

# **ADDITIONS/REVISIONS/CORRECTIONS**

**Regular Meeting**

**August 1, 2023**

## **Addition**

1. Consent Agenda Item 3.1: Personnel / Promotion  
Consider approval of the lateral transfer of Angela Boelman to the vacant case aide position in the Aging and Disabilities unit in Health & Human Services, effective August 2, 2023. Hourly wage will remain unchanged.
2. First Regular Agenda Item: Recognition of County Surveyor and County Surveyor Week  
Recognition of County Surveyor Robin Mathews and July 31, 2023-August 4, 2023 as County Surveyor Week.
3. Regular Agenda Item 9.1: Labor Negotiations  
This portion of the meeting may be closed pursuant to M.S. §13D.03 to consider strategy for labor negotiations, including negotiation strategies and development, discussion, and review of labor negotiation proposals pursuant to Minnesota Statutes §179A.01 to §179A.25.

## **Revision**

1. Upcoming Meetings: 9C: August 2, 2023 Facilities Committee meeting CANCELLED

## **Additional Information**

1. Osprey Wilds additional information: Outdoor School for All brochure and Bill



## AGENDA REQUEST FORM

Date of Meeting: 08/01/2023



County Board



Consent Agenda



Regular Agenda

5 mins.

☐

10 mins.

☐

15 mins.

☐

Other

☐☐

Personnel Committee

☐

Other \_\_\_\_\_

Agenda Item: Approve lateral transfer

Department: HHS

*Rebecca Foss*

Department Head signature

### Background information on Item:

Interviews were recently held for a case aide position, left vacant by an internal promotion. The position was offered to and accepted by internal candidate Angela Boelman, contingent on an updated background check and county board approval. If approved, the lateral transfer would take effect on August 2. There would be no change to Angela's current wage as it is a lateral transfer (Grade 5, \$21.41/hour).

### Action Requested:

Approve the lateral transfer of Angela Boelman to the vacant case aide position in the Aging and Disabilities unit in HHS, effective August 2. Angela's hourly wage would remain the same (Grade 5, \$21.41/hour).

### Financial Impact:

This position is contained in the 2023 HHS budget.



## STATE of MINNESOTA

# Proclamation

- WHEREAS: The Minnesota Association of County Surveyors has played a vital role in preserving the Public Land Survey System, which defines the boundaries of all properties within Minnesota; and
- WHEREAS: The dedicated professionals of the Minnesota Association of County Surveyors continue to survey our land, providing the framework for advancing infrastructure development throughout Minnesota; and
- WHEREAS: The professional land surveyors of the Minnesota Association of County Surveyors provide important services using sophisticated equipment and techniques, including satellite-borne remote sensing devices and automated positioning, measuring, recording, and plotting equipment; and
- WHEREAS: Established in 1983, the Minnesota Association of County Surveyors celebrates its 40th year of promoting the preservation and remonumentation of the Public Land Survey System in Minnesota through education programs facilitated by dedicated members of the surveying profession; and
- WHEREAS: Minnesotans are encouraged to acknowledge the dedicated service of the professional land surveyors in the Minnesota Association of County Surveyors, and the important work that they do for our communities and state in this time-honored profession.

NOW, THEREFORE, I, TIM WALZ, Governor of Minnesota, do hereby proclaim the week of July 31-August 4, 2023, as:

## COUNTY SURVEYORS WEEK

in the State of Minnesota.

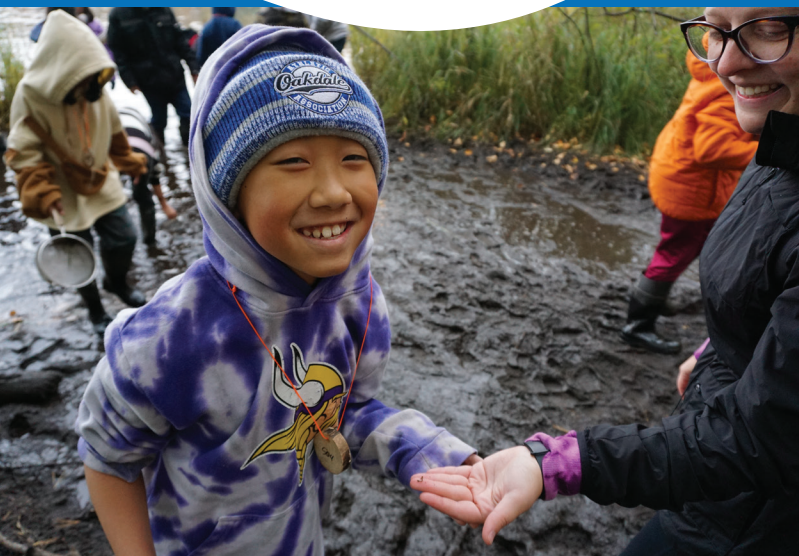
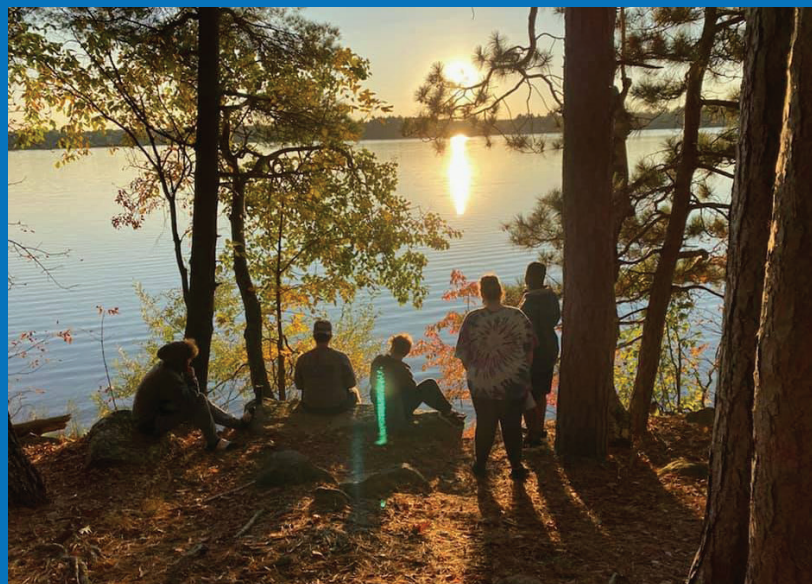


IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this 26<sup>th</sup> day of July.

  
GOVERNOR

  
SECRETARY OF STATE





MAKING **IMMERSIVE OUTDOOR**  
**EDUCATION** ACCESSIBLE





# Bringing the power of the outdoors to all Minnesota students.



## About the Bill

Outdoor School for All Minnesota will establish a state-wide grant program to support immersive, multi-day, accredited overnight outdoor education experiences administered by the Department of Natural Resources for fourth to eighth grade students. This would include all programming fees, transportation and teacher stipends, making these trips possible at no cost to students and schools.

## 2024 Legislative Session Outlook

- SF 3347, Chief Authored by DFL Senator Grant Hauschild (Hermantown), and SF 3355, Chief Authored by GOP Senator Jeremy Miller (Winona), were introduced during the 2023 Legislative Session. The eight Co-Authors include three DFL and five GOP Senators.
- HF 3321, Chief Authored by DFL Representative Kristi Pursell (Northfield), was introduced during the 2023 Legislative Session. The Bill has 34 co-authors.
- An additional House bill will be introduced in February 2024 by GOP Representative Dean Urdahl (Grove City) and will have 34 co-authors.
- The Outdoor School for All Minnesota Bills will be the most bi-partisan and widely supported legislative proposals in recent years.



Teacher surveys indicate that lack of **funding** is a top concern for access to Outdoor School programming.



**Only 29%** of Minnesota students are able to access Outdoor School.



According to the American Academy of Pediatrics, the typical Minnesota student spends an **average of seven hours of screen time but less than 10 minutes of outdoor activity** each day.



There is the opportunity for **2,759 more schools** throughout Minnesota to attend Outdoor School.



**66% of Minnesota principals** say they need mental health support for students, and spending time outdoors **reduces stress by 30%.**



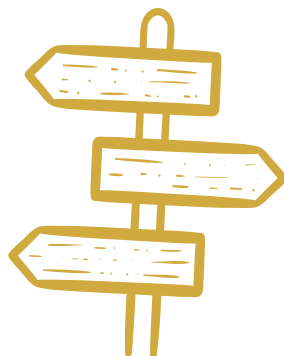


## Sharing Minnesota's Legacy of Outdoor Heritage

Through Minnesota Outdoor School for All, students experience:

- Multi-day immersive outdoor school programming
- Improved academic outcomes in physical education, social studies, and physical and natural science
- Improved social outcomes, like self-esteem, critical thinking, and relationship building

**Outdoor School For All Minnesota will not be a mandate.** Interested schools opt-in to participate in the programming and have the flexibility to choose from any accredited Outdoor School provider.



"Today more than ever, all Minnesota children need these important Outdoor School learning experiences. This bill ensures our rich, shared Minnesota outdoor heritage will continue for future generations."

– House Co-Author Rep. Nathan Nelson, Hinckley

"Our students benefit from an outdoor education experience because they primarily come from low-income families who reside in an urban setting. Many of our families do not have access to such opportunities or trips outside of [Outdoor School]."

– Fifth grade teacher, Minneapolis





# Home to Five Outdoor School Providers

[outdoorschoolforallmn.org](http://outdoorschoolforallmn.org)



Students supported by Minnesota Outdoor School for all grants must attend programming by a program accredited by a state-recognized accrediting agency. Minnesota's five accredited outdoor school providers have met the criteria for educational quality established by the Cognia Global Commission.



1.1 A bill for an act  
1.2 relating to natural resources; creating Outdoor School for All grant program;  
1.3 appropriating money; proposing coding for new law in Minnesota Statutes, chapter  
1.4 84.

1.5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.6 Section 1. **LEGISLATIVE FINDINGS AND INTENT.**

1.7 (a) Minnesota is known for its rich outdoor heritage and ethic. The state prides itself on  
1.8 its close connection to nature through outdoor recreation, appreciation, and conservation  
1.9 and is seen as a leader in the country for its residents' relationship with natural resources.  
1.10 Yet the state's children today are losing their connection to the outdoors like never before,  
1.11 spending up to 44 hours per week in front of a screen and less than 10 minutes each day  
1.12 doing activities outdoors. It is well documented and proven that time outdoors helps children  
1.13 thrive physically, emotionally, and academically, yet over the past few generations, childhood  
1.14 has dramatically moved indoors. For too many kids, access to the outdoors is determined  
1.15 by race, income, ability, and zip code. All children deserve equitable access to outdoor  
1.16 spaces where they can learn, play, and grow, but current access to outdoor educational  
1.17 opportunities is inequitable.

1.18 (b) From stress reduction to improved focus and engagement and better academic  
1.19 performance, outdoor-based learning helps kids thrive. Research shows participants in  
1.20 outdoor educational activities have higher graduation rates; improved behavior in school  
1.21 and relationships with peers; higher academic achievement; enhanced critical thinking skills;  
1.22 direct experience in scientific concepts in the field, leadership, and collaboration; and deeper  
1.23 engagement with learning, place, and community. Outdoor educational programs also offer



new opportunities for work-integrated learning in science, natural resources, education, land management, agriculture, outdoor recreation, and other employment sectors.

Outdoor-based learning activities can also be a key element in the larger system of regular outdoor instructional time and outdoor experiences that includes STEM fields, after-school programs, summer camps, 4-H, scouting, and related programs that can spark a lifelong appreciation for the natural world.

(c) Therefore, the legislature intends to establish a statewide Outdoor School for All grant program to support immersive, multiday, accredited overnight outdoor education program experiences for students in grades 4 to 8 to address these needs and to ensure that all students have a chance to benefit from outdoor education.

**Sec. 2. [84.9766] OUTDOOR SCHOOL FOR ALL; GRANT PROGRAM.**

Subdivision 1. **Establishment.** The commissioner of natural resources must establish and administer a program to provide grants to learning centers eligible under subdivision 2 for outdoor education programs serving students in grades 4 to 8.

Subd. 2. **Eligibility.** (a) The commissioner may award grants under this section to accredited overnight outdoor school providers established under section 84.0875 and to other regional nonprofit learning centers offering similar programming.

(b) To be eligible for a grant under this section, the outdoor education program must:

(1) provide a multiday, residential educational experience that is comprised mainly of outdoor-based learning activities;

(2) provide students with opportunities to directly experience and understand nature and the natural world, including field study opportunities for student learning;

(3) use a research-based environmental, ecological, agricultural, or other natural-resource-based educational curriculum;

(4) be integrated with local school curricula to help students meet academic standards;

(5) provide students with opportunities to develop:

(i) leadership;

(ii) critical thinking;

(iii) self-sufficiency;

(iv) decision-making skills; and

(v) social and emotional skills; and

3.1 (6) address accessibility of outdoor educational opportunities for underserved students,  
3.2 including students with disabilities.

3.3 Sec. 3. **APPROPRIATION; OUTDOOR SCHOOL FOR ALL.**

3.4 \$..... in fiscal year 2024 and \$..... in fiscal year 2025 are appropriated from the general  
3.5 fund to the commissioner of natural resources for the Outdoor School for All program under  
3.6 Minnesota Statutes, section 84.9766.





## **AGENDA**

### **PINE COUNTY BOARD REGULAR MEETING**

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

**Tuesday, August 1, 2023, 10:00 a.m.**

**Courthouse Board Room  
635 Northridge Drive NW  
Pine City, Minnesota**

*Click the link on the county website ([www.co.pine.mn.us](http://www.co.pine.mn.us)) for more information and to watch a live stream broadcast of the meeting. Click [here](#) to request to participate in public forum prior to the meeting.*

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes  
July 18, 2023 county board Minutes and Summary for publication
- F) Minutes of Boards, Reports and Correspondence  
Pine County Surveyor's Monthly Report – July, 2023  
Chemical Health Coalition Minutes – July, 2023
- G) Approve Consent Items

### **CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

#### **1. Liquor Applications**

Consider acknowledgment of applications and authorize Board Chair and County Auditor-Treasurer to sign the following licenses (all licenses pending approval from the respective townships, county sheriff, county attorney, and State of Minnesota):

##### **A. On Sale, Off Sale & Sunday Liquor Licenses**

- Badland's Entertainment LLC (DBA Maverick's) – Chengwatana Township
- Bear Creek Tavern – Arlone Township
- Countryside Campground – Sandstone Township
- Doc's Sports Bar & Grill – Windemere Township
- Floppie Crappie Lakeside Pub – Pokegama Township
- Nemadji Enterprises (DBA Nickerson Bar & Motel) – Nickerson Township

Lake Appeal – Pokegama Township

Wings North – Pokegama Township

B. On Sale & Sunday Liquor Licenses

Moose Lake Golf Club – Windemere Township

Pine City Country Club – Pine City Township

Rocking K Lazy E (DBA Banning Junction Lounge) – Finlayson Township

C. Off Sale & Sunday Liquor Licenses

Beroun Crossing Country Store – Pokegama Township

Red's Liquor Box – Pokegama Township

Rocking K Lazy E (DBA Banning Junction Off Sale) – Finlayson Township

2. Donations

Accept the following donation:

A. \$200 donation from New Horizons Thrift Store for the Operation Community Connect event

3. Contracts / Agreements / Grants

Consider approval of the following:

A. 2022 State of Minnesota Emergency Performance Grant and 2022 Emergency Management Performance Grant–American Rescue Plan Act and approve Resolution 2023-39 authorizing Pine County Deputy Director of Emergency Management Denise Anderson to sign the grant agreements. Authorize Board Chair and County Administrator to sign the resolution.

4. New Hire

Consider approval of the hiring of:

- A. Full-time Corrections Officer Kurt Olson, effective August 2, 2023, \$26.00 per hour, Grade 7, Step 3
- B. Full-time Corrections Officer Chantal Schumacher, effective August 2, 2023, \$25.05 per hour, Grade 7, Step 2
- C. Full-time Corrections Officer Zachary Yerke, effective August 2, 2023, \$24.11 per hour, Grade 7, Step 1
- D. Part-time Corrections Officer Jackson Workman, effective August 2, 2023, \$25.05, Grade 7, Step 2.
- E. Part-time Corrections Officer Kailyn Bethke, effective August 2, 2023, \$24.11 per hour, Grade 7, Step 1.
- F. Part-time Corrections Officer Henry Randa, effective August 2, 2023, \$24.11 per hour, Grade 7, Step 1.
- G. Full-time Deputy Ellena Sundet, effective on or before October 1, 2023, at \$27.19, Grade 10, Step 1, contingent upon successful completion of license test.

5. Training

Consider approval of the following:

A. Human Resources Manager Jackie Koivisto to virtually attend the 2023 Minnesota Public Employer Labor Relations Association (MPELRA) Summer Conference, August 9-11, 2023. Registration: \$150. Funds are available in the 2023 Administrator's budget.

## REGULAR

1. Osprey Wilds Presentation

Bryan Wood, Executive Director will present.



**2. Land/Zoning Advisory Committee Report (Minutes attached)**

The Land/Zoning Advisory Committee met on July 24, 2023. The Land/Zoning Advisory Committee made the following recommendations:

- A. Approve the public land sale terms and conditions and parcel listing, the adjoining landowner terms and conditions and parcel listing, and the township conveyance requests. Approve the following Resolutions and authorize Board Chair and County Administrator to sign:
  - i. Resolution 2023-35: 2023 Pine County Tax-Forfeit Land Auction Sale Terms and Conditions.
  - ii. Resolution 2023-36: Resolution for Tax-Forfeit Land Auction Limited to Adjoining Property Owners.
  - iii. Resolution 2023-37: Arna Township Conveyance.
  - iv. Resolution 2023-38: Pokegama Township Conveyance.
- B. Authorize the demolition of the Henriette Gas Station at a cost of up to \$20,000 and to continue to solicit interest in a sale or partnership on the Finlayson Creamery and not demolish at this point.

Other items are informational only.

**3. Cannabis Update – Public Use Ordinance**

- A. Set a public hearing for September 5, 2023 at 10:00 a.m. or as soon thereafter as practicable at the Pine County Courthouse, Pine City, to consider an ordinance regulating the use of cannabis and cannabis derived products in public spaces.
- B. Consider any related policy changes for county business properties.

**4. Joint Powers Agreement for the Implementation of the Snake River Comprehensive Watershed Management Plan**

Consider approval of the Joint Powers Agreement (JPA) for the Implementation of the Snake River Comprehensive Watershed Management Plan (1W1P) and authorize the board chair and county administrator to sign the JPA.

**5. Presentation of Employee Survey Results**

**6. Summary of Conclusions of County Administrator Performance Evaluation**

**7. Commissioner Updates**

Mille Lacs Band of Ojibwe meeting  
Snake River Watershed Management Board  
Snake River Policy Committee-1W1P  
Land and Zoning Advisory Committee  
Lower St. Croix Watershed Partnership  
Cancelled: Technology Committee  
Cancelled: NLX  
Housing Redevelopment Authority/Economic Development Authority (HRA/EDA)  
Schools-County-PTCC meeting  
Other

**8. Other**

**9. Upcoming Meetings (Subject to Change)**

- A. Pine County Board Meeting, Tuesday, August 1, 2023, 10:00 a.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota
- B. Pine County Fair, August 2-6, 2023
- C. Facilities Committee, Wednesday, August 2, 2023, 9:00 a.m.
- D. Labor Negotiations, Wednesday, August 2, 2023, 1:00 p.m.
- E. County Government 201 Training, Thursday, August 2, 2023, 9:00 a.m., Park Event Center, St. Cloud, Minnesota
- F. Personnel Committee, Monday, August 7, 2023, 9:00 a.m., Commissioner Conference Room, Courthouse, Pine City, Minnesota
- G. Soil & Water Conservation District, Wednesday, August 9, 2023, 3:00 p.m., 1602 Hwy 23 No., Sandstone, Minnesota
- H. Kettle River Policy Committee, Thursday, August 10, 2023, 9:00 a.m.
- I. Law Library, Thursday, August 10, 2023, 12:00 p.m.
- J. East Central Solid Waste Commission, Monday, August 14, 2023, 9:00 a.m., 1756 180<sup>th</sup> Avenue, Mora, Minnesota
- K. East Central Regional Library, Monday, August 14, 2023, 9:30 a.m., location to be determined.
- L. Pine County Board Meeting, Tuesday, August 15, 2023, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota

**10. Adjourn**

**MINUTES  
OF THE  
PINE COUNTY BOARD MEETING  
Regular Meeting  
Tuesday, July 18, 2023 - 10:00 a.m.  
North Pine Government Center  
1602 Hwy 23 No., Sandstone, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m.

Present were Commissioners Josh Mohr, Terry Lovgren, JJ Waldhalm and Matt Ludwig. Also present was County Administrator David Minke and County Attorney Reese Frederickson.

The meeting was live streamed on YouTube.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the agenda:

Additions:

1. Regular Agenda Item 2.1: Grindstone River Dam Removal Project DRAFT EIS Comments
2. Regular Agenda Item 7/add to meeting calendar: Land and Zoning Advisory Meeting, Monday, July 24, 2023, 1:00 p.m.

Revision:

1. Consent Agenda Item 4: Commissioner Claim Forms  
Insertion of "Personnel Committee, Pine City" under the June 12, 2023 Purpose and Description of Expenses for Commissioner Josh Mohr.

Additional Information:

1. Regular Agenda Item 3: Second Quarter Budget Report  
Updated Chart 5 to the quarterly budget report with two additional proposed adjustments.

Line #	Activity/Program Project	Allocation	Spent as of 6/30/23	Unspent	Proposed Adjustment
23	Sturgeon Lake Stormwater Study	25,000	24,551	55	-55
25	Broadband Consultant	25,000	24,435	565	-565

**Motion** by Commissioner Ludwig to adopt the amended Agenda. Second by Commissioner Waldhalm. Motion carried 5-0.

**Motion** by Commissioner Lovgren to approve the July 5, 2023 county board Minutes and Summary for publication. Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Lessard-Sams Outdoor Heritage Council Notification Letter and Project List

**Motion** by Commissioner Mohr to acknowledge the minutes of Boards, Committees and Correspondence. Second by Commissioner Lovgren. Motion carried 5-0.

**Motion** by Commissioner Ludwig to approve the Consent Agenda. Second by Commissioner Lovgren. Motion carried 5-0.

## **CONSENT AGENDA**

### **1. Approve June, 2023 Cash Balance**

<b>Fund</b>	<b>June 30, 2022</b>	<b>June 30, 2023</b>	<b>Increase/Decrease</b>
General Fund	6,643,532	6,941,790	298,258
Health and Human Services Fund	2,767,009	3,592,419	825,410
Road and Bridge Fund	2,838,553	5,790,414	2,951,861
Opioid Settlement	0	241,148	241,148
COVID Relief	5,059,362	2,646,017	(2,413,345)
Land	1,922,071	1,962,504	40,433
Self Insurance	393,749	418,024	24,275
<b>TOTAL (inc non-major funds)</b>	<b>22,743,276</b>	<b>24,907,901</b>	<b>2,164,625</b>

### **2. June Disbursements/Claims Over \$2,000**

Approve the June 2023 disbursements including the individual listing of claims over \$2,000 and 706 claims under \$2,000 or not needing approval totaling \$10,601,483.94, as follows: 4.0 SCHOOL SERVICES OF EAST CENTRAL, 2,809.92; ACCURATE CONTROLS INC, 11,217.21; Advanced Correctional Healthcare, Inc, 30,808.18; ADVANCED LAWN CARE & LANDSCAPING, 7,957.50; ALADTEC INC, 3,690.00; AMAZON CAPITAL SERVICES, 4,779.59; American Solutions For Business, 14,678.43; Aml Cleaning Service, Inc, 8,000.00; ANDERSON & KOCH FORD INC, 41,405.41; Askov Deep Rock, 16,023.59; Aspen Mills, 2,608.46; Auto Value-Hinckley, 2,977.12; Beaudry Oil & Propane, 60,778.53; BLUE CROSS & BLUE SHIELD OF MINNESOTA, 5,663.50; Blue Cross Blue Shield of Minnesota, 194,308.92; C & T CONTRACTING, 23,250.00; Cavallin Inc, 4,621.33; Central Mn Jobs & Training Services, 32,836.12; Chamberlain Oil Co., Inc, 2,121.64; CITY OF PINE CITY, 7,232.33; CivicBrand, 6,250.00; CLOQUET RIVERSIDE RECYCLING, INC, 10,162.50; CONTECH ENGINEERED SOLUTIONS LLC, 116,808.46; East Central Energy Of Braham, 15,643.66; East Central Reg Juvenile Center, 8,973.00; East Central Solid Waste Comm, 5,535.34; Eide Auto Center Inc, 150,335.95; ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, 5,669.52; EVERGREEN RECYCLING LLC, 3,977.99; Family Alternatives, 8,180.28; Family Pathways - North Branch, 7,192.50; FEDERATED CO-OPS INC, 23,528.86; Government Management Group, 5,250.00; GREGORY WALDHAM UTILITY, 2,378.50; GUARDIAN, 9,919.45; HOUSTON ENGINEERING INC, 2,086.50; Information Systems Corp-ISC, 3,205.00; Knife River Corp, 271,092.58; KRONOS SAASHR INC, 2,659.31; Lakes & Pines Comm Act Council, 24,782.50; MADISON NATIONAL LIFE INS CO INC, 4,355.40; MEDICAREBLUE RX, 6,494.50; MICROTRACE LLC, 6,000.00; Mille Lacs Band Family Services, 2,369.58; MINNESOTA ENERGY RESOURCES CORP, 9,875.15; Minnesota Hoarding, 6,220.00; MINNESOTA POLLUTION CONTROL AGENCY, 50,459.16; MINNESOTA POWER, 3,994.12; MN COUNTIES COMPUTER COOP, 7,425.00; Mn Counties Intergovernmental Trust, 2,905.00; Mn Depart Of Transportation, 927,820.05; Mn Life Insurance Company, 4,612.35; MPJ ENTERPRISES LLC, 35,097.50; Nexus-Kindred Family Healing, 8,636.91; North Homes Inc, 43,654.92; Northbound Collision



Center, 6,600.53; NORTHSTAR MEDIA INC, 1,678.50; NOW MICRO INC, 15,535.00; Nuss Truck Group Inc, 27,457.10; OFFICE OF MN.IT SERVICES, 5,153.75; OWENS COMPANIES INC, 3,297.00; Pine City Water And Sewer, 2,055.99; Pitney Bowes Global Financial Serv, 2,408.94; PIX4D INC, 2,211.00; PREMIER ASPHALT, 12,000.00; PROFESSIONAL DEVELOPMENT ACADEMY LLC, 5,000.00; Pump & Meter Service Inc, 7,964.33; Q-MEDIA PROPERTIES LLC, 3,000.00; Rabe Excavating, LLC, 2,170.00; RIDGEWAY & ASSOCIATES, 2,238.00; Ron's Roll-Off Service, 2,800.00; Rydberg & Sons, Inc., 118,577.51; SCHNEIDER GEOSPATIAL LLC, 3,078.00; SEH INC, 6,705.32; SNYDER/MARCIA, 3,312.17; Solid Oak Financial Services, LLC, 3,905.00; STAN'S EQUIPMENT CENTER, 10,719.00; Sue's Bus Service Inc, 10,046.40; SUMMIT FOOD SERVICE MANAGEMENT LLC, 29,888.41; TEAMSTERS JOINT COUNCIL 32, 62,407.00; Tech Know Systems, Inc., 3,959.00; TRIMIN SYSTEMS INC, 23,318.00; TYLER TECHNOLOGIES INC, 76,982.00; Veolia Environmental Services, 6,007.31; Verizon Wireless, 10,905.75; Village Ranch Residential Facility, 5,212.32; WALDOCH, 3,600.00; WETLAND CREDIT AGENCY LLC, 29,143.21; WIEDEMANN/JAMES & BARBARA, 2,069.92; WOLF CREEK, 3,717.50; ZIEGLER INC, 49,500.00

3. **Applications**

A. **Tax Forfeit Repurchase Application**

Approve the following Resolutions and authorize Board Chair and County Administrator to sign:

- i. Resolution 2023-33 authorizing Diane Gilbey to repurchase the property described as Lot 1, Block 5, Townsite of Denham (Parcel ID 37.5017.000) on a contract and placing the ownership in the name of Wesley Gilbey and Diane Gilbey.
- ii. Resolution 2023-34 authorizing Diane Gilbey to repurchase the property described as Lots 1 & 2, Block 12, Townsite of Denham (Parcel ID 37.5075.000) on a contract and placing the ownership in the name of Wesley Gilbey and Diane Gilbey.

4. **Commissioner Claim Forms**

Approve commissioners' expense claim forms.

5. **Personnel**

- A. Approve the ratification of the status change for Corrections Officer, Troy Parker, from part-time to full-time status, effective July 18, 2023. No change in grade or pay.

6. **Training**

Approve the following training:

- A. Commissioner Terry Lovgren to attend the AMC District Director Meeting, August 17-18, 2023 in Bemidji. AMC will cover the cost of lodging, meals, mileage and provide a per diem. There is no financial impact to the county.
- B. Ratification for Senior Agent Taylor Gustafson to attend Motivational Interviewing I training at Camp Ripley, July 16-18, 2023. Lodging: \$34/night x2, \$68; Meals: \$10/per meal x6, \$60. Total cost: \$128.
- C. Approve Registered Nurse Kelsi Ervin, Public Health Educator Samantha Burch, Social Workers Ashley Gnat, Deanna Williams, Rona Duvall and Brenda Danielson, Community Support Technician Lisa Stoffel, and Case Aide Marady Koland to attend the St. Louis Health and Human Services Conference on October 11-13, 2023 in Duluth. Registration: \$100 per person, \$800 total; Lodging and Meals: \$1,450 total, Travel: \$183. Total Expense: \$2,433.

- D. Approve attendance at the AMC Fall Policy Conference, September 14-15, 2023 (pre-conference meeting on September 13, 2023) for County Administrator David Minke, and any commissioner desiring to attend. Registration: \$275 per attendee, Lodging: \$292 per night including tax; Meals: \$51 per day.

## **REGULAR AGENDA**

### **1. Personnel Committee Report**

Commissioner Ludwig stated the Personnel Committee met Monday, July 10, 2023. The Personnel Committee made the following recommendations:

#### **A. IT Department**

- i. Approve updated policy language for Personnel Policy Section 17: Electronic Communications Resources (ECR) Policy.

#### **B. Health & Human Services**

- i. Acknowledge the retirement of Adult Mental Health Social Worker Sheri Flesland, effective November 17, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of Eligibility Worker Melanie Christy, effective June 22, 2023.
- iii. Approve the promotion of Karen Jansen from Case Aide at \$24.80/hour to Eligibility Worker at \$26.16/hour, effective July 24, 2023.
- iv. Approve backfill of the Case Aide position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. The Case Aide position is a Grade 5 with a minimum starting wage of \$19.73/hour.
- v. Acknowledge the resignation of Eligibility Worker Scarlet Oquist, effective July 14, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- vi. Approve backfill of the open Office Support Specialist position vacated in June. The position is a Grade 2 with a minimum starting wage of \$16.56/hour.

#### **C. Sheriff's Office – Dispatch**

- i. Acknowledge the resignation of part-time Dispatcher Jenny McClain effective August 31, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of part-time Dispatcher Karla Pankow, effective August 9, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

#### **D. Sheriff's Office – Jail**

- i. Acknowledge the resignation of Corrections Officer Brandon Janssen, effective July 5, 2023.
- ii. Ratify the termination of part-time probationary Corrections Officer Kayla McKinney, effective June 15, 2023.
- iii. Approve backfill of the part-time and full-time Correction Officer positions and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

**Motion** by Commissioner Ludwig to approve Personnel Committee recommendations. Second by Commissioner Mohr. Motion carried 5-0.

## 2. Award Bid for Contract #2303

County Engineer Mark LeBrun stated bid opening for Contract #2303 occurred on July 11, 2023. Three bids were received. LeBrun recommended the contract be awarded to the low responsible bidder, Northland Constructors of Duluth, Inc., in the amount of \$4,856,203.82. Contract #2303 includes:

SAP 058-617-019 On CSAH 17, from CSAH 18 to CR 140 West  
SAP 058-618-008 On CSAH 18, from CSAH 61 to the West County Line  
CP 058-015-003 On CSAH 15, between Pelkey Creek and Cross Park  
CP 058-017-004 On CSAH 17 from BNSF railroad tracks to 0.25 miles north  
CP 058-140-002 On CR 140 from TH 48 to TH 48

The Northland Constructors of Duluth, Inc. bid came in 5.6% over the engineer's estimate.

**Motion** by Commissioner Ludwig to award Contract #2303 to Northland Constructors of Duluth, Inc. in the amount of \$4,856,203.82. Second by Commissioner Lovgren. Motion carried 5-0.

### 2.1 Grindstone River Dam - Hinckley

Hinckley Administrator Leah Jackson was present and requested the county board's continued support in opposition of the Department of Natural Resources (DNR) proposal to remove the Grindstone River dam in Hinckley. On April 16, 2019, the county board adopted Resolution 2019-21 stating its support of the City of Hinckley's efforts to seek replacement of the Grindstone River dam or installation of a fish ladder structure to maintain the recreational features of the reservoir.

**Motion** by Commissioner Lovgren to authorize the County Administrator to draft a letter to the Department of Natural Resources supporting the City of Hinckley's opposition to the removal of the Grindstone River dam, and reaffirm the county's support to seek replacement of the Grindstone River dam or installation of a fish ladder structure. Second by Commissioner Mohr. Motion carried 5-0.

## 3. 2023 Second Quarter Budget Report

County Administrator David Minke provided an update of the budget for the first six months of 2023 reviewing the expenditure and revenue of the major funds, reviewed the American Rescue Plan Act funds allocations/spent and unspent funds, and reviewed the 2023 local sales tax collected.

**Motion** by Commissioner Lovgren to approve the following adjustments to the American Rescue Plan Act funds:

Line #	Activity/Program/Project	Allocation	Spent as of 6/30/23	Unspent	Adjustment
16	PCSO Jail Body Cameras	27,786	30,036	-2,250	2,250
21	PCSO Handheld Radios	24,496	24,551	-55	55
23	Sturgeon Lake Stormwater Study	25,000	24,808	192	-192
25	Broadband Consultant	25,000	24,435	565	-565
28	PCSO 40 masks w/CBRN filter	19,663	18,495	1,168	-1,168

Second by Commissioner Waldhalm. Motion carried 5-0.

## 4. Cannabis Law Update

County Attorney Reese Frederickson provided an update on the new cannabis law, effective

August 1, 2023. The county board requested further information and discussion on (1) restrictions on the time, place, and manner of a cannabis business, (2) minimum distance from schools and daycares, residential treatment facilities or an attraction with a public park used by minors, (3) a limit on the total number of retailers in the county (no fewer than one for every 12,500 residents), and (4) cannabis events. Further discussion and direction on public use of cannabis to take place at the August 1, 2023 county board meeting.

## **5. Commissioner Updates**

East Central Solid Waste Commission: Chair Hallan stated ECSWC Executive Director Janelle Troupe will be transitioning into phased retirement in January of 2024. Discussion took place as to keeping equipment up to date to capture the methane gas generated at the landfill.

Northeast Minnesota Area Transportation Partnership: Chair Hallan stated additional funds were allocated in the transportation budget. Discussion of what projects to fund, as well as whether there will be enough funds to keep up with the costs of transportation.

Cancelled: Greater Minnesota Parks & Trails

Soil & Water Conservation District: Commissioner Waldhalm stated an update was given on the Iron Pine solar project. Discussion of the Snake River Watershed Joint Powers Agreement progress.

Kettle River 1W1P Policy Committee: Commissioner Ludwig stated the Committee is reviewing priorities to establish goals and governance.

State Community Health Services Advisory Committee Executive Committee: Commissioner Lovgren stated the upcoming retreat was discussed. A clean water availability presentation was given.

Extension Committee: Commissioner Mohr stated a presentation was given on the Discovery Garden. The upcoming county fair was discussed. The Extension budget was discussed.

Chemical Health Coalition: Commissioner Lovgren attended an opioid training, stating an 8-week training will soon be available.

Lakes & Pines: Chair Hallan stated grants were reviewed and approved. Older American Act dollars are not as available as they have historically been to assist programs for aging seniors.

Other: None.

## **6. Other**

Commissioner Ludwig gave an update on the Probation Workgroup, stating they reviewed legislative implementation process. Funds distribution was discussed. This meeting was the last meeting for the group.

Central Minnesota Jobs and Training Service (CMJTS): Commissioner Lovgren stated CMJTS will be holding an Artificial Intelligence (AI) education in the workforce workshop in January 2024. CMJTS is holding a wellness fair in September with a presentation on suicide prevention. Also discussed were what trades could help with the construction at the solar farm in Willow River and the possibility of CMJTS being able to align workers.

## **7. Upcoming Meetings**

Upcoming meetings were reviewed.

Chair Hallan called for a recess at 11:42 a.m.

Meeting reconvened at 11:47 a.m.

## **8. Closed Meeting – Labor Negotiation**

**Motion** by Commissioner Lovgren to close the meeting in accordance with Minnesota Statutes



13D.03 to consider strategy for labor negotiations, including negotiation strategies and development, discussion, and review of labor negotiation proposals, pursuant to Minnesota Statute 179A.01 to 179A.25. Second by Commissioner Mohr. Motion carried 5-0.

The meeting closed at 11:49 a.m. Present in the meeting room were Commissioners Hallan, Mohr, Lovgren, Waldhalm and Ludwig. Also present were County Administrator David Minke, County Attorney Reese Frederickson, Human Resources Manager Jackie Koivisto, and IT Manager Ryan Findell.

**Motion** by Commissioner Mohr to open the closed meeting. Second by Commissioner Ludwig. Motion carried 5-0.

The open session reconvened at 12:12 p.m.

#### **9. Closed Meeting – County Administrator Annual Performance Review**

**Motion** by Commissioner Lovgren to close the meeting in accordance with Minnesota Statutes 13D.05, Subd 3, to conduct the annual performance evaluation of County Administrator David Minke. Second by Commissioner Mohr. Motion carried 5-0.

The meeting closed at 12:13 p.m. Present in the meeting room were Commissioners Hallan, Mohr, Lovgren, Waldhalm, and Ludwig. Also present was County Administrator David Minke. The board reviewed County Administrator's Minke performance for the past year.

**Motion** by Commissioner Ludwig to open the closed meeting. Second by Commissioner Waldhalm. Motion carried 5-0.

The open session reconvened at 12:38 p.m.

**Motion** by Commissioner Mohr to set the annual salary of County Administrator Minke at \$155,000, effective July 2, 2023, as provided by County Policy 10.7 (Compensation). This amount represents an annual increase of \$1,034 and will place Administrator Minke at the top of the pay scale. Second by Commissioner Ludwig. Motion carried 5-0.

A summary of the conclusions regarding the evaluation will be provided at the next regular board meeting.

#### **10. Adjourn**

With no further business, Chair Hallan adjourned the meeting at 12:39 p.m. The next regular meeting of the county board is scheduled for Tuesday, August 1, 2023 at 10:00 a.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.

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Stephen M. Hallan, Chair  
Pine County Board of Commissions

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David J. Minke, Administrator  
Clerk to County Board of Commissioners

**SUMMARY  
OF  
MINUTES  
OF THE  
PINE COUNTY BOARD MEETING  
Regular Meeting  
Tuesday, July 18, 2023 - 10:00 a.m.  
North Pine Government Center  
1602 Hwy 23 No., Sandstone, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m.

Present were Commissioners Josh Mohr, Terry Lovgren, JJ Waldhalm and Matt Ludwig. Also present was County Administrator David Minke and County Attorney Reese Frederickson.

The meeting was live streamed on YouTube.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

**Motion** by Commissioner Ludwig to adopt the amended Agenda. Second by Commissioner Waldhalm. Motion carried 5-0.

**Motion** by Commissioner Lovgren to approve the July 5, 2023 county board Minutes and Summary for publication. Second by Commissioner Mohr. Motion carried 5-0.

**Motion** by Commissioner Mohr to acknowledge the minutes of Boards, Committees and Correspondence. Second by Commissioner Lovgren. Motion carried 5-0.

**Motion** by Commissioner Ludwig to approve the Consent Agenda. Second by Commissioner Lovgren. Motion carried 5-0.

<b>Fund</b>	<b>June 30, 2022</b>	<b>June 30, 2023</b>	<b>Increase/Decrease</b>
General Fund	6,643,532	6,941,790	298,258
Health and Human Services Fund	2,767,009	3,592,419	825,410
Road and Bridge Fund	2,838,553	5,790,414	2,951,861
Opioid Settlement	0	241,148	241,148
COVID Relief	5,059,362	2,646,017	(2,413,345)
Land	1,922,071	1,962,504	40,433
Self Insurance	393,749	418,024	24,275
TOTAL (inc non-major funds)	22,743,276	24,907,901	2,164,625

Approve the June 2023 disbursements including the individual listing of claims over \$2,000 and 706 claims under \$2,000 or not needing approval totaling \$10,601,483.94, as follows: 4.0 SCHOOL SERVICES OF EAST CENTRAL, 2,809.92; ACCURATE CONTROLS INC, 11,217.21; Advanced Correctional Healthcare, Inc, 30,808.18; ADVANCED LAWN CARE & LANDSCAPING, 7,957.50; ALADTEC INC, 3,690.00; AMAZON CAPITAL SERVICES, 4,779.59; American Solutions For Business, 14,678.43; Aml Cleaning Service, Inc, 8,000.00; ANDERSON & KOCH FORD INC, 41,405.41; Askov Deep Rock, 16,023.59; Aspen Mills, 2,608.46; Auto Value-Hinckley, 2,977.12; Beaudry Oil & Propane, 60,778.53; BLUE CROSS & BLUE SHIELD OF MINNESOTA, 5,663.50; Blue Cross Blue Shield of Minnesota, 194,308.92; C & T CONTRACTING, 23,250.00; Cavallin Inc, 4,621.33; Central Mn Jobs & Training Services, 32,836.12; Chamberlain Oil Co., Inc, 2,121.64; CITY OF PINE CITY, 7,232.33; CivicBrand, 6,250.00; CLOQUET RIVERSIDE RECYCLING, INC, 10,162.50; CONTECH ENGINEERED SOLUTIONS LLC, 116,808.46; East Central Energy Of Braham, 15,643.66; East Central Reg Juvenile Center, 8,973.00; East Central Solid Waste Comm, 5,535.34; Eide Auto Center Inc, 150,335.95; ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, 5,669.52; EVERGREEN RECYCLING LLC, 3,977.99; Family Alternatives, 8,180.28; Family Pathways - North Branch, 7,192.50; FEDERATED CO-OPS INC, 23,528.86; Government Management Group, 5,250.00; GREGORY WALDHAM UTILITY, 2,378.50; GUARDIAN, 9,919.45; HOUSTON ENGINEERING INC, 2,086.50; Information Systems Corp-ISC, 3,205.00; Knife River Corp, 271,092.58; KRONOS SAASHR INC, 2,659.31; Lakes & Pines Comm Act Council, 24,782.50; MADISON NATIONAL LIFE INS CO INC, 4,355.40; MEDICAREBLUE RX, 6,494.50; MICROTRACE LLC, 6,000.00; Mille Lacs Band Family Services, 2,369.58; MINNESOTA ENERGY RESOURCES CORP, 9,875.15; Minnesota Hoarding, 6,220.00; MINNESOTA POLLUTION CONTROL AGENCY, 50,459.16; MINNESOTA POWER, 3,994.12; MN COUNTIES COMPUTER COOP, 7,425.00; Mn Counties Intergovernmental Trust, 2,905.00; Mn Depart Of Transportation, 927,820.05; Mn Life Insurance Company, 4,612.35; MPJ ENTERPRISES LLC, 35,097.50; Nexus-Kindred Family Healing, 8,636.91; North Homes Inc, 43,654.92; Northbound Collision Center, 6,600.53; NORTHSTAR MEDIA INC, 1,678.50; NOW MICRO INC, 15,535.00; Nuss Truck Group Inc, 27,457.10; OFFICE OF MN.IT SERVICES, 5,153.75; OWENS COMPANIES INC, 3,297.00; Pine City Water And Sewer, 2,055.99; Pitney Bowes Global Financial Serv, 2,408.94; PIX4D INC, 2,211.00; PREMIER ASPHALT, 12,000.00; PROFESSIONAL DEVELOPMENT ACADEMY LLC, 5,000.00; Pump & Meter Service Inc, 7,964.33; Q-MEDIA PROPERTIES LLC, 3,000.00; Rabe Excavating, LLC, 2,170.00; RIDGEWAY & ASSOCIATES, 2,238.00; Ron's Roll-Off Service, 2,800.00; Rydberg & Sons, Inc., 118,577.51; SCHNEIDER GEOSPATIAL LLC, 3,078.00; SEH INC, 6,705.32; SNYDER/MARCIA, 3,312.17; Solid Oak Financial Services, LLC, 3,905.00; STAN'S EQUIPMENT CENTER, 10,719.00; Sue's Bus Service Inc, 10,046.40; SUMMIT FOOD SERVICE MANAGEMENT LLC, 29,888.41; TEAMSTERS JOINT COUNCIL 32, 62,407.00; Tech Know Systems, Inc., 3,959.00; TRIMIN SYSTEMS INC, 23,318.00; TYLER TECHNOLOGIES INC, 76,982.00; Veolia Environmental Services, 6,007.31; Verizon Wireless, 10,905.75; Village Ranch Residential Facility, 5,212.32; WALDOCH, 3,600.00; WETLAND CREDIT AGENCY LLC, 29,143.21; WIEDEMANN/JAMES & BARBARA, 2,069.92; WOLF CREEK, 3,717.50; ZIEGLER INC, 49,500.00

Approve the following:

- A. Resolution 2023-33 authorizing Diane Gilbey to repurchase the property described as Lot 1, Block 5, Townsite of Denham (Parcel ID 37.5017.000) on a contract and placing the ownership in the name of Wesley Gilbey and Diane Gilbey.

- B. Resolution 2023-34 authorizing Diane Gilbey to repurchase the property described as Lots 1 & 2, Block 12, Townsite of Denham (Parcel ID 37.5075.000) on a contract and placing the ownership in the name of Wesley Gilbey and Diane Gilbey.

Approve commissioners' expense claim forms.

Approve the ratification of the status change for Corrections Officer, Troy Parker, from part-time to full-time status, effective July 18, 2023. No change in grade or pay.

Approve the following training:

- A. Commissioner Terry Lovgren to attend the AMC District Director Meeting. AMC will cover the cost of lodging, meals, mileage and provide a per diem.
- B. Ratification for Senior Agent Taylor Gustafson to attend Motivational Interviewing I training. Total cost: \$128.
- C. Registered Nurse Kelsi Ervin, Public Health Educator Samantha Burch, Social Workers Ashley Gnat, Deanna Williams, Rona Duvall and Brenda Danielson, Community Support Technician Lisa Stoffel, and Case Aide Marady Koland to attend the St. Louis Health and Human Services Conference. Total cost: \$2,433.
- D. County Administrator David Minke and any commissioner desiring to attend the AMC Fall Policy Conference. Registration: \$275 per attendee, Lodging: \$292 per night including tax; Meals: \$51 per day.

#### Personnel Committee Report

Commissioner Ludwig stated the Personnel Committee met Monday, July 10, 2023. The Personnel Committee made the following recommendations:

##### A. IT Department

- i. Approve updated policy language for Personnel Policy Section 17: Electronic Communications Resources (ECR) Policy.

##### B. Health & Human Services

- i. Acknowledge the retirement of Adult Mental Health Social Worker Sheri Flesland, effective November 17, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- ii. Acknowledge the resignation of Eligibility Worker Melanie Christy, effective June 22, 2023.
- iii. Approve the promotion of Karen Jansen from Case Aide at \$24.80/hour to Eligibility Worker at \$26.16/hour, effective July 24, 2023.
- iv. Approve backfill of the Case Aide position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. The Case Aide position is a Grade 5 with a minimum starting wage of \$19.73/hour.
- v. Acknowledge the resignation of Eligibility Worker Scarlet Oquist, effective July 14, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
- vi. Approve backfill of the open Office Support Specialist position vacated in June. The position is a Grade 2 with a minimum starting wage of \$16.56/hour.

##### C. Sheriff's Office – Dispatch

- i. Acknowledge the resignation of part-time Dispatcher Jenny McClain effective August 31, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

- ii. Acknowledge the resignation of part-time Dispatcher Karla Pankow, effective August 9, 2023, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

**D. Sheriff's Office – Jail**

- i. Acknowledge the resignation of Corrections Officer Brandon Janssen, effective July 5, 2023.
- ii. Ratify the termination of part-time probationary Corrections Officer Kayla McKinney, effective June 15, 2023.
- iii. Approve backfill of the part-time and full-time Correction Officer positions and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

**Motion** by Commissioner Ludwig to approve Personnel Committee recommendations. Second by Commissioner Mohr. Motion carried 5-0.

**Motion** by Commissioner Ludwig to award Contract #2303 to Northland Constructors of Duluth, Inc. in the amount of \$4,856,203.82. Second by Commissioner Lovgren. Motion carried 5-0.

**Motion** by Commissioner Lovgren to authorize the County Administrator to draft a letter to the Department of Natural Resources supporting the City of Hinckley's opposition to the removal of the Grindstone River dam, and reaffirm the county's support to seek replacement of the Grindstone River dam or installation of a fish ladder structure. Second by Commissioner Mohr. Motion carried 5-0.

**2023 Second Quarter Budget Report**

County Administrator David Minke provided an update of the budget for the first six months of 2023 reviewing the expenditure and revenue of the major funds, reviewed the American Rescue Plan Act funds allocations/spent and unspent funds, and reviewed the 2023 local sales tax collected.

**Motion** by Commissioner Lovgren to approve the following adjustments to the American Rescue Plan Act funds:

Line #	Activity/Program/Project	Allocation	Spent as of 6/30/23	Unspent	Adjustment
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23	Sturgeon Lake Stormwater Study	25,000	24,808	192	-192
25	Broadband Consultant	25,000	24,435	565	-565
28	PCSO 40 masks w/CBRN filter	19,663	18,495	1,168	-1,168

Second by Commissioner Waldhalm. Motion carried 5-0.

**Cannabis Law Update**

County Attorney Reese Frederickson provided an update on the new cannabis law, effective August 1, 2023. The county board requested further information and discussion on (1) restrictions on the time, place, and manner of a cannabis business, (2) minimum distance from schools and daycares, residential treatment facilities or an attraction with a public park used by minors, (3) a limit on the total number of retailers in the county (no fewer than one for every



12,500 residents), and (4) cannabis events. Further discussion and direction on public use of cannabis to take place at the August 1, 2023 county board meeting.

Chair Hallan called for a recess at 11:42 a.m.

Meeting reconvened at 11:47 a.m.

Closed Meeting – Labor Negotiation

**Motion** by Commissioner Lovgren to close the meeting in accordance with Minnesota Statutes 13D.03 to consider strategy for labor negotiations, including negotiation strategies and development, discussion, and review of labor negotiation proposals, pursuant to Minnesota Statute 179A.01 to 179A.25. Second by Commissioner Mohr. Motion carried 5-0.

The meeting closed at 11:49 a.m. Present in the meeting room were Commissioners Hallan, Mohr, Lovgren, Waldhalm and Ludwig. Also present were County Administrator David Minke, County Attorney Reese Frederickson, Human Resources Manager Jackie Koivisto, and IT Manager Ryan Findell.

**Motion** by Commissioner Mohr to open the closed meeting. Second by Commissioner Ludwig. Motion carried 5-0.

The open session reconvened at 12:12 p.m.

Closed Meeting – County Administrator Annual Performance Review

**Motion** by Commissioner Lovgren to close the meeting in accordance with Minnesota Statutes 13D.05, Subd 3, to conduct the annual performance evaluation of County Administrator David Minke. Second by Commissioner Mohr. Motion carried 5-0.

The meeting closed at 12:13 p.m. Present in the meeting room were Commissioners Hallan, Mohr, Lovgren, Waldhalm, and Ludwig. Also present was County Administrator David Minke. The board reviewed County Administrator's Minke performance for the past year.

**Motion** by Commissioner Ludwig to open the closed meeting. Second by Commissioner Waldhalm. Motion carried 5-0.

The open session reconvened at 12:38 p.m.

**Motion** by Commissioner Mohr to set the annual salary of County Administrator Minke at \$155,000, effective July 2, 2023, as provided by County Policy 10.7 (Compensation). This amount represents an annual increase of \$1,034 and will place Administrator Minke at the top of the pay scale. Second by Commissioner Ludwig. Motion carried 5-0.

A summary of the conclusions regarding the evaluation will be provided at the next regular board meeting.

With no further business, Chair Hallan adjourned the meeting at 12:39 p.m. The next regular meeting of the county board is scheduled for Tuesday, August 1, 2023 at 10:00 a.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.

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Stephen M. Hallan, Chair  
Pine County Board of Commissions

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David J. Minke, Administrator  
Clerk to County Board of Commissioners

**The full text of the board's Minutes are available at the County Administrator's Office and the county's website ([www.co.pine.mn.us](http://www.co.pine.mn.us)). Copies may also be requested from the administrator's office.**



# PINE COUNTY PUBLIC WORKS

## HIGHWAY DEPARTMENT

405 Airport Road NE  
Pine City, MN 55063

Telephone 320-216-4200

Fax: 320-629-6736

1-800-450-7463 Ext. 4200

Mark A. LeBrun, P.E.  
County Engineer

Pine County Land Surveyor Monthly Report

Page 1 of 2 pages

July 2023

CSAH 46 bridge, T45N R20W Section 14, research records, calculate road right of ways. Set GPS control. Locate, search for, set and GPS PLSS corners and road right of way monuments. Update records.

CSAH 46, T45N R20W Section 14, research records, calculate road right of ways. Locate, search for, set and GPS private corners and road right of way monuments. Update records.

TimberLine Road, Township project, T45N R20W Section 14, research records, calculate road right of ways. Locate, search for, set and GPS private corners and road right of way monuments. Update records.

Dynamite Road, T45N R20W Section 14, research records, calculate road right of ways. Locate, search for, set and GPS road right of way monuments. Update records.

Logan Drive, Township project, T45N R20W Section 13, research records, calculate road right of ways. Locate, search for, set and GPS private corners and road right of way monuments. Update records.

Draft and file PLSS corner certificates generated by the Pine County Surveyor Office.

Draft and file Certificates of Survey generated by the Pine County Surveyor Office.

July 2023

Provide HARN coordinate data for GIS to County Recorder as needed.

Draft and review legal descriptions for County Right of Way Dept. and County Land Dept. as needed.

Review Plats and Minor Subdivisions for County Zoning Dept. as needed.

Review and file PLSS corner certificates provided by private surveyors as needed.

Review, edit and file PLSS corner certificates created by County Surveyor as needed.

Review, edit and file Certificates of Survey created by County Surveyor as needed.

A handwritten signature in dark ink, appearing to read 'R.T. Mathews', with a long horizontal flourish extending to the right.

Robin T. Mathews, Pine County Surveyor

**Pine County Chemical Health Coalition Minutes**  
**July 13, 2023**  
**Online**

***Coalition Mission Statement***

*Pine County Chemical Health Coalition: Striving to prevent the misuse and abuse of alcohol, tobacco, and other drugs*

**Attendance:**

Cara Keinanen, *Essentia Health*

Terry Lovgren, *Pine County Commissioner*

Melissa Johnson, *Willow River Schools*

Reese Frederickson, *Pine County Attorney*

Cindy Stolp, *Pine City Schools*

Becky Foss, Hailey Freedlund, Jenae Hicks, Karen Jansen, Samantha Lo, Adriane Wimmer, *Pine Co Health & Human Services*

**1. Call to Order**

The meeting commenced with Reese Frederickson at 4:01 pm. The group was welcomed and thanked for coming.

**2. Addition/Changes to the Agenda, Approval**

Reese proposed to add a discussion about the new cannabis law to the county board.

*Sam Lo motioned to approve the revised agenda, Terry Lovgren seconded, and the motion carried.*

**3. Review Minutes of May 11, 2023**

*Terry Lovgren moved to accept the 5/11/23 meeting minutes. Sam Lo seconded the motion, and the minutes were accepted.*

**4. Financial Report**

Karen Jansen reviewed the 2nd quarter report from Michelle Kelash. The bottom-line balance was \$15,266.31. The coalition received \$159.98 in statutory fees from felony and gross misdemeanor drug convictions. There were no expenses.

**5. Samantha Lo**

**a. Annual City/County Opioid Meeting**

- Sam explained to officials what the requirements are for the opioid settlement. She talked about the history, the settlement, and allowable expenses.
- She asked the group - What should we be doing? They agreed with work being done with a harm reduction strategy and naloxone access points. Sam discussed that Public Health would continue; it's only been a few months.
- Public Health will bring their plans to the HHS committee, then the county board.

**b. Opioid Lawsuit Settlement**

- Public Health is focusing on prevention, possibly something youth-based. They have considered paying all activity fees for all kids. Dave Minke suggested a simple grant application (a mini) to pay for youth groups, clubs, and church groups approved through the coalition. This would be a flexible grant to include social activities. Public Health would sell that it's easy and make a mock application example.



- Sam, Hailey, and Jenae will create the application process and bring it before the county board for approval.
- Reese commented that this is a positive, creative idea.

**c. PICKM Up Suicide Coalition**

- Sam attended a meeting. The group is working to revamp attendance, building a bridge between the Chemical Health Coalition and the Suicide Coalition to help lift folks. She noted that this is excellent outreach, with advocates for veterans involved.
- The next Suicide Coalition meeting is August 15<sup>th</sup> at 10:30 am. You're welcome to attend on behalf of this coalition. Karen has the meeting link if you are interested.

**6. Upcoming Prevention Training – No update**

**7. News from the Schools**

**a. Melissa Johnson**

- Willow River schools are reviewing education on opioids and cannabis. They are looking for creative resources for lesson plans and possibly guest speakers. Melissa welcomes any ideas you have to share; please email her.

**b. Public Health**

- Hailey to look at her SHIP platform. She will send information to superintendents and principals.
- Jenae will look into the education used for the P & I Grant. The curriculum is at Hinckley and East Central schools.
- Pine County received the grant for education, and people want more with youth and parents. Public Health will host another opioid event. The plan is to have the event in the new Hinckley gym. All would be invited. Mental health and substance abuse information would be available. No date has been set.

**c. Cindy Stolp**

- Pine City schools just received Narcan kits, so they comply with the new law.

**8. Training/Volunteer/Event Reports from Members**

- **Terry Lovgren** has been attending an extensive course on leadership. She gave some facts from the course. Overdose deaths went up 77% in 2019-2021 for ages 0-24. She learned that schools must have Naloxone on hand and provide training. PH gives out fentanyl strips with Naloxone. Terry asked if people could get strips only.

**9. Reese Frederickson - New Cannabis Law to the County Board**

- Reese is preparing a cannabis resolution for the county board next week. The focus will be on what the county can do and what they can expect.
- He met with the author of the 321-page legalization bill, which has many unknowns.
- Locally, we can manage the number of retail outlets within zoning laws. We are limited to one retail location per 12,500 people. That will be at least 2-3 in Pine County. We may adopt an interim ban or moratorium and study zoning legalization.
- On August 1<sup>st</sup> it will be legal to consume cannabis in public. We are allowed to ban public consumption.
- It will not be illegal for underage persons to possess and consume marijuana. The state is leaving it up to local jurisdictions to ban.
- Schools will have to ask for zoning a distance from the schools.
- Attend the board meeting on July 18<sup>th</sup> at 10:00 am.

**10. Next Meeting – Thursday, September 14<sup>th</sup>, 4:00 pm, online**

**11. Adjournment** – The meeting ended at 4:38 pm. *Terry Lovgren made a motion, Samantha Lo seconded, and the meeting was adjourned.*

Minutes prepared by Karen Jansen. \PCCHC\Minutes\2023\July 13 min.doc



## AGENDA REQUEST FORM

Date of Meeting: August 1, 2023

- ☒ **County Board**  
☒ **Consent Agenda**  
☐ **Regular Agenda**      5 mins.\_\_\_\_ 10 mins.\_\_\_\_ 15 mins.\_\_\_\_ Other\_\_\_\_
- ☐ **Personnel Committee**
- ☐ **Other** \_\_\_\_\_

Agenda Item: Liquor Applications

Department: Auditor-Treasurer

  
Department Head signature

### Background information on Item:

#### On Sale, Off Sale & Sunday Liquor Licenses:

Badland's Entertainment, LLC (DBA Maverick's) –Chengwatana Township  
Bear Creek Tavern –Arlone Township  
Countryside Campground – Sandstone Township  
Doc's Sports Bar & Grill – Windemere Township  
Floppie Crappie Lakeside Pub – Pokegama Township  
Nemadji Enterprises (DBA Nickerson Bar & Motel) – Nickerson Township  
Lake Appeil – Pokegama Township  
Wings North – Pokegama Township

#### On Sale & Sunday Liquor Licenses:

Moose Lake Golf Club – Windemere Township  
Pine City Country Club – Pine City Township  
Rocking K Lazy E (DBA Banning Junction Lounge) – Finlayson Township

#### Off Sale & Sunday Liquor Licenses:

Beroun Crossing Country Store – Pokegama Township  
Red's Liquor Box –Pokegama Township  
Rocking K Lazy E (DBA Banning Junction Off Sale) –Finlayson Township

All licenses are pending approval from the respective Townships, County Sheriff, County Attorney, and State of Minnesota.

### Action Requested:

Acknowledge applications and authorize County Board Chair and County Auditor-Treasurer to sign the licenses.



## AGENDA REQUEST FORM

Date of Meeting: 08/01/2023



County Board



Consent Agenda



Regular Agenda

5 mins.

☐

10 mins.

☐

15 mins.

☐

Other

☐☐

Personnel Committee

☐

Other \_\_\_\_\_

Agenda Item: Accept donation

Department: HHS

Rebecca Foss

Department Head signature

### Background information on Item:

HHS received a \$200 donation from New Horizons Thrift Store for the Operation Community Connect (OCC) event, which will be held in August.

### Action Requested:

Accept the \$200 donation from New Horizons Thrift Store for the OCC event.

### Financial Impact:

The donation will go toward offsetting the expenses associated with facilitating the OCC.



## COUNTY BOARD AGENDA REQUEST

Date of Meeting: August 1, 2023

☒ Consent Agenda    ☐ Regular Agenda

Item Title: Emergency Management Performance Grants

Department: Sheriff's Office

  
Department Head / Sponsor signature

### Background information on Item:

#### 2022 Emergency Management Performance Grant - American Rescue Plan Act (EMPG-ARPA)

\*To be used for mobile command trailer

\*Grant Amount: \$40,000

#### 2022 Emergency Management Performance Grant (EMPG)

\*To be used for equipment purchases, training, exercises and EOC updates

\*Grant Amount: \$26,569

### Action Requested:

Consider approval of the 2022 State of Minnesota Emergency Performance Grant and 2022 Emergency Management Performance Grant–American Rescue Plan Act and approve Resolution 2023-39 authorizing Pine County Deputy Director of Emergency Management Denise Anderson to sign the grant agreements.

### Financial Impact:

#### 2022 Emergency Management Performance Grant - American Rescue Plan Act (EMPG-ARPA) and 2022 Emergency Management Performance Grant (EMPG)

Grants are matching grants: Director and Deputy Directors' salaries are used as a soft match for the match requirements.



**Resolution 2023-39**  
**of the**  
**Pine County, Minnesota Board of Commissioners**

**A Resolution Authorizing Emergency Management  
Performance Grant Agreements**

**WHEREAS**, the county is eligible for the 2022 State of Minnesota Emergency Performance Grant (EMPG) and 2022 Emergency Management Performance Grant – American Rescue Plan Act (EMPG-ARPA);

**WHEREAS**, Denise Anderson is the Deputy Director of Emergency Management for Pine County and administers the grants.

**NOW, THEREFORE, BE IT RESOLVED** the 2022 State of Minnesota Emergency Performance Grant (EMPG) and 2022 Emergency Management Performance Grant – American Rescue Plan Act (EMPG-ARPA) are hereby approved.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that Denise Anderson is authorized to execute the grant agreements on behalf of Pine County.

Dated this 1st day of August, 2023, Pine County, Minnesota.

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Stephen M. Hallan, Chair  
County Board of Commissioners

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David J. Minke, Administrator  
Clerk to Board of Commissioners



<b>Minnesota Department of Public Safety (“State”)</b> Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, MN 55101-2190	<b>Grant Program:</b> 2022 Emergency Management Performance American Rescue Plan Act Grant  <b>Grant Contract Agreement No.:</b> A-EMPG-ARPA-2022-PINECO-031
<b>Grantee:</b> Pine County 635 Northridge Drive NW Pine City, MN 55063-5980	<b>Grant Contract Agreement Term:</b>  <b>Effective Date:</b> 01/01/2023 <b>Expiration Date:</b> 09/30/2023
<b>Grantee’s Authorized Representative:</b> Pine County Sheriff’s Office / Emergency Management ATTN: Denise Anderson – Emergency Management Deputy Director 635 Northridge Drive NW, Suite #100 Pine City, MN 55063-5981 Phone: 320-438-0309 E-mail: <a href="mailto:denise.anderson@co.pine.mn.us">denise.anderson@co.pine.mn.us</a>	<b>Grant Contract Agreement Amount:</b> Original Agreement \$ 40,000.00 Matching Requirement \$ 40,000.00
<b>State’s Authorized Representative:</b> Homeland Security and Emergency Management ATTN: Ms. Kyle Temme 445 Minnesota Street, Suite 223 St. Paul, MN 55101-2190 Phone: 651-201-7420 E-mail: <a href="mailto:kyle.temme@state.mn.us">kyle.temme@state.mn.us</a>	<b>Federal Funding:</b> CFDA/ALN: 97.042  <b>FAIN:</b> EMC-2021-EP-00012  <b>State Funding:</b> None  <b>Special Conditions:</b> None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

**Term:** The creation and validity of this grant contract agreement conforms with Minn. Stat. §16B.98 Subdivision 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. §16B.98, Subdivision 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2022 Emergency Management Performance American Rescue Plan Act Grant Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 223, St. Paul, MN 55101-2190. The Grantee shall also comply with all requirements referenced in the 2022 Emergency Management Performance American Rescue Plan Act Grant Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

**Budget Revisions:** The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.



**Matching Requirements:** (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.

**Payment:** As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

### 1. ENCUMBRANCE VERIFICATION

*Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### 3. STATE AGENCY

Signed: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Contract Agreement No./ P.O. No. A-EMPG-ARPA-2022-PINECO-031 / P.O. No. 3000088845

Project No.: N/A

### 2. GRANTEE

*The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State's Authorized Representative



<b>Minnesota Department of Public Safety (“State”)</b> Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, MN 55101-2190	<b>Grant Program:</b> 2022 Emergency Management Performance Grant  <b>Grant Contract Agreement No.:</b> A-EMPG-2022-PINECO-061
<b>Grantee:</b> Pine County 635 Northridge Drive NW Pine City, MN 55063-5980	<b>Grant Contract Agreement Term:</b>  <b>Effective Date:</b> 01/01/2022 <b>Expiration Date:</b> 12/31/2023
<b>Grantee’s Authorized Representative:</b> Pine County Sheriff’s Office / Emergency Management ATTN: Denise Anderson – Emergency Management Deputy Director 635 Northridge Drive NW, Suite #100 Pine City, MN 55063-5981 Phone: 320-438-0309 E-mail: <a href="mailto:denise.anderson@co.pine.mn.us">denise.anderson@co.pine.mn.us</a>	<b>Grant Contract Agreement Amount:</b> Original Agreement \$ 26,569.00 Matching Requirement \$ 26,569.00
<b>State’s Authorized Representative:</b> Homeland Security and Emergency Management ATTN: Ms. Kyle Temme 445 Minnesota Street, Suite 223 St. Paul, MN 55101-2190 Phone: 651-201-7420 E-mail: <a href="mailto:kyle.temme@state.mn.us">kyle.temme@state.mn.us</a>	<b>Federal Funding:</b> CFDA/ALN: 97.042  <b>FAIN:</b> EMC-2022-EP-00007  <b>State Funding:</b> None  <b>Special Conditions:</b> None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

**Term:** The creation and validity of this grant contract agreement conforms with Minn. Stat. §16B.98 Subdivision 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. §16B.98, Subdivision 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2022 Emergency Management Performance Grant Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 223. St. Paul, MN 55101-2190. The Grantee shall also comply with all requirements referenced in the 2022 Emergency Management Performance Grant Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

**Budget Revisions:** The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.



**Matching Requirements:** (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.

**Payment:** As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

### 1. ENCUMBRANCE VERIFICATION

*Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### 3. STATE AGENCY

Signed: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Contract Agreement No./ P.O. No. A-EMPG-2022-PINECO-061 / P.O. No. 3000084234

Project No.: N/A

### 2. GRANTEE

*The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State's Authorized Representative





## AGENDA REQUEST FORM

Date of Meeting: 08/01/2023

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County Board

☐

Consent Agenda

☐

Regular Agenda

5 mins.

☐

10 mins.

☐

15 mins.

☐

Other

☐☐

Personnel Committee

☐

Other \_\_\_\_\_

Agenda Item: Approve hiring of Corrections Officer Kurt Olson

Department: Pine County Sheriff's Office- Jail

Heather S. Immel, 07/26/2023

Department Head signature

### Background information on Item:

Approve hiring Kurt Olson as Full-Time Corrections Officer, effective August 2nd, 2023. Position is Grade7-Step 3 with a starting wage of \$26.00 per hour.

### Action Requested:

Acknowledge the hiring of new Corrections Officer Kurt Olson.

### Financial Impact:

None. Position is contained within the 2023 budget and staffing plan.

Update  
Date:

Approved or  
Denied:

Updater  
Sign:



## AGENDA REQUEST FORM

Date of Meeting: 08/01/2023

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County Board

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Consent Agenda

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Regular Agenda

5 mins.

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10 mins.

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15 mins.

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Other

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Personnel Committee

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Other \_\_\_\_\_

Agenda Item: Approve hiring Corrections Officer Chantal Schumacher

Department: Pine County Sheriff's Office- Jail

Heather S. Immel, 07/26/2023

Department Head signature

### Background information on Item:

Approve the hiring of Chantal Schumacher as full-time Corrections Officer, effective August 2nd, 2023. Position is a Grade 7- Step 2 with starting wage of \$25.05 per hour.

### Action Requested:

Acknowledge the hiring of full-time Corrections Officer Chantal Schumacher.

### Financial Impact:

None- Position is contained within the 2023 budget and staffing plan.

Update  
Date:

Approved or  
Denied:

Updater  
Sign:



## AGENDA REQUEST FORM

Date of Meeting: 08/01/2023

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County Board

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Consent Agenda

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Regular Agenda

5 mins.

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10 mins.

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15 mins.

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Other

☐☐

Personnel Committee

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Other \_\_\_\_\_

Agenda Item: Approve hiring of Zachary Yerke as FT Corrections Officer

Department: Pine County Sheriff's Office- Jail

Heather S. Immel, 07/26/2023

Department Head signature

### Background information on Item:

Approve the hiring of Zachary Yerke as a full time Corrections Officer, effective August 2nd, 2023. Position is a Grade 7- Step 1 with a starting wage of \$24.11 per hour.

### Action Requested:

Acknowledge the hiring of Zachary Yerke as a FT Corrections Officer.

### Financial Impact:

None- Position is contained within the 2023 budget and staffing plan.

Update  
Date:

Approved or  
Denied:

Updater  
Sign:



## AGENDA REQUEST FORM

Date of Meeting: 08/01/2023

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County Board

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Consent Agenda

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Regular Agenda

5 mins.

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10 mins.

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15 mins.

☐

Other

☐☐

Personnel Committee

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Other \_\_\_\_\_

Agenda Item: Approve hiring Correction Officer Jackson Workman- PT

Department: Pine County Sheriff's Office- Jail

Heather S. Immel, 07/26/2023

Department Head signature

### Background information on Item:

Approve hiring Jackson Workman as part-time Corrections Officer, effective August 2nd, 2023. Position is Grade 7- Step 2 with a starting wage of \$25.05 per hour.

### Action Requested:

Acknowledge the hiring of new Corrections Officer Jackson Workman.

### Financial Impact:

None. Position is contained within the 2023 budget and staffing plan.

Update  
Date:

Approved or  
Denied:

Updater  
Sign:



## AGENDA REQUEST FORM

Date of Meeting: 08/01/2023

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County Board

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Consent Agenda

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Regular Agenda

5 mins.

☐

10 mins.

☐

15 mins.

☐

Other

☐☐

Personnel Committee

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Other \_\_\_\_\_

Agenda Item: Approve hiring Corrections Officer Kailyn Bethke

Department: Pine County Sheriff's Office- Jail

Heather S. Immel, 07/26/2023

Department Head signature

### Background information on Item:

Approving the hiring of PT Corrections Officer Kailyn Bethke, effective August 2nd, 2023. Position is Grade 7-Step 1 with a starting wage of \$24.11 per hour.

### Action Requested:

Acknowledge the hiring of new Corrections Officer Kailyn Bethke- PT

### Financial Impact:

None. Position is contained in the 2023 budget and staffing plan.

Update  
Date:

Approved or  
Denied:

Updater  
Sign:





## AGENDA REQUEST FORM

Date of Meeting: 08/01/2023

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County Board

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Consent Agenda

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Regular Agenda

5 mins.

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10 mins.

☐

15 mins.

☐

Other

☐☐

Personnel Committee

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Other \_\_\_\_\_

Agenda Item: Approve hiring Corrections Officer Henry Randa- PT

Department: Pine County Sheriff's Office- Jail

Heather S. Immel, 07/26/2023

Department Head signature

### Background information on Item:

Approve hiring Henry Randa as part-time Corrections Officer, effective August 2nd, 2023. Position is a Grade 7-Step 1 with starting wage of \$24.11 per hour.

### Action Requested:

Acknowledge the hiring of new Correction Officer Henry Randa.

### Financial Impact:

None- Position is contained in the 2023 budget and staffing plan.

Update  
Date:

Approved or  
Denied:

Updater  
Sign:



## COUNTY BOARD AGENDA REQUEST

Date of Meeting: August 1, 2023

☐ Consent Agenda   ☐ Regular Agenda

Item Title: Full Time Deputy Position

Department: Sheriff's Office

  
\_\_\_\_\_  
Department Head / Sponsor signature

### Background information on Item:

Ellena Sundet has accepted the position of Full time Deputy.

Sundet's effective employment date will be upon successful completion of license test, but no later than October 1, 2023, at \$27.19, Grade 10, Step 1.

### Action Requested:

The Pine County Sheriff's Office respectfully requests the County Board to approve Ellena Sundet for the Full-time Deputy position.

### Financial Impact:

This position is budgeted for 2023.



## COUNTY BOARD AGENDA REQUEST

Date of Meeting: 8/1/2023

☒ Consent Agenda   ☐ Regular Agenda

Item Title: 2023 MPELRA Summer Conference

Department: Administration

*Jackie Koivisto*

Department Head / Sponsor signature

### Background information on Item:

The Minnesota Public Employer Labor Relations Association (MPELRA) is a member driven organization focused on providing education, professional development, and networking for Minnesota's public sector Labor Relations and Human Resources Professionals.

### Action Requested:

Consider attendance by Human Resources Manager Jackie Koivisto to virtually attend the 2023 MPELRA Summer Conference August 9-11, 2023.

### Financial Impact:

Registration: \$150.00. Funds are available in the 2023 Administrator's budget.



# All Minnesota students deserve equitable access to outdoor experiences where they can learn, play, and grow.

Minnesota is known for its rich **outdoor heritage and ethic**. The state prides itself on its close connection to nature through outdoor recreation, appreciation, and conservation and is seen as a leader in the country for its residents' relationship with natural resources.

The preservation of outdoor activities like hunting and fishing is **enshrined in our state constitution**.

However, current access to outdoor educational opportunities is **inequitable**. For too many kids, access to the outdoors is determined by race, income, ability, and zip code.

**An Outdoor School program is a multi-day, overnight experience** where students have the opportunities to participate in outdoor-based learning activities in outdoor recreation, natural science, and cultural history.

Outdoor School program providers work with partnering school groups to **meet curriculum goals and state academic standards**.

**Outdoor School for All Minnesota will establish a statewide grant program** to support immersive, multiday, accredited overnight outdoor education program experiences for students in grades 4 to 8 to address these needs and to ensure that all Minnesota students have a chance to benefit from outdoor education.

## Frequently asked questions

### Why Outdoor School for All now?

**Stat #1.** Supporting information backing up this statistic.

**Stat #2.** Supporting information backing up this statistic.

**Stat #3.** Supporting information backing up this statistic.

### How does the grant program work?

The legislation provides \$XX,XXX,XXX in state funding over X years to ensure every student in the state has the opportunity to experience an accredited overnight Outdoor School Program at some point between grades 4-8.

### How do schools access funding?

Schools book their experience with a qualified Outdoor School Program provider. The provider then gets reimbursed by the state based on the number of participants.

### What schools are eligible?

All Minnesota public, private, and tribal schools serving grades 4-8 are eligible.

## Who is behind Outdoor School for All Minnesota?

Outdoor School for All Minnesota is a network of outdoor education organizations that provide accredited, overnight Outdoor School experiences.

The network collaborates on expanding access to Outdoor School Programming. The network includes:



Connect with us and learn how you can help support Minnesota Outdoor School for All!

Email: [info@outdoorschoolforallmn.org](mailto:info@outdoorschoolforallmn.org)

Website: [outdoorschoolforallmn.org](http://outdoorschoolforallmn.org)







## OUTDOOR SCHOOL FOR ALL MINNESOTA

[www.outdoorschoolforallmn.org](http://www.outdoorschoolforallmn.org)

For more information, [info@outdoorschoolforallmn.org](mailto:info@outdoorschoolforallmn.org)

**FOR IMMEDIATE RELEASE**

### MINNESOTA OUTDOOR SCHOOL FOR ALL BILL RECEIVES BIPARTISAN SUPPORT

**ST. PAUL, MINN. – Tuesday, May 23, 2023 –** Multiple bills that would give every Minnesota student the opportunity to connect with nature by attending an accredited overnight outdoor school were introduced during the 2023 Legislative Session and received bipartisan support.

House bill 3321 was chief authored by DFL Rep. Kristi Pursell along with 34 co-authors, 30 DFL and four GOP. Senate bill 3347 was chief authored by DFL Sen. Grant Hauschild along with four co-authors, one DFL and three GOP. Senate bill 3355 was chief authored by GOP Sen. Jeremy Miller along with four co-authors, one DFL and three GOP. A GOP-authored House bill is expected to be introduced next session. The goal is for Outdoor School For All to be considered as part of the May 2024 Supplemental Budget Session.

Minnesota Outdoor School For All would fully fund a three-day, two-night immersive nature experience for every fourth through eighth grade student. This would include all programming, transportation and ancillary costs such as teacher stipends, making these trips entirely free to students and schools.

"I've seen first-hand the benefits these programs provide to youth," Rep. Pursell said. "We can follow the examples set by other states but make sure it reflects our state's culture as we create an Outdoor School for All program so that each Minnesota youth is given the opportunity to experience our great outdoors and understand their important place in it."

Pursell has deep experience with Outdoor School. She was a Graduate Naturalist from 2005 to 2007 at Wolf Ridge Environmental Learning Center and taught in Outdoor Schools in Oregon and Washington.

"We are thrilled by the initial response to this bill," Bryan Wood, executive director of Osprey Wilds Environmental Learning Center, said. "It is incredible to see bipartisan support. While other legislative matters may be debated, it's clear that assuring our future generations maintain our Minnesota outdoor ethic is not a partisan issue."

Minnesota Outdoor School for All is part of a nationwide movement. Similar legislation has already been enacted with broad bipartisan support in Oregon and Washington. A bill in Maine is expected to pass this session.

The legislation is being championed by Outdoor School For All Minnesota – a coalition of the state's five accredited, overnight Outdoor School providers. This coalition consists of Deep Portage Learning Center in Hackensack, Eagle Bluff Environmental Learning Center in Lanesboro, Long Lake Conservation Center in Palisade, Osprey Wilds Environmental Learning Center in Sandstone and Wolf Ridge Environmental Learning Center in Finland. Over the course of the next year, the coalition will spread the message to the public, schools and other organizations that have vested interests in Outdoor Education and Minnesota students.

For more information, contact Outdoor School For All Minnesota at [info@outdoorschoolforallmn.org](mailto:info@outdoorschoolforallmn.org), or call Wood at 320-290-8246.



A bill for an act

relating to natural resources; creating Outdoor School for All grant program;  
appropriating money; proposing coding for new law in Minnesota Statutes, chapter  
84.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

Section 1. **LEGISLATIVE FINDINGS AND INTENT.**

(a) Minnesota is known for its rich outdoor heritage and ethic. The state prides itself on its close connection to nature through outdoor recreation, appreciation, and conservation and is seen as a leader in the country for its residents' relationship with natural resources. Yet the state's children today are losing their connection to the outdoors like never before, spending up to 44 hours per week in front of a screen and less than 10 minutes each day doing activities outdoors. It is well documented and proven that time outdoors helps children thrive physically, emotionally, and academically, yet over the past few generations, childhood has dramatically moved indoors. For too many kids, access to the outdoors is determined by race, income, ability, and zip code. All children deserve equitable access to outdoor spaces where they can learn, play, and grow, but current access to outdoor educational opportunities is inequitable.

(b) From stress reduction to improved focus and engagement and better academic performance, outdoor-based learning helps kids thrive. Research shows participants in outdoor educational activities have higher graduation rates; improved behavior in school and relationships with peers; higher academic achievement; enhanced critical thinking skills; direct experience in scientific concepts in the field, leadership, and collaboration; and deeper engagement with learning, place, and community. Outdoor educational programs also offer

new opportunities for work-integrated learning in science, natural resources, education, land management, agriculture, outdoor recreation, and other employment sectors.

Outdoor-based learning activities can also be a key element in the larger system of regular outdoor instructional time and outdoor experiences that includes STEM fields, after-school programs, summer camps, 4-H, scouting, and related programs that can spark a lifelong appreciation for the natural world.

(c) Therefore, the legislature intends to establish a statewide Outdoor School for All grant program to support immersive, multiday, accredited overnight outdoor education program experiences for students in grades 4 to 8 to address these needs and to ensure that all students have a chance to benefit from outdoor education.

**Sec. 2. [84.9766] OUTDOOR SCHOOL FOR ALL; GRANT PROGRAM.**

Subdivision 1. **Establishment.** The commissioner of natural resources must establish and administer a program to provide grants to learning centers eligible under subdivision 2 for outdoor education programs serving students in grades 4 to 8.

Subd. 2. **Eligibility.** (a) The commissioner may award grants under this section to accredited overnight outdoor school providers established under section 84.0875 and to other regional nonprofit learning centers offering similar programming.

(b) To be eligible for a grant under this section, the outdoor education program must:

(1) provide a multiday, residential educational experience that is comprised mainly of outdoor-based learning activities;

(2) provide students with opportunities to directly experience and understand nature and the natural world, including field study opportunities for student learning;

(3) use a research-based environmental, ecological, agricultural, or other natural-resource-based educational curriculum;

(4) be integrated with local school curricula to help students meet academic standards;

(5) provide students with opportunities to develop:

(i) leadership;

(ii) critical thinking;

(iii) self-sufficiency;

(iv) decision-making skills; and

(v) social and emotional skills; and

3.1 (6) address accessibility of outdoor educational opportunities for underserved students,  
3.2 including students with disabilities.

3.3 Sec. 3. **APPROPRIATION; OUTDOOR SCHOOL FOR ALL.**

3.4 \$..... in fiscal year 2024 and \$..... in fiscal year 2025 are appropriated from the general  
3.5 fund to the commissioner of natural resources for the Outdoor School for All program under  
3.6 Minnesota Statutes, section 84.9766.





**Pine County Land Advisory Committee Minutes**  
**Monday, July 24, 2023; 1:00 p.m.**  
**1610 State Hwy 23 N, Sandstone, MN 55072**

Members:  
Commissioner Terry Lovgren  
Commissioner Matt Ludwig

Others Present:  
Caleb Anderson, Land & Resources Mgr  
Greg Beck, Land Commissioner  
Alison Hughes, Property Records Specialist  
Joe Kelash, Technician  
David Minke, County Administrator  
Kelly Schroeder, Auditor-Treasurer

- I. 2023 Tax Forfeit Land Auction and Appraisals
  - A. Land Commissioner Beck reviewed any deviations from the initial land sale listings for the public auction and the sealed bid auction that was presented to the Committee and County Board in March. He also reviewed any deviations from the assessor's suggested market value.
  - B. Beck also explained that two requests from townships to purchase a property that was going to be offered for sale:
    - a. The first request is from Arna Twp for the small lot in Markville. The township has a \$9,124.10 special assessment on the parcel for the blight cleanup; however the lot is appraised at \$4,900. The township is requesting the lot to attempt to recoup their costs.
    - b. The second is from Pokegama Township to for two parcels that are completed township road right-of-way.

Ludwig made a motion to recommend to the county board approval of the public land sale terms and conditions and parcel listing, the adjoining landowner terms and conditions and parcel listing, and the township conveyance requests. Lovgren seconded by the motion. Motion passed 2-0.

- II. Tyler V. Hennepin County
  - A. Land Commissioner Beck reviewed the Supreme Court decision. It was discussed that there are many questions to be answered still and there will need to be procedures for the past properties that have already been forfeited and resold and the future properties that have not yet been resold. County Auditor-Treasurer Schroeder is on the AMC workgroup tasked with making recommendations for legislative changes in response to the decision.
- III. December Storm Damage Update
  - A. Land Commissioner Beck gave an overview of the significant amount snow damage to some of the younger forest stands. He noted that the state did a flight on May 3<sup>rd</sup> and visually mapped the damage. Technician Kelash explained the state's findings and noted that since the state's report and flight, he reviewed their findings with the County's 2023 aeriels and found some differences, most of which had less damage. Beck explained some of the options on how to move forward/cleanup regarding practicability and cost efficiency and the fact that some of the stands may still "pop" back up but may be too weak to withstand another winter and could snap. It will take several years to know the full extent of the damage and what stands are able to recover.

IV. Blight policy review

- A. Greg reviewed the Demolition and clean-up policy and how it's worked in the past. County Auditor-Treasurer Schroeder noted the blight clean-up fund has a balance of \$258,166 as of December 31, 2022; however, it is unlikely we will be able to add to this in the future with the outcome of Tyler v. Hennepin County. This year, there are two parcels with blight issues to consider:
- a. The Henriette Gas Station roof collapsed this winter. This property is under MPCA monitoring due to a previous gas tank leak and will be a long-term holding for the county. The demolition of the structure could cost up to \$20,000.
  - b. The Finlayson Creamery is a blighted property with an estimate demolition cost of \$100,000 and a bare land lot value of \$15,900. The county HRA/EDA approached the City of Finlayson about a joint redevelopment effort. The city was not interested.

Ludwig made a motion to recommend to the County Board to authorize the demolition of the Henriette Gas Station at a cost of up to \$20,000 and to continue to solicit interest in a sale or partnership on the Finlayson Creamery and not demolish it at the point. Motion seconded by Terry. Motion passed 2-0.

V. Hazardous Building Process (non-tax forfeit properties)

- A. Land & Resources Manager Anderson explained the hazardous building statutes and reviewed some of the dilapidated buildings that he receives complaints about. These statutes operate outside of zoning and allow a municipality (county, township, city) to require repairs or demolish structures that cannot be repaired. If a property owner does not follow through, the municipality can complete the clean-up through an abatement process. There was discussion that some townships and cities do handle them on their own, but there are others that do not or do not have the means to do it. Ludwig noted that there would have to be a process/paper trail that would need to be followed and thinks it always needs to start at the township/city. Minke noted there could be an application process of sorts and this could be an enhancement to the county zoning in which those cities or townships that have opted-in could have an agreement for the County to handle.

It was the consensus of the committee that a more thorough process should be developed before proceeding.

Meeting adjourned at 3:02.



# **2023 Pine County Tax-Forfeit Land Auction**

**10:00 A.M., September 15, 2023  
Courthouse  
635 Northridge Drive N.W., Pine City, MN**

NOTICE IS HEREBY GIVEN that sale to the highest bidder (but at not less than the appraised value), in the County Board Room in the Courthouse in the City of Pine City, Minnesota, the following described parcels of land, or lots with buildings or structures forfeited to the State for non-payment of taxes, by resolution of the County Board, authorizing the same, and will commence at 10:00 A.M. on the 15<sup>th</sup> day of September, 2023.

## **2023 Pine County Tax-Forfeit Land Auction Sale Terms and Conditions RESOLUTION 2023-35**

**BE IT HEREBY RESOLVED**, that the parcels of land forfeited to the State for non-payment of taxes, appearing on the attached list filed with the County Auditor, which have been classified and appraised as provided by M.S. 282.01 to 282.13, shall be offered for sale by the County Auditor; said sale to commence at 10:00 A.M. on the 15<sup>th</sup> day of September, 2023, and the County Auditor is hereby directed to publish the notice of sale as provided by law.

**BE IT FURTHER RESOLVED**, the sales of tracts require payment in full OR payment on terms requiring a down payment of \$1,000.00 or a minimum down payment thereon of 10%, whichever is greater, with no down payment being less than the appraised timber value plus the proportioned bid increase. The balance is to be paid in ten equal annual principal payments, provided that no payment on principal, except the last payment shall be less than \$1,000.00. Interest shall be computed from the day of the sale at the rate set by M.S. 282.01, sub. 4. Both principal and interest are payable annually on or before the Anniversary date of purchase. In the event of a contract cancellation, and less than 50% of the principle (original sale price) has been paid, reinstatement of the contract will not be allowed, requiring full payment of all financial obligations to retain the property.

**BE IT FURTHER RESOLVED**, that all sales are subject to 3% state assurance, as required by state law.

**BE IT FURTHER RESOLVED**, that all sales are subject to recording fees, a state deed fee, state deed tax, well certificate fee, if applicable and an annual billing fee.

**BE IT FURTHER RESOLVED**, that all parcels of said land shall be offered for sale subject to existing leases, easements or tax liens, if any.

**BE IT FURTHER RESOLVED**, that certain tax-forfeited lands may have unpaid special assessments for improvements that were canceled at the time of forfeiture. Upon sale of this land, the municipality may establish an assessment schedule for payment of a portion or all the unpaid special assessments.

**BE IT FURTHER RESOLVED**, that, except for land in platted subdivisions and lands conveyed for correcting legal descriptions, all deeds requested will contain the following statement, "This property is not eligible for enrollment in a state funded program providing compensation for conservation of marginal land or wetlands".

Any parcel of land or lots not sold at the auction may be purchased at any time thereafter at not less than the appraised value until such time as the County Board may order a re-appraisal of the same or withdraw said land or lots from sale.

**PASSED AND APPROVED** this 1<sup>st</sup> day of August, 2023 by the Pine County Board of Commissioners.

**ATTEST:**

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Stephen M. Hallan, Chair Pine County Board of Commissioners

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David J. Minke, Pine County Administrator

# Pine County Tax-Forfeit Land Auction September 15, 2023

**Note: appraised values listed may have been discounted to reflect conditions of the parcel and may not represent the valuation determined by the Assessor's Office for determining property taxes.**

## **Previously Offered Last Year**

**1. DANFORTH TOWNSHIP (11.0198.001) - landlocked: no legal access**

SE  $\frac{1}{4}$  of SE  $\frac{1}{4}$

32-42-18 40 acres

**Appraised Value: \$29,900**

**2. KERRICK TOWNSHIP (16.0039.000) - landlocked: no legal access**

S  $\frac{1}{2}$  of NE  $\frac{1}{4}$  and NE  $\frac{1}{4}$  of SE  $\frac{1}{4}$ ; (Timber Value \$13,000)

5-45-18 120 acres

**Appraised Value: \$85,600**

**3. KERRICK TOWNSHIP (16.0037.000) - landlocked: no legal access**

S  $\frac{1}{2}$  of SW  $\frac{1}{4}$ ; Subject to public waters. (Timber Value \$17,500)

4-45-18 80 acres

**Appraised Value: \$59,900**

## **New Offerings (Recent Forfeitures and Contract Cancellations)**

**4. CITY OF ROCK CREEK (43.5090.000)**

Rock Creek Estates, A Division of Gallagher Farm, Lot 5, Block 1

23-38-21

**Appraised Value: \$39,900**

**5. BROOK PARK TOWNSHIP (06.0338.004)**

W  $\frac{1}{2}$  of E  $\frac{1}{2}$  of SW  $\frac{1}{4}$  of SW  $\frac{1}{4}$ ; subject to Pine County Highway No. 14 over and across the South 50 feet thereof

35-40-22 10 acres

**Appraised Value: \$27,900**

**6. CHENGWATANA TOWNSHIP (08.5226.000)**

Wilderness Park, Lot 7, Block 2

29-39-20 2.00 acres

**Appraised Value: \$18,900**

**7. DANFORTH TOWNSHIP (11.0198.004) - landlocked: no legal access**

NE  $\frac{1}{4}$ , less the S  $\frac{1}{2}$  of the S  $\frac{1}{2}$  of the NE  $\frac{1}{4}$

32-42-18 120 acres

**Appraised Value: \$117,900**

**8. DANFORTH TOWNSHIP (11.0198.003) - landlocked: no legal access**

S  $\frac{1}{2}$  of the S  $\frac{1}{2}$  of the NE  $\frac{1}{4}$

32-42-18 40 acres

**Appraised Value: \$48,500**

**9. DANFORTH TOWNSHIP (11.0198.002) - landlocked: no legal access**

NW  $\frac{1}{4}$

32-42-18 160 acres

**Appraised Value: \$107,300**

**10. DANFORTH TOWNSHIP (11.0198.000) - landlocked: no legal access**

SW  $\frac{1}{4}$

32-42-18 160 acres

**Appraised Value: \$123,200**

**11. DELL GROVE TOWNSHIP (12.0440.000)**

Part of the NW  $\frac{1}{4}$  of SE  $\frac{1}{4}$  described as follows: beginning at southwest corner of said NW  $\frac{1}{4}$  of SE  $\frac{1}{4}$ , thence north 165 feet to point of beginning; thence east 1320 feet; thence north 165 feet; thence west 1320 feet; thence south 165 feet to point of beginning.

29-42-21 5 acres

**Appraised Value: \$ 5,900**

# Pine County Tax-Forfeit Land Auction September 15, 2023

## **12. KERRICK TOWNSHIP (16.0204.000)**

- **landlocked: no legal access (Township does not recognize Forest Line Road as a public roadway)**

SW ¼ of NW ¼ (or Government Lot 2); NW ¼ of SW ¼ (or Government Lot 3); and W ½ of NE ¼ of SW ¼; Subject to public waters. (Timber Value \$20,000)

19-45-18 100.8 acres

**Appraised Value: \$92,100**

## **13. KERRICK TOWNSHIP (16.0205.000)**

E ½ of NE ¼ of SW ¼ and N ½ of SE ¼; AND reserving for Pine County, it's successors and assigns, a highway easement which extends 50 feet west of the centerline of Pine County Road 49. Subject to public waters.

(Timber Value \$28,000)

19-45-18 100 acres

**Appraised Value: \$249,900**

## **14. KERRICK TOWNSHIP (16.0205.002)**

SE ¼ of SE ¼; AND reserving for Pine County, it's successors and assigns, a highway easement which extends 50 feet north of the centerline of Pine County Road 46; AND a highway easement which extends 50 feet west of the centerline of Pine County Road 49.

19-45-18 40 acres

**Appraised Value: \$119,900**

## **15. KERRICK TOWNSHIP (16.0205.001)**

SW ¼ of SE ¼; AND reserving for Pine County, it's successors and assigns, a highway easement which extends 50 feet north of the centerline of Pine County Highway 46.

19-45-18 40 acres

**Appraised Value: \$94,500**

## **16. PINE CITY TOWNSHIP (26.5285.000)**

Snake River Meadows, Lot 8, Block 1, and a 1/50<sup>th</sup> Interest in Outlot A

28-39-20

**Appraised Value: \$19,900**

## **17. ROYALTON TOWNSHIP (29.0198.000)**

That part of the Northwest Quarter described as commencing at the Northwest corner of the Northwest Quarter; thence on an assumed bearing South along West line of the Northwest Quarter, 708.50 feet to the point of beginning of the land to be described; thence continuing on a bearing South along West line of the Northwest Quarter, 25.10 feet; thence South 85D East 326 feet; thence on a bearing South 410 feet; thence on a bearing East 615 feet; thence on a bearing North 220 feet; thence North 46D02'50" West 576.46 feet; thence on a bearing West 200 feet; thence on a bearing South 185 feet; thence North 85D West 326 feet to point of beginning; AND reserving for Pine County, it's successors and assigns, a highway easement which extends 50 feet east of the centerline of Pine County Road 112.

18-38-22 7.03 acres

**Appraised Value: \$55,900**

**Pine County Resolution for Tax-Forfeit Land Auction  
Limited To Adjoining Property Owners  
Resolution No. 2023-36**

**WHEREAS**, the attached list of parcels of land have forfeited to the State for non-payment of taxes and cannot be improved upon because of minimal size, encroachments, or lack of access and the highest and best use of the parcels would be achieved by combining them with an adjoining or adjacent property.

**BE IT HEREBY RESOLVED**, that the listed parcels of land, which have been classified and appraised as provided by M.S. 282 shall be offered for sale by the County Auditor, to adjoining or adjacent landowners in accordance to M.S. 282.01 (Subd. 7a), by sealed bid and shall not be sold for less than their appraised value.

**BE IT FURTHER RESOLVED**, that the terms of sale shall be payment in full and that the purchased properties will be attached to the adjoining property. As a condition of combining the two parcels, the real estate taxes of the adjoining property must be paid in full. Any parcel not sold at auction may be purchased at any time thereafter, by an adjoining property owner, at not less than the appraised value until such time as the County Board may order a re-appraisal or withdraw parcel from sale.

**BE IT FURTHER RESOLVED**, that all sales are subject to 3% state assurance, as required by state law and that all sales are subject to recording fees, a state deed fee, state deed tax, and a well certificate fee, if applicable.

**BE IT FURTHER RESOLVED**, that all parcels of said land shall be offered for sale subject to existing leases, easements or tax liens, if any.

**BE IT FURTHER RESOLVED**, that certain tax-forfeited lands may have unpaid special assessments for improvements that were canceled at the time of forfeiture. Upon sale of this land, the municipality may establish an assessment schedule for payment of a portion or all of the unpaid special assessments.

**BE IT FURTHER RESOLVED**, that, except for land in platted subdivisions and lands conveyed for correcting legal descriptions, all deeds requested will contain the following statement, "This property is not eligible for enrollment in a state funded program providing compensation for conservation of marginal land or wetlands".

**PASSED AND APPROVED** this 1<sup>st</sup> day of August, 2023 by the Pine County Board of Commissioners

\_\_\_\_\_  
Stephen M. Hallan, Chair Pine County Board of Commissioner

ATTEST:

\_\_\_\_\_  
David J Minke  
Pine County Administrator

# 2023 Pine County Tax-Forfeit Land Sealed Bid Auction

**Note: appraised values listed may have been discounted to reflect conditions of the parcel and may not represent the valuation determined by the Assessor's Office for determining property taxes.**

## **Sealed Bid Auction (Adjoining Land Owners)- New Offerings**

### **1. NORMAN TOWNSHIP (22.0296.000)**

SW ¼ of SE ¼ (or Government Lot 2) and SE ¼ of SW ¼. Excluding the public waters of Stevens Lake.

28-44-19 78.45 acres

**Appraised Value: \$29,900**

### **2. NORMAN TOWNSHIP (22.0330.000)**

Government Lot 1, Section 33, Township 44 North, Range 19 West of the Fourth Principle Meridian, Pine County, Minnesota less that part of said Government Lot 1 described as follows: Commencing at the northwest corner of said Government Lot 1; thence East along the north line of said Government Lot 1, a distance of 660 feet; thence South, at 90 degrees to said north line, a distance of 50 feet to the Point of Beginning of the land to be described; thence East, parallel with said north line, to the shoreline of Stevens Lake and being identified as "Point A".

Returning to said Point of Beginning thence South, at 90 degrees to said north line, a distance of 50 feet; thence East, parallel with said north line, to the shoreline of Stevens Lake; thence northerly along said shoreline of Stevens Lake to said "Point A" and there terminating. Excluding the public waters of Stevens Lake.

33-44-19 29.58 acres

**Appraised Value: \$7,900**

### **3. CHENGWATANA TOWNSHIP (08.5300.000)**

Murphy's River Bend undivided 1/30 interest in Outlot A. Excluding the public waters of the Snake River.

28-39-20

**Appraised Value: \$300**

### **4. PINE CITY TOWNSHIP (26.0396.001)**

East 27.4 feet of West 604.7 feet of SE ¼ of SW ¼ lying south of Snake River. Subject to Public Waters.

35-39-20 .03 acre

**Appraised Value: \$100**

### **5. WINDEMERE TOWNSHIP (33.0373.000)**

Government Lot 5, Less the Westerly 80 acres thereof, and less that part of Government Lot 5 described as follows: beginning at a point of the North line of said Government Lot 5, a distance of 256.6 feet East of the Center of Section 9; thence running South 30D, West a distance of 1500 feet; thence East along a line parallel to said North line of Government Lot 5, a distance of 263, more or less, to the shore of Sturgeon Lake; thence following said shoreline in a Northeasterly direction to the North line of Government Lot 5; thence West on said North line of Said Government Lot 5, a distance of 333 feet to point of beginning. Excluding the public waters of Sturgeon Lake.

9-45-19 .22 acres

**Appraised Value: \$2,200**

### **6. CITY OF HENRIETTE (39.5036.000)**

Townsite of Cornell, Lot 20, Block 14

17-39-22

**Appraised Value: \$500**

### **7. CITY OF RUTLEDGE (44.0052.031 split)**

That part of W ½ of the SW ¼ of Section 34, Township 44, Range 20, Pine County, Minnesota, described as follows: Commencing at the Southwest corner of said Section 34; thence on an assumed bearing of North, along West line of said Section 34, a distance of 1,135 feet to point of beginning of the tract of land herein described; thence continuing North, along last said West line, a distance of 55 feet; thence on a bearing of East of 170 feet; thence on a bearing South of 55 feet; thence on a bearing West of 170 feet to point of beginning. Subject to County Highway No. 61 over and across the West 75 feet thereof.

34-44-20 .21 acres

**Appraised Value: \$250**

### **8. CITY OF SANDSTONE (45.5134.000)**

Townsite of Sandstone, Lot 7, Block 19

15-42-20

**Appraised Value: \$400**

### **9. CITY OF SANDSTONE (45.5146.000)**

Townsite of Sandstone, Lot 10, Block 22

15-42-20

**Appraised Value: \$1,900**

# 2023 Pine County Tax-Forfeit Land Sealed Bid Auction

## 10. CITY OF WILLOW RIVER (47.0129.001)

North 20 feet of that part of North Half of Northwest Quarter (N1/2 of NW1/4) described as follows: Beginning at point on East line of Highway 61, as said Highway passes through North Half of Northwest Quarter of Section 11, 205 feet South of Intersection of East line of said Highway 61, and centerline of County Road number 43 as same intersects said Highway 61; thence Easterly along a line parallel to the North Line of North Half of Northwest Quarter, a distance of 250 ft; thence South along a line parallel to East line of said North Half of Northwest Quarter a distance of 200 feet; thence West along a line parallel to the North Line of the North Half of Northwest Quarter to an intersection with the said East line of said Highway No 61; thence Northerly along East Line of said Highway 61 to point of beginning.

11-44-20

.11 acres

**Appraised Value: \$900**

## **Previous Sealed Bid Auction Parcels (Adjoining Property Owners)**

## 11. KERRICK TOWNSHIP (16.0280.000)

That part of Lot 4, Auditor's Subdivision described as follows: beginning at a point on the Southeast Corner of Lot 5, Auditor's Subdivision, thence East 330 feet; thence North 330 feet; thence West 330 feet to the East line of Lot 5, thence south along said East line to point of beginning.

24-45-18

2.5 acres

**Appraised Value: \$50**

## 12. KETTLE RIVER TOWNSHIP (17.5148.000)- (Examiner's Directive Fee Required \$180)

Long Lake Shores, Outlot A. Torrens Certificate #7737

21-44-20

**Appraised Value: \$200**

## 13. NEW DOSEY TOWNSHIP (20.5022.000)

Townsite of Kingsdale; Lot 12, Block 3

1-43-16

**Appraised Value: \$100**

## 14. NICKERSON TOWNSHIP (21.0203.000)

That part of the SE ¼ of the SE ¼ described as follows: Start from the northwest corner of the SE ¼ of the SE ¼; thence South 660 feet to the point of beginning; thence East 1320 feet; thence South 165 feet; thence West 1320 feet and North 165 feet to the point of beginning.

8-45-17

5 acres

**Appraised Value: \$500**

## 15. NORMAN TOWNSHIP (22.0367.000)

N ½ of N ½ of N ½ of NE ¼ of SE ¼; reserving a public easement on existing State Grant-In-Aid snowmobile trail pursuant to State of Minnesota regulations.

33-44-19

5 acres

**Appraised Value: \$500**

## 16. NORMAN TOWNSHIP (22.5016.000)

Rivers Edge, Outlot A less that part lying in the SE ¼ of SW ¼ of Section 1, Township 44 North, Range 19 West.

1-44-19

**Appraised Value: \$50**

## 17. POKEGAMA TOWNSHIP (28.1053.000)

The South 2 rods of the East 660 feet of the W ½ of the SW ¼, Section 34, Township 39 North, Range 22 West, of the Fourth Principal Meridian, Pine County Minnesota, subject to C.S.A.H No. 7 over, under and across said South 2 rods.

34-39-22

**Appraised Value: \$1.00**

## 18. POKEGAMA TOWNSHIP (28.5214.001)

Sunset Cove, a 16-foot strip for drainage ditch between Lots 2 & 3 of Sunset Cove, except that part occurring within the public waters of Pokegama Lake. Reserving a public easement for drainage and the maintenance and management thereof.

24-39-22

**Appraised Value: \$50**

## 19. POKEGAMA TOWNSHIP (28.5420.000)

Jackies 1<sup>st</sup> Addition; Outlot A, Less 14/16 interest. Subject To Non-exclusive Easement

MICRO #396102-103,438065, 504602-603,504681,505169, 505547,507411,552948

27-39-21 (2 interest available )

**Appraised Value: \$500/interest**

**\*Re-offer in 2023 to all property owners in Jackies 1<sup>st</sup> Addition.**



# 2023 Pine County Tax-Forfeit Land Sealed Bid Auction

## **20. STURGEON LAKE TOWNSHIP (31.0005.003)**

NE ¼ of SE ¼ lying easterly of the easterly right of way line of Highway 61.

1-45-20 .48 acres

**Appraised Value: \$300**

## **21. WINDEMERE TOWNSHIP (33.5752.000) NOTE: Approximate \$1,990 Twp. Road Assessment**

1971 Rearrangement of Lots 103 to 110 inclusive of Sturgeon Island Lot 4; reserving a public easement for drainage and water resources and the maintenance and management thereof.

16-45-19

**Appraised Value: \$50**

## **22. CITY OF PINE CITY (42.5870.000)**

Haavisto's 1<sup>st</sup> Addition Outlot C

28-39-21

**Appraised Value: \$1.00**

## **23. CITY OF ROCK CREEK (43.0260.001)**

That part of the SE¼ of SE¼ described as follows: commencing at the Southeast corner of the SE¼ of SE¼; thence northerly along the east line 233 feet; thence westerly parallel with north line 1175 feet; then southerly parallel with east line 227.35 feet more or less to south line of SE¼ of SE¼; thence easterly along south line 1175 feet to point of beginning. Except the following: commencing at Southeast corner of Section 15, Township 38 North, Range 21

West; thence north along east line 33 feet to point of beginning; then continue north along east line 196 feet; thence west parallel with north line 1120 feet; then south parallel with east line 196 feet; thence east parallel with north line 1120 feet to beginning AND less that part shown as Parcel 12 Minnesota Department of Right-of-Way Plat #58-14; MICRO #420702,423851,472809, 523820

15-38-21 .30 acres

**Appraised Value: \$100**

**Pine County Resolution for Conveyance of Tax Forfeit Land  
To Arna Township 2023  
Resolution No. 2023-37**

**WHEREAS**, the following parcel has forfeited to the State of Minnesota for non-payment of taxes:

**ARNA TOWNSHIP (02.5042.000)**

Bergman's Addition to Markville, Lot 16, Block 1  
26-42-16

**WHEREAS**, Minnesota Statute 282.01 (Subd. 1a) allows for townships and cities to have priority to acquire tax forfeited parcels for certain and specific purposes; and

**WHEREAS**, Arna Township has an assessment against the parcel for expenses of \$9,124.10 for the demolition of structures and clean-up to correct blight conditions.

**WHEREAS**, the parcel has a bare lot value of \$4,900.00.

**WHEREAS**, Arna Township requests to purchase the above stated parcel at minimal value to partially recover losses incurred to correct the blighted condition.

**BE IT HEREBY RESOLVED**, that the above listed parcel of land, as provided in Minnesota Statute 282.01, shall be offered for sale by the County Auditor to Arna Township for the total value of \$1.00, plus recording, deed tax, deed fee, and State assurance fees as may be required.

**PASSED AND APPROVED** this 1<sup>st</sup> day of August, 2023 by the Pine County Board of Commissioners.

\_\_\_\_\_  
Stephen M. Hallan, Chair  
Pine County Board of Commissioners

**ATTEST:** \_\_\_\_\_  
David J. Minke, Pine County Administrator

**Pine County Resolution for Conveyance of Tax Forfeit Land  
To Pokegama Township 2023  
Resolution No. 2023-38**

**WHEREAS**, the following parcels have forfeited to the State of Minnesota for non-payment of taxes:

**POKEGAMA TOWNSHIP (28.0407.000 and 28.5122.00)**

South 33 feet of West 874.5 feet of Lot 11, Auditor's Subdivision, excluding that part lying easterly of 66-foot Township Road; **AND**

Placadia North 30 feet of that part of Lot 23 Viz: commencing at NW corner thence South along West line of Lot 23 to North line of Lot 9 Auditor's Subdivision Section 27 T39-R21 thence East along North line of (Placadia) said Lot 9 53 rods 10 ¼ feet from NW corner of said Lot 9 thence North and parallel with West line of Lot 23 to North Line of Lot 23 thence West to Beginning less 224 feet and less that portion lying easterly of 66 foot of Township Road.

27-39-21

**WHEREAS**, Minnesota Statute 282.01 (Subd. 1a) allows for townships and cities to have priority to acquire tax forfeited parcels for certain and specific purposes; and

**WHEREAS**, both parcels occur within the 66-foot road right-of-way of Edgewater Road and Pokegama Township has requested the above stated parcels for the purpose of maintaining road and utility rights-of way.

**BE IT HEREBY RESOLVED**, that the above listed parcels of land, as provided in Minnesota Statute 282.01, shall be offered for sale by the County Auditor to Pokegama Township for a total value of \$1.00, plus recording, deed tax, deed fee, and State assurance fees as may be required.

**PASSED AND APPROVED** this 1<sup>st</sup> day of August, 2023 by the Pine County Board of Commissioners.

\_\_\_\_\_  
Stephen M. Hallan, Chair  
Pine County Board of Commissioners

**ATTEST:** \_\_\_\_\_  
David J. Minke, Pine County Administrator



## COUNTY BOARD AGENDA REQUEST

Date of Meeting: August 1, 2023

☐ Consent Agenda    ☒ Regular Agenda

Item Title: Set Public Hearing to Consider an Ordinance Regulating the Use of Cannabis and Cannabis Derived Products in Public Places

Department: Administration

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Department Head / Sponsor signature

### Background information on Item:

At the July 18, 2023 county board meeting, County Attorney Reese Frederickson presented an overview of the new cannabis law. The law is effective August 1, 2023 and makes the use, possession, and growing of cannabis legal for those age 21 or older. The state law allows for the use of cannabis in public places and allows local governments to adopt an ordinance prohibiting use in public.

County Attorney Frederickson has drafted the attached ordinance which prohibits public use of cannabis. The ordinance is effective outside of incorporated areas. Any city wanting to prohibit public use would need to adopt its own ordinance.

Prior to adopting an ordinance, the county board will need to schedule a public hearing. The hearing can be scheduled as early as the September 5, 2023 county board meeting.

Most of the county business facilities are located inside corporate limits and will not be affected by a use ordinance adopted by the county. If the commissioners are interested in limiting outdoor use of cannabis at the courthouse and other county facilities, the board can adopt a policy prohibiting use.

### Action Requested:

1. Set a public hearing for September 5, 2023 at 10:00 a.m. or as soon thereafter as practicable at the Pine County Courthouse, Pine City to consider an ordinance regulating the use of cannabis and cannabis derived products in public places.
2. Consider any related policy changes for county business properties.

**COUNTY OF PINE**  
**STATE OF MINNESOTA**  
**ORDINANCE No.: 2023-40**  
**ORDINANCE REGULATING THE USE OF CANNABIS AND CANNABIS DERIVED PRODUCTS IN**  
**PUBLIC PLACES**

**THE PINE COUNTY COMMISSIONERS HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1. PURPOSE AND INTENT**

This Ordinance is adopted by the Pine County Board of Commissioners for the purpose of protecting public health and safety by regulating/prohibiting the use of cannabis and cannabis-derived products in public places and places of public accommodation within Pine County (“the County”).

By enacting 2023 Session Law, Chapter 63, H. F. No. 100 (“State Legislation”), the Minnesota Legislature passed the adult-use cannabis bill. Under that bill, the adult use, possession, and personal growing of cannabis will become legal August 1, 2023.

State legislation authorizes adoption of a local ordinance establishing a petty misdemeanor offense for public use of cannabis. See State Legislation Sec. 19, MINN. STAT. § 152.0263 subd. 5, or successor statute.

The County wishes to be proactive in protecting public health and safety by enacting regulations that will mitigate threats presented to the public by the public use of cannabis.

The County recognizes the risks that unintended access and use of cannabis products present to the health, welfare, and safety of youth in Pine County.

**SECTION 2. DEFINITIONS**

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. The following words, terms, and phrases, when used in this Ordinance, shall have the meanings ascribed to them except where the context clearly indicates a different meaning.

(a) Adult-use cannabis flower. “Adult-use cannabis flower” means cannabis flower that is approved for sale by the Office of Cannabis Management or is substantially similar to a product approved by that office. Adult-use cannabis flower does not include medical cannabis flower, hemp plant parts, or hemp-derived consumer products.

(b) Adult-use cannabis products. “Adult-use cannabis products” means a cannabis product that is approved for sale by the Office of Cannabis Management or is substantially similar to a product approved by that office. Adult-use cannabis product includes edible cannabis products but does not include medical cannabinoid products or lower-potency hemp edibles.

(c) Cannabis flower. “Cannabis flower” means the harvested flower, bud, leaves, and stems of a cannabis plant. Cannabis flower includes adult-use cannabis flower and medical cannabis flower. Cannabis flower does not include cannabis seed, hemp plant parts, or hemp-derived consumer products.

(d) Cannabis product. “Cannabis product” means any of the following:

- (1) cannabis concentrate;
- (2) a product infused with cannabinoids, including but not limited to tetrahydrocannabinol, extracted, or derived from cannabis plants or cannabis flower; or
- (3) any other product that contains cannabis concentrate.

(e) Hemp derived consumer products.

(1) “Hemp derived consumer products” means a product intended for human or animal consumption, does not contain cannabis flower or cannabis concentrate, and:

- (i) contains or consists of hemp plant parts; or
- (ii) contains hemp concentrate or artificially derived cannabinoids in combination with other ingredients.

(2) Hemp derived consumer products does not include artificially derived cannabinoids, lower-potency hemp edibles, hemp-derived topical products, hemp fiber products, or hemp grain.

(f) Lower-potency hemp edible. A “lower-potency hemp edible” means any product that:

- (1) is intended to be eaten or consumed as a beverage by humans;
- (2) contains hemp concentrate or an artificially derived cannabinoid, in combination with food ingredients;
- (3) is not a drug;
- (4) consists of servings that contain no more than five milligrams of delta-9 tetrahydrocannabinol, 25 milligrams of cannabidiol, 25 milligrams of cannabigerol, or any combination of those cannabinoids that does not exceed the identified amounts;
- (5) does not contain more than a combined total of 0.5 milligrams of all other cannabinoids per serving;
- (6) does not contain an artificially derived cannabinoid other than delta-9 tetrahydrocannabinol;
- (7) does not contain a cannabinoid derived from cannabis plants or cannabis flower; and
- (8) is a type of product approved for sale by the office or is substantially similar to a product approved by the Office of Cannabis Management, including but not limited to products that resemble nonalcoholic beverages, candy, and baked goods.

(g) Public place. A “public place”, means a public park or trail, public street or sidewalk, any enclosed, indoor area used by the general public, including, but not limited to, theaters, restaurants, bars, food establishments, places licensed to sell intoxicating liquor, wine, or malt beverages, retail businesses, gyms, common areas in buildings, public shopping areas, auditoriums, arenas, or other places of public accommodation.

(h) Place of public accommodation. "Place of public accommodation" means a business, refreshment, entertainment, recreation, or transportation facility of any kind, whose goods, services, facilities, privileges, advantages, or accommodations are extended, offered, sold, or otherwise made available to the public.

(i) Exceptions to public place or place of public accommodation. "A public place" or "a place of public accommodation" does not include the following:

1. a private residence, including the individual's curtilage or yard.
2. a private property, not generally accessible by the public, unless the individual is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property; or
3. on the premises of an establishment or event licensed to permit on-site consumption.

(j) Smoking. "Smoking" means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products. Smoking includes carrying or using an activated electronic delivery device for human consumption through inhalation of aerosol or vapor from the product.

### **SECTION 3. PROHIBITED ACTS**

Subd. 1. No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or an event licensed to permit on-site consumption of adult-use cannabis flower and adult use cannabis products. See State Legislation Sec. 9, MINN. STAT. § 342.09 subd. 1(2) or successor statute. See also State Legislation, MINN. STAT. § 342.09 subd.1 (7)(iii) or successor statute, and State Legislation Sec. 19, MINN. STAT. § 152.0263 subd. 5, or successor statute.

Subd. 2. No person shall vaporize or smoke cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products in any location where the smoke, aerosol, or vapor would be inhaled by a minor. See State Legislation Sec. 9, MINN. STAT. § 342.09 subd. 1(7)(b)(9) or successor statute.

### **SECTION 4. PENALTY**

Subd. 1. Criminal Penalty. A violation of this ordinance shall be a petty misdemeanor [having a fine payable up to \\$300](#). Nothing in this ordinance prohibits the County from seeking prosecution for an alleged violation.

### **SECTION 5. SEVERABILITY**

If any section or provision of this ordinance is held invalid, such invalidity will not affect other sections or provisions that can be given force and effect without the invalidated section or provision.

### **SECTION 6. EFFECTIVE DATE**



This ordinance shall be in full force and effect from and after its passage and publications as required by law.

ADOPTED by the Pine County Board of Commissioners this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Stephen M. Hallan, Pine County Board Chair

Attest: \_\_\_\_\_  
David J. Minke, Pine County Administrator



## COUNTY BOARD AGENDA REQUEST

Date of Meeting: August 1, 2023

☐ Consent Agenda    ☒ Regular Agenda

Item Title: Consider Approval of the Joint Powers Agreement (JPA) for the Implementation of the Snake River Comprehensive Watershed Management Plan (1W1P)

Department: Administration

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Department Head / Sponsor Signature

### Background information on Item:

On Monday, July 24, 2023, the Snake River Watershed Management Policy Committee voted 5-3 to recommend the proposed Joint Powers Agreement for implementation of the 1W1P be sent to the eight partners for consideration. The policy committee was formed in early 2020 through a joint powers agreement between Pine County and Pine SWCD, Aitkin County and Aitkin SWCD, Kanabec County and Kanabec SWCD, and Mille Lacs County and Mille Lacs SWCD. Commissioner Terry Lovgren is the county's representative on the policy committee.

The five members of the policy committee voting in favor of the proposed JPA for the 1W1P implementation were Pine County and the four water and soil conservation districts. Aitkin, Kanabec, and Mille Lacs counties each voted against forwarding the proposed JPA for consideration.

The JPA has been in draft form for several months and all participants have had the opportunity to review and comment on the proposed JPA.

The proposed JPA is structured similar to the other 1W1P JPA's that the county has joined. Obligations under the proposed JPA are (1) appointment of a county commissioner to serve on the Policy Committee; and (2) appointment of a county commissioner to serve as alternate on the Policy Committee.

Powers of the JPA Board:

- Accept grants and gifts of personal property and money
- Enter into agreements/contracts necessary to implement the plan including administrative, legal, and expert services
- Secure insurance
- Develop biennial budgets and work plans
- Adopt bylaws

Reservation of Powers: Any powers not specifically enumerated shall be reserved to the Parties. The board is prohibited from hiring staff, owning real property, owning personal property, except as received as a gift or purchased with grant money. The joint powers may not levy or incur debt. The JPA is effective upon signature of all initial parties.

The county also belongs to the Snake River Watershed Management Board (SRWMB) and Commissioner Terry Lovgren is the county's representative. The SRWMB is a joint powers between Pine, Aitkin, Kanabec, and Mille Lacs counties and was formed in 1993 in response to a citizen petition to form a watershed district. The petition was withdrawn and the SRWMB has provided water planning for the Snake River Watershed.

With the creation of a joint powers to implement the 1W1P, the two boards become redundant as they generally exercise the same function in the same geographic area. The SRWMB has a dissolution clause where any member can petition for dissolution. After a public hearing, the joint powers can be dissolved with a simple majority vote. Additionally, any member of the SRWMB can withdraw by providing notice. Notice in both cases is required 90 days prior to the end of the year. The August 15<sup>th</sup> county board meeting would be the last regular meeting which would meet the 90-day notice requirement.

**Action Requested:**

Consider approval of the Joint Powers Agreement.

**JOINT POWERS AGREEMENT FOR THE IMPLEMENTATION OF THE SNAKE  
RIVER COMPREHENSIVE WATERSHED MANAGEMENT PLAN**

Pursuant to Minnesota Statutes, section 471.59, this Joint Powers Agreement (“Agreement”) is entered into by and among the political subdivisions and local governmental units of the State of Minnesota:

The Counties of Aitkin, Kanabec, Mille Lacs and Pine each by and through its respective Board of Commissioners, (collectively referred to as the “Counties”);

The Aitkin, Kanabec, Mille Lacs and Pine Soil and Water Conservation Districts, each by and through its respective Board of Supervisors (collectively referred to as the “SWCDs”); and

Together, the above identified Counties and SWCD’s collectively formed the Snake River Watershed Plan Partnership and, for purposes of this Agreement, said political subdivisions, local units of government and those added in accordance with the terms of this Agreement, are herein collectively referred to as “Parties” and individually as a “Party.”

**Recitals**

WHEREAS, pursuant to Minnesota Statutes, sections 103B.305, subdivision 5 and 103B.3363, each of the Parties to this Agreement is a local unit of government having the responsibility and authority to separately or cooperatively, by joint agreement pursuant to Minnesota Statutes, section 471.59, to prepare, develop, adopt, implement, and administer a comprehensive local water management plan, or a substitute thereof, and carry out implementation actions, programs, and projects toward achievement of goals and objectives of such plans; and

WHEREAS, pursuant to Minnesota Statutes, sections 103B.101 and 103B.801, the Minnesota Board of Water and Soil Resources (BWSR) is authorized, to coordinate the water and resource planning and implementation activities of counties, SWCDs and watershed management organizations and to administer and oversee the Minnesota Comprehensive Watershed Management Planning Program, known as the One Watershed, One Plan program; and

WHEREAS, each of the Parties exercises water management authority and responsibility within the Snake River Watershed Management Area, a geographical area consisting of those portions of Aitkin, Kanabec, Mille Lacs and Pine counties that drain into the Snake River watershed as depicted on Exhibit A, attached hereto and incorporated herein; and

WHEREAS, some of the Parties had previously entered into the Snake River Watershed Memorandum of Agreement (“MOA”) with the last date of signature being February 18, 2020, to develop the One Watershed, One Plan (“Plan”) for the Snake River Watershed. Under the terms of the MOA, the Plan will be completed, be submitted to the Minnesota Board of Water and Soil Resources (“BWSR”) for approval and will then be considered for adoption by the Parties to this Agreement. Those governmental entities that adopt the Plan shall be eligible to be a part of this Agreement.

WHEREAS, with matters that relate to coordination of water management authorities pursuant to Minnesota Statutes, chapters 103B, 103C, and 103D, and with public drainage systems pursuant to Minnesota Statutes, chapter 103E, this Agreement does not change the rights or obligations of the public drainage system authorities; and

WHEREAS, this Agreement and the Snake River Comprehensive Watershed Management Plan does not replace or supplant local land use, planning/zoning authority of the respective Parties and the Parties intend that this Agreement shall not be construed in that manner.

## **TERMS AND CONDITIONS**

NOW THEREFORE, pursuant to Minnesota Statutes, section 471.59 and other relevant state law and in consideration of the mutual promise and benefits that the Parties shall derive herefrom, all Parties hereby agree:

1. Purpose and Establishment

- a) Purpose: This Agreement establishes the terms and conditions, governing structure, and processes by which the Parties will institute the implementation of the Plan. The Plan provides a framework for consistency and cooperation for entities that operate within the Snake River Watershed to allow for the implementation of projects within the watershed that provide the highest return on investment for addressing water quality/quantity issues within the watershed, and to allow the funding from the Minnesota Board of Water and Soil Resources (“BWSR”) to be passed through to the Parties for administration consistent with State statutes, policies, guidelines and the Plan. Consistent with its terms and conditions, this Agreement authorizes the Parties to cooperatively exercise their common and similar power of local water planning and management notwithstanding the territorial limits within which they may otherwise exercise separately and to take action that will promote the goals listed in Minnesota Statutes, section 103B.801 and fulfill responsibilities under Minnesota Statutes, chapter 103B.
- b) Established: This Agreement establishes a joint powers entity (hereinafter, the “Entity”). The name of the Entity is “Snake River Watershed Plan Partnership”.

- c) Recitals: All recitals set forth above are hereby incorporated into this Agreement.

## 2. Eligibility and Procedure to Become a Party

- a) Qualifying Party: An entity authorized to carry out water planning and resource management responsibilities within the Snake River Management Area is eligible to become a Party to this Agreement. To become a Party, the entity shall have first adopted the Plan.
- b) Initial Parties: A qualifying entity may be an Initial Party by qualifying under section 2(a), by adopting the Plan and by its governing board agreeing to become a Party and be bound by the terms of this Agreement within 240 days of State approval of the Plan. Such local unit of government shall also give notice of plan adoption in accordance with provisions of Minnesota Statutes, chapters 103B and 103D. Any qualifying entity that desires to become a Party after expiration of the 240-day period for joining as an Initial Party, will be eligible to become a Party as an additional party pursuant to Section 2.c., below.
- c) Adding Additional Parties: A qualifying entity or local unit of government that desires to become a Party to this Agreement at any time later than 240-days following State approval of the Plan, may become a Party upon the adoption of the Plan by the Party's governing board and by submitting to the Entity evidence its governing board agrees to the terms and conditions of this Agreement and to be bound by the same.

Upon receipt of such evidence, the Board shall issue a signature page to the local government unit and instructions to execute and return the same to the Entity along with the name and contact data of the representatives appointed by the local government unit to serve on the governing board. The Board shall approve any new additional Parties by a quorum majority vote.

## 3. Powers and Formation of the Governing Board

- a) Board: A governing board ("Board") shall be formed to oversee the implementation of the Plan. The Board shall consist of one voting member representative selected by each Party to the Agreement. Each member of the board shall have one vote. The Party shall determine its representative and an alternate to serve in the absence of the representative. Those representatives to the Board shall be selected from each Parties governing bodies. Members of the Board are neither deemed employees of the Board nor entitled to any compensation from the Entity.

- b) Board Term and Vacancy: The term of a Board representative shall be for a period of two years with the ability of the Party to appoint a representative to successive terms. If the Party fails to appoint a representative, the incumbent shall serve until such appointment occurs. If a representative resigns or is no longer able to serve, the alternate shall serve until a representative is appointed.
- c) Officers: The Board shall elect from its members a Chair and a Vice Chair at the first meeting of each new calendar year. The duties of the Chair include presiding at all meetings, acting as the administrative leader of the Entity, and carrying out such functions as the Board assigns to the Chair. The Vice Chair shall act as the Chair in the Chair's absence. The Board may elect or appoint such other officers as it deems necessary to conduct the affairs of the Entity.
- d) Open Meeting Law: The Board shall comply with the Minnesota Open Meeting law as set forth in Minnesota Statutes, chapter 13D.
- e) Operations: The Board shall meet twice a year or more often as deemed necessary by the Board. A quorum is a simple majority of the Board. The Board may act only if there is a quorum. For decisions made by the Board a majority vote is needed of a quorum of its members. Bylaws may be amended, with a vote of simple majority of a quorum of the Board representatives.
- f) Biennial Budget and Biennial Plan: The Board shall approve the biennial budget for the organization and the biennial implementation plan by majority vote of a quorum of the Board.
- g) Fiscal Agent: The Board, with a Party's consent, shall identify a Party to act as fiscal agent. The fiscal agent shall be responsible for: 1) retention of all data collected, created, received, maintained or disseminated for any purpose of the activities undertaken pursuant to this Agreement and retain the same for a minimum of six years after the termination of the Agreement or as required by any funding source, whichever is longer in duration; 2) to ensure a full accounting using generally accepted auditing practices of all financial obligations of the Entity; 3) to allow, as required by



Minnesota Statutes, section 16C.05, access and the right to examine, audit, excerpt or transcribe any documents pertinent to the accounting practices and procedures and fiscal transactions relating to this Agreement for the purposes of auditing by any Party, the State Auditor or others as the Board directs; 4) to provide to the Board reports on the fiscal transactions that have occurred for their approval; and 5) to ensure that any reporting requirement from funding sources is abided by.

- h) Committees: The Board may establish committees for the purposes of implementation of the Plan.

The Board may appoint liaisons or representatives to any committee as ex-officio attendees at the discretion of the Board to aid in communication between committees and the Board.

- i) The Board shall engage with the stakeholders / citizens within the watershed on the implementation of the Plan.
- j) **Powers**: The Board shall have the following powers:
  - i) The Board may apply for and accept gifts, grants or money, other personal property or assistance that is available through the United States government, the State of Minnesota or any person, association or agency in the furtherance of the goals and objectives of the Plan;
  - ii) The Board may make such agreements or contracts as necessary to implement the terms of the Plan including the contracting for a project coordinator, administrative, legal or expert services.
  - iii) The Board may contract with a Party to implement a Project set forth in the yearly Implementation plan;
  - iv) The Board shall procure insurance coverage and any necessary surety bonds for the Entity with such costs being paid for by the Entity;

- v) The Board shall direct development of a biennial budget and biennial project plan to be implemented and shall provide notice to all the Parties' governing boards of the proposed budget and biennial plan and seek feedback on the same;
- vi) The Board may adopt bylaws for the operation of the Entity so long as the bylaws are consistent with state law and this Agreement;
- vii) The Board shall pay for services performed consistent with the purpose of the Agreement and the Plan. The Board may develop a process to expedite the payment of invoices provided that all payments shall be subject to ratification by the Board at the next meeting. The Board shall account for disbursement of funds in a manner consistent with generally accepted accounting practices; and
- viii) The Board shall hold such incidental powers as are necessary to effectuate this Agreement.
- k) Reservation of Powers: Any powers not specifically enumerated shall be reserved to the Parties. Specifically, and without limitation, the following powers are reserved: the ability to hire staff; the ability to own real property; the ability to own personal property, unless such properties are purchased with grant monies or are a gift; the ability to levy; and the ability to incur debt or bond.
- l) Funding of Operations: The funding of the Entity and the implementation of the plan shall be limited to grant revenues, gifts, or monies from any person, entity, or association. The Board will vote on acceptance of all revenue sources. The Parties may be responsible for agreed upon financial contributions or in-kind services for funding of operation, as voted upon by the Board. In the event the grant revenues cease, the Parties will not be responsible for funding the Plan's implementation activities.

#### 4. Term and Termination

- a) Effective Date: This Agreement is effective upon signature of all Initial Parties and will remain in effect unless terminated consistent with terms of this Agreement or as otherwise provided under the law.

- b) Termination: This Agreement terminates: 1) by motion or resolution adopted by the governing bodies of all then-existing Parties; 2) by resolution or motion by the Board upon ongoing failure to obtain adequate funding for Plan implementation; 3) by order of a Court of competent jurisdiction; The Parties acknowledge their respective and applicable obligations, if any, under Minnesota Statutes, section 471.59, subdivision 5 after the Agreement has been terminated or the purpose of the Agreement has been completed.
- c) Asset Disbursement: Upon termination, any assets remaining shall be disbursed as follows: 1) assets that have been purchased with pass through funding wherein the agreement requires tracing of the asset and specific disposal requirement shall be disposed of in accord with the funding agreement; 2) remaining assets shall be liquidated and any monies shall first be applied to any debt or obligation remaining; 3) after satisfaction of any debt or obligation there remains any assets, it shall be divided to the then remaining Parties to the Agreement at the time of termination.
- d) Withdrawal: A Party may withdraw from this Agreement by motion or resolution of its governing body of intent to withdraw. Any motion to withdraw shall be effective no sooner than 90 days from when the withdrawal notice is received by the Snake River Watershed Plan Partnership. The withdrawal shall not relieve any Party of an obligation in effect for the existing terms of a grant agreement nor shall it relieve the Snake River Watershed Plan Partnership of paying for any obligation assumed by the Party until such time as the withdrawal is effective. Notice shall be done by certified US Mail delivered to the fiscal agent and the current Board Chair.
- e) Duties on Withdrawal: Notwithstanding the Notice to Withdraw, the Party shall continue to discharge its responsibilities under the current BWSR grant. The withdrawing Party shall not be entitled, under this Agreement, to any disbursement of property or funds.

## 5. General Provisions

- a) Compliance with Laws/Standards: The Parties agree to abide by all applicable federal, state, and local laws, statutes, ordinances, rules, and regulations.
- b) Timeliness: The Parties agree to perform obligations under this Agreement in a timely manner and inform each other about delays that may occur.

- c) Applicability: The Entity shall be considered a separate and distinct public entity to which the Parties have transferred all responsibility and control for actions taken pursuant to this Agreement. The Entity shall comply with all laws and rules that govern a public entity in the State of Minnesota and shall be entitled to the protections of Minnesota Statutes, chapter 466.
- d) Indemnification and Hold Harmless: The Entity shall fully defend, indemnify, and hold harmless the Parties against all claims, losses, liability, suits, judgments, costs and expenses by reason of the action or inaction of the Governing Board and/or employees and/or the agents of the Entity. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant on limitations on liability provided under Minnesota Statutes, section 466.04 or any other statutes regarding the limitation of liability for political subdivisions of the State of Minnesota.

To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a “cooperative activity” and it is the intent of the Parties that they shall be deemed a “single governmental unit” for the purpose of liability, as set forth in Minnesota Statutes, section 471.59, subdivision 1a(a); provided further that for purposes of the statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

- e) Amendments: Any proposed amendments to this Agreement must be initiated by the Board and, if approved by a majority of the full Board, the Board must send the same to the Parties’ governing bodies for consideration. No amendment to this Agreement is effective until all Parties’ governing boards have approved the amendment.
- f) Dispute Resolution: If a dispute arises out of or relates to this Agreement, or the alleged breach thereof, and if the Parties to the dispute are unable to resolve the issue through good faith discussions, the Parties may agree to attempt to resolve the dispute by mediation within 30 days of notice of the dispute. If the Parties to the dispute agree to mediation, they shall work cooperatively to select a mediator, the cost of which shall be shared equally among the Parties to the dispute.

## 6. Miscellaneous

- a) Counterparts: This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which

when taken together shall constitute one and the same Agreement. Any counterpart signature transmitted by facsimile or by sending a scanned copy by electronic mail or similar electronic transmission shall be deemed an original signature. This executed Agreement, including all counterparts, shall be filed with each Party to this Agreement with a notification of the Agreement's effective date.

- b) Savings Clause: In the event any provision of this Agreement is determined by a court of law to be null and void, the remaining provisions of this Agreement shall continue in full force and effect.

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## **Snake River Watershed – Joint Powers Agreement**

COUNTY OF PINE:

\_\_\_\_\_  
Stephen M. Hallan  
Chair, Pine County Board of Commissioners  
Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
David J. Minke  
County Administrator  
Dated: \_\_\_\_\_

APPROVED AS TO FORM AND EXECUTION:

\_\_\_\_\_  
Reese Frederickson  
County Attorney  
Dated: \_\_\_\_\_

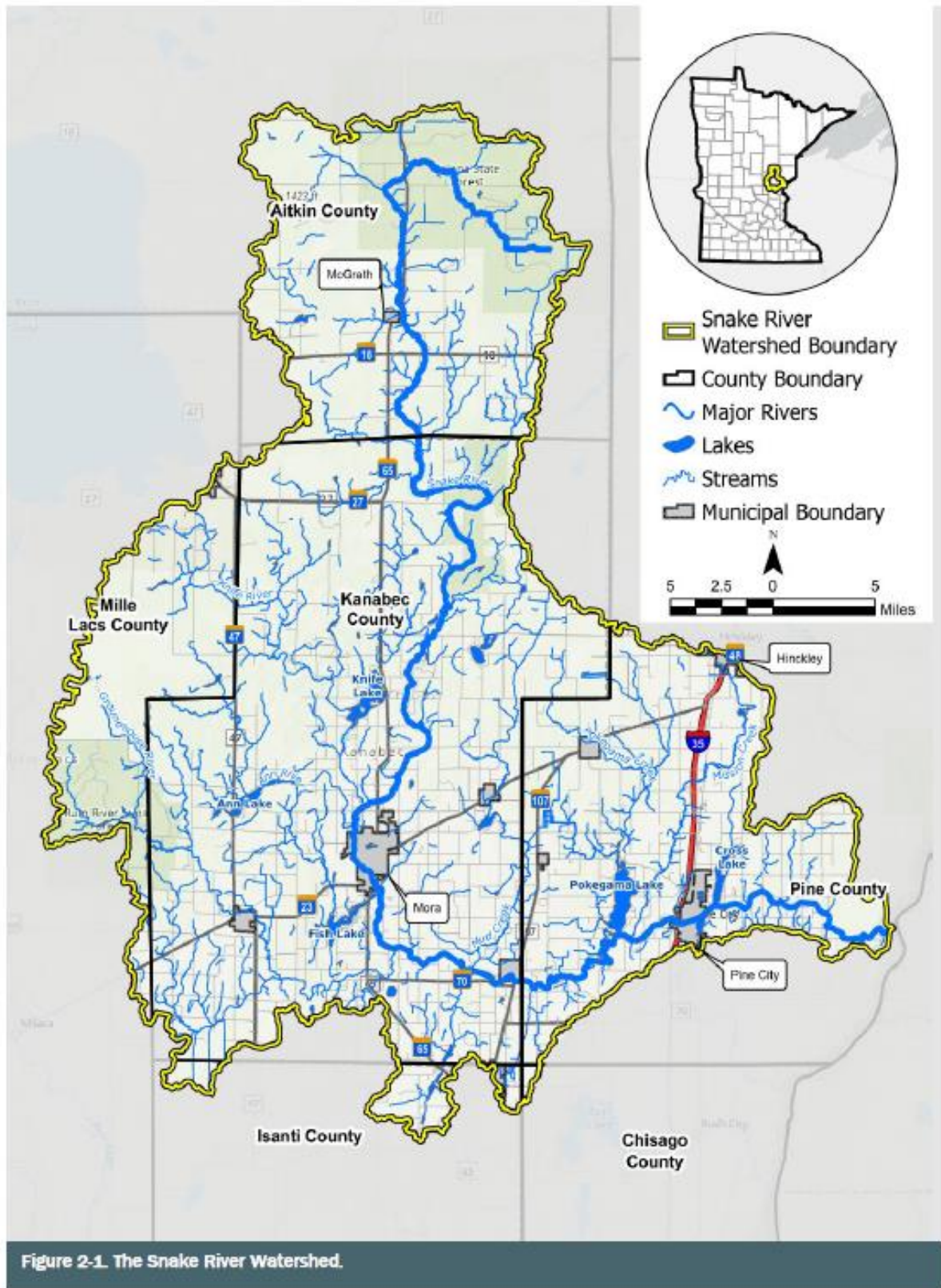


Exhibit A





## COUNTY BOARD AGENDA REQUEST

Date of Meeting: August 1, 2023

☐ Consent Agenda    ☒ Regular Agenda

Item Title: Employee Survey Results

Department: Administration

A handwritten signature in black ink, which appears to read "Darrell Mink". The signature is written in a cursive, flowing style.

\_\_\_\_\_  
Department Head / Sponsor signature

### Background information on Item:

In late April the county conducted a county-wide employee survey. The survey was constructed using Survey Monkey and primarily completed online. A paper copy of the survey was available for those without email.

This is the second county-wide survey we have conducted. The first survey was conducted in June 2020 and focused on telework. That survey had 127 responses.

Additionally, some departments conduct various department-level surveys. For example, public health conducts a wellbeing survey which was done to track the response to the wellbeing program. That survey will likely continue once or twice per year.

Human Resources will also be starting a 30/60/90-day survey for newly hired employees to follow up on the onboarding process.

The graphed responses are attached.

# 2023 Pine County Employee Survey

August 1, 2023

## GOALS

- Provide employees a formal opportunity to give feedback
- Provide insight into employee needs and desires
- Tool to facilitate positive change

## RISKS

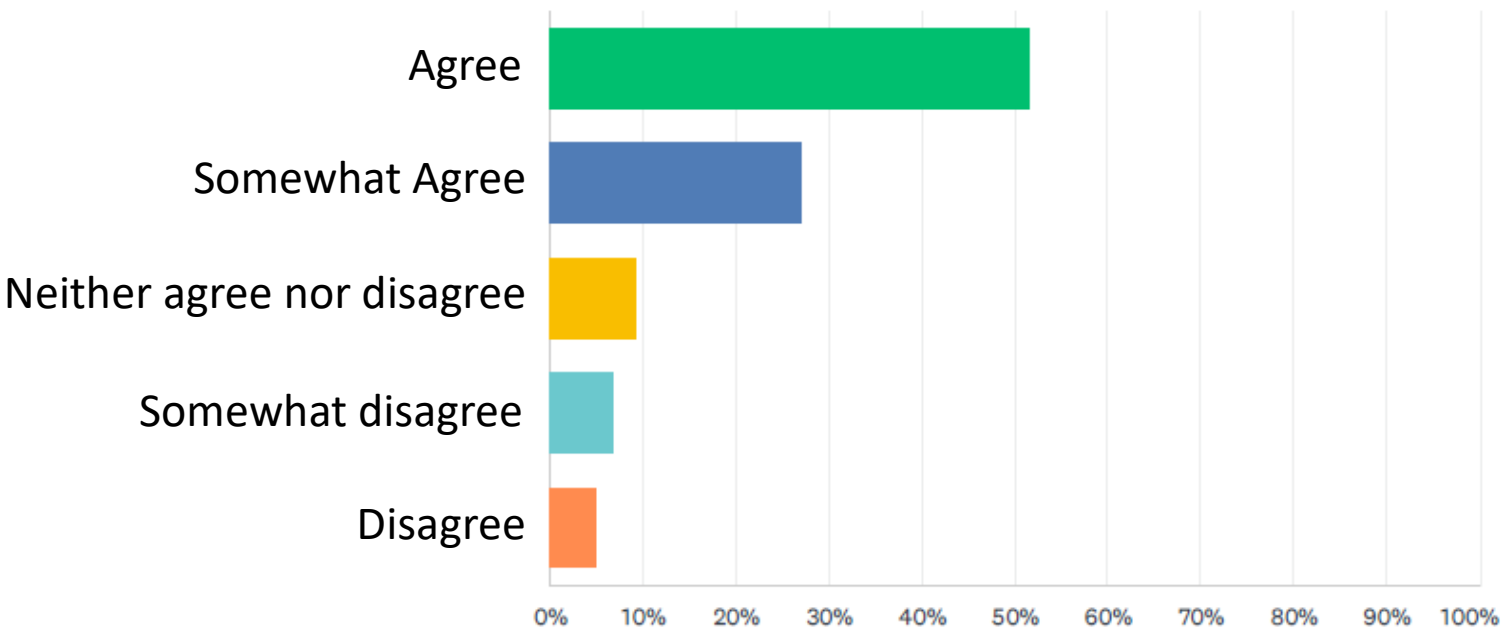
- Results may be skewed due to self-selection of respondents
- Creates an expectation that results will drive change
- Results may not be easy to interpret
- Snapshot in time

# Survey Mechanics

- Survey administered late April/Early May 2023
- Electronic using Survey Monkey; supplemental paper
- 159 respondents
- 158 or 159 respondents for each question
- 65 responses to the comment question

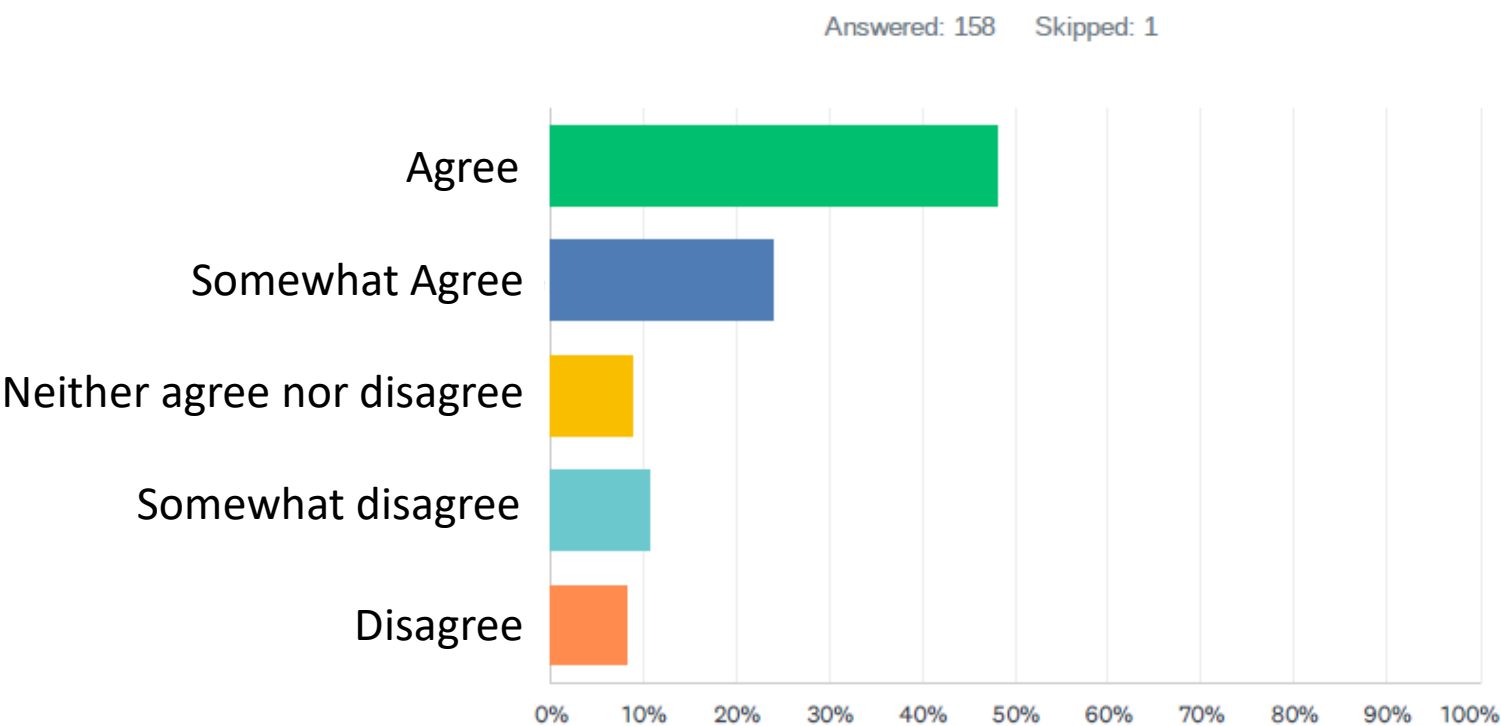
# Q1: Pine County has a supportive work environment

Answered: 159 Skipped: 0



ANSWER CHOICES	RESPONSES	
Agree	51.57%	82
Somewhat agree	27.04%	43
Neither agree nor disagree	9.43%	15
Somewhat disagree	6.92%	11
Disagree	5.03%	8
TOTAL		159

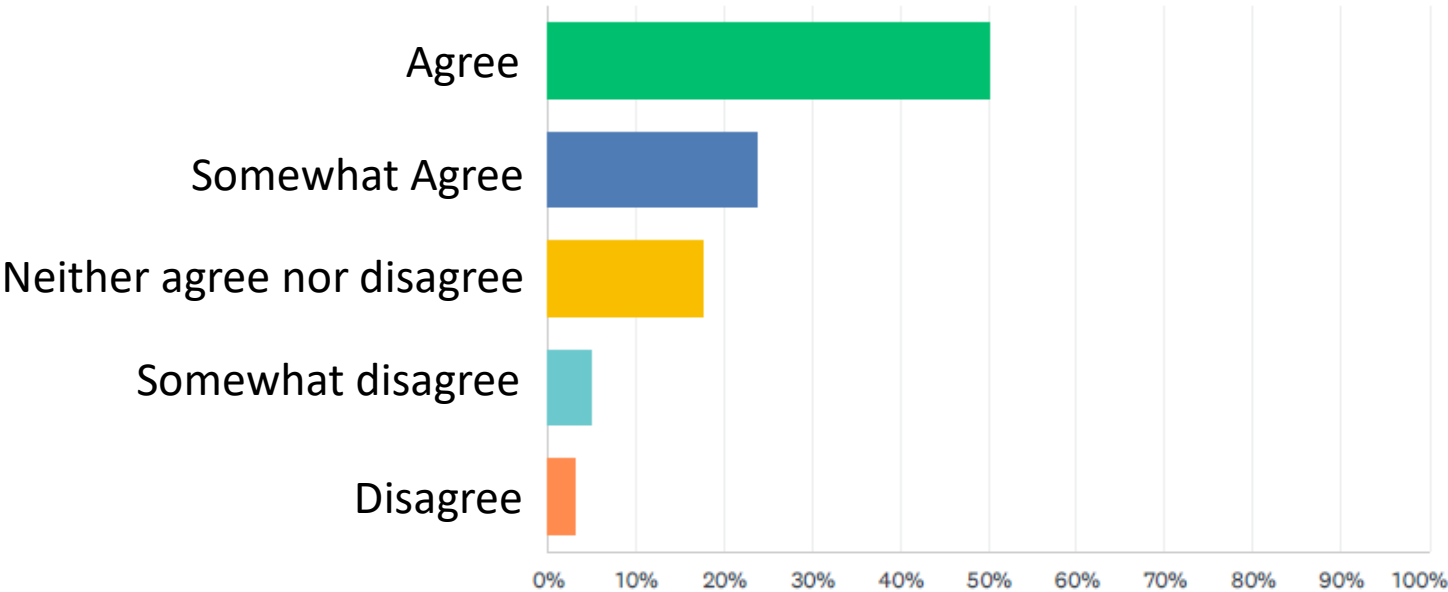
# Q2: Management listens and responds to my concerns



ANSWER CHOICES	RESPONSES	
Agree	48.10%	76
Somewhat agree	24.05%	38
Neither agree nor disagree	8.86%	14
Somewhat disagree	10.76%	17
Disagree	8.23%	13
TOTAL		158

# Q3: I have a clear understanding of the county's mission, vision, and values

Answered: 159 Skipped: 0

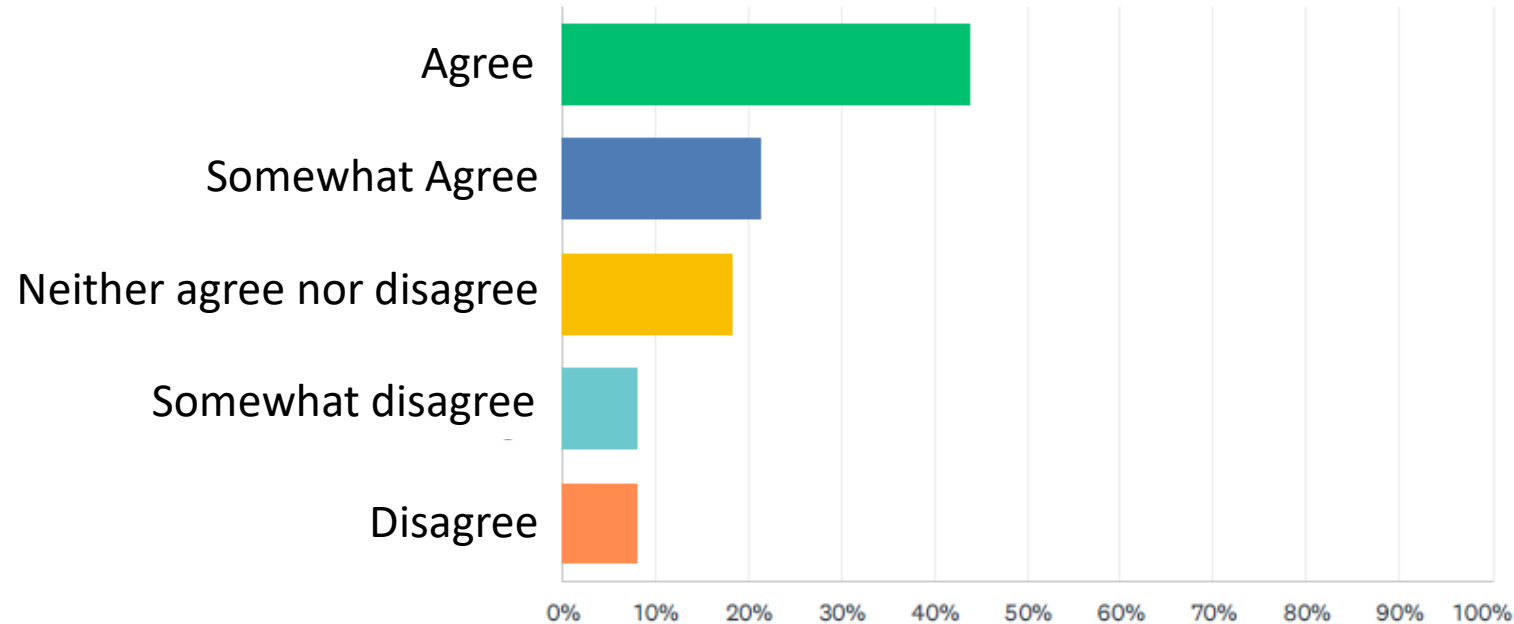


ANSWER CHOICES	RESPONSES	
Agree	50.31%	80
Somewhat agree	23.90%	38
Neither agree nor disagree	17.61%	28
Somewhat disagree	5.03%	8
Disagree	3.14%	5
TOTAL		159



# Q4: I receive adequate recognition for good work

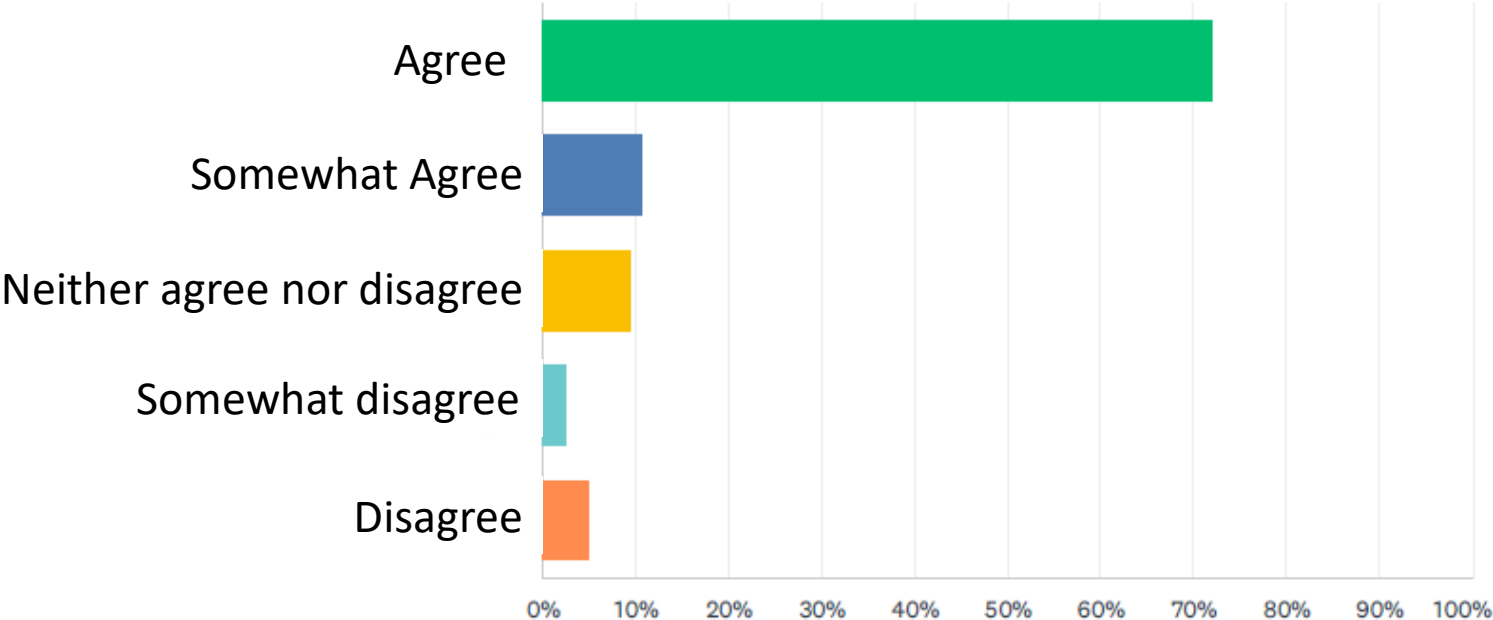
Answered: 159 Skipped: 0



ANSWER CHOICES	RESPONSES	
Agree	44.03%	70
Somewhat agree	21.38%	34
Neither agree nor disagree	18.24%	29
Somewhat disagree	8.18%	13
Disagree	8.18%	13
TOTAL		159

# Q5: I see myself working here in a year

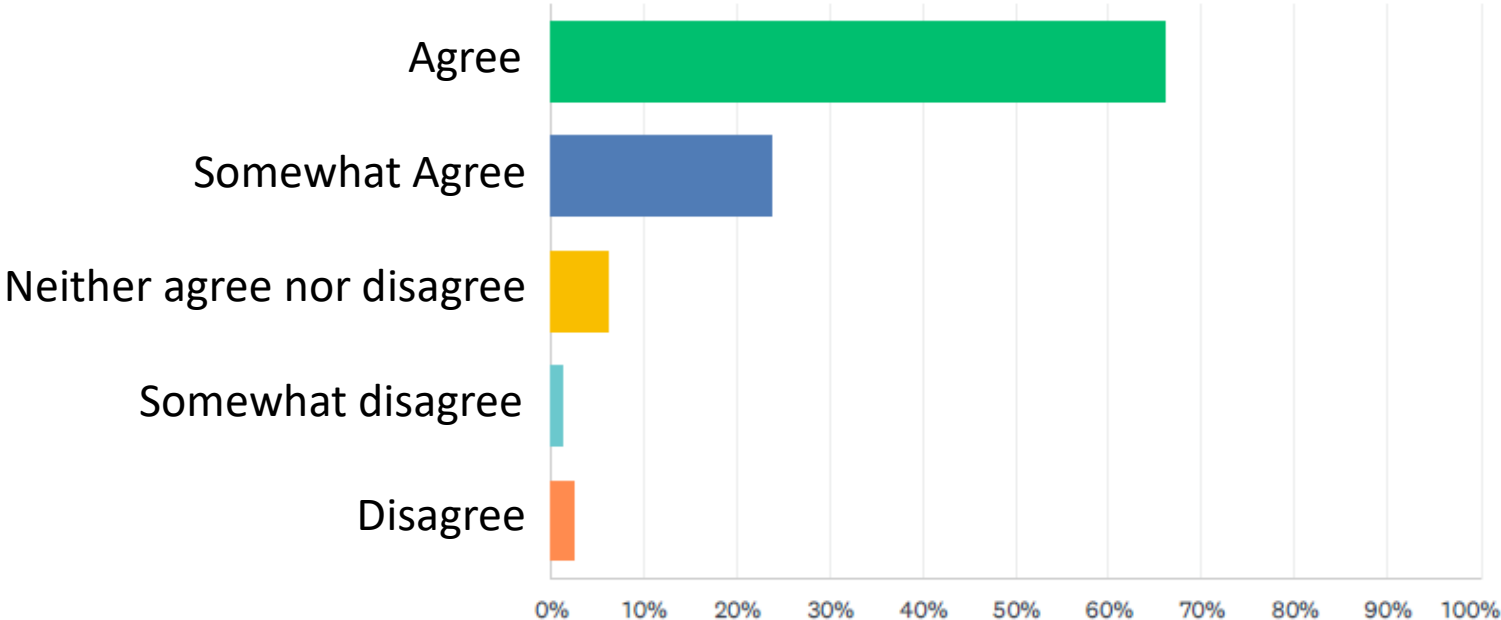
Answered: 158   Skipped: 1



ANSWER CHOICES	RESPONSES	
Agree	72.15%	114
Somewhat agree	10.76%	17
Neither agree nor disagree	9.49%	15
Somewhat disagree	2.53%	4
Disagree	5.06%	8
TOTAL		158

# Q6: Doing my job gives me a sense of personal satisfaction

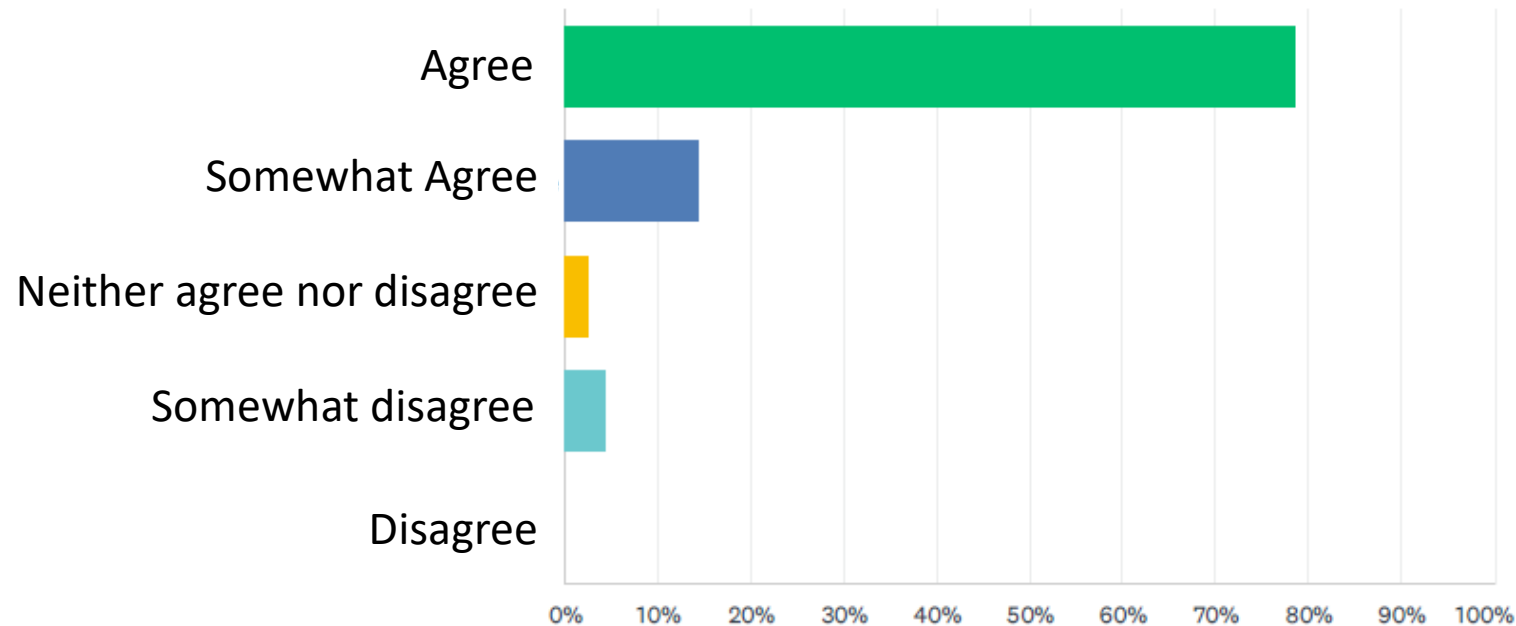
Answered: 159   Skipped: 0



ANSWER CHOICES	RESPONSES	
Agree	66.04%	105
Somewhat agree	23.90%	38
Neither agree nor disagree	6.29%	10
Somewhat disagree	1.26%	2
Disagree	2.52%	4
TOTAL		159

# Q7: I know what is expected of me at work

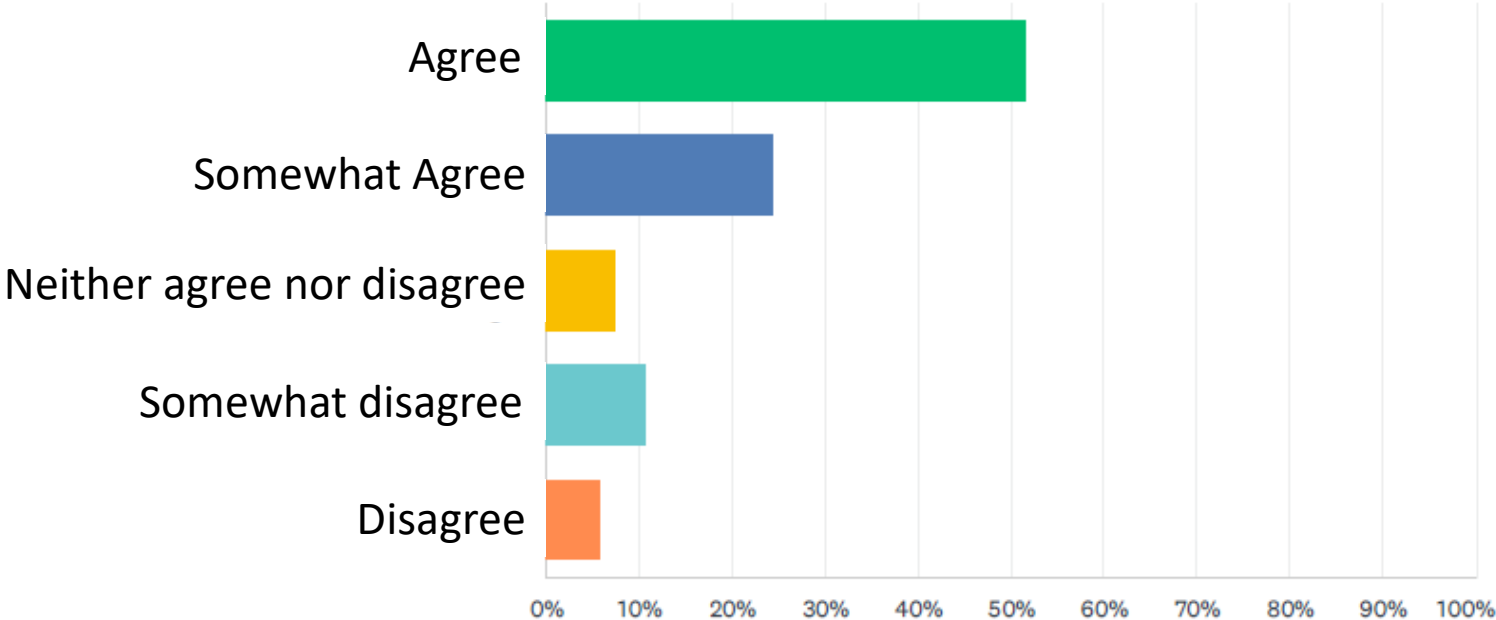
Answered: 159 Skipped: 0



ANSWER CHOICES	RESPONSES	
Agree	78.62%	125
Somewhat agree	14.47%	23
Neither agree nor disagree	2.52%	4
Somewhat disagree	4.40%	7
Disagree	2.52%	0
TOTAL		159

# Q8: I feel my efforts are appreciated

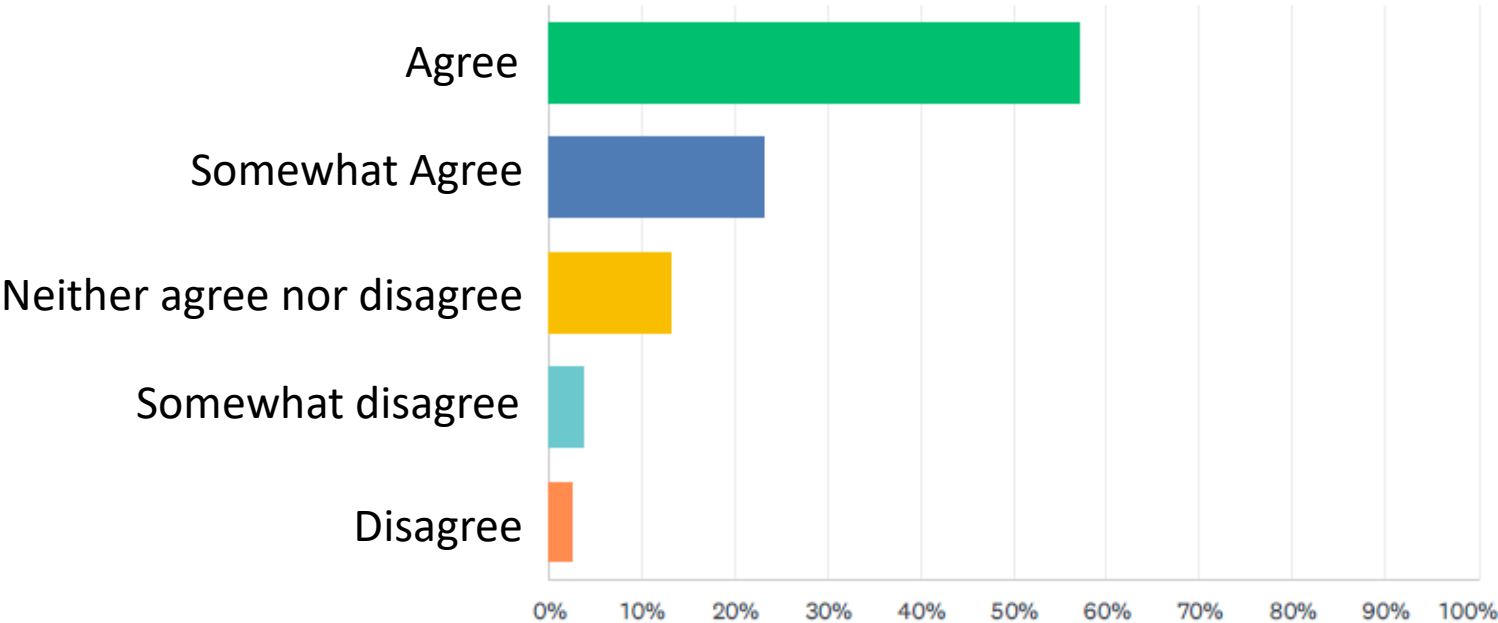
Answered: 159   Skipped: 0



ANSWER CHOICES	RESPONSES	
Agree	51.57%	82
Somewhat agree	24.53%	39
Neither agree nor disagree	7.55%	12
Somewhat disagree	10.69%	17
Disagree	5.66%	9
TOTAL		159

# Q9: I am proud to work for Pine County

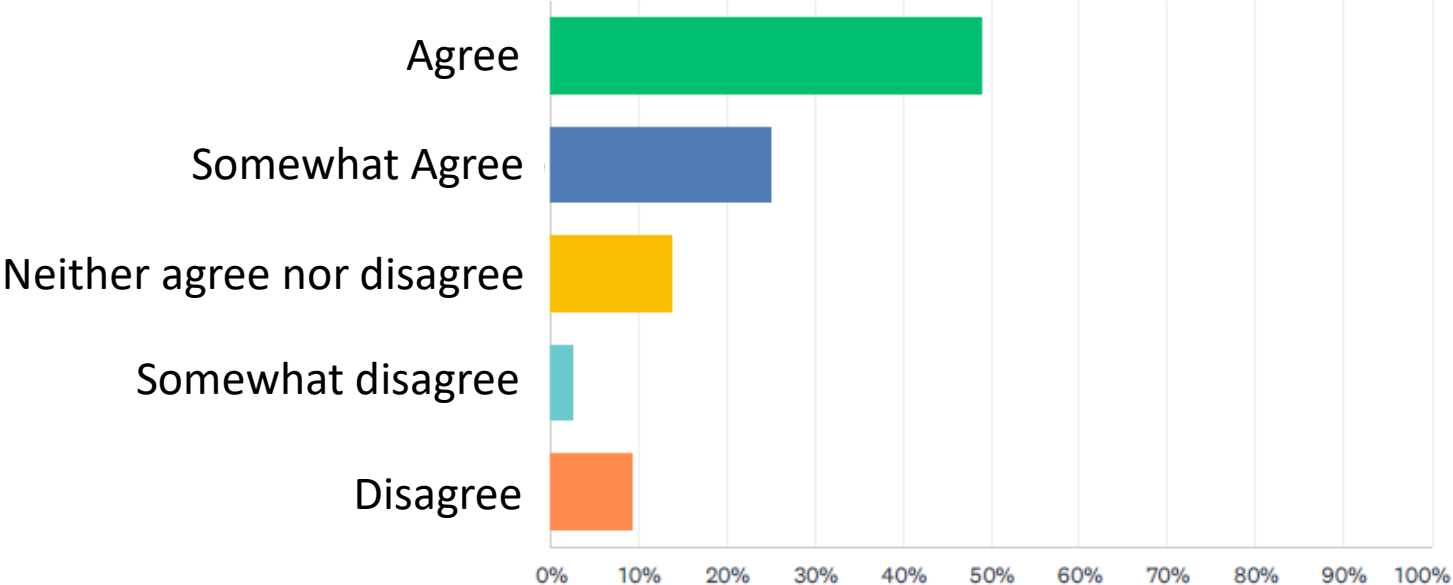
Answered: 159    Skipped: 0



ANSWER CHOICES	RESPONSES	
Agree	57.23%	91
Somewhat agree	23.27%	37
Neither agree nor disagree	13.21%	21
Somewhat disagree	3.77%	6
Disagree	2.52%	4
TOTAL		159

# Q10: I would recommend Pine County as a good place to work to my family and friends

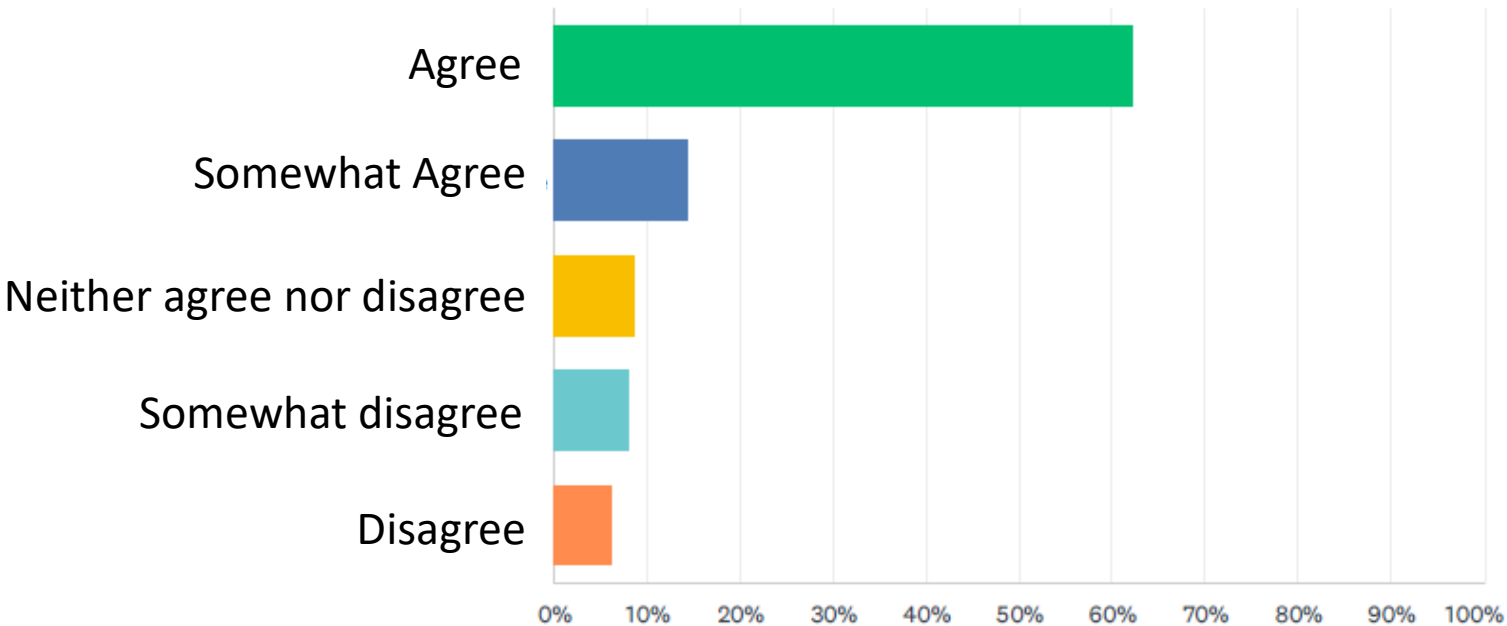
Answered: 159 Skipped: 0



ANSWER CHOICES	RESPONSES	
Agree	49.06%	78
Somewhat agree	25.16%	40
Neither agree nor disagree	13.84%	22
Somewhat disagree	2.52%	4
Disagree	9.43%	15
TOTAL		159

# Q11: I feel like my supervisor is invested in my success.

Answered: 159 Skipped: 0

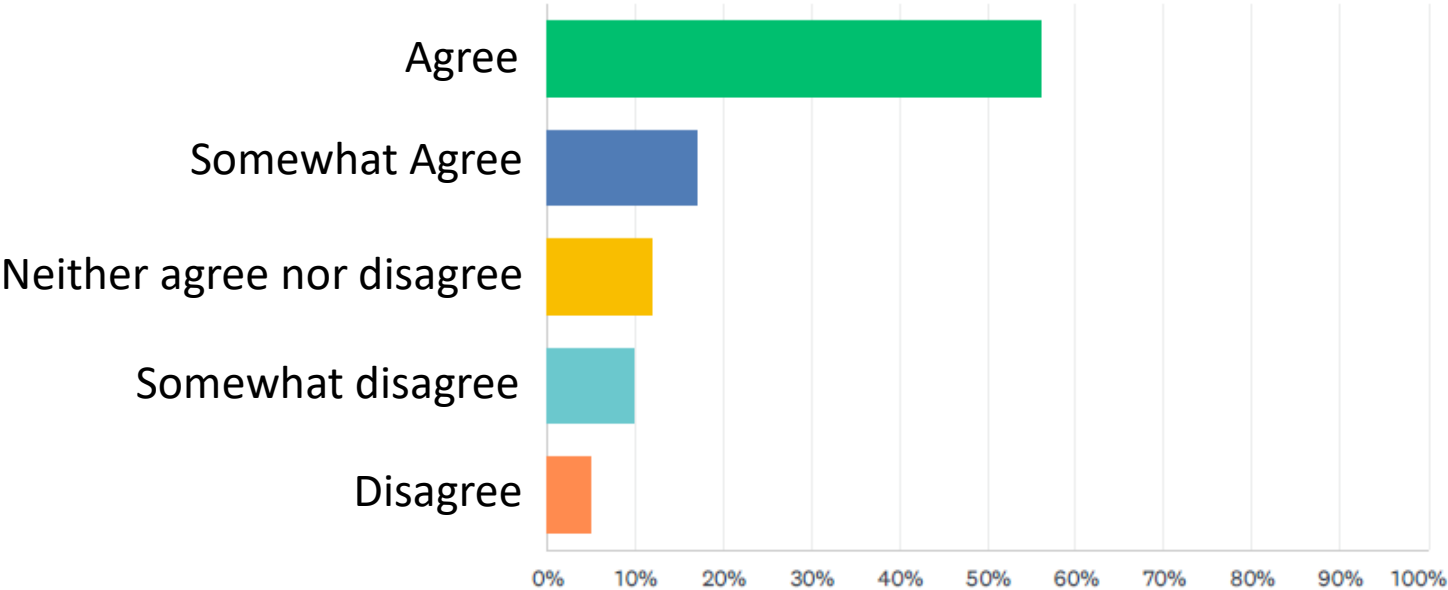


ANSWER CHOICES	RESPONSES	
Agree	62.26%	99
Somewhat agree	14.47%	23
Neither agree nor disagree	8.81%	14
Somewhat disagree	8.18%	13
Disagree	6.29%	10
TOTAL		159



# Q12: My supervisor provides help, training, and guidance so that I can improve my performance

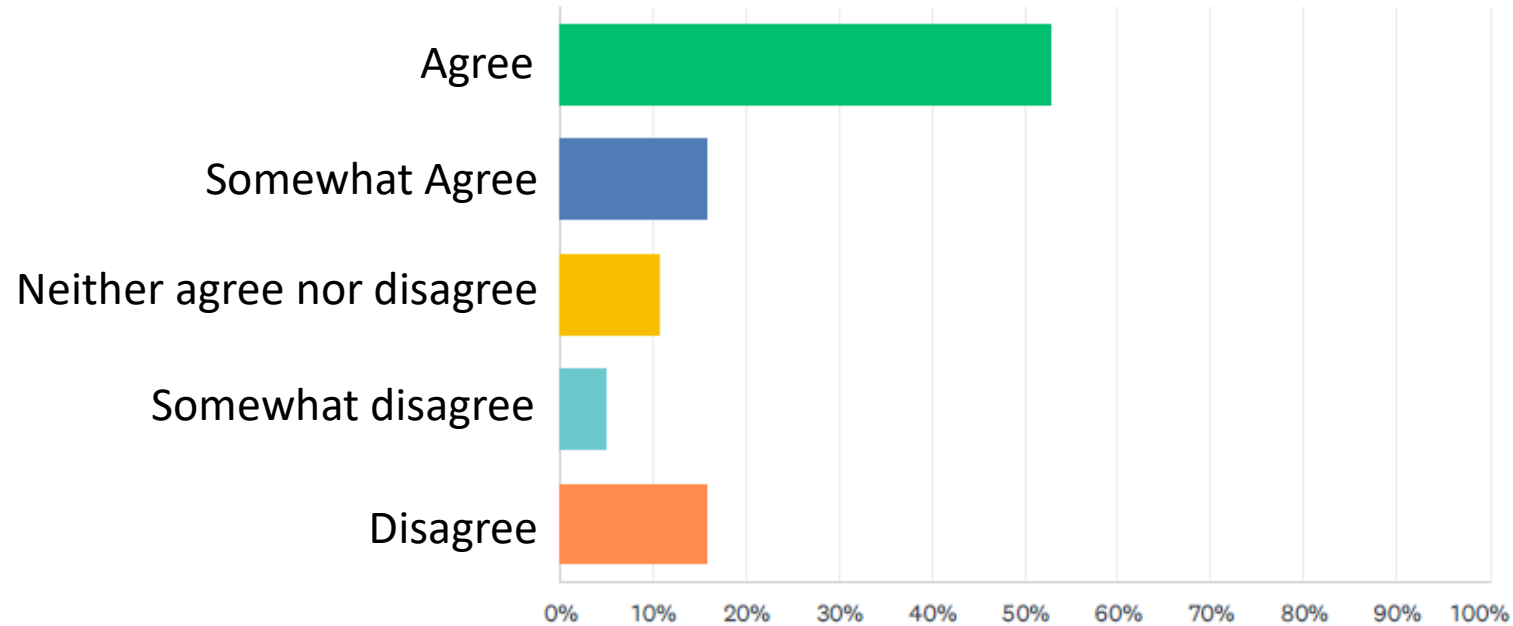
Answered: 159 Skipped: 0



ANSWER CHOICES	RESPONSES	
Agree	55.97%	89
Somewhat agree	16.98%	27
Neither agree nor disagree	11.95%	19
Somewhat disagree	10.06%	16
Disagree	5.03%	8
TOTAL		159

# Q13: My supervisor treats all employees fairly

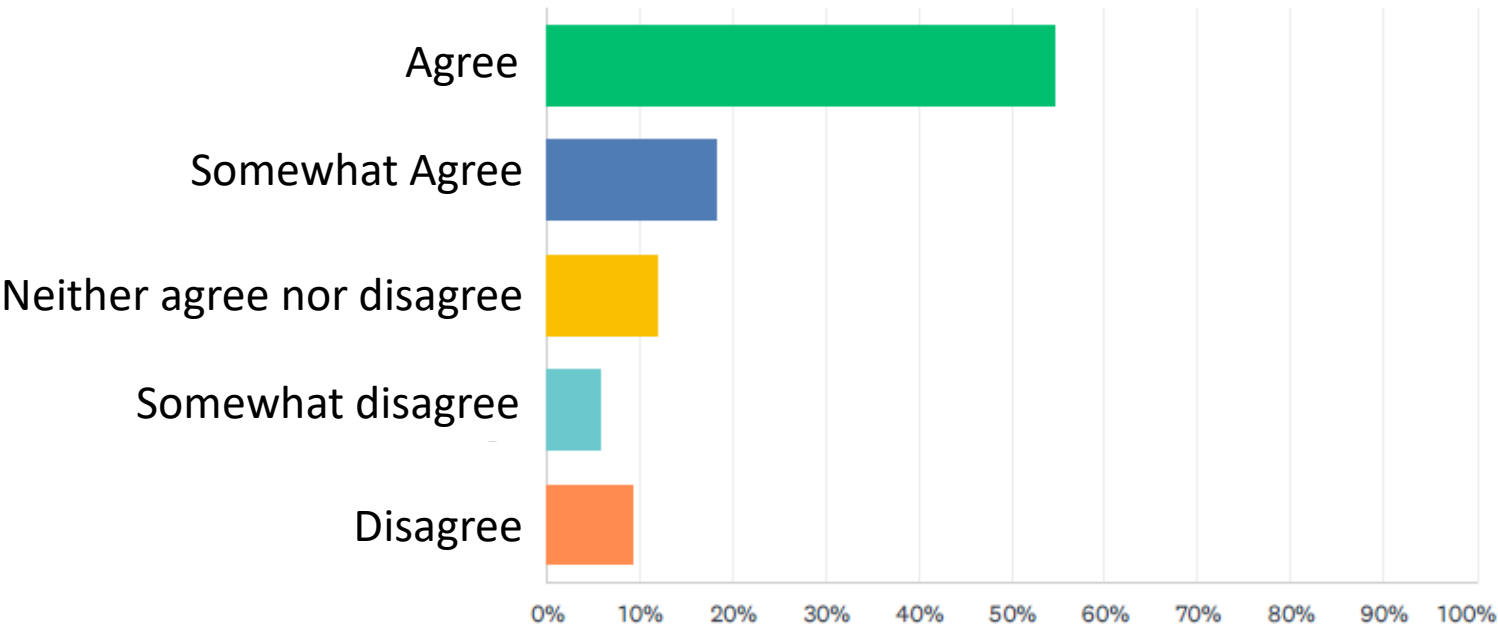
Answered: 159 Skipped: 0



ANSWER CHOICES	RESPONSES	
Agree	52.83%	84
Somewhat agree	15.72%	25
Neither agree nor disagree	10.69%	17
Somewhat disagree	5.03%	8
Disagree	15.72%	25
TOTAL		159

# Q14: I receive adequate feedback on my performance

Answered: 159   Skipped: 0



ANSWER CHOICES	RESPONSES	
Agree	54.72%	87
Somewhat agree	18.24%	29
Neither agree nor disagree	11.95%	19
Somewhat disagree	5.66%	9
Disagree	9.43%	15
TOTAL		159