

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, January 18, 2022 - 10:00 a.m.
North Pine Government Center, 1602 Highway 23 No., Sandstone, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m.

Present were Commissioners Steve Hallan, Josh Mohr, Terry Lovgren and Matt Ludwig. Also present was County Administrator David Minke; County Attorney Reese Frederickson was present via electronic means. Due to an out-of-town commitment, Commissioner J.J. Waldhalm joined the meeting via interactive technology, pursuant to Minnesota Statute 13D.02. Commissioner Waldhalm was seen and heard at the meeting via electronic means, at a location open and accessible to the public, and participated from 904 Calle Cruz Roja, Barrio Obrerro, Arecibo PR.

The public was invited to join the meeting remotely by phone, Zoom, or watch via live stream on YouTube.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Ailene Croup commented on the replacement of election voting equipment and her concerns with several brands.

Motion by Commissioner Ludwig to adopt the Agenda. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan: District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye. Motion carried 5-0.

Motion by Commissioner Lovgren to approve the Minutes of the January 4, 2022 Organizational and Regular County Board Meeting and Summary for publication, Minutes of the January 11, 2022 Special Joint Meeting--Pine County Board of Commissioners & Pine County Housing and Redevelopment Authority (HRA)/Economic Development Authority (EDA), and Minutes of the January 12, 2022 Special Meeting-Committee of the Whole (Strategic Planning). Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye. Motion carried 5-0.

Motion by Commissioner Mohr to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan: District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the Consent Agenda. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye. Motion carried 5-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Approve December, 2021 Cash Balance

Fund	December 31, 2020	December 31, 2021	Increase/Decrease
General Fund	7,032,144	7,845,483	813,339
Health and Human Services Fund	2,545,198	2,746,208	201,010
Road and Bridge Fund	770,230	1,177,957	407,726
COVID Relief	0	2,550,242	2,550,242
Land	2,417,136	2,414,449	(2,687)
Self Insurance	0	554,150	554,150
TOTAL (inc non-major funds)	16,484,318	21,070,995	4,586,677

2. December 2021 Disbursements/Claims Over \$2,000

The following vendors with claims of \$2,000 or more, and 534 claims under \$2,000 or not needing approval totaling \$983,672.33, were paid during the period of December 1, 2021 – December 31, 2021: AMAZON CAPITAL SERVICES, 12,050.89; American Solutions For Business, 5,216.81; Aml Cleaning Service, Inc, 8,000.00; Anderson Electric, 6,732.92; Arlen Krantz Ford Inc, 3,684.74; Askov Deep Rock, 2,128.38; Assoc Of Minn Counties, 4,947.67; BLUE CROSS & BLUE SHIELD OF MINNESOTA, 9,720.50; BONKS SAND & GRAVEL, 4,663.20; Central Mn Jobs & Training Services, 36,404.55; Chamberlain Oil Co., Inc, 4,170.06; CLOQUET RIVERSIDE RECYCLING, INC, 6,480.50; COMPUTER INTEGRATION TECHNOLOGIES, 61,231.00; CROSS LAKE ASSOCIATION OF PINE COUNTY, 18,119.54; DIAMOND MOWERS INC, 2,114.96; DOOLEYS PETROLEUM INC, 41,610.86; East Central Energy Of Braham, 11,636.79; East Central Reg Juvenile Center, 35,560.00; East Central Solid Waste Comm, 2,937.75; Emergency Automotive Technologies, Inc, 41,414.62; ERICKSON ENGINEERING CO LLC, 2,452.50; FURTHER, 2,647.10; GUARDIAN, 8,750.96; Heartland Girls Ranch 2,353.50; Henricksen Psg, 9,885.18; JENSEN BACKHOE LLC, 6,860.00; Knife River Corp, 5,244.36; KRONOS SAASHR INC, 2,610.94; Lighthouse Child & Family Services, LLC, 6,338.41; LITTLE FALLS MACHINE INC, 2,411.69; MADISON NATIONAL LIFE INS CO INC, 3,833.98; MEDICAREBLUE RX, 5,747.20; MEND CORRECTIONAL CARE PLLC, 27,856.71; MICHAEL K PEPIN LAW OFFICES, 3,825.00; MINNESOTA ENERGY RESOURCES CORP, 12,893.79; Mn Counties Intergovernmental Trust, 2,500.00; Mn County Attorneys Assoc, 4,397.00; Mn Life Insurance Company, 8,983.00; MN SHERIFFS ASSOCIATION, 3,571.00; Mora Psychological Services PLLC, 2,025.00; MPJ ENTERPRISES LLC, 19,850.00; Nexus-Gerard Family Healing LLC, 9,789.60; Nexus-Kindred Family Healing,

5,862.00; Nexus-Mille Lacs Family Healing, 20,551.50; Northwoods Children Home, 9,733.20; OFFICE OF MN.IT SERVICES, 5,124.08; OMG MIDWEST INC, 81,060.24; Pine Co Highway Department, 10,845.59; PINE RIVER SALES INC, 7,642.43; Prairie Lakes Youth Programs, 9,800.84; PRECISION GRADE LLC, 19,800.00; PREMIER OUTDOOR SERVICES OF MINNESOTA, 8,500.00; Pro-West & Associates Inc, 2,001.42; Purchase Power, 6,055.00; Regents Of The U Of Mn, 19,657.60; Reliance Systems, 2,000.00; Rolling Hills Hospital LLC, 14,400.00; S & R REINFORCING INC, 29,887.05; SCHNEIDER GEOSPATIAL LLC, 5,698.00; SEH INC, 5,897.71; Solid Oak Financial Services, LLC, 3,266.57; Summerland Excavating, Inc, 3,360.00; SUMMIT FOOD SERVICE MANAGEMENT LLC, 33,351.83; TEAMSTERS JOINT COUNCIL 32, 56,262.00; Therapeutic Serv Ag Too Inc, 4,019.94; TPM FLOORING, 4,588.16; TRIMARK HOCKENBERGS, 15,245.57; UNITEDHEALTH GROUP, 318,175.66; USDA RURAL HOUSING SERVICE, 38,072.32; Veolia Environmental Services, 34,270.91; Verizon Wireless, 10,725.62; VIKING AUTOMATIC SPRINKLER COMPANY, 7,150.00; WELIA HEALTH, 17,186.57; WILD RIVERS CONSERVANCY, 17,677.00; WSB AND ASSOCIATES, 12,457.17.

3. **Applications**

Approve the following:

A. **Application for Exempt Permit**

Pheasants Forever, East Central Spurs 624 to conduct Minnesota lawful gambling on May 7, 2022 at Wings North, 19379 Homestead Rd, Pine City, MN (Pokegama Township).

4. **Septic Fix-Up Special Assessments**

Approve Resolution 2022-04 extending the following special assessments, and authorize Board Chair and County Administrator to sign:

Lawrence and Nancy Milligan, PID 06.0314.000, \$16,500

Rachel Bedell and William Bretthorst, PID 31.0068.001, \$19,800

5. **Pine County Commissioners' Expense Claim Forms**

Approve Commissioners' Expense Claim Forms.

6. **Donations**

Approve acceptance of the following donations:

A. \$1,000 donation from the American Legion Post 361 to support the Pine County Veterans Van Program.

B. \$100 anonymous donation to support veterans outreach.

C. \$100 anonymous donation for the annual Pine County Sheriff's Office toy drive.

7. **2022 Waste Hauler Licenses**

Approve the following 2022 waste hauler licenses: Cloquet Sanitary Service, Curt's Rolloffs, STEMM Enterprizes DBA Holdt's Disposal, Jones Construction Services, LePage & Sons Inc, Matt's Sanitation, Mike's Sanitation Inc, Mille Lacs Band of Ojibwe, Nordstrom's Sanitation, LLC, SKB Environmental Landfill, Inc, Talon Sanitation LLC, Tri-

Township Disposal District, Vanderpoel Disposal, Veit Disposal Systems, Hartl Enterprises LLC DBA Ron's Rolloffs. Authorize Board Chair to sign.

8. **Agreements / Grants**

Approve the following agreements and authorize Board Chair and County Administrator to sign:

A. **Joint Powers Agreement Between Pine County Sheriff and Attorney and the Bureau of Criminal Apprehension**

Approve Resolution 2022-06 approving the Joint Powers Agreement between the Pine County Sheriff and Pine County Attorney with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension for use of the State's Criminal Justice Data Communications Network (CJDN). The JPA will allow the BCA to provide access to the Minnesota Criminal Justice Data Communication Network. This is a five-year renewal.

B. **Byrne Justice Assistance Grant**

Renewal of the Evening Reporting Center grant. Funding is available for the following periods: \$175,970.95 from 10/2/21 – 9/30/22 and \$175,970.96 from 10/1/21 – 9/30/23.

C. **Agreement with Kanabec County Family Services**

Between Pine County Health & Human Services and Kanabec County Family Services for the provision of psychiatric services at \$128.64 per hour.

D. **East Central Drug and Violent Offender Task Force Grant**

Grant amount \$350,000, effective January 1, 2022 – December 31, 2023.

9. **New Hire**

Approve the hiring of:

A. Eligibility Worker Scarlet Oquist, effective January 24, 2022, Grade 6, Step 6, \$24.88 per hour.

B. Social Worker Carla Rigato, effective February 22, 2022, Grade 10, Step 2, \$26.99 per hour, contingent upon completion of a successful background check.

C. Office Support Specialist Sara Drexler, effective January 31, 2022, Grade 2, Step 2, \$16.92 per hour, contingent upon completion of a successful background check.

D. Assistant County Attorney Kelli Jasper, effective January 31, 2022, non-union, FLSA exempt position, \$97,500, contingent upon completion of a successful background check.

10. **Training**

A. Approve Auditor-Treasurer Kelly Schroeder and Alison Hughes to attend the Secretary of State's 2022 County Auditor Election Training Conference, April 19-22, 2022 at Breezy Point. There is no registration cost; lodging and meals is \$505.30 per person and mileage of \$124.02 for a total of \$1,134.62.

B. Approve Social Worker Amber Andrews to attend the Minnesota Social Services Association Conference, March 16-18, 2022 in Minneapolis. Registration: \$195, Meals \$60, total cost: \$255.

REGULAR AGENDA

1. **Introduction of Veterans Service Officer Michael Harshman**

Health & Human Services Director Becky Foss introduced Veterans Services Officer Michael Harshman.

2. **Facilities Committee Report**

Commissioner Ludwig provided an overview of the January 5, 2022 Facilities Committee meeting. The Facilities Committee made the recommendation to name the new conference room at the courthouse the *Steven Chaffee Conference Room* after former County Commissioner Steven Chaffee.

Motion by Commissioner Ludwig to approve the naming of the new conference room at the courthouse the *Steven Chaffee Conference Room*. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan: District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye. Motion carried 5-0.

3. **Personnel Committee Report**

Commissioner Mohr provided an overview of the January 10, 2022 Personnel Committee meeting. The Personnel Committee made the following recommendations:

A. **Health & Human Services**

- i. Acknowledge the retirement of Eligibility Worker Judith Tengwall, effective March 31, 2022, and approve backfill of the position and subsequent vacancies that may occur due to internal promotion or lateral transfer.

B. **Administration**

- i. Consider Resolution 2022-03 setting the 2022 minimum annual salary for County Attorney at \$80,000 and County Sheriff at \$77,000 and authorize Board Chair and County Administrator to sign.

Motion by Commissioner Mohr to approve the recommendations of the Personnel Committee. Second by Commissioner Ludwig. A Roll Call vote was called by Chair Hallan: District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye. Motion carried 5-0.

4. **Hometown Fiber / Broadband Update**

Kyle Moorhead and Eileen Smith with Hometown Fiber provided an update on broadband technology, challenges, work completed, and field study findings. Mapping in the southern part of the county is yet to be completed. Funding and project partnerships were discussed.

5. **Appointment to Extension Committee**

Motion by Commissioner Ludwig to appoint Ruth Carlson, representing District 5, to the Extension Committee for the term January 1, 2022 to December 31, 2024. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan: District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-

Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye. Motion carried 5-0.

6. **Commissioner Updates**

Mille Lacs Band of Ojibwe (Rescheduled)

East Central Regional Library Trustee Board: Commissioner Lovgren stated committees were set up. The projected opening date for the Sandstone Library is September, 2022.

Chemical Health Coalition: Commissioners Lovgren and Ludwig unable to attend.

Public Safety Committee – Cancelled

Other:

State Community Health Advisory Council: Commissioner Lovgren stated the group discussed ways to help employees due to staff shortages and employee burn out.

Highway 23 Coalition: Commissioner Lovgren stated writing grant applications was discussed.

7. **Other**

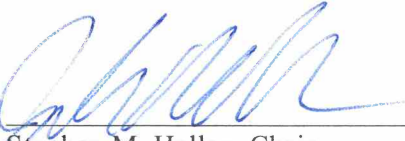
Chair Hallan called for a moment of silence for Pine County employee Jeremy Cummings who passed away on January 10, 2022.

8. **Upcoming Meetings**

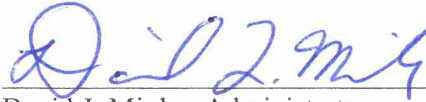
Upcoming meetings were reviewed.

9. **Adjourn**

With no further business, Chair Hallan adjourned the meeting at 12:04 p.m. The next regular meeting of the county board is scheduled for Tuesday, February 1, 2022 at 10:00 a.m., Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.



Stephen M. Hallan, Chair
Joshua Mohr, Vice Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners