

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, October 18, 2022 - 10:00 a.m.
North Pine Government Center
1602 Hwy. 23 North
Sandstone, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m.

Present were Commissioners Josh Mohr, Terry Lovgren, J.J. Waldhalm and Matt Ludwig. County Administrator David Minke and County Attorney Reese Frederickson were present.

The public was invited to join the meeting remotely by phone, Zoom, or watch via live stream on YouTube.

Chair Hallan announced that the Boardroom at the Courthouse was available for the public should they want to provide any input for the Solid Waste public hearing later in this meeting.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the agenda:

Additional Information

1. Consent Agenda Item #4/Commissioner Claim Forms:
Inclusion of Commissioner Waldhalm's Claim Form

Revision

1. Consent Agenda Item #7/AMC Annual Conference
Change date to reflect December 4 – December, 7, 2022
2. Regular Agenda Item #7/Budget Update:
Remove and Replace with corrected Chart #4

Motion by Commissioner Ludwig to adopt the agenda. Second by Commissioner Lovgren. Motion carried 5-0.

Motion by Commissioner Mohr to approve the Minutes of the October 4, 2022 County Board Meeting and Summary for publication. Second by Commissioner Lovgren. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Department of Health & Human Services Audit Letter – October 6, 2022

Department of Natural Resources Notice of Land Acquisition in Arna Township –
September 29, 2022

Commissioner Waldhalm inquired if the county could object to the sale of land to be purchased by the DNR which would remove the land from the county tax rolls (the county would receive payment in lieu of taxes payment). The county does not have authority to stop the sale. Additionally, the owner desires to sell to the DNR.

Motion by Commissioner Ludwig to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mohr. Motion carried 5-0.

Motion by Commissioner Lovgren to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

CONSENT AGENDA

1. **Approve September, 2022 Cash Balance**

Fund	September 31, 2021	September 31, 2022	Increase/Decrease
General Fund	5,478,856	5,089,700	(389,156)
Health and Human Services Fund	2,668,365	2,516,948	(151,417)
Road and Bridge Fund	1,758,681	7,869,460	6,110,779
COVID Relief	2,853,674	4,522,476	1,668,802
Land Management Fund	2,218,255	2,693,955	475,701
Self Insurance	633,886	71,912.15	(561,974)
TOTAL (inc non-major funds)	20,365,773	27,709,938	7,344,165

2. **September 2022 Disbursements/Claims Over \$2,000 last**

The following vendors with claims of \$2,000 or more, and 597 claims under \$2,000 or not needing approval totaling \$663,614.40 were paid during the period of September 1-September 30, 2022: 4.0 SCHOOL SERVICES OF EAST CENTRAL, 2,416.95; AMAZON CAPITAL SERVICES, 4,907.09; Aml Cleaning Service, Inc, 4,000.00; Anderson Electric, 20,802.29; Anoka Co Juv Ctr-Shelter & Dia, 8,680.00; APCO INTERNATIONAL INC, 14,000.00; Askov Deep Rock, 23,540.61; Astech Corp, 83,580.00; BLAINE LOCK & SAFE INC, 4,320.00; BLUE CROSS & BLUE SHIELD OF MINNESOTA, 4,780.50; Blue Zones LLC, 32,500.00; BOARMAN KROOS VOGEL GROUP INC, 10,921.73; C & T CONTRACTING, 11,440.00; CARDINAL FINANCIAL COMPANY, L.P., 113,442.75; CARLSON/ANNE M, 3,982.50; CEM-CON CORPORATION, 6,183.36; Central Mn Jobs & Training Services, 19,305.62; Chamberlain Oil Co.,Inc, 8,964.70; Cleanitsupply.com-Cardmember Services, 3,010.73; CLOQUET RIVERSIDE RECYCLING, INC, 6,979.20; Daves Oil Corporation, 2,139.09; DEPARTMENT OF CORRECTIONS, 2,526.50; Deputy Registrar-Sandstone, 12,556.56; Dhs Maps Ccdtf, 2,051.96; DHS State Operated Services, 6,936.25; DOOLEYS PETROLEUM INC, 53,403.58; DSC Communications, 3,105.00; EAST CENTRAL DRUG TASK FORCE, 10,950.00; East Central Energy Of Braham, 27,867.93; East Central Reg Juvenile Center, 8,669.00; East Central School Dist 2580, 8,151.98; East Central Solid Waste Comm, 4,193.88; Election Systems & Software,Inc, 7,133.18; Emergency Automotive Technologies, Inc, 5,978.64; ERICKSON ENGINEERING CO LLC, 17,870.50; EVERGREEN RECYCLING LLC, 3,301.91; Family Pathways - North Branch, 2,450.00; GOBEL EXCAVATING & AGGREGATE INC, 26,742.00; Goebel Plumbing & Service Inc, 7,000.77; GUARDIAN, 18,251.62; Heartland Girls Ranch, 9,079.28; Impact Mailing of Minnesota, Inc, 9,574.50; Information Systems Corp-ISC, 2,200.00; JONES CONSTRUCTION SERVICES INC, 60,950.00; Knife River Corp, 3,197,331.30; KRONOS SAASHR INC, 2,726.15; Lakes & Pines Comm Act Council, 59,787.05; Lighthouse Child & Family Services, LLC, 6,755.81; MADISON NATIONAL LIFE INS CO INC, 4,058.81; MARK HAUG CONSTRUCTION INC, 185,956.80; MAVERICK DRONE SYSTEMS, 9,791.02; MEDICAREBLUE RX, 5,652.50; MEDSURETY, LLC, 6,510.13; MEND CORRECTIONAL CARE PLLC,

27,856.71; MIKE'S SANITATION AND ROLL-OFF SERVICE, 2,936.70; Mille Lacs Band Family Services, 10,533.05; MINNESOTA ENERGY RESOURCES CORP, 10,947.61; MINNESOTA POWER, 2,730.04; Mn Life Insurance Company, 8,979.75; Motorola Solutions Inc, 67,077.49; Nexus-Kindred Family Healing, 2,632.58; North Homes Inc, 11,623.14; Northwestern Mn Juvenile Center, 8,455.24; Nuss Truck Group Inc, 16,697.79; OFFICE OF MN.IT SERVICES, 5,124.08; OWENS COMPANIES INC, 4,815.31; PALMER LOGGING, 3,800.00; Pitney Bowes Global Financial Serv, 2,408.94; Pomp's Tire Service, Inc, 4,881.27; Port Group Home, 8,083.87; Prairie Lakes Youth Programs, 8,871.26; PREMIER OUTDOOR SERVICES OF MINNESOTA, 5,750.00; Purchase Power, 8,070.00; Regents Of The U Of Mn, 4,500.00; Roberts Excavating, 3,500.00; ROCON PAVING, 5,091.45; Ron's Roll-Off Service, 2,600.00; ROYAL TIRE, 3,542.80; Rydberg & Sons, Inc., 114,988.83; S & R REINFORCING INC, 480,180.87; SANDBERG CONSTRUCTION INC, 18,000.00; Schmitz/Cody Schmitz & Kaylee, 2,069.71; SCHNEIDER GEOSPATIAL LLC, 2,898.00; SHI INTERNATIONAL CORP, 5,449.42; Slims Texaco Service, 2,435.58; Solid Oak Financial Services, LLC, 4,050.00; Sue's Bus Service Inc, 5,382.00; SUMMIT FOOD SERVICE MANAGEMENT LLC, 32,568.14; TEAMSTERS JOINT COUNCIL 32, 59,985.00; Therapeutic Serv Ag Too Inc, 8,644.04; THRIFTY WHITE PHARMACY, 4,341.33; Traffic Marking Service Inc, 30,131.42; TYLER TECHNOLOGIES INC, 6,264.00; UNITEDHEALTH GROUP, 315,778.15; Verizon Wireless, 10,664.96; Walsh Marine-Cardmember Services, 2,920.00; Wellness in the Woods Inc, 4,513.82; WINDEMERE TOWNSHIP LAKES ASSOCIATION, 34,966.24; WSB AND ASSOCIATES, 1,649.59; Ziegler Inc., 2,474.94; ZOOM.US-Cardmember Services, 3,118.80.

3. **Applications**

A. **Septic Fix-Up Special Assessment**

- i. Approve Resolution 2022-52 extending the following special assessments:
 Doreen Johnson, PID 41.0024.000, \$26,742; Rachel Newman and Justin Tuchek, PID 33.0441.001, \$18,300; Erick and Katie Storebo, PID 07.0278.000, \$23,526.87; Ronald Engren, PID 28.5566.000, \$22,500; William & Karen Ackerson, PID 16.0048.000, \$19,000; Thomas and Jackie Hegge, PID 26.0170.001, \$38,450
 Authorize Board Chair and County Administrator to sign.

4. **Pine County Commissioners' Expense Claim Forms**

Approve Commissioners' Expense Claim Forms.

5. **Donation**

A. Accept \$300 donation from the Pine City Area Lions designated to the Veterans Outreach program.

6. **Contracts/Agreements**

Approve the following and authorize Board Chair and County Administrator to sign:

A. **2022-2024 City of Sturgeon Lake Prosecution Agreement**

Two-year agreement with the City of Sturgeon Lake to prosecute misdemeanor ordinances within their jurisdiction, commencing October 1, 2022. The City will pay \$100 per case file submitted to the County for review or charging of violations.

7. **Training**

A. Approve attendance at the AMC Annual Conference, December 4-7, 2022 in Bloomington, Minnesota, for any commissioner desiring to attend, and county administrator David

Minke. Registration \$400 per attendee before November 1 and \$425 per attendee after November 1, Lodging/\$128 plus tax per night, Meals/\$34 per day.

REGULAR AGENDA

1. Public Hearing: Solid Waste Ordinance 2022-53

Land and Resources Manager Caleb Anderson stated the county adopted the current Solid Waste Ordinance in 1990. On October 5, 2021, the county board appointed an ad-hoc committee to review that ordinance and recommend any necessary changes. Proposed changes were presented to the county board in June 2022; those revisions have been incorporated into the ordinance. The county board discussed the storage of inoperable motor vehicles, machinery, tires, and residential and agricultural storage sites.

Chair Hallan opened the public hearing at 10:34 a.m. Gussie Croup stated she would like to see the county work with the townships on ordinance creation. With no further discussion, Chair Hallan closed the public hearing at 10:48 a.m. The board further discussed disposal of machinery and vehicle fluids and problems with large amounts of tire disposal.

Motion by Commissioner Mohr to approve adoption of the Pine County Solid Waste Ordinance, Ordinance Number 2022-53, thereby repealing and replacing the existing Solid Waste Ordinance. Second by Commissioner Lovgren. Motion carried 4-1 with Commissioner Waldhalm opposing.

Commissioner Waldhalm asked how the solid waste facility fee schedule amount was determined, Anderson stated it was in line with the fee paid by solid waste haulers.

Motion by Commissioner Lovgren to approve adoption of a \$200 fee for solid waste facility licenses. Second by Commissioner Mohr. Motion carried 5-0.

2. Personnel Committee Report

Commissioner Ludwig provided an overview of the October 10, 2022 Personnel Committee meeting. The Personnel Committee made the following recommendation:

A. Health & Human Services

- i. Recommend the reclassification of a Social Worker position in the Children's Services unit to a Chemical Health Resource Coordinator position, Grade 11, \$27.43/hour.
- ii. Acknowledge the resignation of Social Worker Kelly Friday, effective December 16, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

B. Pine County Sheriff's Department - Corrections

- i. Acknowledge the resignation of Corrections Officer Kali Finch, effective October 14, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of Corrections Officer Rebecca Blodgett, effective October 10, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- iii. Recommend the Senior Corrections Officer position, Grade 8, and recommend authorizing up to four incumbents with promotion at the discretion of jail administration and in accordance with the labor agreement. No change in total FTE for corrections officers.

C. Administration

- i. Recommend the updated drafts of Section 31 – Lactation/Breastfeeding policy and Section 33 – Workplace Wellness policy.

Motion by Commissioner Ludwig to approve the recommendations of the Personnel Committee. Second by Commissioner Mohr. Motion carried 5-0.

3. **North Pine Area Hospital District Update**

North Pine Area Hospital District board members Barb Fischer and Fran Levings provided an overview of the operation of the North Pine Area Hospital District. The hospital campus is owned by the North Pine Area Hospital District—the Hospital District leases the space at the campus to Essentia Health.

4. **Initiative Foundation Impact Update**

Carl Newbanks, Initiative Foundations Grants & Development Manager, updated the board on programs offered and impacts on Pine County. The Initiative Foundation has contributed a total of \$6.5 million in grants. The Initiative Foundation 2023 funding request to the county is \$7,450, the same amount as the 2022 appropriation.

5. **Snake River Comprehensive Watershed Management Plan Submission**

Land and Resources Manager Caleb Anderson stated the One Watershed One Plan Policy Committee recommended the plan, and the watershed plan is now ready for each jurisdiction to consider approval to submit to the Minnesota Board of Water and Soil Resources for their 90-day review and consideration for approval.

Motion by Commissioner Lovgren to approve submission of the Snake River Comprehensive Watershed Management Plan to the Minnesota Board of Water and Soil Resources. Second by Commissioner Mohr. Motion carried 5-0.

6. **Lower St. Croix Watershed FY23 Grant Work Plan and Comprehensive Watershed Management Plan Amendment**

Land and Resources Manager Caleb Anderson stated the Lower St. Croix Policy Committee recommended the FY23 grant work plan. This plan must be approved by each partner board.

Motion by Commissioner Mohr to approve the FY23 Water Based Implementation Funding (WBIF) grant work plan as recommended by the Policy Committee, including

- * authorizing the Planning Team to make non-substantive changes as required by the Minnesota Board of Water and Soil Resources (BWSR) and
- * designating Chisago Soil & Water Conservation District (SWCD) as the fiscal agent authorized to submit the work plan and execute the grant; and
- * approve the amendment of the Comprehensive Watershed Management Plan (CWMP) by adding Valley Creek and Kelle's Creek to the other regionally significant streams listed in Table 5-2 and Figure 5-2 and
- * adding completed subwatershed assessments and inventories to Table 7-1 and Figure 7-1.

Second by Commissioner Lovgren. Motion carried 5-0.

7. **Third Quarter 2022 Budget Report**

County Administrator David Minke provided an update of the budget through September 30, 2022 by reviewing expenditure and revenue of the major funds. Minke noted the pressure on the budget for fuel and utility costs; otherwise, the revenue and expenditures are as expected.

8. **Commissioner Updates**

MLBO/MLCV meeting: Commissioner Lovgren representatives from the county, the city of Hinckley, MnDOT, and Mille Lacs Band/Corporate Ventures were present. Discussion of a potential additional freeway interchange / development took place.

Facility Committee – cancelled

PCCI meeting: Chair Hallan stated roundtable discussion including how to move forward with funding the college initiative for future years.

SCHSAC Fall Retreat: Commissioner Lovgren stated because Public Health was last looked at in the 70's, it needs a total transformation. A group if working on it now with counties and state employees to determine what it should look like in the future. A tour of the Veterans Affairs facility in St. Cloud was given.

East Central Regional Juvenile Advisory Committee: Commissioner Ludwig/Probation Director Terry Fawcet stated the rates for members/non-members has increased. The trend of non-member bed usage is up significantly. Bed usage is high.

U of M Extension Naturalist Field Day: Commissioners unable to attend.

East Central Solid Waste Commission: Chair Hallan stated this was a standard meeting.

East Central Regional Library Board of Trustees: Commissioner Lovgren stated this was a non-eventful meeting.

Tall Cop presentation/through Chemical Coalition: Commissioner Lovgren did not attend this presentation, however, did attend a special opioid event—middle aged, white men suicides have significantly increased however this oftentimes is not publicized.

Arrowhead Transit: Chair Hallan unable to attend.

Soil & Water Conservation District: Commissioner Waldhalm unable to attend.

AMC District 1 Fall Meeting: Chair Hallan, Commissioners Lovgren and Waldhalm attended. Legislative priorities were identified as #1 Payment In Lieu of Taxes, #2 County Program Aid, #3 SSIS paperwork reduction, #4 Housing, #5 tied - Solid Waste / Bonding Bill

Northeast MN Area Transportation Partnership: Chair Hallan stated that currently the city of Duluth receives 40% and the rest of the partnership divide up 60% of the funds allocated for MnDOT District 1. The formula has been revised such that the city of Duluth now receives 39% and the remainder of the partnership divide up 77% of the funds allocated.

Law Library: Commissioner Mohr stated bills paid, and discussion of obsolete library materials was discussed.

Other
 AMC Community Supervision Workgroup: Commissioner Ludwig commented on the workload that probation professionals have and that probation's role in public safety is not recognized. The legislature is not funding the probation system at the statutory level.

9. **Other**
 None.

10. **Upcoming Meetings**
 Upcoming meetings were reviewed.

Chair Hallan called a recess at 12:21 p.m.

Meeting reconvened at 12:25 p.m.

11. **Closed Meeting – Labor Negotiation -- Correction Officer/Dispatch Labor Agreement Motion** by Commissioner Mohr to close the meeting in accordance with Minnesota Statutes 13D.03 to consider negotiation strategies and develop, discuss and review labor negotiation proposals, for negotiations conducted pursuant to Minnesota Statute 179A.01 to 179A.25. Second by Commissioner Ludwig. Motion carried 5-0.


The meeting closed at 12:26 p.m. Present were Chair Hallan, Commissioners Mohr, Lovgren, Waldhalm and Ludwig. Also present were County Administrator David Minke, Jail Administrator Rod Williamson, Human Resources Manager Jackie Koivisto, Sheriff Jeff Nelson, Sheriff's Office Office Manager Denise Anderson and IT Manager Ryan Findell.

Motion by Commissioner Waldhalm to open the closed meeting. Second by Commissioner Mohr. Motion carried 5-0.

The open session reconvened at 1:06 p.m.

12. **Adjourn**

With no further business, Chair Hallan adjourned the meeting at 1:07 p.m. The next regular meeting of the county board is scheduled for Tuesday, November 1, 2022 at 10:00 a.m., Pine County Courthouse, Board Room, 635 Northridge Drive NW, Pine City, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners