



AGENDA

***PINE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING***

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

Tuesday, January 17, 2023, 10:00 a.m.

North Pine Government Center

1602 Hwy 23 No.

Sandstone, Minnesota

Notice of Participation via Interactive Technology

Pine County Commissioner JJ Waldhalm will be attending the Pine County Board of Commissioners Regular and Organizational Meeting on Tuesday, January 17, 2023 at 10:00 a.m. via interactive technology, pursuant to Minnesota Statute 13D.02.

- **Commissioner Waldhalm will be seen and heard at the meeting via electronic means and will participate from 904 Calle Cruz Roja, Barrio Obrero, Arecibo PR, a location open and accessible to the public.**

The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799 (access code): 913 8246 1935, (password): 5911400. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of January 3, 2023 Organizational and Regular County Board Meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
None.
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review December, 2022 Cash Balance (attached)**

Fund	December 31, 2021	December 31, 2022	Increase/Decrease
General Fund	7,845,483	7,156,271	(689,212)
Health and Human Services Fund	2,746,208	3,345,604	599,396
Road and Bridge Fund	1,177,957	1,475,063	297,106
Opioid Settlement	--	246,252	246,252
COVID Relief	2,550,242	4,111,075	1,560,832
Land	2,414,449	2,802,078	387,629
Self Insurance	554,150	243,715	(310,435)
TOTAL (inc non-major funds)	21,070,995	23,465,873	2,394,878

2. **December 2022 Disbursements/Claims Over \$2,000 (attached)**

Consider approval of the December 2022 disbursements including the individual listing of claims over \$2,000 and 552 claims under \$2,000 or not needing approval totaling \$590,749.70.

3. **Applications**

Consider approval of the following applications:

- A. 2023 Waste Hauler License: Waste Management of Minnesota Incorporated.

4. **Pine County Commissioners' Expense Claim Forms**

Review and consider approval of commissioner expense claim form.

5. **Donations**

Consider acceptance of the following donations:

- A. \$200 donation from Three Twenty Brewing Co. designated to Pine County's Project Lifesaver Program.
- B. \$80 donation from Three Twenty Brewing Co. designated to the PCSO Toy Drive.
- C. \$280 donations from anonymous sources designated to the PCSO Toy Drive.
- D. Two \$1,250 donations, totaling \$2,500, from the Thorvig Family designated to the Pine County Sheriff's office Chaplain Program.

6. **Contracts**

Consider approval of the following contracts and authorize Board Chair and County Administrator to sign:

- A. Wellness in the Woods: Provides contracted peer support specialist services. Contract is for a one-year term, January 1 – December 31, 2023. Services will cost no more than \$24,000 in 2023. HHS will receive reimbursement for these services from the Region 7E Adult Mental Health Initiative as part of the region's Moose Lake Allocation.
- B. Joint Powers Agreement Between Pine County Sheriff and Attorney and the Bureau of Criminal Apprehension / Criminal Justice Data Communications Network (CJDN)
Consider approval of Resolution 2023-02 approving the Joint Powers Agreement between the Pine County Sheriff and Pine County Attorney with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension for use of the State's Criminal Justice Data Communications Network (CJDN). The JPA will allow the BCA to provide access to the Minnesota Criminal Justice Data Communication Network. This is a five year renewal.

7. **Technical Representative to the Kettle and Upper St. Croix 1W1P**

Consider appointment of Land and Resources Manager Caleb Anderson as Pine County’s technical representative to the Kettle and Upper St. Croix One Watershed One Plan (1W1P).

8. **New Hire**

Consider approval of the hiring of the following:

- A. Full-time Deputy Sheriff Samuel McGregor, effective January 30, 2023, \$27.19 per hour, Grade 10, Step 1.
- B. Full-time Clerk III Brenda Belland, effective January 30, 2023, \$18.60 per hour, Grade 4, Step 1, contingent upon successful background check.

REGULAR AGENDA

1. **Personnel Committee Report** (Minutes attached)

The Personnel Committee met on January 9, 2023. The Personnel Committee made the following recommendations:

A. **Health & Human Services**

- i. Acknowledge the resignation of Eligibility Worker Andrea Norberg, effective December 16, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

B. **Sheriff’s Office**

- i. Acknowledge the resignation of Deputy Sheriff Troy Griffith, effective January 14, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

C. **Sheriff’s Office-Dispatch**

- i. Acknowledge the resignation of part-time probationary Dispatcher Joshua Gusk, effective December 15, 2022, and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of full-time probationary Dispatcher Tanya Kessler, effective January 3, 2023, and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

D. **Sheriff’s Office – Jail**

- i. Ratify the termination of part-time, probationary Corrections Officer Tyler Kehn, effective November 9, 2022, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of Corrections Officer Kyle Miller, effective January 12, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

Other items for information only.

2. **Pay Equity Report**

Consider approval of the 2022 pay Equity Report.

3. **County Veterans Service Officer**

Consider appointment of Mindy Sandell as County Veterans Services Officer for a second four-year term, effective February 5, 2023.

4. Pine County Residential Recycling Contract

Consider Contract with Cloquet Riverside Recycling for the collection of residential recycling at the county drop off sites February 1, 2023 through December 31, 2027. The contract provides an option to eliminate the Bruno site for a reduction of \$33,600. The contract is within the 2023 budget if executed without the Bruno site, and \$31,881 over budget if executed with the Bruno site.

5. Hometown Fiber – Professional Services Proposal

Consider approval to authorize County Administrator David Minke to execute a service agreement with Hometown Fiber for construction administration services for the Small Cities Development Program - Corona Virus (SCDP-CV) funded project. The fee for construction administration is 5% of the total project cost estimated at \$139,386.70 based on a project cost of \$2,787,734.

6. Letter of Support - 4-Lane Feasibility Study/Trunk Highway 23 Foley to Mora

Consider letter of support to MnDOT District 3 in support for a 4-Lane Feasibility Study of Trunk Highway 23 from Foley to Mora. Authorize Chair to sign letter of support.

7. 2022 4th Quarter Budget Update

8. Commissioner Updates

East Central Solid Waste Commissioner
East Central Regional Library
State of the Band Address – Mille Lacs Band of Ojibwe
Blue Zone Meeting
Soil & Water Conservation District
State Community Health Services Advisory Committee
Chemical Health Coalition
Other

9. Other

10. Upcoming Meetings (Subject to Change) – Contact the hosting organization to confirm meeting time and location.

- a. Pine County Board Meeting, Tuesday, January 17, 2023, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- b. Arrowhead Counties Association, Wednesday, January 18, 2023, 6:00 p.m., Comfort Suites, Canal Park, Duluth
- c. Greater Minnesota Parks & Trails-Legislative Update, Friday, January 20, 2023, 2:00 p.m., virtual
- d. Snake River Watershed Management Board & Snake River 1W1P Policy, Monday, January 23, 2023, 9:00 a.m., Kanabec County Courthouse, 317 Maple Avenue E, Mora, Minnesota
- e. Lakes & Pines Community Action Council Full Board, Monday, January 23, 2023, 10:00 a.m., 1700 Maple Avenue E, Mora, Minnesota
- f. Lower St. Croix Watershed Partnership, Monday, January 23, 2023, 4:00 p.m., Wyoming Area Library, Wyoming, Minnesota
- g. Technology Committee, Tuesday, January 24, 2023, 9:00 a.m., Commissioner Conference Room, Courthouse, Pine City, Minnesota
- h. NLX, Wednesday, January 25, 2023, 10:00 a.m.
- i. Pine County Housing and Redevelopment Authority / Economic Development Authority, Wednesday, January 25, 2023, 1:00 p.m., North Pine Government Center, 1602 Hwy 23 No., Sandstone, Minnesota

- j. Pine County Education Leadership Network, Wednesday, January 25, 2023, 6:00 p.m., Willow River Schools, Willow River, Minnesota
- k. Northeast Minnesota Emergency Communications Board / Radio Advisory Committee, Thursday, January 26, 2023, 10:00 a.m., face-to-face meeting, Public Safety Building, 2030 No. Arlington Ave., Duluth
- l. Facilities Committee, Wednesday, February 1, 2023, 9:00 a.m., Commissioner Conference Room, Courthouse, Pine City, Minnesota
- m. East Central Regional Juvenile Center, Thursday, February 2, 2023, 12:30 p.m., Lino Lakes, Minnesota
- n. Pine County Board Meeting, Tuesday, February 7, 2023, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota

11. Adjourn