



**AGENDA**

***PINE COUNTY BOARD REGULAR MEETING***

- District 1      Commissioner Hallan
- District 2      Commissioner Mohr
- District 3      Commissioner Lovgren
- District 4      Commissioner Waldhalm
- District 5      Commissioner Ludwig

**Tuesday, February 15, 2022, 10:00 a.m.**

**North Pine Government Center  
1602 Hwy. 23 No.  
Sandstone, Minnesota**

**Notice of Participation via Interactive Technology**

**Pine County Commissioner Steve Hallan will be attending the Pine County Board of Commissioners Regular Meeting on Tuesday, February 15, 2022, at 10:00 a.m. via interactive technology, pursuant to Minnesota Statute 13D.02. Commissioner Hallan will be seen and heard at the meeting via electronic means and will participate from the Oak Grove RV Park, #48, 190 Radford Blvd., Pensacola, Florida, a location open and accessible to the public.**

**The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799, (Meeting ID): 913 8246 1935; (password): 5911400. Click the link on the county website ([www.co.pine.mn.us](http://www.co.pine.mn.us)) for more information and to watch a live stream broadcast of the meeting.**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes  
Approve Minutes of February 1, 2022 County Board Meeting and Summary for publication.
- F) Minutes of Boards, Reports and Correspondence  
Pine County Zoning Board Minutes – December 16, 2021
- G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. Review January, 2022 Cash Balance (attached)**

<b>Fund</b>	<b>January 31, 2021</b>	<b>January 31, 2022</b>	<b>Increase/Decrease</b>
General Fund	5,571,229	5,880,862	309,633
Health and Human Services Fund	2,114,575	2,157,261	42,686

Road and Bridge Fund	225,305	848,141	622,836
COVID Relief	582,711	2,524,583	1,941,872
Land	2,346,709	2,383,631	36,922
Self Insurance	178,441	540,951	540,951
TOTAL (inc non-major funds)	12,130,764	15,771,649	3,640,885

2. **January 2022 Disbursements/Claims Over \$2,000 (attached)**

Consider approval of the January 2022 disbursements including the individual listing of claims over \$2,000 and 486 claims under \$2,000 or not needing approval totaling \$1,534,373.03.

3. **Applications**

Consider approval of the following:

A. **Application for Tobacco License**

- i. Figueroa's LLC, 6355 Kobmagergade, Askov, MN (new owner of Main St. Grocery)

B. **Tax Court Abatement**

- i. Wal-Mart Real Estate, 950 Evergreen Square SW, Pine City, Parcel 42.6191.000 for taxes payable in 2020 & 2021.

C. **Local Option Disaster Abatements (taxes payable 2021):**

- i. Genell Klande, 5940 Henriette Rd, Grasston, Parcel 28.0734.004, fire 8/12/2020, has not returned/rebuilt
- ii. Gerald Teiken, 18661 Island Resort Rd., Pine City, Parcel 28.8900.202, fire 3/28/21, has not returned/rebuilt
- iii. Merlin & Helen Keyport, 5373 Oak Ln, Kerrick, Parcel 41.0009.000, fire 11/22/21, has not returned/rebuilt
- iv. Shannon Logue, 9174 540<sup>th</sup> St., Rush City, Parcel 43.0599.000, fire 2/19/21, has not returned/rebuilt
- v. Cliff Thomas, 210 Lark St., Sandstone, Parcel 45.5244.0000, fire 5/19/21, has not returned/rebuilt

4. **Licenses**

Consider approval of the following and authorize Board Chair to sign:

A. **2022 Waste Hauler Licenses**

- Jim's Mille Lacs Disposal Inc., Quality Disposal Systems Inc., Waste Management

5. **Septic Fix-Up Special Assessment**

A. Consider approval of Resolution 2022-09 extending a special assessment to Katri Zebrasky and Zane Swenson, PID 24.0081.000, \$16,000 and authorize Board Vice Chair and County Administrator to sign.

6. **Pine County Commissioners' Expense Claim Forms**

Review and consider approval of Commissioners' Expense Claim Forms.

7. **Resolution to Cancel State Contracts**

Consider approval of Resolution 2022-08 cancelling state contracts where the 2021 annual payment and/or 2021 taxes have not been paid if the contracts and/or taxes remain unpaid 90 days after the service of notice of cancellation. Authorize Board Vice Chair and County Administrator to sign.

8. **Dispatch Area Remodel**

Consider approval of a contract with Xybix Systems to remodel the dispatch work area in the amount of \$22,311.13 and to allocate ARPA funds for the project. Authorize Board Vice Chair and County Administrator to sign the contract.

9. **New Hire**

Consider approval of the hiring of:

- A. Part-time Recycling Center Attendant, James Melvin, effective February 16, 2022, FSLA non-exempt, non-union, Grade 1, \$15.78 per hour.

10. **Training**

- A. Consider Probation staff Supervisor Kevin Glass, Senior Agent Michelle Sellner, Senior Agent Christopher Stolan, and Administrative Assistant Sue Thompson to attend the Minnesota Association of County Probation Officers 65<sup>th</sup> Annual Spring Conference, May 18-20, 2022, at Maddens on Gull Lake. Sellner is on the MACPO Executive Board and Stolan is presenting on Risk Assessment at the conference. Total cost: \$1,948 (\$600 registration; \$1,348 lodging/meals). Funds are available in the 2022 Probation budget.

**REGULAR**

1. **Health Insurance Committee Report (Minutes attached)**

The Health Insurance Committee met February 2, 2022. Minutes are for information only. No action by the county board is necessary.

2. **Personnel Committee Report (Minutes Attached)**

The Personnel Committee met February 7, 2022. The Personnel Committee made the following recommendation:

A. **Highway**

- i. Acknowledge the resignation of Highway Maintenance Worker Jordan Juszczak, effective February 4, 2022, and approve backfill of the position and subsequent vacancies that may occur due to internal promotion or lateral transfer.

Other items are for information only.

3. **Health & Human Services Advisory Committee Report (Minutes Attached)**

The Health & Human Services Advisory Committee met February 8, 2022. Minutes are for information only. No action by the county board is necessary.

4. **2022 Aquatic Invasive Species Program**

- A. Consider approval of Resolution 2022-07 adopting the 2022 Aquatic Invasive Species Plan and authorize Board Vice Chair and County Administrator to sign.  
B. Consider approval of MN DNR Delegation Agreement and authorize Board Vice Chair and County Administrator to sign.

5. **Watershed Based Implementation Funding Agreements for Rock Lake Subwatershed Assessment**

- A. Consider approval of the Lower St. Croix One Watershed One Plan 2021 Watershed Based Implementation Funding Sub-Agreement with Chisago Soil & Water Conservation District. Authorize Board Vice Chair and County Administrator to sign.
- B. Consider approval of Lower St. Croix One Watershed One Plan 2021 Watershed Based Implementation Funding Sub-Agreement with Pine Soil & Water Conservation District. Authorize Board Vice Chair and County Administrator to sign.

6. **Commissioner Updates**

- AMC Tribal/County training
- Mille Lacs Band of Ojibwe/Mille Lacs Corporate Ventures
  - Consider I35/Hwy 23 Project Preliminary Application
- Central MN Council on Aging
- East Central Regional Juvenile Center Advisory Committee
- Northeast MN Area Transportation Partnership
- Soil & Water Conservation District
- Law Library
- East Central Solid Waste Commission
- East Central Regional Library Trustee Board
- NACO Telecommunications and Technology Steering Committee
- Other

7. **Other**

8. **Upcoming Meetings (Subject to Change)—Location and/or call-in information. Contact the organization hosting the meeting for call-in information.**

- a. Pine County Board of Commissioners, Tuesday, February 15, 2022, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- b. Arrowhead Counties Association, Wednesday, February 16, 2022, 6:00 p.m., Hampton Inn, Duluth, Minnesota
- c. Land and Zoning Advisory Committee, Thursday, February 17, 2022, 9:00 a.m., 1610 Hwy 23 No., Sandstone, Minnesota
- d. Extension Committee, Thursday, February 17, 2022, 2:30 p.m.
- e. Voting Equipment Demo, Tuesday, February 22, 2022, 9:00 a.m.
- f. Technology Committee, Tuesday, February 22, 2022, 9:00 a.m.
- g. NLX, Wednesday, February 23, 2022, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota
- h. Pine County Housing & Redevelopment Authority (HRA), Wednesday, February 23, 2022, 1:00 p.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- i. Northeast Minnesota Emergency Communications Board/Radio Advisory Committee, Thursday, February 24, 2022, 10:00 a.m.
- j. Snake River Watershed Management Board & Snake River 1W1P Policy Committee, Monday, February 28, 2022, 9:00 a.m., Kanabec County Courthouse, 18 North Vine, Mora, Minnesota
- k. East Central Regional Development Commission, Monday, February 28, 2022, 7:00 p.m., 100 Park Street So., Mora, Minnesota
- l. Pine County Board of Commissioners, Tuesday, March 1, 2022, 10:00 a.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota

9. **Adjourn**