

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, June 7, 2022 - 10:00 a.m.
Pine County Board Room, 635 Northridge Drive NW
Pine City, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Terry Lovgren, J.J. Waldhalm and Matt Ludwig. Also present was County Administrator David Minke and County Attorney Reese Frederickson.

The public was invited to join the meeting remotely by phone, Zoom, or watch via live stream on YouTube.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

Addition: Agenda Item E) Approve Minutes: Approve Minutes of June 3, 2022 Emergency Meeting

Additional Request to Consent Agenda Item 2A/2B: In addition to acceptance of the two donations from AKC Reunite and McDonough K-9 for the purchase of a canine from Mark McDonough, approve the Board Chair to sign the relating K-9 contract with McDonough K-9.

Addition: Add to Other (Regular Agenda Item 10)

10A. Update of Severe Weather Event of May 30, 2022 (storm damage/recovery)

Additional Information: Regular Agenda Item #1/Facility Committee Report: 3-page document to clarify the original bids and revised bids/quotes

Motion by Commissioner Ludwig to adopt the amended Agenda. Second by Commissioner Lovgren. Motion carried 5-0.

Motion by Commissioner Lovgren to approve the Minutes of the April 19, 2022 County Board Meeting and Summary for publication, and Minutes of the June 3, 2022 Emergency Meeting. Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County Surveyor's Monthly Report – May, 2022

Pine County Zoning Board Minutes – April 28, 2022

Motion by Commissioner Ludwig to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mohr. Motion carried 5-0.

Motion by Commissioner Lovgren to approve the amended Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

CONSENT AGENDA

1. **Applications**

Approve the following and allow County Auditor-Treasurer to sign applications:

- A. Exempt Permit
 - i. Moose Lake Fire District Firefighters Relief Association to conduct Minnesota lawful gambling on September 16, 2022, at Moose Lake Golf Club, 35311 Parkview Dr., Sturgeon Lake, MN (Windemere Township)
 - ii. 19201 Woodland Acres to conduct Minnesota lawful gambling on August 14, 2022 at Sokol Camp, 19201 Woodland Acres, Pine City, MN (Chengwatana Township).
 - B. Temporary Liquor License

Jack Pine Riders ABATE of MN for an event held July 8-10, 2022 in Finlayson Township. Pending approval from Sheriff and State.
 - C. Solid Waste Hauler Collection and Transportation License

2022 Solid Waste Hauler Collection and Transportation License for O'Brien Transport Inc. and authorize Board Chair to sign.
2. Donations

Approve the following:

 - A. \$7,500 donation from AKC Reunite-Adopt a K-9 Cop Grant designated to the Pine County Sheriff's Office K-9 Program.
 - B. \$10,000 donation from Mark McDonough/McDonough K-9 towards the purchase of one of McDonough K-9 canines.
 - C. K-9 Contract between Mark McDonough and Pine County for the purchase and training of a K-9 dog. The cost of the dog, \$17,500, is covered by the donations received from AKC Reunite-Adopt a K-9 Cop Grant and Mark McDonough/McDonough K-9. Authorize Board Chair to sign the contract.
 3. Contracts/Agreements
 - A. Approve Pine County Health & Human Services to terminate its Special Needs Basic Care contract with UCare and authorize the Board Chair to submit a termination notice to UCARE . The contract requires a 125-day written notice, which means the contract would officially end on October 10, 2022.
 4. Personnel / Promotion

Approve the following:

 - A. Promotion of internal candidate Jill Koch to Social Worker, effective June 8, 2022, Grade 10, Step 1, \$25.88 per hour.
 - B. Lateral transfer of Highway Maintenance Worker Wesley Miller to Sign Maintenance Worker, effective June 8, 2022. Grade 6, Step 3, \$22.26 per hour. No change in grade or pay.
 5. New Hire

Authorize the hiring of the following:

 - A. Social Worker Kailey Jackson effective June 8, 2022, Grade 10, Step 1, \$25.88 per hour.
 6. Training

Approve the following training:

 - A. Social Worker Mary Heffner to attend the National Protective Services Conference, August 28, 2022 – September 1, 2022, in Grand Rapids, Michigan. Registration \$550; Meals \$148; Lodging \$524; Travel \$633. Total cost: \$1,855.

- B. Social Services Supervisor Patrick Meacham to attend the Minnesota County Supervisor's Conference, September 11-14, 2022, Breezy Point, Minnesota. Registration \$75; Lodging \$645; Travel \$150. Total cost \$870.

REGULAR AGENDA

1. **Facilities Committee Report**

Commissioner Ludwig provided an overview of the June 1, 2022 Facilities Committee meeting including grass mowing at Benjamin Neel gun range, project updates, and the bids/construction of a Willow River Household Hazardous (HHW) Waste building. The Facilities Committee made the recommendation to reject all bids for the construction of the Willow River HHW building and delay the project due to the excessive costs of the current construction environment.

The county board discussed the bids received, costs, funding, and construction and material availability for the Willow River HHS building project. Options discussed included moving forward with construction spending \$23,000 of building funds dollars, rejecting bids and rebidding later, or rejecting bids and not build a permanent structure.

Motion by Commissioner Waldhalm to reject all bids for the Willow River Household Hazardous Waste (HHW) Building and delay the project due to the excessive costs of the current construction environment. The motion died for a lack of a second.

Motion by Commissioner Mohr to approve the bids for concrete and carpentry, and approve the quotes for the other trades (plumbing, HVAC, and electrical), authorize the county administrator to sign necessary contracts and move forward with construction of the Willow River Household Hazardous Waste Building. Second by Commissioner Ludwig. Motion carried 4-1 with Commissioner Waldhalm opposing. Funding to come from the 2020A G.O. Refunding Courthouse Bonds, State of Minnesota Grant, and county building fund.

2. **Legislative Update by State Representative Nathan Nelson**

State Representative Nathan Nelson provided an overview of the 2022 legislative session which adjourned May 23, 2022. Rep. Nelson stated the Agriculture and Mental Health Supplemental Bills passed, however the bonding bill did not.

3. **Performance Management Program Participation**

County Auditor-Treasurer Kelly Schroeder stated the county's participation in the Local Results and Innovation Performance Management Program highlights the results of many county programs and by participating, the county is eligible to receive approximately \$.014 per resident (approx. \$4,075).

Motion by Commissioner Lovgren to approve Resolution 2022-30 to continue participating in the Council on Local Results and Innovation Performance Measurement Program. Second by Commissioner Mohr. Motion carried 5-0.

4. **Probation Comprehensive Plan Presentation**

Probation Director Terry Fawcett presented the 2022 Comprehensive Plan.

5. **Contract Awards**

County Engineer Mark LeBrun stated bids were opened for the following contracts:

- A. Contract #2201 / Bids opened May 23, 2022
 SAP 058-625-017 Located on CSAH 25, 0.5 miles East of CSAH 24 over the Tamarack River
 SAP 058-661-026 Located on CSAH 61, 0.2 miles South of CSAH 41 over the Willow River
- B. Contract #2202 / Bid opened June 6, 2022
 SAP 058-603-011 On CSAH 3, from CSAH 2 to CSAH 8; 4.5 miles
 SAP 058-628-014 On CSAH 28, from CSAH 61 to the West County Line. 9.5 miles
 SAP 058-632-019 On CSAH 32 from CSAH 33 to CSAH 22; 7.0 miles
 SAP 058-635-009 On CSAH 35 from CSAH 28 to TH 18; 3.5 miles
 CP 058-011-001 On CSAH 11 from CSAH 61 to West County Line; 9.0 miles
- C. Contract #2203 / Bids opened June 1, 2022
 CP 058-140-001 Located on CR 140, 0.2 miles north of TH 48 over the Grindstone River.

Motion by Commissioner Ludwig to award contracts as follows:

Contract #2201: Landwehr Construction, Inc. in the amount of \$2,328,363.23

Contract #2202: Knife River in the amount of \$9,711,868.75

Contract #2203: S & R Reinforcing, Inc. in the amount of \$1,029,387.95

Second by Commissioner Lovgren. Motion carried 5-0.

6. **Local Bridge Replacement Program Grant Agreement #1048612**

County Engineer Mark LeBrun stated grant funds are available in the amount of \$713,269.73 for construction of Bridge No. 58J14

Motion by Commissioner Mohr to approve the Local Bridge Replacement Program Grant Agreement with the State of Minnesota for grant funds in the amount of \$713,269.73. Second by Commissioner Lovgren. Motion carried 5-0.

Motion by Commissioner Lovgren to approve Resolution 2022-31 For Agreement to State Transportation Fund Local Bridge Replacement Program Grant Terms and Conditions. Second by Commissioner Mohr. Motion carried 5-0.

7. **Broadband Award**

Economic Development Coordinator Lezlie Sauter explained the broadband CDBG-CV Program and ReConnect Program and stated Hometown Fiber conducted an analysis of internet service providers with service in the project area and SCI Broadband was in the best position to expand its fiber service to the premises throughout the target area.

Community Development Block Grant-Coronavirus (CDBG-CV) Program

Motion by Commissioner Lovgren to approve Resolution 2022-28 authorizing County Administrator Minke to enter into a service agreement with SCI Broadband to construct the project according to the requirements in Grant Contract Agreement No. CARE-21-0-FY21 and such other relevant laws and rules as required. Second by Commissioner Mohr. Motion carried 5-0.

Community Project Program of the Federal FY 22 Federal ReConnect Program

Motion by Commissioner Lovgren to approve Resolution 2022-29 authorizing County Administrator Minke to enter into a service agreement with SCI Broadband to construct the project according to the requirements to be promulgated by the United States Department of Agriculture Rural Development and such other relevant laws and rules as required. Second by Commissioner Mohr. Motion carried 5-0.

8. **Solid Waste Ordinance Discussion**

Land and Resources Manager Caleb Anderson reviewed that the county board appointed an Ad Hoc Committee to review the Solid Waste Ordinance (established in 1993) and consider options for updating. The committee met twice and the current draft has been reviewed by the county attorney. After review and discussion of the proposed revisions, Commissioner Waldhalm indicated additional items for discussion. Chair Hallan requested Commissioner Waldhalm provide a written list for review.

Change in Order of Agenda: Move Item 10A (Severe Weather Event Update) to #9 and move #9 (Commissioner Update) to #10.

9. **Severe Weather Event Update / May 30, 2022**

Sheriff's Office Supervisor Denise Anderson, County Engineer Mark LeBrun and County Recorder/Assessor Lorri Houtsma provided an update on departments' involvements relating to the May 30, 2022 Severe Weather Event. Houtsma stated 72 properties have been damaged; with the Assessor's Office still in the information gathering stage. Drone video of the damage was shared.

10. **Commissioner Updates**

Arrowhead Counties Association: Commissioner Ludwig unable to attend.

Tribal Economy Summit: Chair Hallan stated great meeting. The county is appreciative of the partnership with the Mille Lacs Band.

Snake River Watershed Management Board & Snake River 1W1P Policy: Commissioner Lovgren stated there was a contentious discussion of the membership.

Technology Committee: cancelled

NLX Meeting: Commissioner Lovgren stated NLX did not receive funding through the state legislature, however NLX continues to move forward.

Housing & Redevelopment Authority/Economic Development Authority: Commissioner Ludwig stated a presentation was given by One Roof Community Housing in Duluth. It was stated that the two HRA/EDA properties are debt free.

Assessors Recognition: Commissioner Lovgren stated appreciation to the County Assessor's Office

TEP meeting-Sturgeon Lake: Commissioner Waldhalm stated the Restoration Order for property located in Sturgeon Lake was reaffirmed.

AMC District 1 Spring Meeting: Chair Hallan stated it will be interesting to follow Cook County with properties being purchased and used for vacation rentals. The conversion of dwellings from owner-occupied or long-term rental is decreasing the amount of housing available for residents.

East Central Regional Juvenile Center Advisory Committee: Probation Director Terry Fawcett attended. Freeborn County has joined the Joint Powers. Trend of non-member bed usage up significantly. Bed usage is high.

Meeting with Congressman Stauber: Federal broadband funding discussed.

Other

Commissioner Lovgren participated in two meetings -- mental health, and Opioid Settlement.

Commissioner Ludwig attended the Kettle River 1W1P kick-off event at Osprey Wilds.

11. **Other**

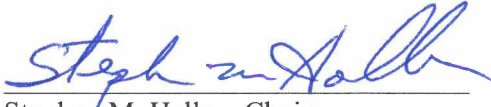
None.

12. **Upcoming Meetings**

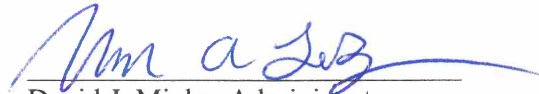
Upcoming meetings were reviewed.

13. **Adjourn**

With no further business, Chair Hallan adjourned the meeting at 1:20 p.m. The next regular meeting of the county board is scheduled for Tuesday, June 21, 2022 at 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners

Mark Le Brun
Acting County Administrator