

**PLUM CREEK WATER RECLAMATION AUTHORITY**  
**4255 N. US Hwy 85, Castle Rock, CO 80108**  
**SPECIAL MEETING MINUTES**  
**\*Held Via GoToMeeting\***  
**December 28, 2021**

**CALL TO ORDER:**

7:30 a.m.

**ATTENDEES:**

Jim Worley, Mark Marlowe, and Dick Munday, Board Members; Wes Martin, Authority Manager; Lissa Oelkers, Director of Administrative Services.

**ANNOUNCEMENT OF QUORUM:**

Quorum present.

**PUBLIC COMMENT:**

None.

**APPROVAL OF AGENDA:**

Dir. Marlowe moved to approve the agenda. Alt. Munday seconded the motion. The motion was unanimously approved.

**EXECUTIVE SESSION:**

Dir. Marlowe moved to enter Executive Session at 7:31 a.m. for board input into the Authority Manager annual review and contract as authorized by CRS 24-6-402(4)(f). Dir. Munday seconded the motion. The motion was unanimously approved. Executive session attendees included Jim Worley, Mark Marlowe, and Dick Munday, Board Members. Executive Session was adjourned at 7:39 a.m.

**ACTION ITEM:**

**AUTHORITY MANAGER CONTRACT AMENDMENT:**

The board commended Mr. Martin for his excellence in managing PCWRA and the expansion project. Each director provided praise and thanked Mr. Martin for his dedication.

Dir. Marlowe moved to amend Mr. Martin's employment contract to extend one year with a specified salary increase. Dir. Munday seconded the motion. The motion was unanimously approved.

**ADJOURNMENT:**

There being no further business to come before the board, Dir. Worley declared the special meeting adjourned at 7:45 a.m.

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Jim Worley, President