

# **ADDITIONS/REVISIONS/CORRECTIONS**

**Regular Meeting  
October 18, 2022**

## **Additional Information**

1. **Consent Agenda Item #4/Commissioner Claim Forms:**  
**Inclusion of Commissioner Waldhalm's Claim Form**

## **Revision**

1. **Consent Agenda Item #7/AMC Annual Conference**  
**Change date to reflect December 4 – December, 7, 2022**
2. **Regular Agenda Item #7/Budget Update:**  
**Remove and Replace with corrected Chart #4**

## PINE COUNTY EXPENSE CLAIM FORM

Expenses are to be claimed in accordance with Pine County Personnel Policy on travel and other reimbursements. Original receipts must be attached or the claim will not be reimbursed. There must be the signature of the claimant and the claimant's supervisor or department head indicating the expense was authorized. NO UNAUTHORIZED CLAIM WILL BE REIMBURSED.

**JEFFREY J WALDHALM**

MONTH: September 2022

Vendor#: 28025

Date	Per Diem	Meals	Lodging	Parking	Other	Purpose and description of expense	Account #
9/6/2022	\$100					County Board Meeting - Pine City	01-005-6111
9/20/2022	\$100					County Board Meeting - Sandstone	01-005-6111
9-14-22						Swed 2.000	01-005-6111

### MILEAGE EXPENSES

Date	Beginning Odometer	Ending Odometer	Total Miles	Mileage Rate	Amount Paid	Destination and purpose of expense	Account #
9/6/2022			81	\$0.625	\$50.63	County Board Meeting - Pine City	01-005-6334
9/20/2022			38	\$0.625	\$23.75	County Board Meeting - Sandstone	01-005-6334
				\$0.625			01-005-6334
				\$0.625			
				\$0.625			
				\$0.625			
				\$0.625			
				\$0.625			
				\$0.625			
				\$0.625			

**YOU MUST FILL IN ODOMETER READINGS. IF ODOMETER READINGS ARE NOT PROVIDED a printout of the start and ending location of each destination and mileage as calculated by such programs as "Map Quest" will be acceptable.**

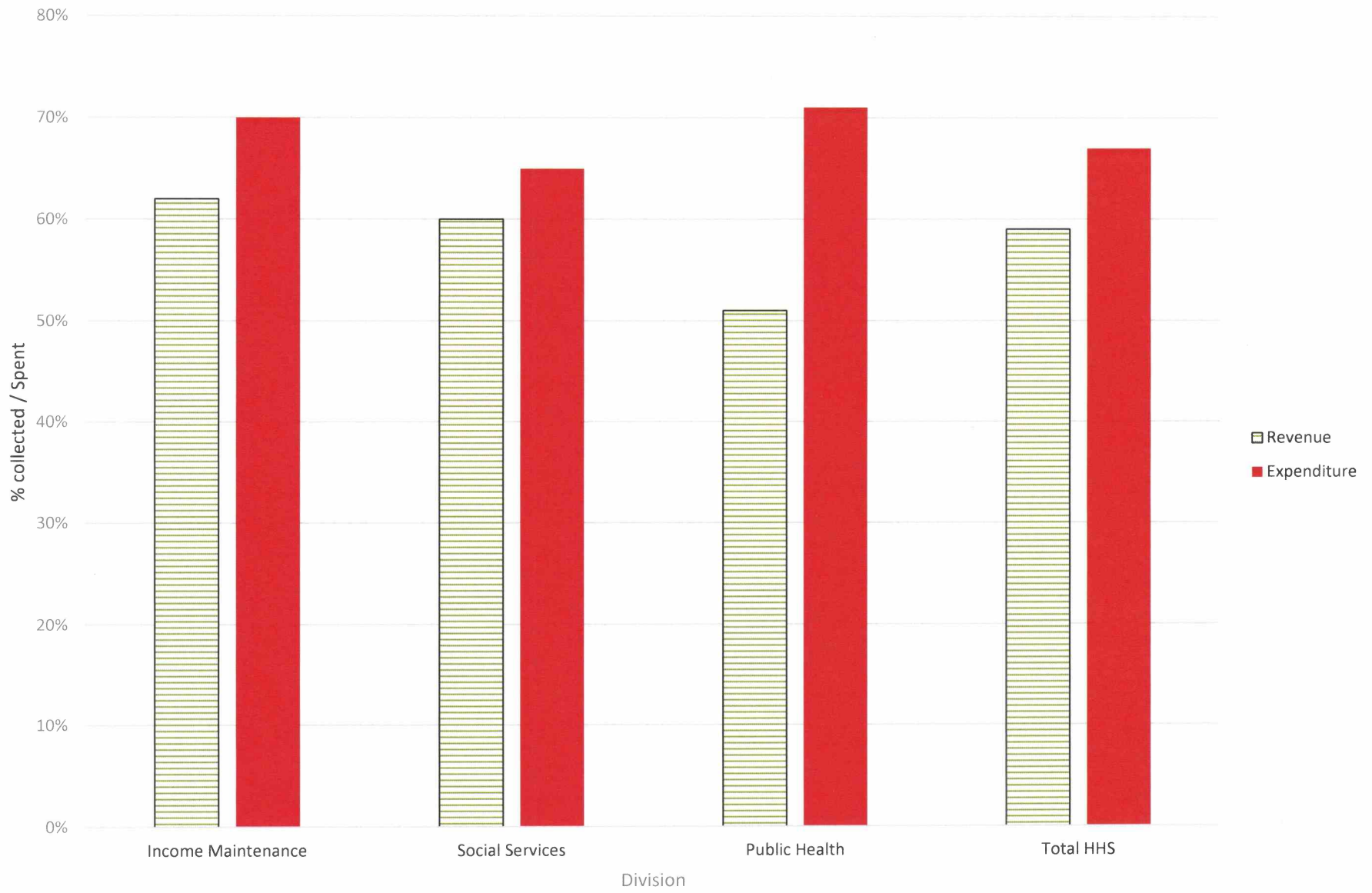
If this expense reimbursement request includes personal automobile mileage my submission affirms that I possess a current valid driver's license and appropriate motor vehicle insurance.

I declare under the penalties of law that the account, claim and/or demand is just and correct and that no part of it has been paid.

  
 Commissioner Signature

\_\_\_\_\_  
 Authorized Signature

**Chart 4**  
**HHS Revenue and Expenditures Through September 30, 2022**





**AGENDA**  
**PINE COUNTY BOARD REGULAR MEETING**

- |            |                       |
|------------|-----------------------|
| District 1 | Commissioner Hallan   |
| District 2 | Commissioner Mohr     |
| District 3 | Commissioner Lovgren  |
| District 4 | Commissioner Waldhalm |
| District 5 | Commissioner Ludwig   |

**Tuesday, October 18, 2022, 10:00 a.m.**

***Regular Meeting***  
**North Pine Government Center**  
**1602 Hwy. 23 No.**  
**Sandstone, Minnesota**

The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799, (Meeting ID): 91382461935; (password): 5911400. Click the link on the county website ([www.co.pine.mn.us](http://www.co.pine.mn.us)) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes  
Minutes of October 4, 2022 County Board Meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence  
Department of Health & Human Services Audit Letter – October 6, 2022  
Department of Natural Resources Notice of Land Acquisition in Arna Township – September 29, 2022
- G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. Review September, 2022 Cash Balance (attached)**

Fund	September 31, 2021	September 31, 2022	Increase/Decrease
General Fund	5,478,856	5,089,700	(389,156)
Health and Human Services Fund	2,668,365	2,516,948	(151,417)
Road and Bridge Fund	1,758,681	7,869,460	6,110,779

COVID Relief	2,853,674	4,522,476	1,668,802
Land Management Fund	2,218,255	2,693,955	475,701
Self Insurance	633,886	71,912.15	(561,974)
TOTAL (inc non-major funds)	20,365,773	27,709,938	7,344,165

2. **September 2022 Disbursements/Claims Over \$2,000 (attached)**

Consider approval of the September 2022 disbursements including the individual listing of claims over \$2,000, and 597 claims under \$2,000 or not needing approval totaling \$663,614.40.

3. **Applications**

A. **Septic Fix-Up Special Assessment**

- i. Consider approval of Resolution 2022-52 extending the following special assessments: Doreen Johnson, PID 41.0024.000, \$26,742; Rachel Newman and Justin Tuchek, PID 33.0441.001, \$18,300; Erick and Katie Storebo, PID 07.0278.000, \$23,526.87; Ronald Engren, PID 28.5566.000, \$22,500; William & Karen Ackerson, PID 16.0048.000, \$19,000; Thomas and Jackie Hegge, PID 26.0170.001, \$38,450  
Authorize Board Chair and County Administrator to sign.

4. **Pine County Commissioners' Expense Claim Forms**

Review and consider approval of Commissioners' Expense Claim Forms.

5. **Donation**

- A. Consider acceptance of \$300 donation from the Pine City Area Lions designated to the Veterans Outreach program.

6. **Contracts/Agreements**

Consider approval of the following and authorize Board Chair and County Administrator to sign:

A. **2022-2024 City of Sturgeon Lake Prosecution Agreement**

Two-year agreement with the City of Sturgeon Lake to prosecute misdemeanor ordinances within their jurisdiction, commencing October 1, 2022. The City will pay \$100 per case file submitted to the County for review or charging of violations.

7. **Training**

- A. Consider approval for attendance at the AMC Annual Conference, December 5-7, 2022 in Bloomington, Minnesota, for any commissioner desiring to attend, and county administrator David Minke. Registration \$400 per attendee before November 1 and \$425 per attendee after November 1, Lodging/\$128 plus tax per night, Meals/\$34 per day.

**REGULAR**

1. **Public Hearing: Solid Waste Ordinance 2022-53 (to commence at 10:00 a.m. or as soon thereafter as practicable).**

- A. Presentation of the ordinance
- B. County Board questions and discussion
- C. Open Public Hearing and take public testimony
- D. Close Public Hearing
- E. County Board additional discussion if necessary

- F. **Consider adoption** of the Pine County Solid Waste Ordinance, Ordinance Number 2022-53, thereby repealing and replacing the existing Solid Waste Ordinance.
- G. **Consider adoption** of a \$200 fee for solid waste facility licenses.

2. **Personnel Committee (Minutes Attached)**

The Personnel Committee met on October 10, 2022. The Personnel Committee made the following recommendations:

A. **Health & Human Services**

- i. Recommend the reclassification of a Social Worker position in the Children’s Services unit to a Chemical Health Resource Coordinator position, Grade 11, \$27.43/hour.
- ii. Acknowledge the resignation of Social Worker Kelly Friday, effective December 16, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

B. **Pine County Sheriff’s Department - Corrections**

- i. Acknowledge the resignation of Corrections Officer Kali Finch, effective October 14, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of Corrections Officer Rebecca Blodgett, effective October 10, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- iii. Recommend the Senior Corrections Officer position, Grade 8, and recommend authorizing up to four incumbents with promotion at the discretion of jail administration and in accordance with the labor agreement. No change in total FTE for corrections officers.

C. **Administration**

- i. Recommend the updated drafts of Section 31 – Lactation/Breastfeeding policy and Section 33 – Workplace Wellness policy.

Other items for information only.

3. **North Pine Area Hospital District Update**

Update by North Pine Area Hospital District board members Bill Olson, Barb Fischer and Fran Levings.

4. **Initiative Foundation Impact Update**

Update by Initiative Foundation Grants & Development Manager Carl Newbanks.

5. **Snake River Comprehensive Watershed Management Plan Submission**

Consider approval of submitting the Snake River Comprehensive Watershed Management Plan to the Minnesota Board of Water and Soil Resources (BWSR) for 90-day review and approval.

6. **Lower St. Croix Watershed FY23 Grant Work Plan and Comprehensive Watershed Management Plan Amendment**

A. Consider approval of the FY23 Water Based Implementation Funding (WBIF) grant work plan as recommended by the Policy Committee, including authorizing the Planning Team to make non-substantive changes as required by the Minnesota Board of Water and Soil Resources (BWSR) and designating Chisago Soil & Water Conservation District (SWCD) as the fiscal agent authorized to submit the work plan and execute the grant.

B. Consider approval to amend the Comprehensive Watershed Management Plan (CWMP) by adding Valley Creek and Kelle’s Creek to the other regionally significant streams listed in

Table 5-2 and Figure 5-2 and by adding completed subwatershed assessments and inventories to Table 7-1 and Figure 7-1.

7. **2022 3rd Quarter Budget Update**

8. **Commissioner Updates**

MLBO/MLCV meeting  
Facility Committee – cancelled  
PCCI meeting  
SCHSAC Fall Retreat  
East Central Regional Juvenile Advisory Committee  
U of M Extension Naturalist Field Day  
East Central Solid Waste Commission  
East Central Regional Library Board of Trustees  
Tall Cop presentation/through Chemical Coalition  
Arrowhead Transit  
Soil & Water Conservation District  
AMC District 1 Fall Meeting  
Northeast MN Area Transportation Partnership  
Law Library  
Other

9. **Other**

10. **Correction Officer/Dispatch Labor Agreement Proposal Update**

This portion of the meeting may be closed pursuant to M.S. §13D.03. If the board desires to close the meeting, the following motion should be considered:

*“I move to close this meeting as provided by Minnesota Statute 13D.03 to consider negotiation strategies and develop, discuss and review labor negotiation proposals, for negotiations conducted pursuant to Minnesota Statute 179A.01 to 179A.25.”*

11. **Upcoming Meetings (Subject to Change)—Contact the Organization Hosting the Meeting to Confirm Meeting Details.**

- a. Pine County Board of Commissioners, Tuesday, October 18, 2022, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- b. Arrowhead Counties Association, Wednesday, October 19, 2022, 6:00 p.m., Hampton Inn, Duluth, Minnesota.
- c. Rush Line Task Force, Thursday, October 20, 2022, 4:30 p.m.
- d. Snake River Watershed Management Board & 1W1P, Monday, October 24, 2022, 9:00 a.m., Kanabec County Courthouse, Mora, Minnesota
- e. Lower St. Croix Policy Committee, Monday, October 24, 2022, 4:00 p.m.
- f. Pine County Candidate Forum, Monday, October 24, 2022, 6:00 p.m., Pine City High School Auditorium, Pine City, Minnesota
- g. East Central Regional Development Commission, Monday, October 24, 2022, 7:00 p.m., 100 Park St. So., Mora, Minnesota
- h. Manufacturing Tours, Tuesday, October 25, 2022, 9:00 a.m.
- i. Health Care Leaders Coalition Meeting, Tuesday, October 25, 2022, 3:00 p.m.
- j. Greater Minnesota Parks & Trails Annual meeting, Wednesday, October 26, 2022, 10:00 a.m.
- k. NLX, Wednesday, October 26, 2022, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota

- l. Housing Redevelopment Authority/Economic Development Authority (HRA/EDA) and County Board Joint Meeting, Wednesday, October 26, 2022, 1:00 p.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- m. Pine County Education Leadership Network Meeting, Wednesday, October 26, 2022, 5:30 p.m., Pine City Schools, Pine City, Minnesota
- n. Northeast Minnesota Emergency Communications Board/Radio Advisory Committee, October 27, 2022, 10:00 a.m.
- o. Zoning Board/County Board Joint Meeting, Thursday, October 27, 2022, 4:00 p.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- p. Pine County Board of Commissioners, Tuesday, November 1, 2022, 10:00 a.m., Board Room, 635 Northridge Drive NW, Pine City, Minnesota

12. **Adjourn**