

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, December 8, 2022 - 10:00 a.m.
Pine County Board Room
635 Northridge Drive NW
Pine City, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m.

Present were Commissioners Terry Lovgren, J.J. Waldhalm and Matt Ludwig. County Administrator David Minke and County Attorney Reese Frederickson were present. Commissioner Josh Mohr was absent (excused).

The public was invited to join the meeting remotely by phone, Zoom, or watch via live stream on YouTube.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the agenda:

- A. Consent Agenda Item 3.1: Timber Auction-Sealed Bid (Storm Damaged)
Consider offering approximately 1,000-1,200 cords of wind-damaged timber by sealed bid. Due December 16, 2022 at 11:00 a.m. at the Land Department Office in Sandstone.
- B. Consent Agenda Item 5.1: Consider change in status from full-time dispatcher to part-time dispatcher for Joshua Gusk, effective December 8, 2022.

Motion by Commissioner Ludwig to adopt the amended Agenda. Second by Commissioner Waldhalm. Motion carried 4-0.

Motion by Commissioner Lovgren to approve the Minutes of November 15, 2022 Regular County Board Meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 4-0.

Minutes of Boards, Reports and Correspondence

Pine County Land Surveyor Monthly Report – November 2022

General Canvassing Board Minutes – November 16, 2022

Joint Meeting of Pine County Board of Commissioners and Zoning Board – October 27, 2022

Pine County Zoning Board Minutes – October 27, 2022

Motion by Commissioner Lovgren to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Ludwig. Motion carried 4-0.

Motion by Commissioner Ludwig to approve the amended Consent Agenda. Second by Commissioner Lovgren. Motion carried 4-0.

CONSENT AGENDA

1. Approve the following:

A. Tobacco License Application

- i. Cage Hospitality, Inc, New Owner of The Squirrel Cages Bar, Grill & Motel, 8144 County Hwy 61, Willow River (had been approved at the November 1, 2022 board meeting under the previous owner, Acorn Hospitality, Inc.)

B. Tax Court Abatement

- i. Spire Credit Union, Pine City, for taxes payable 2021 and 2022. Agreed upon values to be adjusted as follows:

	2021 Assessed	2022 Assessed
Original	\$566,100	\$584,700
Amended	\$500,000	\$515,000
Difference	(\$66,100)	(\$69,700)

C. Repurchase Application

- i. Resolutions 2022-57 and 2022-58 authorizing Anthony P. Turi and Peggy L. Turi to repurchase parcels PID 09.5196.000 and 09.5197.000 on a 4-year repurchase contract. The properties forfeited for nonpayment of property taxes in 2022 due to waiting to be approved for disability. Authorize Board Chair and County Administrator to sign.

2. Septic Fix-Up Special Assessment

- i. Approve Resolution 2022-56 extending special assessments as follows, and authorize Board Chair and County Administrator to sign:

Tammy Klar and David Nichols, PID. 03.0289.001, \$25,600

Mary Kruse, PID 33.0012.001, \$22,750

Christine and Dale Storebo, PID 07.0252.000, \$17,500

Patricia and Jeffrey Olson, PID 30.0643.000, \$17,700

Gloria and David Waisanen, PID 33.0035.000, \$20,700

Sean Gangl, PID 25.0198.001, \$13,800

Jeff Weisser, PID 16.0013.000, \$19,750

Rita Schumacher, PID 30.0591.002, \$25,000

3. Pine County Commissioner Expense Claim Form

Approve October 2022 expense claim form of Commissioner Waldhalm.

3.1. Timber Auction-Sealed Bid (Storm Damaged)

Approve offering approximately 1,000-1,200 cords of wind-damaged timber by sealed bid, due December 16, 2022, at 11:00 a.m., at the Land Department Office in Sandstone.

4. Project Lifesaver Restricted Accounts

Assign accounts 01-201-000-0000-5763 (Project Lifesaver Donations) and 01-201-000-0000-6863 (Project Lifesaver Expense).

5. Contracts/Agreements

Approve the following agreements/contracts and authorize Board Chair and County Administrator to sign:

A. Pine County Health & Human Services and Therapeutic Services Agency (TSA) 2023 Lead County Agreement

Lead County Agreement with TSA, for the period January 1, 2023 through December 31, 2023. Rates have increased 3% from 2022.

B. Pine County Health & Human Services and Kanabec County Family Services Contract
Contract for psychiatric medication management services to children and adults living with mental illness in the community. Contract term is January 1, 2023 through December 31, 2023. Rate is \$130.56 per hour, a 1.5% increase from 2022.

5.1. **Personnel**

Approve change in status from full-time dispatcher to part-time dispatcher for Joshua Gusk, effective December 8, 2022.

6. **Training**

- A. Approve Public Health Supervisor Jessica Fehlen and Community Health Services Administrator Samantha Lo to attend the Workhuman Annual Conference, April 17-20, 2023, in San Diego, California. Cost per person: Registration \$895, Flight \$250, Hotel \$500, Meals \$136. Total cost per person: \$1,781.
- B. Ratify approval of Probation Senior Agent Michelle Sellner to attend the Foundation Skills for Trainers, December 5-8, 2022, in St. Cloud. Hotel \$365, Meals \$93. Total cost \$458.
- C. Approve Corrections Agent Shawnesy Smith to attend Motivational Interviewing I & II, January 23-24, 2023 at Camp Ripley. Registration \$0, Lodging \$34, Meals \$33.25. Total cost \$67.25.
- D. Approve County Engineer Mark LeBrun and Assistant County Engineer Aaron Gunderson to attend the MN County Engineers Annual Conference, January 17-20, 2023, in Brainerd, Minnesota. Lodging, meals and registration: total cost \$1,410.

REGULAR AGENDA

1. **Central Minnesota Jobs and Training Services, Inc. (CMJTS)**

CMJTS CEO Barbara Chaffee and staff presented the financial audit for the fiscal year that ended June 30, 2021 and the annual report. CMJTS received an unmodified opinion, with no material weaknesses or deficiencies identified.

2. **Naming of Lake Petition**

County-Auditor Treasurer Kelly Schroeder stated the county has received a petition to name a previously unnamed lake in Nickerson Township "Bloom Lake" after the late Walter L. Bloom. It is necessary that a public hearing be held, notice published in the newspaper, and notice served upon the commissioner of natural resources and chair of the town board in which the lake is located. After the public hearing, the statute allows the county board to name the lake.

Motion by Commissioner Ludwig to authorize the County Auditor-Treasurer to publish the notice of hearing for February 21, 2023, 10:00 a.m., at the North Pine Government Center in Sandstone, in the newspaper for at least three weeks, serve a copy on the commissioner of natural resources, and serve the chair of the town board. Second by Commissioner Waldhalm. Motion carried 4-0.

3. **Help America Vote Act (HAVA) Grant Agreement Signature**

County-Auditor Treasurer Kelly Schroeder stated Pine County has received \$4,286.94 for a Phase 2 Help American Vote Act (HAVA) grant. The grant will be used to offset the cost of purchasing two ballot tabulators. The cost of each tabulator is \$5,760. After applying this grant, the election fund would pay the balance owing of \$7,233.06.

Motion by Commissioner Ludwig to authorize Chair Hallan and County Administrator Minke

to sign the Help America Vote Act Grant agreement and authorize County Auditor-Treasurer Schroeder to purchase two DS200 tabulators. Second by Commissioner Lovgren. Motion carried 4-0.

4. **Housing and Redevelopment Authority-Economic Development Authority (HRA-EDA) Commissioner Vacancy**

Steve Oswald has resigned from his HRA-EDA District 4 seat. It is necessary to declare a vacancy for this seat and to appoint a replacement for this vacancy for the remainder of his term.

Motion by Commissioner Waldhalm to declare a vacancy for District 4 and appoint Rick Lewis to fill the remaining term for this seat, until October 4, 2027. Second by Commissioner Ludwig. Motion carried 4-0.

5. **Appointment to the East Central Regional Library Board**

Motion by Commissioner Lovgren to appointment Mary Burmeister to the East Central Regional Library Board, effective January 1, 2023 – December 31, 2025. Second by Commissioner Waldhalm. Motion carried 4-0.

6. **Commissioner Updates**

Arrowhead Counties Association: Commissioner Ludwig stated legislative priorities were reviewed; Vacation Rental By Owners classification and taxing were discussed.

Broadband Boot Camp: Commissioner Lovgren stated Border to Border awards would be announced later today. It is important that FCC maps be updated to accurately reflect broadband coverage.

Extension Committee: Effective January 3, 2023 Regional Extension Director Susanne Hinrichs will be changing positions within the University of Minnesota system to become an Extension educator.

Lakes & Pines Community Action Council: Chair Hallan stated this was a standard meeting. There will be new board members on the Lakes & Pines board in January.

Technology Committee: Cancelled

Legislative meeting w/Senator Rarick/Representative Nelson/Representative-Elect Dotseth:

Chair Hallan stated programs were reviewed, including the HHS Paperwork Reduction Act.

Pine County Housing & Redevelopment Authority/Economic Development Authority (HRA/EDA) : Commissioner Ludwig reviewed the findings of the audit. District 4 representative has resigned.

Snake River Watershed Management Board: Commissioner Lovgren stated the language in the Water Management Plan reflects the ownership of tribal land within the Snake River Watershed. Will not be a meeting in December.

NLX: Commissioner Lovgren stated there is excitement for the new legislature.

Meeting with Swift Current Energy on the Iron Pine Solar project: Commissioner Ludwig stated Swift Current Energy representatives reviewed the project, stating it is in the developmental stages

AMC Annual Conference: Commissioners reviewed the sessions they attended. Chair Hallan stated the county received an award for the Pine County College Initiative and Workfast Collaborative Program.

7. **Other**

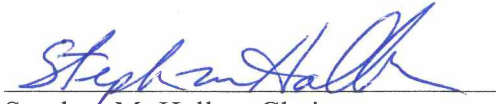
None.

8. **Upcoming Meetings**

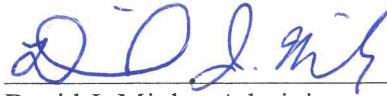
Upcoming meetings were reviewed.

9. **Adjourn**

With no further business, Chair Hallan adjourned the meeting at 11:22 a.m. The next regular meeting of the county board is scheduled for Tuesday, December 20, 2022 at 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No, Sandstone, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners