



**Town of Riverdale Park
Legislative Meeting
November 4, 2019
8:00 p.m.**

AGENDA

**Call to Order
Pledge of Allegiance
Approval of Agenda**

Presentations

- Proclamation for Small Business Saturday
- Proclamation for Municipal Government Works Month

**Correspondence Summary
Mayor's Report**

**Town Manager's Report and Finance Report
Fire Department Report
Council Committee & Ward Reports
Public Comments on Non-Agenda Items and Consent Agenda Items**

Consent Agenda

Motion to approve consent agenda items:

1. Street Closure: Natoli Place from Queensbury Road to Lafayette Avenue at Veterans Monument from 9:00 a.m. to 12 noon on November 11, 2019 for annual Veterans Day Ceremony
2. Minutes: September 9, 2019 Legislative Meeting

Legislative Action Items:

1. Motion to adopt Charter Amendment 2019-CR-01 regarding Article VI Finance, Section 623 Competitive Bidding
2. Motion to adopt Ordinance 2019-OR-06 regarding Small Cell Design Guidelines
3. Motion to adopt Ordinance 2019-OR-09 regarding Noise Control
4. Introduction of Ordinance 2019-OR-10 regarding weapons on Town property
5. Introduction of Ordinance 2019-OR-11 regarding Chapter 17- Camping
6. Motion to allocate \$1,400 from the FY2020 Unallocated Social Concerns line item for coats for Riverdale Elementary School students

Unfinished Business

1. 2020 and 2021 Council Meeting Schedule
2. Walk, Bike, Drive Safety Initiative: Speed limit on Rivertech Court

**New Business
Adjournment**

All members of the public in attendance are honorary members of the Council, and as such may comment on all items under discussion (subject to the same Rules of Order that apply to elected Council Members). If you have questions or comments, please stand at the microphone to be recognized.



Town of Riverdale Park, Maryland

Town Administration

TO: John N. Lestitian, Town Manager

FROM: Jessica Barnes, Director of Administrative Services

Cc: Leadership Team

DATE: October 30, 2019

RE: Street Closure: Natoli Place from Queensbury Road to Lafayette Avenue for Veterans Day Ceremony

Action Requested

Staff requests that the Mayor and Council approve the closure of Natoli Place from Queensbury Road to Lafayette Avenue at the Veterans Monument from 9:00 a.m. to 12 noon on November 11, 2019 at the November 4th Legislative Meeting.

Overview

The Town's annual Veterans Day Ceremony is held on November 11th at 11:00 a.m. at the Veterans Monument. In order to safely conduct the event, the closure of Natoli Place from Queensbury Road to Lafayette Avenue from 9:00 a.m. to 12 noon is requested.

Town of Riverdale Park
Legislative Meeting Minutes
September 9, 2019
8:00 p.m.

In Attendance

Mayor Alan K. Thompson
CM Aaron Faulx, Ward 2
CM David Lingua, Ward 3
CM Christopher Henry, Ward 4

John N. Lestitian, Town Manager
Jessica Barnes, Town Clerk
Paul Smith, Director of Finance and Employee Services
Kevin Simpson, Director of Development Services
Gentry Jones, Finance Specialist

Call to Order

Mayor Thompson called the Legislative Meeting to order at 8:09 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited followed by a moment of reflection.

Approval of Agenda

CM Henry made a motion to approve the agenda as amended. The motion was seconded by CM Faulx. Vote: 3-0-1 (favorable, Mayor Thompson abstained)

Discussion:

All reports were moved to after New Business.

Correspondence Summary

The Correspondence Summary was included in the meeting materials.

CM Lingua requested more information regarding Items 4 and 5 on the Correspondence Summary. Town Manager Lestitian provided an overview.

Mayor's Report

Mayor Alan K. Thompson reported:

- Welcomed everyone back from Summer Recess.
- A Closed Meeting was held on September 9th to consider the acquisition of real property and the actions taken were to permit the Mayor to discuss the item with the CMs that were not present, Town Manager Lestitian was directed to continue with negotiations, and there was a motion to adjourn.
- Recently attended a presentation on the new zoning map
- First track of Purple Line has been laid
- Update on long-standing issue of stop signs at the railroad tracks on Queensbury Road
- Discussion regarding observations from recent trip to Australia

Town Manager Report

Town Manager John N. Lestitian reported:

- Crier submission deadline approaching on September 15th
- Community Walk to be held on September 21st starting at Town Hall and door hangers were distributed to homes along the route
- Centennial Planning Committee will meet on September 18th at 6 p.m.
- Overview of items from the summer: closed on East West Highway property, held two community walks and a community bike ride for National Night Out, successful summer intern program, applied for Maryland Main Street Affiliate program, worked to close out FY2019

Finance Report

Finance Specialist Gentry Jones reported, as of August 31, 2019, subject to audit:

July Expenses: \$356,904

July Revenue: \$226,869

August Expenses: \$529,910

August Revenue: \$313,966

CM Lingua made a motion to adopt the Finance Report subject to audit. The motion was seconded by CM Faulx. Vote: 4-0-0 (favorable)

Finance Specialist Gentry Jones provided an overview of the current year in comparison to prior years. CM Henry asked why there appeared to be a decrease in revenue for FY2020 and Mr. Jones explained that was due to the timing of the receipt of the property tax revenue from the County.

Fire Department Report

There was no Fire Department report.

Council Committee & Ward Reports

CM Aaron Faulx, Ward 2

CM Aaron Faulx reported that a constituent had asked if the Town offered Community Service opportunities. Town Manager Lestitian suggested that the constituent reach out to the Town Clerk for more information.

CM David Lingua, Ward 3

CM David Lingua reported:

- CKAR CDC meeting will be held on September 10th from 7 p.m. to 9 p.m. and more information was available at ckarcdc.org
- Overview of items related to CKAR CDC: Taste of Sarvis event, fundraising efforts, and nomination of Executive Director Patricia Hayes-Parker for an award
- Requested that residents donate their time and effort to planning for the upcoming Centennial events. Contact CM Richardson and CM Faulx for more information
- Last Community Walk was well attended by staff but hoped to see more residents at next Community Walk

CM Christopher Henry, Ward 4

CM Christopher Henry reported:

- Thank you to CM Lingua for his efforts on behalf of the Town
- Welcomed everyone back from vacation
- Thoughts and prayers went out to victims of recent hurricanes
- Thank you to Town Manager Lestitian for the tree trimming in Madison Hill and to Chief Morris for parking enforcement
- A Defined Benefits Board meeting would be scheduled before the end of the year

Public Comments on Non-Agenda Items and Consent Agenda Items

There were no public comments.

Consent Agenda

Motion to approve consent agenda items:

1. Fence Permit Request: 60” metal fence around patio area at Town Center Market, 4705 Queensbury Road
2. Street Closure Request: 6200 block of 43rd Street on September 28, 2019 from 11:00 a.m. to 7:00 p.m. for annual Block Party (Ward 1)
3. Minutes: July 24, 2019 Special Legislative Meeting, June 17, 2019 Special Legislative Meeting, April 29, 2019 Work Session

CM Henry made a motion to approve the Consent Agenda. CM Faulx seconded the motion.

Vote: 3-0-1 (favorable, Mayor Thompson abstained)

Legislative Action Items:

1. Motion to approve a licensing agreement with Town Center Market

CM Lingua made a motion to approve a licensing agreement with Town Center Market. The motion was seconded by CM Henry Vote: 3-0-1 (favorable, Mayor Thompson abstained)

Discussion:

Development Services Director Kevin Simpson provided an overview of the licensing agreement. Director Simpson reported that the licensing agreement had been reviewed by Town Attorney Fred Sussman.

2. Motion to adopt Resolution 2019-R-05 regarding amendment to Accessory Structure Grant Program

CM Lingua made a motion to adopt Resolution 2019-R-05 regarding amendments to the Accessory Structure Grant Program. The motion was seconded by CM Faulx. Vote: 3-0-1 (favorable, Mayor Thompson abstained)

Discussion:

Development Services Director Kevin Simpson provided an overview of the proposed amendment to the Grant Program regarding eligible uses.

3. Motion to adopt Resolution 2019-R-07 regarding Vision and Commitment to Professional, Well-trained Employees

CM Faulx made a motion to adopt Resolution 2019-R-07 regarding a Vision and Commitment to Professional, Well-trained Employees. The motion was seconded by CM Henry. Vote: 3-0-1 (favorable, Mayor Thompson abstained)

Discussion:

Finance and Employee Services Director Paul Smith provided an overview.

4. Introduction of Ordinance 2019-OR-06 regarding Small Cell Design Guidelines

CM Henry introduced Ordinance 2019-OR-06 regarding Small Cell Design Guidelines.

Discussion:

CM Henry provided an overview of the ordinance.

5. Introduction of Ordinance 2019-OR-07 correcting the codification of the provisions of Ordinance 2019-OR-03

CM Faulx introduced Ordinance 2019-OR-07 correcting the codification of the provisions of Ordinance 2019-OR-03.

Discussion:

CM Faulx provided an overview of the ordinance.

6. Introduction of Ordinance 2019-OR-08 repealing Chapter 22- Clubs

CM Lingua introduced Ordinance 2019-OR-08 repealing Chapter 22- Clubs.

Discussion:

CM Lingua provided an overview of the ordinance.

7. Introduction of Charter Amendment 2019-CR-01 regarding Article VI Finance, Section 623 Competitive Bidding

CM Lingua introduced Charter Amendment 2019-CR-01 regarding Article VI Finance, Section 623 Competitive Bidding.

Discussion:

CM Lingua provided an overview of the Charter Amendment.

8. Motion to authorize the Town Manager to send a letter to M-NCPPC regarding budget requests for parks located in Town

CM Henry made a motion authorize the Town Manager to send a letter to M-NCPPC regarding budget requests for parks located in Town. The motion was seconded by CM Lingua. Vote: 3-0-1 (favorable, Mayor Thompson abstained)

Discussion:

CM Lingua provided an overview of the items covered in the draft letter.

Unfinished Business

1. Mayor and Council Meeting Times

Mayor Thompson reported that there had been a postponement of a previous motion to move the start times of Legislative Meetings and Work Sessions to 7:00 p.m. made by CM Lingua and seconded by CM Henry.

Discussion:

CM Henry stated that he did not want to put undue stress on the Mayor or ask him to use leave time from his job. CM Lingua withdrew his motion.

New Business

1. Motion to adopt Resolution 2019-R-06 regarding CKAR Sarvis Café Project

CM Lingua made a motion to adopt Resolution 2019-R-06 regarding CKAR Sarvis Café Project. The motion was seconded by CM Faulx. Vote: 3-1-0 (favorable, Mayor Thompson abstained)

Discussion:

CM Lingua provided an overview of the resolution.

Mayor Thompson stated that the Economic Development Fund was established with projects of this nature in mind.

2. Code Review and Recommendation: Chapter 17- Camping

Town Manager Lestitian provided an overview and stated this item would be added to the September Work Session for further discussion.

Adjournment

CM Henry made a motion to adjourn the meeting at 9:28 p.m. The motion was seconded by CM Lingua. Vote: 3-0-1 (favorable, Mayor Thompson abstained)



Town of Riverdale Park, Maryland

Town Administration

TO: John N. Lestitian, Town Manager

FROM: Jessica Barnes, Town Clerk/Director of Administrative Services

Cc: Leadership Team

DATE: November 4, 2019

RE: Correspondence Summary- November 4, 2019

	Date	Sender	Subject
1	October 16, 2019	Prince George's County Historic Preservation Commission	Findings of Fact, Conclusions, and Decision: Werneke House, 4606 Queensbury Road



PRINCE GEORGE'S COUNTY HISTORIC PRESERVATION COMMISSION

County Administration Building • 14741 Governor Oden Bowie Drive, 4th Floor, Upper Marlboro, Maryland 20772
pgplanning.org/HPC.htm • 301-952-3680

FINDINGS OF FACT, CONCLUSIONS, AND DECISION

HAWP Application #	2019-014	HPC Decision Date	10/15/19
Historic Site #	68-004-76	Issue Date	10/16/19
Historic Site Name and Address	Werneke House 4606 Queensbury Road Riverdale Park, MD 20737		

Procedural Background

The applicant requested a Historic Area Work Permit (HAWP) for alterations to Wernek House, 4606 Queensbury Road, Riverdale Park, MD 20737 (Historic Site 68-004-76). The application was filed on March 7, 2019 and accepted as complete on September 24, 2019. The application was scheduled to be heard by the Historic Preservation Commission on October 15, 2019, after a required zoning variance was issued.

The following are the Findings, Conclusions and Decision in this case.

Findings

The subject property is Wernek House, 4606 Queensbury Road, identified within the Inventory of Historic Resources as Historic Site 68-004-76.

1. 4606 Queensbury Road is a large, two-story, stuccoed, frame house with an irregular plan, and a multi-cross gable roof. At the southwest corner of the house is a three-story square-plan tower with a pyramidal roof. The house completed by 1892, is significant as one of the oldest houses in Riverdale Park and as one of those early houses erected by the Riverdale Park Company to encourage the sale of lots and the development of its newly plated suburb. Although the house has been altered, both the interior and exterior retain some of its original Queen Anne features; the house has been a prominent visual landmark in the community since its completion. The current owner Stanley Bruce Wernek purchased the property in June of 1987.
2. The subject application proposes the construction of a detached two-car garage. The front-gabled garage will sit at the back of the property approximately 116 feet from Queensbury Road and will replace a smaller existing shed in that location. The new garage will measure 20 feet wide by 32 feet long and stand approximately 14' 8" high. The new garage will be sheathed in smooth-finish, painted LP Lap Siding and roofed with 30-year asphalt shingles. The garage will have block trim around the windows and doors consistent with the house. The metal garage doors will be installed in square openings with squared windows. The standard entry door will also be of metal. The garage will have a total of seven, four-light double hung vinyl windows of a design that will approximate the windows of the house.

Conclusions

The construction of the proposed new two-car garage is compatible with the character of the historic site. The new garage will be located toward the rear of the property, consistent with the historic location of outbuildings in the community; further, the moderate size of the garage will allow it to clearly read as a secondary building on the property.

After reviewing the subject application and staff's Findings of Fact, Conclusions, and Recommendations at its October 15, 2019 meeting, the Historic Preservation Commission concluded that Historic Area Work Permit 2019-014 for the proposed construction of a detached two-car garage could be approved as meeting Subtitle 29-111(b):

- (2) The proposal is compatible in character and nature with the historical, archeological, architectural, or cultural features of the historic resource and is in harmony with the purpose and intent of this Subtitle.
- (3) The proposal will enhance or aid in the protection, preservation, and public or private utilization of the historic resource in a manner compatible with its historical, archaeological, architectural, or cultural value.

and the *Secretary of the Interior's Standards for Rehabilitation*:

- (9) New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
- (10) New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Decision

Based on the foregoing Findings of Fact and Conclusions of Law, the Historic Preservation Commission resolved 7-0-1 (the Chair voted "present") that Historic Area Work Permit 2019-014 be approved according to the submitted drawings and specifications.

The Prince George's County Historic Preservation Commission hereby instructs the Director, Department of Permitting, Inspections and Enforcement to:

X *Issue the Historic Area Work Permit*

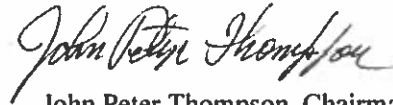
The foregoing constitutes the Commission's final decision in this case. Pursuant to Section 29-122(a) of the Prince George's County Code, appeals from a Historic Area Work Permit decision must be filed with the Circuit Court within 30 days after the decision is received.

NOTES:

The applicant is required to contact the Historic Preservation Section at 301-952-3680 within 15 days of the completion of the work described in this HAWP in order for an on-site inspection to occur. If the completed work does not comply with the approved HAWP, the owner may be required to submit another HAWP to remedy any compliance issues.

This approval is valid for two years from the date of this notice. (HPC Policy #1-02.)

This Historic Area Work Permit is not a substitute for any other Prince George's County permit that may be required. For information, contact the Department of Permitting, Inspections and Enforcement (DPIE) at 301-883-5776.



John Peter Thompson, Chairman

Attachment: HAWP 2019-14

Copies: (w/o attachment)

1. *Department of Permitting, Inspections and Enforcement:*
Melinda M. Bolling, Acting Director
Department of Permitting, Inspections and Enforcement (DPIE)
Prince George's County
9400 Peppercorn Place, 1st Floor
Largo, MD 20774
 2. *Prince George's County Planning Department:*
Dan Sams, Community Planner, Planning Area 68
 3. *Owner/Applicant*
Bruce Wernek
4606 Queensbury Road
Riverdale Park, MD 20737
 4. *Municipality*
The Honorable Alan K. Thompson, Mayor
Town of Riverdale Park
5008 Queensbury Road
Riverdale Park, MD 20737
-



PRINCE GEORGE'S COUNTY HISTORIC PRESERVATION COMMISSION

County Administration Building • 14741 Governor Oden Bowie Drive, 4th Floor, Upper Marlboro, Maryland 20772
pgplanning.org/469/Historic-Preservation-Commission • 301-952-3680

HISTORIC AREA WORK PERMIT APPLICATION

Property Address: 4606 Queensbury Rd, Riverdale, MD 20737

Property Name (if any): Residence

[OFFICE USE ONLY]

Historic Site # or PG ID #		HAWP Application #	
Building/Grading/Sign Permit #		Received Date	
Property Zoning		Application Accepted as Complete	
		HPC Decision Date	
Within Municipal Limits: YES <input type="checkbox"/> NO <input type="checkbox"/>		CONCEPT <input type="checkbox"/> FINAL <input type="checkbox"/>	

PROPERTY OWNER

APPLICANT (IF DIFFERENT THAN OWNER)

Name	Stanley Bruce Wernek			Name							
Firm				Firm							
Address	4606 Queensbury Rd			Address							
City	Riverdale	State	MD	ZIP	20737	City		State		ZIP	
Phone	(240) 684-0795			Phone							
email	bruce.wernek@verizon.net			email							

CONTRACTOR

ARCHITECT/ARCHEOLOGIST/ENGINEER (IF APPLICABLE)

Name	Johnathan Zook			Name							
Firm	Stoltzfus Structures			Firm							
Address	5075 Lower Valley Rd			Address							
City	Atglen	State	PA	ZIP	19310	City		State		ZIP	
Phone	(610) 593-7700			Phone							
email	jonathan@mysheds.com			email							

TYPE OF WORK FOR WHICH YOU ARE APPLYING

- | | | |
|--|-------------------------------------|--|
| <input type="checkbox"/> Addition | <input type="checkbox"/> Demolition | <input checked="" type="checkbox"/> New Construction |
| <input type="checkbox"/> Alteration | <input type="checkbox"/> Excavation | <input type="checkbox"/> Repair |
| <input type="checkbox"/> Archeology | <input type="checkbox"/> Grading | <input type="checkbox"/> Signage |
| <input type="checkbox"/> Other (explain) _____ | | |

Are there any easements or deed restrictions for the exterior of this building or the site?
If YES, submit a letter from the easement holder stating their approval of the proposed work.

YES ☐ NO ☒

Description of work proposed. Be specific and include as much information as possible. *Attach extra sheets as needed.*

Build detached 20' x 32' garage in the rear of the property as shown in the attached drawings.

Required attachments for all applications (check to acknowledge attachment/inclusion):

- ☐ A site plan to scale indicating property lines and lot dimensions, adjacent street and curb cuts, existing structures and locations for all existing and proposed improvements including freestanding signs.
- ☐ Printed or digital photographs of the existing buildings, property and area of work (e.g., roof, wall) must be submitted.

Required attachments as applicable (check as applicable):

- ☐ If building or freestanding signs are proposed please provide scale drawings indicating material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.
- ☐ Scaled drawings (1/4" to 1") for new construction, signs, additions, and major alterations. Drawings must include: plans, sections, elevations and details.
- ☐ Materials cut sheets and/or methods specifications.

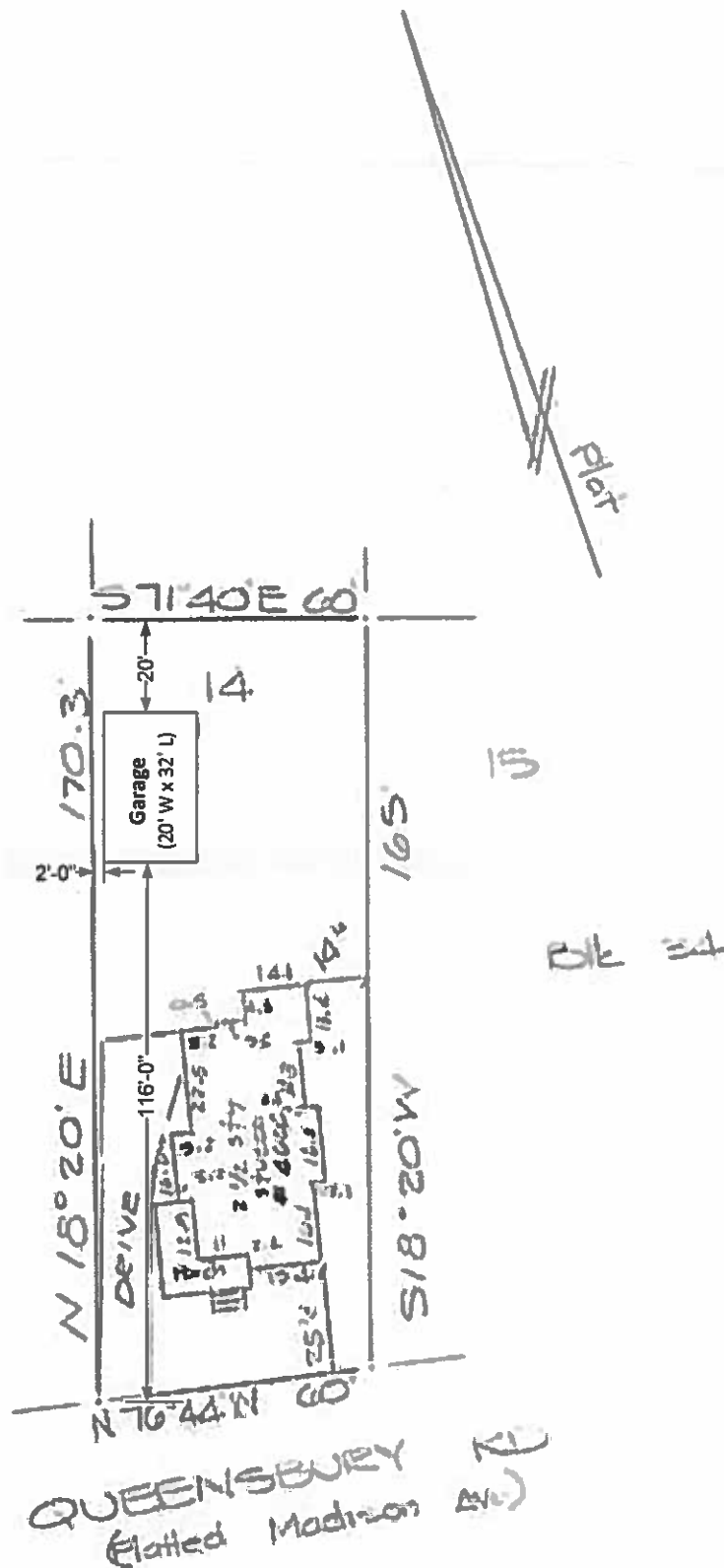
☒ I am the owner of this property, or ☐ I am the authorized representative of the property owner and I have advised the owner of this application and the intended work. The information on this application represents an accurate description of the proposed work. I have omitted nothing that might affect the decision of the Historic Preservation Commission. I understand that the approval of this application by the Prince George's County Historic Preservation Commission does not constitute approval of other required permit applications. I agree to supply two additional photographs of the proposed work when the work is completed. I will attend (or send a representative to attend) the Public Appearance on this application if it is not approved administratively.

Signature of Applicant

Date

This survey is made for House Location purposes only,
and is not to be used for determining property lines or
for location or placing additional improvements.
The existence of property corner markers is not
guaranteed by this survey.

Job No.
FG 450 S



The property shown herein is not within
Zone A Special Flood Hazard Area per
F.E.M.A. Flood Insurance Rate Maps.

This is to certify that to the best of my
knowledge and belief the improvements in-
dicated hereon are located as shown. This
is not a property line survey.

Note: no title research furnished
to or done by this company.

RECORDED IN: PB A/42



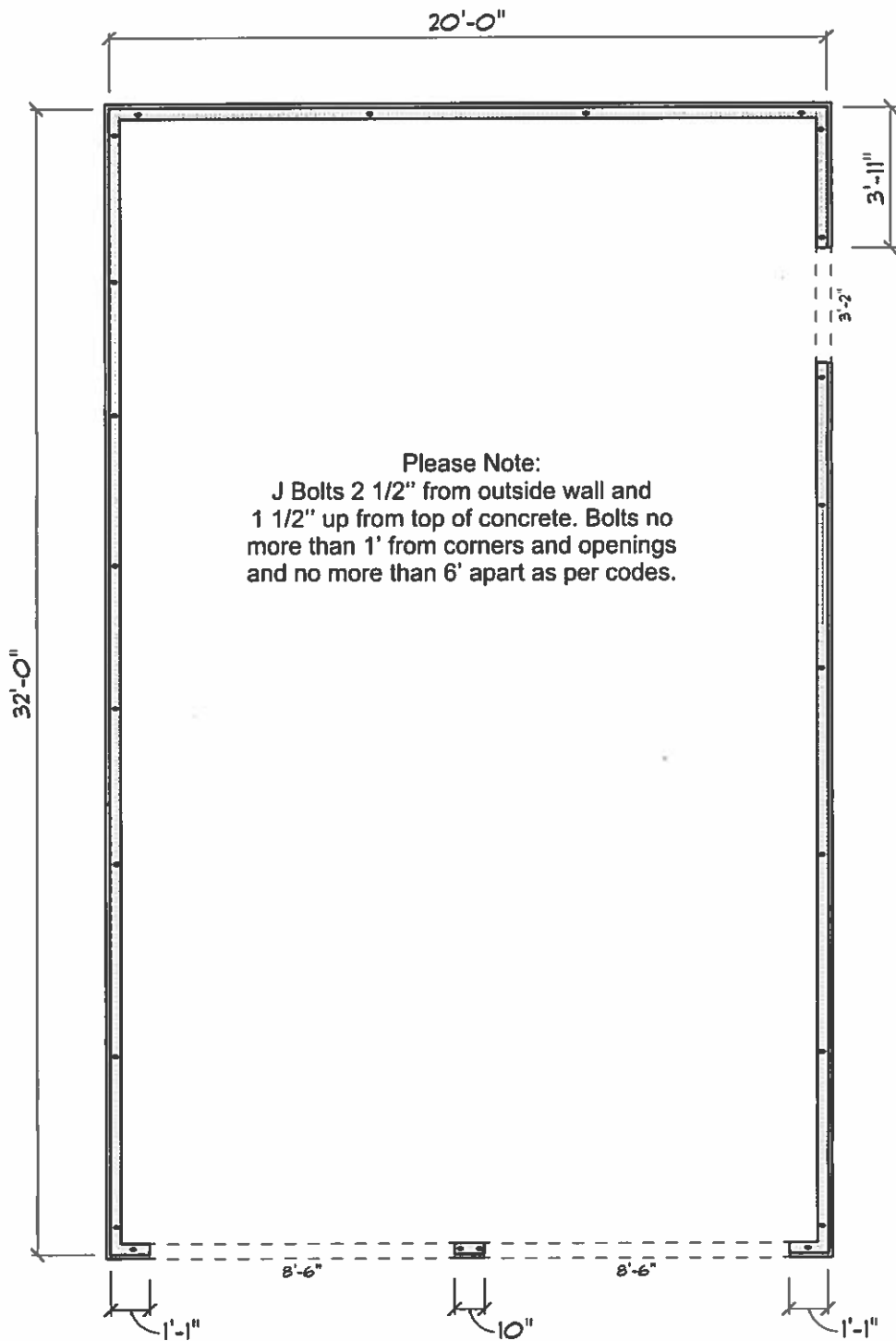
House Location
Lot 14 Bk 34 Sect 1
RIVERDALE PARK
Prince Georges Co Md
For: Lombardi

Scale: 1"=40'

RDA
REAL ESTATE DEVELOPMENT TECHNOLOGY ASSOCIATES INC
ENGINEERS • LAND PLANNERS • LAND SURVEYORS
15207A MAHLBORO PIKE • FORD OFFICE BUILDING
UPPER MAHLBORO, MARYLAND 20772
PHONE (301) 627-3100

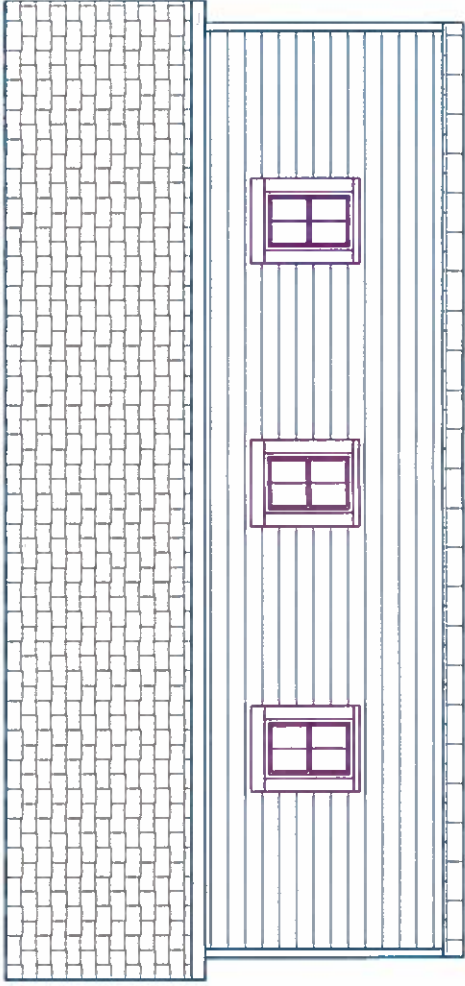
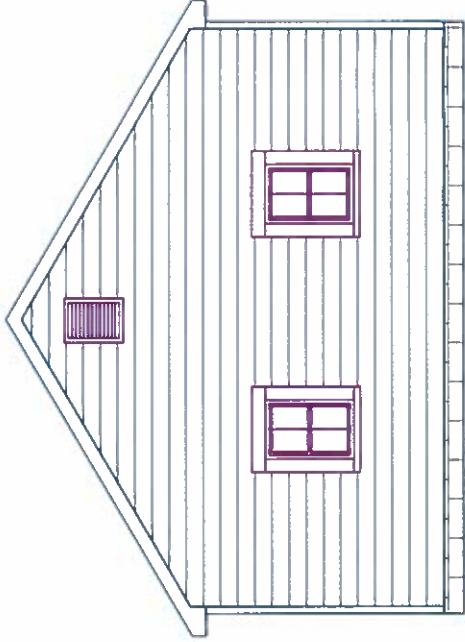
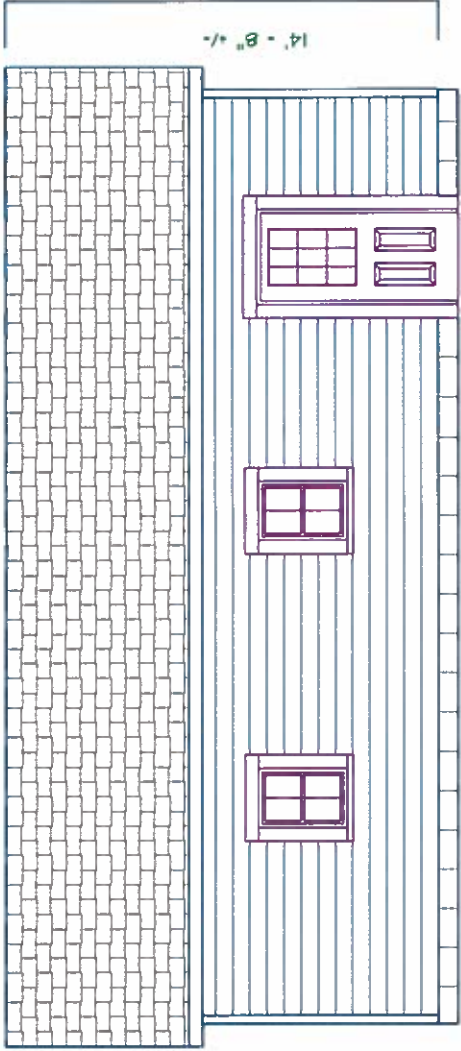
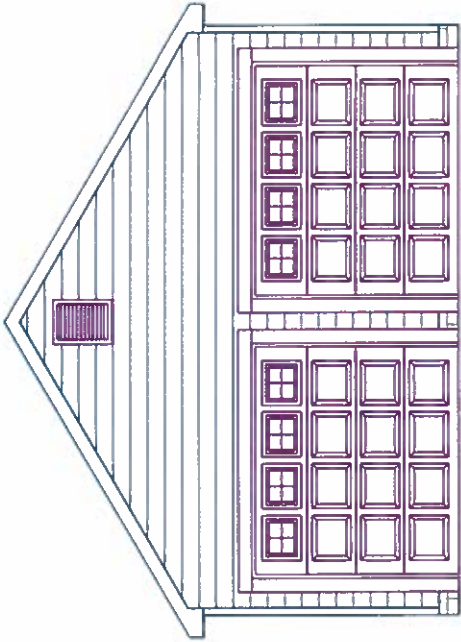
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Construction Notes: Snow Load: 40 psf Wind Load: 115 mph Weathering: Severe Termite: Moderate to Heavy Decay: Slight to Moderate Flood Hazard: see Local Flood Map	Job Name: Bruce Wernek 4606 Queensbury Rd Riverdale, MD 20737	Dimensions: 20X32
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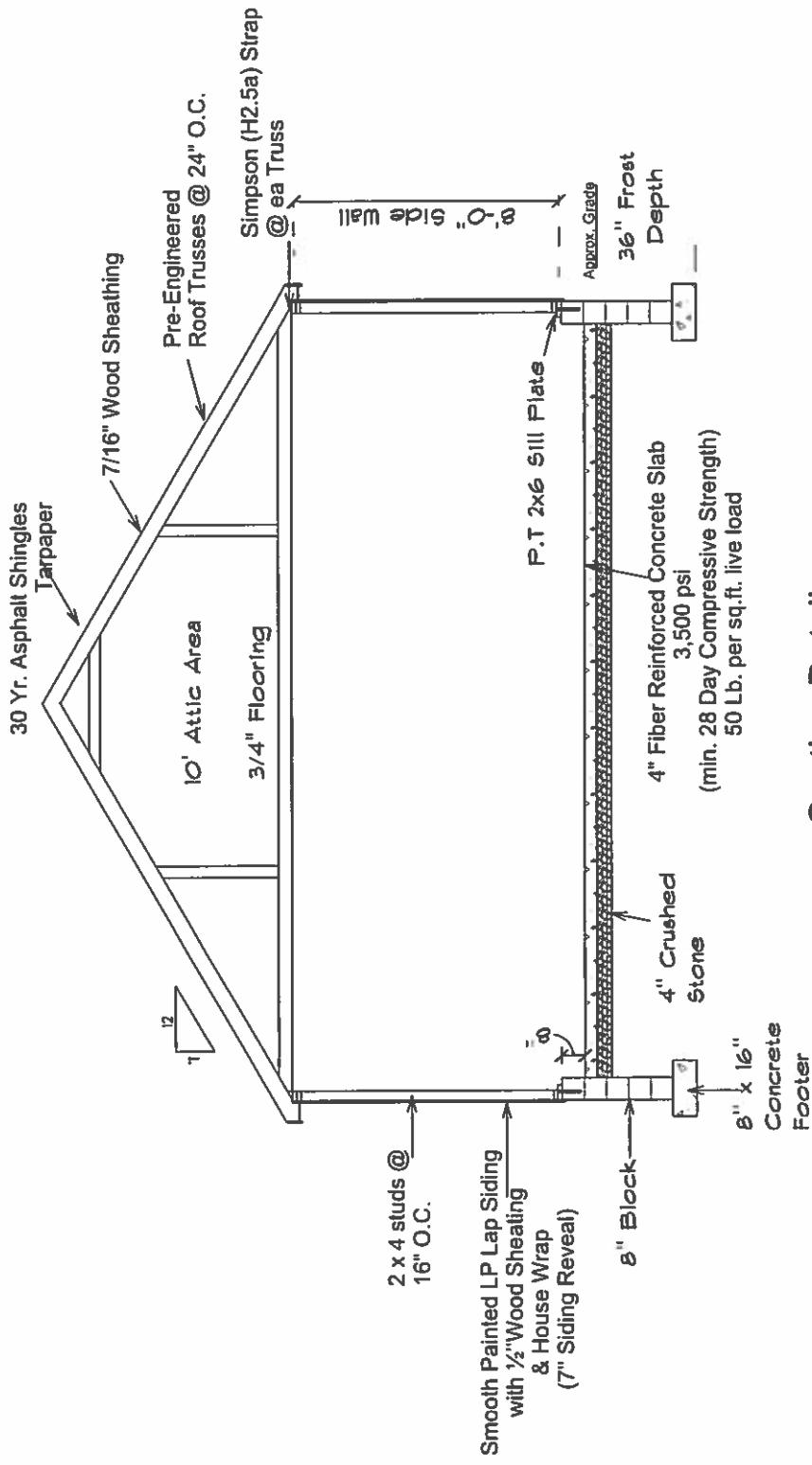


Concrete Plan

Construction Notes:	Job Name:	Dimensions:
Snow Load: 40 psf Wind Load: 115 mph Weathering: Severe Termite: Moderate to Heavy Decay: Slight to Moderate Flood Hazard: see Local Flood Map	Bruce Wemek 4606 Queensbury Rd Riverdale, MD 20737	20X32



Construction Notes: Snow Load: 40 psf Wind Load: 115 mph Weathering: Severe Termite: Moderate to Heavy Decay: Slight to Moderate Flood Hazard: see Local Flood Map	Job Name: Bruce Wernick 4606 Queensbury Rd Riverdale, MD 20737	Dimensions: 20X32
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Section Detail

Construction Notes:

Snow Load: 40 psf
Wind Load: 115 mph
Weathering: Severe
Termite: Moderate to Heavy
Decay: Slight to Moderate
Flood Hazard: see Local Flood Map

Job Name:

Bruce Wernek
4606 Queensbury Rd
Riverdale, MD 20737

Dimensions:

20X32



TOWN OF RIVERDALE PARK

DRAFT BUDGET VS. ACTUALS

July - October, 2019

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Local Taxes				
4001 Real Estate Taxes	3,131,447.03	4,296,850.00	-1,165,402.97	72.88 %
4008 Personal Property Tax	440,660.00	390,000.00	50,660.00	112.99 %
4010 Personal Property Tax Prior		-7,500.00	7,500.00	
4012 Local Income Taxes	134,769.19	515,000.00	-380,230.81	26.17 %
4014 Operating Tax		207,128.00	-207,128.00	
4015 Admissions and Amusement Tax	9.49	500.00	-490.51	1.90 %
Total 4000 Local Taxes	3,706,885.71	5,401,978.00	-1,695,092.29	68.62 %
4100 Licenses & Permits				
4101 Multi-Family Rental License	106,490.00	118,900.00	-12,410.00	89.56 %
4104 Single Family Rental License	11,800.00	30,000.00	-18,200.00	39.33 %
4106 Rental License Late Fees		1,000.00	-1,000.00	
4111 Building Permits	16,144.70	60,000.00	-43,855.30	26.91 %
4113 Business License	24,768.04	32,000.00	-7,231.96	77.40 %
4114 Business License County	1,465.68		1,465.68	
4115 Parking Permits	250.00	500.00	-250.00	50.00 %
4119 Alarm Registrations & Reductions	1,360.00	3,460.00	-2,100.00	39.31 %
4120 5G Small Cell Tower Permits		2,500.00	-2,500.00	
Total 4100 Licenses & Permits	162,278.42	248,360.00	-86,081.58	65.34 %
4200 Administrative Fees				
4204 Abatement Charges	200.00	1,000.00	-800.00	20.00 %
4207 Municipal Infractions		2,000.00	-2,000.00	
4210 Flagging Receipts (MVA Flag)	25.00	750.00	-725.00	3.33 %
Total 4200 Administrative Fees	225.00	3,750.00	-3,525.00	6.00 %
4300 Fines & Forfeitures				
4301 Police Reports	3,124.00	6,500.00	-3,376.00	48.06 %
4304 Vehicle Impounds	13,109.15	30,000.00	-16,890.85	43.70 %
4310 Parking Citations	5,400.00	14,000.00	-8,600.00	38.57 %
Total 4300 Fines & Forfeitures	21,633.15	50,500.00	-28,866.85	42.84 %
4400 Community Safety Programs				
4401 Safe Speed for Students	185,412.39	545,000.00	-359,587.61	34.02 %
4402 Safe Speed for Students Prior Years	7,210.26	15,000.00	-7,789.74	48.07 %
4403 Automated Red Light Enforcement		7,500.00	-7,500.00	
4404 Third-Party Collections	1,126.67		1,126.67	
Total 4400 Community Safety Programs	193,749.32	567,500.00	-373,750.68	34.14 %
4500 Intergovernmental Revenues				
4501 Highway User	9,425.88		9,425.88	
4507 Financial Corp		11,000.00	-11,000.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 4500 Intergovernmental Revenues	9,425.88	11,000.00	-1,574.12	85.69 %
4600 Reimbursements, Rebates and Refunds				
4601 Reimbursement	11,099.32		11,099.32	
4615 Disposal Fee Rebate	4,334.00	17,336.00	-13,002.00	25.00 %
Total 4600 Reimbursements, Rebates and Refunds	15,433.32	17,336.00	-1,902.68	89.02 %
4700 Grant Revenues				
4715 State Aid Police	36,750.25	167,155.00	-130,404.75	21.99 %
Total 4700 Grant Revenues	36,750.25	167,155.00	-130,404.75	21.99 %
4800 Other Revenue				
4804 Cable TV - Franchise Fees	28,216.27	68,500.00	-40,283.73	41.19 %
4807 Investment Interest Income	19,220.35	18,000.00	1,220.35	106.78 %
4808 Interest Income	1,263.05		1,263.05	
4813 Miscellaneous	5,079.19	2,500.00	2,579.19	203.17 %
4833 Contribution from ACP	20,000.00	20,000.00	0.00	100.00 %
4835 Other Primary Income		118,594.00	-118,594.00	
4851 Recycled Scrap Metal Revenue	284.56	1,000.00	-715.44	28.46 %
4865 Service Revenue	495.00		495.00	
Total 4800 Other Revenue	74,558.42	228,594.00	-154,035.58	32.62 %
4900 Transfer In				
4901 Health and Wellness Transfer-In		42,663.87	-42,663.87	
Total 4900 Transfer In		42,663.87	-42,663.87	
Recycled Scrap Metal Revenue	26.25		26.25	
Vehicle Impounds	1,000.00		1,000.00	
Total Income	\$4,221,965.72	\$6,738,836.87	\$ -2,516,871.15	62.65 %
GROSS PROFIT	\$4,221,965.72	\$6,738,836.87	\$ -2,516,871.15	62.65 %
Expenses				
5000 Salaries & Wages				
5001 Wages-Full Time	484,449.87	3,160,127.24	-2,675,677.37	15.33 %
5013 Vacation Regular	52,435.14		52,435.14	
5016 Sick	14,466.58		14,466.58	
5019 Comp Time	5,232.80	17,500.00	-12,267.20	29.90 %
5022 Holiday Regular	17,186.40		17,186.40	
5034 Retroactive	1,327.68		1,327.68	
Total 5001 Wages-Full Time	575,098.47	3,177,627.24	-2,602,528.77	18.10 %
5004 Wages-Part-Time	8,000.00	48,000.00	-40,000.00	16.67 %
5010 Wages-Interns	3,705.00	12,000.00	-8,295.00	30.88 %
5025 Night Differential	3,152.25	19,500.00	-16,347.75	16.17 %
5028 Special Rates	5,492.38	31,000.00	-25,507.62	17.72 %
5031 Bilingual Pay Premium	3,040.00	26,000.00	-22,960.00	11.69 %
5037 Uniform Allowance	5,550.00	15,160.00	-9,610.00	36.61 %
5046 Stipend Individual	4,471.05	9,342.06	-4,871.01	47.86 %
Total 5000 Salaries & Wages	608,509.15	3,338,629.30	-2,730,120.15	18.23 %
5100 Employee Benefits				
5101 Insurance-Workers Compensation	58,478.00	258,066.18	-199,588.18	22.66 %
5104 Insurance-Medical (75%)	191,076.10	413,590.89	-222,514.79	46.20 %
5113 Insurance-Life	8,240.34	17,566.87	-9,326.53	46.91 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5119 Insurance-Long Term Disability	5,772.78	13,189.94	-7,417.16	43.77 %
5120 AD&D	855.71	2,329.58	-1,473.87	36.73 %
5121 Golds Gym	277.20		277.20	
5122 Payroll Taxes	46,144.05	249,740.00	-203,595.95	18.48 %
5125 Retirement-Defined Contribution	10,460.94	53,660.82	-43,199.88	19.49 %
5128 Retirement-Defined Benefits	82,359.45	470,001.36	-387,641.91	17.52 %
Total 5100 Employee Benefits	403,664.57	1,478,145.64	-1,074,481.07	27.31 %
5118 MD Unemployment Insurance	-122.06		-122.06	
5200 Overtime Premiums				
5201 Overtime Premium	16,663.97	138,300.00	-121,636.03	12.05 %
Total 5200 Overtime Premiums	16,663.97	138,300.00	-121,636.03	12.05 %
5300 Contractual Services				
5020 5G Small Cell Towers Permits		2,500.00	-2,500.00	
5301 Financial Services	6,194.10	25,000.00	-18,805.90	24.78 %
5307 Landscape Services	26,964.87	66,800.00	-39,835.13	40.37 %
5310 Engineering Services		5,500.00	-5,500.00	
5313 Legal Services	3,415.00	68,175.65	-64,760.65	5.01 %
5316 Opto Park (Parking Citations)	1,275.00	5,000.00	-3,725.00	25.50 %
5317 Alacrity Third party Collections	3,484.16		3,484.16	
5319 Opto Traffic (SS4S) Program	80,988.95	222,000.00	-141,011.05	36.48 %
5320 Opto Traffic Redlight Program		2,500.00	-2,500.00	
5322 Trash & Recycling Services	75,816.00	303,000.00	-227,184.00	25.02 %
5325 Tree Maintenance Services	3,500.00	35,000.00	-31,500.00	10.00 %
5328 Lexipol Services	9,084.00	9,084.00	0.00	100.00 %
5331 Karen Kruger - Atty LEOBR	5,000.00	5,000.00	0.00	100.00 %
5334 Voice Recorder Service Plan	2,063.00	2,200.00	-137.00	93.77 %
6078 Employee Services	8,039.66	36,730.64	-28,690.98	21.89 %
Total 5300 Contractual Services	225,824.74	788,490.29	-562,665.55	28.64 %
6000 Operating Expenses				
Dues/Memberships/Subscriptions/Publications				
6013 Dues/Memberships	10,045.09	19,000.00	-8,954.91	52.87 %
6014 Publications/Subscriptions		200.00	-200.00	
Total Dues/Memberships/Subscriptions/Publications	10,045.09	19,200.00	-9,154.91	52.32 %
Employee Services				
5040 Employee Recognition	2,151.78	10,000.00	-7,848.22	21.52 %
5041 Awards & Gifts		5,000.00	-5,000.00	
6034 Employee Wellness Programs	3,079.24	15,000.00	-11,920.76	20.53 %
6077 New Hire Expenses	1,853.62	4,550.00	-2,696.38	40.74 %
6080 Benevolence & Goodwill	298.47	1,240.00	-941.53	24.07 %
Total Employee Services	7,383.11	35,790.00	-28,406.89	20.63 %
Equipment				
6038 Equipment-Purchases	227.26	5,000.00	-4,772.74	4.55 %
6040 Equipment-Rental	8,099.55	12,130.00	-4,030.45	66.77 %
6067 Maintenance-Machinery/Equipment	2,508.48	20,000.00	-17,491.52	12.54 %
Total Equipment	10,835.29	37,130.00	-26,294.71	29.18 %
Finance Charges				

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6001 Bank Service Fees	204.74	500.00	-295.26	40.95 %
6085 Other Services & Charges	44.37	500.00	-455.63	8.87 %
Total Finance Charges	249.11	1,000.00	-750.89	24.91 %
Information Technology				
6004 Computer & Software	8,456.30	2,750.00	5,706.30	307.50 %
6049 Information Technology Services	12,598.24	25,000.00	-12,401.76	50.39 %
6052 Information Technology-Internet	140.00	1,864.00	-1,724.00	7.51 %
6053 I-NET Internet Services		9,446.00	-9,446.00	
6055 Information Technology - Small Purchases	682.51	3,500.00	-2,817.49	19.50 %
6100 Software-Licenses and Subscriptions	923.00	10,000.00	-9,077.00	9.23 %
6103 Software-Maintenance Agreements	577.00	1,177.00	-600.00	49.02 %
Total Information Technology	23,377.05	53,737.00	-30,359.95	43.50 %
Insurance Liability				
6058 Insurance- Liability		85,000.00	-85,000.00	
Total Insurance Liability		85,000.00	-85,000.00	
Meeting Expenses				
6015 Catering & Meals		1,500.00	-1,500.00	
Total Meeting Expenses		1,500.00	-1,500.00	
Office Supplies				
6124 Supplies-Office	4,956.70	21,040.00	-16,083.30	23.56 %
Total Office Supplies	4,956.70	21,040.00	-16,083.30	23.56 %
Operating Supplies				
6121 Supplies-Building/Janitorial	1,982.63	3,000.00	-1,017.37	66.09 %
6127 Supplies-Operating & Materials	12,645.35	15,900.00	-3,254.65	79.53 %
6130 Supplies-Safety Related	354.72	2,050.00	-1,695.28	17.30 %
6133 Supplies-Hand Tools		1,000.00	-1,000.00	
Total Operating Supplies	14,982.70	21,950.00	-6,967.30	68.26 %
Postage				
6091 Postage-Messenger Services	2,050.52	6,524.00	-4,473.48	31.43 %
Total Postage	2,050.52	6,524.00	-4,473.48	31.43 %
Printing/News Letters/Advertising				
6079 Newsletter (Town Crier)	12,411.90	20,850.00	-8,438.10	59.53 %
6094 Printing & Binding	460.41		460.41	
6097 Public & Legal Notices/Ads	774.04	3,600.00	-2,825.96	21.50 %
Total Printing/News Letters/Advertising	13,646.35	24,450.00	-10,803.65	55.81 %
Site & Building Improvements				
6061 Maintenance-Buildings	8,573.20	10,000.00	-1,426.80	85.73 %
Total Site & Building Improvements	8,573.20	10,000.00	-1,426.80	85.73 %
Special Events				
6151 Special Projects & Events	941.47	23,500.00	-22,558.53	4.01 %
Total Special Events	941.47	23,500.00	-22,558.53	4.01 %
Special Services				
6010 Disposal Services Fees	2,544.75	11,000.00	-8,455.25	23.13 %
6019 Education-Town Cable TV Channel	900.00	8,150.00	-7,250.00	11.04 %
6076 Mosquito Control Program		1,300.00	-1,300.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6109 Speed Camera - Admin Exp. Current Year	4,800.00	5,000.00	-200.00	96.00 %
6175 Tree Installation Service	328.50	4,000.00	-3,671.50	8.21 %
Total Special Services	8,573.25	29,450.00	-20,876.75	29.11 %
Street Improvements				
6112 Street-Light Fixtures & Repair		19,000.00	-19,000.00	
6118 Street-Signs & Traffic Co	1,825.58	14,000.00	-12,174.42	13.04 %
Total Street Improvements	1,825.58	33,000.00	-31,174.42	5.53 %
Telephones & Communications				
6142 Telephone-Air Cards	2,669.96	14,580.00	-11,910.04	18.31 %
6145 Telephone-Land Line	1,615.22	5,000.00	-3,384.78	32.30 %
6148 Telephone-Mobile	3,815.87	22,000.00	-18,184.13	17.34 %
Total Telephones & Communications	8,101.05	41,580.00	-33,478.95	19.48 %
Training & Education				
6016 Education-Conference & Seminar	25.00	17,345.00	-17,320.00	0.14 %
6022 Education-Training	1,385.00	26,960.00	-25,575.00	5.14 %
6025 Education-Training Aids	865.00	5,000.00	-4,135.00	17.30 %
6028 Education-Tuition Reimbursement		2,000.00	-2,000.00	
Total Training & Education	2,275.00	51,305.00	-49,030.00	4.43 %
Travel Expenses				
6163 Travel- Mileage Reimbursement	81.20	950.00	-868.80	8.55 %
6166 Travel-Hotel	5,005.74	15,000.00	-9,994.26	33.37 %
6169 Travel - Meals and Incidentals	621.77	2,600.00	-1,978.23	23.91 %
6172 Travel-Transportation	854.05	2,250.00	-1,395.95	37.96 %
Total Travel Expenses	6,562.76	20,800.00	-14,237.24	31.55 %
Uniforms				
6056 Body Camera Program		20,000.00	-20,000.00	
6136 Supplies-Special Police	365.00	1,600.00	-1,235.00	22.81 %
6178 Uniforms-Laundry Services	1,875.16	6,110.00	-4,234.84	30.69 %
6181 Uniforms-Police Gear	1,687.42	5,000.00	-3,312.58	33.75 %
6184 Uniforms-Purchases	1,683.07	14,965.00	-13,281.93	11.25 %
Total Uniforms	5,610.65	47,675.00	-42,064.35	11.77 %
Vehicle and Transportation				
6154 Transportation-Gas & Oil	26,491.60	87,470.00	-60,978.40	30.29 %
6157 Transportation-Vehicles Body Repair	718.33	1,150.00	-431.67	62.46 %
6160 Transportation-Vehicles Maintenance	34,472.93	60,651.00	-26,178.07	56.84 %
Total Vehicle and Transportation	61,682.86	149,271.00	-87,588.14	41.32 %
Total 6000 Operating Expenses	191,671.74	713,902.00	-522,230.26	26.85 %
7000 Other General Expenses				
7010 Child Care Reimbursement		500.00	-500.00	
7022 Maintenance-Fuel Manage System	400.00		400.00	
7061 Weather Emergency Events		12,499.64	-12,499.64	
7201 Contingency		23,000.00	-23,000.00	
Computer Services				
7055 Website-Domain Names	400.00	500.00	-100.00	80.00 %
7058 Website-Hosting Services	2,724.00	3,500.00	-776.00	77.83 %
Total Computer Services	3,124.00	4,000.00	-876.00	78.10 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Utilities				
7046 Utilities-Electric Buildings	4,268.50	19,500.00	-15,231.50	21.89 %
7047 Utilities- Electric Street Lights	17,164.05	80,000.00	-62,835.95	21.46 %
7049 Utilities-Gas	570.81	11,100.00	-10,529.19	5.14 %
7052 Utilities-Water	1,343.33	6,700.00	-5,356.67	20.05 %
Total Utilities	23,346.69	117,300.00	-93,953.31	19.90 %
Total 7000 Other General Expenses	26,870.69	157,299.64	-130,428.95	17.08 %
8000 Town Sponsored Events				
8004 Centennial Celebration		1,250.00	-1,250.00	
8007 Children's Events		2,700.00	-2,700.00	
8010 Spring Event		1,425.00	-1,425.00	
8013 Fun Run		2,000.00	-2,000.00	
8016 Holiday Market		10,195.00	-10,195.00	
8017 National Night Out	2,912.90	3,450.00	-537.10	84.43 %
8019 Riverdale Park Day	375.00	5,000.00	-4,625.00	7.50 %
8022 Honoring Veterans		1,500.00	-1,500.00	
Total 8000 Town Sponsored Events	3,287.90	27,520.00	-24,232.10	11.95 %
8300 Public Arts Programs				
8301 Jazz on the Lawn	1,200.00	1,200.00	0.00	100.00 %
8304 Summer Movie Nights		2,000.00	-2,000.00	
8825 Farmers Market	4,300.00	15,800.00	-11,500.00	27.22 %
Total 8300 Public Arts Programs	5,500.00	19,000.00	-13,500.00	28.95 %
8500 Public Grants				
8501 Hyattsville CDC		1,500.00	-1,500.00	
8503 Hyattsville CDC Agreement		10,000.00	-10,000.00	
8507 Public Arts Programming		3,500.00	-3,500.00	
8509 Community Projects		1,000.00	-1,000.00	
Total 8500 Public Grants		16,000.00	-16,000.00	
8700 Municipal Grants				
8701 Fire Department	21,000.00	21,000.00	0.00	100.00 %
Total 8700 Municipal Grants	21,000.00	21,000.00	0.00	100.00 %
8800 Social Concerns				
8801 The Birthday Book Project	915.00	850.00	65.00	107.65 %
8804 RES-Funds for Parent Outreach	650.00	650.00	0.00	100.00 %
8807 RES-Uniforms for School Students	1,400.00	1,400.00	0.00	100.00 %
8810 Community Thanksgiving Meal		300.00	-300.00	
8813 Doll Program		600.00	-600.00	
8816 Community Coat Drive Donations		600.00	-600.00	
8819 Community Crisis Services	588.25	600.00	-11.75	98.04 %
8822 Seasonal Gift for Children and Families		550.00	-550.00	
8828 Unallocated Social Concerns		5,000.00	-5,000.00	
Total 8800 Social Concerns	3,553.25	10,550.00	-6,996.75	33.68 %
9000 Marketing, Promotions & Programming				
9004 Marketing & Promotions		15,000.00	-15,000.00	
9006 Programming	3,658.95	15,000.00	-11,341.05	24.39 %
Total 9000 Marketing, Promotions & Programming	3,658.95	30,000.00	-26,341.05	12.20 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
9997 9999Police Department				
99609 Operating Expenses	-460.61		-460.61	
Total 9997 9999Police Department	-460.61		-460.61	
QuickBooks Payments Fees	727.52		727.52	
Total Expenses	\$1,510,349.81	\$6,738,836.87	\$ -5,228,487.06	22.41 %
NET OPERATING INCOME	\$2,711,615.91	\$0.00	\$2,711,615.91	0.00%
Other Income				
CIP - Revenue				
1156 CIP General	70,000.00		70,000.00	
Total CIP - Revenue	70,000.00		70,000.00	
Economic Development Fund				
1169 Economic Development Fund Revenue	1,250.00		1,250.00	
Total Economic Development Fund	1,250.00		1,250.00	
Health & Wellness Fund				
1159 Health & Wellness	-136.23		-136.23	
Total Health & Wellness Fund	-136.23		-136.23	
Total Other Income	\$71,113.77	\$0.00	\$71,113.77	0.00%
Other Expenses				
1200 Capital Improvement Projects				
1208 Vehicles & Equipment	54,528.64		54,528.64	
1209 Furniture	19,042.69		19,042.69	
Total 1200 Capital Improvement Projects	73,571.33		73,571.33	
Debt Service				
1110 Interest Expense				
1110-1 30-Year CDA Interest Expense	-65,283.57		-65,283.57	
1110-3 PNC Interest Expense	18,027.25		18,027.25	
Total 1110 Interest Expense	-47,256.32		-47,256.32	
Total Debt Service	-47,256.32		-47,256.32	
Development Funds				
1418 Economic Development Fund - Expenses	6,894.97		6,894.97	
Total Development Funds	6,894.97		6,894.97	
TIF Expenses				
1186 MuniCap Fees	2,087.50		2,087.50	
Total TIF Expenses	2,087.50		2,087.50	
Total Other Expenses	\$35,297.48	\$0.00	\$35,297.48	0.00%
NET OTHER INCOME	\$35,816.29	\$0.00	\$35,816.29	0.00%
NET INCOME	\$2,747,432.20	\$0.00	\$2,747,432.20	0.00%



TOWN OF RIVERDALE PARK

DRAFT PROFIT AND LOSS

October 2019

	TOTAL	
	OCT 2019	JUL - OCT, 2019 (YTD)
Income		
4000 Local Taxes		
4001 Real Estate Taxes	2,681,981.57	3,131,447.03
4008 Personal Property Tax	335,421.20	440,660.00
4012 Local Income Taxes	29,396.76	134,769.19
4015 Admissions and Amusement Tax		9.49
Total 4000 Local Taxes	3,046,799.53	3,706,885.71
4100 Licenses & Permits		
4101 Multi-Family Rental License		106,490.00
4104 Single Family Rental License	400.00	11,800.00
4111 Building Permits	1,117.09	16,144.70
4113 Business License	2,950.00	24,768.04
4114 Business License County	426.15	1,465.68
4115 Parking Permits	75.00	250.00
4119 Alarm Registrations & Reductions	80.00	1,360.00
Total 4100 Licenses & Permits	5,048.24	162,278.42
4200 Administrative Fees		
4204 Abatement Charges		200.00
4210 Flagging Receipts (MVA Flag)		25.00
Total 4200 Administrative Fees		225.00
4300 Fines & Forfeitures		
4301 Police Reports	910.00	3,124.00
4304 Vehicle Impounds	3,898.40	13,109.15
4310 Parking Citations	1,450.00	5,400.00
Total 4300 Fines & Forfeitures	6,258.40	21,633.15
4400 Community Safety Programs		
4401 Safe Speed for Students	48,712.40	185,412.39
4402 Safe Speed for Students Prior Years	420.00	7,210.26
4404 Third-Party Collections	1,126.67	1,126.67
Total 4400 Community Safety Programs	50,259.07	193,749.32
4500 Intergovernmental Revenues		
4501 Highway User		9,425.88
Total 4500 Intergovernmental Revenues		9,425.88
4600 Reimbursements, Rebates and Refunds		
4601 Reimbursement	9,185.26	11,099.32
4615 Disposal Fee Rebate		4,334.00
Total 4600 Reimbursements, Rebates and Refunds	9,185.26	15,433.32
4700 Grant Revenues		
4715 State Aid Police		36,750.25

	TOTAL	
	OCT 2019	JUL - OCT, 2019 (YTD)
Total 4700 Grant Revenues		36,750.25
4800 Other Revenue		
4804 Cable TV - Franchise Fees	13,552.01	28,216.27
4807 Investment Interest Income		19,220.35
4808 Interest Income	1,260.60	1,263.05
4813 Miscellaneous		5,079.19
4833 Contribution from ACP		20,000.00
4851 Recycled Scrap Metal Revenue	11.70	284.56
4865 Service Revenue		495.00
Total 4800 Other Revenue	14,824.31	74,558.42
Recycled Scrap Metal Revenueep	26.25	26.25
Vehicle Impounds	1,000.00	1,000.00
Total Income	\$3,133,401.06	\$4,221,965.72
GROSS PROFIT	\$3,133,401.06	\$4,221,965.72
Expenses		
5000 Salaries & Wages		
5001 Wages-Full Time		484,449.87
5013 Vacation Regular		52,435.14
5016 Sick		14,466.58
5019 Comp Time		5,232.80
5022 Holiday Regular		17,186.40
5034 Retroactive		1,327.68
Total 5001 Wages-Full Time		575,098.47
5004 Wages-Part-Time		8,000.00
5010 Wages-Interns		3,705.00
5025 Night Differential		3,152.25
5028 Special Rates		5,492.38
5031 Bilingual Pay Premium		3,040.00
5037 Uniform Allowance		5,550.00
5046 Stipend Individual		4,471.05
Total 5000 Salaries & Wages		608,509.15
5100 Employee Benefits		
5101 Insurance-Workers Compensation	17,331.00	58,478.00
5104 Insurance-Medical (75%)	37,525.42	191,076.10
5113 Insurance-Life	2,587.06	8,240.34
5119 Insurance-Long Term Disability	2,346.35	5,772.78
5120 AD&D	345.69	855.71
5121 Golds Gym		277.20
5122 Payroll Taxes		46,144.05
5125 Retirement-Defined Contribution		10,460.94
5128 Retirement-Defined Benefits		82,359.45
Total 5100 Employee Benefits	60,135.52	403,664.57
5118 MD Unemployment Insurance	-381.54	-122.06
5200 Overtime Premiums		
5201 Overtime Premium		16,663.97
Total 5200 Overtime Premiums		16,663.97
5300 Contractual Services		

	TOTAL	
	OCT 2019	JUL - OCT, 2019 (YTD)
5301 Financial Services	3,307.00	6,194.10
5307 Landscape Services		26,964.87
5313 Legal Services	715.00	3,415.00
5316 Opto Park (Parking Citations)	362.50	1,275.00
5317 Alacrity Third party Collections	1,875.66	3,484.16
5319 Opto Traffic (SS4S) Program	24,165.62	80,988.95
5322 Trash & Recycling Services		75,816.00
5325 Tree Maintenance Services		3,500.00
5328 Lexipol Services		9,084.00
5331 Karen Kruger - Atty LEOBR		5,000.00
5334 Voice Recorder Service Plan		2,063.00
6078 Employee Services	700.00	8,039.66
Total 5300 Contractual Services	31,125.78	225,824.74
6000 Operating Expenses		
Dues/Memberships/Subscriptions/Publications		
6013 Dues/Memberships	250.00	10,045.09
Total Dues/Memberships/Subscriptions/Publications	250.00	10,045.09
Employee Services		
5040 Employee Recognition		2,151.78
6034 Employee Wellness Programs	307.89	3,079.24
6077 New Hire Expenses	712.09	1,853.62
6080 Benevolence & Goodwill		298.47
Total Employee Services	1,019.98	7,383.11
Equipment		
6038 Equipment-Purchases		227.26
6040 Equipment-Rental	1,819.46	8,099.55
6067 Maintenance-Machinery/Equipment	1,150.88	2,508.48
Total Equipment	2,970.34	10,835.29
Finance Charges		
6001 Bank Service Fees		204.74
6085 Other Services & Charges		44.37
Total Finance Charges		249.11
Information Technology		
6004 Computer & Software	2,377.35	8,456.30
6049 Information Technology Services	4,606.16	12,598.24
6052 Information Technology-Internet		140.00
6055 Information Technology - Small Purchases		682.51
6100 Software-Licenses and Subscriptions	174.00	923.00
6103 Software-Maintenance Agreements		577.00
Total Information Technology	7,157.51	23,377.05
Office Supplies		
6124 Supplies-Office	574.18	4,956.70
Total Office Supplies	574.18	4,956.70
Operating Supplies		
6121 Supplies-Building/Janitorial		1,982.63
6127 Supplies-Operating & Materials	4,783.18	12,645.35
6130 Supplies-Safety Related		354.72

	TOTAL	
	OCT 2019	JUL - OCT, 2019 (YTD)
Total Operating Supplies	4,783.18	14,982.70
Postage		
6091 Postage-Messenger Services	85.47	2,050.52
Total Postage	85.47	2,050.52
Printing/News Letters/Advertising		
6079 Newsletter (Town Crier)	2,456.72	12,411.90
6094 Printing & Binding	392.41	460.41
6097 Public & Legal Notices/Ads	208.00	774.04
Total Printing/News Letters/Advertising	3,057.13	13,646.35
Site & Building Improvements		
6061 Maintenance-Buildings	4,597.00	8,573.20
Total Site & Building Improvements	4,597.00	8,573.20
Special Events		
6151 Special Projects & Events	65.50	941.47
Total Special Events	65.50	941.47
Special Services		
6010 Disposal Services Fees	311.75	2,544.75
6019 Education-Town Cable TV Channel		900.00
6109 Speed Camera - Admin Exp. Current Year	4,800.00	4,800.00
6175 Tree Installation Service		328.50
Total Special Services	5,111.75	8,573.25
Street Improvements		
6118 Street-Signs & Traffic Co		1,825.58
Total Street Improvements		1,825.58
Telephones & Communications		
6142 Telephone-Air Cards		2,669.96
6145 Telephone-Land Line	442.38	1,615.22
6148 Telephone-Mobile		3,815.87
Total Telephones & Communications	442.38	8,101.05
Training & Education		
6016 Education-Conference & Seminar		25.00
6022 Education-Training		1,385.00
6025 Education-Training Aids		865.00
Total Training & Education		2,275.00
Travel Expenses		
6163 Travel- Mileage Reimbursement		81.20
6166 Travel-Hotel	1,252.32	5,005.74
6169 Travel - Meals and Incidentals	212.00	621.77
6172 Travel-Transportation	627.09	854.05
Total Travel Expenses	2,091.41	6,562.76
Uniforms		
6136 Supplies-Special Police		365.00
6178 Uniforms-Laundry Services	293.20	1,875.16
6181 Uniforms-Police Gear	918.00	1,687.42
6184 Uniforms-Purchases	86.14	1,683.07
Total Uniforms	1,297.34	5,610.65
Vehicle and Transportation		

	TOTAL	
	OCT 2019	JUL - OCT, 2019 (YTD)
6154 Transportation-Gas & Oil	5,362.12	26,491.60
6157 Transportation-Vehicles Body Repair		718.33
6160 Transportation-Vehicles Maintenance	10,069.35	34,472.93
Total Vehicle and Transportation	15,431.47	61,682.86
Total 6000 Operating Expenses	48,934.64	191,671.74
7000 Other General Expenses		
7022 Maintenance-Fuel Manage System		400.00
Computer Services		
7055 Website-Domain Names	400.00	400.00
7058 Website-Hosting Services		2,724.00
Total Computer Services	400.00	3,124.00
Utilities		
7046 Utilities-Electric Buildings	3,510.53	4,268.50
7047 Utilities- Electric Street Lights	6,314.80	17,164.05
7049 Utilities-Gas	135.25	570.81
7052 Utilities-Water	571.16	1,343.33
Total Utilities	10,531.74	23,346.69
Total 7000 Other General Expenses	10,931.74	26,870.69
8000 Town Sponsored Events		
8017 National Night Out		2,912.90
8019 Riverdale Park Day		375.00
Total 8000 Town Sponsored Events		3,287.90
8300 Public Arts Programs		
8301 Jazz on the Lawn		1,200.00
8825 Farmers Market	1,075.00	4,300.00
Total 8300 Public Arts Programs	1,075.00	5,500.00
8700 Municipal Grants		
8701 Fire Department	21,000.00	21,000.00
Total 8700 Municipal Grants	21,000.00	21,000.00
8800 Social Concerns		
8801 The Birthday Book Project		915.00
8804 RES-Funds for Parent Outreach		650.00
8807 RES-Uniforms for School Students		1,400.00
8819 Community Crisis Services		588.25
Total 8800 Social Concerns		3,553.25
9000 Marketing, Promotions & Programming		
9006 Programming		3,658.95
Total 9000 Marketing, Promotions & Programming		3,658.95
9997 9999Police Department		
99609 Operating Expenses	-460.61	-460.61
Total 9997 9999Police Department	-460.61	-460.61
QuickBooks Payments Fees	62.47	727.52
Total Expenses	\$172,423.00	\$1,510,349.81
NET OPERATING INCOME	\$2,960,978.06	\$2,711,615.91
Other Income		
CIP - Revenue		

	TOTAL	
	OCT 2019	JUL - OCT, 2019 (YTD)
1156 CIP General		70,000.00
Total CIP - Revenue		70,000.00
Economic Development Fund		
1169 Economic Development Fund Revenue		1,250.00
Total Economic Development Fund		1,250.00
Health & Wellness Fund		
1159 Health & Wellness		-136.23
Total Health & Wellness Fund		-136.23
Total Other Income	\$0.00	\$71,113.77
Other Expenses		
1200 Capital Improvement Projects		
1208 Vehicles & Equipment	54,528.64	54,528.64
1209 Furniture	13,057.69	19,042.69
Total 1200 Capital Improvement Projects	67,586.33	73,571.33
Debt Service		
1110 Interest Expense		
1110-1 30-Year CDA Interest Expense		-65,283.57
1110-3 PNC Interest Expense	18,027.25	18,027.25
Total 1110 Interest Expense	18,027.25	-47,256.32
Total Debt Service	18,027.25	-47,256.32
Development Funds		
1418 Economic Development Fund - Expenses		6,894.97
Total Development Funds		6,894.97
TIF Expenses		
1186 MuniCap Fees		2,087.50
Total TIF Expenses		2,087.50
Total Other Expenses	\$85,613.58	\$35,297.48
NET OTHER INCOME	\$ -85,613.58	\$35,816.29
NET INCOME	\$2,875,364.48	\$2,747,432.20



TOWN OF RIVERDALE PARK

FINAL BUDGET VS. ACTUALS

July - September, 2019

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Local Taxes				
4001 Real Estate Taxes	449,465.46	4,296,850.00	-3,847,384.54	10.46 %
4008 Personal Property Tax	105,238.80	390,000.00	-284,761.20	26.98 %
4010 Personal Property Tax Prior		-7,500.00	7,500.00	
4012 Local Income Taxes	105,372.43	515,000.00	-409,627.57	20.46 %
4014 Operating Tax		207,128.00	-207,128.00	
4015 Admissions and Amusement Tax	9.49	500.00	-490.51	1.90 %
Total 4000 Local Taxes	660,086.18	5,401,978.00	-4,741,891.82	12.22 %
4100 Licenses & Permits				
4101 Multi-Family Rental License	106,490.00	118,900.00	-12,410.00	89.56 %
4104 Single Family Rental License	11,400.00	30,000.00	-18,600.00	38.00 %
4106 Rental License Late Fees		1,000.00	-1,000.00	
4111 Building Permits	15,027.61	60,000.00	-44,972.39	25.05 %
4113 Business License	21,818.04	32,000.00	-10,181.96	68.18 %
4114 Business License County	1,039.53		1,039.53	
4115 Parking Permits	175.00	500.00	-325.00	35.00 %
4119 Alarm Registrations & Reductions	1,280.00	3,460.00	-2,180.00	36.99 %
4120 5G Small Cell Tower Permits		2,500.00	-2,500.00	
Total 4100 Licenses & Permits	157,230.18	248,360.00	-91,129.82	63.31 %
4200 Administrative Fees				
4204 Abatement Charges	200.00	1,000.00	-800.00	20.00 %
4207 Municipal Infractions		2,000.00	-2,000.00	
4210 Flagging Receipts (MVA Flag)	25.00	750.00	-725.00	3.33 %
Total 4200 Administrative Fees	225.00	3,750.00	-3,525.00	6.00 %
4300 Fines & Forfeitures				
4301 Police Reports	2,214.00	6,500.00	-4,286.00	34.06 %
4304 Vehicle Impounds	9,210.75	30,000.00	-20,789.25	30.70 %
4310 Parking Citations	3,950.00	14,000.00	-10,050.00	28.21 %
Total 4300 Fines & Forfeitures	15,374.75	50,500.00	-35,125.25	30.45 %
4400 Community Safety Programs				
4401 Safe Speed for Students	136,699.99	545,000.00	-408,300.01	25.08 %
4402 Safe Speed for Students Prior Years	6,790.26	15,000.00	-8,209.74	45.27 %
4403 Automated Red Light Enforcement		7,500.00	-7,500.00	
Total 4400 Community Safety Programs	143,490.25	567,500.00	-424,009.75	25.28 %
4500 Intergovernmental Revenues				
4501 Highway User	9,425.88		9,425.88	
4507 Financial Corp		11,000.00	-11,000.00	
Total 4500 Intergovernmental Revenues	9,425.88	11,000.00	-1,574.12	85.69 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
4600 Reimbursements, Rebates and Refunds				
4601 Reimbursement	1,914.06		1,914.06	
4615 Disposal Fee Rebate	4,334.00	17,336.00	-13,002.00	25.00 %
Total 4600 Reimbursements, Rebates and Refunds	6,248.06	17,336.00	-11,087.94	36.04 %
4700 Grant Revenues				
4715 State Aid Police	36,750.25	167,155.00	-130,404.75	21.99 %
Total 4700 Grant Revenues	36,750.25	167,155.00	-130,404.75	21.99 %
4800 Other Revenue				
4804 Cable TV - Franchise Fees	14,664.26	68,500.00	-53,835.74	21.41 %
4807 Investment Interest Income	19,220.35	18,000.00	1,220.35	106.78 %
4808 Interest Income	2.45		2.45	
4813 Miscellaneous	5,079.19	2,500.00	2,579.19	203.17 %
4833 Contribution from ACP	20,000.00	20,000.00	0.00	100.00 %
4835 Other Primary Income		118,594.00	-118,594.00	
4851 Recycled Scrap Metal Revenue	272.86	1,000.00	-727.14	27.29 %
4865 Service Revenue	495.00		495.00	
Total 4800 Other Revenue	59,734.11	228,594.00	-168,859.89	26.13 %
4900 Transfer In				
4901 Health and Wellness Transfer-In		42,663.87	-42,663.87	
Total 4900 Transfer In		42,663.87	-42,663.87	
Total Income	\$1,088,564.66	\$6,738,836.87	\$ -5,650,272.21	16.15 %
GROSS PROFIT	\$1,088,564.66	\$6,738,836.87	\$ -5,650,272.21	16.15 %
Expenses				
5000 Salaries & Wages				
5001 Wages-Full Time	484,449.87	3,160,127.24	-2,675,677.37	15.33 %
5013 Vacation Regular	52,435.14		52,435.14	
5016 Sick	14,466.58		14,466.58	
5019 Comp Time	5,232.80	17,500.00	-12,267.20	29.90 %
5022 Holiday Regular	17,186.40		17,186.40	
5034 Retroactive	1,327.68		1,327.68	
Total 5001 Wages-Full Time	575,098.47	3,177,627.24	-2,602,528.77	18.10 %
5004 Wages-Part-Time	8,000.00	48,000.00	-40,000.00	16.67 %
5010 Wages-Interns	3,705.00	12,000.00	-8,295.00	30.88 %
5025 Night Differential	3,152.25	19,500.00	-16,347.75	16.17 %
5028 Special Rates	5,492.38	31,000.00	-25,507.62	17.72 %
5031 Bilingual Pay Premium	3,040.00	26,000.00	-22,960.00	11.69 %
5037 Uniform Allowance	5,550.00	15,160.00	-9,610.00	36.61 %
5046 Stipend Individual	4,471.05	9,342.06	-4,871.01	47.86 %
Total 5000 Salaries & Wages	608,509.15	3,338,629.30	-2,730,120.15	18.23 %
5100 Employee Benefits				
5101 Insurance-Workers Compensation	41,147.00	258,066.18	-216,919.18	15.94 %
5104 Insurance-Medical (75%)	153,550.68	413,590.89	-260,040.21	37.13 %
5113 Insurance-Life	5,653.28	17,566.87	-11,913.59	32.18 %
5119 Insurance-Long Term Disability	3,426.43	13,189.94	-9,763.51	25.98 %
5120 AD&D	510.02	2,329.58	-1,819.56	21.89 %
5121 Golds Gym	277.20		277.20	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5122 Payroll Taxes	46,144.05	249,740.00	-203,595.95	18.48 %
5125 Retirement-Defined Contribution	10,460.94	53,660.82	-43,199.88	19.49 %
5128 Retirement-Defined Benefits	82,359.45	470,001.36	-387,641.91	17.52 %
Total 5100 Employee Benefits	343,529.05	1,478,145.64	-1,134,616.59	23.24 %
5118 MD Unemployment Insurance	259.48		259.48	
5200 Overtime Premiums				
5201 Overtime Premium	16,663.97	138,300.00	-121,636.03	12.05 %
Total 5200 Overtime Premiums	16,663.97	138,300.00	-121,636.03	12.05 %
5300 Contractual Services				
5020 5G Small Cell Towers Permits		2,500.00	-2,500.00	
5301 Financial Services	2,887.10	25,000.00	-22,112.90	11.55 %
5307 Landscape Services	26,964.87	66,800.00	-39,835.13	40.37 %
5310 Engineering Services		5,500.00	-5,500.00	
5313 Legal Services	2,700.00	68,175.65	-65,475.65	3.96 %
5316 Opto Park (Parking Citations)	912.50	5,000.00	-4,087.50	18.25 %
5317 Alacrity Third party Collections	1,608.50		1,608.50	
5319 Opto Traffic (SS4S) Program	56,823.33	222,000.00	-165,176.67	25.60 %
5320 Opto Traffic Redlight Program		2,500.00	-2,500.00	
5322 Trash & Recycling Services	75,816.00	303,000.00	-227,184.00	25.02 %
5325 Tree Maintenance Services	3,500.00	35,000.00	-31,500.00	10.00 %
5328 Lexipol Services	9,084.00	9,084.00	0.00	100.00 %
5331 Karen Kruger - Atty LEOBR	5,000.00	5,000.00	0.00	100.00 %
5334 Voice Recorder Service Plan	2,063.00	2,200.00	-137.00	93.77 %
6078 Employee Services	7,339.66	36,730.64	-29,390.98	19.98 %
Total 5300 Contractual Services	194,698.96	788,490.29	-593,791.33	24.69 %
6000 Operating Expenses				
Dues/Memberships/Subscriptions/Publications				
6013 Dues/Memberships	9,795.09	19,000.00	-9,204.91	51.55 %
6014 Publications/Subscriptions		200.00	-200.00	
Total Dues/Memberships/Subscriptions/Publications	9,795.09	19,200.00	-9,404.91	51.02 %
Employee Services				
5040 Employee Recognition	2,151.78	10,000.00	-7,848.22	21.52 %
5041 Awards & Gifts		5,000.00	-5,000.00	
6034 Employee Wellness Programs	2,771.35	15,000.00	-12,228.65	18.48 %
6077 New Hire Expenses	1,141.53	4,550.00	-3,408.47	25.09 %
6080 Benevolence & Goodwill	298.47	1,240.00	-941.53	24.07 %
Total Employee Services	6,363.13	35,790.00	-29,426.87	17.78 %
Equipment				
6038 Equipment-Purchases	227.26	5,000.00	-4,772.74	4.55 %
6040 Equipment-Rental	6,280.09	12,130.00	-5,849.91	51.77 %
6067 Maintenance-Machinery/Equipment	1,357.60	20,000.00	-18,642.40	6.79 %
Total Equipment	7,864.95	37,130.00	-29,265.05	21.18 %
Finance Charges				
6001 Bank Service Fees	204.74	500.00	-295.26	40.95 %
6085 Other Services & Charges	44.37	500.00	-455.63	8.87 %
Total Finance Charges	249.11	1,000.00	-750.89	24.91 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Information Technology				
6004 Computer & Software	6,078.95	2,750.00	3,328.95	221.05 %
6049 Information Technology Services	7,992.08	25,000.00	-17,007.92	31.97 %
6052 Information Technology-Internet	140.00	1,864.00	-1,724.00	7.51 %
6053 I-NET Internet Services		9,446.00	-9,446.00	
6055 Information Technology - Small Purchases	682.51	3,500.00	-2,817.49	19.50 %
6100 Software-Licenses and Subscriptions	749.00	10,000.00	-9,251.00	7.49 %
6103 Software-Maintenance Agreements	577.00	1,177.00	-600.00	49.02 %
Total Information Technology	16,219.54	53,737.00	-37,517.46	30.18 %
Insurance Liability				
6058 Insurance- Liability		85,000.00	-85,000.00	
Total Insurance Liability		85,000.00	-85,000.00	
Meeting Expenses				
6015 Catering & Meals		1,500.00	-1,500.00	
Total Meeting Expenses		1,500.00	-1,500.00	
Office Supplies				
6124 Supplies-Office	4,382.52	21,040.00	-16,657.48	20.83 %
Total Office Supplies	4,382.52	21,040.00	-16,657.48	20.83 %
Operating Supplies				
6121 Supplies-Building/Janitorial	1,982.63	3,000.00	-1,017.37	66.09 %
6127 Supplies-Operating & Materials	7,862.17	15,900.00	-8,037.83	49.45 %
6130 Supplies-Safety Related	354.72	2,050.00	-1,695.28	17.30 %
6133 Supplies-Hand Tools		1,000.00	-1,000.00	
Total Operating Supplies	10,199.52	21,950.00	-11,750.48	46.47 %
Postage				
6091 Postage-Messenger Services	1,965.05	6,524.00	-4,558.95	30.12 %
Total Postage	1,965.05	6,524.00	-4,558.95	30.12 %
Printing/News Letters/Advertising				
6079 Newsletter (Town Crier)	9,955.18	20,850.00	-10,894.82	47.75 %
6094 Printing & Binding	68.00		68.00	
6097 Public & Legal Notices/Ads	566.04	3,600.00	-3,033.96	15.72 %
Total Printing/News Letters/Advertising	10,589.22	24,450.00	-13,860.78	43.31 %
Site & Building Improvements				
6061 Maintenance-Buildings	3,976.20	10,000.00	-6,023.80	39.76 %
Total Site & Building Improvements	3,976.20	10,000.00	-6,023.80	39.76 %
Special Events				
6151 Special Projects & Events	875.97	23,500.00	-22,624.03	3.73 %
Total Special Events	875.97	23,500.00	-22,624.03	3.73 %
Special Services				
6010 Disposal Services Fees	2,233.00	11,000.00	-8,767.00	20.30 %
6019 Education-Town Cable TV Channel	900.00	8,150.00	-7,250.00	11.04 %
6076 Mosquito Control Program		1,300.00	-1,300.00	
6109 Speed Camera - Admin Exp. Current Year		5,000.00	-5,000.00	
6175 Tree Installation Service	328.50	4,000.00	-3,671.50	8.21 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Special Services	3,461.50	29,450.00	-25,988.50	11.75 %
Street Improvements				
6112 Street-Light Fixtures & Repair		19,000.00	-19,000.00	
6118 Street-Signs & Traffic Co	1,825.58	14,000.00	-12,174.42	13.04 %
Total Street Improvements	1,825.58	33,000.00	-31,174.42	5.53 %
Telephones & Communications				
6142 Telephone-Air Cards	2,669.96	14,580.00	-11,910.04	18.31 %
6145 Telephone-Land Line	1,172.84	5,000.00	-3,827.16	23.46 %
6148 Telephone-Mobile	3,815.87	22,000.00	-18,184.13	17.34 %
Total Telephones & Communications	7,658.67	41,580.00	-33,921.33	18.42 %
Training & Education				
6016 Education-Conference & Seminar	25.00	17,345.00	-17,320.00	0.14 %
6022 Education-Training	1,385.00	26,960.00	-25,575.00	5.14 %
6025 Education-Training Aids	865.00	5,000.00	-4,135.00	17.30 %
6028 Education-Tuition Reimbursement		2,000.00	-2,000.00	
Total Training & Education	2,275.00	51,305.00	-49,030.00	4.43 %
Travel Expenses				
6163 Travel- Mileage Reimbursement	81.20	950.00	-868.80	8.55 %
6166 Travel-Hotel	3,753.42	15,000.00	-11,246.58	25.02 %
6169 Travel - Meals and Incidentals	409.77	2,600.00	-2,190.23	15.76 %
6172 Travel-Transportation	226.96	2,250.00	-2,023.04	10.09 %
Total Travel Expenses	4,471.35	20,800.00	-16,328.65	21.50 %
Uniforms				
6056 Body Camera Program		20,000.00	-20,000.00	
6136 Supplies-Special Police	365.00	1,600.00	-1,235.00	22.81 %
6178 Uniforms-Laundry Services	1,581.96	6,110.00	-4,528.04	25.89 %
6181 Uniforms-Police Gear	769.42	5,000.00	-4,230.58	15.39 %
6184 Uniforms-Purchases	1,596.93	14,965.00	-13,368.07	10.67 %
Total Uniforms	4,313.31	47,675.00	-43,361.69	9.05 %
Vehicle and Transportation				
6154 Transportation-Gas & Oil	21,129.48	87,470.00	-66,340.52	24.16 %
6157 Transportation-Vehicles Body Repair	718.33	1,150.00	-431.67	62.46 %
6160 Transportation-Vehicles Maintenance	24,403.58	60,651.00	-36,247.42	40.24 %
Total Vehicle and Transportation	46,251.39	149,271.00	-103,019.61	30.98 %
Total 6000 Operating Expenses	142,737.10	713,902.00	-571,164.90	19.99 %
7000 Other General Expenses				
7010 Child Care Reimbursement		500.00	-500.00	
7022 Maintenance-Fuel Manage System	400.00		400.00	
7061 Weather Emergency Events		12,499.64	-12,499.64	
7201 Contingency		23,000.00	-23,000.00	
Computer Services				
7055 Website-Domain Names		500.00	-500.00	
7058 Website-Hosting Services	2,724.00	3,500.00	-776.00	77.83 %
Total Computer Services	2,724.00	4,000.00	-1,276.00	68.10 %
Utilities				
7046 Utilities-Electric Buildings	757.97	19,500.00	-18,742.03	3.89 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
7047 Utilities- Electric Street Lights	10,849.25	80,000.00	-69,150.75	13.56 %
7049 Utilities-Gas	435.56	11,100.00	-10,664.44	3.92 %
7052 Utilities-Water	772.17	6,700.00	-5,927.83	11.52 %
Total Utilities	12,814.95	117,300.00	-104,485.05	10.92 %
Total 7000 Other General Expenses	15,938.95	157,299.64	-141,360.69	10.13 %
8000 Town Sponsored Events				
8004 Centennial Celebration		1,250.00	-1,250.00	
8007 Children's Events		2,700.00	-2,700.00	
8010 Spring Event		1,425.00	-1,425.00	
8013 Fun Run		2,000.00	-2,000.00	
8016 Holiday Market		10,195.00	-10,195.00	
8017 National Night Out	2,912.90	3,450.00	-537.10	84.43 %
8019 Riverdale Park Day	375.00	5,000.00	-4,625.00	7.50 %
8022 Honoring Veterans		1,500.00	-1,500.00	
Total 8000 Town Sponsored Events	3,287.90	27,520.00	-24,232.10	11.95 %
8300 Public Arts Programs				
8301 Jazz on the Lawn	1,200.00	1,200.00	0.00	100.00 %
8304 Summer Movie Nights		2,000.00	-2,000.00	
8825 Farmers Market	3,225.00	15,800.00	-12,575.00	20.41 %
Total 8300 Public Arts Programs	4,425.00	19,000.00	-14,575.00	23.29 %
8500 Public Grants				
8501 Hyattsville CDC		1,500.00	-1,500.00	
8503 Hyattsville CDC Agreement		10,000.00	-10,000.00	
8507 Public Arts Programming		3,500.00	-3,500.00	
8509 Community Projects		1,000.00	-1,000.00	
Total 8500 Public Grants		16,000.00	-16,000.00	
8700 Municipal Grants				
8701 Fire Department		21,000.00	-21,000.00	
Total 8700 Municipal Grants		21,000.00	-21,000.00	
8800 Social Concerns				
8801 The Birthday Book Project	915.00	850.00	65.00	107.65 %
8804 RES-Funds for Parent Outreach	650.00	650.00	0.00	100.00 %
8807 RES-Uniforms for School Students	1,400.00	1,400.00	0.00	100.00 %
8810 Community Thanksgiving Meal		300.00	-300.00	
8813 Doll Program		600.00	-600.00	
8816 Community Coat Drive Donations		600.00	-600.00	
8819 Community Crisis Services	588.25	600.00	-11.75	98.04 %
8822 Seasonal Gift for Children and Families		550.00	-550.00	
8828 Unallocated Social Concerns		5,000.00	-5,000.00	
Total 8800 Social Concerns	3,553.25	10,550.00	-6,996.75	33.68 %
9000 Marketing, Promotions & Programming				
9004 Marketing & Promotions		15,000.00	-15,000.00	
9006 Programming	3,658.95	15,000.00	-11,341.05	24.39 %
Total 9000 Marketing, Promotions & Programming	3,658.95	30,000.00	-26,341.05	12.20 %
QuickBooks Payments Fees	665.05		665.05	
Total Expenses	\$1,337,926.81	\$6,738,836.87	\$ -5,400,910.06	19.85 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
NET OPERATING INCOME	\$ -249,362.15	\$0.00	\$ -249,362.15	0.00%
Other Income				
CIP - Revenue				
1156 CIP General	70,000.00		70,000.00	
Total CIP - Revenue	70,000.00		70,000.00	
Economic Development Fund				
1169 Economic Development Fund Revenue	1,250.00		1,250.00	
Total Economic Development Fund	1,250.00		1,250.00	
Health & Wellness Fund				
1159 Health & Wellness	-136.23		-136.23	
Total Health & Wellness Fund	-136.23		-136.23	
Total Other Income	\$71,113.77	\$0.00	\$71,113.77	0.00%
Other Expenses				
1200 Capital Improvement Projects				
1209 Furniture	5,985.00		5,985.00	
Total 1200 Capital Improvement Projects	5,985.00		5,985.00	
Debt Service				
1110 Interest Expense				
1110-1 30-Year CDA Interest Expense	-65,283.57		-65,283.57	
Total 1110 Interest Expense	-65,283.57		-65,283.57	
Total Debt Service	-65,283.57		-65,283.57	
Development Funds				
1418 Economic Development Fund - Expenses	6,894.97		6,894.97	
Total Development Funds	6,894.97		6,894.97	
TIF Expenses				
1186 MuniCap Fees	2,087.50		2,087.50	
Total TIF Expenses	2,087.50		2,087.50	
Total Other Expenses	\$ -50,316.10	\$0.00	\$ -50,316.10	0.00%
NET OTHER INCOME	\$121,429.87	\$0.00	\$121,429.87	0.00%
NET INCOME	\$ -127,932.28	\$0.00	\$ -127,932.28	0.00%



TOWN OF RIVERDALE PARK

FINAL PROFIT AND LOSS

September 2019

	TOTAL	
	SEP 2019	JUL - SEP, 2019 (YTD)
Income		
4000 Local Taxes		
4001 Real Estate Taxes	375,990.71	449,465.46
4008 Personal Property Tax	11,787.80	105,238.80
4012 Local Income Taxes	18,377.34	105,372.43
4015 Admissions and Amusement Tax		9.49
Total 4000 Local Taxes	406,155.85	660,086.18
4100 Licenses & Permits		
4101 Multi-Family Rental License		106,490.00
4104 Single Family Rental License	2,400.00	11,400.00
4111 Building Permits	2,181.28	15,027.61
4113 Business License	1,095.00	21,818.04
4114 Business License County	67.61	1,039.53
4115 Parking Permits	50.00	175.00
4119 Alarm Registrations & Reductions	120.00	1,280.00
Total 4100 Licenses & Permits	5,913.89	157,230.18
4200 Administrative Fees		
4204 Abatement Charges		200.00
4210 Flagging Receipts (MVA Flag)	25.00	25.00
Total 4200 Administrative Fees	25.00	225.00
4300 Fines & Forfeitures		
4301 Police Reports	575.00	2,214.00
4304 Vehicle Impounds	3,150.00	9,210.75
4310 Parking Citations	1,650.00	3,950.00
Total 4300 Fines & Forfeitures	5,375.00	15,374.75
4400 Community Safety Programs		
4401 Safe Speed for Students	55,445.00	136,699.99
4402 Safe Speed for Students Prior Years	240.00	6,790.26
Total 4400 Community Safety Programs	55,685.00	143,490.25
4500 Intergovernmental Revenues		
4501 Highway User	9,425.88	9,425.88
Total 4500 Intergovernmental Revenues	9,425.88	9,425.88
4600 Reimbursements, Rebates and Refunds		
4601 Reimbursement	250.00	1,914.06
4615 Disposal Fee Rebate		4,334.00
Total 4600 Reimbursements, Rebates and Refunds	250.00	6,248.06
4700 Grant Revenues		
4715 State Aid Police	36,750.25	36,750.25
Total 4700 Grant Revenues	36,750.25	36,750.25

	TOTAL	
	SEP 2019	JUL - SEP, 2019 (YTD)
4800 Other Revenue		
4804 Cable TV - Franchise Fees		14,664.26
4807 Investment Interest Income	5,756.01	19,220.35
4808 Interest Income	0.55	2.45
4813 Miscellaneous	658.58	5,079.19
4833 Contribution from ACP		20,000.00
4851 Recycled Scrap Metal Revenue	157.90	272.86
4865 Service Revenue	345.00	495.00
Total 4800 Other Revenue	6,918.04	59,734.11
Total Income	\$526,498.91	\$1,088,564.66
GROSS PROFIT	\$526,498.91	\$1,088,564.66
Expenses		
5000 Salaries & Wages		
5001 Wages-Full Time	106,859.44	484,449.87
5013 Vacation Regular	3,362.75	52,435.14
5016 Sick	1,374.48	14,466.58
5019 Comp Time	0.00	5,232.80
5022 Holiday Regular	9,313.72	17,186.40
5034 Retroactive	221.36	1,327.68
Total 5001 Wages-Full Time	121,131.75	575,098.47
5004 Wages-Part-Time		8,000.00
5010 Wages-Interns	105.00	3,705.00
5025 Night Differential	750.00	3,152.25
5028 Special Rates	2,488.27	5,492.38
5031 Bilingual Pay Premium	640.00	3,040.00
5037 Uniform Allowance	0.00	5,550.00
5046 Stipend Individual	1,374.21	4,471.05
Total 5000 Salaries & Wages	126,489.23	608,509.15
5100 Employee Benefits		
5101 Insurance-Workers Compensation	17,549.00	41,147.00
5104 Insurance-Medical (75%)	73,440.99	153,550.68
5113 Insurance-Life	368.26	5,653.28
5119 Insurance-Long Term Disability		3,426.43
5120 AD&D		510.02
5121 Golds Gym	55.44	277.20
5122 Payroll Taxes	9,691.48	46,144.05
5125 Retirement-Defined Contribution	2,117.76	10,460.94
5128 Retirement-Defined Benefits	16,866.30	82,359.45
Total 5100 Employee Benefits	120,089.23	343,529.05
5118 MD Unemployment Insurance	259.48	259.48
5200 Overtime Premiums		
5201 Overtime Premium	3,734.05	16,663.97
Total 5200 Overtime Premiums	3,734.05	16,663.97
5300 Contractual Services		
5301 Financial Services	25.00	2,887.10
5307 Landscape Services	8,875.09	26,964.87
5313 Legal Services	1,520.00	2,700.00
5316 Opto Park (Parking Citations)	412.50	912.50

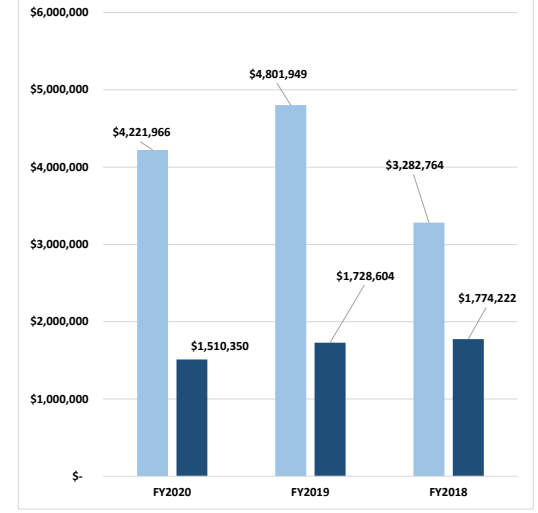
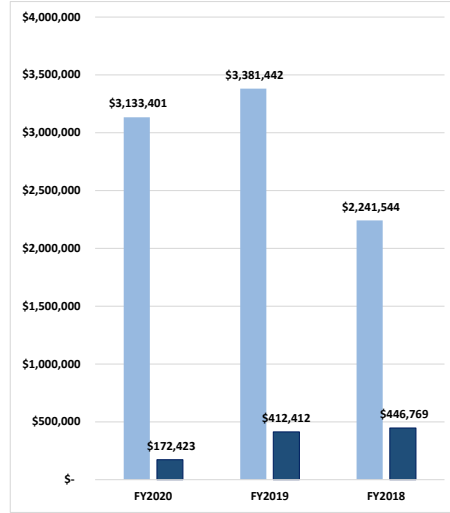
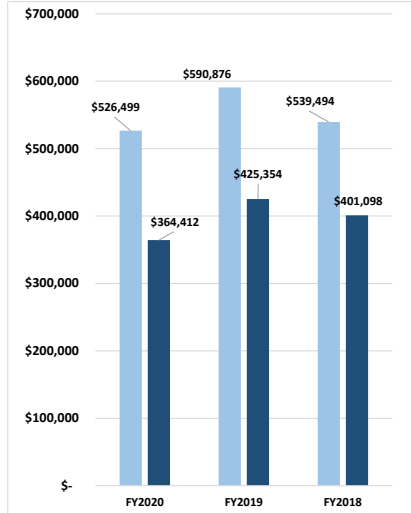
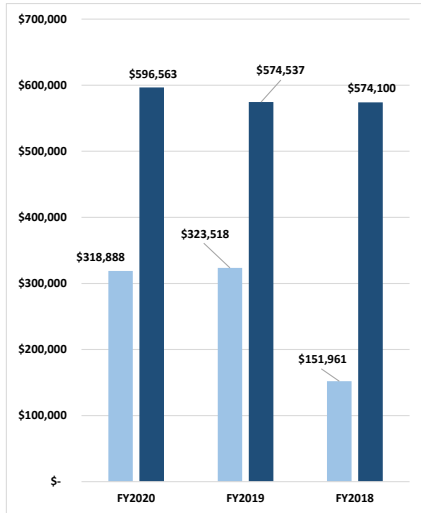
	TOTAL	
	SEP 2019	JUL - SEP, 2019 (YTD)
5317 Alacrity Third party Collections	836.00	1,608.50
5319 Opto Traffic (SS4S) Program	23,714.03	56,823.33
5322 Trash & Recycling Services	25,272.00	75,816.00
5325 Tree Maintenance Services		3,500.00
5328 Lexipol Services		9,084.00
5331 Karen Kruger - Atty LEOBR		5,000.00
5334 Voice Recorder Service Plan		2,063.00
6078 Employee Services	478.91	7,339.66
Total 5300 Contractual Services	61,133.53	194,698.96
6000 Operating Expenses		
Dues/Memberships/Subscriptions/Publications		
6013 Dues/Memberships		9,795.09
Total Dues/Memberships/Subscriptions/Publications		9,795.09
Employee Services		
5040 Employee Recognition	1,071.00	2,151.78
6034 Employee Wellness Programs	817.88	2,771.35
6077 New Hire Expenses	804.99	1,141.53
6080 Benevolence & Goodwill		298.47
Total Employee Services	2,693.87	6,363.13
Equipment		
6038 Equipment-Purchases		227.26
6040 Equipment-Rental	1,764.38	6,280.09
6067 Maintenance-Machinery/Equipment	448.23	1,357.60
Total Equipment	2,212.61	7,864.95
Finance Charges		
6001 Bank Service Fees	56.50	204.74
6085 Other Services & Charges		44.37
Total Finance Charges	56.50	249.11
Information Technology		
6004 Computer & Software	4,912.75	6,078.95
6049 Information Technology Services	3,008.31	7,992.08
6052 Information Technology-Internet	140.00	140.00
6055 Information Technology - Small Purchases	681.51	682.51
6100 Software-Licenses and Subscriptions	174.00	749.00
6103 Software-Maintenance Agreements		577.00
Total Information Technology	8,916.57	16,219.54
Office Supplies		
6124 Supplies-Office	793.05	4,382.52
Total Office Supplies	793.05	4,382.52
Operating Supplies		
6121 Supplies-Building/Janitorial		1,982.63
6127 Supplies-Operating & Materials	1,861.31	7,862.17
6130 Supplies-Safety Related	120.76	354.72
Total Operating Supplies	1,982.07	10,199.52
Postage		
6091 Postage-Messenger Services	596.49	1,965.05
Total Postage	596.49	1,965.05

	TOTAL	
	SEP 2019	JUL - SEP, 2019 (YTD)
Printing/News Letters/Advertising		
6079 Newsletter (Town Crier)	2,623.72	9,955.18
6094 Printing & Binding		68.00
6097 Public & Legal Notices/Ads	408.90	566.04
Total Printing/News Letters/Advertising	3,032.62	10,589.22
Site & Building Improvements		
6061 Maintenance-Buildings	1,327.65	3,976.20
Total Site & Building Improvements	1,327.65	3,976.20
Special Events		
6151 Special Projects & Events	287.97	875.97
Total Special Events	287.97	875.97
Special Services		
6010 Disposal Services Fees	343.25	2,233.00
6019 Education-Town Cable TV Channel	300.00	900.00
6175 Tree Installation Service	328.50	328.50
Total Special Services	971.75	3,461.50
Street Improvements		
6118 Street-Signs & Traffic Co	550.10	1,825.58
Total Street Improvements	550.10	1,825.58
Telephones & Communications		
6142 Telephone-Air Cards		2,669.96
6145 Telephone-Land Line		1,172.84
6148 Telephone-Mobile	310.45	3,815.87
Total Telephones & Communications	310.45	7,658.67
Training & Education		
6016 Education-Conference & Seminar	25.00	25.00
6022 Education-Training	160.00	1,385.00
6025 Education-Training Aids		865.00
Total Training & Education	185.00	2,275.00
Travel Expenses		
6163 Travel- Mileage Reimbursement		81.20
6166 Travel-Hotel	1,906.08	3,753.42
6169 Travel - Meals and Incidentals	146.75	409.77
6172 Travel-Transportation		226.96
Total Travel Expenses	2,052.83	4,471.35
Uniforms		
6136 Supplies-Special Police		365.00
6178 Uniforms-Laundry Services	309.47	1,581.96
6181 Uniforms-Police Gear	464.00	769.42
6184 Uniforms-Purchases	488.98	1,596.93
Total Uniforms	1,262.45	4,313.31
Vehicle and Transportation		
6154 Transportation-Gas & Oil	4,463.88	21,129.48
6157 Transportation-Vehicles Body Repair		718.33
6160 Transportation-Vehicles Maintenance	16,063.64	24,403.58
Total Vehicle and Transportation	20,527.52	46,251.39
Total 6000 Operating Expenses	47,759.50	142,737.10

	TOTAL	
	SEP 2019	JUL - SEP, 2019 (YTD)
7000 Other General Expenses		
7022 Maintenance-Fuel Manage System		400.00
Computer Services		
7058 Website-Hosting Services	324.00	2,724.00
Total Computer Services	324.00	2,724.00
Utilities		
7046 Utilities-Electric Buildings		757.97
7047 Utilities- Electric Street Lights	422.07	10,849.25
7049 Utilities-Gas	150.18	435.56
7052 Utilities-Water	291.13	772.17
Total Utilities	863.38	12,814.95
Total 7000 Other General Expenses	1,187.38	15,938.95
8000 Town Sponsored Events		
8017 National Night Out		2,912.90
8019 Riverdale Park Day		375.00
Total 8000 Town Sponsored Events		3,287.90
8300 Public Arts Programs		
8301 Jazz on the Lawn		1,200.00
8825 Farmers Market	1,075.00	3,225.00
Total 8300 Public Arts Programs	1,075.00	4,425.00
8800 Social Concerns		
8801 The Birthday Book Project		915.00
8804 RES-Funds for Parent Outreach	650.00	650.00
8807 RES-Uniforms for School Students	1,400.00	1,400.00
8819 Community Crisis Services	588.25	588.25
Total 8800 Social Concerns	2,638.25	3,553.25
9000 Marketing, Promotions & Programming		
9006 Programming		3,658.95
Total 9000 Marketing, Promotions & Programming		3,658.95
QuickBooks Payments Fees	46.47	665.05
Total Expenses	\$364,412.12	\$1,337,926.81
NET OPERATING INCOME	\$162,086.79	\$ -249,362.15
Other Income		
CIP - Revenue		
1156 CIP General		70,000.00
Total CIP - Revenue		70,000.00
Economic Development Fund		
1169 Economic Development Fund Revenue		1,250.00
Total Economic Development Fund		1,250.00
Health & Wellness Fund		
1159 Health & Wellness		-136.23
Total Health & Wellness Fund		-136.23
Total Other Income	\$0.00	\$71,113.77
Other Expenses		
1200 Capital Improvement Projects		
1209 Furniture		5,985.00

	TOTAL	
	SEP 2019	JUL - SEP, 2019 (YTD)
Total 1200 Capital Improvement Projects		5,985.00
Debt Service		
1110 Interest Expense		
1110-1 30-Year CDA Interest Expense		-65,283.57
Total 1110 Interest Expense		-65,283.57
Total Debt Service		-65,283.57
Development Funds		
1418 Economic Development Fund - Expenses	2,066.00	6,894.97
Total Development Funds	2,066.00	6,894.97
TIF Expenses		
1186 MuniCap Fees		2,087.50
Total TIF Expenses		2,087.50
Total Other Expenses	\$2,066.00	\$ -50,316.10
NET OTHER INCOME	\$ -2,066.00	\$121,429.87
NET INCOME	\$160,020.79	\$ -127,932.28

Town of Riverdale Park, Maryland - Revenue & Expenditure Comparison											
Aug			Sept			Oct			YTD Total		
FY2020	FY2019	FY2018	FY2020	FY2019	FY2018	FY2020	FY2019	FY2018	FY2020	FY2019	FY2018
\$ 318,888	\$ 323,518	\$ 151,961	\$ 526,499	\$ 590,876	\$ 539,494	\$ 3,133,401	\$ 3,381,442	\$ 2,241,544	\$ 4,221,966	\$ 4,801,949	\$ 3,282,764
\$ 596,563	\$574,537	\$ 574,100	\$ 364,412	\$425,354	\$ 401,098	\$ 172,423	\$412,412	\$ 446,769	\$ 1,510,350	\$ 1,728,604	\$ 1,774,222
\$ (277,674)	\$ (251,019)	\$ (422,139)	\$ 162,087	\$ 165,522	\$ 138,396	\$ 2,960,978	\$ 2,969,031	\$ 1,794,775	\$ 2,711,616	\$ 3,073,345	\$ 1,508,541



Revenue =
Expense =

Jessica Barnes

From: S.C. Lamphier <s.lamphier@outlook.com>
Sent: Monday, November 4, 2019 11:12 AM
To: Alan Thompson
Cc: Jessica Barnes; BRIAN CARPIO
Subject: Fire Department Report - November 2019
Attachments: 00206B40A238191104111051.pdf

Mayor Thompson, Town Council Members, Town Staff, and Citizens:

County Executive Alsobrooks appointed a new County Fire/EMS Chief (acting) effective November 1, Tiffany Green. The volunteer component of the service is quite optimistic as to her leadership and her ability to at least listen to concerns.

There have not been any recent significant incidents to report. The ambulance (EMS) continues to respond to many other areas nights and weekends where EMS coverage is otherwise not available.

Recruiting and retention continues mainly in a positive manner; weekday responses have improved.

The department is pleased to be included and participate in the upcoming Town's centennial activities.

Finally, and most importantly, please remember to check your smoke/carbon monoxide detectors. The department will submit an article for the next Town Crier regarding smoke/carbon monoxide detectors. (Attached are related documents in English and Spanish for your use.)

Steve Lamphier, President, Riverdale Fire Department

Steve Lamphier

Smoke Alarms at Home

SMOKE ALARMS ARE A KEY PART of a home fire escape plan. When there is a fire, smoke spreads fast. Working smoke alarms give you early warning so you can get outside quickly.

SAFETY TIPS

- Install smoke alarms in every bedroom. They should also be outside each sleeping area and on every level of the home. Install alarms in the basement.
- Large homes may need extra smoke alarms.
- It is best to use interconnected smoke alarms. When one smoke alarm sounds, they all sound.
- Test all smoke alarms at least once a month. Press the test button to be sure the alarm is working.
- Current alarms on the market employ different types of technology including multi-sensing, which could include smoke and carbon monoxide combined.
- Today's smoke alarms will be more technologically advanced to respond to a multitude of fire conditions, yet mitigate false alarms.
- A smoke alarm should be on the ceiling or high on a wall. Keep smoke alarms away from the kitchen to reduce false alarms. They should be at least 10 feet (3 meters) from the stove.
- People who are hard-of-hearing or deaf can use special alarms. These alarms have strobe lights and bed shakers.
- Replace all smoke alarms when they are 10 years old.



FACTS

- ❗ A closed door may slow the spread of smoke, heat, and fire.
- ❗ Smoke alarms should be installed inside every sleeping room, outside each separate sleeping area, and on every level. Smoke alarms should be connected so when one sounds, they all sound. Most homes do not have this level of protection.
- ❗ Roughly 3 out of 5 fire deaths happen in homes with no smoke alarms or no working smoke alarms.



**NATIONAL FIRE
PROTECTION ASSOCIATION**
The leading information and knowledge resource
on fire, electrical and related hazards

Your Logo

Alarmas de humo en el hogar

LAS ALARMAS DE HUMO SON PARTE del plan de evacuación por incendio en cualquier hogar. En caso de incendio, el incendio se esparce rápidamente. Las alarmas de humo que funcionan brindan una advertencia temprana de modo de poder abandonar rápidamente el lugar.

CONSEJOS DE SEGURIDAD

- Instale alarmas de humo dentro y fuera de cada habitación y área para dormir. Instale alarmas en cada nivel de la vivienda. Instale alarmas en el sótano.
- Las grandes viviendas podrían requerir alarmas extra.
- Es preferible utilizar alarmas de humo interconectadas. Cuando se active una alarma de humo, se activarán todas.
- Prueba todas las alarmas de humo por lo menos una vez al mes. Presione el botón de prueba para asegurarse de que la alarma de incendio esté funcionando.
- Existen dos tipos de alarmas. Las alarmas de humo por ionización son más rápidas en dar advertencia sobre incendios de llama. Las alarmas fotoeléctricas son más rápidas para dar advertencia sobre incendios incipientes. Lo mejor es utilizar ambos tipos de alarmas en la vivienda.
- La alarma de humo debe ser instalada en el cielo raso o en lo alto de un muro. Instale alarmas de humo lejos de cocinas para reducir las falsas alarmas. Deben colocarse por lo menos a 10 pies (3 metros) de la hornalla.
- Las personas sordas e hipoacúsicas pueden utilizar alarmas especiales. Estas alarmas cuentan con luces intermitentes y vibradores bajo almohada.
- Reemplace todas las alarmas de incendio cada 10 años.



ES UN HECHO

- ❗ Una puerta cerrada puede retrasar la propagación del humo, el calor y el fuego.
- ❗ Las alarmas de humo deben instalarse en cada dormitorio, fuera de cada área para dormir y en todos los pisos. Las alarmas deben estar conectadas, de manera que cuando una suene, lo hagan las otras. La mayoría de las casas no tienen este nivel de seguridad.
- ❗ Aproximadamente 3 de cada 5 muertes por incendio, se producen en hogares que no cuentan con alarmas de incendio o que cuentan con alarmas de incendio que no funcionan.



NATIONAL FIRE PROTECTION ASSOCIATION

La fuente líder en información y conocimiento sobre seguridad contra incendios, eléctrica y peligros relacionados

Your Logo

Carbon Monoxide Safety



Often called the invisible killer, carbon monoxide is an invisible, odorless, colorless gas created when fuels (such as gasoline, wood, coal, natural gas, propane, oil, and methane) burn incompletely. In the home, heating and cooking equipment that burn fuel can be sources of carbon monoxide.

- CO alarms should be installed in a central location outside each sleeping area and on every level of the home and in other locations where required by applicable laws, codes or standards. For the best protection, interconnect all CO alarms throughout the home. When one sounds, they all sound.
- Follow the manufacturer's instructions for placement and mounting height.
- Choose a CO alarm that is listed by a qualified testing laboratory.
- Call your local fire department's non-emergency number to find out what number to call if the CO alarm sounds.
- Test CO alarms at least once a month; replace them according to the manufacturer's instructions.
- If the audible trouble signal sounds, check for low batteries. If the battery is low, replace it. If it still sounds, call the fire department.
- If the CO alarm sounds, immediately move to a fresh air location outdoors or by an open window or door. Make sure everyone inside the home is accounted for. Call for help from a fresh air location and stay there until emergency personnel declare that it is safe to re-enter the home.
- If you need to warm a vehicle, remove it from the garage immediately after starting it. Do not run a vehicle or other fueled engine or motor indoors, even if garage doors are open. Make sure the exhaust pipe of a running vehicle is not covered with snow.
- During and after a snowstorm, make sure vents for the dryer, furnace, stove, and fireplace are clear of snow build-up.
- A generator should be used in a well-ventilated location outdoors away from windows, doors and vent openings.
- Gas or charcoal grills can produce CO — only use outside.

HOME HEATING EQUIPMENT



Have fuel-burning heating equipment and chimneys inspected by a professional every year before cold weather sets in. When using a fireplace, open the flue for adequate ventilation. Never use your oven to heat your home.

FACTS

- ❗ A person can be poisoned by a small amount of CO over a longer period of time or by a large amount of CO over a shorter amount of time.
- ❗ In 2010, U.S. fire departments responded to an estimated 80,100 non-fire CO incidents in which carbon monoxide was found, or an average of nine calls per hour.



**NATIONAL FIRE
PROTECTION ASSOCIATION**
The leading information and knowledge resource
on fire, electrical and related hazards

Your Logo

Seguridad en el uso del Monóxido de Carbono

El monóxido de carbono (CO) es un gas. No tiene olor y es tóxico. Puede hacer que una persona sienta náuseas y también puede ser mortal. En el hogar, los artefactos de calefacción y cocción que queman combustible pueden ser fuentes de monóxido de carbono.

ALARMAS DE CO

- » Las alarmas para detectar CO deben instalarse fuera de las áreas de dormir. Instale alarmas en cada nivel de la vivienda. Lo mejor es instalar alarmas de CO interconectadas, de modo que si una se activa en la vivienda, todas se activan.
- » Siga las instrucciones del embalaje para instalar correctamente la alarma de CO.
- » Pruebe las alarmas de CO por lo menos una vez al mes.
- » Reemplace las alarmas de CO según las instrucciones del embalaje.
- » Conozca los sonidos que emite una alarma de CO cuando se activa. Sonará si se detecta CO. Emitirá un sonido diferente del que emite cuando tiene poca batería o para indicar que es necesario su reemplazo.
- » Si la batería está baja, reemplácela.
- » Si la alarma de CO se activa, debe procederse a la ventilación de la sala. Mueva las puertas cercanas a una ventana o a una puerta abierta. Asegúrese de que todos en el hogar respiren aire fresco. Llame al departamento de bomberos desde algún lugar ventilado. Permanezca en ese sitio hasta que los respondientes le avisen que puede ingresar a casa.

EVITE EL ENVENENAMIENTO CON CO

- » Mientras se calienta el motor del auto, sáquelo del garaje. No haga funcionar un motor alimentado a combustible dentro de un espacio cerrado, aún cuando las puertas del garaje se encuentren abiertas. Asegúrese de que el escape del vehículo en marcha no se encuentre tapado. Remueva la nieve del mismo.
- » Durante y luego de una tormenta de nieve, asegúrese que la ventilación de secadoras, hornos, estufas y hogares se encuentre destapada y libre de acumulaciones de nieve.
- » Limpie todo residuo de los conductos de ventilación de secadoras, hornos, estufas y hogares.
- » Los generadores deben utilizarse al aire libre. Utilícelos en sitios bien ventilados, lejos de ventanas, puertas y rejillas de ventilación.
- » Las parrillas de gas o carbón pueden generar CO. Utilícelas solo en espacios exteriores.
- » Sus artefactos de calefacción y chimeneas deben ser inspeccionadas por un profesional cada año, antes de que llegue el frío.
- » Abra el regulador de tiro cuando use la chimenea para su adecuada ventilación.
- » Nunca utilice el horno ni las hornallas para calefaccionar su casa.

ES UN HECHO

El CO es conocido como el asesino invisible porque es un gas que no puede verse ni olerse. Tome medidas para evitar el envenenamiento por CO.



**NATIONAL FIRE
PROTECTION ASSOCIATION**

La fuente líder en información y conocimiento sobre
seguridad contra incendios, eléctrica y peligros relacionados

Your Logo



Town of Riverdale Park, Maryland

Town Administration

TO: Mayor and Council
FROM: John N. Lestitian, Town Manager
CC: Paul Smith, Finance and Employee Services Director
DATE: October 30, 2019
RE: Charter Amendment: Article VI Finance, Section 623 Competitive Bidding

Action Requested: Staff requests that the Mayor and Council adopt Charter Amendment 2019-CR-01 regarding Article VI Finance, Section 623 Competitive Bidding at the November 4 Legislative Meeting.

Background: In the normal course of business, local governments may, in order to enjoy the lowest possible cost, need to piggyback an existing contract that a different government entity or purchasing cooperative/alliance competitively bid. Examples include municipalities and counties piggybacking on a state contract for the acquisition of vehicles, and local governments piggybacking a county contract for the acquisition of road salt. It is important that municipalities have this option.

A review of the Town Charter found that the current language has no provision for piggybacking a contract and restricts any suspension of the Town's competitive bidding to situations involving an emergency or exigent circumstance. Specifically, Article VI, Section 623: Competitive Bids reads in part that "the Council may suspend these requirements for competitive bidding for purchases and contracts in excess of the stated amount by four (4) affirmative votes when, because of emergency or exigent circumstances, and in the opinion of the Council, such suspension is reasonably necessary for public policy, health, safety, or well-being."

Staff have reviewed the language with the Town Attorney, Mr. Fred Sussman. The desire to piggyback a contract competitively bid by a different government entity or purchasing cooperative/alliance is usually related to cost-savings and not an emergency or situation involving exigent circumstance.

Attachment: Charter Amendment – Article VI, Section 623

COUNCIL OF THE TOWN OF RIVERDALE PARK
CHARTER AMENDMENT RESOLUTION 2019-CR-01

Introduced By: CM David Lingua

Date Introduced: September 9, 2019

Date Adopted: _____, 2019

Date Effective: _____, 2019

A RESOLUTION concerning

CHARTER AMENDMENT – PROCUREMENT AND PIGGYBACKING

FOR the purpose of amending the Charter of the Town of Riverdale Park to allow the Town to make purchases of certain supplies, materials, equipment, construction of public improvements, or contractual service from a person who is supplying the same supplies, materials, equipment, construction or services to another governmental entity, under, certain conditions and circumstances, without complying with certain Town sealed and competitive bidding requirements; and generally relating to procurement requirements for purchases by the Town of Riverdale Park.

BY repealing and reenacting, with amendments
Charter of the Town of Riverdale Park (January 2008 Revision)
ARTICLE VI: Finance
Section 623

Key:

CAPITAL LETTERS indicate matter added to existing law.

SECTION 1: BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF RIVERDALE PARK that Section 623 of the Charter of the Town of Riverdale Park (January 2008 Revision), ARTICLE VI: Finance, is repealed and re-enacted, with amendments, to read as follows:

ARTICLE VI Finance

§ 623: Competitive Bids

All expenditures for supplies, materials, equipment, construction of public improvements, or contractual service involving more than twenty thousand dollars (\$ 20,000) shall be made on written contract. The town manager shall advertise for sealed bids for all such contracts by means including but not limited to publishing notice thereof twice in a newspaper of general circulation in the town. The town manager shall present the sealed bids to the council for approval and advise the council on the bids. Such written contracts shall be awarded by the council to the bidder who offers the lowest or best bid, quality of goods and work, time of delivery or completion, and responsibility of bidders being considered. All such written contracts shall be approved by the council before becoming effective. The town may reject all bids and re-advertise. The council may suspend these requirements for competitive bidding for purchases and contracts in excess of the stated amount by four (4) affirmative votes when, because of emergency or exigent circumstances, and in the opinion of the council, such suspension is reasonably necessary for public policy, health, safety, or well-being. PURCHASES OR CONTRACTS FOR SUPPLIES, MATERIALS, EQUIPMENT, CONSTRUCTION OF PUBLIC IMPROVEMENTS OR CONTRACTUAL SERVICES ARE EXEMPT FROM THE SEALED AND COMPETITIVE BIDDING REQUIREMENTS OF THIS SECTION WHERE SUCH SUPPLIES, MATERIALS, EQUIPMENT, CONSTRUCTION OR SERVICES ARE PURCHASED OR ACQUIRED FROM A PERSON WHO IS SUPPLYING THE SAME SUPPLIES, MATERIALS, EQUIPMENT, CONSTRUCTION OR SERVICES TO ANOTHER GOVERNMENTAL ENTITY, IF THE TOTAL PRICE OR PRICE PER UNIT, AS APPLICABLE, TO BE PAID BY THE TOWN IS NOT MORE THAN THE TOTAL PRICE OR PRICE PER UNIT TO BE PAID BY THE OTHER GOVERNMENTAL ENTITY AND IF THE PRICE TO BE PAID BY THE OTHER GOVERNMENTAL ENTITY HAS BEEN ESTABLISHED BY A COMPETITIVE BIDDING PROCESS CONDUCTED BY THE OTHER GOVERNMENTAL ENTITY OR BY A PURCHASING COOPERATIVE OR ALLIANCE THAT BIDS PROCUREMENTS ON A VOLUME BASIS FOR FEDERAL, STATE, AND LOCAL GOVERNMENTS. The town at any time in its discretion may employ its own forces for the construction or reconstruction of public improvements without advertising or re-advertising for or receiving bids. All written contracts may be protected by such bonds, penalties, and conditions as the council may require.

SECTION 2: AND BE IT FURTHER RESOLVED that the amendments to the Charter adopted by this Resolution shall become effective upon the fiftieth (50th) day after passage of this Resolution, unless a proper petition for referendum meeting the requirements of § 4-304 of the Local Government Article of the Annotated Code of Maryland shall be presented or mailed to the Council in accordance with such § 4-304 of the Local Government Article of the Annotated Code of Maryland on or before the fortieth (40th) day after passage of this Resolution. A complete and exact copy of this Resolution shall be posted at the Town Hall of Town of Riverdale Park (the "Town") or other main municipal building or public place for a period of at least forty (40) days following its adoption, and the title to this Resolution, being a fair summary of the amendments to the Charter adopted hereby, shall be published in a newspaper of general circulation in the Town

not less than four (4) times, at weekly intervals, within a period of forty (40) days starting immediately after the date of adoption of this Resolution.

SECTION 3: AND BE IT FURTHER RESOLVED that the Town Manager shall send or cause to be sent to the Department of Legislative Services of the State of Maryland in accordance with the provisions of §§ 4-308 and 4-109 of the Local Government Article of the Annotated Code of Maryland, the following documents or information concerning the Charter amendments: (1) the complete text of this Resolution; (2) the date of the referendum election, if any, held with respect thereto; (3) the number of votes cast for or against this Resolution by the Council or in a referendum; and (4) the effective date of the Charter amendments.

SECTION 4: AND BE IT FURTHER RESOLVED that the Town Manager is hereby authorized and directed to carry out or cause to be carried out the provisions of Sections 2 and 3 hereof; and as evidence of compliance herewith, the Town Manager shall cause to be maintained in the records of the Town an appropriate certificate of publication in the newspaper in which the fair summary of the Charter amendments shall have been published or other evidence of publication; provided that, the failure to so maintain the same shall not invalidate the effectiveness of the Charter amendments provided for in this Resolution.

The above amendments to the Charter of the Town of Riverdale Park were adopted by the foregoing Resolution which was passed at a _____ meeting of the Town Council on _____, 2019, ____ members of the Town Council voting in the affirmative, ____ members of the Town Council voting in the negative, ____ members of the Town Council abstaining and ____ members of the Town Council absent, and the said Resolution becomes effective on the ____ day of _____, 2019 if a petition for referendum has not been filed in the time prescribed by law.

ADOPTED this _____ day of _____, 2019.

ATTEST:

COUNCIL OF THE TOWN OF
RIVERDALE PARK

Jessica Barnes, Town Clerk

Alan K. Thompson, Mayor

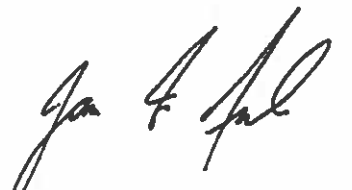
CERTIFICATE OF PUBLICATION

STATE OF : MARYLAND

COUNTY OF: Prince George's County

This is to certify that the annexed legal advertisement has been published in the publications and insertions listed below. "FAIR SUMMARY ORDINANCE 2019-CR-01..." was published in the:

The Enquirer-Gazette 09/12/19



James F. Normandin
President & Publisher

**TOWN OF RIVERDALE PARK
FAIR SUMMARY OF
CHARTER AMENDMENT
RESOLUTION NO. 2019-CR-01
PROCUREMENT AND PIGGYBACKING**

This is to give notice the Riverdale Park Town Council has introduced and intends to take action on Charter Amendment Resolution 2019-CR-01.

Charter Amendment Resolution 2019-CR-01 would amend Section 623 of the Charter of the Town of Riverdale Park (January 2008 Revision), to allow the Town to make purchases of certain supplies, materials, equipment, construction of public improvements, or contractual service from a person who is supplying the same supplies, materials, equipment, construction or services to another governmental entity, under, certain conditions and circumstances, without complying with certain Town sealed and competitive bidding requirements; and generally relate to procurement requirements for purchases by the Town of Riverdale Park.

Charter Amendment Resolution 2019-CR-01 is available for inspection by the public at Town Hall during normal business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday.

**RIVERDALE PARK TOWN COUNCIL
BY: JESSICA BARNES, TOWN CLERK**

2869945 EQ (9-12)

Ad # 12276266 Name TOWN OF RIVERDALE PARK Attn: E Jones Size 34 Lines P0002
Class 820 PO# Authorized by Account 1010038877

CERTIFICATE OF PUBLICATION

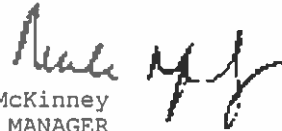
The Washington Post Company hereby certifies that it is the publisher of The Washington Post; that The Washington Post is a newspaper of general circulation, published daily in the City of Washington, District of Columbia; that The Washington Post has been so published continuously for more than one year prior to the date of first publication of the notice mentioned below; that the undersigned person is the duly authorized agent of The Washington Post Company to execute this certificate on its behalf; and that a notice of which the annexed is a true copy was printed and published in said newspaper on the following date(s) at a cost of \$582.50 and was circulated in the Washington metropolitan area.

Published 1 time(s). Date(s):06 of October 2019

Account 1010038877

THE WASHINGTON POST

By


Nicole McKinney
BILLING MANAGER

NOTICE OF PUBLIC HEARING The Mayor and Council of the Town of Riverdale Park will hold a public hearing to receive public comments on a proposed amendment to Article VI Finance, Section 623 Competitive Bidding, of the Town Charter. PLACE OF MEETING: Riverdale Park Town Hall, 5008 Queensbury Road, Riverdale Park, MD 20737 TIME: 7:30 p.m. DATE: October 28, 2019 WRITTEN PUBLIC COMMENTS MAY BE SUBMITTED TO: The Town of Riverdale Park at 5008 Queensbury Road, Riverdale Park, MD 20737.



Town of Riverdale Park, Maryland

Office of Development Services

TO: John Lestitian, Town Manager

FROM: Kevin Simpson, Development Services Director

CC: Staff Leadership Team

DATE: October 25, 2019

RE: Ordinance 2019-OR-06 regarding Wireless Telecommunications
Design Guidelines

Action Requested:

Staff requests that the Mayor and Council adopt *Revised Ordinance 2019-OR-06* at the November 4th Legislative Meeting.

Background:

At the September 9th Legislative Meeting, the Mayor and Council introduced, *Ordinance 2019-OR-06, Wireless Telecommunications Design Guidelines*. The legislation serves as a companion to *Ordinance 2019-OR-03*, which established general standards and regulations for the placement of wireless communication facilities within the Town's public rights-of-way.

Since its introduction, additional amendments have been made to the ordinance, as specified in the attached, *Revised Ordinance 2019-OR-06, Wireless Telecommunications Design Guidelines*. For reference purposes, the amendments to the ordinance are fully detailed in the attached *Revised Ordinance 2019-OR-06: Wireless Telecommunications Design Guidelines (Redline Version)*.

Staff will be available at the November 4th Legislative Meeting to address any comments or questions from the Mayor and Council.

Attachment:

Revised Ordinance 2019-OR-06: Wireless Telecommunications Design Guidelines

COUNCIL OF THE TOWN OF RIVERDALE PARK

Revised Ordinance 2019-OR-06

Introduced By: CM Christopher Henry

Date Introduced: September 9, 2019

Amendments Adopted:

Date Adopted:

Date Effective:

AN ORDINANCE concerning

WIRELESS TELECOMMUNICATIONS FACILITIES DESIGN GUIDELINES

FOR the purpose of providing certain design guidelines relating to the location of small wireless telecommunications towers, antennas, and other structures within the Town's public rights-of-way, consistent with federal and state law; and generally related to the wireless telecommunication facilities and wireless infrastructure providers in The Town of Riverdale Park.

BY adding
Chapter 74, Wireless Telecommunications Facilities Design Guidelines
Sections 74-1 through 74-12, of the Code of the Town of Riverdale Park,
inclusive

WHEREAS, the Mayor and Council have determined that it is in the public interest to provide design guidelines for the installation of wireless telecommunications facilities in the Town's rights-of-way that is consistent with federal and State law; Now therefore,

Key:
CAPS: Indicate matter added to existing law.

SECTION 1. BE IT ENACTED, BY THE COUNCIL OF THE TOWN OF RIVERDALE PARK that Chapter 74, “Wireless Telecommunications Facilities Design Guidelines”, consisting of Sections 74-1 through 74-12, inclusive, be and it is hereby added to the Code of the Town of Riverdale Park to follow immediately after Chapter 73 of the Code and to read as follows:

**CHAPTER 74, WIRELESS TELECOMMUNICATIONS FACILITIES
DESIGN GUIDELINES**

SECTION 74-1. PURPOSE.

THE PURPOSE OF THESE GUIDELINES IS TO ESTABLISH GENERAL PROCEDURES AND STANDARDS, CONSISTENT WITH ALL APPLICABLE COUNTY, FEDERAL, AND STATE LAWS, FOR THE SITING, CONSTRUCTION, INSTALLATION, COLLOCATION, MODIFICATION, RELOCATION, OPERATION, AND REMOVAL OF SMALL WIRELESS TELECOMMUNICATIONS FACILITIES (“FACILITIES”) WITHIN THE TOWN OF RIVERDALE PARK’S (“TOWN”) RIGHTS-OF-WAY. THE GOALS OF THESE GUIDELINES ARE TO:

- A. PROVIDE STANDARDS, TECHNICAL CRITERIA, AND DETAILS FOR SMALL WIRELESS TELECOMMUNICATIONS FACILITIES IN THE TOWN’S RIGHTS-OF-WAY TO BE UNIFORMLY APPLIED TO ALL APPLICANTS AND OWNERS OF SMALL WIRELESS TELECOMMUNICATIONS FACILITIES OR SUPPORT STRUCTURES FOR SUCH FACILITIES;
- B. ENHANCE THE ABILITY OF WIRELESS TELECOMMUNICATIONS CARRIERS TO DEPLOY SMALL WIRELESS TECHNOLOGY IN THE TOWN QUICKLY, EFFECTIVELY, AND EFFICIENTLY SO THAT RESIDENTS, BUSINESSES, AND VISITORS BENEFIT FROM EXTENSIVE AND ROBUST WIRELESS SERVICE AVAILABILITY;
- C. PRESERVE THE CHARACTER OF THE TOWN’S NEIGHBORHOODS AND CORRIDORS, BY LIMITING VISUAL BLIGHT;
- D. ENSURE THAT SMALL WIRELESS TELECOMMUNICATIONS FACILITIES AND SUPPORT STRUCTURES CONFORM WITH ALL APPLICABLE HEALTH AND SAFETY REGULATIONS AND WILL BLEND INTO THEIR ENVIRONMENT TO THE GREATEST EXTENT POSSIBLE; AND
- E. COMPLY WITH, AND NOT CONFLICT WITH, ALL APPLICABLE COUNTY, STATE, AND FEDERAL LAWS.

SECTION 74-2. DEFINITIONS.

DEFINITIONS FOR THESE GUIDELINES ARE THOSE AS DEFINED IN CHAPTER 73 OF THE TOWN CODE.

SECTION 74-3. REQUIREMENT TO COMPLY.

PLACEMENT, MODIFICATION, OPERATION, RELOCATION, AND REMOVAL OF SMALL WIRELESS TELECOMMUNICATIONS AND WIRELESS SUPPORT STRUCTURES SHALL COMPLY WITH CHAPTER 73 OF THE CODE OF THE TOWN OF RIVERDALE PARK AND ALL OTHER APPLICABLE TOWN, COUNTY, STATE AND FEDERAL LAWS. ALL PERMITS MUST BE IN COMPLIANCE AT THE TIME OF PERMIT APPROVAL AND AS MAY BE AMENDED FROM TIME TO TIME, AS NECESSARY.

SECTION 74-4. CONCEALMENT OF FACILITIES AND RELATED EQUIPMENT.

A. CONCEALMENT PREFERENCE. IT IS THE TOWN'S PREFERENCE THAT ALL FACILITIES, SUPPORT STRUCTURES, AND RELATED EQUIPMENT INCORPORATE SPECIFIC CONCEALMENT ELEMENTS TO MINIMIZE VISUAL IMPACTS, SUCH AS:

1. INTEGRATED POLES. THE USE OF "SMART POLES," OR THOSE OF A SIMILAR TYPE, CAN BE DEPLOYED TO SUPPLEMENT OR REPLACE EXISTING LIGHT, STREET, OR OTHER MUNICIPAL POLES TO CONFORM TO EXISTING INFRASTRUCTURE OR TO PROVIDE ENHANCED AESTHETIC VALUE. THESE POLES ARE INTENDED TO BLEND INTO THE ENVIRONMENT AND INTEGRATE THE TELECOMMUNICATIONS EQUIPMENT INTERNALLY.
2. STREET/DIRECTIONAL SIGNS. THE USE OF STREET AND/OR DIRECTIONAL SIGNS, WHERE PRACTICAL, TO CONCEAL CERTAIN EQUIPMENT, CAN BE DEPLOYED TO SUPPLEMENT OR REPLACE EXISTING STREET OR DIRECTIONAL SIGNS TO CONFORM TO EXISTING INFRASTRUCTURE OR TO PROVIDE ENHANCED AESTHETIC VALUE.
3. EQUIPMENT ENCLOSURES. EQUIPMENT ENCLOSURES, INCLUDING ELECTRIC METERS, SHALL BE AS SMALL AS POSSIBLE. GROUND-MOUNTED EQUIPMENT CONCEALMENT SHALL INCLUDE, BUT NOT BE LIMITED TO, LANDSCAPING, STRATEGIC PLACEMENT IN LESS OBTRUSIVE LOCATIONS AND PLACEMENT WITHIN EXISTING OR REPLACEMENT STREET FURNITURE OR OTHER DECORATIVE ELEMENTS.

4. LANDSCAPING. LANDSCAPE SCREENING SHALL BE PROVIDED AND MAINTAINED AROUND GROUND MOUNTED EQUIPMENT ENCLOSURES. THE PLANTING QUANTITY AND SIZE SHOULD BE SUCH THAT 100% SCREENING IS ACHIEVED WITHIN TWO YEARS AFTER INSTALLATION. THE TOWN MANAGER, OR DESIGNEE, MAY GRANT AN EXEMPTION FROM THIS LANDSCAPING REQUIREMENT BASED ON THE CHARACTERISTICS OF THE SPECIFIC LOCATION FOR THE EQUIPMENT ENCLOSURE. TREE "TOPPING" OR THE IMPROPER PRUNING OF TREES IS PROHIBITED. ANY PROPOSED PRUNING OR REMOVAL OF TREES, SHRUBS, OR OTHER LANDSCAPING ALREADY EXISTING IN THE RIGHT-OF-WAY MUST BE NOTED IN THE APPLICATION AND MUST BE APPROVED BY THE TOWN MANAGER OR DESIGNEE.

WHEN UNDERGROUND VAULTS ARE PROPOSED, THEY SHALL BE LOCATED TO MINIMIZE DISRUPTION TO THE PLACEMENT OF STREET TREES. ADEQUATE PLANTING DEPTH SHALL BE PROVIDED BETWEEN THE TOP OF THE VAULT AND THE FINISHED GRADE TO ALLOW PLANTS TO GROW IN A HEALTHY CONDITION.

SECTION 74-5. LOCATIONS OF FACILITIES AND RELATED EQUIPMENT.

- A. COLLOCATION PREFERENCE. WHENEVER AN APPLICANT PROPOSES TO PLACE A NEW WIRELESS SUPPORT STRUCTURE WITH A SMALL WIRELESS TELECOMMUNICATIONS FACILITY WITHIN 250 FEET FROM AN EXISTING WIRELESS SUPPORT STRUCTURE, THE WIRELESS INFRASTRUCTURE PROVIDER SHALL EITHER COLLOCATE WITH THE EXISTING FACILITY OR DEMONSTRATE THAT A COLLOCATION IS EITHER NOT TECHNICALLY FEASIBLE OR SPACE ON THE EXISTING FACILITY IS NOT PRACTICABLY AVAILABLE.
- B. MOST PREFERABLE LOCATIONS. THE FOLLOWING LOCATIONS ARE PREFERRED WHEN NOT ADJACENT TO A PARK, RESIDENTIAL AREA, HISTORIC DISTRICT, OR AREAS SUBJECT TO ENHANCED DESIGN REVIEW.
 1. INDUSTRIAL AREAS; AND
 2. COMMERCIAL AREAS ADJACENT TO HIGHWAYS, EXCEPT WHEN THOSE AREAS ARE SUBJECT TO ENHANCED DESIGN REVIEW.

C. LEAST PREFERABLE LOCATIONS.

1. RESIDENTIAL AREAS;
2. PARKS;
3. HISTORIC DISTRICTS; AND
4. AREAS SUBJECT TO ENHANCED DESIGN REVIEW.

D. ORDER OF PREFERENCE FOR WIRELESS SUPPORT STRUCTURES.

THE FOLLOWING LIST INDICATES THE ORDER OF PREFERENCE FOR WIRELESS SUPPORT STRUCTURES FOR SMALL WIRELESS TELECOMMUNICATIONS FACILITIES.

1. EXISTING UTILITY POLES. IT IS THE TOWN'S PREFERENCE THAT FACILITIES BE INSTALLED ON EXISTING UTILITY POLES OR EXISTING LINES BETWEEN EXISTING POLES.
2. NON-ORNAMENTAL SERVICE POLES. IF THE WIRELESS INFRASTRUCTURE PROVIDER CANNOT PRACTICABLY OBTAIN THE RIGHT TO USE EXISTING UTILITY POLES OR LINES, THE TOWN PREFERS NON-ORNAMENTAL SERVICE POLES AS THE NEXT OPTION.
3. NEW POLES. IF THE FIRST TWO ALTERNATIVES HAVE PROVEN TO BE NOT PRACTICABLE OPTIONS, THE TOWN PREFERS THE INSTALLATION OF A NEW POLE.
4. ORNAMENTAL MUNICIPAL POLES. THE USE OF ORNAMENTAL MUNICIPAL STREET LIGHTS AND SIGN POLES AS WIRELESS SUPPORT STRUCTURES IS DISCOURAGED. THESE SHOULD ONLY BE PROPOSED IF THE THREE ALTERNATIVES LISTED ABOVE ARE NOT PRACTICABLE, OR WHEN REQUESTED BY THE TOWN BASED ON THE PROPOSED LOCATION, IF THE WIRELESS INFRASTRUCTURE PROVIDER DEMONSTRATES THAT EXEMPLARY DESIGN CAN BE ACHIEVED THROUGH INSTALLATION OF AN ORNAMENTAL POLE WITH INTEGRATED ANTENNAS THAT ARE CONCEALED, TO CONFORM TO OR ENHANCE EXISTING INFRASTRUCTURE.

SECTION 74-6. CONSIDERATION OF ALTERNATE LOCATIONS.

A. THE TOWN RESERVES THE RIGHT TO PROPOSE AN ALTERNATE WIRELESS SUPPORT STRUCTURE AND/OR LOCATION TO THE ONE PROPOSED IN THE APPLICATION, AS FOLLOWS:

1. THE PROPOSED ALTERNATE LOCATION FOR A SUPPORT STRUCTURE MAY BE WITHIN 100 FEET OF THE PROPOSED LOCATION OR WITHIN A DISTANCE THAT IS EQUIVALENT TO THE WIDTH OF THE RIGHT OF WAY IN OR ON WHICH THE WIRELESS SUPPORT STRUCTURE IS PROPOSED, WHICHEVER IS GREATER; AND
2. IF AN APPLICATION PROPOSES TO INSTALL FACILITIES THAT CONFLICT WITH SPACE DESIGNATED FOR FUTURE PUBLIC IMPROVEMENTS WHICH ARE DOCUMENTED IN AN APPROVED PLAN IN PLACE AT THE TIME OF THE APPLICATION THE APPLICATION MAY BE DENIED OR AN ALTERNATE LOCATION PROPOSED, UNLESS THE WIRELESS INFRASTRUCTURE PROVIDER AND/OR WIRELESS SERVICE PROVIDER AGREE AS PART OF THE APPLICATION TO RELOCATE OR REINSTALL THE WIRELESS SUPPORT STRUCTURE IN A MANNER WHICH IS CONSISTENT WITH THE APPROVED PLAN AT THE TIME THE PUBLIC IMPROVEMENTS ARE INSTALLED.

SECTION 74-7. PLACEMENT OF FACILITIES AND RELATED EQUIPMENT.

A. GENERALLY, THE WIRELESS INFRASTRUCTURE PROVIDER SHALL CONSTRUCT AND MAINTAIN FACILITIES, SUPPORT STRUCTURES AND RELATED EQUIPMENT IN A MANNER THAT DOES NOT:

1. OBSTRUCT, IMPEDE, OR HINDER PUBLIC TRAVEL OR SAFETY ON RIGHTS-OF-WAY;
2. OBSTRUCT THE LEGAL USE OF RIGHTS-OF-WAY BY OTHER UTILITY PROVIDERS;
3. VIOLATE NONDISCRIMINATORY APPLICABLE CODES;
4. VIOLATE OR CONFLICT WITH THE CODE OF THE TOWN OF RIVERDALE PARK, OR OTHER APPLICABLE LAWS; AND
5. VIOLATE THE FEDERAL AMERICANS WITH DISABILITIES ACT OR COMPARABLE MARYLAND LAW.

- B. THE TOWN DESIRES TO IMPROVE AESTHETICS AROUND TOWN AND TO PROMOTE CLEANLY ORGANIZED AND STREAMLINED FACILITIES USING THE LEAST INTRUSIVE MEANS TO PROVIDE WIRELESS SERVICES TO THE COMMUNITY, AS FOLLOWS:
1. GENERALLY, FACILITIES SHALL MATCH AND BE CONSISTENT WITH THE MATERIALS AND FINISH OF THE MUNICIPAL POLES IN THE SURROUNDING AREA ADJACENT TO THEIR LOCATION;
 2. IN THE ABSENCE OF ADJACENT MUNICIPAL POLES, SUPPORT STRUCTURES SHALL, AT A MINIMUM, MATCH THE MATERIALS AND FINISH OF ADJACENT UTILITY POLES; AND
 3. IN AREAS WITH MIXED STYLES OF MUNICIPAL POLES, THE HIGHEST QUALITY OF POLES SHALL BE PROVIDED.
- C. ANTENNAS ON EXISTING OR REPLACED UTILITY POLES. ANTENNAS ASSOCIATED WITH COLLOCATION ON EXISTING OR REPLACEMENT POLES MUST BE IN COMPLIANCE WITH ALL APPLICABLE LAWS AND THESE GUIDELINES.
- D. SERVICE LINES. ALL SERVICE LINES MUST BE UNDERGROUNDED WHENEVER PRACTICABLE TO AVOID ADDITIONAL OVERHEAD LINES. FOR HOLLOW POLES, UNDERGROUNDED CABLES AND WIRES MUST TRANSITION DIRECTLY INTO THE POLE BASE WITHOUT ANY EXTERNAL JUNCTION BOX. ON WOOD POLES, ALL ABOVE-GROUND WIRES, CABLES, AND CONNECTIONS SHALL BE ENCASED IN THE SMALLEST SECTION OR SMALLEST DIAMETER PVC CHANNEL, CONDUIT, U-GUARD, OR SHROUD PRACTICABLE, WITH A MAXIMUM DIMENSION OF 4" DIAMETER. SUCH CONDUIT SHALL BE FINISHED IN ZINC, ALUMINUM OR STAINLESS STEEL, OR COLORED TO MATCH OR EXCEED THE QUALITY OF EXISTING ENCASEMENTS.
- E. SPOOLED OR COILED CABLES. TO REDUCE CLUTTER AND DETER VANDALISM, EXCESS FIBER OPTIC OR COAXIAL CABLES SHALL NOT BE SPOOLED, COILED OR OTHERWISE STORED ON THE POLE EXCEPT WITHIN THE APPROVED ENCLOSURE OR CABINET.
- F. GROUND MOUNTED EQUIPMENT. ANY PROPOSED GROUND MOUNTED EQUIPMENT SHOULD BE PLACED AS FOLLOWS:
1. IN A MANNER TO MINIMIZE ANY OBSTRUCTION, IMPEDIMENT, OR HINDRANCE TO THE PUBLIC TRAVEL OR SAFETY ON THE RIGHTS-OF WAY;

2. TO MAXIMIZE THE LINE OF SIGHT REQUIRED TO ADD TO SAFE TRAVEL OF VEHICULAR AND PEDESTRIAN TRAFFIC AND MAXIMIZE THAT LINE OF SIGHT AT STREET CORNERS AND INTERSECTIONS AND MINIMIZE HAZARDS AT THOSE LOCATIONS; AND
3. THE TOWN MAY DENY A REQUEST THAT NEGATIVELY IMPACTS VEHICULAR AND/OR PEDESTRIAN SAFETY.

G. POLE MOUNTED EQUIPMENT.

POLE MOUNTED EQUIPMENT MUST BE INSTALLED AS FOLLOWS:

1. EQUIPMENT MUST BE INSTALLED AS FLUSH TO THE POLE AS POSSIBLE;
2. EQUIPMENT ATTACHED TO METAL POLES MUST USE STAINLESS STEEL BANDING STRAPS, IN A COLOR TO MATCH THE COLOR OF THE POLE;
3. EQUIPMENT ATTACHED TO WOOD POLES MAY BE BOLTED TO THE POLE (THROUGH BOLTING OR LAG BOLTS ARE PROHIBITED) OR INSTALLED USING STAINLESS STEEL BANDING STRAPS;
4. ALL EQUIPMENT SHALL BE LOCATED AS CLOSE TOGETHER AS TECHNICALLY POSSIBLE AND IF POSSIBLE, ON THE SAME SIDE OF THE POLE;
5. ALL EQUIPMENT OTHER THAN THE ANTENNA(S), ELECTRIC METER AND DISCONNECT SWITCH MUST BE CONCEALED WITHIN AN EQUIPMENT CABINET, WHICH MAY NOT EXTEND MORE THAN 24 INCHES FROM THE FACE OF THE POLE; AND
6. EQUIPMENT CABINETS SHOULD BE MOUNTED AS FLUSH TO THE POLE AS POSSIBLE, AND MUST BE NON-REFLECTIVE, COLORED TO MATCH THE EXISTING POLE, IF ATTACHED TO A METAL POLE, AND IN THE COLOR OF STAINLESS STEEL, BRUSHED ALUMINUM, OR BRUSHED NICKEL IF ATTACHED TO A WOOD POLE.

- H. ELECTRIC METER. THE TOWN STRONGLY ENCOURAGES THE USE OF FLAT-RATE ELECTRIC SERVICE WHEN IT WOULD ELIMINATE THE NEED FOR A METER. WHEN A METER IS NECESSARY, METERS SHALL BE THE SMALLEST AND LEAST VISUALLY INTRUSIVE ELECTRIC METER

AVAILABLE, AND IF PERMITTED BY THE ELECTRIC SERVICE PROVIDER, SHALL BE PAINTED TO MATCH THE METAL POLE, OR IN THE COLOR OF STAINLESS STEEL, BRUSHED ALUMINUM, OR BRUSHED NICKEL IF ATTACHED TO A WOOD POLE.

- I. TELEPHONE/FIBER OPTIC UTILITIES. CABINETS FOR TELEPHONE AND/OR FIBER OPTIC UTILITIES MAY NOT EXTEND MORE THAN 24 INCHES FROM THE FACE OF THE POLE, AND MUST BE PAINTED, WRAPPED OR OTHERWISE COLORED TO MATCH THE POLE. MICROWAVE OR OTHER WIRELESS BACKHAUL IS DISCOURAGED WHEN IT WOULD INVOLVE A SEPARATE AND UNCONCEALED ANTENNA.

SECTION 74-8. UNDERGROUND EQUIPMENT VAULTS.

UNDERGROUNDED EQUIPMENT VAULTS. EQUIPMENT IN AN ENVIRONMENTALLY CONTROLLED UNDERGROUND VAULT MAY BE REQUIRED BY THE TOWN IN SOME AREAS WHERE TECHNOLOGICALLY FEASIBLE AND APPROPRIATE FOR THE LOCATION.

SECTION 74-9. NEW WIRELESS TELECOMMUNICATIONS SUPPORT STRUCTURES.

- A. SPACING. THE TOWN STRONGLY DISCOURAGES MORE THAN ONE (1) NEW WIRELESS TELECOMMUNICATIONS SUPPORT STRUCTURE PER BLOCK AND, EXCEPT FOR COMPELLING REASONS, WILL NOT APPROVE MORE THAN ONE PER 250 FEET ON EACH SIDE OF THE STREET TO MINIMIZE THE HAZARD OF POLES ADJACENT TO ROADWAYS AND TO MINIMIZE VISUAL CLUTTER AND DISTRACTIONS TO VEHICULAR TRAFFIC.
 1. ALIGNMENT WITH OTHER POLES. THE CENTERLINE OF ANY NEW WIRELESS TELECOMMUNICATIONS SUPPORT STRUCTURE MUST BE ALIGNED, AS MUCH AS POSSIBLE, WITH THE CENTERLINES OF EXISTING POLES ON THE SAME STREET SEGMENT, BUT ONLY IF THE NEW STRUCTURE'S HEIGHT DOES NOT CONFLICT WITH OVERHEAD UTILITY LINES AND FACILITIES;
 2. GENERAL RESTRICTIONS ON NEW WOOD POLES. IN ALL LOCATIONS, THE TOWN RESERVES THE RIGHT TO REQUIRE A METAL POLE RATHER THAN A WOOD POLE BASED ON THE

BUILD AND/OR NATURAL ENVIRONMENTAL CHARACTER OF THE PROPOSED LOCATION.

3. WOOD POLE FOOTINGS AND FOUNDATIONS. ALL NEW WOOD POLES MUST BE DIRECT BURIED TO A DEPTH DETERMINED, STAMPED, SEALED AND SIGNED BY A PROFESSIONAL ENGINEER LICENSED AND REGISTERED BY THE STATE OF MARYLAND, AND SUBJECT TO THE TOWN'S REVIEW AND APPROVAL;
4. METAL POLE MATERIAL. ALL METAL POLES MUST BE CONSTRUCTED FROM HOT-DIP GALVANIZED STEEL OR OTHER CORROSION-RESISTANT MATERIALS APPROVED BY THE TOWN AND FINISHED IN ACCORDANCE WITH THESE GUIDELINES TO AVOID RUST STAINS ON ADJACENT SIDEWALKS, BUILDINGS OR OTHER IMPROVEMENTS;
5. METAL POLE FINISH. METAL POLES MUST BE PAINTED BLACK. THE APPLICANT MAY SELECT A PAINT OR POWDER COAT SYSTEM IN COMPLIANCE WITH ATSM STANDARDS; AND
6. LIGHTING, PLANTERS, FLAGS, BANNERS, DIRECTIONAL SIGN BRACKETS. THE TOWN MAY REQUIRE THE APPLICANT TO INSTALL FUNCTIONAL STREETLIGHTS AND/OR BRACKETS TO HOLD HANGING FLOWER PLANTERS, FLAGS AND/OR BANNERS AND DIRECTIONAL SIGN BRACKETS WHEN TECHNICALLY FEASIBLE AND THE TOWN DETERMINES THAT SUCH ADDITIONS WILL ENHANCE THE OVERALL APPEARANCE AND USEFULNESS OF THE PROPOSED FACILITY. THE TOWN MAY UTILIZE THE BRACKETS, FLAGS AND BANNERS.

B. EXEMPTIONS.

1. AN EXEMPTION MAY BE GRANTED IF THE APPLICANT CAN DEMONSTRATE THAT THIS RESTRICTION HAS THE EFFECT OF PREVENTING WIRELESS SERVICE TO THIS LOCATION; AND
2. IF MULTIPLE REQUESTS ARE RECEIVED TO INSTALL TWO (2) OR MORE POLES THAT WOULD VIOLATE THE SPACING REQUIREMENT OR TO COLLOCATE TWO (2) OR MORE SMALL WIRELESS TELECOMMUNICATIONS FACILITIES ON THE SAME SUPPORT STRUCTURE, PRIORITY WILL BE GIVEN TO THE FIRST REQUEST RECEIVED THAT MEETS THESE GUIDELINES.

SECTION 74-10. TOWN-OWNED WIRELESS TELECOMMUNICATIONS SUPPORT STRUCTURES.

- A. REQUIRED LOAD ANALYSIS. INSTALLATIONS ON ALL TOWN-OWNED POLES SHALL HAVE AN INDUSTRY STANDARD POLE LOAD ANALYSIS COMPLETED, SEALED, AND SIGNED BY A PROFESSIONAL ENGINEER LICENSED AND REGISTERED IN THE STATE OF MARYLAND AND SUBMITTED TO THE TOWN WITH EACH PERMIT APPLICATION INDICATING THAT THE TOWN-OWNED POLE TO WHICH THE SMALL WIRELESS TELECOMMUNICATIONS FACILITY WILL BE ATTACHED WILL SAFELY SUPPORT THE LOAD; AND
- B. INSTALLATIONS ON SIGN POLES. INSTALLATIONS ON SIGN POLES MAY ONLY OCCUR IF THE SIGN POLE IS FIFTEEN (15) FEET OR TALLER, UNLESS THE WIRELESS INFRASTRUCTURE PROVIDER CAN DEMONSTRATE TO THE TOWN MANAGER'S SATISFACTION THAT THE FACILITIES CAN BE INTEGRATED IN A MANNER WHICH COMPLIMENTS OR ENHANCES THE AREA IN WHICH THE SIGN POLE IS TO BE INSTALLED.

SECTION 74-11. UNDERGROUNDING REQUIREMENTS.

THE TOWN MAY DENY PERMIT APPLICATIONS, OR REQUIRE AN ALTERNATE LOCATION, TO INSTALL STRUCTURES AND FACILITIES IN THE RIGHT-OF-WAY OR UTILITY EASEMENTS WHERE UTILITIES HAVE BEEN REQUIRED TO BE INSTALLED UNDERGROUND. THE APPLICANT MAY REQUEST A WAIVER IF THE WIRELESS SERVICE PROVIDER IS UNABLE TO ACHIEVE ITS SERVICE OBJECTIVE USING A LOCATION IN THE RIGHT-OF-WAY WHERE UTILITIES ARE NOT UNDERGROUND OR IN A UTILITY EASEMENT WHERE THE WIRELESS SERVICE PROVIDER HAS THE RIGHT TO ACCESS, OR IN OTHER SUITABLE LOCATIONS OR STRUCTURES MADE AVAILABLE BY THE TOWN.

SECTION 74-12. GENERAL PROVISIONS.

- A. TREE MAINTENANCE. THE WIRELESS INFRASTRUCTURE OR SERVICE PROVIDER, ITS CONTRACTORS, AND AGENTS SHALL OBTAIN WRITTEN PERMISSION AND NOTIFY THE TOWN, AS FOLLOWS:
 - 1. FROM THE TOWN BEFORE TRIMMING TREES IN THE RIGHT-OF-WAY; AND
 - 2. FROM THE PROPERTY OWNER WHEN ON PRIVATE PROPERTY.
- B. GRAFFITI ABATEMENT. AS SOON AS PRACTICAL, BUT NOT LATER THAN FOURTEEN (14) CALENDAR DAYS FROM THE DATE OF NOTICE, THE

PROVIDER SHALL REMOVE ALL GRAFFITI ON ANY OF ITS FACILITIES, EQUIPMENT OR STRUCTURES. THE TOWN MAY AGREE TO AN EXTENSION OF TIME IF THE PROVIDER DEMONSTRATES THE NEED TO ORDER REPLACEMENT EQUIPMENT.

- C. MINOR TECHNICAL EXCEPTIONS. THE TOWN RECOGNIZES THAT IN SOME CIRCUMSTANCES STRICT COMPLIANCE WITH THESE GUIDELINES MAY RESULT IN UNDESIRABLE AESTHETIC OUTCOMES AND THAT MINOR DEVIATIONS SHOULD BE GRANTED WHEN THE NEED FOR SUCH DEVIATIONS ARISES FROM CIRCUMSTANCES OUTSIDE OF THE APPLICANT'S CONTROL.
- D. WAIVERS. IN THE EVENT THAT ANY APPLICANT ASSERTS THAT STRICT COMPLIANCE WITH ANY PROVISIONS IN THESE GUIDELINES, AS APPLIED TO A SPECIFIC PROPOSED FACILITY, WOULD EFFECTIVELY PROHIBIT THE ESTABLISHMENT OF WIRELESS SERVICE TO A LOCATION, THE TOWN MAY GRANT A LIMITED EXEMPTION FROM STRICT COMPLIANCE.

SECTION 2. AND BE IT FURTHER ENACTED that if any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the Town that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.

SECTION 3. AND BE IT FURTHER ENACTED that this Ordinance shall take effect twenty calendar days after passage by the Council.

ATTEST:

COUNCIL OF THE TOWN OF
RIVERDALE PARK

Jessica E. Barnes, Town Clerk

Alan K. Thompson, Mayor


CERTIFICATE OF PUBLICATION

STATE OF : MARYLAND

COUNTY OF: Prince George's County

This is to certify that the annexed legal advertisement has been published in the publications and insertions listed below. "FAIR SUMMARY ORDINANCE 2019-OR-06..." was published in the:

The Enquirer-Gazette 09/19/19



James F. Normandin
President & Publisher

**TOWN OF RIVERDALE PARK
FAIR SUMMARY OF
ORDINANCE 2019-OR-06**

This is to give notice that the Riverdale Park Town Council has introduced and intends to take action on Ordinance 2019-OR-06.

Ordinance 2019-OR-06 would provide certain design guidelines relating to the location of small wireless telecommunications towers, antennas, and other structures within the Town's public rights-of-way, consistent with federal and state law; and generally related to the wireless telecommunication facilities and wireless infrastructure providers in the Town of Riverdale Park.

Ordinance 2019-OR-06 is available for inspection by the public at Town Hall during normal business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday.

**RIVERDALE PARK TOWN COUNCIL
BY: JESSICA BARNES, TOWN CLERK**

2870682 EQ

(9-19)



Town of Riverdale Park, Maryland

Police Department

TO: John N. Lestitian, Town Manager

FROM: David Morris, Chief of Police

CC: Staff Leadership Team

DATE: October 30, 2019

RE: Ordinance 2019-OR-09 regarding Noise Control

Action Requested:

Staff requests that the Mayor and Council adopt Ordinance 2019-OR-09 regarding Chapter 49-Noise Control.

Background:

The 2019 Calendar Year Staff Goals include the review and update of various chapters within the Town Code. Chapter 50 – Peace and Good Order has been identified as a chapter requiring review specifically as it relates to Noise Control. Staff recommend that Chapter 50 – Peace and Good Order be repealed and Chapter 49 – Noise Control be added.

Chapter 49 – Noise Control will clearly define:

- maximum allowable noise levels
- measurement of sound
- penalties and enforcement

Chapter 49 – Noise Control is consistent with the Town’s vision and commitment to housing and neighborhoods and will have an overall positive impact on the quality of life for residents.

Staff will be present at the meeting to respond to any questions or concerns.

Attachment:

Chapter 49 – Noise Control

1 **COUNCIL OF THE TOWN OF RIVERDALE PARK**

2
3 **ORDINANCE 2019-OR-09**

4
5
6 **Introduced By:** CM Marsha Dixon

7
8 **Date Introduced:** October 7, 2019

9
10 **Date Adopted:**

11
12 **Date Effective:**

13
14
15 **AN ORDINANCE** concerning

16
17 **NOISE CONTROL**

18
19 **FOR** the purpose of revising Town laws relating to the control and regulation of excessive
20 noise in the Town of Riverdale Park; providing for certain exemptions and waivers;
21 providing enforcement and penalties for violations; and generally relating to the control
22 of certain noise in the Town of Riverdale Park.

23
24 **BY** repealing

25
26 Chapter 50, PEACE AND GOOD ORDER
27 Section 50-11
28 Code of the Town of Riverdale Park
29 (January 2008 Revision as Supplemented)

30
31 **BY** adding

32
33 Chapter 49, NOISE CONTROL
34 Section 49-1 through 49-10
35 Code of the Town of Riverdale Park
36 (January 2008 Revision as Supplemented)

37
38 **SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF**
39 **RIVERDALE PARK**, that Section 50-11 of Chapter 50, PEACE AND GOOD ORDER, of the
40 Code of the Town of Riverdale Park (January 2008 Revision as Supplemented), is repealed.

41
42 **SECTION 2: AND BE IT FURTHER ENACTED** that new Chapter 49, NOISE
43 CONTROL, consisting of Sections 49-1 through 49-10, is hereby added to the Code of the Town

of Riverdale Park (January 2008 Revision as Supplemented), to follow immediately after Section 47-1 of Chapter 47, BURGLAR AND HOLDUP ALARMS, and to read as follows:

CHAPTER 49, NOISE CONTROL

SEC. 49-1. DECLARATION OF POLICY.

THE TOWN COUNCIL FOR RIVERDALE PARK, MARYLAND, HEREBY DECLARES IT TO BE THE PUBLIC POLICY OF THE TOWN THAT EVERY RESIDENT OF THE TOWN IS ENTITLED TO NOISE LEVELS THAT ARE NOT DETRIMENTAL TO HEALTH, SAFETY, OR WELFARE AND THE USE, ENJOYMENT AND PROTECTION OF PROPERTY; AND THE GENERAL INTENT OF THIS CHAPTER IS TO CONTROL NOISE LEVELS THROUGHOUT THE TOWN SO AS TO PROMOTE PUBLIC HEALTH, SAFETY, WELFARE, THE PEACE AND QUIET OF THE INHABITANTS OF THE TOWN.

SEC. 49-2. DEFINITIONS.

(a) FOR THE PURPOSES OF THIS CHAPTER, THE FOLLOWING WORDS AND PHRASES SHALL HAVE THE MEANINGS RESPECTIVELY ASCRIBED TO THEM IN THIS SECTION:

- (1) **COMMERCIAL** MEANS ANYTHING OTHER THAN A RESIDENTIAL ZONE OR INDUSTRIAL ZONE AS SET FORTH IN SUBTITLE 27 OF THE PRINCE GEORGE'S COUNTY CODE.
- (2) **CONSTRUCTION** MEANS TEMPORARY ACTIVITIES DIRECTLY ASSOCIATED WITH SITE PREPARATION, ASSEMBLY, ERECTION, REPAIR, ALTERATION, OR DEMOLITION OF STRUCTURES OR ROADWAYS.
- (3) **DBA** MEANS DECIBELS OF SOUND, AS DETERMINED BY THE A-WEIGHTING NETWORK OF A SOUND LEVEL METER OR BY CALCULATION FROM OCTAVE BAND OR ONE-THIRD OCTAVE BAND DATA.
- (4) **DAYTIME** MEANS THE HOURS FROM 7 A.M. TO 10 P.M.
- (5) **DECIBEL** MEANS A UNIT OF MEASURE EQUAL TO 10 TIMES THE LOGARITHM TO THE BASE 10 OF THE RATIO OF A PARTICULAR SOUND PRESSURE SQUARED TO THE STANDARD REFERENCE PRESSURE SQUARED. THE STANDARD REFERENCE PRESSURE IS 20 MICROPASCALS.
- (6) **DEPARTMENT** SHALL MEAN THE RIVERDALE PARK POLICE DEPARTMENT.
- (7) **DIRECTOR** MEANS THE RIVERDALE PARK POLICE CHIEF OR THE CHIEF'S

AUTHORIZED DESIGNEE.

- (8) **ENFORCEMENT OFFICER** MEANS AN EMPLOYEE OR OFFICER OF THE DEPARTMENT DESIGNATED BY THE DIRECTOR.
- (9) **INDUSTRIAL ZONE** MEANS ANY PROPERTY THAT HAS BEEN ZONED INDUSTRIAL BY PRINCE GEORGE'S COUNTY.
- (10) **LANDLORD** MEANS THE PERSON WHO MANAGES, LEASES, HOLDS, OR OTHERWISE CONTROLS THE PROPERTY OF AN OWNER.
- (11) **NIGHTTIME** MEANS THE HOURS FROM 10 P.M. TO 7 A.M. EXCEPT AS OTHERWISE PROVIDED IN THIS CHAPTER.
- (12) **NOISE** MEANS SOUND, CREATED OR CONTROLLED BY HUMAN ACTIVITY, FROM ONE OR MORE SOURCES, HEARD BY AN INDIVIDUAL OVER A PERIOD OF TIME.
- (13) **NOISE DISTURBANCE** MEANS ANY NOISE THAT IS:
- (A) OF SUFFICIENT LOUDNESS, CHARACTER, AND DURATION, WHICH, WHETHER FROM A SINGLE SOURCE OR MULTIPLE SOURCES, IS, OR MAY BE PREDICTED WITH REASONABLE CERTAINTY TO BE, INJURIOUS TO HEALTH, COMFORT, QUALITY OF LIFE, OR SAFETY OF ANY INDIVIDUAL OR WHICH UNREASONABLY INTERFERES WITH THE PROPER ENJOYMENT OF PROPERTY OR WITH ANY LAWFUL BUSINESS OR ACTIVITY; OR
 - (B) UNUSUAL FOR THE TIME OF DAY OR LOCATION WHERE IT IS PRODUCED OR HEARD; OR
 - (C) EXCEEDS THE OBJECTIVE STANDARDS OF THIS CHAPTER.
- (14) **OWNER** MEANS THE PERSON LISTED ON THE TAX RECORDS OF THE TOWN AS THE PROPERTY OWNER.
- (15) **PERSON** MEANS AN INDIVIDUAL, GROUP OF INDIVIDUALS, CORPORATION, FIRM, PARTNERSHIP, OR VOLUNTARY ASSOCIATION; OR A DEPARTMENT, BUREAU, AGENCY, OR INSTRUMENT OF THE TOWN, OR OF ANY OTHER GOVERNMENT TO THE EXTENT ALLOWED BY LAW.
- (16) **PLAINLY AUDIBLE** MEANS ANY SOUND PRODUCED BY A RADIO, TAPE PLAYER, PHONOGRAPH, DISC PLAYER, COMPUTER, LOUD SPEAKER, MICROPHONE OR OTHER MECHANICAL SOUND-MAKING DEVICE OR

INSTRUMENT, INCLUDING AN AMPLIFIED, ACOUSTIC OR PERCUSSIVE INSTRUMENT, WHICH CAN BE CLEARLY HEARD BY A PERSON USING HIS OR HER OWN NORMAL HEARING FACULTIES. ANY ENFORCEMENT OFFICER WHO HEARS A SOUND THAT IS PLAINLY AUDIBLE, AS DEFINED HEREIN, SHALL BE ENTITLED TO MEASURE THE SOUND ACCORDING TO THE FOLLOWING STANDARDS:

- (A) THE PRIMARY MEANS OF DETECTION SHALL BE BY MEANS OF THE ENFORCEMENT OFFICER'S ORDINARY AUDITORY SENSES, SO LONG AS THE OFFICER'S HEARING IS NOT ENHANCED BY ANY MECHANICAL DEVICE, SUCH AS A HEARING AID.
- (B) THE ENFORCEMENT OFFICER NEED NOT DETERMINE THE PARTICULAR WORDS OR PHRASES BEING PRODUCED OR THE NAME OF ANY SONG OR ARTIST PRODUCING THE SOUND. THE DETECTION OF A RHYTHMIC BASS REVERBERATING-TYPE SOUND IS SUFFICIENT TO CONSTITUTE A PLAINLY AUDIBLE SOUND.
- (C) THE ENFORCEMENT OFFICER MUST BE ABLE TO DETERMINE THE SOURCE OR ORIGIN OF THE SOUND WHETHER BY DIRECT LINE OF SIGHT FROM THE AFFECTED RESIDENTIAL PROPERTY OR BY ARTICULATING SUCH OTHER REASONABLE BASIS FOR SUCH DETERMINATION IF THERE IS NO DIRECT LINE OF SIGHT CONFIRMATION OF THE SOURCE OR ORIGIN OF THE SOUND.
- (17) **RECEIVING PROPERTY** MEANS ANY REAL PROPERTY WHERE PEOPLE LIVE OR WORK AND WHERE NOISE IS HEARD, INCLUDING AN APARTMENT, CONDOMINIUM UNIT, OR COOPERATIVE BUILDING UNIT.
- (18) **RESIDENTIAL** MEANS ANY PROPERTY IN A RESIDENTIAL ZONE AS SET FORTH IN SUBTITLE 27 OF THE PRINCE GEORGE'S COUNTY.
- (19) **RECREATIONAL OR ENTERTAINMENT ESTABLISHMENT** IS AN ESTABLISHMENT AS DEFINED IN SECTION 27-107.1(A)(192) OF THE PRINCE GEORGE'S COUNTY CODE.
- (20) **SOUND** MEANS AN AUDITORY SENSATION EVOKED BY THE OSCILLATION OF AIR PRESSURE.
- (21) **SOURCE** MEANS ANY PERSON, INSTALLATION, DEVICE, OR ANIMAL CAUSING OR CONTRIBUTING TO NOISE.

SEC. 49-3. PROHIBITIONS.

(A) MAXIMUM ALLOWABLE NOISE LEVELS.

- (1) EXCEPT AS OTHERWISE PROVIDED IN PARAGRAPH 2 OF THIS SUBSECTION OR IN SECTION 49-4, A PERSON MUST NOT CAUSE OR PERMIT NOISE LEVELS THAT EXCEED THE FOLLOWING LEVELS:

MAXIMUM ALLOWABLE NOISE LEVELS (DBA) FOR RECEIVING LAND USE CATEGORIES			
DAY/NIGHT	INDUSTRIAL	COMMERCIAL	RESIDENTIAL
DAY	75	67	65
NIGHT	75	62	55

- (2) SOLELY FOR THE PURPOSE OF SPECIAL EVENTS AUTHORIZED BY A SPECIAL EVENTS PERMIT ISSUED BY THE TOWN FOR AN EVENT HELD IN THE TOWN'S PARKS OR IN COMMERCIAL ZONING DISTRICTS, MAXIMUM NIGHT ALLOWABLE NOISE LEVELS SPECIFIED IN PARAGRAPH (1) OF THIS SUBSECTION DO NOT BEGIN TO APPLY UNTIL 11:01 P.M. IN ALL OTHER LOCATIONS IN THE TOWN THE COMMENCEMENT OF MAXIMUM NIGHT ALLOWABLE NOISE LEVELS MAY BE EXTENDED NOT TO EXCEED 11:01 P.M. BY WAIVER GRANTED BY THE TOWN COUNCIL IN ACCORDANCE WITH SECTION 49-5.

- (3) SOUND THAT CROSSES BETWEEN RESIDENTIAL AND NON-RESIDENTIAL AREAS MUST NOT EXCEED THE LEVEL SET IN PARAGRAPH (1) FOR RESIDENTIAL NOISE AREAS.

(B) NOISE DISTURBANCE. A PERSON MUST NOT CAUSE OR PERMIT NOISE THAT CREATES A NOISE DISTURBANCE.

(C) EXAMPLES. THE FOLLOWING EXAMPLES ILLUSTRATE COMMON NOISE-PRODUCING ACTS THAT VIOLATE THIS SECTION IF THEY EXCEED THE NOISE LEVEL STANDARDS SET IN SUBSECTION (A) OR CREATE A NOISE DISTURBANCE. THE EXAMPLES ARE ILLUSTRATIVE ONLY AND DO NOT LIMIT OR EXPAND THE NOISE LEVEL OR NOISE DISTURBANCE STANDARDS OF THIS SECTION:

- (1) SOUNDING A HORN OR OTHER SIGNALING DEVICE ON ANY MOTOR VEHICLE ON PRIVATE PROPERTY EXCEPT:

- (A) IN AN EMERGENCY; OR

(B) AS A DANGER WARNING SIGNAL DURING DAYTIME HOURS IF THE
DEVICE COMPLIES WITH NOISE LEVEL LIMITS.

(2) OPERATING A SOUND-PRODUCING DEVICE ON PUBLIC STREETS FOR
COMMERCIAL ADVERTISING OR TO ATTRACT PUBLIC ATTENTION.

(3) SELLING ANYTHING BY OUTCRY.

(4) LOADING, UNLOADING, OPENING, CLOSING OR OTHERWISE HANDLING
CONTAINERS, BUILDING MATERIALS, CONSTRUCTION EQUIPMENT, OR
SIMILAR OBJECTS.

(5) OPERATING A DEVICE THAT PRODUCES, REPRODUCES, OR AMPLIFIES
SOUND.

(6) ALLOWING AN ANIMAL TO CREATE A NOISE DISTURBANCE.

(D) A PERSON MAY NOT PLAY, USE, OPERATE OR PERMIT TO BE PLAYED, USED
OR OPERATED, ANY RADIO, TAPE RECORDER, CASSETTE PLAYER OR OTHER
MACHINE OR DEVICE FOR REPRODUCING SOUND, IF THE SOUND GENERATED
IS PLAINLY AUDIBLE AT A DISTANCE OF FIFTY (50) FEET FROM THE DEVICE
PRODUCING THE SOUND AND IF THE DEVICE IS LOCATED IN OR ON ANY OF
THE FOLLOWING:

(1) ANY PUBLIC PROPERTY, INCLUDING ANY PUBLIC STREET, HIGHWAY,
BUILDING, SIDEWALK, PARK, PARKING LOT OR THOROUGHFARE;

(2) ANY MOTOR VEHICLE ON A PUBLIC STREET, HIGHWAY OR PUBLIC
SPACE; OR

(3) ANY PRIVATE PROPERTY WITHIN THE TOWN'S CORPORATE
BOUNDARY.

(E) A PERSON MANAGING, EMPLOYED AT, OPERATING OR OCCUPYING ANY
LOCATION LICENSED TO SERVE ALCOHOLIC BEVERAGES MAY NOT USE ANY
PORTION OF THE OWNED OR LEASED PROPERTY, INCLUDING ANY COMMON
AREAS APPURTENANT TO A LEASEHOLD, FOR THE OPERATION OR
AMPLIFICATION OF SOUND PRODUCED BY A RADIO, TAPE PLAYER,
PHONOGRAPH, DISC PLAYER, COMPUTER, SPEAKER OR OTHER MECHANICAL
SOUND-MAKING DEVICE OR BY AN INSTRUMENT, INCLUDING AN AMPLIFIED,
ACOUSTIC OR PERCUSSIVE INSTRUMENT, SO THAT THE SOUND OF SUCH
DEVICE IS PLAINLY AUDIBLE EITHER ON A RESIDENTIAL PROPERTY OR AT A
DISTANCE OF ONE HUNDRED (100) FEET FROM THE DEVICE PRODUCING THE
SOUND.

(F) POSSESSION BY A PERSON OR PERSONS OF ANY OF THE MACHINES OR DEVICES ENUMERATED IN SUBSECTIONS (D) AND/OR (E) SHALL BE PRIMA FACIE EVIDENCE THAT PERSON OPERATES, OR THOSE PERSONS OPERATE, THE MACHINE OR DEVICE.

SEC. 49-4. NOISE LEVEL AND NOISE DISTURBANCE STANDARDS FOR CONSTRUCTION.

(A) MAXIMUM ALLOWABLE NOISE LEVELS FOR CONSTRUCTION OR DEMOLITION.

(1) A PERSON MUST NOT CAUSE OR PERMIT NOISE LEVELS FROM CONSTRUCTION OR DEMOLITION ACTIVITY THAT EXCEED THE FOLLOWING LEVELS:

(A) FROM 7 A.M. TO 10 P.M.:

(I) 75 DBA IF THE TOWN HAS NOT APPROVED A NOISE-SUPPRESSION PLAN FOR THE ACTIVITY; OR

(II) 90 DBA IF THE TOWN HAS APPROVED A NOISE-SUPPRESSION PLAN FOR THE ACTIVITY.

(B) THE LEVEL SPECIFIED IN SECTION 49-3(A) AT ALL OTHER TIMES.

(2) CONSTRUCTION NOISE LEVELS MUST BE MEASURED AT THE LOCATION, AT LEAST 50 FEET FROM THE SOURCE, ON A RECEIVING PROPERTY WHERE NOISE FROM THE SOURCE IS GREATEST.

(B) CONSTRUCTION NOISE DISTURBANCE. THE PROHIBITION ON NOISE DISTURBANCE IN SECTION 49-3(B) APPLIES TO CONSTRUCTION ACTIVITIES, NOTWITHSTANDING SUBSECTION (A).

SEC. 49-5. WAIVERS.

(A) UPON WRITTEN REQUEST, THE TOWN COUNCIL MAY WAIVE ANY PART OF THIS CHAPTER FOR A TEMPORARY EVENT IF THE NOISE THE EVENT WILL CREATE OR CAUSE IN EXCESS OF THE LIMITS ESTABLISHED UNDER THIS CHAPTER IS OFFSET BY THE BENEFITS OF THE EVENT TO THE GENERAL PUBLIC. ANY WAIVER GRANTED UNDER THIS SECTION SHALL BE FOR A LIMITED AND FINITE DURATION.

(B) THE TOWN COUNCIL SHALL PROVIDE PUBLIC NOTICE OF A REQUEST FOR A

WAIVER UNDER THIS SECTION BY POSTING SUCH NOTICE ON THE TOWN'S INTERNET WEBSITE, PUBLICATION IN THE TOWN CRIER NEWSLETTER, AND POSTING A SIGN AT THE LOCATION OF THE SOURCE. THE TOWN COUNCIL MAY NOT APPROVE A REQUEST FOR A WAIVER UNDER THIS SECTION UNTIL AT LEAST 10 DAYS AFTER THE INITIAL POSTING OR PUBLICATION OF PUBLIC NOTICE.

(C) THE TOWN COUNCIL MAY GRANT A WAIVER IF THE COUNCIL DETERMINES THAT COMPLIANCE IN A PARTICULAR CASE IS NOT PRACTICABLE AND WOULD IMPOSE UNDUE HARDSHIP.

(D) BEFORE GRANTING A WAIVER THE TOWN COUNCIL SHALL CONSIDER THE USE OF THE PROPERTY FROM WHICH THE NOISE SOURCE WILL EMANATE, THE USES OF ADJOINING AND SURROUNDING PROPERTIES AND THE LIKELY IMPACT OF A WAIVER ON THOSE PROPERTIES, THE TYPE AND ANTICIPATED LEVELS OF THE OF NOISE FOR WHICH THE WAIVER IS REQUESTED, AND THE DURATION AND FREQUENCY OF THE EVENT FOR WHICH THE WAIVER IS REQUESTED.

(E) IF THE TOWN COUNCIL GRANTS A WAIVER THE COUNCIL MAY IMPOSE REASONABLE CONDITIONS TO MITIGATE ANY ADVERSE IMPACT ON ADJOINING AND SURROUNDING PROPERTIES THAT MIGHT BE CAUSED BY THE WAIVER.

(F) THE TOWN COUNCIL, AFTER NOTICE AND OPPORTUNITY TO BE HEARD, MAY SUSPEND, MODIFY, OR REVOKE A WAIVER GRANTED UNDER THIS SECTION IF A PERSON VIOLATES THE TERMS OR CONDITIONS OF THE WAIVER.

SEC. 49-6. EXCEPTIONS.

THE FOLLOWING NOISE GENERATING ACTIVITIES SHALL BE EXEMPT FROM ENFORCEMENT UNDER THIS CHAPTER:

(A) ANY SOUND RESULTING FROM THE EMERGENCY OPERATION OF A PUBLIC SERVICE COMPANY OR ITS CONTRACTORS AS DEFINED IN SECTION 1-101(X), PUBLIC UTILITIES ARTICLE OF THE ANNOTATED CODE OF MARYLAND OR RESULTING FROM EMERGENCY OPERATIONS BY FIRE AND RESCUE SERVICES, AND POLICE AGENCIES;

(B) ANY SOUND RESULTING FROM THE OPERATIONS OF AN INSTRUMENTALITY OF THE FEDERAL, STATE, COUNTY OR TOWN GOVERNMENT, THE BOARD OF EDUCATION, A BI-COUNTY AGENCY, OR OF A MUNICIPALITY;

(C) A SOUND RESULTING FROM THE OPERATION OF AN AIRCRAFT;

- 345
346 (D) AN OUTDOOR EVENT ON PRIVATE PROPERTY FOR WHICH A VALID USE AND
347 OCCUPANCY PERMIT HAS BEEN ISSUED FOR PURPOSES OF SPORTING,
348 RECREATIONAL, ENTERTAINMENT ESTABLISHMENT, OR FOR ANY OTHER
349 EVENT TO WHICH THE PUBLIC IS INVITED;
350
351 (E) AN EVENT OR ACTIVITY WITH A VALIDLY ISSUED PERMIT, LICENSE OR
352 OTHER WRITTEN AUTHORITY WHICH TAKES PLACE ON PROPERTY OWNED BY
353 THE UNITED STATES, THE STATE, THE COUNTY, THE TOWN, THE BOARD OF
354 EDUCATION, A BI-TOWN AGENCY, OR A MUNICIPALITY;
355
356 (F) FARM EQUIPMENT BEING USED ON MORE THAN FIVE (5) ACRES OR OUTSIDE
357 OF ONE HUNDRED (100) FEET OF THE PROPERTY LINE;
358
359 (G) LAWN CARE, SNOW REMOVAL EQUIPMENT AND OTHER HOUSEHOLD TOOLS
360 OR EQUIPMENT WHEN USED AND MAINTAINED IN ACCORDANCE WITH THE
361 MANUFACTURER'S SPECIFICATIONS BETWEEN THE HOURS OF 7:00 A.M. TO
362 10:00 P.M.;
363
364 (H) ANY ACTIVITY CAUSING NOISE IF A VARIANCE FOR SUCH ACTIVITY AND THE
365 NOISE RESULTING THEREFROM HAS BEEN OBTAINED FROM THE
366 ENVIRONMENTAL HEALTH ADMINISTRATION OF THE MARYLAND
367 DEPARTMENT OF HEALTH AND MENTAL HYGIENE OR IS BEING PROCESSED
368 PURSUANT TO THE RULES AND REGULATIONS OF THAT DEPARTMENT. THIS
369 EXCEPTION SHALL APPLY ONLY TO THE EXTENT OF ANY SUCH VARIANCE SO
370 GRANTED OR BEING PROCESSED; OR
371
372 (I) A SOURCE OR CONDITION EXPRESSLY SUBJECT TO ANY STATE OR FEDERAL
373 NOISE-CONTROL LAW OR REGULATION.
374

375 SEC. 49-7. - MEASUREMENT OF SOUND.
376

- 377 (A) THE EQUIPMENT AND TECHNIQUES EMPLOYED IN THE MEASUREMENT OF
378 NOISE LEVELS UNDER THIS CHAPTER MAY BE THOSE RECOMMENDED BY THE
379 MARYLAND STATE DEPARTMENT OF THE ENVIRONMENT, WHICH MAY, BUT
380 NEED NOT, REFER TO CURRENTLY ACCEPTED STANDARDS OR RECOGNIZED
381 ORGANIZATIONS INCLUDING, BUT NOT LIMITED TO, THE AMERICAN
382 NATIONAL STANDARDS INSTITUTE (ANSI), AMERICAN SOCIETY FOR TESTING
383 AND MATERIALS (ASTM), SOCIETY OF AUTOMOTIVE ENGINEERS (SAE), AND
384 THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (EPA).
385
386 (B) A VIOLATION OF THIS CHAPTER MAY BE ESTABLISHED BY THE USE OF A
387 COMMERCIALY AVAILABLE NOISE METER THAT COMPLIES WITH ONE OR
388 MORE OF THE STANDARDS LISTED IN SUBSECTION (A).

(C) THE MEASUREMENT OF NOISE LEVELS SHALL BE CONDUCTED AT POINTS ON OR WITHIN THE PROPERTY LINE OF THE RECEIVING PROPERTY OR THE BOUNDARY OF A ZONING DISTRICT, AND MAY BE CONDUCTED AT ANY POINT FOR THE DETERMINATION OF IDENTITY IN MULTIPLE SOURCE SITUATIONS.

(D) THE DETECTION OF SOUND BY AN ENFORCEMENT OFFICER AT A DISTANCE OF FIFTY (50) FEET IS SUFFICIENT TO CONSTITUTE A PLAINLY AUDIBLE SOUND. NO PROVISION OF THIS CHAPTER SHALL BE INTERPRETED TO LIMIT ENFORCEMENT BASED ON A LACK OF EVIDENCE OF A SOUND LEVEL METER READING. EVIDENCE BASED ON THE AUDIBLE IMPRESSIONS FORMED BY AN ENFORCEMENT OFFICER IS EQUALLY SUFFICIENT TO THAT OF A SOUND LEVEL METER READING.

SEC. 49-8. – DETERMINATION OF VIOLATION.

(A) IT WILL BE PRIMA FACIE EVIDENCE OF A VIOLATION OF THIS CHAPTER IF SOUND OR NOISE CAN BE HEARD OR MEASURED AT THE LEVELS DESCRIBED IN SECTION 49-3(A)(1) ABOVE.

(B) WHERE A NOISE SOURCE IS LOCATED IN A BUILDING OR OTHER STRUCTURE, THE OWNER, OCCUPANT, RESIDENT, MANAGER, OR OTHER PERSON IN CHARGE OF THE PREMISES, IF PRESENT, SHALL BE PRESUMED TO HAVE PERMITTED THE NOISE IN THE ABSENCE OF EVIDENCE TO THE CONTRARY.

(C) WHERE PORTABLE NOISE PRODUCING DEVICES SUCH AS RADIOS, TAPE RECORDERS/PLAYERS, COMPACT DISC PLAYERS, STEREOS, ETC., ARE PRESENT IN, OR BEING TRANSPORTED THROUGH, A PUBLIC AREA, STREET, PARK, ETC., EITHER BY A PERSON OR IN A VEHICLE, THE PERSON OR PERSONS IN POSSESSION OF THE DEVICE OR VEHICLE SHALL BE PRESUMED TO HAVE PERMITTED THE NOISE IN THE ABSENCE OF EVIDENCE TO THE CONTRARY.

SEC. 49-9. - ENFORCEMENT AND PENALTIES.

(A) ANY PERSON, WHO, AFTER BEING INSTRUCTED BY AN ENFORCEMENT OFFICER TO CEASE THE NOISE, SHALL ALLOW OR CAUSE A CONTINUED VIOLATION OF THIS CHAPTER SHALL BE GUILTY OF A MUNICIPAL INFRACTION AND SUBJECT TO A FINE NOT EXCEEDING \$100.00 FOR A FIRST OFFENSE, AND \$250.00 FOR EACH SUBSEQUENT OFFENSE. EACH DAY A VIOLATION CONTINUES IS A SEPARATE OFFENSE.

(B) AN ENFORCEMENT OFFICER, IF THE OFFICER HAS PROBABLE CAUSE TO BELIEVE A VIOLATION OF THIS CHAPTER IS BEING COMMITTED IN HIS OR HER PRESENCE, VIEW, OR HEARING, MAY ISSUE A MUNICIPAL INFRACTION

CITATION TO THE PERSON COMMITTING THE VIOLATION.

SEC. 49-10. - CITATION TO OWNER OR LANDLORD.

(A) AN ENFORCEMENT OFFICER MAY ISSUE AN INFRACTION CITATION TO THE OWNER OR LANDLORD OF THE BUILDING OR PREMISES FROM WHICH NOISE IN VIOLATION OF SECTION 49-3 OF THIS TITLE EMANATES IF MORE THAN THREE CITATIONS HAVE BEEN ISSUED TO AN OCCUPANT, AT ONE ADDRESS, WITHIN A 60-DAY PERIOD.

(B) AN ENFORCEMENT OFFICER MAY ISSUE ADDITIONAL CITATIONS TO THE OWNER OR LANDLORD FOR EACH SUBSEQUENT VIOLATION WITHIN 6 MONTHS AFTER THE INITIAL CITATION WAS ISSUED TO THE OWNER OR LANDLORD.

(C) BEFORE ISSUING A CITATION TO AN OWNER OR LANDLORD, THE ENFORCEMENT OFFICER SHALL SEND BY CERTIFIED MAIL OR HAND DELIVER WRITTEN NOTICE TO THE OWNER OR LANDLORD THAT TWO CITATIONS HAVE BEEN ISSUED TO AN OCCUPANT UNDER SECTION 49-3 OF THIS CHAPTER WITHIN A 60-DAY PERIOD.

SECTION 3: AND BE IT FURTHER ENACTED that this Ordinance shall become effective twenty (20) calendar days after its passage by the Council.

ATTEST:

COUNCIL OF THE TOWN OF
RIVERDALE PARK

John Lestitian, Town Manager

Alan K. Thompson, Mayor

EXPLANATION:

CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

Underlining indicates amendments to the Ordinance.

~~Strike Out~~ indicates matter deleted from the law or stricken from the Ordinance by amendment.

*** indicate omission of existing text not modified by this Ordinance.

APG Media of Chesapeake, LLC
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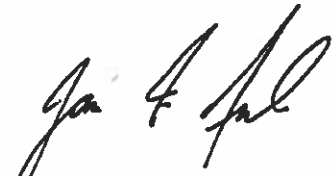
CERTIFICATE OF PUBLICATION

STATE OF : MARYLAND

COUNTY OF: Prince George's County

This is to certify that the annexed legal advertisement has been published in the publications and insertions listed below. "FAIR SUMMARY ORDINANCE 2019-OR-09..." was published in the:

The Enquirer-Gazette 10/24/19


James F. Normandin
President & Publisher

**TOWN OF RIVERDALE PARK
FAIR SUMMARY OF
ORDINANCE 2019-OR-09**

This is to give notice that the Riverdale Park Town Council has introduced and intends to take action on Ordinance 2019-OR-09.

Ordinance 2019-OR-09 would revise Town laws relating to the control and regulation of excessive noise in the Town of Riverdale Park; provide for certain exemptions and waivers; provide enforcement and penalties for violations; and generally relate to the control of certain noise in the Town of Riverdale Park.

Ordinance 2019-OR-09 is available for inspection by the public at Town Hall during normal business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday.

**RIVERDALE PARK TOWN COUNCIL
BY: JESSICA BARNES, TOWN CLERK**

2876058 EQ (10-24)



Town of Riverdale Park, Maryland

Police Department

TO: John N. Lestitian, Town Manager

FROM: David Morris, Chief of Police

CC: Staff Leadership Team

DATE: October 30, 2019

RE: Ordinance 2019-OR-10 regarding Weapons on Town Property

Action Requested:

Staff request that the Mayor and Council introduce Ordinance 2019-OR-10 regarding weapons on Town-owned property.

Background:

The Riverdale Park Police Department has a policy in place that prohibits weapons in the Police Department building. Staff request that the Mayor and Council take legislative action to codify this policy and extend it to other Town-owned property.

Attachment:

Ordinance 2019-OR-10 regarding Weapons on Town Property

1 **COUNCIL OF THE TOWN OF RIVERDALE PARK**

2
3 **ORDINANCE 2019-OR-10**

4
5
6 **Introduced By:**

7
8 **Date Introduced:**

9
10 **Date Adopted:**

11
12 **Date Effective:**
13 _____

14
15 **AN ORDINANCE** concerning

16
17 **POSSESSION OF WEAPONS**

18
19 **FOR** the purpose of prohibiting the possession of certain weapons in or on properties owned or
20 occupied by the Town of Riverdale Park; providing certain exceptions and penalties for
21 violations; and generally relating to the prohibition of the possession of certain weapons
22 at certain locations in the Town of Riverdale Park.

23
24 **BY** adding

25
26 Chapter 50, PEACE AND GOOD ORDER
27 Section 50-17
28 Code of the Town of Riverdale Park
29 (January 2008 Revision as Supplemented)
30

31 **BY** repealing and reenacting, with amendments

32
33 Chapter 50, PEACE AND GOOD ORDER
34 Section 50-18.a)
35 Code of the Town of Riverdale Park
36 (January 2008 Revision as Supplemented)
37

38 **SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF**
39 **RIVERDALE PARK**, that new Section 50-17, Chapter 50, PEACE AND GOOD ORDER, is
40 hereby added to the Code of the Town of Riverdale Park (January 2008 Revision as
41 Supplemented), to follow immediately after Section 50-16 of that Chapter, and to read as
42 follows:
43

CHAPTER 50, PEACE AND GOOD ORDER**§ 50-17. PROHIBITION AGAINST POSSESSION OF WEAPONS.**

(A) FOR THE PURPOSES OF THIS SECTION, THE FOLLOWING WORDS AND PHRASES SHALL HAVE THE MEANINGS RESPECTIVELY ASCRIBED TO THEM IN THIS SECTION:

(1) "WEAPON" MEANS AN OBJECT, EVEN IF MANUFACTURED FOR A NONVIOLENT PURPOSE, THAT HAS A POTENTIALLY VIOLENT USE, OR A "LOOK-A-LIKE" OBJECT THAT RESEMBLES AN OBJECT THAT HAS A POTENTIALLY VIOLENT USE OR CAUSES DEATH OR BODILY HARM. "WEAPON" INCLUDES BUT IS NOT LIMITED TO A LOADED OR UNLOADED FIREARM, A KNIFE, A DAGGER, BRASS KNUCKLES, A STILETTO, A SWORD CANES AND OR OTHER KIND OF SHARP POINTED CANE, A SLINGSHOT, A BLUDGEON, A NUNCHUCK, A PELLET GUN, A BB GUN, A PAINTBALL GUN OR A SOFT PELLET GUN, LIVE AMMUNITION OR ORDNANCE, OR CHEMICALS THAT WHEN MIXED TOGETHER BECOME EXPLOSIVE.

(2) "FIREARM" MEANS A WEAPON, INCLUDING A STARTER GUN, CAPABLE OF EXPELLING A PROJECTILE BY THE ACTION OF AN EXPLOSIVE. THIS INCLUDES THE FRAME OR RECEIVER OF ANY SUCH WEAPON, ANY FIREARM MUFFLER OR SILENCER, OR ANY DESTRUCTIVE DEVICE. (I.E.: "MRE BOMB", ARTILLERY SIMULATOR OR EXPLODING FIREWORKS).

(B) EXCEPT AS PROVIDED IN SUBSECTION (C) A PERSON MAY NOT POSSESS A WEAPON ON OR IN, OR WITHIN 100 YARDS OF, A BUILDING OR PARK OWNED BY THE TOWN OF RIVERDALE PARK.

(C) THE PROHIBITION IN SUBSECTION (B) OF THIS SECTION DOES NOT APPLY TO THE FOLLOWING:

(1) A LAW ENFORCEMENT OFFICER WHO IS IN UNIFORM, ACTING IN THE OFFICER'S OFFICIAL CAPACITY, ON OR OFF OFFICIAL DUTY AND REPRESENTING THE OFFICER'S AGENCY, PROVIDED THAT ANY WEAPON IS CARRIED AS DIRECTED BY THE POLICY OF THE OFFICER'S LAW ENFORCEMENT AGENCY FOR WEARING AND CARRYING SUCH WEAPON.

(2) A LAW ENFORCEMENT OFFICER WHO IS NOT IN UNIFORM, BUT WHO IS ACTING IN THE OFFICER'S OFFICIAL CAPACITY, ON OR OFF OFFICIAL DUTY, REPRESENTING THE OFFICER'S LAW ENFORCEMENT AGENCY, DISPLAYING THE OFFICER'S BADGE OF AUTHORITY, AND PROVIDED THAT ANY WEAPON IS CARRIED AS DIRECTED BY THE POLICY OF THE

OFFICER'S LAW ENFORCEMENT AGENCY FOR WEARING AND
CARRYING SUCH WEAPON.

- (3) A RETIRED LAW ENFORCEMENT OFFICER WHO IS LAWFULLY
CARRYING A WEAPON AS AUTHORIZED BY STATE OR FEDERAL LAW.

SECTION 2: AND BE IT FURTHER ENACTED that Section 50-18.a) of the Code
of the Town of Riverdale Park (January 2008 Revision as Supplemented), Chapter 50, PEACE
AND GOOD ORDER, is repealed and reenacted, with amendments, to read as follows:

CHAPTER 50, PEACE AND GOOD ORDER

§ 50-18 Penalties.

- a) Violations of the provisions of §§ 50-1 through 50-3, AND § 50-17, are misdemeanors
and, upon convictions thereof, violators shall be subject to a fine of not more than one
thousand dollars (\$1,000) or of not more than six months (6), or both.

SECTION 3: AND BE IT FURTHER ENACTED that this Ordinance shall become
effective twenty (20) calendar days after its passage by the Council.

ATTEST:

COUNCIL OF THE TOWN OF
RIVERDALE PARK

Jessica Barnes, Town Clerk

Alan K. Thompson, Mayor

EXPLANATION:

CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

Underlining indicates amendments to the Ordinance.

~~Strike Out~~ indicates matter deleted from the law or stricken from the Ordinance by amendment.

*** indicate omission of existing text not modified by this Ordinance.



Town of Riverdale Park, Maryland

Town Administration

TO: Mayor and Council

FROM: John N. Lestitian, Town Manager

DATE: October 26, 2019

RE: Ordinance 2019-OR-11 Chapter 17 Camping

Action Requested: Staff request that the Mayor and Council introduce Ordinance 2019-OR-11 Chapter 17 Camping, at the November 4, 2019 Legislative Meeting.

Background: Currently, Chapter 17 prohibits certain camping and establishes a requirement for a Town permit in order to camp. As previously discussed, the Town does not have any established forms or processes for Camping Permit applications and a review of available records did not reveal any issuance of such permits or enforcement of this Chapter.

Staff have reviewed how other jurisdictions address camping. A summary chart follows:

Jurisdiction	Camping Ordinance	Park Regulations	Silent on Camping
College Park			X
Hyattsville			X
Berwyn Heights			X
Edmonston			X
New Carrollton			X
Takoma Park			X
MNCPPC		X	
Bowie		X	
Rockville		X	
Frederick	X		

1 **COUNCIL OF THE TOWN OF RIVERDALE PARK**

2
3 **ORDINANCE 2019-OR-11**

4
5
6 **Introduced By:**

7
8 **Date Introduced:**

9
10 **Date Adopted:**

11
12 **Date Effective:**
13 _____

14
15 **AN ORDINANCE** concerning

16
17 Camping

18
19 **FOR** the purpose of repealing existing provisions regulating certain camping in the Town and
20 establishing new regulations and prohibitions; providing for the removal of certain
21 personal property; providing certain penalties for violations; and generally relating to the
22 prohibition of certain camping in the Town of Riverdale Park.

23
24 **BY** repealing

25
26 Chapter 17, CAMPING
27 Sections 17-1 through 17-5
28 Code of the Town of Riverdale Park
29 (January 2008 Revision as Supplemented)

30
31 **BY** adding

32
33 Chapter 17, CAMPING
34 Sections 17-1 through 17-4
35 Code of the Town of Riverdale Park
36 (January 2008 Revision as Supplemented)

37
38 **SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF**
39 **RIVERDALE PARK**, that Sections 17-1 through 17-5, inclusive, of Chapter 17, CAMPING, of
40 the Code of the Town of Riverdale Park (January 2008 Revision as Supplemented), are repealed,
41 and new Sections 17-1 through 17-4, inclusive, are added to this Code and Chapter to stand in
42 the place of the Sections repealed, and to read as follows:
43

Chapter 17 CAMPING**§ 17-1. DEFINITIONS.**

AS USED IN THIS CHAPTER THE FOLLOWING TERMS HAVE THE MEANINGS INDICATED:

"CAMP" OR *"CAMPING"* MEANS THE USE OF PROPERTY FOR LIVING ACCOMMODATION PURPOSES INCLUDING, BUT NOT LIMITED TO, SLEEPING OR RESTING OR MAKING PREPARATIONS TO SLEEP OR REST (INCLUDING THE LAYING DOWN OF BEDDING FOR THE PURPOSE OF SLEEPING OR RESTING), STORING PERSONAL BELONGINGS, MAKING A FIRE, OR USING A TENT, SHELTER OR OTHER STRUCTURE OR VEHICLE FOR SLEEPING OR RESTING, OR DOING ANY DIGGING OR EARTH BREAKING. THESE ACTIVITIES CONSTITUTE CAMPING WHEN IT REASONABLY APPEARS, IN LIGHT OF ALL THE CIRCUMSTANCES, THAT A PARTICIPANT IN ONE OR MORE OF THESE ACTIVITIES IS USING THE AREA AS A LIVING ACCOMMODATION REGARDLESS OF THE INTENT OF THE PARTICIPANT OR THE NATURE OF ANY OTHER ACTIVITIES IN WHICH THE PARTICIPANT ALSO MAY BE ENGAGING.

§ 17-2. PROHIBITION.

A PERSON MAY NOT CAMP OR ENGAGE IN CAMPING ON ANY LAND OR OTHER PROPERTY OWNED BY, LEASED OR LICENSED TO, OR OTHERWISE UNDER THE CONTROL OF THE TOWN. A VIOLATION OF THIS SECTION IS A MUNICIPAL INFRACTION.

§ 17-3. REMOVAL OF PROPERTY.

IF, AFTER NOTICE, A PERSON DOES NOT REMOVE PROMPTLY PERSONAL PROPERTY USED TO CAMP OR ENGAGE IN CAMPING IN VIOLATION OF THIS CHAPTER, THE TOWN MAY REMOVE AND DISPOSE OF THE PERSONAL PROPERTY WITHOUT FURTHER NOTICE.

§ 17-4. PENALTIES.

A PERSON WHO CAMPS OR ENGAGES IN CAMPING IN VIOLATION OF THIS CHAPTER IS GUILTY OF A MUNICIPAL INFRACTION. EACH DAY THAT A VIOLATION OF ANY PROVISION OF THIS CHAPTER CONTINUES IS A SEPARATE OFFENSE. THE PENALTY FOR EACH VIOLATION IS ONE HUNDRED DOLLARS (\$100.00).

SECTION 2: AND BE IT FURTHER ENACTED that this Ordinance shall become effective twenty (20) calendar days after its passage by the Council.

ATTEST:

COUNCIL OF THE TOWN OF
RIVERDALE PARK

Jessica Barnes, Town Clerk

Alan K. Thompson, Mayor

EXPLANATION:

CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

Underlining indicates amendments to the Ordinance.

~~Strike Out~~ indicates matter deleted from the law or stricken from the Ordinance by amendment.

*** indicate omission of existing text not modified by this Ordinance.



Town of Riverdale Park, Maryland

Town Administration

TO: John N. Lestitian, Town Manager

FROM: Jessica Barnes, Director of Administrative Services

DATE: October 30, 2019

RE: Riverdale Park Cares: Coats for Riverdale Elementary School Students

Action Requested:

Staff request that the Mayor and Council approve a motion allocating \$1,400 from the FY2020 Unallocated Social Concerns line item to assist in covering the cost of coats for Riverdale Elementary School students.

Background:

The Town was informed by the Prince George's County Department of Social Services Community School Coordinator for Riverdale Elementary School that there are only twenty (20) coats available for Riverdale Elementary School (RES) students this year. The Community School Coordinator indicated that there was a need for more than twenty (20) coats for the students. An Operation Warm Fundraiser has been started to fund additional coats. The fundraiser is seeking \$2,000 for new coats for RES students.

The FY2020 budget designates \$5,000 for Unallocated Social Concerns and \$600 for a Community Coat Drive. Staff recommends, as part of the Town's Riverdale Park Cares initiative, that \$1,400 from the Unallocated Social Concerns Fund be designated for providing coats for RES students. These funds coupled with the \$600 typically used to support a Community Coat Drive would provide a total of \$2,000 for new coats for Riverdale Elementary School students. This effort would more than triple the Town's past contribution towards providing coats but would also result in funds not going to other efforts to provide coats.

Give Brand New Coats to Kids in Need with Riverdale Elementary School

\$36 Raised

\$2,000 Goal

BECOME A FUNDRAISER

DONATE NOW



Town of Riverdale Park, Maryland

Town Administration

TO: John N. Lestitian, Town Manager

FROM: Jessica Barnes, Director of Administrative Services

Cc: Leadership Team

DATE: November 1, 2019

RE: Draft 2020 and 2021 Council Calendars

Action Requested:

Staff seek input from the Mayor and Council regarding the 2020 and 2021 Council Calendar. No formal action is requested at the November 4th Legislative Meeting.

Attachment:

Draft 2020 Council Calendar

Draft 2021 Council Calendar

DRAFT 2020 Council Meeting Schedule

January

Legislative Meeting: January 6, 2020

Work Session: January 27, 2020

February

Legislative Meeting: February 3, 2020

Work Session: February 24, 2020

March

Legislative Meeting: March 2, 2020

State of the Town: March 16, 2020

Work Session: March 30, 2020

April

Budget Public Hearing: April 4, 2020

Legislative Meeting: April 6, 2020

Budget Public Hearing: April 25, 2020

Work Session: April 27, 2020

May

Legislative Meeting: May 4, 2020

Community Walk: Saturday, May 16

Work Session: May 18, 2020

June

Legislative Meeting: June 1, 2020

Work Session: June 22, 2020

*MML Summer Conference: June 28- July 1

July

Legislative Meeting: July 6, 2020

Community Walk: Saturday, July 18

August

Community Walk: Saturday, August 15

Work Session: August 31, 2020

September

Community Walk: Saturday, September 12

Legislative Meeting: September 14, 2020

Work Session: September 21, 2020

October

Legislative Meeting: October 5, 2020

Community Walk: Saturday, October 10

Work Session: October 26, 2020

November

Legislative Meeting: November 2, 2020

Community Walk: Saturday, November 21

Work Session: November 30, 2020

December

Legislative Meeting: December 7, 2020

Work Session: December 21, 2020

DRAFT 2021 Council Meeting Schedule

January

Legislative Meeting: January 4, 2021

Work Session: January 25, 2021

February

Legislative Meeting: February 1, 2021

Work Session: February 22, 2021

March

Legislative Meeting: March 1, 2021

State of the Town: March 15, 2021

Work Session: March 29, 2021

April

Legislative Meeting: April 5, 2021

Budget Public Hearing: April 17, 2021

Budget Public Hearing: April 24, 2021

Work Session: April 26, 2021

May

Town Election Day: May 3, 2021

Legislative Meeting: May 3, 2021

Special Legislative Meeting: May 4, 2021

Community Walk: Saturday, May 15

Special Work Session: Saturday, May 22

Work Session: May 24, 2021

June

Legislative Meeting: June 7, 2021

Work Session: June 21, 2021

*MML Summer Conference: June 27-30

July

Legislative Meeting: July 12, 2021

Community Walk: Saturday, July 10

August

Community Walk: Saturday, August 14

Work Session: August 30, 2021

September

Community Walk: Saturday, September 11

Legislative Meeting: September 13, 2021

Work Session: September 20, 2021

*MML Fall Conference: Sept. 28 - Oct. 1

October

Legislative Meeting: October 4, 2021

Community Walk: Saturday, October 9

Work Session: October 25, 2021

November

Legislative Meeting: November 8, 2021

Community Walk: Saturday, November 13

Work Session: November 22, 2021

December

Legislative Meeting: December 13, 2021

Work Session: December 20, 2021



Town of Riverdale Park, Maryland

Town Administration

TO: Mayor and Council

FROM: John N. Lestitian, Town Manager
David Morris, Chief of Police

DATE: November 1, 2019

RE: Walk, Bike, Drive Safety Initiative: Speed Limit on Rivertech Court

Action Requested: Staff seek an opportunity to continue the discussion with the Mayor and Council regarding the establishment of a maximum speed limit of twenty (20) miles per hour (MPH) on Rivertech Court, a county roadway abutting the College Park Academy, and extending from Lafayette Avenue to River Road.

Background: In 2017, College Park Academy, located at 5751 Rivertech Court, opened as a charter school for K-12. Traffic increased noticeably and staff continue to receive numerous and ongoing complaints about speeding vehicles. As discussed with the Mayor and Council on October 28th, staff are in discussions with the County on the Town's acceptance of Rivertech Court as a Town road. An aspect of those discussions includes the installation of pavement markings for parking lanes, a bike lane, and crosswalks.

In January 2019, addressing traffic safety matters expressed by College Park Academy staff and parents representing nearly 650 students, the Town amended Chapter 64-20, Safe Speed for Students - School Zone Speed Monitoring Systems, adding the University of Maryland Discovery District/College Park Academy School zone as an area designated for speed monitoring systems to monitor and enforce speed limit restrictions. The deployment of an automated speed enforcement system will not occur until after Town road acceptance. Best practices direct that speed limits should be well established prior to the deployment of automated speed enforcement systems.

Authority: Maryland's Transportation Article, § 21-803.1. School Zones, stipulates that a municipality may establish a school zone within a one-half mile radius of any school, and establish maximum speed limits in the school zone, provided that

1. the highway that is located within the corporate limits of the municipality; and
2. the highway, is **not** under State jurisdiction; and
3. the highway is under the Town's jurisdiction, to include;
 - a. County-owned highways that are subject to traffic control jurisdiction of the municipality. §21-803.1(a)(1)(i), (2)(ii) and (2)(iii)), as amended from time-to-time.

Recommendation(s): As the Town continues to consider establishing a 20mph limit throughout the Town, staff recommends that the maximum speed limit on Rivertech Court be established at 20mph. This approach aligns with currently established speed limits on the roadways abutting Riverdale Elementary School. Reducing speed limits within this area will improve and enhance pedestrian, bicyclist, and driver safety to promote a safer community.