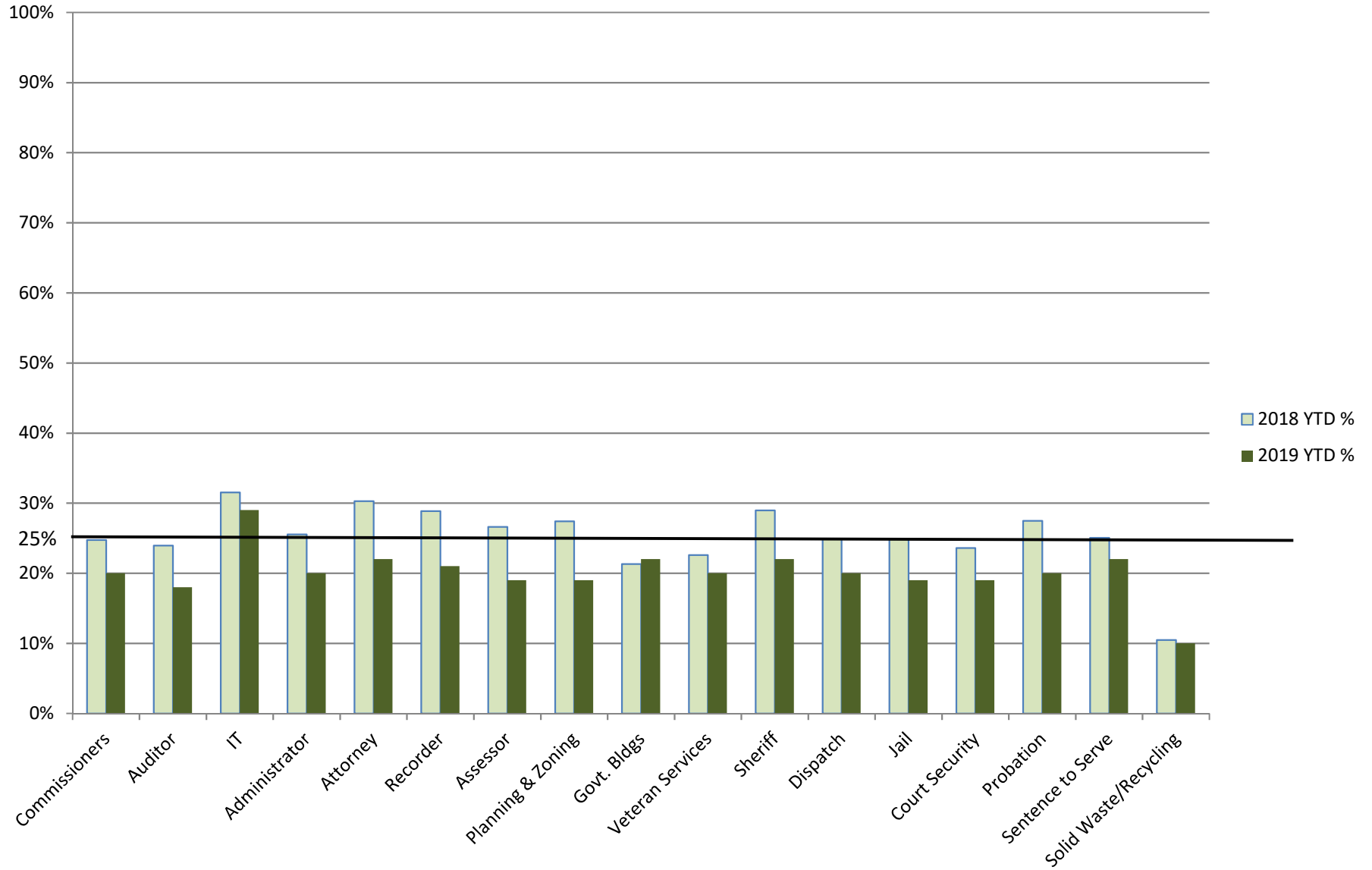
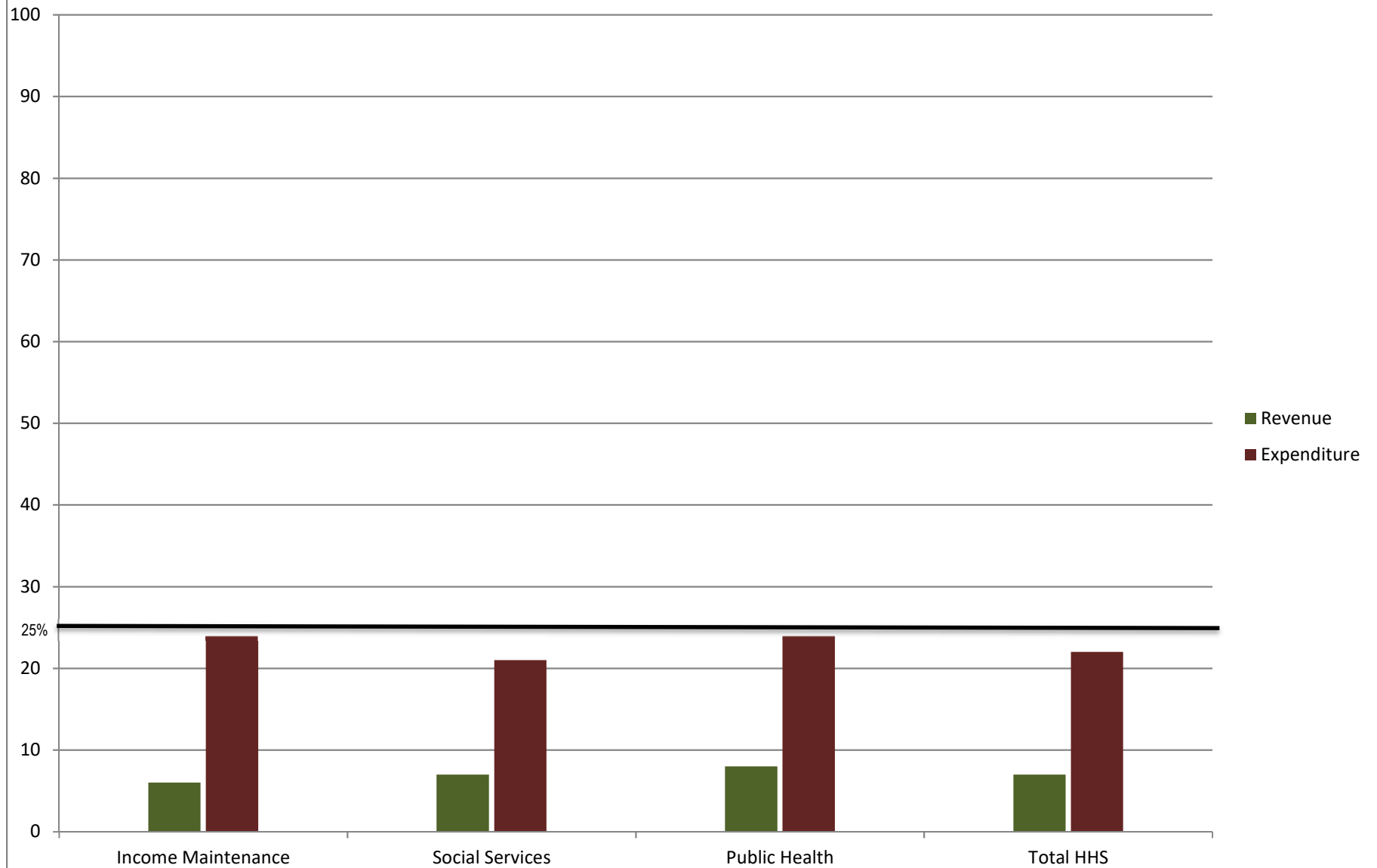


Chart 5
Percent Expenditures HHS through March 31, 2019



Pine County Mission Statement

To provide quality services to the citizens of Pine County in a cost-effective, courteous and efficient manner.

Pine County Board of Commissioner 2019 Goals Adopted January 22, 2019

- Fund agricultural educator through U of M Extension
County has been working with BWSR to leverage legacy grant funds to create a joint ag. Educator/environmental educator position. The county is also working with extension to find a neighboring county to potentially share an educator with. The annual cost of a FT ag. Educator is approximately \$100,000. The Extension Committee will be discussing options at its April meeting.
- Marketing the county / Economic Development “sell the county” as a great place to live work and play
- Consider the establishment of a wetland bank
Phase 1 prospectus authorized by county board on April 2nd. The draft prospectus should take approximately 3-6 months for completion and review by BWSR.
- Recognize achievements of Pine County/Pine County Employees
HR has gathered data from other counties and will present to department heads for discussion.
- Improve recycling
Willow River Transfer station construction in progress. Facility will be open by June 1. Conversations are happening regarding a Pine City facility.
- Improve communication to the public
- Continue to develop the relationship with Mille Lacs Band of Ojibwe
- Housing—work with the HRA to increase the role of the HRA
Meeting with the HRA are ongoing. Minnesota Housing Partnership presented information to the HRA on April 10.
- John Wright Building—phase out county use
Negotiations for the sale of the building to the City of Sandstone are in progress.
- Levy 3 percent or less
- Outdoor recreation