



AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

Tuesday, July 19, 2022, 10:00 a.m.

North Pine Government Center

1602 Hwy. 23 No.

Sandstone, Minnesota

Notice of Participation via Interactive Technology

Pine County Commissioner Terry Lovgren will be attending the Pine County Board of Commissioners Regular Meeting on Tuesday, July 19, 2022, at 10:00 a.m. via interactive technology, pursuant to Minnesota Statute 13D.02.

- Commissioner Lovgren will be seen and heard at the meeting via electronic means and will participate from 18078 E Ida Dr., Centennial, CO 80015, a location open and accessible to the public.

The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799, (Meeting ID): 913 8246 1935; (password): 5911400. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes
Minutes of July 5, 2022 Regular County Board Meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
Lessard-Sams Outdoor Heritage Council Notification Letter and Project List
Pine County Chemical Health Coalition Minutes – July 11, 2022
Pine County Health Insurance Committee Minutes – June 30, 2022
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review June, 2022 Cash Balance (attached)**

Fund	June 30, 2021	June 30, 2022	Increase/Decrease
General Fund	7,460,603	6,643,532	(817,072)
Health and Human Services Fund	2,908,973	2,767,009	(141,964)
Road and Bridge Fund	5,893,517	2,838,553	(3,054,964)
COVID Relief	2,865,452	5,059,362	2,193,910
Land	1,640,089	1,922,071	281,982
Self Insurance	587,862	393,749	(194,114)
TOTAL (inc non-major funds)	24,071,675	22,743,276	(1,328,399)

2. **June, 2022 Disbursements/Claims Over \$2,000 (attached)**

Consider approval of the June 2022 disbursements including the individual listing of claims over \$2,000, and 618 claims under \$2,000 or not needing approval totaling \$10,337,942.44.

3. **Applications**

A. **Repurchase Application**

Consider Resolution 2022-40 authorizing Brandon Vork, owner at the time of forfeiture, to repurchase the parcel at 46109 Government Rd., Hinckley (PID 03.0023.006) in full.

The property forfeited for non-payment of taxes in 2022 due to Mr. Vork being laid off of work. Authorize Board Chair and County Administrator to sign.

Approve the following applications and authorize County Auditor-Treasurer Kelly Schroeder to sign the applications referenced at #3B/Abatement, ##3C/Exempt Permit, and #3D/Liquor Licenses:

B. **Abatement Application**

- i. 2020, 2021, & 2022: Steve & Carol Downhour, Pine County Parcel 43.0005.001. They applied for and were granted the 2C Managed Forest Classification, however it was not added.

C. **Exempt Permit**

- i. Moose Lake Chamber of Commerce to conduct Minnesota lawful gambling on October 12, 2022, at Moose Lake Golf Club, 35311 Parkview Dr., Sturgeon Lake, MN (Windemere Township).

D. **Temporary Liquor License**

- i. Brett Phillips for a wedding held on August 13, 2022 at Osprey Wilds Environmental Learning Center, 54165 Audubon Dr., Sandstone (Dell Grove Township)
- ii. Tonya Olson for a wedding held on September 9-11, 2022 at Osprey Wilds Environmental Learning Center, 54165 Audubon Dr., Sandstone (Dell Grove Township).

4. **Septic Fix-Up Special Assessments**

Consider approval of Resolution 2022-39 extending the following special assessments, and authorize Board Chair and County Administrator to sign:

Jeffrey and Linda Friedrich, PID 18.5118.000, \$22,500
Armon and Nancy Roschen, PID 25.0011.003, \$17,246.88
Jesse and Kelly Spinler, PID 28.0011.000, \$18,500
Marc and Rachel Frogner, PID 28.0258.000, \$19,200
Erik and Cheryl Turbin, PID 44.5022.000, \$9,975

5. **Pine County Commissioners' Expense Claim Forms**
Review and consider approval of Commissioners' Expense Claim Forms.
6. **Donations**
Consider acceptance of the following donation:
 - A. \$50 donation from Richard Hopkins to the Veterans Services Office for outreach expenses.
7. **New Hire**
Consider approval of the hiring of:
 - A. Adult Mental Health Social Worker, Jennifer Felland, effective August 1, 2022, Grade 10, Step 2, \$26.99 per hour.
8. **Training**
Consider approval of the following training:
 - A. IT Manager Ryan Findell to attend the 2022 Minnesota County IT Leaders Association Annual Conference, September 21-23, 2022, in Bemidji, Minnesota. Registration is included with membership fee, Lodging/\$309; Mileage/approx. \$220. Funds are available in the 2022 IT budget.
 - B. Child Support Supervisor Jodi Blesener to attend the Minnesota Supervisors Conference, September 11-14, 2022 at Breezy Point. Registration \$75, Accommodations (includes lodging and meals) \$645, Total cost: \$720. Funds are available in the Health & Human Services 2022 budget.

REGULAR

1. **Broadband Committee Report / Grant Award Recommendations**
The Broadband Committee met July 5, 2022. The Broadband Committee made the following recommendations:
Pine County's American Rescue Plan Act – Broadband Grant Program
Consider approval of the following grant awards pending project design clarification and adjustment per the technical review conducted by Hometown Fiber, and authorize the County Administrator to enter grant agreement awards with the selected firms subject to legal review by the county attorney:
 - A. \$300,000 to East Central Energy (East Central Energy Regional Broadband Project – total project cost \$67M)
 - B. \$200,000 to Starwire Technologies (City of Rock Creek – total project cost \$4.3M)
 - C. \$75,000 to Savage Communications (Partridge Township Broadband Expansion – total project cost \$1.5M)
 - D. \$25,000 to Midcontinent Communications (Midco Cross Lake Trail – total project cost \$67k)
2. **Personnel Committee Report (Minutes Attached)**
The Personnel Committee met July 11, 2022. The Personnel Committee made the following recommendation:
 - A. **Health & Human Services**
 - i. Acknowledge the resignation of Registered Nurse Amber Koski, effective June 20, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
 - ii. Acknowledge the resignation of Child Protection Social Worker Amy MacDonald, effective July 15, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

- iii. Acknowledge the resignation of Social Worker Amber Andrews, effective August 12, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- iv. Reduce a 1.0 full time employee (FTE) to .5 FTE effective on or before October 1, 2022.

B. Sheriff's Office - Jail

- i. Acknowledge the resignation of Corrections Officer Troy Parker, effective July 14, 2022, and approve backfill of the positions and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of part-time, probationary Corrections Officer Kay Wimmer, effective June 30, 2022, and approve backfill of the positions and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

C. Auditor-Treasurer

- i. Reduce the vacant full-time Auditor Clerk III position from a 1.0 full time employee (FTE) to .5 FTE (22.5 hours per week).
- ii. Hire an additional Property Appraiser in the Assessor's office to cover additional workload. The position is a Grade 8 with a minimum starting wage of \$23.03/hour.

3. New Hire

Consider approval of the hiring of Children's Mental Health Social Worker Ashley Gnat, effective July 25, 2022, Grade 10, Step 2, \$26.99 per hour. This item is on the regular agenda as the backfill of this position was approved at the recent Personnel Committee (referenced at Regular Agenda Item #2Aiii/Personnel Committee Report above).

4. Land/Zoning Advisory Committee Report

The Land/Zoning Advisory Committee will meet on July 15, 2022. Minutes will be provided separately. A recommendation may be presented at the county board meeting.

5. Wetland Conservation Act (WCA) Administration

Presentation by MN Wetland Specialist David Demmer Wetland Specialist with the Minnesota Board of Water and Soil Resources (BWSR)

6. Sandstone Township Request to Replace Culverts Under Township Road

Sandstone Township Supervisor Gary Hinsch will present the township's request for the county to replace two culverts under Dupuis Road in Sandstone Township.

7. Second Quarter 2022 Budget Report

8. Summary of Conclusions Regarding County Administrator Review

9. Commissioner Updates

Cancelled: Facilities Committee
 Soil & Water Conservation District
 East Central Solid Waste Commission
 Chemical Health Coalition
 Northeast MN Area Transportation Partnership
 Cancelled: Pine City / Pine City Schools / PTCC / Pine County
 Lakes & Pines Community Action Council
 Other

10. Other

11. **Upcoming Meetings (Subject to Change)—Location and/or call-in information.** Contact the organization hosting the meeting for call-in information.

- a. Pine County Board of Commissioners, Tuesday, July 19, 2022, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- b. Greater Minnesota Parks & Trails, Wednesday, July 20, 2022, 9:30 a.m., via Zoom
- c. Extension Committee, Thursday, July 21, 2022, 3:00 p.m., Kerrick Community Center, 5367 2nd Avenue, Kerrick, Minnesota
- d. Snake River Watershed Management Board & Snake River 1W1P Policy, Monday, July 25, 2022, 9:00 a.m., Kanabec County Courthouse, Mora, Minnesota
- e. Lower St. Croix Partnership (1W1P), Monday, July 25, 2022, 4:00 p.m., Wyoming Area Library, 26855 Forest Blvd, Wyoming, Minnesota
- f. Technology Committee, Tuesday, July 26, 2022, 9:00 a.m.
- g. NLX, Wednesday, July 27, 2022, 10:00 a.m.
- h. Pine County Housing & Redevelopment Authority/Economic Development Authority (HRA/EDA), Wednesday, July 27, 2022, 1:00 p.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- i. School Districts / PTCC / County meeting, Wednesday, July 27, 2022, 6:00 p.m., Pine Technical and Community College, Pine City, Minnesota
- j. Central MN Council on Aging, Thursday, July 28, 2022, 10:00 a.m., virtual
- k. Northeast Minnesota Emergency Communications Board/Radio Advisory Committee, Thursday, July 28, 2022, 10:00 a.m.
- l. Central Regional EMS, Friday, July 29, 2022, 10:00 a.m., Stearns County Service Center, Waite Park, Minnesota
- m. Pine County Board of Commissioners, Regular and Budget Meeting, Tuesday, August 2, 2022, 10:00 a.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota

12. **Adjourn**