



AGENDA
PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

Tuesday, March 1, 2022, 10:00 a.m.
Board Room, Pine County Courthouse
635 Northridge Drive NW
Pine City, Minnesota

Notice of Participation via Interactive Technology

Pine County Commissioner Steve Hallan will be attending the Pine County Board of Commissioners Regular Meeting on Tuesday, March 1, 2022, at 10:00 a.m. via interactive technology, pursuant to Minnesota Statute 13D.02. Commissioner Hallan will be seen and heard at the meeting via electronic means and will participate from the Fort Pickens Discovery Center, 1400 Fort Pickens Rd., Pensacola Beach, Florida, a location open and accessible to the public.

The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799, (Meeting ID): 989 3723 6982; (password): 5911400. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes
Minutes of February 15, 2022 Regular County Board Meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
Minnesota Power correspondence – Proposed Change in Monthly Electricity Costs
Association of Minnesota Counties correspondence
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Applications**

Consider approval of the following:

A. **Premises Permit**

- i. Consider approval of Resolution 2022-14 approving the application for Premises Permit for the Pokegama Lake Association to conduct lawful gambling at Maverick's Saloon, 29410 Beroun Crossing Road, Pine City, MN (Chengwatana Township) and authorize County Auditor-Treasurer Kelly Schroeder to sign the application.

2. **2021 Gas Tax Distributions**

Consider approval of the 2021 gas tax distributions to townships.

3. **Donations**

- A. Consider approval of a \$300 donation from Jeff's Outdoor Services to be designated for the Pine County Sheriff's Office K-9 fund.

4. **Training**

Consider approval of the following training:

- A. Environment Technician Lukas Olson to attend the Intermediate and Advanced SSTS Design and Inspection courses held April 11-15, 2022 and April 25-29, 2022, in Alexandria, Minnesota. Coursework: \$1,050; Lodging (10 nights): \$1,000; Mileage: \$544. Total cost of training: \$2,594. Funds are available in the 2022 Zoning Department budget.

REGULAR

1. **Facilities Committee Report (Minutes Attached)**

The Facilities Committee met February 15, 2022. It was the consensus of the committee to proceed forward with BKV Group to perform an assessment/study of the county jail for not more than \$18,000 and if determined necessary, to complete the data assessment for not more than \$18,000, for a total not to exceed amount of \$36,000. Funding to come from ARPA funds.

2. **Land and Zoning Advisory Committee Report (Minutes attached)**

The Land and Zoning Advisory Committee met on February 17, 2022. The Land and Zoning Advisory Committee made the following recommendations:

a) **Northern Pine Riders Snowmobile Club (NPRSC) Grant Match Request**

- i. Utilize ARPA funds for the county's \$15,000 contribution for the Northern Pine Riders Snowmobile Club (NPRSC) grant match request and approve the agreement for the project between the NPRSC, the City of Willow River (fiscal agent) and Pine County.

b) **Land Auction/Sales**

- i. **2022 proposed list of land auction parcels**
 - a) Set the 2022 Land Auction for September 16, 2022
 - b) Accept the proposed listing of parcels to be offered for sale
 - c) Approve Resolution 2022-10 and authorize Board Chair and County Administrator to sign. This will classify the attached list of lands as non-conservation lands, allow the distribution of listing to local governments and Minnesota DNR for their review and approval for the sale of said lands.

- ii. Withdraw Previously Offered Parcels from the Public Land Sale List
 - a) Approve Resolution 2022-11 and authorize Board Chair and County Administrator to sign. This will allow Pine County to withdraw previously offered parcels from the public land sale list on July 8, 2022.
- iii. Homestead Property Repurchase/Contract Reinstatement Deadline
 - a) Approve Resolution 2022-12 and authorize Board Chair and County Administrator to sign. The resolution establishes that all application requests for repurchases and contract reinstatements must be submitted to the Auditor's Office by July 26, 2022.
- c) County Encroachment Policy Deviation Request
 - i. Deny Lee Greenly's request for deviation from the County Encroachment Policy.
- d) Land Fund
 - i. Approve Resolution 2022-13 and authorize Board Chair and County Administrator to sign. The resolution sets aside:
 - a) 5% of tax forfeit land sales for blight clean up to ensure continued funds to address blighted tax forfeit properties;
 - b) 5% of tax forfeit land and timber sale revenues for timber development;
 - c) 20% of tax forfeit land sale and timber sale revenues for purposes of acquisition and maintenance of county parks or recreational areas.

Other items are for information purposes only.

3. **Technology Committee Report (Minutes Attached)**

The Technology Committee met on February 22, 2022. Minutes are for information only. No county board action is necessary.

4. **Voting Equipment Ad Hoc Committee Report**

On February 22, 2022, ad hoc committee members Commissioners Lovgren and Waldhalm attended demonstrations by two vendors of election tabulation equipment and assistive voting devices. A recommendation will be made to the board on election equipment to be purchased.

5. **Commissioner Updates**

Arrowhead Counties Association
 Extension Committee
 NLX Meeting
 Housing & Redevelopment Authority/Economic Development Authority
 Snake River Watershed Management Board and Snake River 1W1P Policy Committee
 Other

6. **Other**

7. **Upcoming Meetings (Subject to Change)—Location and/or call-in information.**

Contact the organization hosting the meeting for call-in information.

- a. Pine County Board of Commissioners, Tuesday, March 1, 2022, 10:00 a.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota
- b. Human Services Reform Financial and Policy Testimony/Hearing, Tuesday, March 1, 2022, 1:00 p.m. (SF 3115)
- c. AMC Legislative Conference, March 2-4, 2022, St. Paul, Minnesota
- d. Central MN Council on Aging, Thursday, March 3, 2022, 10:00 a.m.
- e. Personnel Committee, Monday, March 7, 2022, 9:00 a.m., Commissioner Conference Room, Courthouse, Pine City, Minnesota

- f. Soil & Water Conservation District, Wednesday, March 9, 2022, 3:00 p.m., 1610 Hwy. 23 No., Sandstone, Minnesota
- g. Central Minnesota Jobs and Training Service, Friday, March 11, 2022, 406 East 7th Street, Monticello, Minnesota
- h. AMC Legislative Update, Monday, March 14, 2022, 8:30 a.m.
- i. East Central Solid Waste Commission, Monday, March 14, 2022, 9:00 a.m., 1756 180th Avenue, Mora, Minnesota
- j. East Central Regional Library Trustees Board, Monday, March 14, 2022, 10:00 a.m., 111 Dellwood St. No., Cambridge, Minnesota
- k. Chemical Health Coalition, Monday, March 14, 2022, 4:00 p.m.
- l. Pine County Board of Commissioners, Tuesday, March 15, 2022, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota

➤ **Board to Recess and Reconvene as Committee of the Whole -- ARPA Funds Update**

- A. Recruitment Update and Referral Incentive Program
- B. Updates on Current Programs
 - i. Pine County College Initiative
 - ii. U of M Extension Mental Health Well Being
 - iii. Residential/Commercial Rehab Program
- C. Overview of Final Treasury Rule
- D. Project Review
- E. Discussion / Direction

8. **Adjourn**

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

Tuesday, February 15, 2022 - 10:00 a.m.

North Pine Government Center, 1602 Highway 23 No., Sandstone, Minnesota

Chair Hallan called the meeting to order at 10:00 a.m.

Present were Commissioners Josh Mohr, Terry Lovgren, J.J. Waldhalm and Matt Ludwig. Also present was County Administrator David Minke and County Attorney Reese Frederickson. Due to an out-of-town commitment, Chair Steve Hallan joined the meeting via interactive technology, pursuant to Minnesota Statute 13D.02. Chair Hallan was seen and heard at the meeting via electronic means at a location open and accessible to the public, and participated from the Oak Grove RV Park, #48, 190 Radford Blvd., Pensacola, Florida.

The public was invited to join the meeting remotely by phone, Zoom, or watch via live stream on YouTube.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revision to the Agenda: Regular Agenda Item 8d: Extension Committee meeting, Thursday, February 17, 2022, 3:00 p.m. (change in time)

Motion by Commissioner Ludwig to adopt the amended Agenda. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan: District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye. Motion carried 5-0.

Motion by Commissioner Lovgren to approve the Minutes of the February 1, 2022 County Board Meeting and Summary for publication. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye. Motion carried 5-0.

Motion by Commissioner Mohr to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan: District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the Consent Agenda. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 2-Commissioner Mohr/Aye;

District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye. Motion carried 5-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Approve January, 2022 Cash Balance**

Fund	January 31, 2021	January 31, 2022	Increase/Decrease
General Fund	5,571,229	5,880,862	309,633
Health and Human Services Fund	2,114,575	2,157,261	42,686
Road and Bridge Fund	225,305	848,141	622,836
COVID Relief	582,711	2,524,583	1,941,872
Land	2,346,709	2,383,631	36,922
Self Insurance	178,441	540,951	540,951
TOTAL (inc non-major funds)	12,130,764	15,771,649	3,640,885

2. **January 2022 Disbursements/Claims Over \$2,000**

The following vendors with claims of \$2,000 or more, and 486 claims under \$2,000 or not needing approval totaling \$1,534,373.03, were paid during the period of January 1, 2022-January 31, 2022: ALLSTREAM BUSINESS US INC, 13,857.29; Am Indian Fam & Child Serv Inc, 2,639.96; AMAZON CAPITAL SERVICES, 8,075.08; Arlen Krantz Ford Inc, 3,304.80; ARROWHEAD REGIONAL DEV COMMISSION, 2,750.00; Askov Deep Rock, 18,221.66; Aspen Mills, 3,963.19; Assoc Of Minn Counties, 12,573.33; AXON ENTERPRISE INC, 6,400.00; BERGERSON ELECTRIC, INC, 12,500.00; BLUE CROSS & BLUE SHIELD OF MINNESOTA, 5,170.50; Bond Trust Services Corporation, 2,046,851.25; Canon Financial Services, Inc, 2,183.34; Cavallin Inc, 122,919.40; Central Mn Council On Aging, 2,534.00; Champ Software Inc, 12,497.00; CLOQUET RIVERSIDE RECYCLING, INC, 6,662.13; COMPASS MINERALS AMERICA, 35,933.20; Cw Technology Group, 7,224.75; DC GARAGE DOORS LLC, 4,500.00; DHS State Operated Services, 4,491.90; DOOLEYS PETROLEUM INC, 44,317.82; EAST CENTRAL DRUG TASK FORCE, 6,528.50; East Central Energy Of Braham, 13,130.32; East Central Reg Juvenile Center, 9,520.00; EAST CENTRAL REGIONAL LIBRARY, 176,301.50; Egan Company, 2,419.48; Ehlers & Associates, Inc, 2,800.00; ERICKSON ENGINEERING CO LLC, 3,029.34; EVERGREEN RECYCLING LLC, 2,338.50; Family Pathways - North Branch, 2,355.00; FARM-RITE EQUIPMENT OF ST CLOUD INC, 13,209.00; FLAGSTAR BANK, FSB, 161,966.63; FRANDSEN BANK & TRUST, 62,744.37; FURTHER, 115,344.60; GUARDIAN, 10,253.91; HOMETOWN FIBER LLC, 9,755.60; Jeff's Outdoor Services LLC, 2,527.76; JONES CONSTRUCTION SERVICES INC, 16,500.00; Kanabec Co Family Serv Dept, 2,251.20; KRONOS SAASHR INC, 2,584.47; League Of Minnesota Cities, 3,150.00; Lighthouse Child & Family Services, LLC, 6,337.44; Mactek Systems Inc, 3,542.00; MADISON NATIONAL LIFE INS CO INC, 3,762.64; MEND CORRECTIONAL CARE PLLC, 27,856.71; Mille Lacs Band Family

Services, 9,835.32; MINNESOTA ENERGY RESOURCES CORP, 19,815.08; MN COUNTIES COMPUTER COOP, 55,448.75; MN SHERIFFS ASSOCIATION, 8,652.34; Mora Psychological Services PLLC, 2,025.00; Motorola Solutions Inc, 4,713.75; M-R Sign Company, Inc., 7,457.34; MSA PROFESSIONAL SERVICES INC, 5,244.20; Nexus-Gerard Family Healing LLC, 10,115.92; Nexus-Kindred Family Healing, 6,057.40; Nexus-Mille Lacs Family Healing, 21,236.55; North Homes Inc, 9,944.11; Northwoods Children Home, 10,057.64; OFFICE OF MN.IT SERVICES, 5,294.08; Pine Co Historical Society, 25,000.00; Pine Co Soil & Water Cons District, 19,049.00; Pitney Bowes, 2,408.94; Prairie Lakes Youth Programs, 8,009.53; PRECISION GRADE LLC, 16,300.00; PREMIER OUTDOOR SERVICES OF MINNESOTA, 4,610.00; Purchase Power, 4,035.00; REVIZE LLC, 2,075.00; Rolling Hills Hospital LLC, 14,880.00; SHRED-IT USA LLC, 3,141.35; Snake River Watershed Board, 9,968.00; Streamworks, LLC, 8,500.00; Sue's Bus Service Inc, 3,099.60; SUMMIT FOOD SERVICE MANAGEMENT LLC, 28,730.40; TEAMSTERS JOINT COUNCIL 32, 54,739.00; TITAN MACHINERY, 60,590.25; TRIMIN SYSTEMS INC, 2,640.00; UNITEDHEALTH GROUP, 313,307.34; UTILITY ASSOCIATES INC, 4,582.50; Verizon Wireless, 10,826.46; West Group, 2,027.57.

3. **Applications**

Approve the following:

A. **Application for Tobacco License**

- i. Figueroa's LLC, 6355 Kobmagergade, Askov, MN (new owner of Main St. Grocery)

B. **Tax Court Abatement**

- i. Wal-Mart Real Estate, 950 Evergreen Square SW, Pine City, Parcel 42.6191.000 for taxes payable in 2020 & 2021.

C. **Local Option Disaster Abatements (taxes payable 2021):**

- i. Genell Klande, 5940 Henriette Rd, Grasston, Parcel 28.0734.004, fire 8/12/2020, has not returned/rebuilt
- ii. Gerald Teiken, 18661 Island Resort Rd., Pine City, Parcel 28.8900.202, fire 3/28/21, has not returned/rebuilt
- iii. Merlin & Helen Keyport, 5373 Oak Ln, Kerrick, Parcel 41.0009.000, fire 11/22/21, has not returned/rebuilt
- iv. Shannon Logue, 9174 540th St., Rush City, Parcel 43.0599.000, fire 2/19/21, has not returned/rebuilt
- v. Cliff Thomas, 210 Lark St., Sandstone, Parcel 45.5244.0000, fire 5/19/21, has not returned/rebuilt

4. **Licenses**

Approve the following 2022 Waste Hauler Licenses and authorize Board Chair to sign: Jim's Mille Lacs Disposal Inc., Quality Disposal Systems Inc., Waste Management.

5. **Septic Fix-Up Special Assessment**

Approve Resolution 2022-09 extending a special assessment to Katri Zebrasky and Zane Swenson, PID 24.0081.000, \$16,000 and authorize Board Vice Chair and County Administrator to sign.

6. **Pine County Commissioners' Expense Claim Forms**

Approve the Commissioners' Expense Claim Forms.

7. **Resolution to Cancel State Contracts**

Approve Resolution 2022-08 cancelling state contracts where the 2021 annual payment and/or 2021 taxes have not been paid if the contracts and/or taxes remain unpaid 90 days after the service of notice of cancellation. Authorize Board Vice Chair and County Administrator to sign.

8. **Dispatch Area Remodel**

Approve the contract with Xybix Systems to remodel the dispatch work area in the amount of \$22,311.13 and to allocate ARPA funds for the project. Authorize Board Vice Chair and County Administrator to sign the contract.

9. **New Hire**

Approve the hiring of Part-time Recycling Center Attendant, James Melvin, effective February 16, 2022, FSLA non-exempt, non-union, Grade 1, \$15.78 per hour.

10. **Training**

Approve Probation staff Supervisor Kevin Glass, Senior Agent Michelle Sellner, Senior Agent Christopher Stolan, and Administrative Assistant Sue Thompson to attend the Minnesota Association of County Probation Officers 65th Annual Spring Conference, May 18-20, 2022, at Maddens on Gull Lake. Sellner is on the MACPO Executive Board and Stolan is presenting on Risk Assessment at the conference. Total cost: \$1,948.

REGULAR AGENDA

1. **Health Insurance Committee Report**

Commissioner Lovgren provided an overview of the February 2, 2022 Health Insurance Committee meeting. Lovgren stated most of the claim dollars spent were on out-patient services and pharmacy. The county ended 2021 with \$491,551 in reserves; funding was slightly below projected due to lost membership and higher than anticipated pharmacy. COVID-19 claims and testing data was reviewed. *Further* will no longer manage our health savings, flexible spending or dependent care accounts; a new vendor will be acquired prior to October 2022.

2. **Personnel Committee Report**

Commissioner Mohr provided an overview of the February 7, 2022 Personnel Committee meeting. The Personnel Committee made the following recommendation:

A. **Public Works/Highway**

- i. Acknowledge the resignation of Highway Maintenance Worker Jordan Juszczak, effective February 4, 2022, and approve backfill of the position and subsequent vacancies that may occur due to internal promotion or lateral transfer.

Motion by Commissioner Mohr to approve the recommendations of the Personnel Committee. Second by Commissioner Lovgren. A Roll Call vote was called by Chair

Hallan: District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye. Motion carried 5-0.

Recruiting issues for deputies and corrections officers was also discussed. A Law Enforcement Expo/Job Fair will be held February 28th and March 3rd for corrections officers recruitment. A referral bonus program was discussed to help recruit new law enforcement employees. Chair Hallan asked for additional cost information in conjunction with ARPA funds to be used for bonus consideration and the information to be presented at the March 1, 2022 board meeting.

3. **Health & Human Services Advisory Committee Report**

Commissioner Ludwig provided an overview of the February 8, 2022 Health & Human Services Advisory Committee meeting. Staff/workload stressors were discussed.

Workforce shortage is impacting home and community-based services such as group homes and nursing homes. Community health has been previously identified as a goal of county commissioners; Community Services Administrator Sam Lo provided information on Blue Zones, a program designed to encourage a change in choices to promote a healthy lifestyle. There is a high level of interest among various community partners to consider exploring the Blue Zone idea.

4. **2022 Aquatic Invasive Species (AIS) Plan**

Land and Resources Manager Caleb Anderson provided an overview of the 2022 Aquatic Invasive Species Plan with proposed activities. Funding includes AIS control, monitoring, youth, prevention, education and administration. The total funding available for the 2022 AIS plan is \$293,673 consisting of \$170,640 unspent from previous years and \$123,032 in 2022 funding. The 2022 AIS Plan, compiled from all requests, is budgeted at \$165,929.71 with an additional value of \$9,530 of in-kind benefits contributed by lake associations.

Motion by Commissioner Ludwig to approve Resolution 2022-07 adopting the 2022 Aquatic Invasive Species Plan and budget and authorize Board Vice Chair and County Administrator to sign. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the Delegation Agreement with the Minnesota Department of Natural Resources and authorize Board Vice Chair and County Administrator to sign. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan: District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye. Motion carried 5-0.

5. **Watershed Based Implementation Funding Agreements for Rock Lake Subwatershed Assessment**

Land and Resources Manager Caleb Anderson stated a project design has been developed for the Rock Lake sub-watershed assessment and granted approval through the Lower St. Croix Watershed steering committee. Portions of the project design include delegation of some duties to the Pine County Soil & Watershed District; Chisago Soil & Water

Conservation District services as the fiscal agent for the implementation funds. Total reimbursement from Chisago SWCD for this project will be \$12,551.40, and there is no match requirement.

Motion by Commissioner Mohr to approve the Lower St. Croix One Watershed One Plan 2021 Watershed Based Implementation Funding Sub-Agreement with Chisago Soil & Water Conservation District and authorize Board Vice Chair and County Administrator to sign. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan: District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the Lower St. Croix One Watershed One Plan 2021 Watershed Based Implementation Funding Sub-Agreement with Pine Soil & Water Conservation District and authorize Board Vice Chair and County Administrator to sign. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye. Motion carried 5-0.

6. **Commissioner Updates**

AMC Tribal/County training: Commissioner Lovgren stated this was an interesting meeting with presentations to bring awareness of tribal history.

Mille Lacs Band of Ojibwe/Mille Lacs Corporate Ventures: Commissioners Hallan and Lovgren met with members of the Mille Lacs Band and Mille Lacs Corporate Ventures for discussion of a potential joint project/business park. A business consultant has been hired by the band and has conducted a traffic survey together with research into economic development opportunities. The opportunity to include it as a community project through Congressman's Stauber was discussed; the application deadline is the end of February.

Motion by Commissioner Lovgren to approve submission of the proposed I35/Hwy 23 community project to Congressman's Stauber's Office. Second by Commissioner Hallan. A Roll Call vote was called by Chair Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye. Motion carried 5-0.

Central MN Council on Aging: Chair Hallan stated the workforce shortage makes it difficult to find workers to provide in home care and chore services to the aging population.

East Central Regional Juvenile Center Advisory Committee: Commissioner Ludwig stated the weighted vote system was discussed. Surplus at the end of 2021 was \$310,506 which will be reinvested back into capital instead of reimbursement to jurisdictions. This year the county will be paying monthly instead of an annual payment for bed usage.

Northeast MN Area Transportation Partnership: Chair Hallan stated local constituents have brought to his attention the disrepair of fence lines which run along the freeway. Maintenance responsibility for these fence lines belongs to the state but is considered a low priority.

Soil & Water Conservation District: Commissioner Waldhalm stated the meeting was a regular meeting. Grant opportunities are available on the Board of Water & Soil Resources (BWSR) website.

Law Library: Commissioner Mohr stated the budget and contracts were approved. Missing lawbooks will be replaced. Westlaw is increasing its monthly fee.

East Central Solid Waste Commission: Chair Hallan stated a new packer was purchased.

East Central Regional Library Trustee Board: Commissioner Lovgren stated an annual performance evaluation was completed for the executive director. Legislation Day will be February 22nd and Commissioner Lovgren will participate via zoom. Discussion took place of fair treatment of vaccinated/unvaccinated employees.

NACO Telecommunications and Technology Steering Committee: Commissioner Lovgren stated RDOF funding, cyber security, internet accessibility, 911 system next gen, and .Gov domain were discussed

Other:

Central Minnesota Jobs and Training Services: Chair Hallan stated workforce shortages were discussed.

7. **Other**

None.

8. **Upcoming Meetings**

Upcoming meetings were reviewed.

8d: Extension Committee, Thursday, February 17, 2022, 3:00 p.m.

9. **Adjourn**

With no further business, Chair Hallan adjourned the meeting at 11:45 a.m. The next regular meeting of the county board is scheduled for Tuesday, March 1, 2022 at 10:00 a.m., Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.

Stephen M. Hallan, Chair
Joshua Mohr, Vice Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board of Commissioners

**SUMMARY
OF
MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

Tuesday, February 15, 2022 - 10:00 a.m.

North Pine Government Center, 1602 Highway 23 No., Sandstone, Minnesota

Chair Hallan called the meeting to order at 10:00 a.m.

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Motion by Commissioner Mohr to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan. Motion carried 5-0.

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Self Insurance	178,441	540,951	540,951
TOTAL (inc non-major funds)	12,130,764	15,771,649	3,640,885

The following vendors with claims of \$2,000 or more, and 486 claims under \$2,000 or not needing approval totaling \$1,534,373.03, were paid during the period of January 1, 2022-January 31, 2022: ALLSTREAM BUSINESS US INC, 13,857.29; Am Indian Fam & Child Serv Inc, 2,639.96; AMAZON CAPITAL SERVICES, 8,075.08; Arlen Krantz Ford Inc, 3,304.80; ARROWHEAD REGIONAL DEV COMMISSION, 2,750.00; Askov Deep Rock, 18,221.66; Aspen Mills, 3,963.19; Assoc Of Minn Counties, 12,573.33; AXON ENTERPRISE INC, 6,400.00; BERGERSON ELECTRIC, INC, 12,500.00; BLUE CROSS & BLUE SHIELD OF MINNESOTA, 5,170.50; Bond Trust Services Corporation, 2,046,851.25; Canon Financial Services, Inc, 2,183.34; Cavallin Inc, 122,919.40; Central Mn Council On Aging, 2,534.00; Champ Software Inc, 12,497.00; CLOQUET RIVERSIDE RECYCLING, INC, 6,662.13; COMPASS MINERALS AMERICA, 35,933.20; Cw Technology Group, 7,224.75; DC GARAGE DOORS LLC, 4,500.00; DHS State Operated Services, 4,491.90; DOOLEYS PETROLEUM INC, 44,317.82; EAST CENTRAL DRUG TASK FORCE, 6,528.50; East Central Energy Of Braham, 13,130.32; East Central Reg Juvenile Center, 9,520.00; EAST CENTRAL REGIONAL LIBRARY, 176,301.50; Egan Company, 2,419.48; Ehlers & Associates, Inc, 2,800.00; ERICKSON ENGINEERING CO LLC, 3,029.34; EVERGREEN RECYCLING LLC, 2,338.50; Family Pathways - North Branch, 2,355.00; FARM-RITE EQUIPMENT OF ST CLOUD INC, 13,209.00; FLAGSTAR BANK, FSB, 161,966.63; FRANDSEN BANK & TRUST, 62,744.37; FURTHER, 115,344.60; GUARDIAN, 10,253.91; HOMETOWN FIBER LLC, 9,755.60; Jeff's Outdoor Services LLC, 2,527.76; JONES CONSTRUCTION SERVICES INC, 16,500.00; Kanabec Co Family Serv Dept, 2,251.20; KRONOS SAASHR INC, 2,584.47; League Of Minnesota Cities, 3,150.00; Lighthouse Child & Family Services, LLC, 6,337.44; Mactek Systems Inc, 3,542.00; MADISON NATIONAL LIFE INS CO INC, 3,762.64; MEND CORRECTIONAL CARE PLLC, 27,856.71; Mille Lacs Band Family Services, 9,835.32; MINNESOTA ENERGY RESOURCES CORP, 19,815.08; MN COUNTIES COMPUTER COOP, 55,448.75; MN SHERIFFS ASSOCIATION, 8,652.34; Mora Psychological Services PLLC, 2,025.00; Motorola Solutions Inc, 4,713.75; M-R Sign Company, Inc., 7,457.34; MSA PROFESSIONAL SERVICES INC, 5,244.20; Nexus-Gerard Family Healing LLC, 10,115.92; Nexus-Kindred Family Healing, 6,057.40; Nexus-Mille Lacs Family Healing, 21,236.55; North Homes Inc, 9,944.11; Northwoods Children Home, 10,057.64; OFFICE OF MN.IT SERVICES, 5,294.08; Pine Co Historical Society, 25,000.00; Pine Co Soil & Water Cons District, 19,049.00; Pitney Bowes, 2,408.94; Prairie Lakes Youth Programs, 8,009.53; PRECISION GRADE LLC, 16,300.00; PREMIER OUTDOOR SERVICES OF MINNESOTA, 4,610.00; Purchase Power, 4,035.00; REVIZE LLC, 2,075.00; Rolling Hills Hospital LLC, 14,880.00; SHRED-IT USA LLC, 3,141.35; Snake River Watershed Board, 9,968.00; Streamworks, LLC, 8,500.00; Sue's Bus Service Inc, 3,099.60; SUMMIT FOOD SERVICE MANAGEMENT LLC, 28,730.40; TEAMSTERS JOINT COUNCIL 32, 54,739.00; TITAN MACHINERY, 60,590.25; TRIMIN SYSTEMS INC, 2,640.00; UNITEDHEALTH GROUP, 313,307.34; UTILITY ASSOCIATES INC, 4,582.50; Verizon Wireless, 10,826.46; West Group, 2,027.57.

Approve the following:

A. Application for Tobacco License

- i. Figueroa's LLC, 6355 Kobmagergade, Askov, MN (new owner of Main St. Grocery)

B. Tax Court Abatement

- i. Wal-Mart Real Estate, 950 Evergreen Square SW, Pine City, Parcel 42.6191.000 for taxes payable in 2020 & 2021.

C. Local Option Disaster Abatements (taxes payable 2021):

- i. Genell Klande, 5940 Henriette Rd, Grasston, Parcel 28.0734.004, fire 8/12/2020, has not returned/rebuilt
- ii. Gerald Teiken, 18661 Island Resort Rd., Pine City, Parcel 28.8900.202, fire 3/28/21, has not returned/rebuilt
- iii. Merlin & Helen Keyport, 5373 Oak Ln, Kerrick, Parcel 41.0009.000, fire 11/22/21, has not returned/rebuilt
- iv. Shannon Logue, 9174 540th St., Rush City, Parcel 43.0599.000, fire 2/19/21, has not returned/rebuilt
- v. Cliff Thomas, 210 Lark St., Sandstone, Parcel 45.5244.0000, fire 5/19/21, has not returned/rebuilt

Approve the following 2022 Waste Hauler Licenses: Jim's Mille Lacs Disposal Inc., Quality Disposal Systems Inc., Waste Management.

Approve Resolution 2022-09 extending a special assessment to Katri Zebrasky and Zane Swenson, PID 24.0081.000, \$16,000.

Approve the Commissioners' Expense Claim Forms.

Approve Resolution 2022-08 cancelling state contracts where the 2021 annual payment and/or 2021 taxes have not been paid if the contracts and/or taxes remain unpaid 90 days after the service of notice of cancellation.

Approve the contract with Xybix Systems to remodel the dispatch work area in the amount of \$22,311.13 and to allocate ARPA funds for the project.

Approve the hiring of Part-time Recycling Center Attendant, James Melvin, effective February 16, 2022, FSLA non-exempt, non-union, Grade 1, \$15.78 per hour.

Approve Probation staff Supervisor Kevin Glass, Senior Agent Michelle Sellner, Senior Agent Christopher Stolan, and Administrative Assistant Sue Thompson to attend the Minnesota Association of County Probation Officers 65th Annual Spring Conference. Total cost: \$1,948.

Personnel Committee Report

Commissioner Mohr provided an overview of the February 7, 2022 Personnel Committee meeting. The Personnel Committee made the following recommendation:

Public Works/Highway

Acknowledge the resignation of Highway Maintenance Worker Jordan Juszczak, effective February 4, 2022, and approve backfill of the position and subsequent vacancies that may occur due to internal promotion or lateral transfer.

Motion by Commissioner Mohr to approve the recommendations of the Personnel Committee.

Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan. Motion carried 5-0.

Motion by Commissioner Ludwig to approve Resolution 2022-07 adopting the 2022 Aquatic Invasive Species Plan and budget. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the Delegation Agreement with the Minnesota Department of Natural Resources. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan. Motion carried 5-0.

Motion by Commissioner Mohr to approve the Lower St. Croix One Watershed One Plan 2021 Watershed Based Implementation Funding Sub-Agreement with Chisago Soil & Water Conservation District. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the Lower St. Croix One Watershed One Plan 2021 Watershed Based Implementation Funding Sub-Agreement with Pine Soil & Water Conservation District. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan. Motion carried 5-0.

Motion by Commissioner Lovgren to approve submission of the proposed I35/Hwy 23 community project to Congressman's Stauber's Office. Second by Commissioner Hallan. A Roll Call vote was called by Chair Hallan. Motion carried 5-0.

With no further business, Chair Hallan adjourned the meeting at 11:45 a.m. The next regular meeting of the county board is scheduled for Tuesday, March 1, 2022 at 10:00 a.m., Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.

Stephen M. Hallan, Chair
Joshua Mohr, Vice Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board of Commissioners

The full text of the board's Minutes are available at the County Administrator's Office and the county's website (www.co.pine.mn.us). Copies may also be requested from the administrator's office.

Notice to: COUNTIES AND MUNICIPALITIES

Under Minn. Stat. § 216B.16, Subd. 1



On December 30, 2021, the Minnesota Public Utilities Commission (MPUC) accepted Minnesota Power's November 1, 2021 application for a general increase in rates for electric service provided to customers in the State of Minnesota of 17.58% or approximately \$108.3 million, pursuant to Minn. Stat. § 216B.16.

In accordance with Minn. Stat. § 216B.16, subd. 2, the MPUC has suspended proposed final rates to allow the MPUC time to evaluate the application. In accordance with Minn. Stat. § 216B.16, subd. 3, the MPUC has authorized a total interim rate increase of about 14.23% or approximately \$87.3 million for all customers to be effective January 1, 2022, with the exception of the Residential class. Residential customers (other than Dual Fuel) will see a reduced interim rate increase of approximately 7.11%. During this interim period, Minnesota Power electric customers' bills will be approximately 7.11% higher for the Residential class and 14.23% higher for all other customers depending on service class, and the rates will remain in effect until a final rate level is determined.

Examples of the effect of these increases on typical bills are as follows:

Proposed change in monthly electricity costs

Customer Classification	Avg. monthly kWh usage	Previous monthly cost	Interim monthly increase	Proposed final monthly increase*
Residential	701	\$82.76	\$5.89	\$15.08
Residential Dual Fuel	1,013	\$94.04	\$13.38	-\$0.42
General Service	2,581	\$301.93	\$42.96	\$55.09
Commercial & Industrial Dual Fuel	3,654	\$324.01	\$46.11	\$1.85
Large Light & Power	247,815	\$21,772.72	\$3,098.26	\$3,938.50
Large Power	51,654,952	\$3,635,297.83	\$517,302.88	\$558,488.32
Street & Area Lighting	224	\$60.95	\$8.67	\$11.11

*Monthly increases include all line items on bills except sales taxes and municipal franchise fees, and may vary by individual customer based on usage characteristics.

The rate levels upon which the previous monthly costs are based were authorized in Docket No. E-015/GR-16-664.

The MPUC will determine the amount of increase in rates it will allow and final rates reflecting that determination will be implemented in early 2023. If the final rate level is less than the interim rate level, the amount collected during the interim period attributable to that difference will be refunded to customers with interest. If the final rate is greater than the interim increase, customers are generally not charged for the difference.

The Minnesota Department of Commerce, among other parties, will review Minnesota Power's books and records in this proceeding. The proposed rate schedules and a comparison of present and proposed rates may be examined by the public during normal business hours at these locations:

Minnesota Department of Commerce, 85 7th Place East, Suite 280, St. Paul, MN 55101, Telephone: 651-539-1500
Minnesota Power office located at 30 West Superior Street, Duluth, Minnesota 55802, Telephone: 1-800-228-4966

It is also available on the Internet at:

Minnesota Power: www.mnpower.com/RateReview

Commission: www.mn.gov/puc
Docket Number E-015/GR-21-335

The Minnesota Department of Commerce, among other parties, will review Minnesota Power's books and records in this proceeding.

An Administrative Law Judge will schedule public hearings. Customers will be notified when the hearings are scheduled. Public notice of hearing dates and locations will be published in local newspapers in Minnesota Power's service area.

Persons who wish to formally intervene or testify in this case should contact the Administrative Law Judge, Minnesota Office of Administrative Hearings, 600 North Robert St., St. Paul, MN 55101.



Association of Minnesota Counties

February 11, 2022

FEB 16 2022

Commissioner Stephen Hallan
Pine County
635 Northridge Drive NW
Pine City, MN 55063

Dear Commissioner Hallan:

We appreciate Pine County's membership and participation in the Association of Minnesota Counties (AMC). We strive to deliver high quality programs and services that provide an exceptional return on your investment.

Enclosed you will find a customized report of the ways Pine County benefitted from AMC membership during the past year, as well the ways Pine County helps to shape AMC. This document includes highlights of continued pandemic response, AMC's work with the legislature, details on the opioid settlement, an education & training summary, and a listing of all the opportunities for commissioners and staff from Pine County to influence AMC's policy and organizational direction.

We were glad to visit Minnesota counties again in 2021, and we'll be back out on the road for district meetings and more county visits in 2022. Whether it's touring a new building or learning about innovative programming, we love getting out and seeing our members and the things that make each county unique. If you'd like us to visit, please be in touch and we'll try to get a trip scheduled.

We hope you can take advantage of all your AMC membership has to offer and look forward to working with you in 2022. Please contact me at 651-789-4330 or ring@mncounties.org at any time.

Sincerely,



Julie Ring
Executive Director

How AMC Works for Pine County



Association of
Minnesota
Counties

How Pine County Shaped AMC in 2021

- **Environment & Natural Resources Policy Committee:** Commissioner Joshua Mohr
- **General Government Policy Committee:** Commissioner JJ Waldhalm
- **Health & Human Services Policy Committee:** Commissioner Terry Lovgren
- **Public Safety Policy Committee:** Commissioner Matt Ludwig
- **Transportation & Infrastructure Policy Committee:** Commissioner Stephen Hallan
- **Futures:** Terry Fawcett, Probation Director

AMC's Role in Continued Pandemic Response

- **American Rescue Plan (ARP) Funding and Assistance:** AMC advocated alongside NACo for direct relief funds to counties. This resulted in ARP funds for Pine County of \$5,745,374. AMC staff provided significant technical assistance to counties throughout 2021 to help guide planning and implementation of ARP spending.
- **State Business Support Funds:** During the December Special Session, AMC worked with legislators to draft a business relief program that include \$116 million in additional monies to county government to help them assist their business and non-profit communities affected by executive orders. AMC continued its outreach and education services to provide counties resources, guides, and examples on how to set up programs during tight timelines. From this advocacy work, Pine County received \$582,711.
- **State and Federal Policy Assistance:** Throughout the year, AMC staff worked very hard to provide technical assistance and other information to help counties navigate the rapidly changing landscape of state and federal policies and mandates that impacted county operations.

National Opioid Settlement

- Through AMC's leadership, local governments across Minnesota will directly receive \$222 million from the national opioid settlements to address the consequences of substances use disorders and implement measures to abate this public health crisis.
- AMC's persistence in negotiations with statewide partners ensured counties received the majority of settlement dollars available to Minnesota and resulted in all 87 counties agreeing to the settlement terms.

2021 Legislative Successes

- The Legislature approved \$70 million for the State Border-to-Border Broadband Grant Program from the ARPA Capital Projects Fund. This is the largest, multi-year investment in the broadband grant program's history.
- The Local Public Health Grant received an additional \$7 million. For your local Community Health Board this means an increase of \$42,186.
- \$8.328 million in FY 2021 was allocated to reimburse counties for the county share of DHS errors related to substance use disorder services within institutions of mental disease (IMDs). This relieves Pine County of the burden of repaying \$44,005.
- The Legislature made permanent four priority DHS-granted waivers and modifications that were first implemented during the COVID-19 peacetime emergency. These waivers increase efficiency and improve service delivery.
- The first increase to the CCA subsidy and CPO reimbursement since 2017 was approved in the amount of \$2.642 million over the FY22/FY23 biennium.
- \$100 million in Housing Infrastructure Bonds were authorized to leverage local, federal, and private investment and spur development that otherwise would not occur.

- The Legislature allocated \$20 million per year, starting in FY 2023 for a county aid program surrounding youth homelessness prevention.

Events and Education

- The COVID-19 pandemic prevented several planned in person meeting opportunities during the first half of 2021. Thank you to all AMC members for your quick adaptation to the changes brought about by the pandemic—because of your commitment to the association and your willingness to participate in AMC events in this new way, we were still able to fulfill our mission of bringing counties together and connecting them on issues of importance to the entire state.
 - AMC's Legislative Conference was successfully held virtually, and we had excellent attendance from our members. While we were disappointed to not be able to host our typical, in-person "Day at the Capitol" during this conference, we were fortunate to have had an exceptional lineup of presenters that included a legislative panel composed of former county commissioners, a Q & A session with Gov. Tim Walz, a presentation on the federal relief negotiations by National Association of Counties (NACo) Executive Director Matt Chase, and a presentation on the impact of COVID-19 on Minnesota's workforce by State Demographer Susan Brower.
 - County Government 101 was postponed until July due to COVID, so we developed a comprehensive virtual program for the newly elected officials beginning in January and continued every month for the first half of the year.
 - Our Spring District Meetings were our first step into in-person meetings in eighteen months. While we were cautious, we were thrilled to have record attendance numbers and see so many members face-to-face again.
 - AMC'S Fall Policy Conference our first large in-person event that was very well attended. In addition to policy committee meetings and platform development, there were timely updates on ARPA and the Opioid Settlement.
 - AMC's Annual Conference was held in-person and was well attended.
- **Preferred Business Partners:** The AMC PBP Program was designed to give companies the greatest exposure to county officials and employees for their investment. AMC Business Partners are uniquely positioned to build and deepen relationships with county officials in all 87 Minnesota counties. There is no other program in the state that focuses on nurturing the critical and growing relationship between county government and business.
- **2021 Research, Engagement, and Education:** AMC delivered or facilitated delivery of the following programs:
 - *County Leadership Programs* with Pathways for new administrators, Practical Leadership 1.0 and 2.0 (new for this year), Collective Bargaining & Negotiation Bootcamp, and more.
 - *Research and Special Projects* including county research requests and survey development consultation, Minnesota County Datapile with 200 data points for county reports and grant writing, and more.



AGENDA REQUEST FORM

Date of Meeting: March 1, 2022

- ☒ **County Board**
☒ **Consent Agenda**
☐ **Regular Agenda** 5 mins.____ 10 mins.____ 15 mins.____ Other____
- ☐ **Personnel Committee**
- ☐ **Other** _____

Agenda Item: Application for Premises Permit

Department: Auditor-Treasurer

Department Head signature

Background information on Item:

Application for Premises Permit for the Pokegama Lake Association to conduct lawful gambling at Maverick's Saloon, 29410 Beroun Crossing Rd, Pine City, MN (Chengwatana Township).

Action Requested:

Consider resolution 2022-14 approving the application for Premises Permit for the Pokegama Lake Association to conduct lawful gambling at Maverick's Saloon, 29410 Beroun Crossing Rd, Pine City, MN (Chengwatana Township) and authorize County Auditor-Treasurer Kelly Schroeder to sign the application.

Financial Impact:

N/A

Resolution 2022-14
RESOLUTION APPROVING PREMISES PERMIT
FOR POKEGAMA LAKE ASSOCIATION

WHEREAS, Pokegama Lake Association has applied for a Gambling Premises Permit; and

WHEREAS, the Gambling Premises will be located at Maverick's Saloon, Chengwatana Township, 129410 Beroun Crossing Rd, Pine City, MN 55063 and no other organization is conducting gambling at this site; and

NOW, THEREFORE, BE IT RESOLVED that Pine County Board of Commissioners does hereby approve a Gambling Premises Application for Pokegama Lake Association at Maverick's Saloon, Chengwatana Township, 129410 Beroun Crossing Rd, Pine City, MN 55063.

PASS AND APPROVED this 1st day of March, 2022.

Attest:

Stephen M. Hallan, Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to the County Board



AGENDA REQUEST FORM

Date of Meeting: March 1, 2022

- ☒ **County Board**
☒ **Consent Agenda**
☐ **Regular Agenda** 5 mins.____ 10 mins.____ 15 mins.____ Other____
- ☐ **Personnel Committee**
- ☐ **Other** _____

Agenda Item: 2021 Gas Tax Distribution

Department: Auditor-Treasurer



Department Head signature

Background information on Item:

Approval of 2021 Gas Tax Distribution to Townships.

Action Requested:

Consider approving 2021 Gas Tax Distributions to Townships.

Financial Impact:

N/A

2021 GAS TAX DISTRIBUTION

VENDOR NUMBER	TOWN	POPULATION	AMOUNT	ROAD MILES	AMOUNT	TOTAL
6800	ARLONE	342	\$7,053.23	17.110	\$7,984.49	\$15,037.73
6805	ARNA	86	1,773.62	20.550	9,589.79	11,363.41
6810	BARRY	550	11,342.92	18.283	8,531.88	19,874.80
6815	BIRCH CREEK	228	4,702.15	20.100	9,379.80	14,081.95
6820	BREMEN	221	4,557.79	20.625	9,624.79	14,182.58
6825	BROOK PARK	475	9,796.16	15.890	7,415.17	17,211.33
6830	BRUNO	176	3,629.73	4.600	2,146.62	5,776.35
6835	CHENGWATANA	917	18,911.74	36.430	17,000.30	35,912.04
6840	CLOVER	366	7,548.20	11.030	5,147.22	12,695.42
6845	CROSBY	85	1,753.00	10.290	4,801.90	6,554.89
6850	DANFORTH	79	1,629.26	11.010	5,137.89	6,767.14
6855	DELL GROVE	752	15,508.86	35.293	16,469.71	31,978.57
6860	FINLAYSON	473	9,754.91	31.010	14,471.02	24,225.93
6865	FLEMING	130	2,681.05	5.680	2,650.61	5,331.66
6870	HINCKLEY	744	15,343.87	36.161	16,874.77	32,218.64
6875	KERRICK	330	6,805.75	11.360	5,301.22	12,106.98
6880	KETTLE RIVER	479	9,878.65	24.420	11,395.75	21,274.40
6885	MISSION CREEK	539	11,116.06	27.258	12,720.13	23,836.18
6890	MUNCH	368	7,589.44	18.450	8,609.81	16,199.26
6895	NEW DOSEY	86	1,773.62	26.830	12,520.40	14,294.02
6900	NICKERSON	162	3,341.00	12.610	5,884.54	9,225.54
6905	NORMAN	298	6,145.80	30.450	14,209.69	20,355.49
6910	OGEMA	351	7,238.84	9.300	4,339.91	11,578.75
6915	PARK	20	412.47	5.480	2,557.28	2,969.75
6920	PARTRIDGE	554	11,425.41	28.090	13,108.38	24,533.80
6925	PINE CITY	1,381	28,481.03	44.910	20,957.55	49,438.58
6930	PINE LAKE	580	11,961.62	39.845	18,593.93	30,555.55
6935	POKEGAMA	2,825	58,261.35	60.001	27,999.86	86,261.21
6940	ROYALTON	1,034	21,324.68	27.000	12,599.73	33,924.41
6945	SANDSTONE	805	16,601.91	33.720	15,735.66	32,337.57
6950	STURGEON LAKE	534	11,012.94	21.785	10,166.11	21,179.06
6955	WILMA	68	1,402.40	15.750	7,349.84	8,752.24
6960	WINDEMERE	1,620	33,410.05	49.059	22,893.71	56,303.75
TOTAL:		17,658	\$364,169.50	780.380	\$364,169.50	\$728,339.00
PER CAPITA		\$20.6234851				
PER MILE		466.6566288				

Received 2-9-2022 (Misc Rcpt #99651)

Approved by County Board on

Checks must be mailed within 30 days of receipt of funds.



AGENDA REQUEST FORM

Date of Meeting: March 1, 2022



County Board

☒ Consent Agenda

☐ Regular Agenda

5 mins.



10 mins.



15 mins.



Other



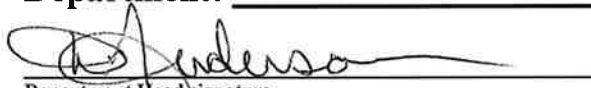
Personnel Committee



Other _____

Agenda Item: Donation for Pine County Sheriff's Office K9 Program

Department: Pine County Sheriff's Office


Department Head signature

Background information on Item:

The Pine County Sheriff's Office K9 Program received a donation of \$300 from Jeff's Outdoor Services.

Action Requested:

The Pine County Sheriff's Office respectfully asks the County Board to acknowledge and accept the donations into the Pine County Sheriff's Office K9 fund.

Financial Impact:

This donation will help offset expenditures for the K9 program.



AGENDA REQUEST FORM

Date of Meeting: March 1, 2022

- ☒ **County Board**
☒ **Consent Agenda**
☐ **Regular Agenda** 5 mins.____ 10 mins.____ 15 mins.____ Other____
- ☐ **Personnel Committee**
- ☐ **Other** _____

Agenda Item: Intermediate and Advanced Septic System Inspection Courses

Department: Planning & Zoning

Caleb Anderson
Department Head signature

Background information on Item:

Pine County has seen an increase in commercial septic system installations in recent years, which often requires intermediate or advanced system designs and inspections. At this time the County does not have a staff with the certification to inspect intermediate or advanced septic system designs, but only basic septic systems. Lukas Olson, who began employment in Pine County in May 2018, would like to pursue training and certification to perform design review and inspections of intermediate and advanced septic systems.

Action Requested:

Authorize Lukas Olson to attend the Intermediate and Advanced SSTS Design and Inspection courses held April 11-15, and April 25-29, 2022, both in Alexandria, Minnesota.

Financial Impact:

The courses and \$1,050.00. The hotels for ten nights are budgeted at \$1,000. Mileage is budgeted at \$544.00. The total training cost is \$2,594.00. This is within the Zoning Department budget for training, mileage, and room and board.

Pine County Facilities Committee Minutes
Tuesday, February 15, 2022, 11:50 a.m.
North Pine Government Center
1602 Hwy. 23 No.
Sandstone, Minnesota

Members:

Commissioner J.J. Waldhalm

Commissioner Matt Ludwig

Members Present: Commissioner Waldhalm, Commissioner Ludwig

Others Present: Ryan Findell, IT Manager; Jeff Nelson, County Sheriff; Rod Williamson, Jail Administrator; and David Minke, County Administrator.

1. The meeting was called to order at 11:53 a.m.
2. Jail Administrator Williamson presented two proposals for an assessment/study of the county jail. The proposals were from BKV Group and Wold Architects and Engineers. BKV Group is the firm that designed the current courthouse.

The jail has been in operation for 15 years. During that time operating requirements have changed and the need for more ability to segregate inmates has become clear.

The assessment would include a facility assessment and an optional data assessment and inmate population projection. The facility assessment would review operations, mechanical and technical systems, space use, and staffing. The cost for the facility assessment is \$18,000.

The optional data assessment and inmate population projections would review inmate statistics, state and regional population trends, full-time and peak populations, crime rate and incarceration data. This information would be critical to short-term and long-term jail planning. BKV proposed a cost of \$18,000 for this data assessment work. Wold has the capacity to do the work but did not propose a cost.

Rod reviewed current operations and needs at the jail and the committee discussed the two proposals.

After discussion, the **consensus of the committee** was to recommend proceeding with BKV and for Rod to provide more information on the data assessment portion of the study.

The next Facilities Committee meeting is scheduled for April 6, 2022, 9:00 a.m.

3. With no further business, the meeting was adjourned at 12:20 p.m.



Pine County Land & Zoning Advisory Committee Minutes
Thursday, February 17, 2022, 9:00 a.m.
1610 State Hwy 23 N, Sandstone, MN 55072

Members:

Commissioner Terry Lovgren
Commissioner Matt Ludwig

Others Present:

Greg Beck, Land Commissioner
Joe Kelash, Technician
David Minke, County Administrator
Kelly Schroeder, Auditor-Treasurer
Alison Hughes, Property Records
Dean Weske, NPRSC Rep

- I. Northern Pine Riders Snowmobile Club (NPRSC) Grant Match Request
- A. Land Commissioner Beck gave a brief description of the project and noted this portion of the former Soo Line railroad right-of-way is owned by the County. The NPRSC does most of the maintenance and has been a great partner to work with.
 - B. Dean Weske from the NPRSC gave a deeper overview of the project and explained the total cost of the project is \$120,000. The club has received federal funding for \$90,000 and is requesting \$15,000 of the remaining \$30,000 from the county (the club will pay the other \$15,000).
 - C. The funding source for this \$15,000 was discussed as it could come from the Land Department Parks and Trails fund or American Rescue Plan Act (ARPA) dollars. Commissioner Ludwig noted that the ARPA funds might make more sense since that isn't specifically tied to Parks and Trails and we will need the Parks and Trails money for future projects.

Commissioner Ludwig made a motion to recommend to the county board to utilize ARPA funds for the county's \$15,000 contribution and to approve the agreement for the project between the NPRSC, the City of Willow River (fiscal agent) and Pine County. Commissioner Lovgren seconded the motion. Motion passed 2-0.

II. Proposed Land Auction Sales

- A. Land Commissioner Beck reviewed the listing of proposed land sales for the 2022 public auction. Of note were:
- The Chengwatana parcel borders the State Forest on three sides and the State might be interested in it. Commissioner Ludwig asked if this could be a potential land swap with the state for some land near county memorial forest land and Land Commissioner Beck thought it might be a possibility. Beck and County Auditor-Treasurer Schroeder will look to identify potential parcels.
 - Two Windemere Township offerings (33.6100.0000 & 33.6114.000/33.6115.000) and one City of Sandstone offering (45.5454.000) are in a blighted condition. Beck is requesting to sell those two on payment in full terms to ensure the property does not forfeit again quickly. County Auditor-Treasurer Schroeder asked if those parcels should also be sold on a contract for clean-up to ensure the clean-up happens. It was the consensus that we would require payment in full and a clean-up contract on these parcels.
 - The 360 acres in Kerrick Township which the County had previously applied for and been denied a wetland bank. There was a discussion of how to break these parcels up to

make them the most marketable. It was the consensus the parcels would be broken up into a northern 120 acres, a southern 160 acres, and an eastern 80 acres.

- The 200 acres in Wilma Township that has road frontage and how we would want to break these up based on high/low ground. It was determined there will be an 80-acre parcel since there is some significant low ground on the southwestern 80 and three 40 acre parcels.
- B. Land Commissioner Beck reviewed the listing of proposed adjoining landowner sealed-bid sales. These parcels are only offered to the adjoining landowners because they are typically unbuildable, small acreage parcels. Of note were:
- Outlot A of Wild Acres in Windemere Township as the parcel is entirely low land and might be a good parcel to convey to the Township for “greenspace”.
 - The parcel in Brook Park Township which adjoins the Pine County Railroad Authority parcels (which is the old railroad bed) might be worth hanging onto for a future trail head or maintenance area for the trail. The consensus was to not sell the parcel at this time to develop more definite plans regarding the trail.

It was recommended to classify all parcels on the land sale listing to non-conservation so they could be sold, set the date to withdraw the previously offered parcels effective July 8, 2022, and to establish the homestead repurchase and contract reinstatement deadline of July 26, 2022 to ensure time to prepare the parcels for sale.

III. Outlot A of Jackie’s 1st Addition

- A. Land Commissioner Beck reviewed the county’s 3/16 interest in Outlot A of Jackie’s 1st Addition. This parcel has been used over the years for winter access to Cross Lake; however the other 13/16 interests are owned by private owners and it was the intention of the developer for each lot in the subdivision to have an interest in this outlot for lake access. In 2021 when this parcel was reviewed the DNR had request the county consider retaining the parcel for winter lake access.
- B. It was noted that recently there has been a lot of public interest in the use of this parcel and a letter of concern from Maury Montbriand whose mother owns three of the lots submitted a written comment regarding the public use of this parcel that was never intended for public use. It was the consensus of the committee that since there are other winter accesses to Cross Lake it is not necessary for the County to retain the parcel and it should be in private ownership. The ownership interests of the lots in Jackie’s 1st Addition will be researched and it will be determined if there are lots which do not have an ownership interest in this outlot.

IV. Lee Greenly Cabin Encroachment

- A. Land Commissioner Beck review the situation and explained that a cabin was discovered on county memorial forest land in Sandstone Township during a routine forest inventory in October 2019. The Cabin was built by Mr. Greenly. It appears that it was built between 4/25/15 and 6/5/17 based on aerial imagery. The cabin was constructed without a township permit or a county building permit because the property is in the Kettle River Wild and Scenic River corridor. He also noted there was no property taxes being paid on the cabin due to the location and the circumstances of construction.

B. Beck also reviewed the notification of Mr. Greenly regarding the cabin as follows:

- October 15, 2019- initial notice- noted a survey was needed
- November 16, 2020- survey complete/90-day notice to remove structure and personal property by 2/19/21.
- December 18, 2020- phone conversation w/Greenly regarding other possibilities than removal (lease or purchase property) or would need more time to remove structure due to health and finances.
- January 17, 2021- notice of extension of time that the cabin would need to be vacated and the personal property by 2/19/21; however, the removal deadline was extended to February 1, 2022.
- June 30, 2021- reminder letter sent as a recent visit to the property clearly revealed that nothing had been done to vacate the property and to remove personal property.
- January 20/24, 2022 - cabin and personal property remain on County land. A conversation was had with Mr. Greenly and he noted the cabin is still in use, the removal is too expensive, and he wondered about options. Land Commissioner Beck sent Mr. Greenly a copy of the County encroachment policy which requires the building to be removed.
- February 8, 2022 a request was received from Mr. Greenly asking for a deviation from the County Policy to not remove the structure but instead to purchase or lease the property or do a land swap with the county for the property.

The committee discussed the situation and determined there was no public interest in deviating from the county policy. Commissioner Lovgren made a motion to recommend to the county board to deny the request for deviation from the policy. Commissioner Ludwig seconded the motion. Motion passed 2-0.

C. County Auditor-Treasurer lead the discussion of the Land Fund restricted funds. The forest road fund has a balance of \$60,325 and is funded mainly by gas tax dollars specific to the forest roads. The other funds: Parks and Recreation, Blight Clean-up and Timber Development are funds the county board allocates a percentage of the land and/or timber sale proceeds to. It was noted the Parks and Recreation fund has a balance of \$307,045; however, these funds are essentially already committed to the Oberstar Trail segments that are planned for construction starting in 2024. The blight clean-up fund and the timber development funds also have balances of \$225,811 and \$122,028, respectively, but are important to continue to build. It was noted that, if adequate sale proceeds are received when properties sell, these dollars can be recaptured.

It was recommended to the county board to keep the same percentages as last year: 20% Parks and Recreation, 5% Blight Clean-up (only on land sales), 5% Timber Development.

TRAIL GRANT AGREEMENT

BETWEEN

PINE COUNTY, THE NORTHERN PINE RIDERS SNOWMOBILE CLUB, AND THE CITY OF WILLOW RIVER

This Agreement is made by and between the County of Pine (“County”), a Minnesota political subdivision pursuant to Minnesota Statutes section 373.01, subdivision 1(a)(4); the City of Willow River (“City”), a Minnesota municipal corporation pursuant to Minnesota Statutes section 412.221, subdivision 2; and the North Pine Riders Snowmobile Club (“NPRSC”), a nonprofit snowmobile club; collectively, the “parties.”

WHEREAS, NPRSC provides 156 miles of public snowmobile trails in Pine County, including a portion of the statewide Soo Line Trail;

WHEREAS, NPRSC, in partnership with the City, received a \$90,000 Federal Recreational Trail Grant from the Minnesota Department of Natural Resources (“Trail Grant”) for the purpose of making improvements to the portion of the Soo Line Trail west of the City of Denham to the Aitkin County line (“Project”);

WHEREAS the Project involves replacing defective culverts and laying Class 5 gravel;

WHEREAS, Pine County owns the entire portion of the Soo Line Trail in the Project, identified as PIDs 040223001, 040215001, 040205001, 040188001, and 040177001, pursuant to a Quitclaim Deed (County Recorder document 328715) filed July 17, 1992;

WHEREAS the Trail Grant requires a \$30,000 match;

WHEREAS NPRSC has committed to providing \$15,000 of the match; and

WHEREAS the County, recognizing the positive economic and recreational values of the multi-use Soo Line Trail and its interest in maintaining its property, has committed to providing the remaining \$15,000 of the match.

NOW, THEREFORE, in consideration of the mutual covenants and understandings contained herein, the County, the City and NPRSC enter into the following Agreement:

1. **Duties of the Parties.** Each of the Parties agrees to perform the following duties under this Agreement:

- a. ***The County***

- i. The County agrees to provide the City with a lump sum payment of \$15,000 for its portion of the match within 45 days of when NPRSC or the City have entered a contract with a contractor for the Project.

- ii. The County agrees to allow the contractor access to and the ability to make improvements to the County's property within the Project scope. The County may revoke this permission if its property is not returned to a state at or better than its state prior to the start of work.

b. The City and NPRSC

- i. The City will act as fiscal host for the Trail Grant.
- ii. NPRSC and the City will enter a contract with a sufficiently bonded or insured contractor to perform the Project work and provide a copy of the contract to the County. NPRSC and the City agree that the County is not a party to that contract.
- iii. NPRSC and the City will ensure that the contractor will replace culverts with culverts of the same size and elevation; otherwise, any deviation must be approved by the County Engineer before work is started.
- iv. NPRSC and the City shall provide the County with a final accounting and documentation of expenditures within 45 days after the Project's completion.
- v. NPRSC and the City shall notify the County's representative of when and where work will be performed on the County's property, as well as the type of work being performed. NPRSC, the City and the County will make reasonable efforts to ensure that the Project work does not conflict with the County's scheduled work, if any, on or near these parcels.
- vi. NPRSC and the City will consult with the County's representative before work commences and will ensure that the contractor adheres to the County's requested safety practices when working on County property.
- vii. NPRSC and the City will return any unused portion of the County's \$15,000 within 45 days after the completion of the Project.
- viii. NPRSC and the City will ensure that the condition of the County's property where work was performed will be returned to a state at or better than its state prior to the start of work. If the condition of the County's property is not returned to an acceptable state, NPRSC and the City will be responsible for completing and paying for the work necessary to return to the property to an acceptable state as approved by the County's representative. This responsibility survives the end of this Agreement.

2. **Indemnification.** Except as arising from or out of the County's fault or negligence, the City and NPRSC agree to indemnify and defend the County, its officials, agents, and

employees against and will hold harmless the County, its officials, agents and employees from any claims, expenses or damages, including attorneys' fees arising from the City's, NPRSC's or its contractor's performance of its obligations pursuant to this Agreement.

3. **Independent Contractor.** The parties understand that at all times and for all purposes a contractor performing Project work on the County's property is an independent contractor of NPRSC and the City, and not an employee of Pine County.
4. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this Agreement are valid unless reduced to writing and signed by all parties.
5. **Cancellation.** This Agreement may be cancelled for any reason by any party with 30 days written notice to each of the other party's representatives. Any unused portion of funds provided by the County must be returned to the County within 45 days of cancellation.
6. **Representatives.**
 - a. The County's representative shall be Greg Beck, Pine County Land Commissioner, 1610 Highway 23 North, Sandstone, MN 55072. Phone: (320) 216-4225.
 - b. NPRSC's representative shall be Dean Weske.
 - c. The City's representative shall be _____
7. **Term.** This Agreement shall commence on the date signed by the parties and continue until whichever of the following occurs the earliest: the Project is complete, the funds are completely expended, the Agreement is cancelled or superseded, or December 31, 2026.
8. **County's Funding Source.** The parties understand and agree that Public Law 117-2, the American Rescue Plan Act of 2021 (ARP), provides the source of and controls the eligibility of funding for the County's \$15,000 payment under this Agreement. The parties agree that if any payment that is provided under this term is deemed ineligible under the ARP Act, the funds must be repaid to the County within 30 days. The County will not be responsible for reimbursing NPRSC or the City for funds that were returned because of an ineligible expense. The CFDA number is 21.027.

Dated: March 1, 2022

COUNTY OF PINE

By: _____
Stephen M. Hallan, Chair
Josh Mohr, Vice Chair
Pine County Board of Commissioners

By: _____
David J. Minke
County Administrator

Dated: March 1, 2022

CITY OF WILLOW RIVER

By: _____
Mayor

Attest: _____
City Clerk

Dated: _____

NORTH PINE RIDERS SNOWMOBILE CLUB

By: _____
President

Attest: _____
Secretary

APPROVED AS TO FORM AND EXECUTION

By: _____
Reese Frederickson
Pine County Attorney

**Pine County Resolution For
2022 Pine County Tax-Forfeited Land
Classification (Non-Conservation)
Resolution No. 2022-10**

WHEREAS, The Pine County Board of Commissioners desires to offer for sale the attached list of lands that have forfeited to the State of Minnesota for non-payment of taxes, pursuant to M.S.282; and

WHEREAS, The Pine County Board of Commissioners desires to classify the attached list of lands as Non-Conservation;

WHEREAS, distribution of the listing of the classified lands to local units of government and the Minnesota Department of Natural Resources shall commence at the direction of the County Board.

NOW, THEREFORE BE IT RESOLVED, that the Pine County Board of Commissioners, pursuant to M.S. 282, hereby:

1. Classifies the attached listed lands as Non-Conservation lands;
2. Authorizes and directs distribution of said lands to local units of government for review; and
3. Requests review and approval from the Minnesota Department of Natural Resources for the sale of said lands.

PASSED AND APPROVED this 1st day of March, 2022 by the Pine County Board of Commissioners

Stephen M. Hallan, Chair
Pine County Board of Commissioners

ATTEST: _____
David J. Minke, Pine County Administrator

2022 PINE COUNTY TAX-FORFEIT LAND; NON-CONSERVATION CLASSIFICATION

New Offerings (Recent Forfeitures and Contract Cancellations)

1. BROOK PARK TOWNSHIP (06.5019.000)

Sportman's Retreat, Lot 9, Block 2
8-40-22

2. CHENGWATANA TOWNSHIP (08.0131.000)

SE ¼ of NE ¼
12-39-20 40 acres

3. KERRICK TOWNSHIP (16.0280.000)

That part of Lot 4, Auditor's Subdivision described as follows: beginning at a point on the Southeast Corner of Lot 5, Auditor's Subdivision, thence East 330 feet; thence North 330 feet; thence West 330 feet to the East line of Lot 5, thence south along said East line to point of beginning.
24-45-18 2.5 acres

4. WINDEMERE TOWNSHIP (33.6075.000)

Wild Acres East, Lot 13, Block 3
28-45-19

5. WINDEMERE TOWNSHIP (33.6100.000)

Wild Acres East, Lot 7, Block 4
28-45-19

6. WINDEMERE TOWNSHIP (33.6114.000 and 33.6115.000)

Wild Acres East, Lots 3 and 4, Block 5
28-45-19

7. CITY OF BRUNO (36.0009.001)

That part of Lot 1, of Auditor's Subdivision of Section 19, Township 44 North, Range 18 West, Pine County, Minnesota lying East of the following described line: Commencing at the Northwest corner of said Lot 1, Auditor's Subdivision of Section 19, Township 44 North, Range 18 West, Pine County, Minnesota, thence East along the North line of said Lot 1, a distance of 265.00 feet to the actual point of beginning of the line to be described, thence South parallel with the West line of Said Lot 1 to the South line of said Lot 1, Auditor's Subdivision of Section 19, Township 44 North, Range 18 West, and there terminating.
19-44-18 2.67 acres

8. CITY OF SANDSTONE (45.5454.000)

Townsite of Sandstone Quarries, Lot 9, Block 27
10-42-20

New Offerings (Older Forfeitures)

9. ARNA TOWNSHIP (02.0243.001)

E ½ of NE ¼ of SE ¼; reserving an easement for monitoring and maintenance of old town dump site **AND** reserving a public easement on the east half of property for debris removal, beaver control, ditching, dredging, and other activities associated with the maintenance of drainage and flood control of the wetlands and waterways for the purpose of maintaining travel on adjacent public roadway.
26-42-16 20 acres

10. BRUNO TOWNSHIP (07.0311.000 split)

NE ¼ of SE ¼, reserving a public road and utility easement over, under, and across the east 50 feet thereof.
26-44-18 40 acres

11. BRUNO TOWNSHIP (07.0311.000 split)

SE ¼ of SE ¼, reserving a public road and utility easement over, under, and across the east 50 feet thereof.
26-44-18 40 acres

12. FINLAYSON TOWNSHIP (13.0251.000)

SW ¼ of SE ¼ East of the Right-of-Way of Highway 35.
22-43-20 2.4 acres

13. KERRICK TOWNSHIP (16.0042.000 split, 16.0058.000, and 16.0059.000)

S ½ of SE ½ in 5-45-18; AND NE ¼ of NE ¼ and NW ¼ of NE ¼ in Section 8-45-18
Sections 5 and 8 of 45-18 160 acres

14. KERRICK TOWNSHIP (16.0039.000, 16.0042.000 split)

S ½ of NE ¼ and NE ¼ of SE ¼
Sections 5- 45-18 120 acres

15. KERRICK TOWNSHIP (16.0037.000)

S ½ of SW ¼
4-45-18 80 acres

16. PINE LAKE TOWNSHIP (27.0456.000)

Note- previously denied due to peat deposits. Have a re-review due to public waters and adjoining private ownership making COMMERCIAL peat extraction unlikely.

S ½ of SW ¼
30-43-21 82.2 acres

17. WILMA TOWNSHIP (32.0097.000 split)

SW ¼ of SW ¼
11-42-17 40 acres

18. WILMA TOWNSHIP (32.0089.000 split)

N ½ of N ½ of SE ¼, reserving a public road and utility easement over, under, and across the east ??? feet thereof.
10-42-17 40 acres

19. WILMA TOWNSHIP (32.0089.000 split)

S ½ of N ½ of SE ¼, reserving a public easement on existing State Recreational Trail pursuant to State of Minnesota regulations AND reserving a public road and utility easement over, under, and across the east ??? feet thereof.
10-42-17 40 acres

20.. WILMA TOWNSHIP (32.0089.000 split)

S ½ of SE ¼, reserving a public easement on existing State Recreational Trail pursuant to State of Minnesota regulations AND reserving a public road and utility easement over, under, and across the east ??? feet thereof.
10-42-17 80 acres

21. WINDEMERE TOWNSHIP (33.5938.000)

Wild Acres, Outlot B, reserving a public easement for ditch maintenance along the northerly 4 rods thereof bordering public roadway.
28-45-19 +/- 19 acres

Non-conforming Lots (per County/Local Zoning)

22. KETTLE RIVER TOWNSHIP (17.5148.000)

Long Lake Shores, Outlot A
21-44-20

23. NEW DOSEY TOWNSHIP (20.5037.000 and 20.5038.000)

Townsite of Cloverton, Lots 7 – 10, Block 1
36-43-16

24. NEW DOSEY TOWNSHIP (20.5040.000)

Townsite of Cloverton, Lot 18, Block 1
36-43-16

25. NEW DOSEY TOWNSHIP (20.5055.000)

Townsite of Cloverton, Lots 3 and 4, Block 5
36-43-16

26. NEW DOSEY TOWNSHIP (20.5057.000)

Townsite of Cloverton, Lot 6, Block 5
36-43-16

27. NORMAN TOWNSHIP (22.0352.000)

Government Lot 3
33-44-19 .44 acres

28. NORMAN TOWNSHIP (22.0367.000)

N ½ of N ½ of N ½ of NE ¼ of SE ¼; reserving a public easement on existing State Grant-In-Aid snowmobile trail pursuant to State of Minnesota regulations.
33-44-19 5 acres

29. WINDEMERE TOWNSHIP (33.5937.000)

Wild Acres, Outlot A
28-45-19

30. CITY OF DENHAM (37.0027.000)

Lot 25, Auditor's Subdivision of the Southwest Quarter.
24-45-21 .36 acres

31. CITY OF DENHAM (37.5069.000)

Townsite of Denham, Lot 11, Block 10
24-45-21

32. CITY OF HINCKLEY (40.0105.000)

Lot 41, Auditor's Subdivision
24-41-21 .33 acres

33. CITY OF SANDSTONE (45.5144.000)

Townsite of Sandstone, Lots 4 and 5, Block 22
15-42-20

34. CITY OF PINE CITY (42.0238.003)

That part of Lot 19 Auditor's Subdivision of Section 33, Township 39 North, Range 21 West, Pine County, Minnesota described as follows: Commencing at the intersection of the South line of said Lot 19 and the West line of the Recorded Plat of Ellig's 1st Addition, thence North 1 degree, 21 minutes, west along west line of Ellig's 1st Addition 27.01 feet, thence West 441.08 feet to a point 27 feet North of the Southwest Corner of Lot 19, thence South on said West line of Lot 19 27 feet to the South line of Lot 19, thence East on the South line 441.08 feet more or less to the point of beginning.
33-39-21 .27 acres

**Pine County Resolution to Withdraw Previously
Offered Land Auction Parcels
Resolution No. 2022-11**

WHEREAS, Pine County has various unsold parcels of land from the September 17, 2021 Tax-Forfeit Land Auction that are available for immediate purchase.

WHEREAS, M.S. 282.01, Subd. 7 states that the sale of these parcels must continue until sold, or until the county board orders a reappraisal, or withdraws any or all parcels from sale.

NOW, THEREFORE BE IT RESOLVED, that the Pine County Board of Commissioners, as provided by Minnesota Statute 282.01, Subd. 7, hereby wishes to withdraw from sale all unsold parcels of land from past tax-forfeit public land auctions including the September 17, 2021 Tax-Forfeit Land Auction, effective July 8, 2022.

PASSED AND APPROVED this 1st day of March, 2022 by the Pine County Board of Commissioners

Stephen M. Hallan, Chair
Pine County Board of Commissioners

ATTEST: _____
David J. Minke, Pine County Administrator

**Pine County Resolution For Homestead Property Repurchase And
Contract Reinstatement Deadline
Resolution No. 2022-12**

WHEREAS, Pine County wishes to sell certain lands that have forfeited to the State of Minnesota for non-payment of taxes.

WHEREAS, as provided in M.S. 282.241; any eligible parcel of tax-forfeited land which was classified as non-homestead property before the forfeiture may repurchase anytime within 6-months from the date of forfeiture, provided it has not been sold or conveyed by the County, and

WHEREAS, as provided in M.S. 282.241; any eligible parcel of tax-forfeited land which was classified as homestead property before forfeiture may be repurchased anytime before it is sold or conveyed by the County, and

WHEREAS, as provided in M.S. 282.01, subd.5 and 282.341; whenever a contract for repurchase or the sale of tax-forfeited land has been cancelled for the failure to pay any of the deferred installments and interest or the current taxes or to comply with any of the terms and conditions the contract, the land may be resold. Reinstatement of the contract may take place provided the land has not been sold.

WHEREAS, the Minnesota Department of Revenue recommends that the County Board establishes when a sale or conveyance officially takes place and that at that time, and thereafter, no written application for repurchase will be considered. This can be the date when the County Board by resolution approves the sale or conveyance or a specific number of days before the date of sale.

WHEREAS, following the County Board resolution approving the annual tax-forfeited land auction, notification of the parcels of land to be sold is given to all adjoining landowners and interested parties, advertising and legal postings of the parcels of land occurs, and the parcels of land are posted.

NOW, THEREFORE BE IT RESOLVED, that the Pine County Board of Commissioners, pursuant to M.S. 282 and recommendations by the Minnesota Department of Revenue, hereby establishes that all application requests and for repurchases and contract reinstatements must be submitted to the Pine County Auditor's Office by a deadline of July 26, 2022 (52 days before the sale date). Thereafter July 26, 2022, no written application request for repurchase or contract reinstatement will be accepted for those lands to be conveyed, sold, or offered at auction in the year of 2022. All applications for repurchase and contract reinstatements must be accompanied by cash or certified funds.

PASSED AND APPROVED this 1st day of March, 2022 by the Pine County Board of Commissioners

Stephen M. Hallan, Chair
Pine County Board of Commissioners

ATTEST: _____
David J. Minke, Pine County Administrator

**Pine County Resolution For
Set Aside of Tax Forfeit/Timber Sale Revenues
Resolution No. 2022-13**

WHEREAS, Pine County has the authority under Minnesota Statute 282.08 to set aside portions of tax forfeited land sales and timber sale revenues on tax forfeit properties;

WHEREAS, the Pine County Board of Commissioners has deemed it necessary to set aside a portion of tax forfeit land sale revenues for the purposes of blight clean-up on tax forfeit properties to ensure blighted tax forfeit properties can be properly addressed;

WHEREAS, the Pine County Board of Commissioners has deemed it necessary to set aside a portion of tax forfeit land and timber sale revenues for the purposes of timber development to ensure necessarily improvements to tax forfeited can be made for the management of timber on said lands;

WHEREAS, the Pine County Board of Commissioners has deemed it necessary to set aside a portion of tax forfeit land and timber sale revenues for the purposes of acquisition and maintenance of county parks or recreational areas as the county board recognizes the economic benefit of such facilities; and

NOW, THEREFORE BE IT RESOLVED, that the Pine County Board hereby sets aside 5% of tax forfeit land sale revenues for the purposes of blight clean-up, 5% of tax forfeit land sale and timber sale revenues for purposes of timber development, and 20% of tax forfeit land sale and timber sale revenues for purposes of acquisition and maintenance of county parks or recreational areas;

BE IT FURTHER RESOVLED, that this resolution shall be in effect for revenue collected in 2022;

PASSED AND APPROVED this 1st day of March, 2022 by the Pine County Board of Commissioners.

Stephen M. Hallan
Pine County Board of Commissioners

ATTEST: _____
David J. Minke, Pine County Administrator



MINUTES
PINE COUNTY TECHNOLOGY COMMITTEE

District 1 Commissioner Hallan
District 2 Commissioner Mohr

Tuesday Feb 22nd, 2021, 9:00a.m.
WebEx Online Meeting
Pine City, Minnesota

Present: Commissioner Hallan, Commissioner Mohr, IT Manager Ryan Findell, IT Specialist Sr. Kent Bombard, County Administrator David Minke, Child Support Supervisor Jodi Blesener, Human Resources Manager Jackie Koivisto, Jail Administrator Rodney Williamson,

1. Called meeting to order at 9:00am
2. Cyber Security Assessment
 - IT Manager Ryan Findell presented information on a self-assessment cyber security form provided by MCIT. Discussion was held on MFA, firewalls, phishing and other security efforts Pine County IT uses to protect staff and data.
3. Election Security
 - An overview of the current security measures in place for election security was given to the committee. Demonstrations of new election equipment will be given to the elections ad-hoc committee.
4. Adjourned at 9:37 am

Pine County Housing Redevelopment / Economic Development Authority
Regular Meeting Minutes – February 23, 2022 1:00 PM
North Pine Government Center - 1602 Hwy 23 N., Sandstone, Minnesota

Members present: Henry Fischer, Leaha Jackson, Mary Kay Sloan, Steve Oswald, Traver Gahler

Members absent:

Others present: County Commissioner Steve Hallan (remote), HRA/EDA Executive Director/County Administrator David Minke, Economic Development Coordinator Lezlie Sauter, Auditor/Treasurer Kelly Schroeder, Sandstone City Administrator Kathy George, Pine City Community Development Director Mike Gainor, Hinckley City Planner Mark Perry.

Others absent:

1. Chair Sloan called the meeting to order at 1:00 pm.
2. The pledge of allegiance was said.
3. *Motion by Jackson to approve the agenda seconded by Fischer. Motion carried 4-0.*
4. *Motion by Fischer, seconded by Jackson to approve minutes of the January 26, 2022, board meeting. Motion carried 4-0.*
5. There was no correspondence for the board to consider. Traver Gahler joined the meeting at 1:02 p.m.
6. Operational Reports
 - 6.1 Management report was reviewed by the board members.
 - 6.2 Financial Report was reviewed by the board members.*Motion by Gahler, second by Fischer to approve the operational reports as presented. Motion carried 5-0.*
7. City of Sandstone Rail & Transportation Study

Kathy George, Sandstone City Administrator presented her project proposal, which was submitted to the Federal EDA for funding. She is seeking assistance with matching the \$75,000 Federal EDA award, to conduct a transportation study. The project is estimated to cost \$150,000, and a \$75,000 match is required. The Initiative Foundation has committed to providing \$5,000.

Motion by Jackson, seconded by Fischer to support the rail study and recommend the County Board financially support in the range of \$25,000 - \$35,000 for this project. Motion carried 5-0.
8. Housing Potential for Tax Forfeited Land

Kelly Schroeder, Pine County Auditor/Treasurer presented data on land that could be developed into housing that will be tax forfeited this year. It was suggested to reach out to One Roof, Habitat for Humanity and Pine Technical & Community College, in addition to seeking guidance on the fund balance. Sauter will share information from a housing forum in Cloquet for additional discussion at a future meeting. Schroeder indicated that mid-July is typically when the tax forfeit parcels are finalized. Fischer suggested adding this to a future township officers meeting. Schroeder will email her slide deck to the board.
9. Committee Reports
 - 9.1 Facility Management (Jackson, Gahler, Gehrke) No report.
 - 9.2 Board Policies (Sloan, Fischer, Minke) Minke presented the updated bylaws. *Motion by Fischer, seconded by Jackson to approve the updated bylaws as presented. Motion carried 5-0.*

9.3 Housing and Development Projects (Oswald, Fischer, Sauter)

Sauter provided an update on the following development projects:

9.3.1.1 Lakeside Medical Center Closure

9.3.1.2 Sandstone Rail Study

9.3.1.3 I-35 & Highway 23 Project

9.3.1.4 Blandin Broadband Community Projects

10. Member Reports / Updates

No member reports.

11. Adjourn—*Motion to adjourn by Fischer, seconded by Gahler at 2:35pm.*

Next Regular Meeting, March 23, 2022 - 1:00 p.m., North Pine Government Center, Sandstone, Minnesota.

ATTEST:

David J. Minke
Executive Director

Mary Kay Sloan
Board Chair



PINE COUNTY

Administrator's Office

635 Northridge Drive NW
Suite 200
Pine City, MN 55063
1-800-450-7463 Ext. 1620
Fax: 320-591-1628

Commissioners

Steve Hallan – Dist. 1
Josh Mohr – Dist. 2
Terry Lovgren – Dist. 3
J.J. Waldhalm – Dist. 4
Matt Ludwig – Dist. 5

County Administrator

David J. Minke

TO: Pine County Commissioners
FROM: David Minke, County Administrator
DATE: February 23, 2022
SUBJECT: ARPA Funds Update

In January 2022, the US Treasury released the final rule on the American Rescue Plan Act (ARPA) funds. The final rule allows jurisdictions to take a one-time standard allowance of lost revenue to be used for “governmental services” in the lesser amount of their allocation or \$10 million.

This change means that Pine County can use our entire allocation of \$5,745,374 for governmental services, which includes all goods and services that the county can purchase with the few exceptions noted below:

1. Funds must be spent, and the spending documented. Building fund balance is not “spending”.
2. Cannot be used for debt or combined with debt for a purchase.
3. Cannot be used in a way that conflicts with COVID-19 mitigation practices.
4. Cannot be used to make extraordinary payments into pension funds.

Pine County was allocated a total of \$5,745,374. The first half was distributed in May 2021 and the second half will be distributed in May 2022. The county has until December 31, 2024 to allocate the money and until December 31, 2026 to spend the money.

The county has made some initial distributions, and with the issuance of the final rule, the county can make decisions on the remaining funds.

The first decision to consider is if the county wants to use the “Standard Allowance” approach and claim the maximum amount of \$5,745,374 under the Standard Allowance. We believe that some of the expenditures are best authorized and accounted for using the ARPA rule. These expenditures include the Pine County College Initiative and Housing Rehab programs.

The county needs to make its decision by April 30 via the report that Kelly Schroeder submits. Treasury does not require any county board action and assumes that the reports are accurate as to the actual uses of the funds. One option is to pass a resolution like: “designate all ARPA funds as qualified for the general exemption as lost revenue except those funds spent on ARPA eligible projects as determined by the County Auditor/Treasurer.

Attached is Exhibit “A” showing the distribution of the funds divided into three categories.

1. Funds that have been formally committed or spent with external agencies.
2. Funds that have been formally committed or spent within the county organization.
3. Funds that have been requested for various projects.

A total of \$1,457,825 has been committed to external agencies. Attached are updates from the three largest projects:

Countywide housing/commercial rehab	\$851,200
PTCC / Work Fast	\$459,000
U of M Extension-Mental Health	\$75,000

A total of \$872,103 has been formally committed or spent within the county.

Exhibit “A” includes a list of potential projects:

- A. PCSO Jail Enhancements \$1,000,000
This project is to review the current jail, make recommendations for improvements, and fund the improvements.
- B. Broadband Grant Program \$750,000
Provide grants to private providers to expand and improve broadband access.
- C. Vehicles / Equipment \$400,000
These funds would purchase an additional tandem dump truck, and sheriff vehicle and related equipment.
- D. Health Insurance COVID Costs \$300,000
These funds would backfill the county’s health insurance costs that are attributed to COVID-19. In 2021 a total of \$117,438 was spent on COVID – 19 claims.
- E. Youth Programming/4-H Educator \$160,000
This proposal would be to fund additional staff for 4-H to increase youth programming and to allow targeting of underserved youth and partnerships with school districts and other agencies. Estimated cost is \$80,000 per year which could be extended using PT rather than full time. Extension is interested in providing a specific proposal if commissioners are interested in exploring this idea.
- F. Community Health (Blue Zones) \$150,000
Community Health/Blue Zones was one of the top priorities identified by the county board. Community Health Administrator Sam Lo has been working with health insurance companies, health care providers, school districts, and others to develop the idea and establish formal partnerships. This funding would be used in conjunction with other funding to establish a multi-year program to improve community health.

- G. Election Equipment \$150,000
The county is planning to replace all the ballot counters for all jurisdictions within the county for a total estimated cost of \$320,000. The county intends to use grant funding to pay for a portion. The remaining amount is estimated at \$150,000.
- H. PCSO Staffing \$120,000
This funding would be for one-year of an added staff position.
- I. Child Care/Foster Care Projects/Grants \$100,000
Becky Foss is working with Pine Technical and Community College to develop ideas to expand and improve child day care and foster care services in the county. These funds would be used for education, marketing, and implementation of the improvements.
- J. PCSO Medical Bags/AED per Squad \$90,000
This funding would provide a medical bag and Automated External Defibrillator (AED) for each sheriff's squad.
- K. PCSO Jail Body Cameras \$75,000
With increasing jail liability claims, adding body cameras to correction officers is being reviewed internally. These funds would allow the purchase of the cameras and associated equipment.
- L. Hinckley Transportation/Economic Impact Study \$65,800
This is a joint project with the Mille Lacs Corporate Ventures to fund a study on improved road access to the area between TH 23 and TH 48 on the east side of I35 and improved road access from I35 / TH 23 to CSAH 15 by Grand Casino Hinckley.
- M. PCSO Radio Amplifier (East Central HS) \$46,000
- N. Sandstone Freight Rail and Transportation Study \$35,000
The HRA/EDA recommended the county support the project and contribute \$25,000-\$35,000.
- O. County-wide Marketing \$25,000
One of the gaps identified by the Development Authority Study Committee process was the lack of a unified marketing program. These funds would allow the county to coordinate a marketing campaign to encourage economic development, housing, and recreation.
- P. Sandstone Town Hall Septic & Well \$25,000
This is a commissioner directed request recommended by Commissioner Ludwig. A copy of the request from Sandstone Township is included in the packet.

- Q. PCSO 40 masks w/CBRN filter \$24,000
- R. PCSO Training \$20,000
These funds are intended to provide additional training to Pine County deputies.
- S. PCSO Squad Camera & Router \$13,000
These funds would add an additional vehicle camera system.
- T. Food Shelves \$10,000
These funds would be managed by HHS to assist local food shelves.
- U. HHS Directed Aid (assist families in need) \$10,000
These funds would be managed by HHS to assist individuals and families, including veterans, who have extreme needs. For example, some funds were used to respond to the Dunn Square fire in Hinckley several weeks ago.
- V. PCSO Mental Health/Wellness Support \$10,000
These funds will provide health and wellness activities specific to emergency responders.
- W. Well Water Testing Program-Match USDA \$10,000
Matching funds for a USDA program.

The paradigm for the use of these funds shifted with the final rule allowing up to \$10,000,000 to make up lost revenue. In my mind, this sets the expectation among lawmakers that jurisdictions would use a substantial portion of the funds to fund local government (county) needs, unlike the CARES Act funds which were focused on community relief. Commissioners should revisit and confirm their understanding and priority of the use of the funds.

The other important point to consider is how current spending will drive future spending. In other words, how large a tail is created?

Few of the pending projects must be decided at the meeting. The projects with the shortest deadlines that should be considered today are:

- Vehicles and Equipment
- Election Equipment
- Hinckley Transportation / Economic Impact Study
- Sandstone Freight Rail and Transportation Study
- Sandstone Town Hall Septic & Well Project
- Soo Line Trail Improvements
- HHS Directed Aid

Exhibit "A"
American Rescue Plan Act Update 3/1/2022

Total Allocation **\$5,745,374**

	Activity/Program/Project	Amount
External Committed	County-wide housing rehab	\$851,200
	PTCC-Work Fast / PCCI	\$459,000
	U of M Community Mental Health	\$75,000
	Sturgeon Lake Stormwater	\$25,000
	City of Hinckley Infrastructure	\$25,000
	Mental Health Mini Grants	\$20,000
	Food Distribution	<u>\$2,625</u>
	External Total	\$1,457,825
Internal Committed	Economic Dev. Cord thru 2026	\$657,533
	Public Health Education and Outreach	\$90,823
	PCSO Medical Dispatch (w/Carlton County)	\$35,986
	PCSO Handheld Radios	\$35,000
	Broadband Consultant	\$25,000
	PCSO Workspace Improvements	\$22,311
	Probation Supervision Tools	<u>\$5,450</u>
	Internal Total	\$872,103
	Grand Total Committed / Expended	\$2,329,928
Pending	PCSO Jail Enhancements	\$1,000,000
	Broadband Grant Program	\$750,000
	Vehicles / Equipment	\$400,000
	Health Insurance COVID costs	\$300,000
	Youth Programming / 4-H Educator	\$160,000
	Community Health (Blue Zones)	\$150,000
	Election Equipment	\$150,000
	PCSO Staffing	\$120,000
	Child Care & Foster Care Projects/Grants	\$100,000
	PCSO Medical Bags/AED per Squad	\$90,000
	PCSO Jail Body Cameras	\$75,000
	Hinckley Transportation / Economic Impact Study	\$65,800
	PCSO Radio Amplifier (East Central HS)	\$46,000
	Sandstone Freight Rail and Transportation Study	\$35,000
	County-wide Marketing	\$25,000
	Sandstone Town Hall Septic	\$25,000
	PCSO 40 masks w/CBRN filter	\$24,000
	PCSO Training	\$20,000
	Soo Line Trail Improvements w/NPRSC	\$15,000
	PCSO Squad Camera & Router	\$13,000
	Food Shelves	\$10,000
	HHS directed aid (assist families in need)	\$10,000
	PCSO Mental Health/Wellness Support	\$10,000
	Well Water Testing program-match USDA	<u>\$10,000</u>
	Total Pending	\$3,603,800
	Grand Total	\$5,933,728
	Remaining / Contingency / Deficit	(\$188,354)

PINE COUNTY HUMAN RESOURCES

March 1, 2022



Referral Bonus Program

Today's challenging job market is causing employers to rethink staffing strategies. One strategy is to implement an employee referral bonus program.

Referral programs have been found to:

- **Improve the quality of new hires:** Current employees have unique qualifications to identify and recommend great candidates.
- **Increase employee retention:** Because referrals often match jobs and company culture better, they are more likely to work at a business longer, reducing turnover rates.

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Referral Bonus Program

How Employee Referral Programs Work:

A referral program works by motivating current employees to help find potential new employees through a referral bonus. A referral bonus is a payment that employers give employees as a gesture of appreciation after the person they referred is hired and remains at the company for a certain amount of time.

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Referral Bonus Program

Creating an Employee Referral Bonus Program

Things to consider when creating a referral program:

- What positions are eligible?
 - All positions, or just hard to fill?
- When is the bonus in effect?
 - At all times or during critical staffing shortages?
- What is the bonus amount?
 - \$500-\$1,000 or more?
- When is the bonus payable?
 - Half of bonus upon hire, half at the completion of probation/training?

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Referral Bonus Program

- Who is eligible to receive the bonus?
- Other thoughts?

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Referral Bonus Program

Sheriff's Office Recruitment & Hiring Statistics:

70% decline in Corrections Officer applications 2018-2021.

Hiring:

- 2018: 5 Corrections Officers hired
- 2019: 8 Corrections Officers hired, 4 Dispatchers, 5 Deputies
- 2020: 8 Corrections Officers hired, 5 Dispatchers, 4 Deputies
- 2021: 8 Corrections Officers hired, 6 Dispatchers, 6 Deputies

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Referral Bonus Program

Corrections Staff:

- Total positions: 33 FT, 9 PT
- Current vacancies : 6 FT (18%)
- Long term leave of absence: 2 PT

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Recruitment

Other Initiatives:

- Corrections Hiring Events to be held February 28th and March 3rd
- Creation of Recruiting Team
- KRONOS Recruiting Module Implementation
- Marketing and Branding Opportunities
- Increase community presence (schools, job fairs, social media)

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Questions??

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American Rescue Plan Act

Pine County Board

March 1, 2022

ARPA Overview & Eligible Projects

General Criteria:

- Respond to the public health emergency or its negative economic impacts
 - 1.) Identify a need or negative impact of COVID-19
 - 2.) Identify how the program, service, or other intervention addresses the identified need or impact
- Replace lost revenue
- Investments in water, sewer or broadband infrastructure
- Premium pay for essential workers

Interim Final Rule versus Final Rule

MAJOR CHANGE:

Jurisdictions can take the loss revenue of up to award amount if less than \$10,000,000 without having to show a loss of revenue.

Lost revenue can be used for “governmental services”

However, cannot be used for:

- Activity that conflicts with the purpose of ARPA and COVID-19 mitigation practices
- Debt payments
- Extraordinary payments into pension funds

Lost Revenue

Funds cannot just be rolled into the general fund as expenditures need to be tracked/reported to ensure compliance with the requirements.

Considerations to help mitigate levy increases in 2023 and beyond without creating “tails” that will be detrimental after the funding expires

Some Pine County projects will still be completed under the original ARPA categories and not under “governmental service” such as:

- Pine Technical & Community College programs
- Building Rehab Programs



Questions?

Pine County Building Rehabilitation Program funded through ARPA 2/22/2022

Commercial Building Rehabilitation – 7/7 projects approved (\$40,000 each)

6 projects in the Bidding Phase

1. Bids Due 2/18/2022 – Lake Apeil
2. Bids Due 2/25/2022 - Marge's Pub & Grub
3. Bids Due – 2/18/2022 – Mercury Technologies
4. Bids Due – 2/18/2022 – Pine Towne Sports
5. Bids Due - 2/18/2022 – TDK Properties
6. Bids Due – 2/25/2022 – New Horizon Thrift

One project in the Inspection Phase

1. America's Quality Inn – Owner has been unreachable to schedule inspection

Owner Occupied Housing Rehabilitation – 7/15 projects approved (\$25,000 each)

2. Bxxxxxi – Bids Due – 3/25/2022
3. Mxxxxxxy – Waiting on acceptance of scope of work from owner
4. Sxxxxxxy – Waiting on acceptance of scope of work from owner
5. Bxxxxxxe – Out of town until April
6. Bxxxh – Waiting on acceptance of scope of work from owner
7. Bxxxxxxr – Waiting on inspection
8. Nxxxxxxg – Waiting on scope of work, may qualify for additional \$ from Minnesota Housing Finance Agency

Rental Housing Rehabilitation – 7/7 units approved (\$15,000 each)

1. R & K Properties – Waiting on scope of work – 4 units
2. Balut - 3 single family rental homes – just received applications 2/15/2022

CONTINUING EDUCATION AND CUSTOMIZED TRAINING

WorkFast and Pine County College Initiative Summary



Pine Technical &
Community College

Summary of WorkFast Participation

Fall 2020-Fall 2021

Certified Nursing Assistant:

37 students completed courses

Principles of Carpentry:

17 students completed course

Introduction to Welding:

16 students completed courses

Basic Machining:

10 students completed course

Auto Technician:

17 students completed course

Emergency Medical Responder:

18 students completed course

Intro to Cyber Security:

14 students completed course

Business Computers:

19 students completed course

148 Student Participants

CR = Credit

***We have experienced approximately
15% matriculation rate of students
into longer term credit programming***

WorkFast 3.0 - Spring 2022

Enrollment increasing as courses don't begin until end of March

Basic Machining: 10

Certified Nursing Assistant: 10 Sandstone location

Additional 10 on wait list for March class

Emergency Medical Responder: 16

Emergency Medical Responder Initial: 10

Basic Small Engine: 14

Upcoming WorkFast 3.0

Summer 2022

Business Computer Applications

Cyber Security

Principles of Carpentry

Fall 2022

Emergency Medical Responder (CR)

Trained Medication Aide (CR)

Spring 2023

Emergency Medical Technician (CR)

Auto Technician Certificate (CR)

Intro to Welding (CR)

Business Development Courses

Courses Offered to Pine County businesses

Serve Safe – Restaurant Industry

26 students completed course

CPR – Public & Private Industry

37 students completed courses

Basic Life Support Instructor- Healthcare

3 students completed course

Print Reading (CR) - Manufacturing

4 students completed course

Pine County College Initiative Student Summary

	<u>Enrolled Fall 21</u>	<u>Enrolled Spring 22</u>	<u>Fall 22 Applications</u>
East Central	7	9	14
Hinckley	3	4	5
Willow River	1	1	1
Pine City 2020 grads	6	9	NA
Homeschool	3	3	0
	20	27 (+7)	21

Estimated Total Costs for FY22-- \$41,000

Building Family and Community Resilience in Pine County: A Multi-level approach to mental wellbeing education

Brief Update: February 14, 2022



- The Project team connected with Bonnie Rediske and met with the Pine County Multi-Disciplinary Team to learn more about their work and how we can partner. As a result of this meeting, Bonnie is going to connect the team to the Evening Reporting Center and several women's groups so that we can identify needs and provide education and resources.
- Extension educator Briana Matrious and Tammy Wickstrom from Mille Lacs Band presented to Mille Lacs Band Tribal Council on the increased suicide rates among youth. Briana connected with Birdie Dunkley the community cultural coach, Kala Roberts from MLB Family Violence, and Brooke Anderson, teacher from Hinckley high school to discuss how they can support the mental health needs of families and youth. These will be ongoing conversations.
- Briana Matrious did a presentation on mental wellbeing for EPIC Schools-Pine County.

Sandstone Township

sandstonetownship.com

P.O. Box 564

Sandstone, MN 55072

Jan. 14, 2022 - To Commissioner Matt Ludwig/Request for assistance from Pine County:

The Sandstone Town Board is asking Pine County for funding assistance to complete their town hall.

1. Sandstone Township's town hall has been sitting incomplete for five years and the building's infrastructure is beginning to crumble. The building gives the board a place to access information that isn't in the clerk's or treasurer's home. COVID has made it necessary to find a place with less human contact. The building also provides storage for the township's grader and dump truck.

The building supervisor has been soliciting bids for completion and has a tentative sewer/mound system estimate of \$33,000, a well cost is yet to be determined. If the county provides ARPA funds, it will be used to cover the septic and water needed to complete the building. It can then function as a board meeting space, election hall and a place to access historical township information.

Sandstone Township Supervisors choose the top projects each year with hopes of completing at least one. Infrastructure projects, such as this, rely on reserves. The reserves have been depleted due to circumstances beyond the board's control and have made it impossible to find a way to tackle even the smallest extra project. Unless the electors approve a significant levy increase for 2023, the town hall shell will be incomplete for a sixth year.

Additional funding from the county will aid in completing this project and build reserves to tackle the next one.

Thank you to the commissioners who will review this request and see fit to render funding.

Gratefully submitted by Sandstone Township Board of Supervisors

Jon Dorau, Chairman

Gary Hinsch, Supervisor

Linda Thomson, Supervisor

Ailene Croup, clerk 320-279-3513