

ADDITIONS/REVISIONS/CORRECTIONS

Regular Meeting
December 8, 2022

Add to Agenda

- A. Consent Agenda Item 3.1: Timber Auction-Sealed Bid (Storm Damaged)
Consider offering approximately 1,000-1,200 cords of wind-damaged timber by sealed bid. Due December 16, 2022 at 11:00 a.m. at the Land Department Office in Sandstone.

- B. Consent Agenda Item 5.1:
Consider change in status from full-time dispatcher to part-time dispatcher for Joshua Gusk, effective December 8, 2022.




AGENDA REQUEST FORM

Date of Meeting: December 8, 2022

- County Board**
 - Consent Agenda**
 - Regular Agenda** 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Timber Auction-Sealed Bid (Storm Damaged)

Department: Auditor-Treasurer



Department Head signature

Background information on Item:

Substantial storm damaged timber was recently discovered to an aspen stand in the E 1/2 - SE 1/4 of Section 9 of Munch Township and W 1/2 - SW 1/4 of Section 10 in Munch Township from the May 30th storm this year. it is important for this timber to be harvested as soon as possible to prevent further loss of value.

It is estimated that there are 1,000 -1,200 cords of wind damaged timber (85% aspen/15% misc. hardwoods) to be offered via sealed bid, at a discounted rate of \$8.00/cord on a consumer scale. Typically, the value of this timber would have been appraised at \$30.00/cord. The sale terms will include that the timber harvest must be completed by March 15, 2023.

Action Requested:

Consider offering approximately 1,000 - 1,200 cords of wind damaged timber by sealed bid, due December 16, 2022 11:00 AM at the Land Department Office in Sandstone.

Financial Impact:

The proceeds from the sale will be split 40% county general fund, 40% school, and 20% township after administrative costs and county authorized set asides.



AGENDA REQUEST FORM

Date of Meeting: December 8, 2022

- County Board**
 - Consent Agenda
 - Regular Agenda
- 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Full time to Part time Dispatch Position

Department: Pine County Sheriff's Office


 Department Head signature

Background information on Item:

Full-time Dispatcher Josh Gusk has requested the position of Part time Dispatcher. Josh Gusk's effective PT employment date will be December 8th, 2022.

Action Requested:

The Pine County Sheriff's Office/Dispatch Center asks the County Board to approve Josh Gusk to change to the part-time Dispatcher position.

Financial Impact:

This position is budgeted for 2022.



AGENDA
PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

Thursday, December 8, 2022, 10:00 a.m.
Board Room, Pine County Courthouse
635 Northridge Drive NW
Pine City, Minnesota

The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799, (Meeting ID): 989 3723 6982; (password): 5911400. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes
Minutes of November 15, 2022 Regular County Board Meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
Pine County Land Surveyor Monthly Report – November 2022
General Canvassing Board Minutes – November 16, 2022
Joint Meeting of Pine County Board of Commissioners and Zoning Board – October 27, 2022
Pine County Zoning Board Minutes – October 27, 2022
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Applications

Consider approval of the following:

A. Tobacco License Application

- i. Cage Hospitality, Inc, New Owner of The Squirrel Cages Bar, Grill & Motel, 8144 County Hwy 61, Willow River (had been approved at the November 1, 2022 board meeting under the previous owner, Acorn Hospitality, Inc.)

B. Tax Court Abatement

- i. Spire Credit Union, Pine City, for taxes payable 2021 and 2022. Agreed upon values to be adjusted as follows:

	2021 Assessed	2022 Assessed
Original	\$566,100	\$584,700
Amended	\$500,000	\$515,000
Difference	(\$66,100)	(\$69,700)

C. Repurchase Application

- i. Consider approval of Resolutions 2022-57 and 2022-58 authorizing Anthony P. Turi and Peggy L. Turi to repurchase parcels PID 09.5196.000 and 09.5197.000 on a 4-year repurchase contract. The properties forfeited for nonpayment of property taxes in 2022 due to waiting to be approved for disability. Authorize Board Chair and County Administrator to sign.

2. Septic Fix-Up Special Assessment

- i. Consider approval of Resolution 2022-56 extending special assessments as follows, and authorize Board Chair and County Administrator to sign:

Tammy Klar and David Nichols, PID. 03.0289.001, \$25,600

Mary Kruse, PID 33.0012.001, \$22,750

Christine and Dale Storebo, PID 07.0252.000, \$17,500

Patricia and Jeffrey Olson, PID 30.0643.000, \$17,700

Gloria and David Waisanen, PID 33.0035.000, \$20,700

Sean Gangl, PID 25.0198.001, \$13,800

Jeff Weisser, PID 16.0013.000, \$19,750

Rita Schumacher, PID 30.0591.002, \$25,000

3. Pine County Commissioner Expense Claim Form

Review and consider approval of Commissioner Waldhalm's October 2022 expense claim form.

4. Project Lifesaver Restricted Accounts

Consider assigning accounts 01-201-000-0000-5763 (Project Lifesaver Donations) and 01-201-000-0000-6863 (Project Lifesaver Expense).

5. Contracts/Agreements

Consider acceptance of the following agreements/contracts and authorize Board Chair and County Administrator to sign:

A. Pine County Health & Human Services and Therapeutic Services Agency (TSA) 2023 Lead County Agreement

Lead County Agreement with TSA, for the period January 1, 2023 through December 31, 2023. Rates have increased 3% from 2022.

B. Pine County Health & Human Services and Kanabec County Family Services Contract

Contract for psychiatric medication management services to children and adults living with mental illness in the community. Contract term is January 1, 2023 through December 31, 2023. Rate is \$130.56 per hour, a 1.5% increase from 2022.

6. Training

- A. Consider approval for Public Health Supervisor Jessica Fehlen and Community Health Services Administrator Samantha Lo to attend the Workhuman Annual Conference, April 17-20, 2023, in San Diego, California. Cost per person: Registration \$895,

Flight \$250, Hotel \$500, Meals \$136. Total cost per person: \$1,781. Funds are available in the 2023 Public Health budget; an additional grant is also available to partially cover the cost.

- B. Consider ratification of Probation Senior Agent Michelle Sellner to attend the Foundation Skills for Trainers, December 5-8, 2022, in St. Cloud. Hotel \$365, Meals \$93. Total cost \$458. Funds are available in the 2022 Probation budget.
- C. Consider approval of Corrections Agent Shawnesy Smith to attend Motivational Interviewing I & II, January 23-24, 2023 at Camp Ripley. Registration \$0, Lodging \$34, Meals \$33.25. Total cost \$67.25. Funds are available in the 2023 Probation budget.
- D. Consider approval of County Engineer Mark LeBrun and Assistant County Engineer Aaron Gunderson to attend the MN County Engineers Annual Conference, January 17-20, 2023, in Brainerd, Minnesota. Lodging, meals and registration: total cost \$1,410. Funds are available in the 2023 Highway budget.

REGULAR

1. **Central Minnesota Jobs and Training Services, Inc. (CMJTS)**
Annual update by Executive Director for the Central Minnesota Jobs and Training Service Barbara Chaffee and staff. CMJTS is a partner in the Minnesota WorkForce Center System, serving 11 counties in Central Minnesota, including Pine County. Commissioner Hallan is the board's representative to CMJTS.
2. **Naming of Lake Petition**
Consider ordering a public hearing on January 17, 2023 at 10:00 a.m. or as soon as practical thereafter at the North Pine Government Center, and authorize the County Auditor-Treasurer to publish the notice of hearing in the newspaper for at least three weeks, serve a copy on the commissioner of natural resources, and serve the chair of the town board.
3. **Help America Vote Act (HAVA) Grant Agreement Signature**
Consider authorizing Board Chair and County Administrator to sign the Help America Vote Act Grant agreement and authorize County Auditor-Treasurer Kelly Schroeder to purchase two additional DS200 tabulators to be used in precincts during the 2024 election cycle. Total cost of the two additional tabulators is \$11,520. After applying this grant, election fund balance would pay the remaining \$7,233.06.
4. **Housing and Redevelopment Authority-Economic Development Authority (HRA-EDA) Commissioner Vacancy**
Declare vacancy in the HRA-EDA District 4 seat and consider appointment of Rick Lewis to fill the remaining term, until October 4, 2027, of the District 4 seat. This appointment follows the appointment process set forth in Resolution 2020-68.
5. **Appointment to the East Central Regional Library Board**
Consider appointment of Mary Burmeister to the East Central Regional Library board, effective January 1, 2023 – December 31, 2025.
6. **Commissioner Updates**
Greater Minnesota Parks & Trails meeting
Arrowhead Counties Association

Broadband Boot Camp
Extension Committee
Lakes & Pines Community Action Council
Technology Committee: Cancelled
Legislative meeting w/Senator Rarick/Representative Nelson/Representative-Elect Dotseth
Pine County Housing & Redevelopment Authority/Economic Development Authority
(HRA/EDA)
Snake River Watershed Management Board
NLX
Meeting with Iron Pine Solar
AMC Annual Conference
Other

7. **Other**

8. **Upcoming Meetings (Subject to Change) -- Contact the Organization Hosting the Meeting to Confirm Meeting Details.**

- a. Soil & Water Conservation District, Wednesday, December 7, 2022, 3:00 p.m., 1610 Hwy. 23 No., Sandstone, Minnesota (**rescheduled from December 14th**)
- b. Holiday Tree Event, Thursday, December 8, 2022, 9:00 a.m.; a quorum of commissioners may attend.
- c. Pine County Board of Commissioners, Thursday, December 8, 2022, 10:00 a.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota
- d. Law Library, Thursday, December 8, 2022, 12:00 p.m.
- e. Truth in Taxation, Thursday, December 8, 2022, 6:00 p.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota
- f. Central Minnesota Jobs and Training Services, Friday, December 9, 2022, 12:15 p.m., 406 East 7th Street, Monticello, Minnesota
- g. East Central Solid Waste Commission, Monday, December 12, 2022, 9:00 a.m., 1756 180th Avenue, Mora, Minnesota
- h. Personnel Committee, Monday, December 12, 2022, 9:00 a.m.
- i. East Central Regional Library Board of Trustees, Monday, December 12, 2022, 9:30 a.m., 111 Dellwood St. No., Cambridge, Minnesota
- j. Facility Committee, Monday, December 12, 2022, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota
- k. Special Meeting-Committee of the Whole, Tuesday, December 13, 2022, 9:00 a.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota
- l. East Central Regional Development Commission, Monday, December 19, 2022, 7:00 p.m., 100 Park Street So., Mora, Minnesota
- m. Pine County Board of Commissioners, Tuesday, December 20, 2022, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota

9. **Adjourn**