



**AGENDA**  
***PINE COUNTY BOARD REGULAR MEETING***

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

**Tuesday, July 19, 2022, 10:00 a.m.**  
**North Pine Government Center**  
**1602 Hwy. 23 No.**  
**Sandstone, Minnesota**

**Notice of Participation via Interactive Technology**

Pine County Commissioner Terry Lovgren will be attending the Pine County Board of Commissioners Regular Meeting on Tuesday, July 19, 2022, at 10:00 a.m. via interactive technology, pursuant to Minnesota Statute 13D.02.

- Commissioner Lovgren will be seen and heard at the meeting via electronic means and will participate from 18078 E Ida Dr., Centennial, CO 80015, a location open and accessible to the public.

The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799, (Meeting ID): 913 8246 1935; (password): 5911400. Click the link on the county website ([www.co.pine.mn.us](http://www.co.pine.mn.us)) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes  
Minutes of July 5, 2022 Regular County Board Meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence  
Lessard-Sams Outdoor Heritage Council Notification Letter and Project List  
Pine County Chemical Health Coalition Minutes – July 11, 2022  
Pine County Health Insurance Committee Minutes – June 30, 2022
- G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review June, 2022 Cash Balance (attached)**

<b>Fund</b>	<b>June 30, 2021</b>	<b>June 30, 2022</b>	<b>Increase/Decrease</b>
General Fund	7,460,603	6,643,532	(817,072)
Health and Human Services Fund	2,908,973	2,767,009	(141,964)
Road and Bridge Fund	5,893,517	2,838,553	(3,054,964)
COVID Relief	2,865,452	5,059,362	2,193,910
Land	1,640,089	1,922,071	281,982
Self Insurance	587,862	393,749	(194,114)
TOTAL (inc non-major funds)	24,071,675	22,743,276	(1,328,399)

2. **June, 2022 Disbursements/Claims Over \$2,000 (attached)**

Consider approval of the June 2022 disbursements including the individual listing of claims over \$2,000, and 618 claims under \$2,000 or not needing approval totaling \$10,337,942.44.

3. **Applications**

A. **Repurchase Application**

Consider Resolution 2022-40 authorizing Brandon Vork, owner at the time of forfeiture, to repurchase the parcel at 46109 Government Rd., Hinckley (PID 03.0023.006) in full.

The property forfeited for non-payment of taxes in 2022 due to Mr. Vork being laid off of work. Authorize Board Chair and County Administrator to sign.

Approve the following applications and authorize County Auditor-Treasurer Kelly Schroeder to sign the applications referenced at #3B/Abatement, ##3C/Exempt Permit, and #3D/Liquor Licenses:

B. **Abatement Application**

- i. 2020, 2021, & 2022: Steve & Carol Downhour, Pine County Parcel 43.0005.001. They applied for and were granted the 2C Managed Forest Classification, however it was not added.

C. **Exempt Permit**

- i. Moose Lake Chamber of Commerce to conduct Minnesota lawful gambling on October 12, 2022, at Moose Lake Golf Club, 35311 Parkview Dr., Sturgeon Lake, MN (Windemere Township).

D. **Temporary Liquor License**

- i. Brett Phillips for a wedding held on August 13, 2022 at Osprey Wilds Environmental Learning Center, 54165 Audubon Dr., Sandstone (Dell Grove Township)
- ii. Tonya Olson for a wedding held on September 9-11, 2022 at Osprey Wilds Environmental Learning Center, 54165 Audubon Dr., Sandstone (Dell Grove Township).

4. **Septic Fix-Up Special Assessments**

Consider approval of Resolution 2022-39 extending the following special assessments, and authorize Board Chair and County Administrator to sign:

Jeffrey and Linda Friedrich, PID 18.5118.000, \$22,500  
Armon and Nancy Roschen, PID 25.0011.003, \$17,246.88  
Jesse and Kelly Spinler, PID 28.0011.000, \$18,500  
Marc and Rachel Frogner, PID 28.0258.000, \$19,200  
Erik and Cheryl Turbin, PID 44.5022.000, \$9,975

5. **Pine County Commissioners' Expense Claim Forms**

Review and consider approval of Commissioners' Expense Claim Forms.

6. **Donations**

Consider acceptance of the following donation:

A. \$50 donation from Richard Hopkins to the Veterans Services Office for outreach expenses.

7. **New Hire**

Consider approval of the hiring of:

A. Adult Mental Health Social Worker, Jennifer Felland, effective August 1, 2022, Grade 10, Step 2, \$26.99 per hour.

8. **Training**

Consider approval of the following training:

A. IT Manager Ryan Findell to attend the 2022 Minnesota County IT Leaders Association Annual Conference, September 21-23, 2022, in Bemidji, Minnesota. Registration is included with membership fee, Lodging/\$309; Mileage/approx. \$220. Funds are available in the 2022 IT budget.

B. Child Support Supervisor Jodi Blesener to attend the Minnesota Supervisors Conference, September 11-14, 2022 at Breezy Point. Registration \$75, Accommodations (includes lodging and meals) \$645, Total cost: \$720. Funds are available in the Health & Human Services 2022 budget.

**REGULAR**

1. **Broadband Committee Report / Grant Award Recommendations**

The Broadband Committee met July 5, 2022. The Broadband Committee made the following recommendations:

**Pine County's American Rescue Plan Act – Broadband Grant Program**

Consider approval of the following grant awards pending project design clarification and adjustment per the technical review conducted by Hometown Fiber, and authorize the County Administrator to enter grant agreement awards with the selected firms subject to legal review by the county attorney:

- A. \$300,000 to East Central Energy (East Central Energy Regional Broadband Project – total project cost \$67M)
- B. \$200,000 to Starwire Technologies (City of Rock Creek – total project cost \$4.3M)
- C. \$75,000 to Savage Communications (Partridge Township Broadband Expansion – total project cost \$1.5M)
- D. \$25,000 to Midcontinent Communications (Midco Cross Lake Trail – total project cost \$67k)

2. **Personnel Committee Report (Minutes Attached)**

The Personnel Committee met July 11, 2022. The Personnel Committee made the following recommendation:

A. **Health & Human Services**

- i. Acknowledge the resignation of Registered Nurse Amber Koski, effective June 20, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of Child Protection Social Worker Amy MacDonald, effective July 15, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

- iii. Acknowledge the resignation of Social Worker Amber Andrews, effective August 12, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
    - iv. Reduce a 1.0 full time employee (FTE) to .5 FTE effective on or before October 1, 2022.
  - B. Sheriff's Office - Jail
    - i. Acknowledge the resignation of Corrections Officer Troy Parker, effective July 14, 2022, and approve backfill of the positions and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
    - ii. Acknowledge the resignation of part-time, probationary Corrections Officer Kay Wimmer, effective June 30, 2022, and approve backfill of the positions and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
  - C. Auditor-Treasurer
    - i. Reduce the vacant full-time Auditor Clerk III position from a 1.0 full time employee (FTE) to .5 FTE (22.5 hours per week).
    - ii. Hire an additional Property Appraiser in the Assessor's office to cover additional workload. The position is a Grade 8 with a minimum starting wage of \$23.03/hour.
3. New Hire  
Consider approval of the hiring of Children's Mental Health Social Worker Ashley Gnat, effective July 25, 2022, Grade 10, Step 2, \$26.99 per hour. This item is on the regular agenda as the backfill of this position was approved at the recent Personnel Committee (referenced at Regular Agenda Item #2Aiii/Personnel Committee Report above).
  4. Land/Zoning Advisory Committee Report  
The Land/Zoning Advisory Committee will meet on July 15, 2022. Minutes will be provided separately. A recommendation may be presented at the county board meeting.
  5. Wetland Conservation Act (WCA) Administration  
Presentation by MN Wetland Specialist David Demmer Wetland Specialist with the Minnesota Board of Water and Soil Resources (BWSR)
  6. Sandstone Township Request to Replace Culverts Under Township Road  
Sandstone Township Supervisor Gary Hinsch will present the township's request for the county to replace two culverts under Dupuis Road in Sandstone Township.
  7. Second Quarter 2022 Budget Report
  8. Summary of Conclusions Regarding County Administrator Review
  9. Commissioner Updates  
Cancelled: Facilities Committee  
Soil & Water Conservation District  
East Central Solid Waste Commission  
Chemical Health Coalition  
Northeast MN Area Transportation Partnership  
Cancelled: Pine City / Pine City Schools / PTCC / Pine County  
Lakes & Pines Community Action Council  
Other
  10. Other

**11. Upcoming Meetings (Subject to Change)—Location and/or call-in information. Contact the organization hosting the meeting for call-in information.**

- a. Pine County Board of Commissioners, Tuesday, July 19, 2022, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- b. Greater Minnesota Parks & Trails, Wednesday, July 20, 2022, 9:30 a.m., via Zoom
- c. Extension Committee, Thursday, July 21, 2022, 3:00 p.m., Kerrick Community Center, 5367 2<sup>nd</sup> Avenue, Kerrick, Minnesota
- d. Snake River Watershed Management Board & Snake River 1W1P Policy, Monday, July 25, 2022, 9:00 a.m., Kanabec County Courthouse, Mora, Minnesota
- e. Lower St. Croix Partnership (1W1P), Monday, July 25, 2022, 4:00 p.m., Wyoming Area Library, 26855 Forest Blvd, Wyoming, Minnesota
- f. Technology Committee, Tuesday, July 26, 2022, 9:00 a.m.
- g. NLX, Wednesday, July 27, 2022, 10:00 a.m.
- h. Pine County Housing & Redevelopment Authority/Economic Development Authority (HRA/EDA), Wednesday, July 27, 2022, 1:00 p.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- i. School Districts / PTCC / County meeting, Wednesday, July 27, 2022, 6:00 p.m., Pine Technical and Community College, Pine City, Minnesota
- j. Central MN Council on Aging, Thursday, July 28, 2022, 10:00 a.m., virtual
- k. Northeast Minnesota Emergency Communications Board/Radio Advisory Committee, Thursday, July 28, 2022, 10:00 a.m.
- l. Central Regional EMS, Friday, July 29, 2022, 10:00 a.m., Stearns County Service Center, Waite Park, Minnesota
- m. Pine County Board of Commissioners, Regular and Budget Meeting, Tuesday, August 2, 2022, 10:00 a.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota

**12. Adjourn**

**MINUTES  
OF THE  
PINE COUNTY BOARD MEETING  
Regular Meeting**

**Tuesday, July 5, 2022 - 10:00 a.m.  
Pine County Board Room, 635 Northridge Drive NW  
Pine City, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Terry Lovgren, J.J. Waldhalm and Matt Ludwig. Also present was County Administrator David Minke and County Attorney Reese Frederickson.

The public was invited to join the meeting remotely by phone, Zoom, or watch via live stream on YouTube.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

**Additions**

- Regular Agenda Item 0: Legislative Update By Senator Jason Rarick
- Regular Agenda Item 1.1: Insurance Committee Report
- Regular Agenda Item 3.2: MEnD contract cancellation
- Regular Agenda Item 3.3: Contract with Advanced Correctional Healthcare, Inc. (ACH):  
Consider approval of contract with Advanced Correctional Healthcare, Inc. (ACH).

**Revisions**

- Regular Agenda Item #7f: Soil & Water Conservation District meeting  
Change in Meeting Date to July 7, 2022, 3:00 p.m., 1610 Hwy. 23 No., Sandstone

**Additional Information**

- Regular Agenda Item #1: Minutes of the June 29<sup>th</sup> Transportation Committee Minutes.

**Motion** by Commissioner Ludwig to adopt the amended Agenda. Second by Commissioner Lovgren. Motion carried 5-0.

**Motion** by Commissioner Lovgren to approve the Minutes of the June 21, 2022 County Board Meeting and Summary for publication, and Minutes of the June 28, 2022 Special Meeting-Committee of the Whole. Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County Surveyor's Monthly Report – June, 2022

Pine County Zoning Board Minutes – May 26, 2022

**Motion** by Commissioner Mohr to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Ludwig. Motion carried 5-0.

**Motion** by Commissioner Lovgren to approve the Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

## **CONSENT AGENDA**

### **1. Applications**

Approve the following:

#### **A. Repurchase Application**

- i. Resolution 2022-36 authorizing Kelly Lange, daughter of deceased owner, Thomas Crawford at the time of forfeiture to repurchase the parcel at 9104 Bass Lake Road, Sandstone (PID 27.5089.000) on a four-year contract. The title to the property will be placed in Mr. Crawford's ownership. Authorize Board Chair and County Administrator to sign.

#### **B. Temporary Liquor License**

- i. Rock Creek Lions for a car show held on September 10, 2022 at Heidelberger's, 3923 State Hwy 70, Pine City, MN (Royalton Township)

### **2. Donations**

Accept the following donations:

- A. \$100 donation from Richard Hopkins to the Veterans Services Office (VSO) for outreach purposes.
- B. \$209.45 anonymous donation, designated to the Pine County Sheriff's Office K-9 fund.
- C. Grand Casino-Hinckley to the Pine County Sheriff's Office designated to help offset the expenses in the Sheriff's Office:
  - i. March 8, 2022 for 2<sup>nd</sup> Quarter 2021: \$23,000
  - ii. June 14, 2022 for 3<sup>rd</sup> Quarter 2021: \$23,000

### **3. Contracts/Agreements**

Approve the following and authorize Board Chair and County Administrator to sign:

- A. Joint Powers Agreement with the Minnesota Department of Corrections for Work Release Services; the original contract is being amended to continue services for an additional year ending June 30, 2023. Also extending the total obligation of the state from current \$160,000 to a maximum obligation of \$240,000. All rates remain the same.

### **4. New Hire**

Authorize the hiring of the following:

- A. Probation Aide Kersten Jensen, effective July 11, 2022, Grade 4, Step 1, \$18.24 per hour, contingent upon completion of successful background check and urinalysis.

### **5. Training**

Approve the following training:

- A. Senior Property Appraiser Jennifer Christensen to attend the PACE course-Assessing Lakeshore Property, August 11, 2022, at the Hubbard County Law Enforcement Center in Park Rapids, Minnesota. Registration \$50, Lodging \$106, Meals \$34, and mileage.
- B. Social Services Case Aides Laurie Plessel and Jessica Nichols to attend the Minnesota County HHS Accountant's Conference, August 24-26, 2022, in Alexandria, Minnesota. Registration \$100/person (\$200 total), Accommodations (meals included) \$548/person (\$1,096 total), Travel \$332, Total cost: \$1,628.

## **REGULAR AGENDA**

### **0. Legislative Update by Senator Jason Rarick**

State Senator Jason Rarick provided an overview of the 2022 legislative session. Senator Rarick reviewed that the Veterans bill and Agriculture bills passed enabling funding for some veteran services, and broadband and drought relief. Senator Rarick also provided an update on probation funding, PILT (payment in lieu of taxes) funding, SSIS paperwork reduction, and county program aid.

### **1. Transportation Committee Report**

Commissioner Waldhalm provided an overview of the June 29, 2022 Transportation Committee meeting including Bruno Maintenance Shop Soil Remediation, State Aid Advance Funding, 2022 Project Schedules, the 2023-2027 Highway Improvement Plan, Master Partnership Agreement with MnDOT, and ATV traffic in Willow River.

County Engineer Mark LeBrun stated his department is implementing county state aid street projects in 2022 which will require funds in excess of those available in the State Aid Regular/Municipal Construction Account. LeBrun requested approval for an advance of funds to complete the projects this year.

**Motion** by Commissioner Lovgren to approve Resolution 2022-37, County State Aid Highway Funds Advance in the amount of \$2,538,122.26, and authorize Board Chair and County Administrator to sign. Second by Commissioner Waldhalm. Motion carried 5-0.

County Engineer Mark LeBrun stated a master contract is necessary between Pine County and the Minnesota Department of Transportation (MnDOT) to allow MnDOT to pay Pine County or Pine County to pay MnDOT to perform certain projects.

**Motion** by Commissioner Lovgren to approve Resolution 2022-38 authorizing the county to enter into a Master Partnership Contract with the Minnesota Department of Transportation, and authorizing the County Engineer to negotiate work order contracts pursuant to the Master Contract. Authorize Board Chair and County Administrator to sign the resolution and contract. Second by Commissioner Mohr. Motion carried 5-0.

### **1.1 Health Insurance Committee Report**

Commissioner Lovgren and Chair Hallan provided an overview of the June 30, 2022 Health Insurance Committee meeting. At that meeting Justin Kroeger, Insurance Representative from Gallagher, provided an update on county employee medical claims usage, together with the UHC renewal offer and proposals from Medica and Blue Cross Blue Shield. United Healthcare has proposed an 18% increase for 2023. BCBS has given a proposal with an 8.2% increase. If the county leaves UHC, \$6,700 in administrative fees and \$18,334 in wellness dollars would be required to be returned. Justin will continue with additional negotiations with carriers and request their best and final proposals by mid-July. A decision on providers will be made in August. Justin also reminded the committee of the transition of HSA/VEBA/FSA accounts from Fidelity to Medsurety, effective September 1, 2022, and the unavailability of these accounts beginning August 18, 2022 through the September 1, 2022. The Medsurety accounts will become active approximately September 6, 2022.

### **2. State Aid Advance Resolution**

Action taken during Transportation Committee Report at Regular Agenda #1 above.



3. **Master Partnership Contract with MN DOT**

Action taken during Transportation Committee Report at Regular Agenda #1 above.

3.2. **MEnd Contract Cancellation**

**Motion** by Commissioner Ludwig to terminate the contract with MeND Correctional Healthcare. Second by Commissioner Lovgren. Motion carried 5-0.

3.3. **Advanced Correctional Healthcare, Inc. (ACH)**

Jail Administrator Rod Williamson explained the Sheriff's Office currently contracts for inmate medical services in the jail with MeND Correctional Healthcare and is requesting to terminate services due to MeND facing legal issues, ethics concerns, and poor health care in other facilities. Jail Administrator Williamson then reviewed the services to be provided with Advanced Correctional Healthcare (ACH) and requested to enter into a contract with ACH, effective upon ending the contract with MeND. The cost of medical services will increase approximately \$35,000 annually, from \$334,280 with MeND to \$369,698 with ACH.

**Motion** by Commissioner Mohr to enter into a contract with Advanced Correctional Healthcare (ACH). Second by Commissioner Lovgren. Motion carried 5-0.

4. **Set 2023 Budget Schedule**

**Motion** by Commissioner Lovgren to set the following budget schedule:

#1 Regular Meeting	August 2, 2022	10:00 a.m.	Board Room
#2 Special Meeting	August 23, 2022	9:30 a.m.	Board Room
#3 Special Meeting	August 25, 2022	9:30 a.m.	Board Room
#4 Special Meeting- only if necessary	August 30, 2022	TBD	Board Room
#5 Regular Meeting	September 6, 2022	10:00 a.m.	Board Room
#6 Regular Meeting	September 20, 2022	10:00 a.m.	North Pine Government Center
#7 Special Meeting only if necessary	September 27, 2022	TBD	Board Room

Second by Commissioner Mohr. Motion carried 5-0.

5. **Commissioner Updates**

NLX: Commissioner Ludwig unable to attend.

Pine County Housing & Redevelopment Authority/Economic Development Authority (HRA/EDA): Commissioner Waldhalm stated the transition to the new management company SMR Management is going well.

Extension 4-H Open House: Commissioner Lovgren stated that 4-H will be working to bring 4-H programs to various Mille Lacs Band programs.

Snake River Watershed Management Board & Snake River 1W1P Policy - CANCELED

East Central Regional Development Annual Meeting: Commissioner Waldhalm stated this was the annual meeting; new members were identified.

Other

Snake River 1W1P Policy Committee meeting: Commissioner Lovgren stated the Snake River Water Management Comprehensive Plan has been completed and agreed upon. The Joint Powers Agreement has been provided to the county attorney's office for review.

Ribbon Cutting Ceremony for Solar Array at Grand Casino Hinckley: Commissioner Lovgren and Chair Hallan attended the ribbon cutting ceremony.

6. **Other**  
None.

7. **Upcoming Meetings**  
Upcoming meetings were reviewed.

8. **Closed Meeting – County Administrator Annual Performance Review**  
**Motion** by Commissioner Mohr to close the meeting in accordance with Minnesota Statutes 13D.05 for the purpose of evaluating the performance of the county administrator. Second by Commissioner Waldhalm. Motion carried 5-0.

The Chair called for a 5-minute recess at 11:02 a.m.

The closed session for the annual performance review of Administrator Minke convened at 11:10 a.m. Present were Commissioners Hallan, Mohr, Lovgren, Waldhalm, and Ludwig. Also present was County Administrator David Minke.

The board reviewed County Administrator's Minke performance for the past year.

The open session reconvened at 11:21 a.m.

Chair Hallan noted that a summary of the review will be provided at the next regular board meeting.

**Motion** by Commissioner Mohr to awarded a 4% performance increase to County Administrator Minke increasing his pay to \$150,947 effective on his anniversary date, July 2<sup>nd</sup>. Second by Commissioner Ludwig. Motion carried 4-1 with Commissioner Waldhalm opposed.

9. **Adjourn**  
With no further business, Chair Hallan adjourned the meeting at 11:23 a.m. The next regular meeting of the county board is scheduled for Tuesday, July 19, 2022 at 10:00 a.m., North Pine Government Center, 1602 Hwy 23. No., Sandstone, Minnesota.

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Stephen M. Hallan, Chair  
Board of Commissioners

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David J. Minke, Administrator  
Clerk to County Board of Commissioners

**SUMMARY  
OF  
MINUTES  
OF THE  
PINE COUNTY BOARD MEETING**

**Regular Meeting**

**Tuesday, July 5, 2022 - 10:00 a.m.**

**Pine County Board Room, 635 Northridge Drive NW  
Pine City, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Terry Lovgren, J.J. Waldhalm and Matt Ludwig. Also present was County Administrator David Minke and County Attorney Reese Frederickson.

The public was invited to join the meeting remotely by phone, Zoom, or watch via live stream on YouTube.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

**Motion** by Commissioner Ludwig to adopt the amended Agenda. Second by Commissioner Lovgren. Motion carried 5-0.

**Motion** by Commissioner Lovgren to approve the Minutes of the June 21, 2022 County Board Meeting and Summary for publication, and Minutes of the June 28, 2022 Special Meeting-Committee of the Whole. Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County Surveyor's Monthly Report – June, 2022

Pine County Zoning Board Minutes – May 26, 2022

**Motion** by Commissioner Mohr to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Ludwig. Motion carried 5-0.

**Motion** by Commissioner Lovgren to approve the Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Approve the following:

A. Repurchase Application

- i. Resolution 2022-36 authorizing Kelly Lange, daughter of deceased owner, Thomas Crawford at the time of forfeiture to repurchase the parcel at 9104 Bass Lake Road, Sandstone (PID 27.5089.000) on a four-year contract. The title to the property will be placed in Mr. Crawford's ownership. Authorize Board Chair and County Administrator to sign.

B. Temporary Liquor License

- i. Rock Creek Lions for a car show held on September 10, 2022 at Heidelberg's, 3923 State Hwy 70, Pine City, MN (Royalton Township)

Accept the following donations:

- A. \$100 donation from Richard Hopkins to the Veterans Services Office (VSO) for outreach purposes.
- B. \$209.45 anonymous donation, designated to the Pine County Sheriff's Office K-9 fund.
- C. Grand Casino-Hinckley to the Pine County Sheriff's Office designated to help offset the expenses in the Sheriff's Office: March 8, 2022 for 2<sup>nd</sup> Quarter 2021: \$23,000 and June 14, 2022 for 3<sup>rd</sup> Quarter 2021: \$23,000.

Approve the Joint Powers Agreement with the Minnesota Department of Corrections for Work Release Services; the original contract is being amended to continue services for an additional year ending June 30, 2023. Also extending the total obligation of the state from current \$160,000 to a maximum obligation of \$240,000. All rates remain the same.

Authorize the hiring of Probation Aide Kersten Jensen, effective July 11, 2022, Grade 4, Step 1, \$18.24 per hour, contingent upon completion of successful background check and urinalysis.

Approve the following training:

- A. Senior Property Appraiser Jennifer Christensen to attend the PACE course-Assessing Lakeshore Property. Registration \$50, Lodging \$106, Meals \$34, and mileage.
- B. Social Services Case Aides Laurie Plessel and Jessica Nichols to attend the Minnesota County HHS Accountant's Conference. Total cost: \$1,628.

**Motion** by Commissioner Lovgren to approve Resolution 2022-37, County State Aid Highway Funds Advance in the amount of \$2,538,122.26. Second by Commissioner Waldhalm. Motion carried 5-0.

**Motion** by Commissioner Lovgren to approve Resolution 2022-38 authorizing the county to enter into a Master Partnership Contract with the Minnesota Department of Transportation, and authorizing the County Engineer to negotiate work order contracts pursuant to the Master Contract. Second by Commissioner Mohr. Motion carried 5-0.

**Motion** by Commissioner Ludwig to terminate the contract with MeND Correctional Healthcare. Second by Commissioner Lovgren. Motion carried 5-0.

**Motion** by Commissioner Mohr to enter into a contract with Advanced Correctional Healthcare (ACH). Second by Commissioner Lovgren. Motion carried 5-0.

**Motion** by Commissioner Lovgren to set the following budget schedule:

#1 Regular Meeting	August 2, 2022	10:00 a.m.	Board Room
#2 Special Meeting	August 23, 2022	9:30 a.m.	Board Room
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#5 Regular Meeting	September 6, 2022	10:00 a.m.	Board Room
#6 Regular Meeting	September 20, 2022	10:00 a.m.	North Pine Government Center
#7 Special Meeting only if necessary	September 27, 2022	TBD	Board Room

Second by Commissioner Mohr. Motion carried 5-0.

**Closed Meeting – County Administrator Annual Performance Review**

**Motion** by Commissioner Mohr to close the meeting in accordance with Minnesota Statutes 13D.05 for the purpose of evaluating the performance of the county administrator. Second by Commissioner Waldhalm. Motion carried 5-0.

The Chair called for a 5-minute recess at 11:02 a.m.

The closed session for the annual performance review of Administrator Minke convened at 11:10 a.m. Present were Commissioners Hallan, Mohr, Lovgren, Waldhalm, and Ludwig. Also present was County Administrator David Minke.

The board reviewed County Administrator's Minke performance for the past year.

The open session reconvened at 11:21 a.m.

Chair Hallan noted that a summary of the review will be provided at the next regular board meeting.

**Motion** by Commissioner Mohr to awarded a 4% performance increase to County Administrator Minke increasing his pay to \$150,947 effective on his anniversary date, July 2<sup>nd</sup>. Second by Commissioner Ludwig. Motion carried 4-1 with Commissioner Waldhalm opposed.

With no further business, Chair Hallan adjourned the meeting at 11:23 a.m. The next regular meeting of the county board is scheduled for Tuesday, July 19, 2022 at 10:00 a.m., North Pine Government Center, 1602 Hwy 23. No., Sandstone, Minnesota.

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Stephen M. Hallan, Chair  
Board of Commissioners

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David J. Minke, Administrator  
Clerk to County Board of Commissioners

**The full text of the board's Minutes are available at the County Administrator's Office and the county's website ([www.co.pine.mn.us](http://www.co.pine.mn.us)). Copies may also be requested from the administrator's office.**



Lessard-Sams Outdoor Heritage Council  
The State of Minnesota

State Office Building, Room G55 100 Dr. Rev. Martin Luther King Jr. Blvd. Saint Paul, Minnesota 55155

Dear Counties of Minnesota,

Each spring the Lessard-Sams Outdoor Heritage Council (LSOHC) solicits habitat conservation project proposals to be considered for funding recommendation to the MN Legislature. This letter is to alert you to proposals that could have projects within your county if they are successful in receiving LSOHC recommendation for funding and ultimate legislative approval of funding during the upcoming 2022 legislative session.

In accordance with [MN Statute 97A.056, Subd. 3\(j\)](#), this letter and the attached spreadsheet document are to comply with statutory direction that the LSOHC *“provide counties with a list of project proposals that include potential fee title land acquisitions in the county that is based on that year’s funding requests received by the council from nongovernmental organizations.”*

The attached spreadsheet document lists project proposals with potential fee-title activity within each county. The spreadsheet also provides the following link, [https://www.lsohc.mn.gov/FY2024/Requests/index\\_list.html](https://www.lsohc.mn.gov/FY2024/Requests/index_list.html), that will bring you to a page on the [LSOHC website](#) where the respective detailed project proposals are all listed and hyperlinked. From there you can access the individual project proposal accomplishment plans containing each project’s individual information.

In our effort to provide each county board with additional information beyond fee title acquisition activities, the spreadsheet document also lists project proposals with potential easement acquisition activities as well as restoration and enhancement activities within each county.

With this information in mind, it is important to remember that these project proposals have not yet received a recommendation for funding by the LSOHC, nor recommendation to the Legislature. They are simply “proposals” currently, and this is the beginning of the process through which they are requesting funding. Consequently, I urge you to consider reaching out to the program managers of project proposals that propose activity in your county. The program managers will be able to provide you with detailed information including why, where, and how they hope to accomplish habitat work. Hopefully, increasing communication between county boards and nongovernmental organizations who propose working in your county will provide greater knowledge, transparency, and overall collaboration.

Additionally, the LSOHC invites your County Board’s feedback regarding the program proposals seeking Outdoor Heritage Fund (OHF) funding for work in your county. The LSOHC will conduct proposal hearings on September 12-14, 2022. To be of greatest impact we suggest any feedback be submitted

prior to the hearings. It is our hope that this opportunity will increase communication and lead to stronger and more widely supported project proposals in the future.

Ultimately, the Council's statutory charge is to provide recommendations to the Legislature for the use of OHF monies to protect, restore, and enhance Minnesota's wildlife habitat resources to the benefit of future generations. With that responsibility in mind, the Council continuously strives to increase communication and promote inclusion of diverse partnerships. Your involvement and feedback can help the Council come to the best decisions.

For further information, please feel free to contact LSOHC staff. Their contact information is available on the LSOHC website: <https://www.lsohc.mn.gov/staff.html>.

Additionally, if your county agencies are interested in the potential of seeking OHF funding for a future project proposal, LSOHC members and staff are always available to discuss your ideas, offer suggestions, and offer our guidance. Annual funding recommendations exceed \$100 million. The opportunity for funding habitat related projects for your county is here, but we won't know your needs without a proposal.

Sincerely,

A handwritten signature in black ink, appearing to read 'DH', followed by a long horizontal stroke.

David Hartwell  
Chairman  
Lessard-Sams Outdoor Heritage Council

## Lessard-Sams Outdoor Heritage Council ML2023/FY2024 Proposals Received

Please Refer to the LSOHC Website for a Full Listing of all the ML2023 Proposals

[https://www.lsohc.mn.gov/FY2024/Requests/index\\_list.html](https://www.lsohc.mn.gov/FY2024/Requests/index_list.html)

County	Activity	Project Name
Aitkin	Enhance	<a href="#">Accelerated Shallow Lakes and Wetland Enhancements, Phase 15</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Restore	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Protect in Fee with PILT	<a href="#">Fisheries Habitat Protection on Strategic North Central Minnesota Lakes, Phase 9</a>
	Protect in Easement	<a href="#">Fisheries Habitat Protection on Strategic North Central Minnesota Lakes, Phase 9</a>
	Protect in Fee w/o PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
	Protect in Fee with PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
Anoka	Enhance	<a href="#">Accelerated Shallow Lakes and Wetland Enhancements, Phase 15</a>
	Enhance	<a href="#">Anoka Sand Plain Habitat Conservation, Phase 8</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Protect in Fee with PILT	<a href="#">Metro Big Rivers, Phase 13</a>
	Enhance	<a href="#">Rum River Corridor Fish and Wildlife Habitat Enhancement, Phase 2</a>
Becker	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Restore	<a href="#">Buffalo-Red River Watershed District Stream Habitat Program, Phase 3</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">Prairie Chicken Habitat Partnership of the Southern Red River Valley, Phase 9</a>
	Protect in Fee with PILT	<a href="#">Prairie Chicken Habitat Partnership of the Southern Red River Valley, Phase 9</a>
	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
Beltrami	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Protect in Fee w/o PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
Big Stone	Enhance	<a href="#">Accelerating the USFWS Habitat Conservation Easement Program - Phase IV</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
	Enhance	<a href="#">Wetland Habitat Protection and Restoration Program, Phase 8</a>
Blue Earth	Restore	<a href="#">2023 Southeast Wetland Restoration, Land Acquisition, Phase 2</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
Brown	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
Carlton	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Restore	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Restore	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">DNR St. Louis River Restoration Initiative, Phase 10</a>
Carver	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">Metro Big Rivers, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">Metro Big Rivers, Phase 13</a>
	Protect in Fee with PILT	<a href="#">Metro Big Rivers, Phase 13</a>
Cass	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
	Protect in Easement	<a href="#">Fisheries Habitat Protection on Strategic North Central Minnesota Lakes, Phase 9</a>



	Protect in Fee with PILT	<a href="#">Fisheries Habitat Protection on Strategic North Central Minnesota Lakes, Phase 9</a>
	Protect in Fee with PILT	<a href="#">Protecting Minnesota's Lakes of Outstanding Biological Significance, Phase 2</a>
	Protect in Fee w/o PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
	Protect in Fee with PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
Chippewa	Enhance	<a href="#">Accelerated Shallow Lakes and Wetland Enhancements, Phase 15</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
Chisago	Enhance	<a href="#">Accelerated Shallow Lakes and Wetland Enhancements, Phase 15</a>
	Enhance	<a href="#">Anoka Sand Plain Habitat Conservation, Phase 8</a>
	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
	Protect in Fee with PILT	<a href="#">Metro Big Rivers, Phase 13</a>
	Protect in Fee with PILT	<a href="#">St. Croix Watershed Habitat Protection and Restoration, Phase 4</a>
Clay	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Restore	<a href="#">Buffalo-Red River Watershed District Stream Habitat Program, Phase 3</a>
	Restore	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee with PILT	<a href="#">Prairie Chicken Habitat Partnership of the Southern Red River Valley, Phase 9</a>
	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
Clearwater	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
Cook	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
Cottonwood	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">DNR Roving Crew Phase 2</a>
	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
Crow Wing	Enhance	<a href="#">Anoka Sand Plain Habitat Conservation, Phase 8</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
	Protect in Easement	<a href="#">Fisheries Habitat Protection on Strategic North Central Minnesota Lakes, Phase 9</a>
Dakota	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Restore	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">Metro Big Rivers, Phase 13</a>
	Restore	<a href="#">Seidls Lake Park Habitat Restoration Project</a>
	Enhance	<a href="#">Southeast and Metro Trout Stream Habitat Enhancement</a>
Dodge	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Protect in Fee with PILT	<a href="#">Southeast Minnesota Protection and Restoration, Phase 11</a>
Douglas	Enhance	<a href="#">Accelerating the USFWS Habitat Conservation Easement Program - Phase IV</a>
	Restore	<a href="#">Accelerating the USFWS Habitat Conservation Easement Program - Phase IV</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Restore	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>

	Enhance	<a href="#">Wetland Habitat Protection and Restoration Program, Phase 8</a>
<b>Faribault</b>	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">DNR Roving Crew Phase 2</a>
	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
<b>Fillmore</b>	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Protect in Easement	<a href="#">DNR Trout Stream Conservation Easements, Phase 3</a>
	Enhance	<a href="#">Southeast and Metro Trout Stream Habitat Enhancement</a>
	Enhance	<a href="#">Southeast Minnesota Protection and Restoration, Phase 11</a>
<b>Freeborn</b>	Protect in Fee with PILT	<a href="#">Southeast Minnesota Protection and Restoration, Phase 11</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
	Restore	<a href="#">Shell Rock River Watershed Habitat Restoration Program, Phase 7</a>
	Enhance	<a href="#">Shell Rock River Watershed Habitat Restoration Program, Phase 7</a>
	Protect in Fee w/o PILT	<a href="#">Shell Rock River Watershed Habitat Restoration Program, Phase 7</a>
	Protect in Fee with PILT	<a href="#">Shell Rock River Watershed Habitat Restoration Program, Phase 7</a>
<b>Goodhue</b>	Protect in Fee with PILT	<a href="#">Cannon River Watershed Habitat Protection and Restoration Program, Phase 12</a>
	Enhance	<a href="#">Cannon River Watershed Habitat Protection and Restoration Program, Phase 12</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Restore	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">DNR Grassland Enhancement, Phase 15</a>
<b>Grant</b>	Enhance	<a href="#">Southeast and Metro Trout Stream Habitat Enhancement</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">Shallow Lake Enhancements in Grant County</a>
	Enhance	<a href="#">Wetland Habitat Protection and Restoration Program, Phase 8</a>
	Enhance	<a href="#">Wetland Habitat Protection and Restoration Program, Phase 8</a>
<b>Hennepin</b>	Restore	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Enhance	<a href="#">Lake Nokomis Shoreline Enhancements for Turtles and Pollinators, Phase 2</a>
	Restore	<a href="#">Metro Big Rivers, Phase 13</a>
	Enhance	<a href="#">Metro Big Rivers, Phase 13</a>
<b>Houston</b>	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Protect in Easement	<a href="#">DNR Trout Stream Conservation Easements, Phase 3</a>
	Enhance	<a href="#">Southeast and Metro Trout Stream Habitat Enhancement</a>
	Protect in Fee with PILT	<a href="#">Southeast Minnesota Protection and Restoration, Phase 11</a>
	Enhance	<a href="#">Southeast Minnesota Protection and Restoration, Phase 11</a>
<b>Hubbard</b>	Restore	<a href="#">Southeast Minnesota Protection and Restoration, Phase 11</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Restore	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
	Protect in Fee with PILT	<a href="#">Fisheries Habitat Protection on Strategic North Central Minnesota Lakes, Phase 9</a>
<b>Isanti</b>	Protect in Easement	<a href="#">Fisheries Habitat Protection on Strategic North Central Minnesota Lakes, Phase 9</a>
	Protect in Fee with PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Protect in Fee w/o PILT	<a href="#">Metro Big Rivers, Phase 13</a>
	Enhance	<a href="#">Rum River Corridor Fish and Wildlife Habitat Enhancement, Phase 2</a>
<b>Jackson</b>	Protect in Easement	<a href="#">Accelerating Habitat Conservation in Southwest Minnesota, Phase 2</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
<b>Kanabec</b>	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>

<b>Kandiyohi</b>	Protect in Fee with PILT	<a href="#">St. Croix Watershed Habitat Protection and Restoration, Phase 4</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
<b>Kittson</b>	Enhance	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
	Protect in Fee w/o PILT	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
<b>Koochiching</b>	Protect in Fee with PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
	Restore	<a href="#">Voyaguers National Park Wetland Restoration Project, Phase 3</a>
<b>Lac qui Parle</b>	Protect in Easement	<a href="#">Accelerating Habitat Conservation in Southwest Minnesota, Phase 2</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Restore	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
<b>Lake</b>	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">Knife River Habitat Rehabilitation Project, Phase 7</a>
<b>Lake of the Woods</b>	Protect in Fee with PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
	Protect in Fee w/o PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
<b>Le Sueur</b>	Protect in Fee with PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Protect in Fee with PILT	<a href="#">Cannon River Watershed Habitat Protection and Restoration Program, Phase 12</a>
	Enhance	<a href="#">Cannon River Watershed Habitat Protection and Restoration Program, Phase 12</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
<b>Lincoln</b>	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Easement	<a href="#">Accelerating Habitat Conservation in Southwest Minnesota, Phase 2</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">DNR Roving Crew Phase 2</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
<b>Lyon</b>	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">Accelerated Shallow Lakes and Wetland Enhancements, Phase 15</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Restore	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
<b>Mahnomen</b>	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
	Enhance	<a href="#">Accelerated Shallow Lakes and Wetland Enhancements, Phase 15</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>

	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee with PILT	<a href="#">Prairie Chicken Habitat Partnership of the Southern Red River Valley, Phase 9</a>
	Protect in Fee w/o PILT	<a href="#">Prairie Chicken Habitat Partnership of the Southern Red River Valley, Phase 9</a>
Marshall	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">Nelson Slough/JD#19</a>
Martin	Enhance	<a href="#">Accelerating Habitat Conservation in Southwest Minnesota, Phase 2</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Restore	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Fee with PILT	<a href="#">Martin County DNR WMA, Phase 7</a>
McLeod	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
Meeker	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
Mille Lacs	Enhance	<a href="#">Accelerated Shallow Lakes and Wetland Enhancements, Phase 15</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Restore	<a href="#">DNR Roving Crew Phase 2</a>
	Enhance	<a href="#">Rum River Corridor Fish and Wildlife Habitat Enhancement, Phase 2</a>
Morrison	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
Mower	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
Murray	Enhance	<a href="#">Accelerated Shallow Lakes and Wetland Enhancements, Phase 15</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Restore	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
Nicollet	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
Nobles	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
Norman	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee with PILT	<a href="#">Prairie Chicken Habitat Partnership of the Southern Red River Valley, Phase 9</a>
Olmsted	Restore	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">Southeast and Metro Trout Stream Habitat Enhancement</a>
	Restore	<a href="#">Southeast Minnesota Protection and Restoration, Phase 11</a>
Otter Tail	Enhance	<a href="#">Accelerating the USFWS Habitat Conservation Easement Program - Phase IV</a>
	Restore	<a href="#">Accelerating the USFWS Habitat Conservation Easement Program - Phase IV</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>

	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">Wetland Habitat Protection and Restoration Program, Phase 8</a>
	Restore	<a href="#">Wetland Habitat Protection and Restoration Program, Phase 8</a>
<b>Pennington</b>	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
<b>Pine</b>	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Protect in Fee with PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
	Enhance	<a href="#">Restoring and Enhancing Minnesota's Important Bird Areas in the St. Croix River Valley</a>
	Protect in Fee with PILT	<a href="#">St. Croix Watershed Habitat Protection and Restoration, Phase 4</a>
<b>Pipestone</b>	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
<b>Polk</b>	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">DNR Roving Crew Phase 2</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
<b>Pope</b>	Enhance	<a href="#">Accelerating the USFWS Habitat Conservation Easement Program - Phase IV</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
<b>Ramsey</b>	Enhance	<a href="#">Metro Big Rivers, Phase 13</a>
	Restore	<a href="#">Metro Big Rivers, Phase 13</a>
<b>Red Lake</b>	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
<b>Redwood</b>	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
<b>Renville</b>	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
<b>Rice</b>	Enhance	<a href="#">Accelerated Shallow Lakes and Wetland Enhancements, Phase 15</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Protect in Fee with PILT	<a href="#">Cannon River Watershed Habitat Protection and Restoration Program, Phase 12</a>
	Enhance	<a href="#">Cannon River Watershed Habitat Protection and Restoration Program, Phase 12</a>
	Restore	<a href="#">Cannon River Watershed Habitat Protection and Restoration Program, Phase 12</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
	Enhance	<a href="#">Wetland Enhancement in the Big Woods</a>
<b>Rock</b>	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
<b>Roseau</b>	Enhance	<a href="#">Accelerated Shallow Lakes and Wetland Enhancements, Phase 15</a>
	Restore	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>

	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
Scott	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Fee w/o PILT	<a href="#">Metro Big Rivers, Phase 13</a>
	Enhance	<a href="#">Southeast and Metro Trout Stream Habitat Enhancement</a>
Sherburne	Enhance	<a href="#">Wetland Enhancement in the Big Woods</a>
	Enhance	<a href="#">Anoka Sand Plain Habitat Conservation, Phase 8</a>
	Restore	<a href="#">Anoka Sand Plain Habitat Conservation, Phase 8</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
Sibley	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Fee w/o PILT	<a href="#">Metro Big Rivers, Phase 13</a>
	Protect in Fee with PILT	<a href="#">Metro Big Rivers, Phase 13</a>
St. Louis	Protect in Fee with PILT	<a href="#">Shallow Lake and Wetland Protection and Restoration Program, Phase 12</a>
	Restore	<a href="#">Buckingham Creek Brook Trout Restoration Project</a>
	Restore	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Restore	<a href="#">DNR St. Louis River Restoration Initiative, Phase 10</a>
	Protect in Easement	<a href="#">DNR Trout Stream Conservation Easements, Phase 3</a>
	Enhance	<a href="#">Knife River Habitat Rehabilitation Project, Phase 7</a>
	Protect in Fee with PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
	Protect in Fee w/o PILT	<a href="#">Protection/Enhancement of Public Land Forest Habitats Through Strategic Acquisition of Private Land Inholdings</a>
Stearns	Enhance	<a href="#">Southeast and Metro Trout Stream Habitat Enhancement</a>
	Restore	<a href="#">Voyaguers National Park Wetland Restoration Project, Phase 3</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Protect in Fee with PILT	<a href="#">DNR WMA and SNA Acquisition, Phase 15</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
Steele	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee with PILT	<a href="#">Cannon River Watershed Habitat Protection and Restoration Program, Phase 12</a>
	Restore	<a href="#">Cannon River Watershed Habitat Protection and Restoration Program, Phase 12</a>
Stevens	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
Swift	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">Accelerating the USFWS Habitat Conservation Easement Program - Phase IV</a>
	Protect in Fee w/o PILT	<a href="#">Accelerating the Waterfowl Production Area Program - Phase XV</a>
	Protect in Fee with PILT	<a href="#">Accelerating the Wildlife Management Area Program, Phase 15</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Protect in Fee w/o PILT	<a href="#">MN Prairie Recovery Program, Phase 13</a>
Todd	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>
	Enhance	<a href="#">Wetland Habitat Protection and Restoration Program, Phase 8</a>
	Enhance	<a href="#">DNR Aquatic Habitat Restoration and Enhancement, Phase 6</a>
	Enhance	<a href="#">DNR Forest Enhancement, Phase 3</a>
	Enhance	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
Traverse	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Enhance	<a href="#">DNR Grassland Enhancement, Phase 15</a>
	Restore	<a href="#">Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</a>
	Restore	<a href="#">MN Prairie Recovery Program, Phase 13</a>

<b>Wabasha</b>	Protect in Fee w/o PILT	<a href="#"><u>MN Prairie Recovery Program, Phase 13</u></a>
	Enhance	<a href="#"><u>MN Prairie Recovery Program, Phase 13</u></a>
	Enhance	<a href="#"><u>DNR Aquatic Habitat Restoration and Enhancement, Phase 6</u></a>
	Enhance	<a href="#"><u>DNR Forest Enhancement, Phase 3</u></a>
	Restore	<a href="#"><u>DNR Forest Enhancement, Phase 3</u></a>
	Enhance	<a href="#"><u>DNR Grassland Enhancement, Phase 15</u></a>
	Restore	<a href="#"><u>DNR Grassland Enhancement, Phase 15</u></a>
	Enhance	<a href="#"><u>Southeast and Metro Trout Stream Habitat Enhancement</u></a>
	Protect in Fee with PILT	<a href="#"><u>Southeast Minnesota Protection and Restoration, Phase 11</u></a>
<b>Waseca</b>	Enhance	<a href="#"><u>Accelerated Shallow Lakes and Wetland Enhancements, Phase 15</u></a>
	Protect in Fee w/o PILT	<a href="#"><u>Accelerating the Waterfowl Production Area Program - Phase XV</u></a>
	Enhance	<a href="#"><u>Cannon River Watershed Habitat Protection and Restoration Program, Phase 12</u></a>
	Protect in Fee with PILT	<a href="#"><u>Cannon River Watershed Habitat Protection and Restoration Program, Phase 12</u></a>
<b>Washington</b>	Protect in Fee w/o PILT	<a href="#"><u>Bone Lake South Wetland Acquisition and Restoration</u></a>
	Enhance	<a href="#"><u>DNR Aquatic Habitat Restoration and Enhancement, Phase 6</u></a>
	Enhance	<a href="#"><u>DNR Grassland Enhancement, Phase 15</u></a>
	Restore	<a href="#"><u>DNR Roving Crew Phase 2</u></a>
	Enhance	<a href="#"><u>Metro Big Rivers, Phase 13</u></a>
	Protect in Fee with PILT	<a href="#"><u>Metro Big Rivers, Phase 13</u></a>
	Enhance	<a href="#"><u>Restoring and Enhancing Minnesota's Important Bird Areas in the St. Croix River Valley</u></a>
	Restore	<a href="#"><u>Restoring and Enhancing Minnesota's Important Bird Areas in the St. Croix River Valley</u></a>
	Protect in Fee with PILT	<a href="#"><u>St. Croix Watershed Habitat Protection and Restoration, Phase 4</u></a>
<b>Watsonwan</b>	Enhance	<a href="#"><u>Accelerating Habitat Conservation in Southwest Minnesota, Phase 2</u></a>
	Protect in Fee with PILT	<a href="#"><u>Accelerating the Wildlife Management Area Program, Phase 15</u></a>
	Enhance	<a href="#"><u>Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</u></a>
<b>Wilkin</b>	Restore	<a href="#"><u>Buffalo-Red River Watershed District Stream Habitat Program, Phase 3</u></a>
	Restore	<a href="#"><u>DNR Aquatic Habitat Restoration and Enhancement, Phase 6</u></a>
	Enhance	<a href="#"><u>DNR Grassland Enhancement, Phase 15</u></a>
	Protect in Fee w/o PILT	<a href="#"><u>MN Prairie Recovery Program, Phase 13</u></a>
	Restore	<a href="#"><u>MN Prairie Recovery Program, Phase 13</u></a>
	Enhance	<a href="#"><u>MN Prairie Recovery Program, Phase 13</u></a>
<b>Winona</b>	Protect in Fee with PILT	<a href="#"><u>Prairie Chicken Habitat Partnership of the Southern Red River Valley, Phase 9</u></a>
	Enhance	<a href="#"><u>DNR Forest Enhancement, Phase 3</u></a>
	Restore	<a href="#"><u>DNR Grassland Enhancement, Phase 15</u></a>
	Enhance	<a href="#"><u>DNR Grassland Enhancement, Phase 15</u></a>
	Protect in Easement	<a href="#"><u>DNR Trout Stream Conservation Easements, Phase 3</u></a>
	Enhance	<a href="#"><u>Southeast and Metro Trout Stream Habitat Enhancement</u></a>
	Enhance	<a href="#"><u>Southeast Minnesota Protection and Restoration, Phase 11</u></a>
<b>Wright</b>	Protect in Fee with PILT	<a href="#"><u>Southeast Minnesota Protection and Restoration, Phase 11</u></a>
	Enhance	<a href="#"><u>DNR Aquatic Habitat Restoration and Enhancement, Phase 6</u></a>
<b>Yellow Medicine</b>	Protect in Easement	<a href="#"><u>Accelerating Habitat Conservation in Southwest Minnesota, Phase 2</u></a>
	Protect in Fee with PILT	<a href="#"><u>Accelerating the Wildlife Management Area Program, Phase 15</u></a>
	Enhance	<a href="#"><u>DNR Grassland Enhancement, Phase 15</u></a>
	Restore	<a href="#"><u>DNR Grassland Enhancement, Phase 15</u></a>
	Protect in Fee with PILT	<a href="#"><u>DNR WMA and SNA Acquisition, Phase 15</u></a>
	Enhance	<a href="#"><u>Living Shallow Lakes and Wetlands Enhancement and Restoration Initiative, Phase 9</u></a>
	Protect in Fee w/o PILT	<a href="#"><u>MN Prairie Recovery Program, Phase 13</u></a>
	Enhance	<a href="#"><u>MN Prairie Recovery Program, Phase 13</u></a>
	Restore	<a href="#"><u>MN Prairie Recovery Program, Phase 13</u></a>
	Protect in Fee with PILT	<a href="#"><u>Shallow Lake and Wetland Protection and Restoration Program, Phase 12</u></a>
	Enhance	<a href="#"><u>Upper Sioux Community Habitat Restoration, Phase 1</u></a>

**Pine County Chemical Health Coalition Minutes**  
**July 11, 2022**  
**Online**

***Coalition Mission Statement***

*Pine County Chemical Health Coalition: Striving to prevent the misuse and abuse of alcohol, tobacco, and other drugs*

**Attendance:**

Reese Frederickson, *Pine Co Attorney*  
Tim Burkhardt, *Hinckley City Council*  
Kevin Glass, *Pine Co Probation*  
Terry Lovgren and Matt Ludwig, *Pine County Commissioners*  
Stef Youngberg, *Superintendent of East Central Schools*  
Becky Foss, Hailey Freedlund, Jenae Hicks, Karen Jansen, *Pine Co Health & Human Services*

**1. Call to Order**

The meeting commenced by Reese Frederickson at 4:01 pm.

**2. Addition/Changes to the Agenda, Approval**

*Karen proposed to add the 2<sup>nd</sup> Quarter Financial Report to the agenda. Motion to approve revised agenda by Terry Lovgren, seconded by Tim Burkhardt. Motion carried.*

**3. Review Minutes of May 9, 2022**

*Becky Foss moved to accept the 5/9/22 meeting minutes. Stef Youngberg seconded the motion, and the minutes were accepted.*

**4. Financial Report – Coalition**

2nd Quarter fund bottom line balance is \$13,800.90. The coalition received \$188.54 in statutory fees collected from felony and gross misdemeanor drug convictions. \$1,116 was spent for the HF Positive Jags' youth group to purchase prom t-shirts.

**5. Reese Frederickson - Coalition Direction for the Future**

Deferred to Jenae Hicks to present and discuss the Opioid Settlement, that being a key driver of future projects.

**6. Jenae Hicks – Opioid Settlement**

- a. \$300 million will be distributed in MN over 18 years. 75% of funds will go to local communities and 25% to the state, being overseen by OERAC (Opioid Epidemic Response Advisory Council). A little less than \$70,000/year will be given to Pine County. Local public health departments will lead community efforts.
- b. The coalition and Pine County Public Health will discuss how to use funds. Guiding principles were given to ensure recipients use the funds most effectively. Prevention will be one abatement strategy in this community. It was noted that it is not to be used for things we are already doing but could supplement.
- c. Comments from the group:
  - Becky - The core abatement strategies fit nicely into what the coalition is trying to achieve.
  - Matt – At one time EMS started collecting data that included mapping and trends. It's possible they would start again. As of today, Pine Co. has had 29 opioid overdoses and 2 deaths in 2022.
  - Reese – We may get ideas from other jurisdictions to help us choose projects to focus our efforts on.



- Terry – Will be attending NACo conference in Colorado as a member of the telecommunications and technology committee. It's also an opportunity to visit the FRC sites.

## **7. Becky Foss – 2021 DAANES Report**

- DAANES is the Drug and Alcohol Abuse Normative Evaluation System reported as a comparison of county to state numbers and percentages. Information is collected when people are formally assessed for substance abuse and is gathered into a report. Pine County residents are counted regardless of where they receive treatment.
- Noted overdose deaths in Pine County:
  - 2019 - 4
  - 2020 - 15
  - 2021 - 12
- 399 residents entered treatment, 1.4% of the population. Within the state, 1% of the population.
  - Majority treated in a non-residential setting
  - Pine County is higher for long-term residential than the state
  - 42% were aged 25-34, the highest age group in the county and higher than the state percentage
  - 50% meth
  - 22% alcohol
  - 19% heroin, 9% marijuana
  - Of concern – In Pine County, 49.7% is meth treatment compared to 28.5% in the state
  - Child Protection involvement was 13.8% in the county, 8.8 % in the state. Encouraged that the county is acting when needed.
  - Criminal Justice involvement was 73.4% in the county, 50.6% in the state.
  - Comment from Kevin – Lots of choosing outpatient treatment lately and it's not working. Having trouble getting insurance to cover long-term treatment. Need more sober housing, would have a huge impact.

## **8. News from the Schools**

- Stef reported that it is now quiet at EC after three busy weeks of summer school with many students attending.

## **9. Training/Volunteer/Event Reports from Members**

- Kevin – The probation office is hosting a Youth Fishing Event at Sturgeon Lake, on August 17<sup>th</sup> from 11:00 am – 3:00 pm. They are looking for volunteers. Kevin would like to order bobbers with messaging for giveaways. The total funds requested will be about \$169. He will send information to Karen to email to the coalition.
- Kevin had a presentation suggestion with possible regional county involvement; Delta 8 supplements approved with THC and other legal drugs.
- Reese – Pine City Pioneer wrote an article "Social Host Ordinance enforced by county attorney" for July 7<sup>th</sup> paper, which can also be found in the e-edition.
- Jenae – Using funds from the SAMHSA grant, she prepared and delivered 30 wellness baskets to area recovery centers.
- Karen – Annual coalition officer elections will be on the agenda at the next meeting.

## **10. Next Meeting – Monday, September 12, 4:00 pm, online**

## **11. Adjournment, 4:48 pm – *Tim Burkhardt made a motion, Terry Lovgren seconded, and the meeting was adjourned.***

**Pine County Insurance Committee  
Minutes  
Thursday, June 30, 2022 – 1:30 p.m.  
Pine County Courthouse**

Members present: Commissioner Terry Lovgren, Commissioner Steve Hallan (Commissioner Matt Ludwig – excused absence)

Others present: David Minke, Kelly Schroeder, Jackie Koivisto, Jennifer Frederickson, Debbie Gray, Jodi Blesener, Molly Benoit, Yvette Weis, Kathy Reiser, Sheila Pokorny - AFSCME Representative, Josh Laven – IBEW Representative, Justin Kroeger, Insurance Consultant

**1. Call to order**

Commissioner Hallan called the meeting to order at 1:30 p.m.

**2. Review Agenda**

**3. Claims Update**

**A. Budgeted Claims:**

We ended 2021 with a 100.2% loss ratio which was close to our prediction. Justin reviewed claims experience through May 2022. Utilization is higher than expected for the past three months.

**B. High Claims:**

To date, we do not have any claims that have exceeded the \$200,00 stop-loss threshold meaning that we are not receiving relief on high claims. We received \$104,500 in relief for 2021. We discussed lowering the threshold. Doing so could be cost-prohibitive. We could consider raising the threshold to \$250,000. Raising it any higher would create additional exposure for the county.

**4. United Health Care Renewal Offer**

United Healthcare has proposed an overall increase of 18% for 2023. In the renewal, Fixed costs increased 17% or \$83,000. Claims costs were increased by over \$500,000. Justin feels it is a poor offer with UHC taking little risk. He hopes to negotiate a more favorable offer. Several issues with customer service and claim payments were discussed.

**5. Market Alternatives (Request for Proposal Results)**

Both Medica and BlueCross BlueShield submitted competitive bids. Medica's proposal is 15% higher than our current plan and BCBS's proposal is 8.2% higher.

**6. Additional Considerations and Next Steps**

**A. Run Out Costs if we leave UHC**

- We must pay UHC to process claims that are incurred but not yet received. The charge would be equal to two months of administrative fees – approximately \$7000.

We will have six months to get unresolved claims paid or the county becomes responsible for payment. David wants to be certain we understand the legal obligations as to who pays these claims. David also inquired about the possibility of insurance pooling with other counties. Justin reached an agreement with BCBS last year to allow Gallagher to market a pooled product. There would be no co-mingling of funds for claim payments – just for stop-loss. There are counties that are interested in pooling but no firm commitments.

**B. Current Wellness Dollars returned to UHC**

- UHC gave \$55,000 in wellness credits for 3 years. We would be required to return one-third - \$18,334.

**C. Rate Caps**

- UHC has no rate caps
- BCBS has a 16.4% stop-loss rate cap for 2024, administration fee is guaranteed for 2023 and 2024 with a 3% cap for 2025.
- Medica has a 10.2% stop-loss rate cap for 2024, administrative fee is guaranteed for 2023-2025.

**D. Implementation Credits**

- UHC – Not applicable
- BCBS – Not offered
- Medica – \$28,800 for the first year

**E. Performance Guarantees**

- UHC has \$10,500 performance guarantee
- BCBS – not offered
- Medica – not offered

**F. Wellness Credits**

- UHC has a \$10,000 first year wellness credit
- BCBS – not offered
- Medica – not offered

**G. Medical and RX disruption**

- To be reviewed when carrier is chosen. Expected to be minimal.

**7. Next Steps**

- Additional negotiations with carriers
- Best and final proposals due by mid-July
- Medical and RX disruption reviewed
- Finalize carrier bid
- Select carrier in August and plan transition

**8. Vision Insurance Survey Sample**

We have reviewed competitive bids from Vision Services Plan (VSP) and EyeMed. Both insurers have broader network access than our current network but in different locations. The costs and benefits are different between the two plans. Both insurers are offering a 4-year rate guarantee.

We will conduct a survey of vision plan members to find out where they are receiving services and if they are satisfied with the current plan's price and benefits. The data will be used to help select a carrier for 2023.

**9. Medical Spending Account Transition**

We are in the process of transitioning our HSA/FSA Medical and Dependent Care/VEBA accounts from Further to MedSurety, effective September 1, 2022. We have informed our employees of the transition and of the blackout period that will occur from August 18-September 6<sup>th</sup> to allow for fund transition.

**10. Adjourn**

With no further business, the meeting adjourned at 3:00 p.m.



## AGENDA REQUEST FORM

Date of Meeting: July 19, 2022

- ☒ **County Board**  
☒ **Consent Agenda**  
☐ **Regular Agenda** 5 mins.\_\_\_\_ 10 mins.\_\_\_\_ 15 mins.\_\_\_\_ Other\_\_\_\_
- ☐ **Personnel Committee**
- ☐ **Other** \_\_\_\_\_

Agenda Item: June 2022 Cash Balance

Department: Auditor-Treasurer

  
\_\_\_\_\_  
Department Head signature

### Background information on Item:

June 2022 Cash Balance Report

### Action Requested:

None- informational purposes only.

### Financial Impact:

N/A

## TREASURER'S CASH TRIAL BALANCE COMPARISON

YEAR-TO-YEAR COMPARISON			
FUND	June 2021 BALANCE	June 2022 BALANCE	DIFFERENCE
1 - GENERAL	7,460,603.27	6,643,531.60	(817,071.67)
12 - H&HS	2,908,973.48	2,767,009.11	(141,964.37)
13 - ROAD & BRIDGE	5,893,516.70	2,838,552.87	(3,054,963.83)
19 - COVID RELIEF	2,865,451.74	5,059,362.14	2,193,910.40
22 - LAND	1,640,088.58	1,922,071.02	281,982.44
60 - SELF INSURANCE	587,862.48	393,748.97	(194,113.51)
TOTAL (incl non-major funds)	\$24,071,674.71	\$22,743,275.65	(1,328,399.06)

The significant decrease in Road & Bridge is not concerned as the Road & Bridge balance is directly related to project revenues.

The significant increase in COVID Relief Fund is due to receiving the 2nd tranch of ARPA Funds.

The overall decrease in the self-insurance fund is due some very high weekly claims in 2022.

MONTH-TO-MONTH COMPARISON			
FUND	May 2022 BALANCE	June 2022 BALANCE	DIFFERENCE
1 - GENERAL	1,026,010.48	6,643,531.60	5,617,521.12
12 - H&HS	1,421,798.50	2,767,009.11	1,345,210.61
13 - ROAD & BRIDGE	2,067,952.73	2,838,552.87	770,600.14
19 - COVID RELIEF	2,273,453.20	5,059,362.14	2,785,908.94
22 - LAND	2,550,088.48	1,922,071.02	(628,017.46)
60 - SELF INSURANCE	321,503.72	393,748.97	72,245.25
TOTAL (incl non-major funds)	\$32,154,694.89	\$22,743,275.65	(9,411,419.24)

The significant increase month-over-month in most funds reflects the property tax settlement to the respective funds.

The significant decrease in the land fund month-over-month reflects the settlement of the 2021 land and timber sales to the general fund, school districts, and cities/towns.

The overall decrease reflects the settlement of property taxes to the state, school districts, cities/towns, and other taxing authorities.

\*\*\*\*\* Pine County \*\*\*\*\*

TREASURER'S CASH TRIAL BALANCE

As of 06/2022



<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
<b>1</b> General Revenue Fund	7,845,482.87			
Receipts		680,463.44	2,907,360.99	
Disbursements		947,419.68-	4,490,649.24-	
Payroll		1,643,768.83-	7,400,048.12-	
Journal Entries		260,955.29	216,335.76	
Settlement		7,267,290.90	7,565,049.34	
<b>Fund Total . . . . .</b>		<b>5,617,521.12</b>	<b>1,201,951.27-</b>	<b>6,643,531.60</b>
 <b>12</b> Health & Human Services	 <b>420</b>	 H&HS-Income Maintenance		
	2,405,483.31			
Receipts		68,948.10	986,851.62	
Disbursements		67,914.35-	499,114.22-	
Payroll		270,289.72-	1,266,343.59-	
Journal Entries		672,540.53	846,361.91	
<b>Dept Total . . . . .</b>		<b>403,284.56</b>	<b>67,755.72</b>	<b>2,473,239.03</b>
 <b>12</b> Health & Human Services	 <b>430</b>	 H&HS-Social Services		
	1,221,288.88-			
Receipts		115,141.07	1,674,942.73	
Disbursements		48,506.21-	199,917.98-	
SSIS		191,441.62-	1,204,724.41-	
Payroll		405,984.01-	1,859,679.00-	
Journal Entries		1,510,306.72	1,662,051.16	
<b>Dept Total . . . . .</b>		<b>979,515.95</b>	<b>72,672.50</b>	<b>1,148,616.38-</b>
 <b>12</b> Health & Human Services	 <b>440</b>	 Childrens Collaborative (H&HS)		
	0.00			
<b>Dept Total . . . . .</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>12</b> Health & Human Services	 <b>481</b>	 Public Health (H&HS)		
	1,219,529.84			
Receipts		49,891.26	595,087.12	
Disbursements		29,979.04-	132,314.21-	
Payroll		141,653.09-	673,145.89-	
Journal Entries		153,349.51	216,104.34	

HHS TOTAL:  
\$2,767,009.11

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\*\*\*\*\* **Pine County** \*\*\*\*\*

**TREASURER'S CASH TRIAL BALANCE**

As of 06/2022



Page 3

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
<b>Dept Total . . . . .</b>		<b>31,608.64</b>	<b>5,731.36</b>	<b>1,225,261.20</b>
<b>12</b> Health & Human Services <b>801</b> Non-Departmental				
	0.00			
<b>Dept Total . . . . .</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Total . . . . .</b>	<b>2,403,724.27</b>	<b>1,414,409.15</b>	<b>146,159.58</b>	<b>2,549,883.85</b>
<b>13</b> Road & Bridge Fund				
	1,177,956.59			
Receipts		397,119.41	4,328,524.22	
Disbursements		533,769.65-	2,667,672.10-	
Payroll		275,992.58-	1,323,180.73-	
Journal Entries		807.00-	93,996.50	
Settlement		1,184,049.96	1,228,928.39	
<b>Fund Total . . . . .</b>		<b>770,600.14</b>	<b>1,660,596.28</b>	<b>2,838,552.87</b>
<b>14</b> Ditch Maintenance (Sr) Fund				
	32,311.18			
Settlement		111.67	111.67	
<b>Fund Total . . . . .</b>		<b>111.67</b>	<b>111.67</b>	<b>32,422.85</b>
<b>19</b> COVID-19 Relief Fund				
	2,550,242.21			
Receipts		2,872,687.00	2,951,953.00	
Disbursements		65,212.87-	344,177.66-	
Payroll		12,514.67-	57,091.46-	
Journal Entries		9,050.52-	41,563.95-	
<b>Fund Total . . . . .</b>		<b>2,785,908.94</b>	<b>2,509,119.93</b>	<b>5,059,362.14</b>
<b>22</b> Land Management Fund				
	2,414,449.02			
Receipts		66,224.56	378,487.20	
Disbursements		3,114.91-	16,383.56-	

\*\*\*\*\* Pine County \*\*\*\*\*



TREASURER'S CASH TRIAL BALANCE

As of 06/2022

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Payroll		19,323.05-	92,674.04-	
Journal Entries		671,804.06-	761,807.60-	
<b>Fund Total . . . . .</b>		<b>628,017.46-</b>	<b>492,378.00-</b>	<b>1,922,071.02</b>
 <b>24</b> SSTS Upgrades				
	310,627.35			
Receipts		8,086.86	93,378.59	
Disbursements		0.00	103,405.16-	
Settlement		59,492.35	59,492.35	
<b>Fund Total . . . . .</b>		<b>67,579.21</b>	<b>49,465.78</b>	<b>360,093.13</b>
 <b>29</b> Children's Collab (H&Hs) Agency Fund	<b>440</b>	Childrens Collaborative (H&HS)		
	286,481.20			
Receipts		0.00	60,792.00	
Disbursements		81,257.35-	185,939.76-	
Journal Entries		59.95	239.70	
<b>Dept Total . . . . .</b>		<b>81,197.40-</b>	<b>124,908.06-</b>	<b>161,573.14</b>
<b>Fund Total . . . . .</b>	<b>286,481.20</b>	<b>81,197.40-</b>	<b>124,908.06-</b>	<b>161,573.14</b>
 <b>31</b> GO Capital Improvement-Capital Projects				
	522,397.29-			
Receipts		0.00	522,399.00	
Disbursements		0.00	216,503.26-	
<b>Fund Total . . . . .</b>		<b>0.00</b>	<b>305,895.74</b>	<b>216,501.55-</b>
 <b>37</b> County Railroad Authority				
	5,055.07			
<b>Fund Total . . . . .</b>		<b>0.00</b>	<b>0.00</b>	<b>5,055.07</b>
 <b>38</b> Building Fund				
	326,686.38			
Receipts		11,500.00	14,596.78	
Disbursements		0.00	6,720.00-	



\*\*\*\*\* Pine County \*\*\*\*\*

TREASURER'S CASH TRIAL BALANCE

As of 06/2022



<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Settlement		14,481.32	15,111.78	
<b>Fund Total . . . . .</b>		<b>25,981.32</b>	<b>22,988.56</b>	<b>349,674.94</b>
<b>39</b> 2015A G.O. Jail Bonds				
	1,498,069.87			
Disbursements		0.00	953,250.00-	
Settlement		675,033.01	701,696.77	
<b>Fund Total . . . . .</b>		<b>675,033.01</b>	<b>251,553.23-</b>	<b>1,246,516.64</b>
<b>40</b> 2020A G.O. Refunding Courthouse Bonds				
	1,281,774.89			
Disbursements		0.00	815,220.00-	
Settlement		578,328.86	601,028.91	
<b>Fund Total . . . . .</b>		<b>578,328.86</b>	<b>214,191.09-</b>	<b>1,067,583.80</b>
<b>41</b> 2017A G.O. CIP Bonds				
	117,947.88			
Disbursements		0.00	281,181.25-	
Settlement		196,938.30	204,607.04	
<b>Fund Total . . . . .</b>		<b>196,938.30</b>	<b>76,574.21-</b>	<b>41,373.67</b>
<b>43</b> Equipment Fund				
	23,196.88			
Settlement		14,524.78	15,180.55	
<b>Fund Total . . . . .</b>		<b>14,524.78</b>	<b>15,180.55</b>	<b>38,377.43</b>
<b>44</b> Election Equipment				
	68,596.83			
Receipts		0.00	157,514.56	
Disbursements		135.00-	174,695.93-	
Payroll		439.21-	439.21-	
Journal Entries		2,443.34-	2,557.47-	
Settlement		52,686.92	54,375.22	

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**TREASURER'S CASH TRIAL BALANCE**

As of 06/2022



Page 6

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
<b>Fund Total . . . . .</b>		<b>49,669.37</b>	<b>34,197.17</b>	<b>102,794.00</b>
<b>60</b> United Health Care Self Insurance 1/1/21				
	554,149.87			
Receipts		302,435.70	1,793,374.91	
Disbursements		231,016.72-	1,958,728.43-	
Journal Entries		826.27	4,952.62	
<b>Fund Total . . . . .</b>		<b>72,245.25</b>	<b>160,400.90-</b>	<b>393,748.97</b>
<b>76</b> Group Health Ins Fund 5/1/95 (Gen)				
	567,946.78-			
Receipts		95,021.03	652,945.25	
Disbursements		49,845.99-	710,707.50-	
Journal Entries		6,487.30	40,327.30	
<b>Fund Total . . . . .</b>		<b>51,662.34</b>	<b>17,434.95-</b>	<b>585,381.73-</b>
<b>80</b> County Collections Agency Fund				
	24,455.46			
Receipts		11,477.09	791,503.14	
Disbursements		4,610.86-	788,796.65-	
<b>Fund Total . . . . .</b>		<b>6,866.23</b>	<b>2,706.49</b>	<b>27,161.95</b>
<b>82</b> Taxes And Penalties Agency Fund				
	1,084,081.10			
Receipts		427,483.46	25,285,395.76	
Disbursements		9,583,549.10-	13,456,528.27-	
Journal Entries		1,844,944.58-	1,935,374.33-	
Settlement		10,042,938.07-	10,445,582.02-	
<b>Fund Total . . . . .</b>		<b>21,043,948.29-</b>	<b>552,088.86-</b>	<b>531,992.24</b>
<b>84</b> East Central Drug Task Force Agency Fund				
	100,048.11			
Receipts		2,365.36	128,502.58	

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\*\*\*\*\* **Pine County** \*\*\*\*\*

**TREASURER'S CASH TRIAL BALANCE**

As of 06/2022



Page 7

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Disbursements		0.00	110,713.19-	
<b>Fund Total . . . . .</b>		<b>2,365.36</b>	<b>17,789.39</b>	<b>117,837.50</b>
<b>89</b>	<b>801</b>	Non-Departmental		
H & Hs Collections Agency Fund	56,002.51			
Receipts		87,668.59	428,954.23	
Disbursements		332.78-	89,769.97-	
Journal Entries		75,336.95-	339,634.65-	
<b>Dept Total . . . . .</b>		<b>11,998.86</b>	<b>450.39-</b>	<b>55,552.12</b>
<b>Fund Total . . . . .</b>	<b>56,002.51</b>	<b>11,998.86</b>	<b>450.39-</b>	<b>55,552.12</b>
All Funds .....	21,070,995.47			
Receipts		5,196,512.93	43,752,563.68	
Disbursements		11,646,664.51-	28,202,388.34-	
SSIS		191,441.62-	1,204,724.41-	
Payroll		2,769,965.16-	12,672,602.04-	
Journal Entries		139.12	568.71-	
<b>Total .....</b>		<b>9,411,419.24-</b>	<b>1,672,280.18</b>	<b>22,743,275.65</b>



## AGENDA REQUEST FORM

Date of Meeting: July 19, 2022

- ☒ **County Board**  
☒ **Consent Agenda**  
☐ **Regular Agenda**      5 mins.\_\_\_\_ 10 mins.\_\_\_\_ 15 mins.\_\_\_\_ Other\_\_\_\_
- ☐ **Personnel Committee**
- ☐ **Other** \_\_\_\_\_

Agenda Item: June 2022 Disbursements/Claims Over \$2,000

Department: Auditor-Treasurer

  
\_\_\_\_\_  
Department Head signature

### Background information on Item:

The attached report shows the totals for all disbursements paid in June 2022 (\$11,838,106.13) by fund. There were 709 total claims, 91 claims that were over \$2,000 to be approved and are individually detailed on the separate listing, and 618 claims under \$2,000 or not needing approval totaling \$10,337,942.44 (\$9,538,722.99 of this were payments from the Taxes Fund to the taxing jurisdictions).

### Action Requested:

Consider approving June 2022 disbursements including the individual listing of claims over \$2,000, and 618 claims under \$2,000 or not needing approval totaling of \$10,337,942.44.

### Financial Impact:

N/A

**DISBURSEMENTS JOURNAL REPORT** G/L Months: 06/2022 - 06/2022

**RECAP BY FUND**

FUND	AMOUNT	NAME
1	947,419.68	GENERAL REVENUE FUND
12	337,841.22	HEALTH & HUMAN SERVICES
13	533,769.65	ROAD & BRIDGE FUND
19	65,212.87	COVID-19 RELIEF FUND
22	3,114.91	LAND MANAGEMENT FUND
29	81,257.35	CHILDREN'S COLLAB (H&HS) AGENCY FUND
44	135.00	ELECTION EQUIPMENT
60	231,016.72	UNITED HEALTH CARE SELF INSURANCE 1/1/21
76	49,845.99	GROUP HEALTH INS FUND 5/1/95 (GEN)
80	4,610.86	COUNTY COLLECTIONS AGENCY FUND
82	9,583,549.10	TAXES AND PENALTIES AGENCY FUND
89	332.78	H & HS COLLECTIONS AGENCY FUND
	11,838,106.13	Total Disbursements

**RECAP BY TYPE**

TYPE	AMOUNT	NAME
1	11,496,916.64	AUD
2	368,518.27	COM
3	27,328.78 -	MVC
	11,838,106.13	Total Disbursements

FUND	DATE	VENDOR	AMOUNT
GENERAL	6/10/2022	AMAZON CAPITAL SERVICES	2,484.92
GENERAL	6/17/2022	AMAZON CAPITAL SERVICES	2,328.20
GENERAL	6/10/2022	Aml Cleaning Service, Inc	4,000.00
GENERAL	6/3/2022	Aspen Mills	2,718.23
GENERAL	6/17/2022	Cardmember Service-CleanitSupply.com	2,586.63
GENERAL	6/17/2022	CELLEBRITE INC	4,300.00
GENERAL	6/10/2022	CLOQUET RIVERSIDE RECYCLING, INC	5,915.00
GENERAL	6/10/2022	COMPUTER INTEGRATION TECHNOLOGIES	2,450.00
GENERAL	6/24/2022	DEPARTMENT OF TRANSPORTATION	3,970.99
GENERAL	6/3/2022	East Central Energy Of Braham	16,538.72
GENERAL	6/24/2022	EAST CENTRAL REGIONAL LIBRARY	176,301.50
GENERAL	6/24/2022	EVERGREEN RECYCLING LLC	3,258.20
GENERAL	6/3/2022	Information Systems Corp-ISC	3,115.00
GENERAL	6/10/2022	KRONOS SAASHR INC	2,629.74
GENERAL	6/17/2022	MCDONOUGH/MARK	7,500.00
GENERAL	6/3/2022	McKesson Medical Surgical	2,589.23
GENERAL	6/17/2022	MEND CORRECTIONAL CARE PLLC	27,856.71
GENERAL	6/17/2022	MINNESOTA ENERGY RESOURCES CORP	7,079.46
GENERAL	6/17/2022	MITSUBISHI ELECTRIC POWER PRODUCTS INC	56,313.50
GENERAL	6/17/2022	Motorola Solutions Inc	13,901.89
GENERAL	6/17/2022	NOW MICRO INC	6,650.00
GENERAL	6/17/2022	OFFICE OF MN.IT SERVICES	5,124.08
GENERAL	6/3/2022	Purchase Power	3,985.00
GENERAL	6/10/2022	Ron's Roll-Off Service	3,600.00
GENERAL	6/10/2022	SCHNEIDER GEOSPATIAL LLC	2,898.00
GENERAL	6/3/2022	SUMMIT FOOD SERVICE MANAGEMENT LLC	4,356.89
GENERAL	6/17/2022	SUMMIT FOOD SERVICE MANAGEMENT LLC	9,110.78
GENERAL	6/24/2022	SUMMIT FOOD SERVICE MANAGEMENT LLC	4,682.29
GENERAL	6/3/2022	TRIMIN SYSTEMS INC	22,208.00
GENERAL	6/10/2022	TYLER TECHNOLOGIES INC	77,447.00
GENERAL	6/24/2022	Verizon Wireless	10,197.12
GENERAL	6/3/2022	WCMP AM-FM	2,000.00
GENERAL	6/24/2022	ZAUHAR/DEBORA	8,841.31
HHS	6/24/2022	4imprint, Inc.	5,723.57
HHS	6/17/2022	Cardmember Service-Calm.com Subscription	2,485.88
HHS	6/17/2022	Cardmember Service-Grand Casino Hotel	4,026.67
HHS	6/17/2022	Central Mn Jobs & Training Services	22,894.61
HHS	6/24/2022	DHS State Operated Services	7,278.80
HHS	6/17/2022	East Central Reg Juvenile Center	8,669.00
HHS	6/24/2022	Family Pathways - North Branch	3,600.00
HHS	6/24/2022	Gerard Treatment Center	4,979.52
HHS	6/17/2022	Heartland Girls Ranch	9,079.28
HHS	6/24/2022	Infinity Independent Living Services Llc	2,109.16
HHS	6/17/2022	Lighthouse Child & Family Services, LLC	6,459.71
HHS	6/24/2022	Mille Lacs Band Family Services	12,862.21
HHS	6/17/2022	Nexus-Kindred Family Healing	3,528.73

<b>FUND</b>	<b>DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>
HHS	6/3/2022	North Homes Inc	12,351.86
HHS	6/24/2022	North Homes Inc	7,091.25
HHS	6/17/2022	Northwestern Mn Juvenile Center	3,510.00
HHS	6/24/2022	Northwoods Children Home	11,566.41
HHS	6/24/2022	NOW MICRO INC	8,778.00
HHS	6/10/2022	Pitney Bowes Global Financial Serv	2,408.94
HHS	6/17/2022	Prairie Lakes Youth Programs	8,934.85
HHS	6/10/2022	Solid Oak Financial Services, LLC	4,166.10
HHS	6/24/2022	Sue's Bus Service Inc	5,561.40
HHS	6/10/2022	Tech Know Systems, Inc.	3,825.00
HHS	6/17/2022	Therapeutic Serv Ag Too Inc	8,610.25
HHS	6/24/2022	Walmart Stores	3,000.00
R&B	6/17/2022	Arlen Krantz Ford Inc	5,527.03
R&B	6/3/2022	Askov Deep Rock	16,377.75
R&B	6/10/2022	Askov Deep Rock	11,995.39
R&B	6/17/2022	Askov Deep Rock	3,834.70
R&B	6/17/2022	C & T CONTRACTING	4,000.00
R&B	6/17/2022	CENTRAL PINE LUMBER CO	10,000.00
R&B	6/17/2022	COMPASS MINERALS AMERICA	2,142.41
R&B	6/3/2022	CONTECH ENGINEERED SOLUTIONS LLC	95,885.36
R&B	6/10/2022	CONTECH ENGINEERED SOLUTIONS LLC	171,853.49
R&B	6/24/2022	CONTECH ENGINEERED SOLUTIONS LLC	49,227.70
R&B	6/3/2022	Emergency Automotive Technologies, Inc	104,900.92
R&B	6/24/2022	ENVIRONMENTAL TROUBLESHOOTERS INC	4,577.35
R&B	6/17/2022	ERICKSON ENGINEERING CO LLC	3,850.00
R&B	6/10/2022	FORTERRA PIPE AND PRECAST	3,641.75
R&B	6/24/2022	JONES CONSTRUCTION SERVICES INC	2,025.00
R&B	6/17/2022	LHB INC	10,219.00
R&B	6/24/2022	Nuss Truck Group Inc	6,212.52
COVID	6/17/2022	Lakes & Pines Comm Act Council	55,550.00
COVID	6/10/2022	LHB INC	5,705.29
COVID	6/24/2022	Wellness in the Woods Inc	2,401.39
SELF INSURANCE	6/3/2022	UNITEDHEALTH GROUP	34,727.89
SELF INSURANCE	6/10/2022	UNITEDHEALTH GROUP	44,840.46
SELF INSURANCE	6/17/2022	UNITEDHEALTH GROUP	100,215.72
SELF INSURANCE	6/24/2022	UNITEDHEALTH GROUP	51,232.65
GROUP INSURANCE	6/17/2022	BLUE CROSS & BLUE SHIELD OF MINNESOTA	4,780.50
GROUP INSURANCE	6/3/2022	FURTHER	3,583.72
GROUP INSURANCE	6/24/2022	FURTHER	3,445.47
GROUP INSURANCE	6/10/2022	FURTHER	2,090.55
GROUP INSURANCE	6/3/2022	GUARDIAN	9,165.54
GROUP INSURANCE	6/24/2022	GUARDIAN	9,484.35
GROUP INSURANCE	6/17/2022	MADISON NATIONAL LIFE INS CO INC	4,079.25
GROUP INSURANCE	6/24/2022	MEDICAREBLUE RX	5,652.50
GROUP INSURANCE	6/10/2022	Mn Life Insurance Company	4,498.45



## AGENDA REQUEST FORM

Date of Meeting: July 19, 2022

- ☒ **County Board**  
☒ **Consent Agenda**  
☐ **Regular Agenda**      5 mins.\_\_\_\_ 10 mins.\_\_\_\_ 15 mins.\_\_\_\_ Other\_\_\_\_
- ☐ **Personnel Committee**
- ☐ **Other** \_\_\_\_\_

Agenda Item: Applications

Department: Auditor-Treasurer

\_\_\_\_\_  
Department Head signature

### Background information on Item:

Repurchase Application: Brandon Vork, owner at the time of forfeiture to repurchase the parcel at 46109 Government Rd, Hinckley (PID 03.0023.006) in full. The property forfeited for non-payment of property taxes in 2022 due to Mr. Vork being laid off of work.

Abatement Application (2020, 2021, & 2022): Steve & Carol Downhour, Pine County Parcel 43.0005.001 they applied for and were granted the 2C Managed Forest Classification; however, it was not added.

Exempt Permit: Moose Lake Chamber of Commerce to conduct Minnesota lawful gambling on October 12, 2022, at Moose Lake Golf Club, 35311 Parkview Dr, Sturgeon Lake, MN (Windemere Township).

Temporary Liquor License: Brett Phillips for a wedding held on August 13, 2022 at Osprey Wilds Environmental Learning Center, 54165 Audubon Dr, Sandstone (Dell Grove Township).

Temporary Liquor License: Tonya Olson for a wedding held on September 9-11, 2022 at Osprey Wilds Environmental Learning Center, 54165 Audubon Dr, Sandstone (Dell Grove Township).

*Licenses are pending Sheriff's office background checks and state approval.*

### Action Requested:

Consider Resolution 2022-40 authorizing Brandon Vork, owner at the time of forfeiture to repurchase the parcel at 46109 Government Rd, Hinckley (PID 03.0023.006) in full.

Approve and authorize County Auditor-Treasurer Schroeder to sign the abatement, exempt permit, and liquor license applications.



## RESOLUTION 2022-40

**WHEREAS**, Brandon J. Vork, owner at the time of foreclosure, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended, which land is situated in the County of Pine, Minnesota, and described as follows, to-wit:

North 440 feet of the South 880 feet of the Southeast Quarter of the Northwest Quarter except that part of the Southeast Quarter of the Northwest Quarter lying East of the Township Road, Section Four (4), Township Forty-One (41), Range Twenty (20)  
Parcel 03.0023.006

**WHEREAS**, said applicant has submitted the required application for repurchase said property in full to the Pine County Auditor;

**WHEREAS**, this Board is of the opinion that said application should be granted to remedy an undue hardship or injustice caused by for forfeiture and it is in the interest of the public to do so;

**NOW THEREFORE BE IT RESOLVED**, that the application of Stearns Bank, on behalf of Gail S. Mattson for the repurchase of the above described parcel of tax forfeited land be and the same is hereby granted. The County Auditor is hereby authorized and directed to permit such repurchase, according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended and place the title of the property in Thomas Crawford's ownership since no probate documents were presented.

Dated this 19<sup>th</sup> day of July, 2022.

Attest:

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Stephen M. Hallan  
Chair, Board of County Commissioners  
Pine County, Minnesota

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David J. Minke  
Pine County Administrator



## AGENDA REQUEST FORM

Date of Meeting: July 19, 2022

- ☒ **County Board**  
☒ **Consent Agenda**  
☐ **Regular Agenda**      5 mins.\_\_\_\_ 10 mins.\_\_\_\_ 15 mins.\_\_\_\_ Other\_\_\_\_
- ☐ **Personnel Committee**
- ☐ **Other** \_\_\_\_\_

Agenda Item: Septic Fix-Up Special Assessments

Department: Auditor-Treasurer

  
\_\_\_\_\_  
Department Head signature

### Background information on Item:

Beginning in 2016, Pine County has been extending loans to homeowners to upgrade their non-compliant septic systems through a Cleanwater Partnership Loan from the Minnesota Pollution Control Agency. A new loan cycle began August 1<sup>st</sup> with \$900,000 available at 1% interest. The loans are paid by as a special assessment on the property taxes of the benefiting property over a term that is determined by the amount of the loan (1 year per \$1,000, for example \$12,000 loan is paid by over 12 years.)

Beginning in 2013, Pine County has been assisting low and moderate income homeowners to upgrade their non-compliant septic systems through funds received from the Minnesota Pollution Control Agency. This program is facilitated through a partnership with Lakes & Pines. Low income homeowners receive a no-interest, no payment loan which if they live in the home for 10 is forgiven, and moderate income homeowners receive a no-interest, 10-year special assessment.

### Action Requested:

Consider authorizing the County Board Chair and County Administrator to sign Resolution 2022-39 extending a special assessment as follows:

Jeffrey and Linda Friedrich, PID 18.5118.000, \$22,500.00

Armon and Nancy Roschen., PID 25.0011.003, \$17,246.88

Jesse and Kelly Spinler, PID 28.0011.000, \$18,500.00

Marc and Rachel Frogner, PID 28.0258.000, \$19,200.00

Erik and Cheryl Turbin, PID 44.5022.000, \$9,975.00

### Financial Impact:

Grant funds have been utilized to install the systems.

**PINE COUNTY RESOLUTION EXTENDING  
SEPTIC FIX-UP SPECIAL ASSESSMENT  
RESOLUTION No. 2022-39**

WHEREAS, the Pine County Board of Commissioners recognizes the public health and environmental benefits of upgrading non-compliant septic systems in the county;

WHEREAS, Pine County has Cleanwater Partnership Loan from the Minnesota Pollution Control Agency to fix-up non-compliant septic systems;

WHEREAS, the property owners have agreed to the terms of the special assessment for their already installed compliant septic systems; and,

NOW THEREFORE BE IT RESOLVED, that the County of Pine extends a special assessment for a term of 23 years, beginning in 2023, against Pine County Parcel 18.5118.000 in the amount of \$22,500.00 with equal principal payments and 1% interest owned by Jeffrey and Linda Friedrich.

NOW THEREFORE BE IT RESOLVED, that the County of Pine extends a special assessment for a term of 17 years, beginning in 2023, against Pine County Parcel 25.0011.003 in the amount of \$17,246.88 with equal principal payments and 1% interest owned by Armon and Nancy Roschen.

NOW THEREFORE BE IT RESOLVED, that the County of Pine extends a special assessment for a term of 19 years, beginning in 2023, against Pine County Parcel 28.0011.000 in the amount of \$18,500.00 with equal principal payments and 1% interest owned by Jesse and Kelly Spinler.

NOW THEREFORE BE IT RESOLVED, that the County of Pine extends a special assessment for a term of 19 years, beginning in 2023, against Pine County Parcel 28.0258.000 in the amount of \$19,200.00 with equal principal payments and 1% interest owned by Marc and Rachel Frogner.

NOW THEREFORE BE IT RESOLVED, that the County of Pine extends a special assessment for a term of 10 years, beginning in 2023, against Pine County Parcel 44.5022.000 in the amount of \$9,975.00 with equal principal payments and 1% interest owned by Erik and Cheryl Turbin.

Dated this 19<sup>th</sup> day in July, 2022.

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Stephen M. Hallan, Chair  
Pine County Board of Commissioners

ATTEST:

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David J. Minke  
County Administrator

## PINE COUNTY EXPENSE CLAIM FORM

Expenses are to be claimed in accordance with Pine County Personnel Policy on travel and other reimbursements. Original receipts must be attached or the claim will not be reimbursed. There must be the signature of the claimant and the claimant's supervisor or department head indicating the expense was authorized. NO UNAUTHORIZED CLAIM WILL BE REIMBURSED.

**STEPHEN HALLAN**

**MONTH: June 2022**

**Vendor#: 2136 Employee#: 2**

Date	Per Diem	Meals	Lodging	Parking	Other	Purpose and description of expense	Account #
6/7/2022	\$100					County Board Meeting - Pine City	01-005-6111
6/21/2022	\$100					County Board Meeting - Sandstone	01-005-6111
6/1/2022	\$100					Assessors recognition	
6/2/2022	\$100					AMC district 1 Duluth	
6/3/2022	\$100					Congressman Stauber meeting	
6/8/2022	\$100					Arrowhead transit meeting	
6/10/2022	\$100					Central mn jobs and training	
6/13/2022	\$100					Personnel committee	
6/14/2022	\$100					County road 9 meeting	
6/22/2022	\$100					MLBO solar project meeting	
6/28/2022	\$100					Cow Bruno / water quality	

6-Jan

### MILEAGE EXPENSES

Date	Beginning Odometer	Ending Odometer	Total Miles	Mileage Rate	Amount Paid	Destination and purpose of expense	Account #
6/7/2022				\$0.585		County Board Meeting - Pine City	01-005-6334
6/21/2022			52	\$0.585	\$30.42	County Board Meeting - Sandstone	01-005-6334
6/2/2022			182	\$0.585	\$106.47	AMC Duluth	01-005-6334
6/22/2022			28	\$0.585	\$16.38	MLBO hinckley	01-005-6334
6/28/2022			78	\$0.585	\$45.63	Cow Bruno	
			<b>TOTAL</b>		<b>\$198.90</b>		
6/29/2022	\$100					Arrowhead tac meeting	
6/30/2022	\$100					Insurance committee	

**YOU MUST FILL IN ODOMETER READINGS. IF ODOMETER READINGS ARE NOT PROVIDED a printout of the start and ending location of each destination and mileage as calculated by such programs as "Map Quest" will be acceptable.**

If this expense reimbursement request includes personal automobile mileage my submission affirms that I possess a current valid driver's license and appropriate motor vehicle insurance.

I declare under the penalties of law that the account, claim and/or demand is just and correct and that no part of it has been paid.

Commissioner Signature

Authorized Signature

*Stephen Hallan*

# PINE COUNTY EXPENSE CLAIM FORM

This form is to be utilized to claim any other expenses not related to mileage. Expenses are to be claimed in accordance with Pine County on travel and other reimbursements. Original receipts must be attached or the claim will not be reimbursed. There must be the signature of the claimant and the claimant supervisor or department head indicating the expense was authorized.

EMPLOYEES NAME: Joshua Mohr

MONTH June 2022

Date	Per Diem	Meals	Lodging	Tuition and or books	Other	Purpose and description of expense	Account #
6/3/2022	\$100					Emergency board meeting, Pine City	
6/7/2022	\$100					Board Meeting, Pine City	
6/9/2022	\$100					Law library, Virtually	
6/13/2022	\$100					Personal, board of equalization, Pine City	
6/21/2022	\$100					Board Meeting, Sandstone	
6/28/2022	\$100					COW, Nemagji Research	

ORIGINAL RECEIPTS MUST BE ATTACHED TO OBTAIN REIMBURSEMENT. ALL CLAIMS MUST BE AUTHORIZED BY SUPERVISOR, DEPARTMENT HEAD OR COUNTY BOARD IN ACCORDANCE WITH COUNTY POLICY. NO UNAUTHORIZED CLAIM WILL BE REIMBURSED

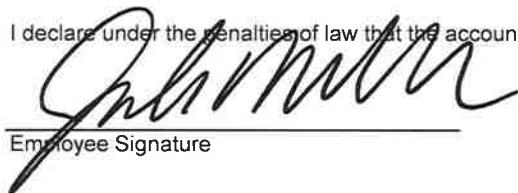
Date	Begin Odometer	End Odometer	Total Miles	Home Odometer	1st Stop Odometer	Last Stop Odometer	Home Odometer	Total Miles	Amount Paid	Destination and purpose of expense
6/3/2022			0					18	\$ 10.53	Emergency board meeting, Pine City
6/7/2022			0					18	\$ 10.53	Board meeting, Pine City
6/13/2022			0					18	\$ 10.53	Board of equalization, Pine city
6/21/2022			0					30	\$ 17.55	Board Meeting, sandstone
6/28/2022			0					60	\$ 35.10	COW Nemagji Research
			0						\$ -	
			0						\$ -	
			0					0	\$ -	
			0					0	\$ -	
			0					0	\$ -	
TOTAL			0					0	\$ 84.24	

01-005-000-0000-6334

rate 0.585

YOU MUST FILL IN ODOMETER READINGS OR YOU WILL NOT BE REIMBURSED

I declare under the penalties of law that the account, claim and/or demand is just and correct and that no part of it has been paid



Employee Signature

Authorized Signature

Department Head Signature

## PINE COUNTY EXPENSE CLAIM FORM

Expenses are to be claimed in accordance with Pine County Personnel Policy on travel and other reimbursements. Original receipts must be attached or the claim will not be reimbursed. There must be the signature of the claimant and the claimant's supervisor or department head indicating the expense was authorized. NO UNAUTHORIZED CLAIM WILL BE REIMBURSED.

**TERRY LOVGREN**

**MONTH: June 2022**

**Page 1**

**Vendor#: 30301 Employee#: 155**

Date	Per Diem	Meals	Lodging	Parking	Other	Purpose and description of expense	Account #
6.2.22	\$100					District 1 meeting - Duluth	01-005-6111
6.3.22	\$100					Congressman Stauber - broadband	01-005-6111
6.6.22	\$100					Opoed Settlement & Creating a caring community	01-005-6111
6.7.22	\$100					County Board	01-005-6111
6.8.22	\$100					NACCo TNT	01-005-6111
6.9.22	\$100					SCHSAC & Leadership	01-005-6111
6.10.22	\$100					Leadership	01-005-6111
6.13.22	\$100					Library & BOE	01-005-6111
6.16.22	\$100					Leadership	01-005-6111
6.17.22	\$100					Leadership	01-005-6111
6.20.22	\$100					Leadership	01-005-6111

Date	Beginning Odometer	Ending Odometer	Total Miles	Mileage Rate	Amount Paid	Destination and purpose of expense	Account #
6.2.22			159.6	\$0.585	\$93.37	Duluth - District 1 meeting	01-005-6334
6.3.22			28.7	\$0.585	\$16.79	Pine City - Stauber	01-005-6334
6.7.22			28.7	\$0.585	\$16.79	County Board - Pine City	01-005-6334
6.13.22			28.7	\$0.585	\$16.79	BOE - Pine City	01-005-6334
6.21.22			25.7	\$0.585	\$15.03	County Board - Sandstone	01-005-6334
6.22.22				\$0.585	\$0.00	Ribbon Cutting MLBO	01-005-6334
6.27.22			44.9	\$0.585	\$26.27	SRW	01-005-6334
6.28.22			61.2	\$0.585	\$35.80	COW - Nemadji	
6.30.33							
					\$220.84		

**YOU MUST FILL IN ODOMETER READINGS. IF ODOMETER READINGS ARE NOT PROVIDED a printout of the start and ending location of each destination and mileage as calculated by such programs as "Map Quest" will be acceptable.**

If this expense reimbursement request includes personal automobile mileage my submission affirms that I possess a current valid driver's license and appropriate motor vehicle insurance.

I declare under the penalties of law that the account, claim and/or demand is just and correct and that no part of it has been paid.

See Page 2

Commissioner Signature

Authorized Signature

*Page 1 of 2*

## PINE COUNTY EXPENSE CLAIM FORM

Expenses are to be claimed in accordance with Pine County Personnel Policy on travel and other reimbursements. Original receipts must be attached or the claim will not be reimbursed. There must be the signature of the claimant and the claimant's supervisor or department head indicating the expense was authorized. NO UNAUTHORIZED CLAIM WILL BE REIMBURSED.

**TERRY LOVGREN**

**MONTH: June 2022 Page 2**

**Vendor#: 30301 Employee#: 155**

Date	Per Diem	Meals	Lodging	Parking	Other	Purpose and description of expense	Account #
6.21.22	\$100					County Board - Sandstone	01-005-6111
6.22.22	\$100					Ribbon Cutting MLBO	01-005-6111
6.24.22	\$100					Leadership	01-005-6111
6.27.22	\$100					Snake River	01-005-6111
6.28.22	\$100					COW - Nemadji	01-005-6111
6.30.22	\$100					Insurance & Leadership	01-005-6111

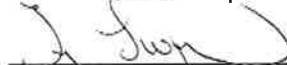
### MILEAGE EXPENSES

Date	Beginning Odometer	Ending Odometer	Total Miles	Mileage Rate	Amount Paid	Destination and purpose of expense	Account #
					\$0.00		

**YOU MUST FILL IN ODOMETER READINGS. IF ODOMETER READINGS ARE NOT PROVIDED a printout of the start and ending location of each destination and mileage as calculated by such programs as "Map Quest" will be acceptable.**

If this expense reimbursement request includes personal automobile mileage my submission affirms that I possess a current valid driver's license and appropriate motor vehicle insurance.

I declare under the penalties of law that the account, claim and/or demand is just and correct and that no part of it has been paid.

  
 Commissioner Signature

\_\_\_\_\_  
 Authorized Signature

# PINE COUNTY EXPENSE CLAIM FORM

Expenses are to be claimed in accordance with Pine County Personnel Policy on travel and other reimbursements. Original receipts must be attached or the claim will not be reimbursed. There must be the signature of the claimant and the claimant's supervisor or department head indicating the expense was authorized. NO UNAUTHORIZED CLAIM WILL BE REIMBURSED.

## MATT LUDWIG

**MONTH: May 2022**

**Vendor#: 31317 Employee#: 5**

[illegible]

## MILEAGE EXPENSES

Date	Beginning Odometer	Ending Odometer	Total Miles	Mileage Rate	Amount Paid	Destination and purpose of expense	Account #
6/7/2022			44	\$0.585	\$25.74	County Board Meeting - Pine City	01-005-6334
6/13/2022			44	\$0.585	\$25.74	County Board of Appeal & Equalization	01-005-6334
6/21/2022				\$0.585		County Board Meeting - Sandstone	01-005-6334
<del>6-1-2022</del>			44		<del>\$25.74</del>	FACILITIES COMMITTEE: PINE CITY	
<del>6-2-2022</del>			100		<del>\$58.50</del>	NEMATOI LWDP MEETING: CARLTON	
<del>6-13-2022</del>			44		<del>\$25.74</del>	PERSONNEL COMMITTEE - PINE CITY	
				TOTAL	161.44		

**YOU MUST FILL IN ODOMETER READINGS. IF ODOMETER READINGS ARE NOT PROVIDED a printout of the start and ending location of each destination and mileage as calculated by such programs as "Map Quest" will be acceptable.**

If this expense reimbursement request includes personal automobile mileage my submission affirms that I possess a current valid driver's license and appropriate motor vehicle insurance.

I declare under the penalties of law that the account, claim and/or demand is just and correct and that no part of it has been paid.

Mark W. Juday  
Commissioner Signature

Authorized Signature





## AGENDA REQUEST FORM

Date of Meeting: 07/19/2022



County Board



Consent Agenda



Regular Agenda

5 mins.

☐

10 mins.

☐

15 mins.

☐

Other

☐☐

Personnel Committee

☐

Other \_\_\_\_\_

Agenda Item: Accept donation

Department: Veterans

*Rebecca Foss*

Department Head signature

### Background information on Item:

Accept a \$50 donation from Richard Hopkins to the Veterans Services Office (VSO) for outreach expenses.

### Action Requested:

Accept a \$50 donation from Richard Hopkins to the VSO for outreach expenses.

### Financial Impact:

Donations help to increase outreach efforts by the VSO to ensure we are serving as many veterans as possible in Pine County.



## AGENDA REQUEST FORM

Date of Meeting: 07/19/2022



County Board



Consent Agenda



Regular Agenda

5 mins.

☐

10 mins.

☐

15 mins.

☐

Other

☐☐

Personnel Committee

☐

Other \_\_\_\_\_

Agenda Item: Approve hiring

Department: HHS

Rebecca Foss

Department Head signature

### Background information on Item:

HHS recently held interviews for an Adult Mental Health Social Worker position that was left vacant by Nick Loudon's resignation. The position was offered to and accepted by Jennifer Felland, contingent on board approval. If approved, Jennifer would begin her employment with Pine County on August 1, 2022 at Grade 10, Step 2 (\$26.99/hour).

### Action Requested:

Approve the hiring of Jennifer Felland for the Adult Mental Health Social Worker position effective August 1 at Grade 10, Step 2 (\$26.99/hour).

### Financial Impact:

This position is contained in the 2022 HHS budget.



## AGENDA REQUEST FORM

Date of Meeting: 07/19/2022



County Board



Consent Agenda



Regular Agenda

5 mins.

☐

10 mins.

☐

15 mins.

☐

Other

☐☐

Personnel Committee

☐

Other \_\_\_\_\_

Agenda Item: Approve attendance at conference

Department: HHS

Rebecca Foss

Department Head signature

### Background information on Item:

Child Support Supervisor Jodi Blesener has requested to attend the Minnesota Supervisors Conference from September 11 - 14 at Breezy Point, MN.

### Action Requested:

Approve Child Support Supervisor Jodi Blesener's attendance at the Minnesota Supervisors Conference from September 11 - 14 at Breezy Point, MN.

### Financial Impact:

Registration: \$75

Accommodations (includes lodging and meals): \$645

Total: \$720

There are funds in the HHS budget to cover the expenses associated with attendance at the conference.



## AGENDA REQUEST FORM

Date of Meeting: \_\_\_\_\_

- ☐ **County Board**  
☐ Consent Agenda  
☐ Regular Agenda      5 mins.\_\_\_\_ 10 mins.\_\_\_\_ 15 mins.\_\_\_\_ Other\_\_\_\_
- ☐ **Personnel Committee**
- ☐ **Other** \_\_\_\_\_

**Agenda Item:** \_\_\_\_\_

**Department:** \_\_\_\_\_

  
\_\_\_\_\_  
Department Head signature

**Background information on Item:**

**Action Requested:**

**Financial Impact:**



# AGENDA REQUEST FORM

**Date of Meeting:** July 19, 2022

☒ **County Board**

☐ **Consent Agenda**

☒ **Regular Agenda**      5 mins. X    10 mins.        15 mins.        Other    

☐ **Personnel Committee**

☐ **Other**                                   

**Agenda Item:** Pine County's American Rescue Plan Act—Broadband Grant Program

**Department:** Administration/Economic Development

Lezlie Sauter

Department Head signature

## Background information on Item:

The Pine County Board has allocated \$750,000 of its American Rescue Plan Act funding for broadband. On May 3<sup>rd</sup>, the county board approved the county broadband grant program and allocated \$250,000 of the \$750,000 for the first round. The grant program was developed using information from the assessment conducted by Hometown Fiber and requires at least 100 Mbps symmetrical service. The grant program is intended to leverage other funding and encourage local providers to allow the construction and expansion of broadband to serve county residents, businesses, and institutions.

The grant period was May 3 to June 17, 2022. Eleven grant requests were submitted by five providers totaling \$2,724,000 in requests and representing a total project cost of \$90,434,616. The broadband subcommittee consisting of Commissioners Hallan and Lovgren, Economic Development Coordinator Lezlie Sauter, and County Administrator David Minke, reviewed the proposals.

Based on the grant requests, the consensus of the committee is that an additional \$350,000 should be made available this round making a total of \$600,000 available for distribution this round. The applications represent the projects that are most viable and needed, and there is no advantage to delaying funding to future rounds. The remaining \$150,000 can be used in the future to pay county costs associated with the implementation of the various broadband projects as well as other unforeseen future costs.

The grants were reviewed for cost effectiveness, area of service, existing service area, and ability to leverage other funds.

## Action Requested:

Approve the following grant awards pending project design clarification and adjustment per the technical review conducted by Hometown Fiber. Authorize the County Administrator to enter grant agreement awards with the selected firms subject to legal review by the County Attorney.

1. \$300,000 to East Central Energy (East Central Energy Regional Broadband Project - total project cost \$67M)
2. \$200,000 to Starwire Technologies (City of Rock Creek - total project cost \$4.3M)
3. \$75,000 to Savage Communications (Partridge Township Broadband Expansion - total project cost \$1.5M)
4. \$25,000 to Midcontinent Communications (Midco Cross Lake Trail - total project cost \$67k)

**PINE COUNTY PERSONNEL COMMITTEE**

**July 11, 2022 – 9:00 a.m.**

**Board Room, Pine City Courthouse  
Pine City, Minnesota**

Members present: Commissioner Matt Ludwig and Commissioner Josh Mohr

Others present: County Administrator David Minke, Health and Human Services Director Becky Foss, Auditor-Treasurer Kelly Schroeder, Jail Administrator Rodney Williamson, Human Resources Manager Jackie Koivisto

1. Commissioner Ludwig called the meeting to order at 9:00 a.m.
2. **Motion** by Commissioner Mohr to approve the Minutes of the June 13, 2022, Personnel Committee meeting. Second by Commissioner Ludwig. Motion carried 2-0.
3. **Motion** by Commissioner Ludwig to approve the July 11, 2022 agenda. Second by Commissioner Mohr. Motion carried 2-0.

4. Health and Human Services

- a. Health and Human Services Director Becky Foss announced the resignation of Registered Nurse Amber Koski, effective June 20, 2022, and requested approval to backfill the position and subsequent vacancies that may occur due to internal promotion or lateral transfer. The position may be filled with a Registered Nurse or a Public Health Nurse. An RN is a Grade 10 with a minimum starting wage of \$25.88/hour and a PHN is a Grade 11 with a minimum starting wage of \$27.43/hour. The position is accounted for in the 2022 Health and Human Services budget.

**Motion** by Commissioner Ludwig to acknowledge the resignation of Registered Nurse Amber Koski effective June 20, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. The position may be filled with a Registered Nurse or a Public Health Nurse. An RN is a Grade 10 with a minimum starting wage of \$25.88/hour and a PHN is a Grade 11 with a minimum starting wage of \$27.43/hour. The position is accounted for in the 2022 Health and Human Services budget. Second by Commissioner Mohr. Motion carried 2-0.

- b. Health and Human Services Director Becky Foss announced the resignation of Child Protection Social Worker Amy MacDonald, effective July 15, 2022, and requested approval to backfill the position and subsequent vacancies that may occur due to internal promotion or lateral transfer. The position is a Grade 10 with a minimum starting wage of \$25.88/hour and is contained in the 2022 Health and Human Services budget.

**Motion** by Commissioner Mohr to acknowledge the resignation of Child Protection Social Worker Amy MacDonald and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. The position is a Grade 10 with a minimum starting wage of \$25.88/hour and is contained in the 2022 Health and Human Services budget. Second by Commissioner Ludwig. Motion carried 2-0.

- c. Health and Human Services Director Becky Foss announced the resignation of Social Worker Amber Andrews, effective August 12, 2022, and requested approval to backfill the position and subsequent vacancies that may occur due to internal promotion or lateral transfer. The position is a Grade 10 with a minimum starting wage of \$25.88/hour and is contained in the 2022 Health and Human Services budget.

**Motion** by Commissioner Ludwig to acknowledge the resignation of Social Worker Amber Andrews, effective August 12, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. The position is a Grade 10 with a minimum starting wage of \$25.88/hour and is contained in the 2022 Health and Human Services budget. Second by Commissioner Mohr. Motion carried 2-0.

- d. Request made to reduce a 1.0 FTE to .5 FTE (20 hours per week), effective on or before October 1, 2022. Pine County is ending our contract with UCare resulting in a reduction of work and revenue. The position was 50% U-Care services and 50% foster care.

**Motion** by Commissioner Mohr to reduce a 1.0 FTE to .5 FTE effective on or before October 1, 2022. Second by Commissioner Ludwig. Motion carried 2-0.

5. Sheriff's Office - Corrections

Jail Administrator Rodney Williamson announced the following staffing changes:

- a. resignation of Corrections Officer Troy Parker effective July 14, 2022
- b. resignation of part-time probationary Corrections Officer Kay Wimmer, effective June 30, 2022

Request made to backfill the positions and subsequent vacancies that may occur due to internal promotion or lateral transfer. The positions are Grade 7 with a minimum starting wage of \$21.77/hour and are contained in the 2022 Jail budget.

**Motion** by Commissioner Mohr to acknowledge the resignation of Corrections Officer Troy Parker, effective July 14, 2022, and part-time, probationary Corrections Officer Kay Wimmer effective June 30, 2022, and approve backfill of the positions and any subsequent vacancies that may occur due to internal promotion or lateral transfer. The positions are Grade 7 with a minimum starting wage of \$21.77/hour and are contained in the 2022 Jail budget. Second by Commissioner Ludwig. Motion carried 2-0.

Jail Administrator Williamson provided a staffing update. We have several part-time Corrections Officers that are interested in applying for our full-time openings. There is a job offer pending to fill a part-time slot and we have new candidates to interview. Discussion was held regarding the state-wide shortage of Corrections Officers and Dispatchers. Rodney asked that we consider condensing the wage grid to fewer steps to make the starting wage more competitive. Data will be compiled for future discussion.

6. Auditor – Treasurer

- a. Auditor-Treasurer Kelly Schroeder requested to reduce the vacant full-time Auditor Clerk III position from a 1.0 FTE to .6 FTE (22.5 hours per week). Redistribution of workload allows the backfill to be hired as part-time. The position is a Grade 4 with a

minimum starting wage of \$18.24/hour and is contained in the 2022 Auditor-Treasurer budget.

**Motion** by Commissioner Ludwig to reduce the vacant full-time Auditor Clerk III position from a 1.0 FTE to .6 FTE (22.5 hours per week). The position is a Grade 4 with a minimum starting wage of \$18.24/hour and is contained in the 2022 Auditor-Treasurer budget. Second by Commissioner Mohr. Motion carried 2-0.

- b. Auditor-Treasurer Kelly Schroeder requested authorization to hire an additional Property Appraiser in the Assessor's office. The county approved the hiring of an appraiser this Spring to cover the four additional township contracts. Since that time, six additional townships have contracted with the county for assessments with the possibility of four more to follow. Local Assessors are being phased out due to a change in licensing requirements. The position is a Grade 8 with a minimum starting wage of \$23.03/hour. 2022 funding will be offset by additional revenue in the interest income and available cost savings throughout the general fund. The net cost for this year is approximately \$8,000.

**Motion** by Commissioner Ludwig to hire an additional Property Appraiser in the Assessor's office to cover additional workload. The position is a Grade 8 with a minimum starting wage of \$23.03/hour. 2022 funding will be offset by additional revenue in the interest income and available cost savings throughout the general fund. Second by Commissioner Mohr. Motion carried 2-0.

7. Insurance Update

The insurance committee met on June 30<sup>th</sup>. United Healthcare has proposed an 18% increase for 2023. BCBS has given us a proposal with an 8.2% increase. Our consultant will work with UHC to see if they will improve their renewal offer. A decision on carriers will be made in August.

8. Employee Engagement and Recognition

The first employee referral bonus will be awarded to Adrienne Wimmer in HHS. Adrienne will receive an initial payment of \$500 in July and the remaining \$500 after six months of employment.

9. With no further business, the meeting was adjourned at 10:05 a.m.





## AGENDA REQUEST FORM

Date of Meeting: 07/19/2022



County Board



Consent Agenda



Regular Agenda

5 mins.

☐

10 mins.

☐

15 mins.

☐

Other

☐☐

Personnel Committee

☐

Other \_\_\_\_\_

Agenda Item: Approve hiring

Department: HHS

*Rebecca Foss*

Department Head signature

### Background information on Item:

HHS recently held interviews for a Children's Mental Health Social Worker position that will become vacant due to a resignation. The position was offered to and accepted by Ashley Gnat, contingent on board approval. If approved, Ashley would begin her employment with Pine County on July 25, 2022 at Grade 10, Step 2 (\$26.99/hour).

### Action Requested:

Approve the hiring of Ashley Gnat for the Children's Mental Health Social Worker position effective July 25 at Grade 10, Step 2 (\$26.99/hour).

### Financial Impact:

This position is contained in the 2022 HHS budget.



# AGENDA REQUEST FORM

**Date of Meeting: July 19, 2022**

☒ **County Board**

☐ **Consent Agenda**

☒ **Regular Agenda**

5 mins. \_\_\_\_ 10 mins. \_\_\_\_ 15 mins. \_\_\_\_ Other \_\_\_\_

☐ **Personnel Committee**

☐ **Other** \_\_\_\_\_

**Agenda Item: Presentation by BWSR on Water Resources Management & Wetland Conservation Act Administration**

**Department:** Administration

**Department Head signature**

## **Background information on Item:**

The Minnesota Board of Water and Soil Resources (BWSR) is the state's administrative agency for 90 soil and water conservation districts, 46 watershed districts, 23 metropolitan watershed management organizations, and 80 county water managers. BWSR's mission is to improve and protect Minnesota's water and soil resources by working in partnership with local organizations and private landowners. Core functions include implementing the state's soil and water conservation policy, comprehensive local water management, and the Wetland Conservation Act as it relates to the 41.7 million acres of private land in Minnesota.

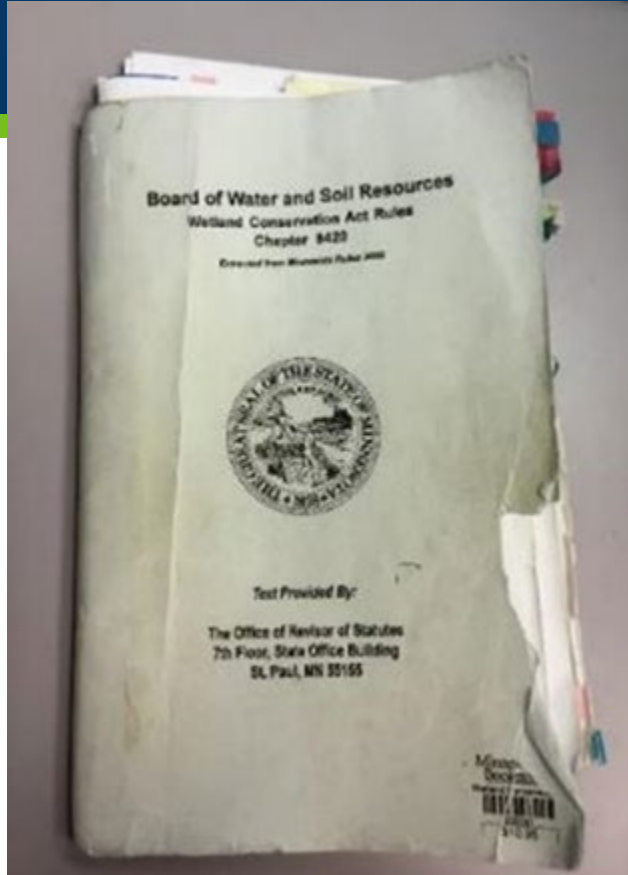
David Demmer, Wetland Specialist with BWSR, will present on BWSR, Local Government duties, Wetland Conservation Act administration and functions of the Technical Evaluation Panel.



# Wetland Conservation Act Local Government Unit Responsibilities

David Demmer | Wetland Specialist | NE Region

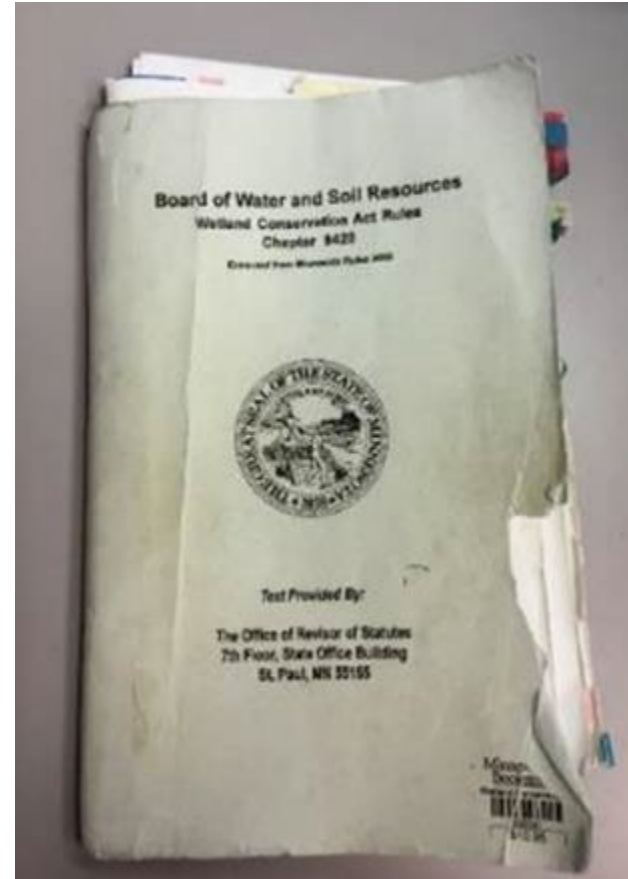
# Presentation Outline



- Definition of Wetland
- Water/wetland regulatory programs in Minnesota
- MN Wetland Conservation Act
- Local Government Unit Duties & Roles
- Technical Evaluation Panel Roles
- Overview of WCA Enforcement Procedures



# Science first, then apply policy



# What is a Wetland?

Definition: Those areas inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted to life in saturated soil conditions.



Hydrology + Vegetation + Soil = Wetland



# 3 Parameters of a Wetland

- 3 Parameters of a wetland
  - Hydrology- frequency and duration of movement of water through a landscape
  - Soil- organic and mineral surfaces which often exhibit characteristics that it has been in saturated conditions
  - Vegetation- plant community and prevalence of species that have made adaptations to live in saturated conditions



# MN Water Regulatory Programs

- Public Waters Permit Program
- Wetland Conservation Act
- Clean Water Act Section 404

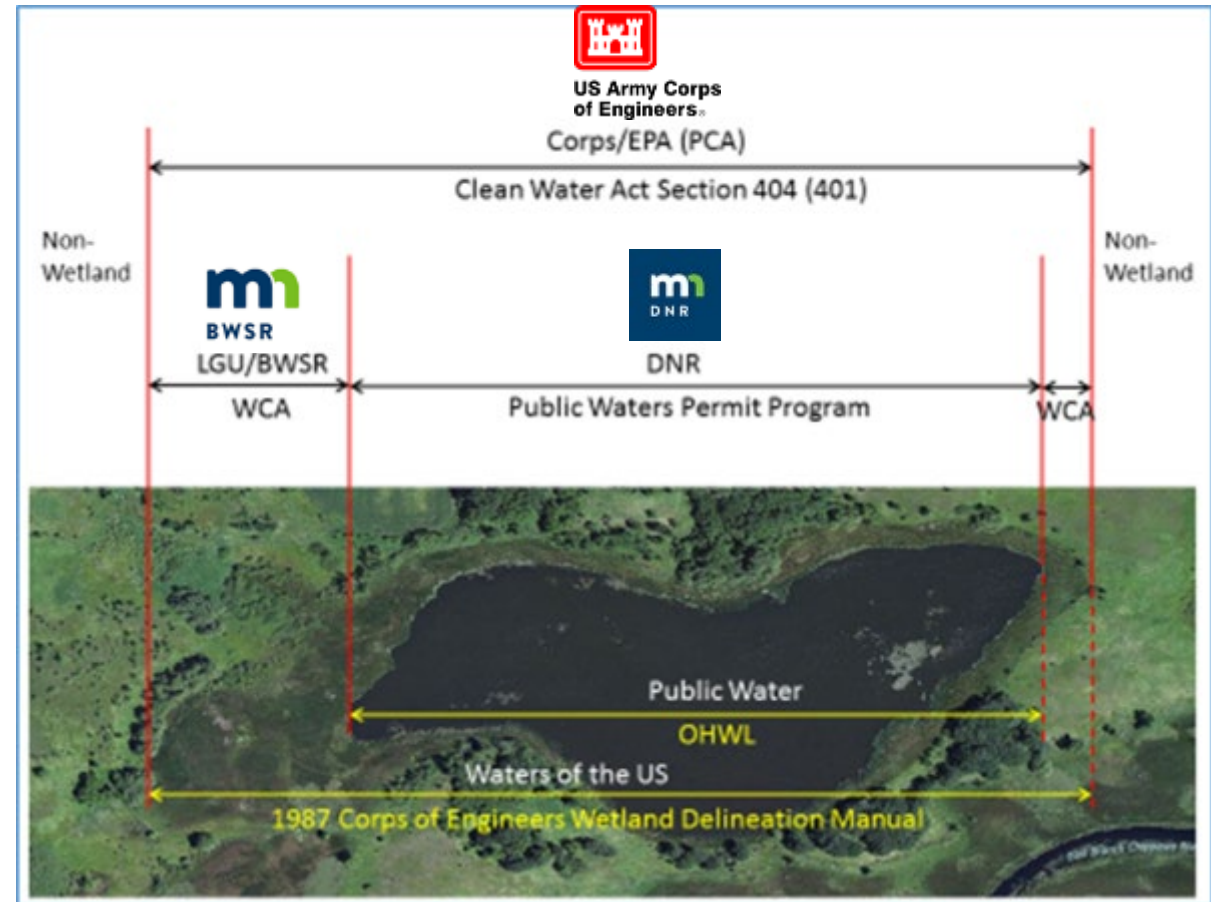
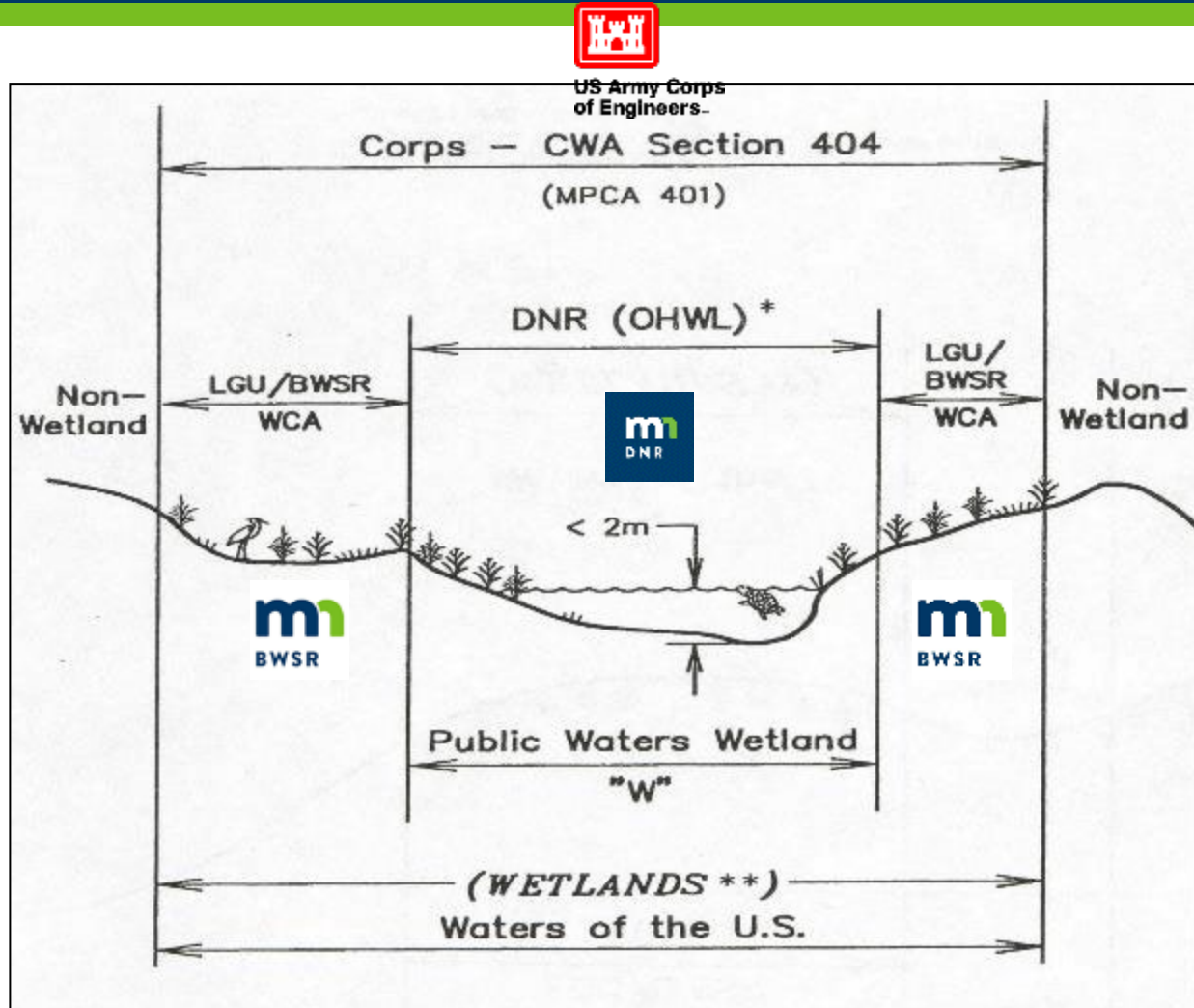


**US Army Corps  
of Engineers®**





# Jurisdiction

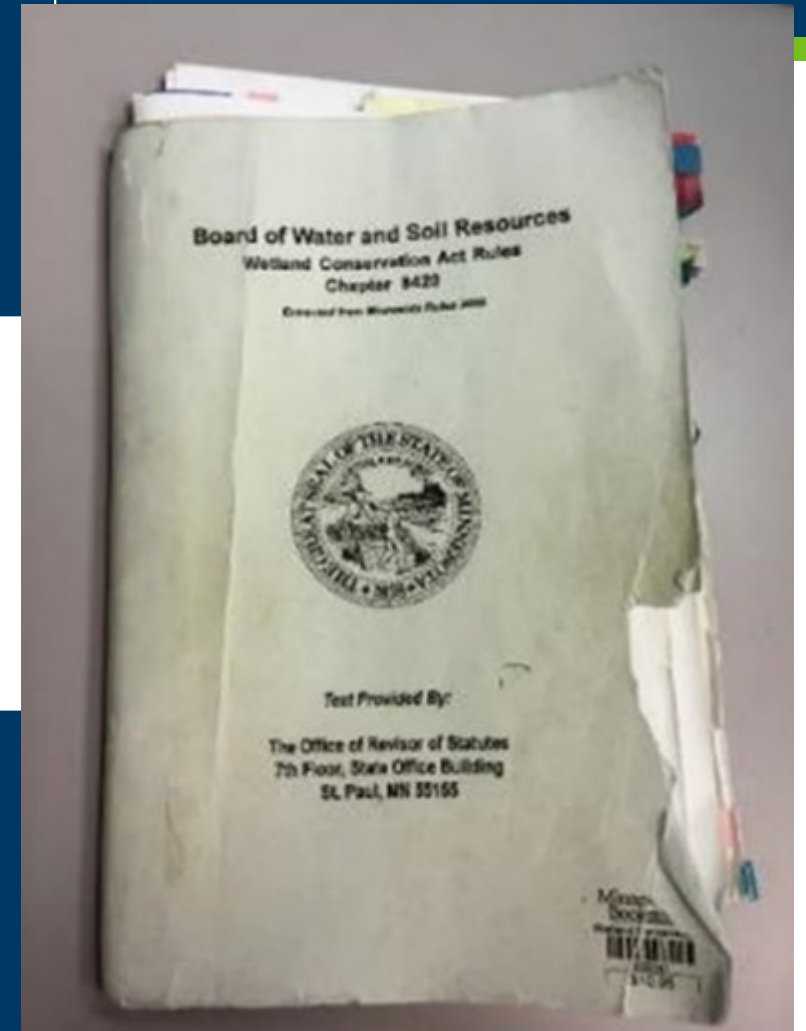


# WETLAND CONSERVATION ACT (WCA)

State Law passed in 1991

MN Statute 103G and  
parts of 103A,B,E,F

MN Rule Chapter 8420

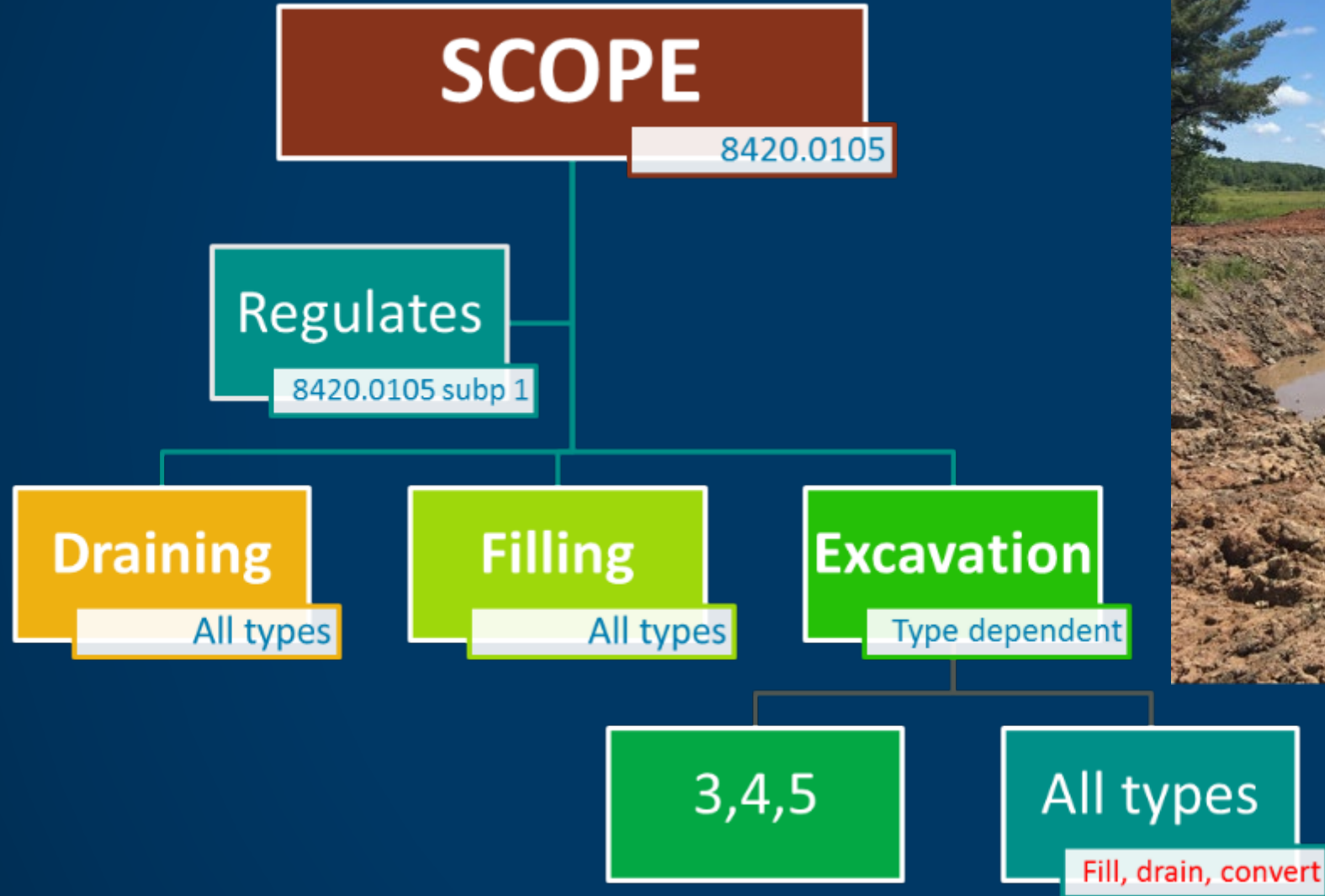


# Wetland Conservation Act

- **Regulates:** draining, filling, some excavation
- **Administered by:** Local Government Units, SWCDs, Watershed Districts
- **Oversight by:** MN Board of Water and Soil Resources
- **Authorities:** M.S. 103A, 103B, 103G; M.R. Chapter 8420
- **Jurisdictional boundary:** 1987 Corps of Engineers Wetland Delineation Manual
- **Review standards:** Avoid, minimize, replace (sequencing)
- **Enforcement:** DNR Conservation Officers; cease & desist, restoration orders
- **Application:** Joint Application Form for Activities Affecting Water Resources in Minnesota

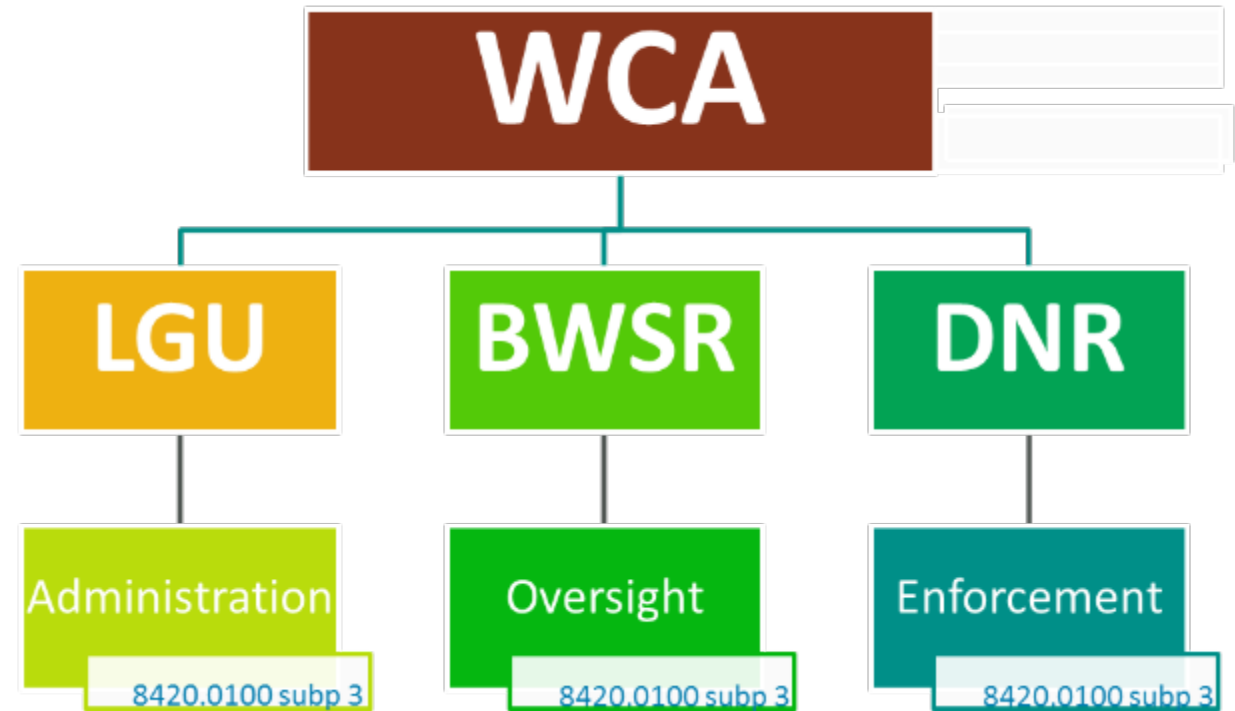






# Key Roles in WCA Implementation

- **LGU** – make WCA decisions, leads Technical Evaluation Panel
- **SWCD** – serve on TEP, write restoration plans for violation orders
- **BWSR** – serve on TEP, hear appeals, administer wetland bank, oversee and train LGUs.
- **DNR** – serve enforcement orders and coordinate/collaborate with TEP, LGU and SWCD on enforcement process.



# LGU Duties

8420.0200 Subp 2

Make Decisions

8420.0200 Subp 2A

Provide Staff\*

8420.0200 Subp 2B

May place decision  
authority with  
staff\*\*

8420.0200 Subp 2C

May use the TEP

8420.0200 Subp 2D

# LGU Duties

8420.0200 Subp 2

Enlist fair  
preponderance of  
Evidence

8420.0200 Subp 2E

Evaluate  
landowner request

8420.0200 Subp 2F

Maintain Records  
10 years

8420.0200 Subp 2G

May charge fees

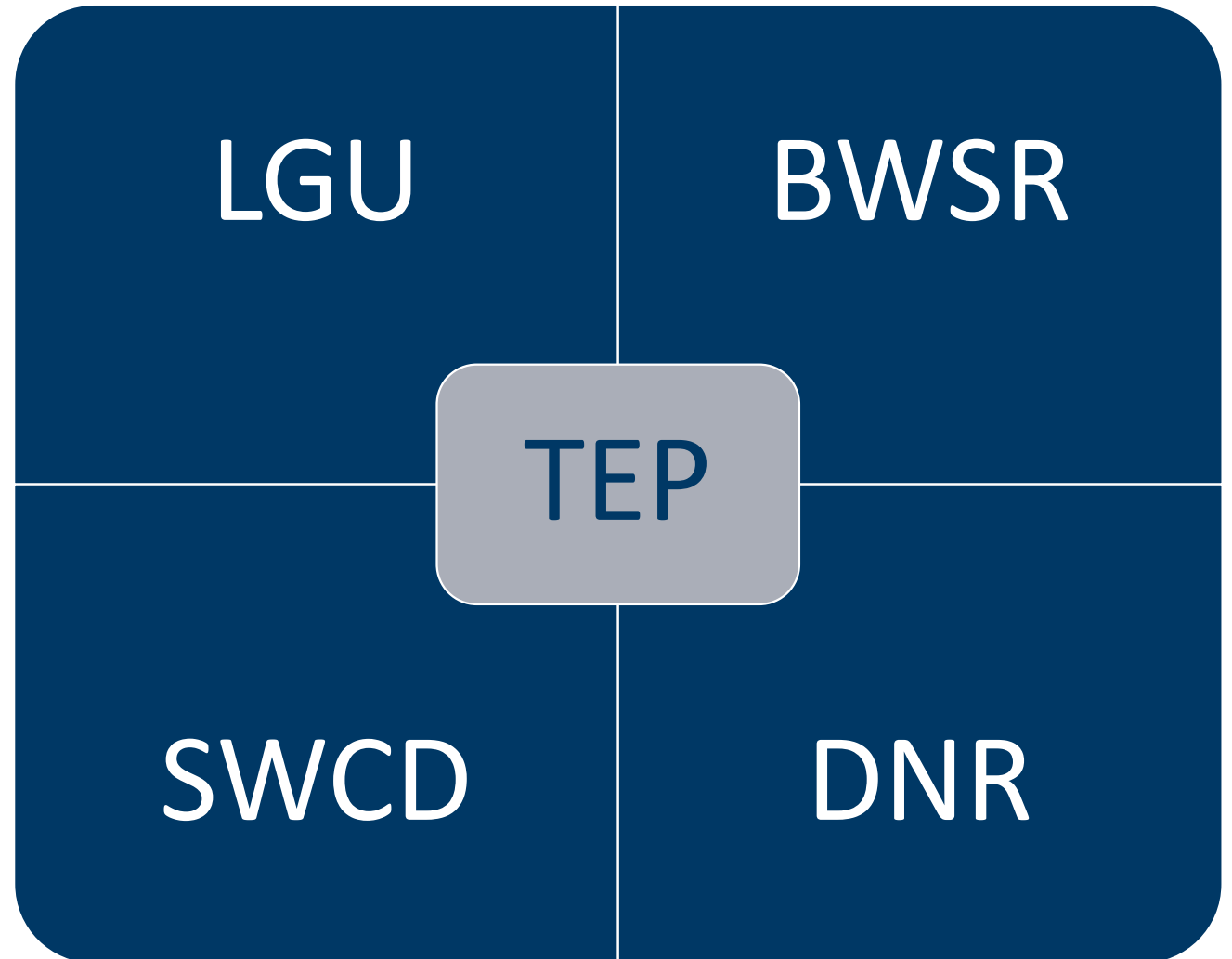
8420.0200 Subp 2D

Annual Report

8420.0200 Subp 2I

# Technical Evaluation Panel

- Plays a key role in implementation.
- Representative from LGU, SWCD, BWSR and DNR (if project effects public waters and/or in shoreland zone).
- Primary role is to advise LGU on decisions. Some decisions depend on TEP recommendation/concurrence.
- TEPs often advise landowners/applicants during pre and post application reviews.





# TEP Meetings

- Step 1: Define purpose of TEP discussion/review (set a formal agenda)
- Step 2: Have an open discussion (there will be disagreements)
- Step 3: Summarize and agree to conclusions (find common ground)
- Step 4: Write Findings Report (be clear and concise)



## Minnesota Wetland Conservation Act Technical Evaluation Panel Form

This form can be used to document TEP findings and recommendations related to WCA decisions, determinations, enforcement and pre-application reviews.

Local Government Unit: <a href="#">Click here to enter text.</a>	County: <a href="#">Click here to enter text.</a>
Landowner or Project Proposer: <a href="#">Click here to enter text.</a>	Agent/Representative(s): <a href="#">Click here to enter text.</a>
Project Name: <a href="#">Click here to enter text.</a>	Project No. (if any): <a href="#">Click here to enter text.</a>
Project Location: <a href="#">Click here to enter text.</a>	

### Purpose of TEP Findings/Recommendation - check all that apply and describe

<input type="checkbox"/> Pre-application review	<input type="checkbox"/> Application Review (related to WCA Decision)
<input type="checkbox"/> Local Government Road Wetland Replacement Program Eligibility	<input type="checkbox"/> WCA Determination Request
<input type="checkbox"/> Other (specify): <a href="#">Click here to enter text.</a>	
Describe: <a href="#">Click here to enter text.</a>	

### Meeting Type – check all that apply and specify dates as applicable

<input type="checkbox"/> In-Person Meeting(s) Date(s): <a href="#">Click here to enter text.</a>	<input type="checkbox"/> E-mail Exchanges
<input type="checkbox"/> Onsite Review(s) Date(s): <a href="#">Click here to enter text.</a>	<input type="checkbox"/> Other (specify): <a href="#">Click here to enter text.</a>

### Findings and Recommendations

[Click here to enter text.](#)

☐ Attachment(s) (specify): [Click here to enter text.](#)

### DNR Protected Waters and Shoreland Protection Zone

Will the project/activity affect DNR public waters, DNR public waters wetlands or wetlands within the shoreland protection zone? ☐ Yes ☐ No If yes, DNR representative is a member of the TEP.

### Signatures

<input type="checkbox"/> LGU TEP Member: <a href="#">Click here to enter text.</a>	Agree with Findings & Recommendations: <input type="checkbox"/> Yes <input type="checkbox"/> No
Signature: _____	Date: _____
<input type="checkbox"/> SWCD TEP Member: <a href="#">Click here to enter text.</a>	Agree with Findings & Recommendations: <input type="checkbox"/> Yes <input type="checkbox"/> No
Signature: _____	Date: _____
<input type="checkbox"/> BWSR TEP Member: <a href="#">Click here to enter text.</a>	Agree with Findings & Recommendations: <input type="checkbox"/> Yes <input type="checkbox"/> No
Signature: _____	Date: _____
<input type="checkbox"/> DNR TEP Member: <a href="#">Click here to enter text.</a>	Agree with Findings & Recommendations: <input type="checkbox"/> Yes <input type="checkbox"/> No
Signature: _____	Date: _____

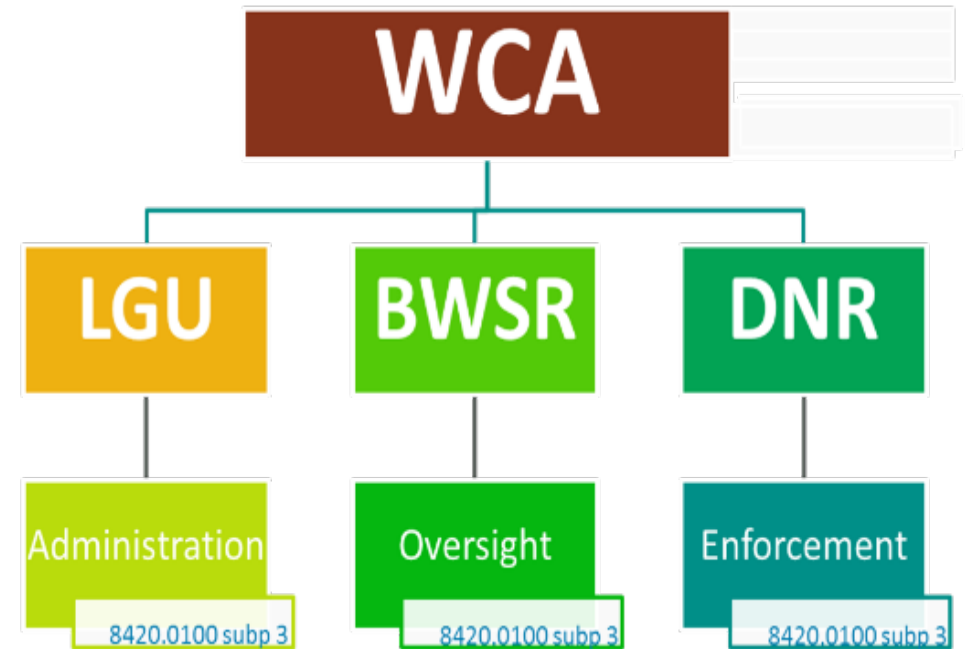


# Enforcement Procedure Overview



# Summary

- Wetland regulation is rooted in science
- 3 major water/wetland regulatory programs in MN
- Pine County administers the State WCA
- Technical Evaluation Panel plays a key role in WCA implementation
- Defined WCA enforcement procedure





Questions?

## **Request Sandstone Township be included on July 19, 2022 County Board agenda**

July 12, 2022

Pine County Board of Commissioners,

Sandstone Township Supervisors discovered erosion occurring around two culverts on Dupuis Road, in Sandstone Township, west of I-35 and south of Highway 61 about 1.5 miles.

The point where the erosion is taking place is above two large, approximately 4-foot by 30+ foot culverts which divert water under the road. Replacing those culverts and the work involved in that task is not something the township has the equipment to repair or monetary resources to replace.

Further research showed the water flowing under Dupuis Road is a section of the county owned ditch – Friesland Ditch. It is one of three Sandstone Township roads which the ditch crosses.

Supervisor Gary Hinsch has been monitoring the erosion and has determined it is imperative to get the culverts replaced this year. He has noticed the erosion advancing into the drive area with each rain event.

Sandstone Town Board advised Gary Hinsch to bring the request to the Pine County Board of Commissioners as soon as possible so the county can take action to get the work completed this year.

Gary Hinsch went to Mark LeBrun, county engineer, and Commissioner Matt Ludwig and asked that the county attend to the failing ditch culverts. He was told it was not the county's responsibility.

Based on the Matter of Red Lake Watershed Project #119, "That project, a ditch, crossed a township road, necessitating the replacement of existing culverts." The watershed district was required to pay damages for constructing new culverts and the decision was upheld by the Court of Appeals.

With this case law as a guide, Sandstone Town Board concludes the watershed district (Pine County) is responsible for the cost of constructing new culverts.

We would like to get this matter settled as soon as possible to avoid further damage to Dupuis Road.

Respectfully,

Sandstone Township Supervisors

Linda Thomson, chair

Gary Hinsch

Jon Dorau

Clerk Ailene Croup, Sandstone Township

PO Box 564

Sandstone, MN 55072

sandstonetownship@gmail.com



# PINE COUNTY

## Administrator's Office

635 Northridge Drive NW  
Suite 200  
Pine City, MN 55063  
1-800-450-7463 Ext. 1620  
Fax: 320-591-1628

### Commissioners

Steve Hallan – Dist. 1  
Josh Mohr – Dist. 2  
Terry Lovgren – Dist. 3  
J.J. Waldhalm – Dist. 4  
Matt Ludwig – Dist. 5

### County Administrator

David J. Minke

TO: Pine County Commissioners  
FROM: David Minke, County Administrator  
DATE: July 13, 2022  
SUBJECT: Second Quarter 2022 Budget Report

At the end of June, the county's budget is sound for six months, or 50% into the year.

**Chart 1** shows revenue and expenditure as a percentage of the budget for the county by the three major funds (General, Health & Human Services, and Road & Bridge) and the total of all funds. As of June 30, all funds are at or below 50% spent. Total county spending through the end of June was \$23,691,229 or 47% of the budget.

Revenues are below expenditures in the General and HHS funds and above expenditures in Highway and overall. This situation is expected at this point of the year in the General and HHS funds as most county revenues and expenditures are out of sync. These revenues include contracts or reimbursements for services which typically lag 30-60 days or are only made once or twice per year such as the property tax settlement. Revenues are above expenditures in Highway due to state aid reimbursements and the timing of expenditures. Overall revenue is at 58% through the end of June due to receipt of unbudgeted ARPA funds.

**Chart 2** compares the 2020, 2021, and 2022 revenue in the General Fund by budget department. Only the departments that receive significant program revenue are included. As is evident by the three-year history, revenue at a point in time varies from year to year. Planning and Zoning is at 106% due to the 1W1P grants. Assessor revenue is at 0% due to the timing of the assessor contract payments.

### **Chart 3A & 3B**

Chart 3A shows the expenditures of the larger departments in the General Fund through the end of June. All budget departments are below 50% except for Recorder and Sheriff (operations). Recorder is at 93% due to planned spending of compliance and technology fund money on computer servers and the Tax and CAMA upgrade. Sheriff spending is at 52% due primarily to higher than budgeted vehicle insurance costs. Court Security is well underspent because the limited court activity has decreased the need for bailiff support.

Chart 3B uses the same column format to show first quarter 2022 expenditures and adds a line showing the three-year average. As the graph shows, current year spending is generally in line with the three-year average.

**Chart 4** shows the Health and Human Services revenues and expenditures by major division and the fund total. All divisions are below 50% on expenditures, and revenues are where expected at the end of the second quarter.

**American Rescue Plan Act (ARPA) Funding**

Pine County was authorized \$5,745,374 in the American Rescue Plan Act. The county received the first half in May 2021 and the second half in June 2022. Nearly all of the ARPA funds have been allocated by the county board with a total of \$703,833 actually spent by the end of June. Total spending for 2021 was \$358,938 and total spending for the first half of 2022 is \$344,896.

**Local Option Sales Tax for Transportation**

Sales tax collections for the year through April 30 are \$496,425. This amount is \$2,283 less than the amount collected during the same period in 2021.

Chart 1  
Expenditure and Revenue by Major Fund and County Total as of June 30, 2022

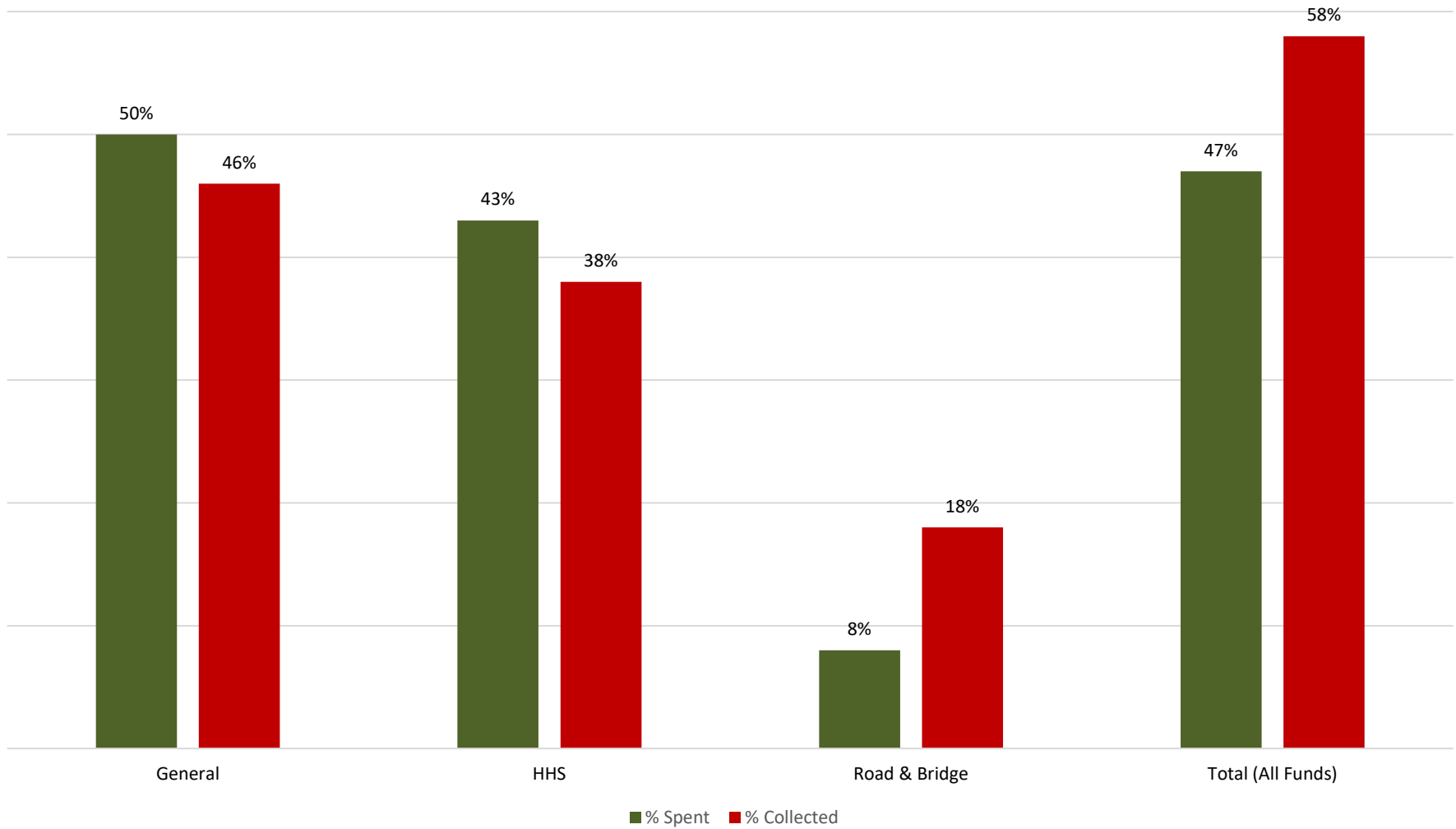




Chart 2  
General Fund Revenue by Department Through March 31 -- 2020, 2021, 2022

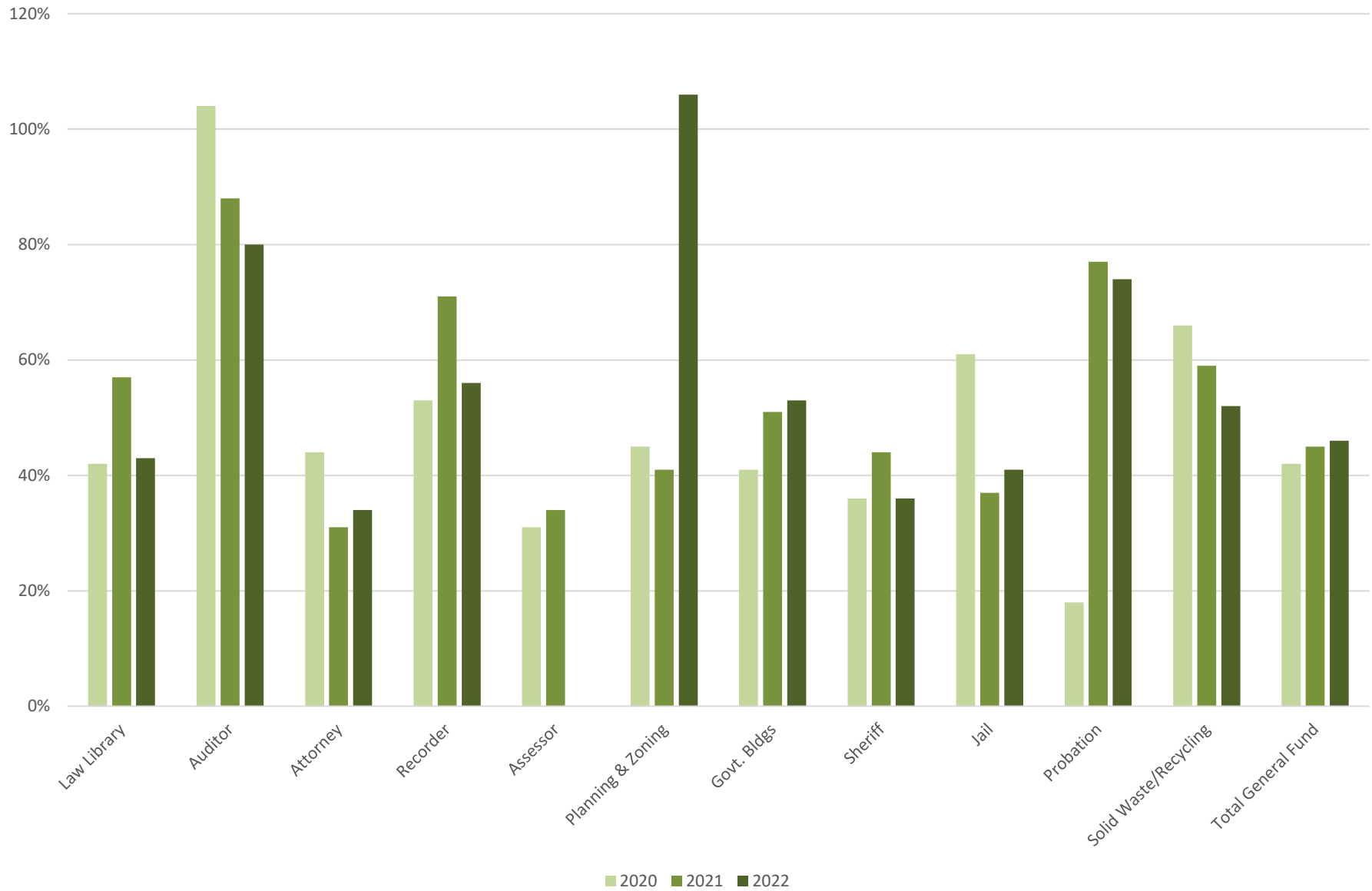


Chart 3A  
General Fund Expenditures as Percent by Department June 30, 2022

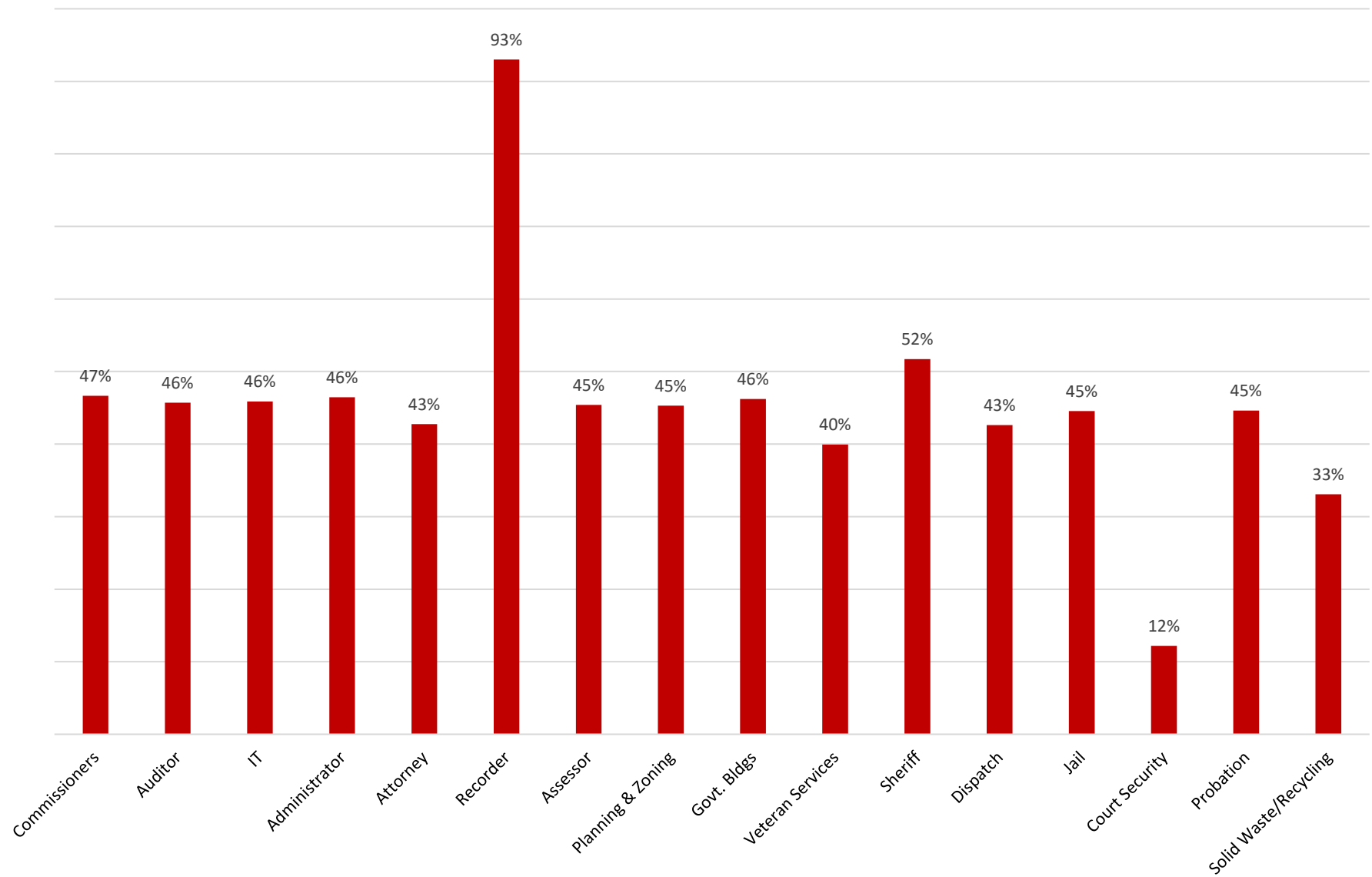


Chart 3B  
General Fund Expenditures as Percent by Department June 30, 2022  
Compared to 3-year Average

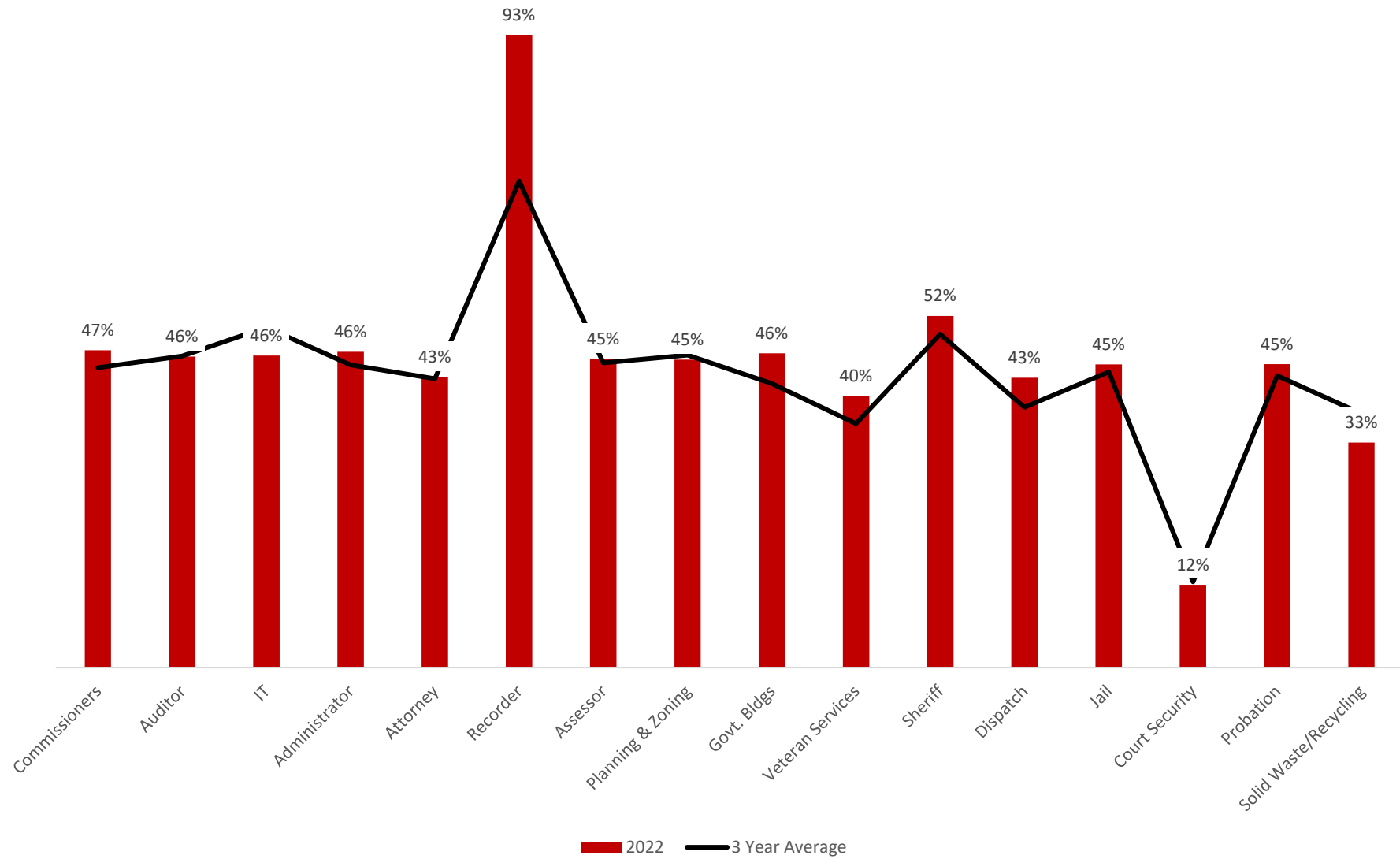


Chart 4  
HHS Revenue and Expenditures as Percent through June 30, 2022

