

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, February 15, 2022 - 10:00 a.m.
North Pine Government Center, 1602 Highway 23 No., Sandstone, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m.

Present were Commissioners Josh Mohr, Terry Lovgren, J.J. Waldhalm and Matt Ludwig. Also present was County Administrator David Minke and County Attorney Reese Frederickson. Due to an out-of-town commitment, Chair Steve Hallan joined the meeting via interactive technology, pursuant to Minnesota Statute 13D.02. Chair Hallan was seen and heard at the meeting via electronic means at a location open and accessible to the public, and participated from the Oak Grove RV Park, #48, 190 Radford Blvd., Pensacola, Florida.

The public was invited to join the meeting remotely by phone, Zoom, or watch via live stream on YouTube.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revision to the Agenda: Regular Agenda Item 8d: Extension Committee meeting, Thursday, February 17, 2022, 3:00 p.m. (change in time)

Motion by Commissioner Ludwig to adopt the amended Agenda. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan: District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye. Motion carried 5-0.

Motion by Commissioner Lovgren to approve the Minutes of the February 1, 2022 County Board Meeting and Summary for publication. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye. Motion carried 5-0.

Motion by Commissioner Mohr to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan: District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the Consent Agenda. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 2-Commissioner Mohr/Aye;

District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye. Motion carried 5-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Approve January, 2022 Cash Balance

Fund	January 31, 2021	January 31, 2022	Increase/Decrease
General Fund	5,571,229	5,880,862	309,633
Health and Human Services Fund	2,114,575	2,157,261	42,686
Road and Bridge Fund	225,305	848,141	622,836
COVID Relief	582,711	2,524,583	1,941,872
Land	2,346,709	2,383,631	36,922
Self Insurance	178,441	540,951	540,951
TOTAL (inc non-major funds)	12,130,764	15,771,649	3,640,885

2. January 2022 Disbursements/Claims Over \$2,000

The following vendors with claims of \$2,000 or more, and 486 claims under \$2,000 or not needing approval totaling \$1,534,373.03, were paid during the period of January 1, 2022-January 31, 2022: ALLSTREAM BUSINESS US INC, 13,857.29; Am Indian Fam & Child Serv Inc, 2,639.96; AMAZON CAPITAL SERVICES, 8,075.08; Arlen Krantz Ford Inc, 3,304.80; ARROWHEAD REGIONAL DEV COMMISSION, 2,750.00; Askov Deep Rock, 18,221.66; Aspen Mills, 3,963.19; Assoc Of Minn Counties, 12,573.33; AXON ENTERPRISE INC, 6,400.00; BERGERSON ELECTRIC, INC, 12,500.00; BLUE CROSS & BLUE SHIELD OF MINNESOTA, 5,170.50; Bond Trust Services Corporation, 2,046,851.25; Canon Financial Services, Inc, 2,183.34; Cavallin Inc, 122,919.40; Central Mn Council On Aging, 2,534.00; Champ Software Inc, 12,497.00; CLOQUET RIVERSIDE RECYCLING, INC, 6,662.13; COMPASS MINERALS AMERICA, 35,933.20; Cw Technology Group, 7,224.75; DC GARAGE DOORS LLC, 4,500.00; DHS State Operated Services, 4,491.90; DOOLEYS PETROLEUM INC, 44,317.82; EAST CENTRAL DRUG TASK FORCE, 6,528.50; East Central Energy Of Braham, 13,130.32; East Central Reg Juvenile Center, 9,520.00; EAST CENTRAL REGIONAL LIBRARY, 176,301.50; Egan Company, 2,419.48; Ehlers & Associates, Inc, 2,800.00; ERICKSON ENGINEERING CO LLC, 3,029.34; EVERGREEN RECYCLING LLC, 2,338.50; Family Pathways - North Branch, 2,355.00; FARM-RITE EQUIPMENT OF ST CLOUD INC, 13,209.00; FLAGSTAR BANK, FSB, 161,966.63; FRANDSEN BANK & TRUST, 62,744.37; FURTHER, 115,344.60; GUARDIAN, 10,253.91; HOMETOWN FIBER LLC, 9,755.60; Jeff's Outdoor Services LLC, 2,527.76; JONES CONSTRUCTION SERVICES INC, 16,500.00; Kanabec Co Family Serv Dept, 2,251.20; KRONOS SAASHR INC, 2,584.47; League Of Minnesota Cities, 3,150.00; Lighthouse Child & Family Services, LLC, 6,337.44; Mactek Systems Inc, 3,542.00; MADISON NATIONAL LIFE INS CO INC, 3,762.64; MEND CORRECTIONAL CARE PLLC, 27,856.71; Mille Lacs Band Family

Services, 9,835.32; MINNESOTA ENERGY RESOURCES CORP, 19,815.08; MN COUNTIES COMPUTER COOP, 55,448.75; MN SHERIFFS ASSOCIATION, 8,652.34; Mora Psychological Services PLLC, 2,025.00; Motorola Solutions Inc, 4,713.75; M-R Sign Company, Inc., 7,457.34; MSA PROFESSIONAL SERVICES INC, 5,244.20; Nexus-Gerard Family Healing LLC, 10,115.92; Nexus-Kindred Family Healing, 6,057.40; Nexus-Mille Lacs Family Healing, 21,236.55; North Homes Inc, 9,944.11; Northwoods Children Home, 10,057.64; OFFICE OF MN.IT SERVICES, 5,294.08; Pine Co Historical Society, 25,000.00; Pine Co Soil & Water Cons District, 19,049.00; Pitney Bowes, 2,408.94; Prairie Lakes Youth Programs, 8,009.53; PRECISION GRADE LLC, 16,300.00; PREMIER OUTDOOR SERVICES OF MINNESOTA, 4,610.00; Purchase Power, 4,035.00; REVIZE LLC, 2,075.00; Rolling Hills Hospital LLC, 14,880.00; SHRED-IT USA LLC, 3,141.35; Snake River Watershed Board, 9,968.00; Streamworks, LLC, 8,500.00; Sue's Bus Service Inc, 3,099.60, SUMMIT FOOD SERVICE MANAGEMENT LLC, 28,730.40; TEAMSTERS JOINT COUNCIL 32, 54,739.00, TITAN MACHINERY, 60,590.25; TRIMIN SYSTEMS INC, 2,640.00; UNITEDHEALTH GROUP, 313,307.34; UTILITY ASSOCIATES INC, 4,582.50; Verizon Wireless, 10,826.46; West Group, 2,027.57.

3. **Applications**

Approve the following:

A. **Application for Tobacco License**

- i. Figueroa's LLC, 6355 Kobmagergade, Askov, MN (new owner of Main St. Grocery)

B. **Tax Court Abatement**

- i. Wal-Mart Real Estate, 950 Evergreen Square SW, Pine City, Parcel 42.6191.000 for taxes payable in 2020 & 2021.

C. **Local Option Disaster Abatements (taxes payable 2021):**

- i. Genell Klande, 5940 Henriette Rd, Grasston, Parcel 28.0734.004, fire 8/12/2020, has not returned/rebuilt
- ii. Gerald Teiken, 18661 Island Resort Rd., Pine City, Parcel 28.8900.202, fire 3/28/21, has not returned/rebuilt
- iii. Merlin & Helen Keyport, 5373 Oak Ln, Kerrick, Parcel 41.0009.000, fire 11/22/21, has not returned/rebuilt
- iv. Shannon Logue, 9174 540th St., Rush City, Parcel 43.0599.000, fire 2/19/21, has not returned/rebuilt
- v. Cliff Thomas, 210 Lark St., Sandstone, Parcel 45.5244.0000, fire 5/19/21, has not returned/rebuilt

4. **Licenses**

Approve the following 2022 Waste Hauler Licenses and authorize Board Chair to sign: Jim's Mille Lacs Disposal Inc., Quality Disposal Systems Inc., Waste Management.

5. **Septic Fix-Up Special Assessment**

Approve Resolution 2022-09 extending a special assessment to Katri Zebrasky and Zane Swenson, PID 24.0081.000, \$16,000 and authorize Board Vice Chair and County Administrator to sign.

6. **Pine County Commissioners' Expense Claim Forms**
Approve the Commissioners' Expense Claim Forms.
7. **Resolution to Cancel State Contracts**
Approve Resolution 2022-08 cancelling state contracts where the 2021 annual payment and/or 2021 taxes have not been paid if the contracts and/or taxes remain unpaid 90 days after the service of notice of cancellation. Authorize Board Vice Chair and County Administrator to sign.
8. **Dispatch Area Remodel**
Approve the contract with Xybix Systems to remodel the dispatch work area in the amount of \$22,311.13 and to allocate ARPA funds for the project. Authorize Board Vice Chair and County Administrator to sign the contract.
9. **New Hire**
Approve the hiring of Part-time Recycling Center Attendant, James Melvin, effective February 16, 2022, FSLA non-exempt, non-union, Grade 1, \$15.78 per hour.
10. **Training**
Approve Probation staff Supervisor Kevin Glass, Senior Agent Michelle Sellner, Senior Agent Christopher Stolan, and Administrative Assistant Sue Thompson to attend the Minnesota Association of County Probation Officers 65th Annual Spring Conference, May 18-20, 2022, at Maddens on Gull Lake. Sellner is on the MACPO Executive Board and Stolan is presenting on Risk Assessment at the conference. Total cost: \$1,948.

REGULAR AGENDA

1. **Health Insurance Committee Report**
Commissioner Lovgren provided an overview of the February 2, 2022 Health Insurance Committee meeting. Lovgren stated most of the claim dollars spent were on out-patient services and pharmacy. The county ended 2021 with \$491,551 in reserves; funding was slightly below projected due to lost membership and higher than anticipated pharmacy. COVID-19 claims and testing data was reviewed. *Further* will no longer manage our health savings, flexible spending or dependent care accounts; a new vendor will be acquired prior to October 2022.
2. **Personnel Committee Report**
Commissioner Mohr provided an overview of the February 7, 2022 Personnel Committee meeting. The Personnel Committee made the following recommendation:
 - A. **Public Works/Highway**
 - i. Acknowledge the resignation of Highway Maintenance Worker Jordan Juszczak, effective February 4, 2022, and approve backfill of the position and subsequent vacancies that may occur due to internal promotion or lateral transfer.**Motion** by Commissioner Mohr to approve the recommendations of the Personnel Committee. Second by Commissioner Lovgren. A Roll Call vote was called by Chair

Hallan: District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye. Motion carried 5-0.

Recruiting issues for deputies and corrections officers was also discussed. A Law Enforcement Expo/Job Fair will be held February 28th and March 3rd for corrections officers recruitment. A referral bonus program was discussed to help recruit new law enforcement employees. Chair Hallan asked for additional cost information in conjunction with ARPA funds to be used for bonus consideration and the information to be presented at the March 1, 2022 board meeting.

3. **Health & Human Services Advisory Committee Report**

Commissioner Ludwig provided an overview of the February 8, 2022 Health & Human Services Advisory Committee meeting. Staff/workload stressors were discussed. Workforce shortage is impacting home and community-based services such as group homes and nursing homes. Community health has been previously identified as a goal of county commissioners; Community Services Administrator Sam Lo provided information on Blue Zones, a program designed to encourage a change in choices to promote a healthy lifestyle. There is a high level of interest among various community partners to consider exploring the Blue Zone idea.

4. **2022 Aquatic Invasive Species (AIS) Plan**

Land and Resources Manager Caleb Anderson provided an overview of the 2022 Aquatic Invasive Species Plan with proposed activities. Funding includes AIS control, monitoring, youth, prevention, education and administration. The total funding available for the 2022 AIS plan is \$293,673 consisting of \$170,640 unspent from previous years and \$123,032 in 2022 funding. The 2022 AIS Plan, compiled from all requests, is budgeted at \$165,929.71 with an additional value of \$9,530 of in-kind benefits contributed by lake associations.

Motion by Commissioner Ludwig to approve Resolution 2022-07 adopting the 2022 Aquatic Invasive Species Plan and budget and authorize Board Vice Chair and County Administrator to sign. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the Delegation Agreement with the Minnesota Department of Natural Resources and authorize Board Vice Chair and County Administrator to sign. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan: District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye. Motion carried 5-0.

5. **Watershed Based Implementation Funding Agreements for Rock Lake Subwatershed Assessment**

Land and Resources Manager Caleb Anderson stated a project design has been developed for the Rock Lake sub-watershed assessment and granted approval through the Lower St. Croix Watershed steering committee. Portions of the project design include delegation of some duties to the Pine County Soil & Watershed District; Chisago Soil & Water

Conservation District services as the fiscal agent for the implementation funds. Total reimbursement from Chisago SWCD for this project will be \$12,551.40, and there is no match requirement.

Motion by Commissioner Mohr to approve the Lower St. Croix One Watershed One Plan 2021 Watershed Based Implementation Funding Sub-Agreement with Chisago Soil & Water Conservation District and authorize Board Vice Chair and County Administrator to sign. Second by Commission Lovgren. A Roll Call vote was called by Chair Hallan: District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the Lower St. Croix One Watershed One Plan 2021 Watershed Based Implementation Funding Sub-Agreement with Pine Soil & Water Conservation District and authorize Board Vice Chair and County Administrator to sign. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye. Motion carried 5-0.

6. **Commissioner Updates**

AMC Tribal/County training: Commissioner Lovgren stated this was an interesting meeting with presentations to bring awareness of tribal history.

Mille Lacs Band of Ojibwe/Mille Lacs Corporate Ventures: Commissioners Hallan and Lovgren met with members of the Mille Lacs Band and Mille Lacs Corporate Ventures for discussion of a potential joint project/business park. A business consultant has been hired by the band and has conducted a traffic survey together with research into economic development opportunities. The opportunity to include it as a community project through Congressman's Stauber was discussed; the application deadline is the end of February.

Motion by Commissioner Lovgren to approve submission of the proposed I35/Hwy 23 community project to Congressman's Stauber's Office. Second by Commissioner Hallan. A Roll Call vote was called by Chair Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye. Motion carried 5-0.

Central MN Council on Aging: Chair Hallan stated the workforce shortage makes it difficult to find workers to provide in home care and chore services to the aging population.

East Central Regional Juvenile Center Advisory Committee: Commissioner Ludwig stated the weighted vote system was discussed. Surplus at the end of 2021 was \$310,506 which will be reinvested back into capital instead of reimbursement to jurisdictions. This year the county will be paying monthly instead of an annual payment for bed usage.

Northeast MN Area Transportation Partnership: Chair Hallan stated local constituents have brought to his attention the disrepair of fence lines which run along the freeway. Maintenance responsibility for these fence lines belongs to the state but is considered a low priority.

Soil & Water Conservation District: Commissioner Waldhalm stated the meeting was a regular meeting. Grant opportunities are available on the Board of Water & Soil Resources (BWSR) website.

Law Library: Commissioner Mohr stated the budget and contracts were approved. Missing lawbooks will be replaced. Westlaw is increasing its monthly fee.

East Central Solid Waste Commission: Chair Hallan stated a new packer was purchased.

East Central Regional Library Trustee Board: Commissioner Lovgren stated an annual performance evaluation was completed for the executive director. Legislation Day will be February 22nd and Commissioner Lovgren will participate via zoom. Discussion took place of fair treatment of vaccinated/unvaccinated employees.

NACO Telecommunications and Technology Steering Committee: Commissioner Lovgren stated RDOF funding, cyber security, internet accessibility, 911 system next gen, and .Gov domain were discussed

Other:

Central Minnesota Jobs and Training Services: Chair Hallan stated workforce shortages were discussed.

7. Other

None.

8. Upcoming Meetings

Upcoming meetings were reviewed.

8d: Extension Committee, Thursday, February 17, 2022, 3:00 p.m.

9. Adjourn

With no further business, Chair Hallan adjourned the meeting at 11:45 a.m. The next regular meeting of the county board is scheduled for Tuesday, March 1, 2022 at 10:00 a.m., Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.



Stephen M. Hallan, Chair
Joshua Mohr, Vice Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners