

ADDITIONS/REVISIONS/CORRECTIONS

Regular Meeting

July 18, 2023

Addition

1. Regular Agenda Item 2.1: Grindstone River Dam Removal Project DRAFT EIS Comments
Hinckley City Administrator Leaha Jackson will present the request.
2. Regular Agenda Item 7: Land and Zoning Advisory Meeting, Monday, July 24, 2023, 1:00 p.m.

Revision

1. Regular Agenda Item 4: Commissioner Claim Forms
Insertion of “Personnel Committee, Pine City” under the June 12, 2023 Purpose and Description of Expenses for Commissioner Josh Mohr.

Additional Information

1. Regular Agenda Item 3: Second Quarter Budget Report

Updated Chart 5 to the quarterly budget report with two additional proposed adjustments.

Line #	Activity/Program Project	Allocation	Spent as of 6/30/23	Unspent	Proposed Adjustment
23	Sturgeon Lake Stormwater Study	25,000	24,551	55	-55
25	Broadband Consultant	25,000	24,435	565	-565



COUNTY BOARD AGENDA REQUEST

Date of Meeting: July 18, 2023

☐ Consent Agenda ☒ Regular Agenda

Item Title: Grindstone River Dam - Hinckley

Department: Administration

Department Head / Sponsor signature

Background information on Item:

In May 2021, the DNR announced that it would prepare an environmental impact statement (EIS) on the removal of the Grindstone River dam in Hinckley. That EIS is now complete and the public comment period on the EIS is open until 4:30 p.m., Wednesday, July 26th.

In 2019, the Pine County Board approved Resolution 2019-21 (attached), which supported the City of Hinckley in its efforts to replace the dam or install a fish ladder as ways to maintain the reservoir.

The EIS evaluated four options:

- (1) Proposed Project-removal of the dam and natural stream/floodplain restoration;
- (2) No action (leave the dam in place);
- (3) Partially engineered restoration – remove dam and some engineering on the resulting channel;
- (4) Fully engineered restoration – remove dam and fully engineer the resulting channel.

The City of Hinckley is requesting county support in its continued opposition to removal of the dam. Hinckley City Administrator Leah Jackson will attend the county board meeting to present the request and answer questions.

RESOLUTION #2019-21

A RESOLUTION SUPPORTING THE REPLACEMENT OF THE GRINDSTONE RIVER DAM

WHEREAS, the Grindstone River dam in the City of Hinckley is valued by the community for its historic and recreational significance;

WHEREAS, the first dam across the Grindstone River in Hinckley was constructed in 1870 and was instrumental in the economic growth of the City of Hinckley as a logging town;

WHEREAS, the hydroelectric dam installed on the site in 1908 provided electricity to the City of Hinckley for the first time;

WHEREAS, the existing dam has been providing the residents of Hinckley and Pine County recreational opportunities since its installation in 1931;

WHEREAS, the dam provides flood control for the City of Hinckley and areas downstream;

WHEREAS, the City of Hinckley applied for, and received, \$232,500 in State Park Road Account Grant funds in 2010 to improve a City street that provides access to a public waterway;

WHEREAS, in 2017 the City spent \$50,000 in engineering and construction oversight costs and the County oversaw \$194,486 in construction costs for the improvement of Dunn Ave. North in Hinckley as part of the State Park Road Account Grant funded project;


WHEREAS, the improvement of Dunn Ave. North has increased traffic to the Grindstone River dam and reservoir it creates;

WHEREAS, the City of Hinckley is opposed to the removal of the dam across Grindstone River without replacement or installation of a structure maintaining the reservoir at current levels; and

WHEREAS, the installation of a fish ladder structure maintains the reservoir and allows for the free passage of fish along the river.

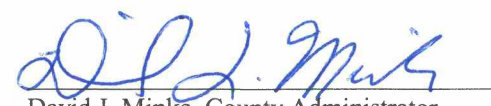
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR PINE COUNTY that the Board is in support of the City of Hinckley's efforts to seek replacement of the Grindstone River dam or installation of a fish ladder structure to maintain the recreational features of the reservoir that has served city and county residents for over a century.

ADOPTED by the Pine County Board of Commissioners this 16th day of April, 2019.



Joshua C. Mohr, Chair
Pine County Board of Commissioners

ATTEST:



David J. Minke, County Administrator
Clerk to the County Board of Commissioners



COUNTY BOARD AGENDA REQUEST

Date of Meeting: July 18, 2023

☐ Consent Agenda ☒ Regular Agenda

Item Title: ARPA Spending Update

Department: Administration

A handwritten signature in black ink, which appears to read "Darrell Mink". The signature is written in a cursive, flowing style.

Department Head / Sponsor signature

Background information on Item:

Since the board packet went out, two additional lines of ARPA spending have been identified that can be reduced. Both of these projects have been completed and the excess amounts can be removed from the allocation.

Line 23—Sturgeon Lake Storm Water Study. Amount: \$192

Line 25—Broadband Consultant. Amount: \$565

When combined with the other three proposed adjustments which were included in the packet, this results in \$380 which can be moved into the remaining funds. The total remaining funds would then be \$14,452.

All the proposed adjustments are show on the attached ARPA funds spreadsheet.

Action Requested:

Consider adjusting the allocations as show on the attached spreadsheet.

ARPA Funds Spreadsheet

Initial Allocation		5,745,374				
Interest Earnings (thru 5/31/23)		50,065				
Total Available Funds		5,795,439				
<u>Line #</u>	<u>Activity/Program/Project</u>	<u>allocation</u>	<u>spent as of</u> <u>6/30/23</u>	<u>unspent</u>	<u>adjustments to</u> <u>consider</u>	<u>Adjusted</u> <u>Allocation</u>
1	PCSO Jail Enhancements	870,000	38,945	831,055		
2	Broadband Grant Program	650,000	0	650,000		
3	Economic Dev. Coordinator thru 2026	657,533	229,705	427,828		
4	County-wide Housing Rehab	651,000	432,150	218,850		
5	Transfer to 2023 Operating Budget	621,263	621,263	0		
6	PTCC-Work Fast / PCCI	459,000	459,000	0		
7	Vehicles / Equipment	400,000	400,000	0		
8	Health Insurance Fund Stabilization	300,000	300,000	0		
9	U of M Youth Programming / 4-H Educator	160,000	0	160,000		
10	Election Equipment	150,000	150,000	0		
11	Community Health (Blue Zones)	90,000	0	90,000		
12	Child Care & Foster Care Projects/Grants	80,000	27,998	52,002		
13	Public Health Education and Outreach	90,823	90,823	0		
14	PCSO Medical Bags/AED per Squad	23,150	13,620	9,530		
15	U of M Community Mental Health	75,000	10,166	64,834		
16	PCSO Jail Body Cameras	27,786	30,036	-2,250	2,250	30,036 Add to allocation to eliminate deficit
17	Hinckley Trans / Economic Impact Study	65,800	65,800	0		
18	PCSO Radio Amplifier (East Central HS)	22,725	22,725	0		
19	PCSO Medical Dispatch (w/Carlton County)	35,986	14,000	21,986		
20	Sandstone Freight Rail and Trans Study	35,000	0	35,000		
21	PCSO Handheld Radios	24,496	24,551	-55	55	24,551 Add to allocation to eliminate deficit
22	Sandstone Town Hall septic	25,000	0	25,000		
23	Sturgeon Lake Stormwater Study	25,000	24,808	192	-192	24,808 delete to zero out line-project complete
24	City of Hinckley Infrastructure	25,000	0	25,000		
25	Broadband Consultant	25,000	24,435	565	-565	24,435 delete to zero out line-project complete
26	Employee Referral Bonus	15,000	8,500	6,500		
27	County-wide Marketing	25,000	19,218	5,782		
28	PCSO 40 masks w/CBRN filter	19,663	18,495	1,168	-1,168	18,495 delete to zero out line-project complete
29	PCSO Workspace Improvements	23,412	23,412	0		
30	Mental Health Mini Grants	18,984	18,984	0		
31	PCSO Training	20,000	4,700	15,300		
32	Jail Covid Response Supplies	15,736	15,736	0		
33	Soo Line Trail Improvements w/NPRSC	15,000	15,000	0		
34	PCSO Squad Camera & Router	13,000	8,712	4,288		
35	HHS Directed Aid (assist families in need)	10,000	6,862	3,138		
36	PCSO Mental Health/Wellness Support	7,175	7,175	0		
37	Probation Supervision Tools	5,450	5,450	0		
38	Food Distribution	2,625	2,625	0		
	Totals	5,780,607	3,134,894	2,645,713	380	
	Remaining Funds	14,832				
	Net of Adjustments	-380				
	Revised Remaining Funds	14,452				



AGENDA
PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

Tuesday, July 18, 2023, 10:00 a.m.

North Pine Government Center

1602 Hwy. 23 No.

Sandstone, Minnesota

Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting. Click [here](#) to request to participate in public forum prior to the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes
July 5, 2023 county board Minutes and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
Lessard-Sams Outdoor Heritage Council Notification Letter and Project List
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review June, 2023 Cash Balance (attached)

Fund	June 30, 2022	June 30, 2023	Increase/Decrease
General Fund	6,643,532	6,941,790	298,258
Health and Human Services Fund	2,767,009	3,592,419	825,410
Road and Bridge Fund	2,838,553	5,790,414	2,951,861
Opioid Settlement	0	241,148	241,148
COVID Relief	5,059,362	2,646,017	(2,413,345)
Land	1,922,071	1,962,504	40,433
Self Insurance	393,749	418,024	24,275
TOTAL (inc non-major funds)	22,743,276	24,907,901	2,164,625

2. June Disbursements/Claims Over \$2,000 (attached)

Consider approval of the June 2023 disbursements including the individual listing of claims over \$2,000 and 706 claims under \$2,000 or not needing approval totaling \$10,601,483.94.

3. Applications

Consider approval of the following application:

A. Tax Forfeit Repurchase Application

Consider approval of the following Resolutions and authorize Board Chair and County Administrator to sign:

- i. Resolution 2023-33 authorizing Diane Gilbey to repurchase the property described as Lot 1, Block 5, Townsite of Denham (Parcel ID 37.5017.000) on a contract and placing the ownership in the name of Wesley Gilbey and Diane Gilbey.
- ii. Resolution 2023-34 authorizing Diane Gilbey to repurchase the property described as Lots 1 & 2, Block 12, Townsite of Denham (Parcel ID 37.5075.000) on a contract and placing the ownership in the name of Wesley Gilbey and Diane Gilbey.

4. **Commissioner Claim Forms**

Review and consider approval of commissioners' expense claim forms.

5. **Personnel**

A. Ratify the status change for Corrections Officer, Troy Parker, from part-time to full-time status, effective July 18, 2023. No change in grade or pay.

6. **Training**

Consider approval for the following:

- A. Commissioner Terry Lovgren to attend the AMC District Director Meeting, August 17-18, 2023 in Bemidji. AMC will cover the cost of lodging, meals, mileage and provide a per diem. There is no financial impact to the county.
- B. Ratification for Senior Agent Taylor Gustafson to attend Motivational Interviewing I training at Camp Ripley, July 16-18, 2023. Lodging: \$34/night x2, \$68; Meals: \$10/per meal x6, \$60. Total cost: \$128. Funds are available in the 2023 Probation budget.
- C. Approve Registered Nurse Kelsi Ervin, Public Health Educator Samantha Burch, Social Workers Ashley Gnat, Deanna Williams, Rona Duvall and Brenda Danielson, Community Support Technician Lisa Stoffel, and Case Aide Marady Koland to attend the St. Louis Health and Human Services Conference on October 11-13, 2023 in Duluth. Registration: \$100 per person, \$800 total; Lodging and Meals: \$1,450 total, Travel: \$183. Total Expense: \$2,433. Funds are available in the 2023 Health & Human Services budget.
- D. Approve attendance at the AMC Fall Policy Conference, September 14-15, 2023 (pre-conference meeting on September 13, 2023) for County Administrator David Minke, and any commissioner desiring to attend. Registration: \$275 per attendee, Lodging: \$292 per night including tax; Meals: \$51 per day.

REGULAR

1. **Personnel Committee Report (Minutes attached)**

The Personnel Committee met Monday, July 10, 2023 and made the following recommendations:

A. **IT Department**

- i. Approve updated policy language for Personnel Policy Section 17: Electronic Communications Resources (ECR) Policy.

B. **Health & Human Services**

- i. Acknowledge the retirement of Adult Mental Health Social Worker Sheri Flesland, effective November 17, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of Eligibility Worker Melanie Christy, effective June 22, 2023.
- iii. Approve the promotion of Karen Jansen from Case Aide at \$24.80/hour to Eligibility Worker at \$26.16/hour, effective July 24, 2023.
- iv. Approve backfill of the Case Aide position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. The Case Aide position is a Grade 5 with a minimum starting wage of \$19.73/hour.
- v. Acknowledge the resignation of Eligibility Worker Scarlet Oquist, effective July 14, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- vi. Approve backfill of the open Office Support Specialist position vacated in June. The position is a Grade 2 with a minimum starting wage of \$16.56/hour.

C. **Sheriff's Office – Dispatch**

- i. Acknowledge the resignation of part-time Dispatcher Jenny McClain effective August 31, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of part-time Dispatcher Karla Pankow, effective August 9, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

D. **Sheriff's Office – Jail**

- i. Acknowledge the resignation of Corrections Officer Brandon Janssen, effective July 5, 2023.
- ii. Ratify the termination of part-time probationary Corrections Officer Kayla McKinney, effective June 15, 2023.
- iii. Approve backfill of the part-time and full-time Correction Officer positions and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

2. **Award Contract #2303**

Award contract #2303 to Northland Constructors of Duluth, Inc., the lowest responsible bidder,

in the amount of \$4,856,203.82, related to:

SAP	058-617-019	On CSAH 17, from CSAH 18 to CR 140 West
SAP	058-618-008	On CSAH 18, from CSAH 61 to the West County Line
CP	058-015-003	On CSAH 15, between Pelkey Creek and Cross Park
CP	058-017-004	On CSAH 17 from BNSF railroad tracks to 0.25 miles north
CP	058-140-002	On CR 140 from TH 48 to TH 48

3. Second Quarter 2023 Budget Report

Presentation of second quarter 2023 budget report by County Administrator David Minke.

4. Cannabis Law Update

Cannabis Law Update by County Attorney Reese Frederickson.

5. Commissioner Updates

East Central Solid Waste Commission

Negotiations

Northeast Minnesota Area Transportation Partnership

Cancelled: Greater Minnesota Parks & Trails

Soil & Water Conservation District

Kettle River Policy Committee

State Community Health Services Advisory Committee (SCHSAC) Executive Committee

Extension Committee

Chemical Health Coalition

Lakes & Pines Full Board

Other

6. Other

7. Upcoming Meetings (Subject to Change)

A. Pine County Board of Commissioners, Tuesday, July 18, 2023, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota

B. Mille Lacs Band of Ojibwe, Wednesday, July 19, 2023, 10:00 a.m. (virtual)

C. Negotiations, Friday, July 21, 2023, 8:00 a.m., Board Room, Courthouse, Pine City, Minnesota

D. Snake River Watershed Management Board & 1W1P, Monday, July 24, 2023, 9:00 a.m., Kanabec County Courthouse, 317 Maple Ave. E, Mora, Minnesota

E. Snake River Policy Committee, Monday, July 24, 2023, 9:30 a.m., Kanabec County Courthouse, 317 Maple Ave. E, Mora, Minnesota

F. Lower St. Croix Watershed Partnership, Monday, July 24, 2023, 4:00 p.m.

G. CANCELLED: Technology Committee, Tuesday, July 25, 2023, 9:00 a.m., Commissioner Conference Room, Courthouse, Pine City, Minnesota

H. NLX, Wednesday, July 26, 2023, 10 a.m., Board Room, Courthouse, Pine City, Minnesota

I. Housing Redevelopment Authority/Economic Development Authority (HRA/EDA), Wednesday, July 26, 2023, 1:00 p.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota

J. Schools-County-PTCC Meeting, Wednesday, July 26, 2023, 6:00 p.m., Hinckley-Finlayson Schools, 201 Main Street, Hinckley, Minnesota

K. Joint RAC/ECB Meeting, Thursday, July 27, 2023, 10:00 a.m., St. Louis County EOC – Pike Lake, 5735 Old Miller Trunk Highway, Duluth, Minnesota

L. Pine County Board of Commissioners, Tuesday, August 1, 2023, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota

8. Labor Negotiations

This portion of the meeting may be closed pursuant to M.S. §13D.03 to consider strategy for labor negotiations, including negotiation strategies and development, discussion, and review of labor negotiation proposals pursuant to Minnesota Statutes §179A.01 to §179A.25.

9. County Administrator Annual Performance Review – Closed Session

This portion of the meeting may be closed pursuant to M.S. §13D.05, Subd. 3, to conduct the annual performance evaluation of County Administrator David Minke.

10. Adjourn