

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

Tuesday, March 15, 2022 - 10:00 a.m.

North Pine Government Center, 1602 Highway 23 No., Sandstone, Minnesota

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Terry Lovgren, J.J. Waldhalm and Matt Ludwig. Also present was County Administrator David Minke and County Attorney Reese Frederickson.

The public was invited to join the meeting remotely by phone, Zoom, or watch via live stream on YouTube.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following additions to the Agenda:

- i. Consent Item 7.1 Consider promotion of correction officers Kristi Arnoff and Andrew Degerstrom from part-time to full-time status, effective March 16, 2022.
- ii. Consent Item 8.C Consider approval of any county commissioner interested to attend the Association of Minnesota Counties Leadership Summit, March 30-April 1, 2022, Grandview Lodge, Nisswa. Registration: \$400, Lodging: \$134/night.
- iii. Handouts for discussion during Commissioner Updates: Central Minnesota EMS Region Information Sheet and Foster Parent Support Group flyer.

Motion by Commissioner Ludwig to adopt the amended Agenda. Second by Commissioner Lovgren. Motion carried 5-0.

Motion by Commissioner Mohr to approve the Minutes of the March 1, 2022 County Board Meeting and Summary for publication. Second by Commissioner Waldhalm. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County Zoning Board Minutes – January 27, 2022

Pine County Land Surveyor Monthly Report – February 2022

Motion by Commissioner Ludwig to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Lovgren. Motion carried 5-0.

Motion by Commissioner Lovgren to approve the amended Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Lovgren thanked Economic Development Coordinator Lezlie Sauter for her work in obtaining the \$75,000 broadband grant from the Blandin Foundation.

CONSENT AGENDA

1. Approve February, 2022 Cash Balance

Fund	February 28, 2021	February 28, 2022	Increase/Decrease
General Fund	4,279,954	4,462,588	182,634
Health and Human Services Fund	1,942,706	2,346,262	403,556
Road and Bridge Fund	1,845,418	2,817,201	971,783
COVID Relief	0.00	2,503,513	2,503,513
Land	2,374,934	2,461,114	86,180
Self Insurance	373,110	501,726	128,616
TOTAL (inc non-major funds)	11,973,765	17,387,406	5,413,641

2. February 2022 Disbursements/Claims Over \$2,000

The following vendors with claims of \$2,000 or more, and 423 claims under \$2,000 or not needing approval totaling \$450,597 were paid during the period of February 1, 2022-February 28, 2022: ACCURATE CONTROLS INC, 14,422.12; AMAZON CAPITAL SERVICES, 3,358.28; Aml Cleaning Service, Inc, 4,000.00; ANOKA COUNTY TREASURY OFFICE, 12,500.00; Aspen Mills, 3,899.44; BERGERSON ELECTRIC, INC, 15,000.00; CLOQUET RIVERSIDE RECYCLING, INC, 6,950.45; COMPUTER INTEGRATION TECHNOLOGIES, 9,488.00; DSC Communications, 2,415.00; DSC Communications, 3,089.00; East Central Energy Of Braham, 12,744.41; GUARDIAN RFID, 4,950.00; Independent Emergency Serv Llc, 110,500.47; Information Systems Corp-ISC, 22,348.00; Interstate Power Systems Inc, 2,122.00; KRONOS SAASHR INC, 2,576.04; LOFFLER COMPANIES-131511, 3,419.01; MEND CORRECTIONAL CARE PLLC, 27,856.71; MINNESOTA ENERGY RESOURCES CORP, 20,335.73; MINNESOTA POWER, 3,576.94; Motorola Solutions Inc, 8,672.50; OFFICE OF MN.IT SERVICES, 5,294.08; PDQ.COM CORPORATION, 3,600.00; PTS OF AMERICA LLC, 2,642.50; Reliance Systems, 2,000.00; SHI INTERNATIONAL CORP, 108,888.00; Storm Training Group - Card Member Service, 2,096.85; SUMMIT FOOD SERVICE MANAGEMENT LLC, 18,044.61; THRIFTY WHITE PHARMACY, 2,326.02; TRACEPOINT LLC, 10,000.00; TRITECH SOFTWARE SYSTEMS, 4,662.00; TRITECH SOFTWARE SYSTEMS, 13,865.31; Verizon Wireless, 11,755.47; West Group, 2,027.57; Am Indian Fam & Child Serv Inc, 2,639.96; Assoc Of Minn Counties, 2,244.00; Central Mn Jobs & Training Services, 24,338.21; DHS State Operated Services, 4,491.90; East Central Reg Juvenile Center, 2,520.00; East Central Reg Juvenile Center, 8,669.00; Family Pathways - North Branch, 3,432.50; Heartland Girls Ranch, 17,185.78; Lighthouse Child & Family Services, LLC, 6,290.34; Mille Lacs Band Family Services, 8,797.80; Nexus-Gerard Family Healing LLC, 12,400.00; Nexus-Kindred Family Healing, 6,212.40; Nexus-Mille Lacs Family Healing, 21,767.58; Pine County Sheriff FPI Contract, 9,831.53; Prairie Lakes Youth Programs, 9,221.26; Solid Oak Financial Services, LLC, 7,420.00; Sue's Bus Service Inc, 4,305.60; Verizon Wireless, 2,926.55; Askov Deep Rock, 5,596.90; Askov Deep Rock, 5,668.62; Boyer Trucks, 2,227.87; Chamberlain Oil Co., Inc, 2,555.17; COMPASS MINERALS AMERICA, 14,777.79; COMPASS MINERALS AMERICA, 14,960.33; COMPASS MINERALS AMERICA, 5,996.99; COMPASS MINERALS AMERICA, 15,604.67; Daves Oil Corporation, 3,142.87; DLT SOLUTIONS LLC, 6,162.75;

DOOLEYS PETROLEUM INC, 48,499.60; Emergency Automotive Technologies, Inc, 41,328.06; Emergency Automotive Technologies, Inc, 26,400.00; ENVIRONMENTAL TROUBLESHOOTERS INC, 11,442.90; ERICKSON ENGINEERING CO LLC, 2,459.50; Landwehr Construction Inc, 8,749.90; MINNESOTA ENERGY RESOURCES CORP, 2,493.81; Mn Dept Of Natural Resources, 2,000.00; M-R Sign Company, Inc., 4,835.03; Nuss Truck Group Inc, 10,950.22; Slims Texaco Service, 6,093.55; STAN'S EQUIPMENT CENTER, 2,610.00; WALDOCH, 2,129.00; HOMETOWN FIBER LLC, 7,050.00; Anderson Electric, 1,275.35; LSS, 5,600.00; TIERNEY, 5,622.74; UNITEDHEALTH GROUP – VOID, 64,929.76; UNITEDHEALTH GROUP – VOID, 120,749.98; UNITEDHEALTH GROUP – VOID, 93,952.62; UNITEDHEALTH GROUP – VOID, 56,168.20; BLUE CROSS & BLUE SHIELD OF MINNESOTA, 3,870.50; FURTHER, 6,249.09; FURTHER-VOID, 2,190.10; GUARDIAN, 9,751.27; MADISON NATIONAL LIFE INS CO INC, 3,980.21; MEDICAREBLUE RX, 5,234.80; Mn Life Insurance Company, 4,498.60; TEAMSTERS JOINT COUNCIL 32, 52,530.00; TEAMSTERS JOINT COUNCIL 32, 5,820.00.

3. **Applications**

Approve the following:

A. **Application for Premises Permit**

- i. Resolution 2022-15 approving the application for Northern Pine Riders to conduct lawful gambling at Banning Junction Bar, 60684 State Hwy. 23, Finlayson, MN (Finlayson Township) and authorize County Auditor-Treasurer Kelly Schroeder to sign the application.

B. **Consumption & Display License**

- i. Acknowledge application and authorize County Auditor-Treasurer Schroeder to sign the consumption and display license for Aufderhar & Aufderhar, LLC.

4. **Blandin Foundation Grant Agreement**

Ratify Grant Agreement with the Blandin Foundation accepting the \$75,000 grant for broadband, dated March 8, 2022.

5. **2021-2023 Off Highway Vehicle Enforcement Grant Program**

Approve the 2021-23 Office Highway Vehicle Enforcement Grant in the total amount of \$17,824. The grant will be used for enforcement, equipment and training for the community. This grant does not require matching funds.

6. **Pine County Commissioners' Expense Claim Forms**

Approve Commissioners' Expense Claim Forms.

7. **New Hire**

Approve the hiring of:

- A. Highway Maintenance Worker Nathan Romanowski, effective April 4, 2022, Grade 6, Step 1, \$20.49 per hour.
- B. Full Time Deputy Sheriff David Moe, effective March 21, 2022, Grade 10, Step 1, \$26.65 per hour.
- C. Social Worker Austin Lessard, effective March 28, 2022, Grade 10, Step 1, \$25.88, subject to successful completion of background check.

7.1 **Personnel / Promotion**

Approve the promotion of corrections officers Kristi Arnoff and Andrew Degerstrom from part-time status to full-time status effective March 16, 2022. Wage and grade remain unchanged.

8. **Training**

- A. Approve Veterans Service Officer Michael Harshman to attend the 2022 National Association of County Veterans Service Officers in San Antonio, Texas. Approximate total cost: \$2,194.
- B. Approve Social Worker Samantha Maser to attend the Minnesota Social Services Association conference. Registration \$215.
- C. Approve any county commissioner interested to attend the Association of Minnesota Counties Leadership Summit. Registration: \$400, Lodging: \$134/night.

REGULAR AGENDA

1. **Recognition of Retirement**

The county board recognized the retirement of Eligibility Worker Judith Tengwall and thanked her for her 25+ years of service to Pine County.

2. **Personnel Committee Report**

Commissioner Ludwig provided an overview of the March 7, 2022 Personnel Committee meeting. The Personnel Committee made the following recommendation:

A. **Sheriff's Office - Jail**

- i. Acknowledge the retirement of Jail Programmer Brent Jahnz, effective April 30, 2022 and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of Corrections Officer Nicholas Marolt, effective February 23, 2022 and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- iii. Acknowledge the resignation of Corrections Officer Duane Begay, effective March 13, 2022 and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

B. **Sheriff's Office - Dispatch**

- i. Acknowledge the resignation of Dispatcher Jenny McClain, effective July 16, 2022 and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

Commissioner Ludwig provided an update on the recent Law Enforcement Expo/Job Fair for corrections officer recruitment. A total of eight applications were received from the two events.

Motion by Commissioner Ludwig to approve the recommendations of the Personnel Committee. Second by Commissioner Mohr. Motion carried 5-0.

3. **Introduction of Extension Ag Educator**

Pine and Isanti County University of Minnesota Extension Service Agriculture Educator Katie Hagen was introduced to the county board.

4. **2021 Probation Out-of-Home Placement Report**

Probation Director Terry Fawcett provided information regarding court-ordered juvenile placements in Pine County. Fawcett provided information regarding costs, placement reduction strategies, budget busters, use of the East Central Regional Juvenile Center, community alternatives, and the Evening Reporting Center. Placement expenditures for 2021 was \$198,851, up from \$185,357 in 2020.

5. **Community Development Block Grant–Coronavirus (CDBG-CV): Shelter Rehabilitation – Architect Proposal**

Economic Development Coordinator Lezlie Sauter stated two proposals were received for architectural services as part of the rehabilitation of A Place For You homeless shelter in Pine City. After review of the proposals, it was the recommendation of A Place for You staff to proceed forward with LHB at a cost of \$82,306. LHB’s proposal was more expensive, however Sauter stated their proposal was more comprehensive and represented a better understanding of the project. The project will be paid with CDBG-CV grant funds and potentially a \$10,000 grant from the Initiative Foundation.

Motion by Commissioner Lovgren to approve a Professional Services Agreement with LHB for architectural services for A Place For You, in the amount of \$82,306, and authorize Board Chair and County Administrator to sign. Second by Commissioner Mohr. Motion carried 5-0.

6. **Schedule Special Meetings**

Motion by Commissioner Mohr to schedule the following Special Meetings:

- A. Special Meeting–Pine County Education Collaborative Leadership Network, March 23, 2022, 6:00 p.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- B. Special Meeting-Committee of the Whole, April 12, 2022 at 9:00 a.m. at the Pine County Courthouse, Board Room, Pine City, Minnesota.
- C. Special Meeting-Annual Road Tour, May 10, 2022, 9:00 a.m., commencing at the courthouse, followed by a road tour traveling/reviewing and discussing roads, bridges and transportation.

A Local Government Officials meeting will be considered at a future time.

Second by Commissioner Lovgren. Motion carried 5-0.

7. **Commissioner Updates**

AMC Legislative Conference/Legislative Update: Commissioner Lovgren stated she and Commissioner Waldhalm were able to meet with Senator Rarick and Representative Nelson. Commissioner Lovgren and Waldhalm reviewed sessions they attended at the conference.

Central MN Council on Aging: Chair Hallan stated Pine County has 6% of the 60+ population of the 14 counties in central Minnesota served by the Central MN Council on Aging, and Pine County has spent approximately 8% of the funds.

Soil & Water Conservation District: Commissioner Waldhalm stated the meeting was a regular meeting.

Central Minnesota Jobs and Training Service: Chair Hallan commented on the shortage of workers, but stated Pine County is ahead of the game with the job skills collaboration with Pine Technical and Community College.

East Central Solid Waste Commission: Chair Hallan stated ECSWC has an employment opening for an Assistant Director.

East Central Regional Library Trustee Board: Commissioner Lovgren stated discussion took place regarding the inconvenience to Onamia area library users since the shutdown of the Onamia Library. Commissioner Lovgren also commented on the Beanstack reading program which was offered throughout the country--East Central Regional Library won second place country-wide and received two NASA backpacks for this achievement. The backpacks will be available to check out and include a telescope, star placement cards, and other space-related items.

Chemical Health Coalition: Commissioner Lovgren stated vaping was discussed. Hinckley-Finlayson requested funds for Positive Jags to purchase tee shirts for prom. An adult mental health drop-in center has opened in Pine City at the Senior Citizen Center.

Other:

1. Foster Parent Support Group: Commissioner Ludwig reported a Foster Parent Support Group has been organized and will meet April 4th. Pine County currently has 37 foster caregivers.
2. Kettle River 1W1P and Upper St. Croix – Commissioner Ludwig stated a planning facilitator, HEI, has been hired.
3. Shoreland Restoration Presentation: Commissioner Lovgren stated the Snake River Watershed Management Board will be offering a virtual shoreland restoration presentation focusing on rock versus wood riprap.
4. NACO Update: Commissioner Lovgren provided an update on the second half ARPA funds due to be received by the county on May 10th.
5. State Community Health Services Advisory Committee: Commissioner Lovgren stated the committee is looking how to restructure public health to help with the shortage of employees and the changes that are taking place.

8. **Other**

None.

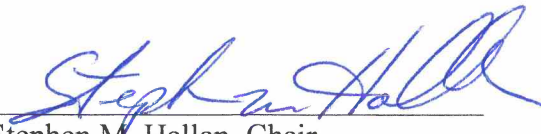
9. **Upcoming Meetings**

Upcoming meetings were reviewed.

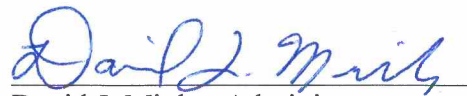
9D. Technology meeting, March 22, 2022 – cancelled

10. **Adjourn**

With no further business, Chair Hallan adjourned the meeting at 11:14 a.m. The next regular meeting of the county board is scheduled for Tuesday, April 5, 2022 at 10:00 a.m., Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners