



**AGENDA**  
**PINE COUNTY BOARD REGULAR MEETING**

- |            |                       |
|------------|-----------------------|
| District 1 | Commissioner Hallan   |
| District 2 | Commissioner Mohr     |
| District 3 | Commissioner Lovgren  |
| District 4 | Commissioner Waldhalm |
| District 5 | Commissioner Ludwig   |

**Tuesday, September 20, 2022, 10:00 a.m.**

***Regular Meeting***  
**North Pine Government Center**  
**1602 Hwy. 23 No.**  
**Sandstone, Minnesota**

The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799, (Meeting ID): 91382461935; (password): 5911400. Click the link on the county website ([www.co.pine.mn.us](http://www.co.pine.mn.us)) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes  
Minutes of September 6, 2022 County Board Meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence  
None
- G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. Review August, 2022 Cash Balance (attached)**

Fund	August 31, 2021	August 31, 2022	Increase/Decrease
General Fund	6,583,603	5,890,474	(693,129)
Health and Human Services Fund	3,043,509	2,877,047	(166,462)
Road and Bridge Fund	6,026,608	11,898,639	5,872,031
COVID Relief	2,841,310	4,625,725	1,784,415
Land Management Fund	1,941,870	2,132,325	190,455

Self Insurance	545,363	93,401	(451,963)
TOTAL (inc non-major funds)	23,934,996	31,594,688	7,659,691

2. **August 2022 Disbursements/Claims Over \$2,000 (attached)**

Consider approval of the August 2022 disbursements including the individual listing of claims over \$2,000, and 488 claims under \$2,000 or not needing approval totaling \$515,518.14.

3. **Pine County Commissioners' Expense Claim Forms**

Review and consider approval of Commissioners' Expense Claim Forms.

4. **Contracts/Agreements**

Consider approval of the following and authorize Board Chair and County Administrator to sign:

- A. **School Resource Officer – Willow River School:** One-year contract between Pine County Sheriff's Office and East Central Schools for a part-time school resource officer (10 hours per week). Rate: \$39.97 for school year 2022/2023.
- B. **School Resource Officer – Hinckley-Finlayson Schools:** Two-year contract between Pine County Sheriff's Office and Hinckley-Finlayson Schools for a part-time school resource officer (20 hours per week). Rate: \$39.97 for school year 2022/2023, and \$41.17 for 2023/2024.
- C. **Human Trafficking Investigators Task Force Joint Powers Agreement**  
The Joint Powers Agreement will allow the county to receive funding and support to investigate cases involving suspected human trafficking; this does obligate an investigator to help on out-of-county cases as able.

5. **New Hires**

Consider the authorizing the hiring of the following:

- A. Property Appraiser Shona Hughes, effective September 26, 2022, \$23.03 per hour, Grade 8, Step 1.

6. **Training**

- A. Consider approval of Probation Director Terry Fawcett to attend the Association of Minnesota Counties District 1 Fall Meeting, October 13, 2022, in Grand Portage, Minnesota. Meeting fee: \$35; Lodging: \$119. Total cost: \$154. Funds are available in the 2022 Probation budget.
- B. Consider approval of county administrator and any commissioner desiring to attend the Association of Minnesota Counties District 1 Fall Meeting, October 13, 2022, in Grand Portage, Minnesota.  
Meeting fee: \$35 per attendee; Lodging: \$119 per attendee.
- C. Consider approval for Commissioner Terry Lovgren to attend the State Community Health Services Advisory Committee Fall Retreat, October 6-7, 2022 in St. Cloud. Registration: \$0, Lodging: \$108.12 per night; Meals: \$34 per day, Mileage: \$108.

**REGULAR**

1. **Public Hearing: Snake River Comprehensive Watershed Management Plan (to commence at 10:00 a.m. or as soon thereafter as practicable)**

- A. Presentation of the watershed plan by staff
- B. County Board questions and discussion
- C. Open Public Hearing

- D. Take public testimony
- E. Close Public Hearing
- F. No County Board action needed at completion of public hearing

2. **Health Insurance Committee Report (Minutes Attached)**

The Health Insurance Committee met on September 7, 2022. The Health Insurance Committee recommended increasing the 2023 health insurance premium rate by 17%. Other items for information only. No action required.

3. **Personnel Committee (Minutes Attached)**

The Personnel Committee met on September 12, 2022. The Personnel Committee made the following recommendations:

A. Health & Human Services

- i. Acknowledge the resignation of Children’s Mental Health Social Worker Cassie Peterson, effective August 26, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

B. Auditor-Treasurer

- i. Recommend authorization for a temporary increase from six (6) FTE Property Appraisers to seven (7) FTE Property Appraisers and approve backfill of any subsequent vacancies that may occur due to internal promotion or lateral transfer.

C. Sheriff’s Office - Jail

- i. Acknowledge the resignation of Corrections Officer Kayla Wolf, effective September 8, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of Corrections Officer Joel Long, effective September 12, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- iii. Move all three components of the Corrections staffing plan, with a maximum of four Corrections Officer 2 positions, to the County Board for consideration. If the concepts are approved by the county board, staff would be directed to negotiate the appropriate memorandum of understanding with the bargaining unit.

Other items for information only.

4. **Reappoint Housing and Redevelopment Authority-Economic Development Authority (HRA-EDA) Commissioner**

Consider reappointment of Steve Oswald as a commissioner from District 4 to the Housing and Redevelopment Authority-Economic Development Authority Board for the period of October 5, 2022-October 4, 2027. This appointment is pursuant to Resolution 2020-68 which establishes the process to appoint HRA commissioners.

5. **Commissioner Updates**

Central Minnesota Jobs and Training Services  
 East Central Solid Waste Commission  
 East Central Regional Library Trustees Board  
 Chemical Health Coalition  
 DHS/SSIS Site Visit  
 Soil & Water Conservation District  
 Extension Committee

AMC Fall Policy Conference  
Lakes & Pines Community Action Council  
Other

6. **Other**

7. **Upcoming Meetings (Subject to Change)—Contact the Organization Hosting the Meeting to Confirm Meeting Details.**

- a. Pine County Board of Commissioners, Tuesday, September 20, 2022, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- b. Willow River Transfer Station Ribbon Cutting Ceremony, Tuesday, September 20, 2022, 1:00 p.m., 85174 Co Highway 61, Willow River, Minnesota, and a quorum may attend.
- c. Arrowhead Counties Association, Wednesday, September 21, 2022, 6:00 p.m., Hampton Inn, Duluth, Minnesota
- d. Northeast Minnesota Emergency Communications Board/Radio Advisory Committee Joint Meeting, Thursday, September 22, 2022, 10:00 a.m., Pike Lake EOC, 5735 Old Miller Trunk Highway, Duluth, Minnesota.
- e. Snake River Watershed Management Board, Monday, September 26, 2022, 9:00 a.m., Kanabec County Courthouse, 18 North Vine, Mora, Minnesota
- f. Lower St. Croix Policy Committee, Monday, September 26, 2022, 4:00 p.m.
- g. OPTIONAL Special Meeting-Committee of the Whole (Budget), Tuesday, September 27, 2022, time TBD, Courthouse, Boardroom, Pine City, Minnesota
- h. Technology Committee, Tuesday, September 27, 2022, 9:00 a.m.
- i. St. Croix River Education District Forum, Tuesday, September 27, 2022, 5:00 p.m., Chucker's Bowl, Rush City, Minnesota
- j. NLX, Wednesday, September 28, 2022, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota
- k. Housing Redevelopment Authority/Economic Development Authority (HRA/EDA), Wednesday, September 28, 2022, 1:00 p.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- l. Central MN EMS Joint Powers Board, Friday, September 30, 2022, 10:00 a.m.
- m. Lakes & Pines Community Action Council Annual Meeting, Monday, October 3, 2022, 4:30 p.m., 1700 Maple Avenue E, Mora, Minnesota.
- n. Pine County Board of Commissioners, Tuesday, October 4, 2022, 10:00 a.m., Board Room, 635 Northridge Drive NW, Pine City, Minnesota.

Recess/Reconvene in Committee of the Whole Format

8. **Consider Preliminary 2023 Property Tax Levy and Budget**

9. **Adjourn**

*Ribbon Cutting Ceremony – September 20, 2022 - 1:00 p.m.*

All are invited to the ribbon cutting at the new North Pine Household Hazardous Waste Facility, 85174 Highway 61, Willow River. A quorum of county commissioners may attend.