



AGENDA
PINE COUNTY BOARD REGULAR MEETING

- District 1 Commissioner Hallan
- District 2 Commissioner Mohr
- District 3 Commissioner Lovgren
- District 4 Commissioner Waldhalm
- District 5 Commissioner Ludwig

Tuesday, November 1, 2022, 10:00 a.m.
Board Room, Pine County Courthouse
635 Northridge Drive NW
Pine City, Minnesota

The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799, (Meeting ID): 989 3723 6982; (password): 5911400. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes
Minutes of October 18, 2022 Regular County Board Meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
Pine County Land Surveyor Monthly Report – October 2022
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Applications**

Consider approval of the following and approve Board Chair and County Administrator to sign:

A. **2023 Tobacco License**

Consider approval of the following 2023 tobacco licenses and authorize Board Chair and County Auditor to sign licenses:

- BP – City of Pine City, Banning Junction Convenience Store-Finlayson Township, Bear Creek Tavern-Arlone Township, Bear’s Den-City of Bruno, Beroun Crossing Country Store-Pokegama Township, Casey’s General Store #3445-City of Sandstone, Casey’s General Store #3520-City of Hinckley, Chris’ Food Center-City of Sandstone,

Crossroads Convenience Store-Ogema Township, Daggett's Super Valu-City of Hinckley, Dave's Oil Corp-City of Willow River, Denham Run Bar & Grill-City of Denham, Dollar General-City of Hinckley, Dollar General-City of Sandstone, Dollar General-City of Willow River, Duquette General Store-Kerrick Township, Family Dollar Store-City of Hinckley, Family Dollar Store-City of Sandstone, Finlayson Municipal Liquor Store-City of Finlayson, Floppie Crappie-Pokegama Township, Froggies-City of Pine City, Hinckley Firehouse Liquor-City of Hinckley, Holiday Station-City of Hinckley, Holiday Station-City of Pine City, Holiday Station-City of Pine City, Kornerstore #900-Windemere Township, Kurt's Station-City of Hinckley, Kwik Trip-City of Hinckley, Lucky Seven General Store-City of Hinckley, Minit Mart-Windemere Township, Nickerson Bar & Motel-Nickerson Township, Petry's Bait Company-City of Finlayson, Pine City Tobacco-City of Pine City, Red's Liquor Box-Pokegama Township, Rich's Bar-City of Sandstone, Sandstone Petro Plus-City of Finlayson, Sidetracked-City of Brook Park, Slim's Service, Inc-City of Hinckley, Squirrel Cage-City of Willow River, Super Smokes-City of Hinckley, Speedway #4500-City of Pine City, Tobies Station, Inc-City of Hinckley, Wal-Mart Supercenter #2367-City of Pine City, Figueroa's-City of Askov, Marge's Pub & Grub-City of Brook Park, Mini Mart #1-City of Rock Creek

2. **Donations**

A. Consider acceptance of the \$23,000 donation from Grand Casino Hinckley to the Sheriff's Office to help offset sheriff's office expenses for 4th Quarter 2022.

3. **Tax-Forfeit Conveyance Request – Pine City**

Consider approval of Resolution 2022-55 authorizing the conveyance/sale of tax-forfeit parcel #42.0238.003 to Pine City for the appraised value of \$1,000 plus miscellaneous sales fees as required. Authorize Board Chair and County Administrator to sign.

4. **New Hire**

Consider authorizing the hiring of the following:

- A. Thomas Lindstrom, Highway Maintenance Worker, effective November 7, 2022, Grade 6, Step 1, \$20.49/hour, contingent upon successful background check.
- B. Kenneth Behrens, Highway Maintenance Worker, effective November 7, 2022, Grade 6, Step 1, \$20.49/hour, contingent upon successful background check.
- C. Joesif Okerstrom, full time Corrections Officer, effective November 2, 2022, Grade 7, Step 1, \$21.77/hour.
- D. Emma Ellerman, full time Corrections Officer, effective November 2, 2022, Grade 7, Step 2, \$22.71/hour.
- E. Daniel Pardun, full time Corrections Officer, effective November 2, 2022, Grade 7, step 2, \$22.71/hour.

5. **Training**

Consider approval of the following training:

- A. Health Educator Samantha Burch, Public Health Supervisor Jessica Fehlen, and Community Health Services Administrator Samantha Lo to attend the Local Public Health Association Fall Conference and Annual Meeting, November 13-15, 2022 in Alexandria, Minnesota. Total Cost for all three attendees: Registration: \$350 (registration includes meals), Lodging: \$0, Mileage: \$100. As a member of the Local Public Health Association (LPHA), public health received one free registration and one free room. As a conference

planning committee member, Samantha Lo also receives an additional free room. Funds for the remaining costs are available in the 2022 HHS budget.

REGULAR

1. **Lakes & Pines Community Action Council**
Introduction of Executive Director Denise Stewart and Lakes & Pines update.
2. **Project Lifesaver**
Presentation by Sergeant Patrick Ellstrom and Sheriff Jeff Nelson
<https://projectlifesaver.org/>
3. **Marketing Proposal**
 - A. Consider approval for County Administrator David Minke to enter into a professional service agreement with marketing consultant CivicBrand to develop a tagline, elevator pitch and website redesign. American Rescue Act Funding in the amount of \$28,100 has been allocated for this project.
 - B. Recommend the committee of jurisdiction to be the Personnel Committee to work with county staff and consultant through the seven-week process.
4. **Storm Damage Tax Relief Reimbursement**
Consider approval of Resolution 2022-54 requesting the reimbursement of the property tax relief for storm damage affected properties. Authorize Board Chair and County Administrator to sign.
5. **Snake River Comprehensive Watershed Management Plan Submission**
Consider approval of submission of the Snake River Comprehensive Watershed Management Plan to the Board of Water and Soil Resources for 90-day review and approval.
6. **Correction Officer/Dispatcher MOU Update**
7. **Commissioner Updates**
Arrowhead Counties Association
Snake River Watershed Management Board
Lower St. Croix Partnership 1W1P
East Central Regional Development Commission
Manufacturing Tours
Health Care Leaders Coalition Meeting
Greater Minnesota Parks & Trails Annual Meeting
NLX
Pine County Housing & Redevelopment Authority/Economic Development Authority
(HRA/EDA) Joint Meeting with County Board
School Districts / PTCC / Pine County Meeting
Zoning Board / County Board Joint Meeting
Other
8. **Other**

9. **Upcoming Meetings (Subject to Change) -- Contact the Organization Hosting the Meeting to Confirm Meeting Details.**

- a. Pine County Board of Commissioners, Tuesday, November 1, 2022, 10:00 a.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota
- b. Facility Committee, Wednesday, November 2, 2022, Commissioner Conference Room, Courthouse, Pine City, Minnesota
- c. Soil & Water Conservation District, Wednesday, November 2, 2022, 3:00 p.m., 1610 Hwy. 23 No., Sandstone, Minnesota.
- d. Central MN Council on Aging, Thursday, November 3, 2022, 10:00 a.m.
- e. Personnel Committee, Monday, November 7, 2022, 9:00 a.m.
- f. East Central Solid Waste Commission, Monday, November 14, 2022, 9:00 a.m., 1756 180th Avenue, Mora, Minnesota
- g. East Central Regional Library Board of Trustees, Monday, November 14, 2022, 9:30 a.m., 111 Dellwood St. No., Cambridge, Minnesota
- h. Chemical Health Coalition, Monday, November 14, 2022, 4:00 p.m.
- i. Pine County Board of Commissioners, Tuesday, November 15, 2022, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota

10. **Adjourn**