

Town of Riverdale Park Mayor and Council

**Closed Session
December 16, 2019**

Agenda

7:30 PM - CLOSED SESSION – *Conference Room, Town Hall*

1. To consider the acquisition of real property for a public purpose and matters directly related thereto; #3



Town of Riverdale Park
December 16, 2019
8:00 p.m.

Special Legislative Meeting
AGENDA

Call to Order
Approval of Agenda
Public Comments

Legislative Action Items:

1. Motion to authorize Town Manager to send a letter of support for Central Kenilworth Avenue Revitalization CDC's State of Maryland Board of Public Works Capital Project Application for Sarvis Empowerment Café
2. Motion to authorize Town Manager to send a letter of support for University of Maryland Environmental Finance Center's (EFC) Sustainable Maryland proposal to Environmental Protection Agency
3. Motion to approve November Finance Reports subject to audit

New Business
Unfinished Business
Adjournment

Work Session
AGENDA

Call to Order
Approval of Agenda
Presentations

- Performance of Defined Benefit Plan: PNC Bank
- Zoning Rewrite Update: Chad Williams and Scott Rowe

Mayor's Report
Public Comments
Town Manager's Report
Council Committee & Ward Reports

Work Session Discussion Items

1. Update on Implementation of Residential Trash Collection Contract
2. Fence Permit Request: 5-foot wooden privacy fence in backyard of 6315 47th Avenue
3. Fence Permit Request: 6-foot wooden fence in backyard of 4715 Rittenhouse Street
4. 2021 Budget Calendar
5. Town Manager Annual Performance Review format and schedule
6. Minutes

New Business
Unfinished Business
Adjournment

All members of the public in attendance are honorary members of the Council, and as such may comment on all items under discussion (subject to the same Rules of Order that apply to elected Council Members). If you have questions or comments, please stand at the microphone to be recognized.

Residential Trash Collection Services

Contractor Performance Data, Liquidated Damages and Administrative Cost (July 1 – December 6, 2019)

| | Performance Indicator | Total Complaints | Subject to Liquidated Damages | Liquidated Damages | Admin. Cost | Total |
|-----|---|------------------|-------------------------------|--------------------|-------------|------------------|
| 1. | Missed Trash Collection | 40 | 9 | \$3600.00 | 0 | \$3600.00 |
| 2. | Missed Yard Waste Collection | 76 | 26 | \$2600.00 | \$2855.00 | \$5455.00 |
| 3. | Missed Bulk Trash Collection | 12 | 2 | \$200.00 | 0 | \$200.00 |
| 4. | Delayed Trash Container Delivery (excluding Arts District) | 94 | 18 | \$9482.00 | 0 | \$9482.00 |
| 5. | Delayed Trash Container Delivery (Arts District) | 31 | 30 | \$6750.00 | 0 | \$6750.00 |
| 6. | Spillage | 1 | 1 | \$100.00 | 0 | \$100.00 |
| 7. | Failure to notify Town when route is complete | 43 | 42 | \$4225.00 | 0 | \$4225.00 |
| 8. | Failure to provide monthly complaint report | 5 | 5 | \$250.00 | 0 | 250.00 |
| 9. | Failure to provide monthly missed pick up report | 5 | 5 | \$250.00 | 0 | 250.00 |
| 10. | Failure to provide monthly container requests and delivery report | 5 | 5 | \$250.00 | 0 | 250.00 |
| | Total | 312 | 143 | \$27,707. | 2855.00 | \$30,562 |

ATTACHMENT

Residential Trash Collection Services

Contractor Performance Data, Liquidated Damages and Administrative Cost (July 1 – October 24, 2019)

| | Performance Indicator | Number ¹ | % of Total | No. Subject to Liquidated Damages | Liquidated Damages | Admin. Cost ² |
|----|--|---------------------|------------|-----------------------------------|--------------------|--------------------------|
| 1. | Missed Trash Collection | 36 | 13% | 6 | \$600 | \$0 |
| 2. | Missed Yard Waste Collection | 71 | 26% | 26 | \$2600 | \$2855 |
| 3. | Missed Bulk Trash Collection | 11 | 4% | 2 | \$200 | 0 |
| 4. | Delayed Trash Container Delivery (excluding Arts District) | 85 | 32% | 11 | \$4450 | 0 |
| 5. | Delayed Trash Can Delivery (Arts District) | 31 ³ | 12% | 30 | \$6750 | 0 |
| 6. | Spillage | 1 | .4% | 1 | \$100 | 0 |
| 7. | Failed to Remove Old Trash Container | 2 | .7% | N/A | NA | 0 |
| 8. | Failure to notify Town when route is complete | 31 | 12 | 30 | \$3025 | 0 |
| | Subtotal Totals | 268 | 100% | 106 | \$17,725 | \$2855 |
| | Total | | | | | \$20,580 |

Notes:

1. Data Source: Reported concerns (online, email and phone) and staff tallies.
2. Admin cost reflects work of Town staff to pick up missed collections and includes staff and equipment costs and administrative fee
3. Total number of dwelling units in the Arts District

Prepared by Department of Public Works (September 30, 2019; Updated October 25, 2019)

ATTACHMENT

Residential Trash Collection Services

Contractor Performance Data, Liquidated Damages and Administrative Cost (July 1 – October 24, 2019)

Liquidated Damages Schedule

| | Performance Measure | Liquidated Damages |
|----|---|---|
| 1. | Failure to deliver trash containers within 7 days of request | <ul style="list-style-type: none">• \$50 each occurrence• \$20 per day container is not delivered |
| 2. | Failure to notify Town when route is complete | <ul style="list-style-type: none">• Warning 1st occurrence• \$50 2nd occurrence• \$75 3rd occurrence• \$100 4th and up |
| 3. | Failure to pick up missed collections with 24 hours of request | <ul style="list-style-type: none">• \$100 each occurrence |
| 4. | Failure to clean up spillage with 24 hours after notification | <ul style="list-style-type: none">• \$100 each occurrence |
| 5. | Failure to complete route on more than 2 consecutive collection days and repeat misses at same address/area of Town during 3-month period | <ul style="list-style-type: none">• \$250 each occurrence |
| 6. | Failure to report delays and suspensions | <ul style="list-style-type: none">• \$50 each occurrence |
| 7 | Failure to submit reports by their due date | <ul style="list-style-type: none">• \$50 each occurrence |



Town of Riverdale Park, Maryland

Department of Public Works

TO: John N. Lestitian, Town Manager

FROM: Ivy A. Lewis, Director of Public Projects and Services, DPW

DATE: December 13, 2019

RE: Update on Implementation of Residential Trash Collection Contract

Action Requested: Staff is requesting direction from the Mayor and Council regarding whether to extend the agreement with Bates Trucking Trash Removal company (Bates) for residential trash collection services beyond one year, or June 30, 2020. The contractor's performance continues to fall below expectations (as outlined in the agreement) despite recent improvements. Staff has concluded that the contractor has reached its optimal level of performance and cannot do better.

This staff report discusses ongoing issues. An updated, numeric performance report showing cumulative liquidated damages dating back to the start of the new agreement will be available at the Council meeting.

Overview:

The new Residential Trash Collection Agreement with Bates took effect July 1st. The agreement included criteria to evaluate the contractor's performance. Written performance expectations, notification and reporting requirements, and liquidated damages for noncompliance are central to the Town's monitoring efforts. The staff implemented several new measures for the benefit of residents that should have also facilitated a timely response by the contractor to residents' requests for services and reports of concerns. These included a dedicated:

- Web-based "Trash Concerns" reporting system providing residents with a 24/7 system for reporting concerns;
- Notification Tags implemented by staff to educate residents about problematic set outs and how to correct them; and,
- A clearinghouse and central point of contact for residents within Town government to receive and track complaints.

Contractor Performance:

On October 28th, staff reported to Council that the contractor's performance was mixed. Yard waste collection and trash collection service to the Riverdale Park section of the Arts District were delayed for weeks while there were intermittent misses in trash collection including bulk. The delivery of new and replacement trash containers generated the highest number of resident complaints and frustrations especially among those making multiple request over weeks, sometimes months. During the first four months of the agreement, there were 268 online complaints and related liquidated damages totaling \$17,725, with administrative cost bringing the overall total to \$20,580.

Since the October report, the contractor's performance has improved, particularly in the area of collections except within the Arts District where Thursday collections were often missed. Since October there has been a 93% decrease in collection complaints. During the same time, there continues to be an unacceptable number of complaints about delays in trash can deliveries. Long delays in the delivery of trash containers generate multiple complaints from the same residents, especially new homebuyers within the Riverdale Park Station community, and create the most stress for these residents.

Additionally, the contractor has never provided several required reports. These include monthly reports on resident complaints, missed collections, and container requests and deliveries. The contractor has also failed to consistently provide the required End of Route reports; none have been received since October.

While there have been improvements in some areas, staff spends an inordinate amount of time troubleshooting and conveying residents' complaints; following up on outstanding resident reports, multiple times for the same complaint; consoling residents aggrieved by the contractor; and communicating staff frustrations over broken promises. This is a significant amount of staff time that detracts from other priorities, does not result in permanent improvements and is not sustainable.

The agreement allows for a three-year extension following satisfactory performance in the current year, and the opportunity for three additional one-year extensions.

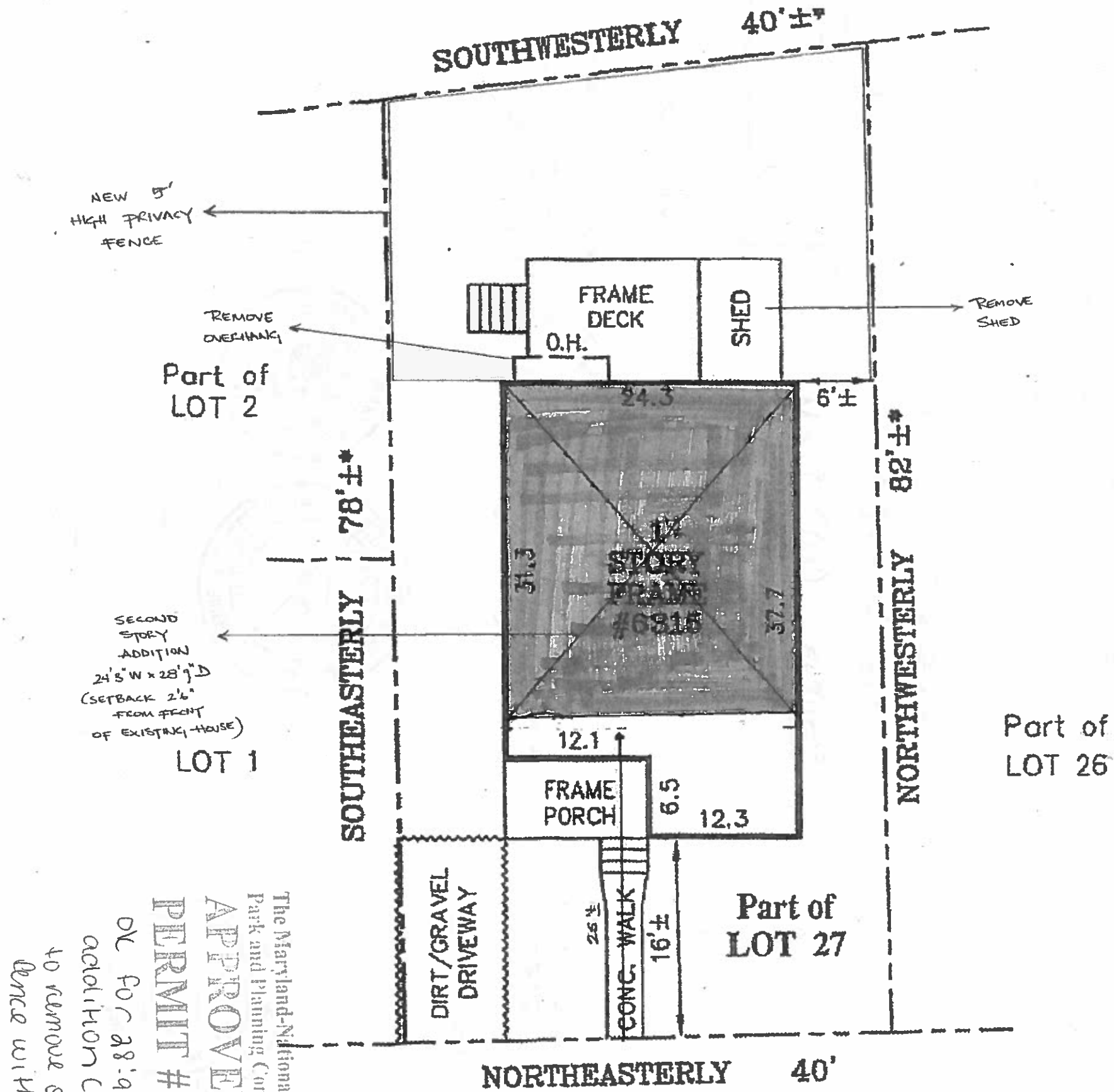
Staff is seeking direction from the Mayor and Council on whether the agreement should be extended beyond the current year if the contractor cannot achieve further improvements in performance. Staff will be available at the meeting to respond to questions.

OK FOR 28'-9" x 24'-3" 2nd story
addition (max 35 ft high) and
to remove shed and 5 ft high
fence with gates

PERMIT # 43093-2019-1664-01

| |
|--|
| DEY RESIDENCE SHE PLAN SCALE: 1" = 10' |
|--|

47th AVENUE (BUCHANAN AVENUE PER PLAT) (50' R/W)



Approved for Soils, Grading
and Drainage

By: *[Signature]* 12/05/19
Date

Permit #: 43093-2019-01 approved

ONLY to correct site plan
measurement (Scale)



Town of Riverdale Park, Maryland

Town Administration

TO: John N. Lestitian, Town Manager

FROM: Jessica Barnes, Director of Administrative Services

CC: Staff Leadership Team

DATE: December 13, 2019

RE: Fence Permit Request for 6315 47th Avenue

Action Requested:

Staff seeks input from the Mayor and Council regarding a fence permit request for a 5-foot wooden fence at 6315 47th Avenue, pursuant to Chapter 66 of the Town Code.

Background:

The Town received a building permit application from Matthew Dey, for a 5-foot wooden fence along the rear of the property at 6315 47th Avenue. The applicant obtained a Prince George's County permit for the project.

Please note the attached materials concerning the work.

Attachments:

Riverdale Park Building Permit Application

Prince George's County Permit

Pictures taken by Neighborhood Services



Town of Riverdale Park
Office of Development Services
5008 Queensbury Road
Riverdale Park, MD 20737
(301) 927-6381

County Permit Number: _____
Town Permit Number: _____

Permit Application

Type of Permit: ☒ Building ☒ Fence ☐ Dumpster / Storage Container ☒ Dumpster ☐ Other

Contact/Applicant: Matthew Day 301-758-5317
(Name) (Phone Number)

Property Information: 6315 47th Avenue
(Building Number) (Street Name) (Apartment/Suite)

Property Owner Information:

Matthew Day 301-758-5317
(Name) (Phone Number)
6315 47th Avenue
(Building Number) (Street Name) (Apartment/Suite)
Riverdale Park MD 20737
(City) (State) (Zip Code)

Contractor Information:

SAME AS ABOVE
(Company Name and Mailing Address)

(Contact Person Name and Phone Number)

Description of Work to be Completed:

SECOND STORY ADDITION ; PRIVACY FENCE IN REAR OF PROPERTY

Estimated Cost of the Project: \$100,000

Pod/Storage Container and Dumpster:

Location of requested container: ☒ On Street ☐ Rear Yard ☐ Side Yard ☐ Front Yard

Other: _____ Director of Public Works: ☐ Approved ☐ Not Approved

I affirm under the penalty of perjury that the information contained in this application is true and correct to the best of my knowledge, information and belief.

Matt S. Day
Signature

12/9/2019
Date

(Please see reverse side for additional information)

PRINCE GEORGE'S COUNTY

P E R M I T

ISSUANCE DATE : Dec-09-2019

EXPIRATION DATE :

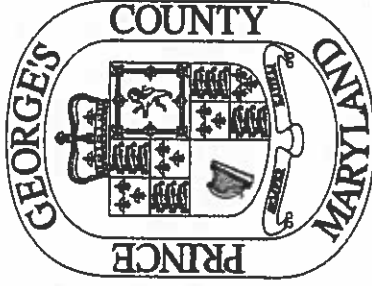
DEPARTMENT OF PERMITTING, INSPECTIONS AND ENFORCEMENT PERMITTING CENTER

9400 PEPPERCORN PLACE, 1st FLOOR, LARGO, MD 20774 (301) 883-5900

PROPERTY OWNER

Matt Dey
6315 47th AVE
Riverdale Park, MD 20737
(301) 758-5817

OCCUPANT



CONTRACTOR

Matt Dey
6315 47th AVE
Riverdale Park, MD 20737
LICENSE NUMBER:

ARCHITECT

TYPE OF PERMIT : DPE RGUW

WORK DESCRIPTION : 27'x24'-3" 2nd story addition (max 35'ft high) and to remove shed and 6'ft high fence with gates

EXISTING USE : SFD

USE (MNCPPC ZONING) : DWELLING/SINGLE FAMILY DETACH

SUBDIVISION : RIVERDALE PARK

| | | |
|---------------|---------------|----|
| OWNERSHIP : | HEIGHT FT : | 12 |
| LIBER : | WIDTH FT : | 24 |
| FOLIO : | DEPTH FT : | 34 |
| ED/ACCT NO. : | NO STORIES : | |
| LOT : | DWELL UNITS : | |
| BLOCK : | PARKING SP : | 0 |
| TAX MAP : | LIVE LOAD : | |
| SCD : | USE GROUP : | |
| SPEC EXCEPT : | TYPE CONST : | |

Conditions

| | |
|--------------------|------|
| OCCUPANCY LOAD : | 100 |
| SITE CERTIFICATE : | |
| STRUCTURE CERT : | |
| SEWER : | WSSC |
| WATER : | WSSC |
| HEATING : | |
| PARCEL : | |
| ELECTRICITY : | |
| CENTRAL A/C : | |
| ELEVATOR : | |
| ESCALATOR : | |
| BASEMENT : | |
| BOILER NUMBER : | N |
| CBCA : | N |
| HISTORICAL : | |
| SIGN NUMBER : | |

As outlined in County Code Subtitle 4-111 no work shall be performed during the hours of 9:00 p.m. to 7:00 a.m., unless work is performed pursuant to Section 4-120 of this Subtitle.

Only the Licensed Contractor or Homeowner, named on the Permit as contractor, is permitted to perform the scope of work on the permit at the address specified.

YOU MUST COMPLY WITH MUNICIPAL, HOMEOWNER/CIVIC ASSOCIATION AND LOCAL COVENANTS. A FINE MAY BE IMPOSED IF CONSTRUCTION IS BEGUN WITHOUT REQUIRED APPROVALS.

THIS PERMIT IS VOID SIX (6) MONTHS FROM DATE ISSUED IF CONSTRUCTION HAS NOT STARTED, HAS BEEN SUSPENDED OR DISCONTINUED UNLESS OTHERWISE INDICATED

INSPECTION AREA :

INSPECTION APPROVALS

Melinda Bolling

| BUILDING INSPECTOR | HEALTH | ELECTRICAL | PLUMBING | FIRE MARSHALL |
|--------------------|--------|------------|----------|---------------|
| APPROVED : | | | | |



5/23

Prince George's County
Department of Permitting, Inspections
and Enforcement
PERMITTING AND LICENSING DIVISION
9400 Peppercorn Place, 1st Floor
Largo, Maryland 20774
(301) 883-5900 • FAX: (301) 883-7138



TRANSMITTAL SHEET

Permit #: 43093-2019-00 Rev. #: 2 Date: 12/5/2019
Address: 6315 47th Avenue Subdivision: _____
Riverdale, MD 20737 Project: _____

Application/Permit Action:

- | | |
|--|---|
| <input type="checkbox"/> Bond Change | <input type="checkbox"/> Plan(s) Change [per Permittee] |
| <input type="checkbox"/> Contactor Change | <input type="checkbox"/> Plan(s) Change [per Review Agencies] |
| <input type="checkbox"/> House Type Change | <input type="checkbox"/> Renewal |
| <input type="checkbox"/> Ownership Change | <input type="checkbox"/> Other |

Revised Plans/Documentation Submitted: (Please check appropriate ____ and note plan/document #)

| | | |
|-----------------------|--------------------------|---------------------------|
| ___/___ Architectural | ___/___ Landscape | <u>14</u> /___ Structural |
| ___/___ CIP Agreement | ___/___ Mechanical | ___/___ Tree Conservation |
| ___/___ Electrical | ___/___ Sediment Control | ___/___ |
| ___/___ Fire | <u>✓</u> /___ Site/Plot | ___/___ |

Details/Comments: Correcting site plan 28' x 24' 3" 12' x 11' 6"

- Including LVL calculation per engineer
- Changing drawing #14 to indicate new insulation plan
- Including wall bracing plans

Submitted by:

Matthew S. Day

Name (Please Print) Company

6315 47th Avenue, Riverdale, MD 20737

Address

301-758-5317

Phone Number Signature

Matthew S. Day

PG.C. DPIE Form #PL-P015 (Rev. 5/13) Page 1 of 1









Town of Riverdale Park, Maryland

Town Administration

TO: John N. Lestitian, Town Manager

FROM: Jessica Barnes, Director of Administrative Services

CC: Staff Leadership Team

DATE: December 13, 2019

RE: Fence Permit Request for 4715 Rittenhouse Street

Action Requested:

Staff seeks input from the Mayor and Council regarding a fence permit request for a 6-foot wooden fence at 4715 Rittenhouse Street, pursuant to Chapter 66 of the Town Code.

Background:

The Town received a building permit application from Jack Jones, for a 6-foot wooden fence along the rear of the property at 4715 Rittenhouse Street. The applicant obtained a Prince George's County permit for the project but did not obtain a Town permit. The applicant reported to staff that the contractor that he had hired to perform the work failed to obtain a Town permit.

Please note the attached materials concerning the work.

Attachments:

Riverdale Park Building Permit Application

Prince George's County Permit

Pictures taken by Neighborhood Services



Town of Riverdale Park
Office of Development Services
5008 Queensbury Road
Riverdale Park, MD 20737
(301) 927-6381

County Permit Number: 52845-2019-00
Town Permit Number: _____

Permit Application

Type of Permit: ☐ Building ☒ Fence ☐ Dumpster / Storage Container ☐ Dumpster ☐ Other

Contact/Applicant: Jack R Jones 301-277-2242
(Name) (Phone Number)

Property Information: 4715 Rittenhouse Street
(Building Number) (Street Name) (Apartment Suite)

Property Owner Information:

Jack R Jones 301-277-2242
(Name) (Phone Number)
4715 Rittenhouse Street
(Building Number) (Street Name) (Apartment Suite)
Riverdale Park, Maryland 20737
(City) (State) (Zip Code)

Clinton Fence Co., Inc. Contractor Information:
2630 Old Washington Road, Waldorf, Md 20601
(Company Name and Mailing Address)
Mike Wend (sp?) 301-843-1108 / 301-645-8808
(Contact Person Name and Phone Number)

Description of Work to be Completed:

treated pine 6' x 56' fence with gate, posts set
in concrete

Estimated Cost of the Project: \$1900.00

N/A Pod/Storage Container and Dumpster:

Location of requested container: ☐ On Street ☐ Rear Yard ☐ Side Yard ☐ Front Yard

Other: _____ Director of Public Works: ☐ Approved ☐ Not Approved

I affirm under the penalty of perjury that the information contained in this application is true and correct to the best of my knowledge, information and belief.

Jack R Jones
Signature

12-6-2019
Date

(Please see reverse side for additional information)

PRINCE GEORGE'S COUNTY

P E R M I T

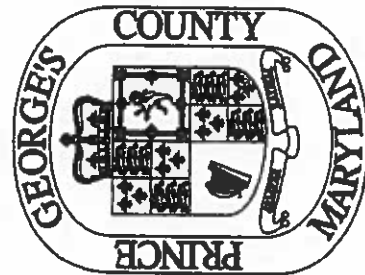
ISSUANCE DATE: Nov-13-2019

EXPIRATION DATE:

DEPARTMENT OF PERMITTING, INSPECTIONS AND ENFORCEMENT PERMITTING CENTER

9400 PEPPERCORN PLACE, 1st FLOOR, LARGO, MD 20774 (301) 883-5900

| |
|------------------------|
| PROPERTY OWNER |
| JONES JACK P. N. N. N. |
| 4215 RIVERHOUSE ST |
| RIVERDALE, MD 20774 |
| (301) 274-5772 |



| |
|------------------------|
| CONTRACTOR |
| CLINTON BRICK CO INC |
| 2800 OLD WASHINGTON RD |
| WALLFORD, MD 20601 |
| LICENSE NUMBER 1705 |
| (301) 845-1108 |

| |
|-------|
| OWNER |
| |

| |
|-----------|
| ARCHITECT |
| |

TYPE OF PERMIT: DP1E RW
 WORK DESCRIPTION: 6' fence w/ gate
 EXISTING USE: SFD 56' OF WOOD FENCE W/GATE
 USE (MNCPTC ZONING): FENCE
 SUBDIVISION: RIVERDALE PARK
 OWNERSHIP: HEIGHT FT:
 LIBER: 05041
 FOLIO: 152
 ED/ACCT NO: 19 / 2138329
 LOT: 7
 BLOCK: 35
 TAX MAP: 042
 SCD:
 SPEC EXCEPT:
 Conditions

OCCUPANCY LOAD:
 SITE CERTIFICATE:
 STRUCTURE CERT:
 SEWER:
 WATER:
 HEATING:
 PARCEL:
 WSSC
 WSSC
 N
 N

Must comply with Sec. 27-420. Fences and walls. Please note: Except for fences less than four (4) feet in height, fences not requiring a permit, and fences on land assessed as agricultural uses, all structural support (vertical posts and horizontal rails) shall face the interior of the subject lot.
As outlined in County Code Subtitle 4-111 no work shall be performed during the hours of 9:00 p.m. to 7:00 a.m., unless work is performed pursuant to Section 4-120 of this Subtitle.
Only the Licensed Contractor or Homeowner, named on the Permit as contractor, is permitted to perform the scope of work on the permit at the address specified.

YOU MUST COMPLY WITH MUNICIPAL HOMEOWNERS CIVIC ASSOCIATION AND LOCAL COVENANTS. A FINE MAY BE IMPOSED IF CONSTRUCTION IS BEGUN WITHOUT REQUIRED APPROVALS.

THIS PERMIT IS VOID SIX (6) MONTHS FROM DATE ISSUED IF CONSTRUCTION HAS NOT STARTED, HAS BEEN SUSPENDED OR DISCONTINUED UNLESS OTHERWISE INDICATED

INSPECTION AREA:

| | | | | |
|--------------------|-----------|------------|-----------|--------------|
| BUILDING INSPECTOR | HEALTH | RECREATION | PLUMBING | FIRE MARSHAL |
| | | | | |
| INSPECTOR | INSPECTOR | INSPECTOR | INSPECTOR | INSPECTOR |
| | | | | |

Melinda Bolling

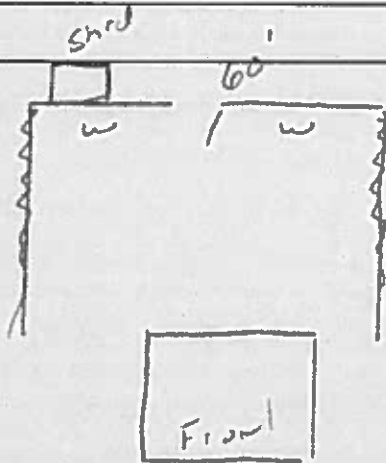
MD 1705
DC 551
VA 021688

CLINTON FENCE CO., INC.

2630 Old Washington Road • Waldorf, Maryland 20601
(301) 843-1108 • (301) 645-8808 • Fax (301) 843-5001

| | | | | | | | |
|--|------------------|--------------------------------|----------------------|----------|--------|-----------|-----------|
| NAME <u>Patricia L. Nutter</u> | | HOME PHONE <u>301-277-2242</u> | DATE <u>10/29/19</u> | | | | |
| ADDRESS <u>4715 Rittenhouse St.</u> | | WORK PHONE | FAX | | | | |
| CITY <u>Rivendale Park</u> | | JOB NAME | | | | | |
| STATE <u>MD</u> | ZIP <u>20727</u> | STREET | | | | | |
| EMAIL ADDRESS <u>Patnutter@verizon.net</u> | | CITY | STATE | | | | |
| MATERIAL | INSTALLATION | TAX | | | | | |
| PERMIT-COUNTY <u>PG</u> | PERMIT TOWN | SURVEY | UTILITIES <u>CFC</u> | CLEARING | SOURCE | PAGE/GRID | CROSS ST. |

Approx 56' x 16' Flat board Fence 1x4x6. Posts All premium pressure treated wood
All posts set in concrete
Remove existing wood fence



YOUR CONTRACT IS
YOUR BILL
BALANCE DUE
UPON COMPLETION

| | | | | |
|--------------------------------------|----------------|------------|---|----------|
| APPROXIMATE START DATE: <u>4 wks</u> | CREDIT CARD #: | EXP. DATE: | DEPOSIT <input type="checkbox"/> FINAL BALANCE <input type="checkbox"/> | CHECK #: |
|--------------------------------------|----------------|------------|---|----------|

We hereby propose to furnish labor and materials - complete in accordance with the above specifications, for the net cash sum of:

(\$ 1796) Seventeen Hundred Ninety Six Dollars

(\$ 598) deposit with order, net balance of (\$ 1198) due on date of installation. Please pay our Foreman.

You, the buyer may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Contract subject to management acceptance within 72 hours. Customer has read this contract in its entirety and accepts all terms and conditions stated within. Customer understands they will not receive a bill and the entire balance is due upon completion.

Clinton Fence Co., Inc. By Mitchell License No. 1705 Date 10/29/19
Salesperson's Signature
Patricia Nutter Date 29 Oct 2019
Customer's Signature

ESTIMATE GOOD FOR 30 DAYS



172 ROLLINS AVE. ROCKVILLE, MD. 20852

Phone (301) 881-8770

HOUSE LOCATION SURVEY

LOT 7 BLOCK 35

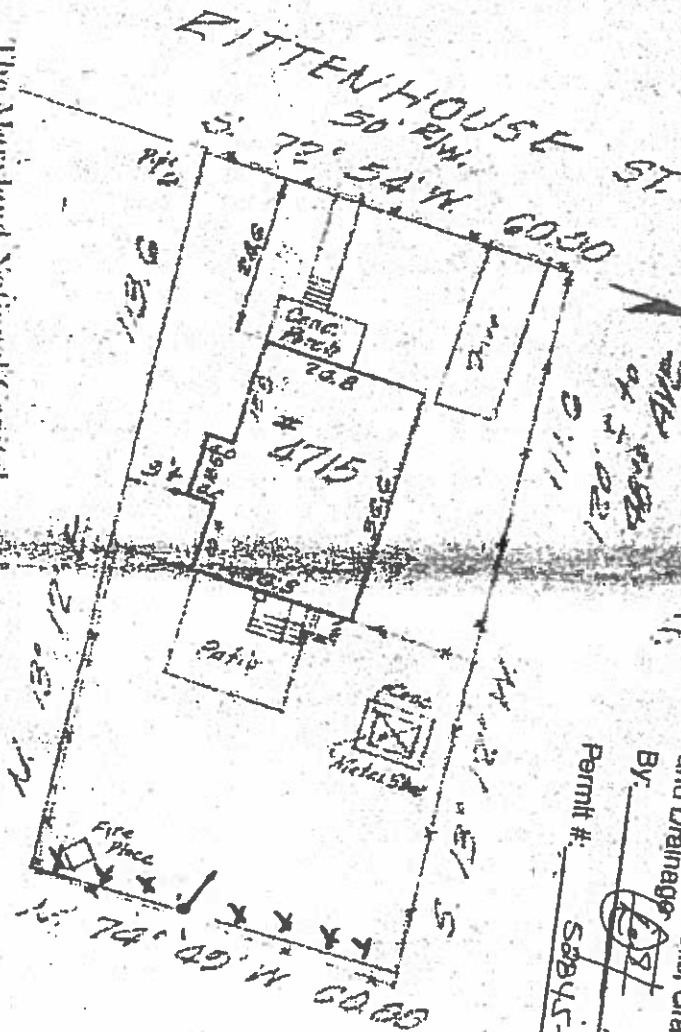
SECTION 1

RIVEDALE PARK

Prince George's County, Md.

PLAT BOOK A.....PLAT 92.5/4/22

The Maryland-National Capital
Park and Planning Commission
APPROVED
11/13/19
PERMIT # 52845-2019
OK for 6' Fence w/ gate



- 3:1 Maximum Slope Allowed On Residential Property
- 7% Maximum Parking Pad Slope and 12.5% Maximum Driveway Slope
- 2.5% Maximum Slope Required On Yard or Open Areas 10' in 10' Minimum Slope of Pad Away From Foundation Required

Approved for Soils, Grading
and Drainage
By: [Signature]
Permit #: 52845-2019-20
Date: 11-13-19



NOTE: Lot corners have not been set by this survey unless otherwise shown.

I hereby certify that the location of the existing improvements shown hereon is correct as made by a transit-tape survey dated 8.22.75 and that there are no encroachments either way across property lines unless otherwise shown.

.....
Registered Land Surveyor, Md. No. 4502







Town of Riverdale Park, Maryland

Town Administration

TO: John N. Lestitian, Town Manager
FROM: Gentry Jones, Finance Manager C.P.A.
CC: Paul Smith, Director of Finance and Employee Services
DATE: December 13, 2019
RE: FY2021 Budget Calendar

Action Requested: No formal action is requested at this time. Staff seek an opportunity to share the FY2021 Budget Calendar with the Mayor and Council.

Background: The Town Manager is required by the Charter to submit a proposed budget to the Mayor and Council at least sixty (60) days prior to the beginning of the fiscal year. The scheduled date to deliver the proposed budget is April 6, 2020. The Charter also states that the budget shall be adopted no later than June 30th of each year. It is important that the budget ordinance be adopted so that the effective date of the budget is July 1st or sooner. While these requirements appear to allow additional time, the Town is required to report the Town's adopted tax rates no later than the end of May.

Budget Public Hearings are scheduled for Saturdays, April 18th and 25th. Advanced notices will be published in the March and April editions of the Town Crier. Additional notifications of the public hearings will be made through the Town's established outreach activities (Cable television channel, Website, Facebook, Status and Information Reports, and Town Announce).

The budget is approved and adopted in the form of an ordinance. During the budget year, any transfer of funds between major budget categories for different purposes must be approved by the Council before becoming effective.

Staff Budget Committee Established:

Mr. Paul Smith, Finance and Employee Services Director, Gentry Jones, Finance Manager C.P.A., Keith Robinson, Program Specialist II, and Mr. Lestitian, Town Manager, are the members of this committee.

INTENTIONALLY BLANK

FY2021 Budget Development Calendar

December 2019

- December 16, 2019: Mayor and Council Work Session presentation:
 - Budget Calendar
 - Public Meeting
- December 30, 2019: Office/Department Managers submit request for non-project capital acquisitions (purchase of vehicles, equipment, fixtures with useful-life greater than 5-years with acquisition costs more than \$1,500.00)

January 2020

- January 03, 2020: Budget Committee reviews non-project capital acquisition requests
- January 06, 2020: Mayor and Council Legislative Session presentation:
 - Budget Priorities, Guidelines, Challenges, and Opportunities
 - Public Meeting
- January 10, 2020: Office/Department Managers submit CIP project requests
- January 15, 2020: Office/Department Managers submit estimated actuals for revenue and expenditures for current fiscal year
- January 17, 2020: Office/Department Managers and Budget Committee review requested CIP projects for prioritization
- January 27, 2020: Mayor and Council Work Session presentation:
 - Budget Assumptions
 - Public Meeting
- January 30, 2020: Budget Committee drafts Capital Improvement Project Budget

February 2020

- February 03, 2020: Mayor and Council Legislative Session presentation:
 - Capital Improvement Projects
 - Public Meeting
- February 10, 2020: Office/Department Managers submit operating budget request
- February 17, 2020: Office/Department Managers submit updated estimated actuals for revenue and expenditures for current fiscal year
- February 19, 2020: Office/Department Managers present operating budget requests to the Budget Committee
- February 24, 2020: Office/Department Managers submit final revenue projections for FY2021
- February 24, 2020: Mayor and Council Work Session presentation:
 - Fund Balances and Projections
 - Public Meeting

March 2020

- March 02, 2020: Mayor and Council Legislative Session presentation:
 - Revenue Projections
 - Public Meeting
- March 16, 2020: State of the Town presentation
 - Budget Overview
- March 18, 2020: Draft Proposed FY2021 Operating and CIP Budget delivered to staff Leadership Team
- March 30, 2020: Mayor and Council Work Session presentation:
 - FY2021 Challenges and Opportunities
 - Public Meeting
- March 31, 2020: Final Proposed FY2021 Operating and CIP Budget

April 2020

- April 02, 2020: Budget printing and assembly begins
- April 06, 2020: Mayor and Council Work Session presentation:
 - Proposed FY2021 Operating and CIP Budget delivered
 - Public Meeting
- April 18, 2020: Budget Public Hearing
 - Review of Proposed FY2021 Operating and CIP Budget
 - Public Meeting
- April 25, 2020: Budget Public Hearing
 - Review of Proposed FY2021 Operating and CIP Budget
 - Public Meeting

May 2020

- May 04, 2020: Mayor and Council Legislative Session presentation:
 - Real Property Tax Rate Public Hearing
 - Public Meeting
 - Revised FY2021 Operating and CIP Budget and Tax Rates Introduced
 - Public Meeting
- May 18, 2020: Mayor and Council Special Legislative Meeting
 - Final FY2021 Operating and CIP Budget and Tax Rates Adopted
 - Public Meeting

Process for Evaluation of the Performance of the Town Manager for January 20, 2019 through January 19, 2020

- 1 A final evaluation form, similar to the one distributed in January 2019, shall be distributed by the Mayor to Council Members before or during the **January Legislative meeting**. Any member not in attendance shall have a paper version of the evaluation form mailed to their home address. All members shall also have an electronic version sent to their official town email address by the Mayor.
- 2 All members of the Town Council are invited (at any time!) to submit no more than one (1) specific goal or performance objective for consideration as a goal/performance objective for the Town Manager in the next evaluation period. These may be submitted to the Mayor, the Town Manager, or both. Each Council Member should develop the goal/performance objective in cooperation with the Town Manager and/or Mayor to ensure that it is reasonable and achievable. The Town Manager may submit up to seven (7) suggestions for goal/performance objectives for consideration. As described below, the Town Council and Mayor may establish goals/performance objectives for the Town Manager.
- 3 The Town Manager shall provide a written evaluation of his performance to all members of the Council at any time on or after **January 1, 2020**. Because the Council did not establish goals/performance objectives for the Town Manager in 2019, the Town Manager may use projects and goals from the “staff goals” document distributed to the Council in March 2019 as the basis for self-evaluation. It is the Town Manager’s responsibility to determine whether or not his written evaluation information has been received by each Council Member.
- 4 At the **January Work Session**, the Council is allowed to discuss goals and/or performance objectives for the Town Manager during the upcoming evaluation period.
- 5 Council members return completed forms to the Mayor **on or after January 19** but no later than **midnight of the day of the February Legislative meeting**
 - 5.1 The Mayor shall accept the forms electronically or in paper form; it is highly recommended that electronic submissions be made in

a read-only document with reliable display of information (for example, PDF). The Mayor is allowed (but not required) to ask Council Members to clarify or verify any response on the form.

- 5.2 The Mayor may, at his discretion, grant an extension of *up to one week* to individual council members to account for extraordinary circumstances.
- 5.3 If a Council member does not submit a written form by deadline (including any extension granted), the Mayor may incorporate the Mayor's evaluation in place of the Council member's evaluation for the purpose of determining numerical ratings for the Town Manager.
- 6 **At the February Legislative meeting**, the Council shall *schedule* a closed session to discuss the performance evaluation with the Town Manager, on a day *no later than* the **February Work Session**, and not earlier than two weeks before the **February Work Session**. The date shall be determined by those present at the **February Legislative meeting** working cooperatively with the Town Manager.
 - 6.1 The Council as a body is *allowed* to establish goals and/or performance objectives for the Town Manager for January 20, 2020 through January 19, 2021 at the **February Legislative meeting**.
- 7 **At the late-February closed meeting**
 - 7.1 The Mayor shall distribute a draft written report, and the Town Manager and Council Members are expected to *discuss* the content of the report (and, overall, the performance of the Town Manager) at the meeting.
 - 7.2 The Council and Town Manager will also *discuss* goals and performance objectives for the upcoming evaluation period, if those have not been adopted.
- 8 No later than the close of the **February Work Session**, a closed meeting for the Council to determine the amount of any merit increase for the Town Manager shall be scheduled. That meeting should ideally occur on the same day as the **March Legislative meeting**, and shall occur no later than one week after the **March Legislative meeting**. At that meeting the Council shall also decide how the content of the written performance evaluation will be determined (by any appropriate means, including delegation of final writing).
- 9 The Mayor shall meet with the Town Manager as quickly as practicable after that closed session to present the final written evaluation.

- 10 The Council as a body may establish goals and/or performance objectives for the Town Manager no later than the **March Legislative meeting**. If the Council does not take action at the **March Legislative meeting**, the Mayor shall establish goals and/or performance objectives for the Town Manager no later than two weeks after the end of the **March Legislative meeting**. The Mayor shall distribute the goals and/or performance objectives to all members of the Council in both electronic form (to their official town email address) and in paper form placed in their mailboxes in town hall.

**Town of Riverdale Park
Special Legislative Meeting Minutes
November 18, 2019**

In Attendance

Alan K. Thompson, Mayor
CM Marsha Dixon, Ward 1
CM Aaron Faulx, Ward 2
CM David Lingua, Ward 3
CM Hala Mayers, Ward 6

John N. Lestitian, Town Manager
Jessica Barnes, Town Clerk
Kevin Simpson, Director of Development Services
Ivy Lewis, Public Projects and Services Director
David Morris, Chief of Police

Call to Order

Mayor Thompson called the Special Legislative meeting to order at 8:12 p.m.

Approval of the Agenda

CM Dixon made a motion to approve the Special Legislative Meeting agenda as amended for November 18, 2019. The motion was seconded by CM Lingua. Vote: 4-0-1 (favorable, Mayor Thompson abstained)

Presentation

Chief of Police David Morris and Mayor Alan Thompson presented Corey Bettenhausen with the Chief's Award for his service as Chair of the Chief's Community Advisory Committee (CCAC).

Corey Bettenhausen provided comments regarding the Riverdale Park Police Department and noted that the CCAC would meet in January 2020 and every other month following.

The Council thanked Mr. Bettenhausen for his contributions and service to the Town.

Public Comments

There were no public comments.

Legislative Action Items

1. Motion to withdraw introduction of 2019-OR-10 regarding weapons on Town property

CM Faulx made a motion to withdraw the introduction of 2019-OR-10 regarding weapons on Town property. The motion was seconded by CM Mayers. Vote: 4-0-1 (Favorable, Mayor Thompson abstained)

Town Manager Lestitian explained that there were no changes to the legislation except to create a new Chapter of the Town Code instead of adding a new section to Peace and Good Order.

2. Introduction of 2019-OR-10 regarding Chapter 65- Weapons on Town property

CM Faulx introduced 2019-OR-10 regarding Chapter 65- Weapons on Town property.

3. Introduction of Ordinance 2019-OR-12 regarding amendments to Chapter 64 Vehicles and Traffic

CM Dixon introduced Ordinance 2019-OR-12 regarding amendments to Chapter 64 Vehicles and Traffic.

4. Motion to authorize Town Manager to sign a conditioned Agreement of Sale to acquire 5002 Queensbury Road

CM Faulx made a motion to authorize the Town Manager to sign a conditioned Agreement of Sale to acquire 5002 Queensbury Road. The motion was seconded by CM Dixon. 4-0-1 (favorable, Mayor Thompson abstained)

Discussion:

Town Manager Lestitian stated that the Agreement of Sale was the first public step in acquiring the property. Town Manager Lestitian provided an overview of the funding sources.

5. Motion regarding request for financial assistance to support Thanksgiving Food Basket program

CM Lingua made a motion to provide financial assistance in the amount of \$1,000 from the Unallocated Social Concerns fund, in addition to the \$300 already provided, to support the Thanksgiving Food Baskets program through the Christian Life Center. The motion was seconded by CM Faulx. Vote: 4-0-1 (Favorable, Mayor Thompson abstained).

CM Faulx stated that he would like to see the Unallocated Social Concerns fund doubled in the future.

- ~~6. Motion to approve closure of Queensbury Road between Natoli Place and Lafayette Avenue on Saturday, November 23 from 12:00 p.m. to 6:00 p.m. for Opening of Town Center Market Patio~~

New Business

There was no new business.

Unfinished Business

There was no unfinished business.

Adjournment

CM Lingua made a motion to adjourn the Special Legislative Meeting at 8:39 p.m. The motion was seconded by CM Faulx. Vote: 4-0-1 (favorable, Mayor Thompson abstained)



Town of Riverdale Park, Maryland

Town Administration

TO: Mayor and Council

FROM: John N. Lestitian, Town Manager

DATE: December 13, 2019

RE: Motion to authorize Town Manager to send a letter of support for Central Kenilworth Avenue Revitalization CDC's State of Maryland Board of Public Works Capital Project Application for Sarvis Empowerment Café

Background:

As discussed at the December 2nd Legislative Meeting, the Town has received a request from Patricia Hayes-Parker, Executive Director of Central Kenilworth Avenue Revitalization CDC (CKAR CDC) for a letter of support for their State of Maryland Board of Public Works Capital Project Application for the Sarvis Empowerment Café project.

The Sarvis Empowerment Café is a workforce training project that includes a culinary arts training center with community gathering place for diverse programming for residents.

CKAR CDC is working with Delegate Alonzo Washington to request funding for the remaining capital expenses required for the completion of construction of the Sarvis Empowerment Café. If authorized, the Town's letter of support would be included with their State of Maryland Board of Public Works Capital Project Application.



Town of Riverdale Park, Maryland

Town Administration

TO: Mayor and Council

FROM: John N. Lestitian, Town Manager

DATE: December 12, 2019

RE: Motion to authorize Town Manager to send a letter of support for University of Maryland Environmental Finance Center's (EFC) Sustainable Maryland proposal to Environmental Protection Agency

Background:

The Town received a request from Mike Hunninghake, Program Manager of the Sustainable Maryland Certified Program with the University of Maryland Environmental Finance Center for a letter of support for a grant application that they plan to submit to the Environmental Protection Agency (EPA) Environmental Education Local Grants Program.

The Town of Riverdale Park has been a certified municipality of the Sustainable Maryland (SM) program since 2014. Sustainable Maryland is a certification program for municipalities in Maryland that want to go green, save money and take steps to sustain their quality of life over the long term. Sustainable Maryland is a collaborative effort between the Environmental Finance Center (EFC) at the University of Maryland and the Maryland Municipal League.

The University of Maryland Environmental Finance Center is applying for a grant from the EPA Environmental Education Local Grants Program for Region 3 for funds to assist municipalities with pollution prevention outreach and projects through Sustainable Maryland. Part of the funding would also include pass-through grants to municipalities, of up to \$5,000, to directly fund projects like storm drain marking; litter cleanups; electronics recycling events; compost bins and rain barrels; etc.



TOWN OF RIVERDALE PARK

DRAFT BUDGET VS. ACTUALS

July - November, 2019

| | TOTAL | | | |
|--|------------------|------------------|-----------------|-----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| 4000 Local Taxes | | | | |
| 4001 Real Estate Taxes | 4,114,667 | 4,296,850 | -182,183 | 96.00 % |
| 4008 Personal Property Tax | 523,809 | 390,000 | 133,809 | 134.00 % |
| 4010 Personal Property Tax Prior | | -7,500 | 7,500 | |
| 4012 Local Income Taxes | 300,692 | 515,000 | -214,308 | 58.00 % |
| 4014 Operating Tax | | 207,128 | -207,128 | |
| 4015 Admissions and Amusement Tax | 9 | 500 | -491 | 2.00 % |
| Total 4000 Local Taxes | 4,939,176 | 5,401,978 | -462,802 | 91.00 % |
| 4100 Licenses & Permits | | | | |
| 4101 Multi-Family Rental License | 106,490 | 118,900 | -12,410 | 90.00 % |
| 4104 Single Family Rental License | 12,200 | 30,000 | -17,800 | 41.00 % |
| 4106 Rental License Late Fees | | 1,000 | -1,000 | |
| 4111 Building Permits | 19,120 | 60,000 | -40,880 | 32.00 % |
| 4113 Business License | 26,718 | 32,000 | -5,282 | 83.00 % |
| 4114 Business License County | 1,466 | | 1,466 | |
| 4115 Parking Permits | 325 | 500 | -175 | 65.00 % |
| 4119 Alarm Registrations & Reductions | 1,480 | 3,460 | -1,980 | 43.00 % |
| 4120 5G Small Cell Tower Permits | | 2,500 | -2,500 | |
| Total 4100 Licenses & Permits | 167,799 | 248,360 | -80,561 | 68.00 % |
| 4200 Administrative Fees | | | | |
| 4204 Abatement Charges | 200 | 1,000 | -800 | 20.00 % |
| 4207 Municipal Infractions | 300 | 2,000 | -1,700 | 15.00 % |
| 4210 Flagging Receipts (MVA Flag) | 25 | 750 | -725 | 3.00 % |
| Total 4200 Administrative Fees | 525 | 3,750 | -3,225 | 14.00 % |
| 4300 Fines & Forfeitures | | | | |
| 4301 Police Reports | 3,949 | 6,500 | -2,551 | 61.00 % |
| 4304 Vehicle Impounds | 18,140 | 30,000 | -11,860 | 60.00 % |
| 4310 Parking Citations | 57,100 | 14,000 | 43,100 | 408.00 % |
| Total 4300 Fines & Forfeitures | 79,189 | 50,500 | 28,689 | 157.00 % |
| 4400 Community Safety Programs | | | | |
| 4401 Safe Speed for Students | 185,428 | 545,000 | -359,572 | 34.00 % |
| 4402 Safe Speed for Students Prior Years | 7,330 | 15,000 | -7,670 | 49.00 % |
| 4403 Automated Red Light Enforcement | | 7,500 | -7,500 | |
| 4404 Third-Party Collections | 1,127 | | 1,127 | |
| Total 4400 Community Safety Programs | 193,885 | 567,500 | -373,615 | 34.00 % |
| 4500 Intergovernmental Revenues | | | | |
| 4501 Highway User | 33,186 | | 33,186 | |
| 4507 Financial Corp | | 11,000 | -11,000 | |
| Total 4500 Intergovernmental Revenues | 33,186 | 11,000 | 22,186 | 302.00 % |

| | TOTAL | | | |
|---|--------------------|--------------------|----------------------|-----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 4600 Reimbursements, Rebates and Refunds | | | | |
| 4601 Reimbursement | 159,150 | | 159,150 | |
| 4615 Disposal Fee Rebate | 8,668 | 17,336 | -8,668 | 50.00 % |
| Total 4600 Reimbursements, Rebates and Refunds | 167,818 | 17,336 | 150,482 | 968.00 % |
| 4700 Grant Revenues | | | | |
| 4715 State Aid Police | 36,750 | 167,155 | -130,405 | 22.00 % |
| Total 4700 Grant Revenues | 36,750 | 167,155 | -130,405 | 22.00 % |
| 4800 Other Revenue | | | | |
| 4804 Cable TV - Franchise Fees | 28,216 | 68,500 | -40,284 | 41.00 % |
| 4807 Investment Interest Income | 19,220 | 18,000 | 1,220 | 107.00 % |
| 4808 Interest Income | 1,263 | | 1,263 | |
| 4813 Miscellaneous | 5,104 | 2,500 | 2,604 | 204.00 % |
| 4833 Contribution from ACP | 20,000 | 20,000 | 0 | 100.00 % |
| 4835 Other Primary Income | | 118,594 | -118,594 | |
| 4851 Recycled Scrap Metal Revenue | 340 | 1,000 | -660 | 34.00 % |
| 4865 Service Revenue | 570 | | 570 | |
| Total 4800 Other Revenue | 74,713 | 228,594 | -153,881 | 33.00 % |
| 4900 Transfer In | | | | |
| 4901 Health and Wellness Transfer-In | | 42,664 | -42,664 | |
| Total 4900 Transfer In | | 42,664 | -42,664 | |
| Total Income | \$5,693,042 | \$6,738,837 | \$ -1,045,795 | 84.00 % |
| GROSS PROFIT | \$5,693,042 | \$6,738,837 | \$ -1,045,795 | 84.00 % |
| Expenses | | | | |
| 5000 Salaries & Wages | | | | |
| 5001 Wages-Full Time | 1,092,696 | 3,160,127 | -2,067,431 | 35.00 % |
| 5013 Vacation Regular | 53,067 | | 53,067 | |
| 5016 Sick | 14,467 | | 14,467 | |
| 5019 Comp Time | 5,233 | 17,500 | -12,267 | 30.00 % |
| 5022 Holiday Regular | 17,186 | | 17,186 | |
| 5034 Retroactive | 1,328 | | 1,328 | |
| Total 5001 Wages-Full Time | 1,183,977 | 3,177,627 | -1,993,651 | 37.00 % |
| 5004 Wages-Part-Time | 8,000 | 48,000 | -40,000 | 17.00 % |
| 5010 Wages-Interns | 4,470 | 12,000 | -7,530 | 37.00 % |
| 5023 Holiday 1.5 | 6,167 | | 6,167 | |
| 5025 Night Differential | 6,518 | 19,500 | -12,983 | 33.00 % |
| 5028 Special Rates | 7,608 | 31,000 | -23,392 | 25.00 % |
| 5031 Bilingual Pay Premium | 3,040 | 26,000 | -22,960 | 12.00 % |
| 5037 Uniform Allowance | 5,550 | 15,160 | -9,610 | 37.00 % |
| 5046 Stipend Individual | 4,471 | 9,342 | -4,871 | 48.00 % |
| Total 5000 Salaries & Wages | 1,229,800 | 3,338,629 | -2,108,829 | 37.00 % |
| 5100 Employee Benefits | | | | |
| 5101 Insurance-Workers Compensation | 75,809 | 258,066 | -182,257 | 29.00 % |
| 5104 Insurance-Medical (75%) | 191,076 | 413,591 | -222,515 | 46.00 % |
| 5113 Insurance-Life | 9,534 | 17,567 | -8,033 | 54.00 % |
| 5119 Insurance-Long Term Disability | 6,921 | 13,190 | -6,269 | 52.00 % |
| 5120 AD&D | 1,030 | 2,330 | -1,300 | 44.00 % |
| 5121 Golds Gym | 277 | | 277 | |

| | TOTAL | | | |
|--|----------------|------------------|-------------------|----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 5122 Payroll Taxes | 46,144 | 249,740 | -203,596 | 18.00 % |
| 5125 Retirement-Defined Contribution | 10,461 | 53,661 | -43,200 | 19.00 % |
| 5128 Retirement-Defined Benefits | 82,359 | 470,001 | -387,642 | 18.00 % |
| Total 5100 Employee Benefits | 423,611 | 1,478,146 | -1,054,534 | 29.00 % |
| 5118 MD Unemployment Insurance | -122 | | -122 | |
| 5200 Overtime Premiums | | | | |
| 5201 Overtime Premium | 16,664 | 138,300 | -121,636 | 12.00 % |
| Total 5200 Overtime Premiums | 16,664 | 138,300 | -121,636 | 12.00 % |
| 5300 Contractual Services | | | | |
| 5020 5G Small Cell Towers Permits | | 2,500 | -2,500 | |
| 5301 Financial Services | 7,147 | 25,000 | -17,853 | 29.00 % |
| 5307 Landscape Services | 26,965 | 66,800 | -39,835 | 40.00 % |
| 5310 Engineering Services | | 5,500 | -5,500 | |
| 5313 Legal Services | 11,740 | 68,176 | -56,436 | 17.00 % |
| 5316 Opto Park (Parking Citations) | 21,954 | 5,000 | 16,954 | 439.00 % |
| 5317 Alacrity Third party Collections | 5,858 | | 5,858 | |
| 5319 Opto Traffic (SS4S) Program | 81,051 | 222,000 | -140,949 | 37.00 % |
| 5320 Opto Traffic Redlight Program | | 2,500 | -2,500 | |
| 5322 Trash & Recycling Services | 101,088 | 303,000 | -201,912 | 33.00 % |
| 5325 Tree Maintenance Services | 3,500 | 35,000 | -31,500 | 10.00 % |
| 5328 Lexipol Services | 9,084 | 9,084 | 0 | 100.00 % |
| 5331 Karen Kruger - Atty LEOBR | 5,000 | 5,000 | 0 | 100.00 % |
| 5334 Voice Recorder Service Plan | 2,063 | 2,200 | -137 | 94.00 % |
| 6078 Employee Services | 14,309 | 36,731 | -22,421 | 39.00 % |
| Total 5300 Contractual Services | 289,759 | 788,490 | -498,731 | 37.00 % |
| 6000 Operating Expenses | | | | |
| Dues/Memberships/Subscriptions/Publications | | | | |
| 6013 Dues/Memberships | 10,817 | 19,000 | -8,183 | 57.00 % |
| 6014 Publications/Subscriptions | | 200 | -200 | |
| Total | 10,817 | 19,200 | -8,383 | 56.00 % |
| Dues/Memberships/Subscriptions/Publications | | | | |
| Employee Services | | | | |
| 5040 Employee Recognition | 3,312 | 10,000 | -6,688 | 33.00 % |
| 5041 Awards & Gifts | | 5,000 | -5,000 | |
| 6034 Employee Wellness Programs | 3,387 | 15,000 | -11,613 | 23.00 % |
| 6077 New Hire Expenses | 2,666 | 4,550 | -1,884 | 59.00 % |
| 6080 Benevolence & Goodwill | 627 | 1,240 | -613 | 51.00 % |
| Total Employee Services | 9,992 | 35,790 | -25,798 | 28.00 % |
| Equipment | | | | |
| 6038 Equipment-Purchases | 227 | 5,000 | -4,773 | 5.00 % |
| 6040 Equipment-Rental | 8,702 | 12,130 | -3,428 | 72.00 % |
| 6067 Maintenance-Machinery/Equipment | 2,508 | 20,000 | -17,492 | 13.00 % |
| Total Equipment | 11,438 | 37,130 | -25,692 | 31.00 % |
| Finance Charges | | | | |
| 6001 Bank Service Fees | 264 | 500 | -236 | 53.00 % |
| 6085 Other Services & Charges | 44 | 500 | -456 | 9.00 % |
| Total Finance Charges | 309 | 1,000 | -691 | 31.00 % |
| Information Technology | | | | |

| | TOTAL | | | |
|--|---------------|---------------|----------------|-----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 6004 Computer & Software | 8,456 | 2,750 | 5,706 | 308.00 % |
| 6049 Information Technology Services | 14,606 | 25,000 | -10,394 | 58.00 % |
| 6052 Information Technology-Internet | 546 | 1,864 | -1,318 | 29.00 % |
| 6053 I-NET Internet Services | | 9,446 | -9,446 | |
| 6055 Information Technology - Small Purchases | 1,096 | 3,500 | -2,404 | 31.00 % |
| 6100 Software-Licenses and Subscriptions | 1,014 | 10,000 | -8,986 | 10.00 % |
| 6103 Software-Maintenance Agreements | 577 | 1,177 | -600 | 49.00 % |
| Total Information Technology | 26,295 | 53,737 | -27,442 | 49.00 % |
| Insurance Liability | | | | |
| 6058 Insurance- Liability | 84,899 | 85,000 | -101 | 100.00 % |
| Total Insurance Liability | 84,899 | 85,000 | -101 | 100.00 % |
| Meeting Expenses | | | | |
| 6015 Catering & Meals | | 1,500 | -1,500 | |
| Total Meeting Expenses | | 1,500 | -1,500 | |
| Office Supplies | | | | |
| 6124 Supplies-Office | 5,987 | 21,040 | -15,053 | 28.00 % |
| Total Office Supplies | 5,987 | 21,040 | -15,053 | 28.00 % |
| Operating Supplies | | | | |
| 6121 Supplies-Building/Janitorial | 1,983 | 3,000 | -1,017 | 66.00 % |
| 6127 Supplies-Operating & Materials | 12,645 | 15,900 | -3,255 | 80.00 % |
| 6130 Supplies-Safety Related | 476 | 2,050 | -1,574 | 23.00 % |
| 6133 Supplies-Hand Tools | | 1,000 | -1,000 | |
| Total Operating Supplies | 15,104 | 21,950 | -6,846 | 69.00 % |
| Postage | | | | |
| 6091 Postage-Messenger Services | 2,380 | 6,524 | -4,144 | 36.00 % |
| Total Postage | 2,380 | 6,524 | -4,144 | 36.00 % |
| Printing/News Letters/Advertising | | | | |
| 6079 Newsletter (Town Crier) | 14,869 | 20,850 | -5,981 | 71.00 % |
| 6094 Printing & Binding | 460 | | 460 | |
| 6097 Public & Legal Notices/Ads | 1,429 | 3,600 | -2,171 | 40.00 % |
| Total Printing/News Letters/Advertising | 16,758 | 24,450 | -7,692 | 69.00 % |
| Site & Building Improvements | | | | |
| 6061 Maintenance-Buildings | 9,301 | 10,000 | -699 | 93.00 % |
| Total Site & Building Improvements | 9,301 | 10,000 | -699 | 93.00 % |
| Special Events | | | | |
| 6151 Special Projects & Events | 941 | 23,500 | -22,559 | 4.00 % |
| Total Special Events | 941 | 23,500 | -22,559 | 4.00 % |
| Special Services | | | | |
| 6010 Disposal Services Fees | 3,390 | 11,000 | -7,610 | 31.00 % |
| 6019 Education-Town Cable TV Channel | 2,100 | 8,150 | -6,050 | 26.00 % |
| 6076 Mosquito Control Program | | 1,300 | -1,300 | |
| 6109 Speed Camera - Admin Exp. Current Year | 4,800 | 5,000 | -200 | 96.00 % |
| 6175 Tree Installation Service | 329 | 4,000 | -3,672 | 8.00 % |
| Total Special Services | 10,619 | 29,450 | -18,831 | 36.00 % |
| Street Improvements | | | | |

| TOTAL | | | | |
|--|----------------|----------------|-----------------|----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 6112 Street-Light Fixtures & Repair | | 19,000 | -19,000 | |
| 6118 Street-Signs & Traffic Co | 1,826 | 14,000 | -12,174 | 13.00 % |
| Total Street Improvements | 1,826 | 33,000 | -31,174 | 6.00 % |
| Telephones & Communications | | | | |
| 6142 Telephone-Air Cards | 3,990 | 14,580 | -10,590 | 27.00 % |
| 6145 Telephone-Land Line | 2,032 | 5,000 | -2,968 | 41.00 % |
| 6148 Telephone-Mobile | 5,582 | 22,000 | -16,418 | 25.00 % |
| Total Telephones & Communications | 11,604 | 41,580 | -29,976 | 28.00 % |
| Training & Education | | | | |
| 6016 Education-Conference & Seminar | 25 | 17,345 | -17,320 | 0.00 % |
| 6022 Education-Training | 1,385 | 26,960 | -25,575 | 5.00 % |
| 6025 Education-Training Aids | 865 | 5,000 | -4,135 | 17.00 % |
| 6028 Education-Tuition Reimbursement | | 2,000 | -2,000 | |
| Total Training & Education | 2,275 | 51,305 | -49,030 | 4.00 % |
| Travel Expenses | | | | |
| 6163 Travel- Mileage Reimbursement | 81 | 950 | -869 | 9.00 % |
| 6166 Travel-Hotel | 5,006 | 15,000 | -9,994 | 33.00 % |
| 6169 Travel - Meals and Incidentals | 602 | 2,600 | -1,998 | 23.00 % |
| 6172 Travel-Transportation | 854 | 2,250 | -1,396 | 38.00 % |
| Total Travel Expenses | 6,543 | 20,800 | -14,257 | 31.00 % |
| Uniforms | | | | |
| 6056 Body Camera Program | | 20,000 | -20,000 | |
| 6136 Supplies-Special Police | 647 | 1,600 | -953 | 40.00 % |
| 6178 Uniforms-Laundry Services | 2,267 | 6,110 | -3,843 | 37.00 % |
| 6181 Uniforms-Police Gear | 1,687 | 5,000 | -3,313 | 34.00 % |
| 6184 Uniforms-Purchases | 3,069 | 14,965 | -11,896 | 21.00 % |
| Total Uniforms | 7,671 | 47,675 | -40,004 | 16.00 % |
| Vehicle and Transportation | | | | |
| 6154 Transportation-Gas & Oil | 32,169 | 87,470 | -55,301 | 37.00 % |
| 6157 Transportation-Vehicles Body Repair | 718 | 1,150 | -432 | 62.00 % |
| 6160 Transportation-Vehicles Maintenance | 40,986 | 60,651 | -19,665 | 68.00 % |
| Total Vehicle and Transportation | 73,873 | 149,271 | -75,398 | 49.00 % |
| Total 6000 Operating Expenses | 308,631 | 713,902 | -405,271 | 43.00 % |
| 7000 Other General Expenses | | | | |
| 7010 Child Care Reimbursement | | 500 | -500 | |
| 7022 Maintenance-Fuel Manage System | 400 | | 400 | |
| 7061 Weather Emergency Events | | 12,500 | -12,500 | |
| 7201 Contingency | | 23,000 | -23,000 | |
| Computer Services | | | | |
| 7055 Website-Domain Names | 400 | 500 | -100 | 80.00 % |
| 7058 Website-Hosting Services | 2,724 | 3,500 | -776 | 78.00 % |
| Total Computer Services | 3,124 | 4,000 | -876 | 78.00 % |
| Utilities | | | | |
| 7046 Utilities-Electric Buildings | 4,269 | 19,500 | -15,232 | 22.00 % |
| 7047 Utilities- Electric Street Lights | 21,182 | 80,000 | -58,818 | 26.00 % |
| 7049 Utilities-Gas | 1,123 | 11,100 | -9,977 | 10.00 % |
| 7052 Utilities-Water | 1,749 | 6,700 | -4,951 | 26.00 % |

| | TOTAL | | | |
|---|--------------------|--------------------|----------------------|-----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Total Utilities | 28,323 | 117,300 | -88,977 | 24.00 % |
| Total 7000 Other General Expenses | 31,847 | 157,300 | -125,453 | 20.00 % |
| 8000 Town Sponsored Events | | | | |
| 8004 Centennial Celebration | | 1,250 | -1,250 | |
| 8007 Children's Events | 2,300 | 2,700 | -400 | 85.00 % |
| 8010 Spring Event | | 1,425 | -1,425 | |
| 8013 Fun Run | | 2,000 | -2,000 | |
| 8016 Holiday Market | 1,790 | 10,195 | -8,405 | 18.00 % |
| 8017 National Night Out | 2,913 | 3,450 | -537 | 84.00 % |
| 8019 Riverdale Park Day | 375 | 5,000 | -4,625 | 8.00 % |
| 8022 Honoring Veterans | 265 | 1,500 | -1,235 | 18.00 % |
| Total 8000 Town Sponsored Events | 7,643 | 27,520 | -19,877 | 28.00 % |
| 8300 Public Arts Programs | | | | |
| 8301 Jazz on the Lawn | 1,200 | 1,200 | 0 | 100.00 % |
| 8304 Summer Movie Nights | | 2,000 | -2,000 | |
| 8825 Farmers Market | 4,300 | 15,800 | -11,500 | 27.00 % |
| Total 8300 Public Arts Programs | 5,500 | 19,000 | -13,500 | 29.00 % |
| 8500 Public Grants | | | | |
| 8501 Hyattsville CDC | | 1,500 | -1,500 | |
| 8503 Hyattsville CDC Agreement | | 10,000 | -10,000 | |
| 8507 Public Arts Programming | | 3,500 | -3,500 | |
| 8509 Community Projects | | 1,000 | -1,000 | |
| Total 8500 Public Grants | | 16,000 | -16,000 | |
| 8700 Municipal Grants | | | | |
| 8701 Fire Department | 21,000 | 21,000 | 0 | 100.00 % |
| Total 8700 Municipal Grants | 21,000 | 21,000 | 0 | 100.00 % |
| 8800 Social Concerns | | | | |
| 8801 The Birthday Book Project | 915 | 850 | 65 | 108.00 % |
| 8804 RES-Funds for Parent Outreach | 650 | 650 | 0 | 100.00 % |
| 8807 RES-Uniforms for School Students | 1,400 | 1,400 | 0 | 100.00 % |
| 8810 Community Thanksgiving Meal | 300 | 300 | 0 | 100.00 % |
| 8813 Doll Program | | 600 | -600 | |
| 8816 Community Coat Drive Donations | 600 | 600 | 0 | 100.00 % |
| 8819 Community Crisis Services | 588 | 600 | -12 | 98.00 % |
| 8822 Seasonal Gift for Children and Families | | 550 | -550 | |
| 8828 Unallocated Social Concerns | 1,000 | 5,000 | -4,000 | 20.00 % |
| Total 8800 Social Concerns | 5,453 | 10,550 | -5,097 | 52.00 % |
| 9000 Marketing, Promotions & Programming | | | | |
| 9004 Marketing & Promotions | 350 | 15,000 | -14,650 | 2.00 % |
| 9006 Programming | 3,659 | 15,000 | -11,341 | 24.00 % |
| Total 9000 Marketing, Promotions & Programming | 4,009 | 30,000 | -25,991 | 13.00 % |
| QuickBooks Payments Fees | 763 | | 763 | |
| Total Expenses | \$2,344,558 | \$6,738,837 | \$ -4,394,279 | 35.00 % |
| NET OPERATING INCOME | \$3,348,484 | \$0 | \$3,348,484 | 0% |
| Other Income | | | | |
| CIP - Revenue | | | | |

| | TOTAL | | | |
|--|--------------------|------------|--------------------|-------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 1156 CIP General | 70,000 | | 70,000 | |
| Total CIP - Revenue | 70,000 | | 70,000 | |
| Economic Development Fund | | | | |
| 1169 Economic Development Fund Revenue | 1,250 | | 1,250 | |
| Total Economic Development Fund | 1,250 | | 1,250 | |
| Health & Wellness Fund | | | | |
| 1159 Health & Wellness | -136 | | -136 | |
| Total Health & Wellness Fund | -136 | | -136 | |
| Total Other Income | \$71,114 | \$0 | \$71,114 | 0% |
| Other Expenses | | | | |
| 1200 Capital Improvement Projects | | | | |
| 1208 Vehicles & Equipment | 54,529 | | 54,529 | |
| 1209 Furniture | 19,043 | | 19,043 | |
| Total 1200 Capital Improvement Projects | 73,571 | | 73,571 | |
| Debt Service | | | | |
| 1110 Interest Expense | | | | |
| 1110-1 30-Year CDA Interest Expense | -65,284 | | -65,284 | |
| 1110-3 PNC Interest Expense | 18,027 | | 18,027 | |
| Total 1110 Interest Expense | -47,256 | | -47,256 | |
| Total Debt Service | -47,256 | | -47,256 | |
| Development Funds | | | | |
| 1418 Economic Development Fund - Expenses | 6,895 | | 6,895 | |
| Total Development Funds | 6,895 | | 6,895 | |
| TIF Expenses | | | | |
| 1186 MuniCap Fees | 2,088 | | 2,088 | |
| Total TIF Expenses | 2,088 | | 2,088 | |
| Total Other Expenses | \$35,297 | \$0 | \$35,297 | 0% |
| NET OTHER INCOME | \$35,816 | \$0 | \$35,816 | 0% |
| NET INCOME | \$3,384,300 | \$0 | \$3,384,300 | 0% |



TOWN OF RIVERDALE PARK

DRAFT PROFIT AND LOSS

November 2019

| | TOTAL | |
|---|------------------|-----------------------|
| | NOV 2019 | JUL - NOV, 2019 (YTD) |
| Income | | |
| 4000 Local Taxes | | |
| 4001 Real Estate Taxes | 983,220 | 4,114,667 |
| 4008 Personal Property Tax | 86,796 | 523,809 |
| 4012 Local Income Taxes | 165,922 | 300,692 |
| 4015 Admissions and Amusement Tax | | 9 |
| Total 4000 Local Taxes | 1,235,938 | 4,939,176 |
| 4100 Licenses & Permits | | |
| 4101 Multi-Family Rental License | | 106,490 |
| 4104 Single Family Rental License | 400 | 12,200 |
| 4111 Building Permits | 2,975 | 19,120 |
| 4113 Business License | 1,950 | 26,718 |
| 4114 Business License County | | 1,466 |
| 4115 Parking Permits | 75 | 325 |
| 4119 Alarm Registrations & Reductions | 120 | 1,480 |
| Total 4100 Licenses & Permits | 5,520 | 167,799 |
| 4200 Administrative Fees | | |
| 4204 Abatement Charges | | 200 |
| 4207 Municipal Infractions | 300 | 300 |
| 4210 Flagging Receipts (MVA Flag) | | 25 |
| Total 4200 Administrative Fees | 300 | 525 |
| 4300 Fines & Forfeitures | | |
| 4301 Police Reports | 825 | 3,949 |
| 4304 Vehicle Impounds | 4,031 | 18,140 |
| 4310 Parking Citations | 51,700 | 57,100 |
| Total 4300 Fines & Forfeitures | 56,556 | 79,189 |
| 4400 Community Safety Programs | | |
| 4401 Safe Speed for Students | | 185,428 |
| 4402 Safe Speed for Students Prior Years | 120 | 7,330 |
| 4404 Third-Party Collections | | 1,127 |
| Total 4400 Community Safety Programs | 120 | 193,885 |
| 4500 Intergovernmental Revenues | | |
| 4501 Highway User | 23,760 | 33,186 |
| Total 4500 Intergovernmental Revenues | 23,760 | 33,186 |
| 4600 Reimbursements, Rebates and Refunds | | |
| 4601 Reimbursement | 147,591 | 159,150 |
| 4615 Disposal Fee Rebate | 4,334 | 8,668 |
| Total 4600 Reimbursements, Rebates and Refunds | 151,925 | 167,818 |
| 4700 Grant Revenues | | |
| 4715 State Aid Police | | 36,750 |

| | TOTAL | |
|--|--------------------|-----------------------|
| | NOV 2019 | JUL - NOV, 2019 (YTD) |
| Total 4700 Grant Revenues | | 36,750 |
| 4800 Other Revenue | | |
| 4804 Cable TV - Franchise Fees | | 28,216 |
| 4807 Investment Interest Income | | 19,220 |
| 4808 Interest Income | | 1,263 |
| 4813 Miscellaneous | | 5,104 |
| 4833 Contribution from ACP | | 20,000 |
| 4851 Recycled Scrap Metal Revenue | 29 | 340 |
| 4865 Service Revenue | 75 | 570 |
| Total 4800 Other Revenue | 104 | 74,713 |
| Total Income | \$1,474,223 | \$5,693,042 |
| GROSS PROFIT | \$1,474,223 | \$5,693,042 |
| Expenses | | |
| 5000 Salaries & Wages | | |
| 5001 Wages-Full Time | 249,036 | 1,092,696 |
| 5013 Vacation Regular | | 53,067 |
| 5016 Sick | | 14,467 |
| 5019 Comp Time | | 5,233 |
| 5022 Holiday Regular | | 17,186 |
| 5034 Retroactive | | 1,328 |
| Total 5001 Wages-Full Time | 249,036 | 1,183,977 |
| 5004 Wages-Part-Time | | 8,000 |
| 5010 Wages-Interns | 368 | 4,470 |
| 5023 Holiday 1.5 | 6,167 | 6,167 |
| 5025 Night Differential | 1,296 | 6,518 |
| 5028 Special Rates | 2,115 | 7,608 |
| 5031 Bilingual Pay Premium | | 3,040 |
| 5037 Uniform Allowance | | 5,550 |
| 5046 Stipend Individual | | 4,471 |
| Total 5000 Salaries & Wages | 258,982 | 1,229,800 |
| 5100 Employee Benefits | | |
| 5101 Insurance-Workers Compensation | 17,331 | 75,809 |
| 5104 Insurance-Medical (75%) | | 191,076 |
| 5113 Insurance-Life | 1,294 | 9,534 |
| 5119 Insurance-Long Term Disability | 1,148 | 6,921 |
| 5120 AD&D | 174 | 1,030 |
| 5121 Golds Gym | | 277 |
| 5122 Payroll Taxes | | 46,144 |
| 5125 Retirement-Defined Contribution | 0 | 10,461 |
| 5128 Retirement-Defined Benefits | | 82,359 |
| Total 5100 Employee Benefits | 19,947 | 423,611 |
| 5118 MD Unemployment Insurance | | -122 |
| 5200 Overtime Premiums | | |
| 5201 Overtime Premium | | 16,664 |
| Total 5200 Overtime Premiums | | 16,664 |
| 5300 Contractual Services | | |
| 5301 Financial Services | 953 | 7,147 |

| | TOTAL | |
|--|---------------|-----------------------|
| | NOV 2019 | JUL - NOV, 2019 (YTD) |
| 5307 Landscape Services | | 26,965 |
| 5313 Legal Services | 2,365 | 11,740 |
| 5316 Opto Park (Parking Citations) | 20,679 | 21,954 |
| 5317 Alacrity Third party Collections | 2,374 | 5,858 |
| 5319 Opto Traffic (SS4S) Program | 47 | 81,051 |
| 5322 Trash & Recycling Services | | 101,088 |
| 5325 Tree Maintenance Services | | 3,500 |
| 5328 Lexipol Services | | 9,084 |
| 5331 Karen Kruger - Atty LEOBR | | 5,000 |
| 5334 Voice Recorder Service Plan | | 2,063 |
| 6078 Employee Services | 830 | 14,309 |
| Total 5300 Contractual Services | 27,247 | 289,759 |
| 6000 Operating Expenses | | |
| Dues/Memberships/Subscriptions/Publications | | |
| 6013 Dues/Memberships | 772 | 10,817 |
| Total Dues/Memberships/Subscriptions/Publications | 772 | 10,817 |
| Employee Services | | |
| 5040 Employee Recognition | 1,160 | 3,312 |
| 6034 Employee Wellness Programs | 308 | 3,387 |
| 6077 New Hire Expenses | 792 | 2,666 |
| 6080 Benevolence & Goodwill | | 627 |
| Total Employee Services | 2,260 | 9,992 |
| Equipment | | |
| 6038 Equipment-Purchases | | 227 |
| 6040 Equipment-Rental | 584 | 8,702 |
| 6067 Maintenance-Machinery/Equipment | | 2,508 |
| Total Equipment | 584 | 11,438 |
| Finance Charges | | |
| 6001 Bank Service Fees | | 264 |
| 6085 Other Services & Charges | | 44 |
| Total Finance Charges | | 309 |
| Information Technology | | |
| 6004 Computer & Software | | 8,456 |
| 6049 Information Technology Services | 2,007 | 14,606 |
| 6052 Information Technology-Internet | | 546 |
| 6055 Information Technology - Small Purchases | 291 | 1,096 |
| 6100 Software-Licenses and Subscriptions | | 1,014 |
| 6103 Software-Maintenance Agreements | | 577 |
| Total Information Technology | 2,299 | 26,295 |
| Insurance Liability | | |
| 6058 Insurance- Liability | | 84,899 |
| Total Insurance Liability | | 84,899 |
| Office Supplies | | |
| 6124 Supplies-Office | 451 | 5,987 |
| Total Office Supplies | 451 | 5,987 |
| Operating Supplies | | |
| 6121 Supplies-Building/Janitorial | | 1,983 |

| TOTAL | | |
|--|--------------|-----------------------|
| | NOV 2019 | JUL - NOV, 2019 (YTD) |
| 6127 Supplies-Operating & Materials | | 12,645 |
| 6130 Supplies-Safety Related | | 476 |
| Total Operating Supplies | | 15,104 |
| Postage | | |
| 6091 Postage-Messenger Services | 94 | 2,380 |
| Total Postage | 94 | 2,380 |
| Printing/News Letters/Advertising | | |
| 6079 Newsletter (Town Crier) | 2,457 | 14,869 |
| 6094 Printing & Binding | | 460 |
| 6097 Public & Legal Notices/Ads | 72 | 1,429 |
| Total Printing/News Letters/Advertising | 2,529 | 16,758 |
| Site & Building Improvements | | |
| 6061 Maintenance-Buildings | 727 | 9,301 |
| Total Site & Building Improvements | 727 | 9,301 |
| Special Events | | |
| 6151 Special Projects & Events | | 941 |
| Total Special Events | | 941 |
| Special Services | | |
| 6010 Disposal Services Fees | 489 | 3,390 |
| 6019 Education-Town Cable TV Channel | 1,200 | 2,100 |
| 6109 Speed Camera - Admin Exp. Current Year | | 4,800 |
| 6175 Tree Installation Service | | 329 |
| Total Special Services | 1,689 | 10,619 |
| Street Improvements | | |
| 6118 Street-Signs & Traffic Co | | 1,826 |
| Total Street Improvements | | 1,826 |
| Telephones & Communications | | |
| 6142 Telephone-Air Cards | | 3,990 |
| 6145 Telephone-Land Line | | 2,032 |
| 6148 Telephone-Mobile | 155 | 5,582 |
| Total Telephones & Communications | 155 | 11,604 |
| Training & Education | | |
| 6016 Education-Conference & Seminar | | 25 |
| 6022 Education-Training | | 1,385 |
| 6025 Education-Training Aids | | 865 |
| Total Training & Education | | 2,275 |
| Travel Expenses | | |
| 6163 Travel- Mileage Reimbursement | | 81 |
| 6166 Travel-Hotel | | 5,006 |
| 6169 Travel - Meals and Incidentals | | 602 |
| 6172 Travel-Transportation | | 854 |
| Total Travel Expenses | | 6,543 |
| Uniforms | | |
| 6136 Supplies-Special Police | | 647 |
| 6178 Uniforms-Laundry Services | 294 | 2,267 |
| 6181 Uniforms-Police Gear | | 1,687 |
| 6184 Uniforms-Purchases | 242 | 3,069 |

| | TOTAL | |
|---|---------------|-----------------------|
| | NOV 2019 | JUL - NOV, 2019 (YTD) |
| Total Uniforms | 536 | 7,671 |
| Vehicle and Transportation | | |
| 6154 Transportation-Gas & Oil | 5,646 | 32,169 |
| 6157 Transportation-Vehicles Body Repair | | 718 |
| 6160 Transportation-Vehicles Maintenance | 1,534 | 40,986 |
| Total Vehicle and Transportation | 7,180 | 73,873 |
| Total 6000 Operating Expenses | 19,277 | 308,631 |
| 7000 Other General Expenses | | |
| 7022 Maintenance-Fuel Manage System | | 400 |
| Computer Services | | |
| 7055 Website-Domain Names | | 400 |
| 7058 Website-Hosting Services | | 2,724 |
| Total Computer Services | | 3,124 |
| Utilities | | |
| 7046 Utilities-Electric Buildings | | 4,269 |
| 7047 Utilities- Electric Street Lights | 4,018 | 21,182 |
| 7049 Utilities-Gas | 553 | 1,123 |
| 7052 Utilities-Water | 229 | 1,749 |
| Total Utilities | 4,799 | 28,323 |
| Total 7000 Other General Expenses | 4,799 | 31,847 |
| 8000 Town Sponsored Events | | |
| 8007 Children's Events | 2,300 | 2,300 |
| 8016 Holiday Market | | 1,790 |
| 8017 National Night Out | | 2,913 |
| 8019 Riverdale Park Day | | 375 |
| 8022 Honoring Veterans | 265 | 265 |
| Total 8000 Town Sponsored Events | 2,565 | 7,643 |
| 8300 Public Arts Programs | | |
| 8301 Jazz on the Lawn | | 1,200 |
| 8825 Farmers Market | | 4,300 |
| Total 8300 Public Arts Programs | | 5,500 |
| 8700 Municipal Grants | | |
| 8701 Fire Department | | 21,000 |
| Total 8700 Municipal Grants | | 21,000 |
| 8800 Social Concerns | | |
| 8801 The Birthday Book Project | | 915 |
| 8804 RES-Funds for Parent Outreach | | 650 |
| 8807 RES-Uniforms for School Students | | 1,400 |
| 8810 Community Thanksgiving Meal | 300 | 300 |
| 8816 Community Coat Drive Donations | 600 | 600 |
| 8819 Community Crisis Services | | 588 |
| 8828 Unallocated Social Concerns | 1,000 | 1,000 |
| Total 8800 Social Concerns | 1,900 | 5,453 |
| 9000 Marketing, Promotions & Programming | | |
| 9004 Marketing & Promotions | | 350 |
| 9006 Programming | | 3,659 |
| Total 9000 Marketing, Promotions & Programming | | 4,009 |

| | TOTAL | |
|--|--------------------|-----------------------|
| | NOV 2019 | JUL - NOV, 2019 (YTD) |
| QuickBooks Payments Fees | 126 | 763 |
| Total Expenses | \$334,843 | \$2,344,558 |
| NET OPERATING INCOME | \$1,139,380 | \$3,348,484 |
| Other Income | | |
| CIP - Revenue | | |
| 1156 CIP General | | 70,000 |
| Total CIP - Revenue | | 70,000 |
| Economic Development Fund | | |
| 1169 Economic Development Fund Revenue | | 1,250 |
| Total Economic Development Fund | | 1,250 |
| Health & Wellness Fund | | |
| 1159 Health & Wellness | | -136 |
| Total Health & Wellness Fund | | -136 |
| Total Other Income | \$0 | \$71,114 |
| Other Expenses | | |
| 1200 Capital Improvement Projects | | |
| 1208 Vehicles & Equipment | | 54,529 |
| 1209 Furniture | | 19,043 |
| Total 1200 Capital Improvement Projects | | 73,571 |
| Debt Service | | |
| 1110 Interest Expense | | |
| 1110-1 30-Year CDA Interest Expense | | -65,284 |
| 1110-3 PNC Interest Expense | | 18,027 |
| Total 1110 Interest Expense | | -47,256 |
| Total Debt Service | | -47,256 |
| Development Funds | | |
| 1418 Economic Development Fund - Expenses | | 6,895 |
| Total Development Funds | | 6,895 |
| TIF Expenses | | |
| 1186 MuniCap Fees | | 2,088 |
| Total TIF Expenses | | 2,088 |
| Total Other Expenses | \$0 | \$35,297 |
| NET OTHER INCOME | \$0 | \$35,816 |
| NET INCOME | \$1,139,380 | \$3,384,300 |



TOWN OF RIVERDALE PARK

FINAL BUDGET VS. ACTUALS

July - October, 2019

| | TOTAL | | | |
|---|---------------------|---------------------|----------------------|----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| 4000 Local Taxes | | | | |
| 4001 Real Estate Taxes | 3,131,447.03 | 4,296,850.00 | -1,165,402.97 | 72.88 % |
| 4008 Personal Property Tax | 437,012.40 | 390,000.00 | 47,012.40 | 112.05 % |
| 4010 Personal Property Tax Prior | | -7,500.00 | 7,500.00 | |
| 4012 Local Income Taxes | 134,769.19 | 515,000.00 | -380,230.81 | 26.17 % |
| 4014 Operating Tax | | 207,128.00 | -207,128.00 | |
| 4015 Admissions and Amusement Tax | 9.49 | 500.00 | -490.51 | 1.90 % |
| Total 4000 Local Taxes | 3,703,238.11 | 5,401,978.00 | -1,698,739.89 | 68.55 % |
| 4100 Licenses & Permits | | | | |
| 4101 Multi-Family Rental License | 106,490.00 | 118,900.00 | -12,410.00 | 89.56 % |
| 4104 Single Family Rental License | 11,800.00 | 30,000.00 | -18,200.00 | 39.33 % |
| 4106 Rental License Late Fees | | 1,000.00 | -1,000.00 | |
| 4111 Building Permits | 16,144.70 | 60,000.00 | -43,855.30 | 26.91 % |
| 4113 Business License | 24,768.04 | 32,000.00 | -7,231.96 | 77.40 % |
| 4114 Business License County | 1,465.68 | | 1,465.68 | |
| 4115 Parking Permits | 250.00 | 500.00 | -250.00 | 50.00 % |
| 4119 Alarm Registrations & Reductions | 1,360.00 | 3,460.00 | -2,100.00 | 39.31 % |
| 4120 5G Small Cell Tower Permits | | 2,500.00 | -2,500.00 | |
| Total 4100 Licenses & Permits | 162,278.42 | 248,360.00 | -86,081.58 | 65.34 % |
| 4200 Administrative Fees | | | | |
| 4204 Abatement Charges | 200.00 | 1,000.00 | -800.00 | 20.00 % |
| 4207 Municipal Infractions | | 2,000.00 | -2,000.00 | |
| 4210 Flagging Receipts (MVA Flag) | 25.00 | 750.00 | -725.00 | 3.33 % |
| Total 4200 Administrative Fees | 225.00 | 3,750.00 | -3,525.00 | 6.00 % |
| 4300 Fines & Forfeitures | | | | |
| 4301 Police Reports | 3,124.00 | 6,500.00 | -3,376.00 | 48.06 % |
| 4304 Vehicle Impounds | 14,109.15 | 30,000.00 | -15,890.85 | 47.03 % |
| 4310 Parking Citations | 5,400.00 | 14,000.00 | -8,600.00 | 38.57 % |
| Total 4300 Fines & Forfeitures | 22,633.15 | 50,500.00 | -27,866.85 | 44.82 % |
| 4400 Community Safety Programs | | | | |
| 4401 Safe Speed for Students | 185,427.99 | 545,000.00 | -359,572.01 | 34.02 % |
| 4402 Safe Speed for Students Prior Years | 7,210.26 | 15,000.00 | -7,789.74 | 48.07 % |
| 4403 Automated Red Light Enforcement | | 7,500.00 | -7,500.00 | |
| 4404 Third-Party Collections | 1,126.67 | | 1,126.67 | |
| Total 4400 Community Safety Programs | 193,764.92 | 567,500.00 | -373,735.08 | 34.14 % |
| 4500 Intergovernmental Revenues | | | | |
| 4501 Highway User | 9,425.88 | | 9,425.88 | |
| 4507 Financial Corp | | 11,000.00 | -11,000.00 | |

| | TOTAL | | | |
|---|-----------------------|-----------------------|-------------------------|----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Total 4500 Intergovernmental Revenues | 9,425.88 | 11,000.00 | -1,574.12 | 85.69 % |
| 4600 Reimbursements, Rebates and Refunds | | | | |
| 4601 Reimbursement | 11,559.93 | | 11,559.93 | |
| 4615 Disposal Fee Rebate | 4,334.00 | 17,336.00 | -13,002.00 | 25.00 % |
| Total 4600 Reimbursements, Rebates and Refunds | 15,893.93 | 17,336.00 | -1,442.07 | 91.68 % |
| 4700 Grant Revenues | | | | |
| 4715 State Aid Police | 36,750.25 | 167,155.00 | -130,404.75 | 21.99 % |
| Total 4700 Grant Revenues | 36,750.25 | 167,155.00 | -130,404.75 | 21.99 % |
| 4800 Other Revenue | | | | |
| 4804 Cable TV - Franchise Fees | 28,216.27 | 68,500.00 | -40,283.73 | 41.19 % |
| 4807 Investment Interest Income | 19,220.35 | 18,000.00 | 1,220.35 | 106.78 % |
| 4808 Interest Income | 1,263.05 | | 1,263.05 | |
| 4813 Miscellaneous | 5,103.59 | 2,500.00 | 2,603.59 | 204.14 % |
| 4833 Contribution from ACP | 20,000.00 | 20,000.00 | 0.00 | 100.00 % |
| 4835 Other Primary Income | | 118,594.00 | -118,594.00 | |
| 4851 Recycled Scrap Metal Revenue | 310.81 | 1,000.00 | -689.19 | 31.08 % |
| 4865 Service Revenue | 495.00 | | 495.00 | |
| Total 4800 Other Revenue | 74,609.07 | 228,594.00 | -153,984.93 | 32.64 % |
| 4900 Transfer In | | | | |
| 4901 Health and Wellness Transfer-In | | 42,663.87 | -42,663.87 | |
| Total 4900 Transfer In | | 42,663.87 | -42,663.87 | |
| Total Income | \$4,218,818.73 | \$6,738,836.87 | \$ -2,520,018.14 | 62.60 % |
| GROSS PROFIT | \$4,218,818.73 | \$6,738,836.87 | \$ -2,520,018.14 | 62.60 % |
| Expenses | | | | |
| 5000 Salaries & Wages | | | | |
| 5001 Wages-Full Time | 843,660.03 | 3,160,127.24 | -2,316,467.21 | 26.70 % |
| 5013 Vacation Regular | 53,067.42 | | 53,067.42 | |
| 5016 Sick | 14,466.58 | | 14,466.58 | |
| 5019 Comp Time | 5,232.80 | 17,500.00 | -12,267.20 | 29.90 % |
| 5022 Holiday Regular | 17,186.40 | | 17,186.40 | |
| 5034 Retroactive | 1,327.68 | | 1,327.68 | |
| Total 5001 Wages-Full Time | 934,940.91 | 3,177,627.24 | -2,242,686.33 | 29.42 % |
| 5004 Wages-Part-Time | 8,000.00 | 48,000.00 | -40,000.00 | 16.67 % |
| 5010 Wages-Interns | 4,102.50 | 12,000.00 | -7,897.50 | 34.19 % |
| 5025 Night Differential | 5,221.50 | 19,500.00 | -14,278.50 | 26.78 % |
| 5028 Special Rates | 5,492.38 | 31,000.00 | -25,507.62 | 17.72 % |
| 5031 Bilingual Pay Premium | 3,040.00 | 26,000.00 | -22,960.00 | 11.69 % |
| 5037 Uniform Allowance | 5,550.00 | 15,160.00 | -9,610.00 | 36.61 % |
| 5046 Stipend Individual | 4,471.05 | 9,342.06 | -4,871.01 | 47.86 % |
| Total 5000 Salaries & Wages | 970,818.34 | 3,338,629.30 | -2,367,810.96 | 29.08 % |
| 5100 Employee Benefits | | | | |
| 5101 Insurance-Workers Compensation | 58,478.00 | 258,066.18 | -199,588.18 | 22.66 % |
| 5104 Insurance-Medical (75%) | 191,076.10 | 413,590.89 | -222,514.79 | 46.20 % |
| 5113 Insurance-Life | 8,240.34 | 17,566.87 | -9,326.53 | 46.91 % |
| 5119 Insurance-Long Term Disability | 5,772.78 | 13,189.94 | -7,417.16 | 43.77 % |
| 5120 AD&D | 855.71 | 2,329.58 | -1,473.87 | 36.73 % |

| | TOTAL | | | |
|--|-------------------|---------------------|----------------------|----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 5121 Golds Gym | 277.20 | | 277.20 | |
| 5122 Payroll Taxes | 46,144.05 | 249,740.00 | -203,595.95 | 18.48 % |
| 5125 Retirement-Defined Contribution | 10,460.94 | 53,660.82 | -43,199.88 | 19.49 % |
| 5128 Retirement-Defined Benefits | 82,359.45 | 470,001.36 | -387,641.91 | 17.52 % |
| Total 5100 Employee Benefits | 403,664.57 | 1,478,145.64 | -1,074,481.07 | 27.31 % |
| 5118 MD Unemployment Insurance | -122.06 | | -122.06 | |
| 5200 Overtime Premiums | | | | |
| 5201 Overtime Premium | 16,663.97 | 138,300.00 | -121,636.03 | 12.05 % |
| Total 5200 Overtime Premiums | 16,663.97 | 138,300.00 | -121,636.03 | 12.05 % |
| 5300 Contractual Services | | | | |
| 5020 5G Small Cell Towers Permits | | 2,500.00 | -2,500.00 | |
| 5301 Financial Services | 6,194.10 | 25,000.00 | -18,805.90 | 24.78 % |
| 5307 Landscape Services | 26,964.87 | 66,800.00 | -39,835.13 | 40.37 % |
| 5310 Engineering Services | | 5,500.00 | -5,500.00 | |
| 5313 Legal Services | 9,375.00 | 68,175.65 | -58,800.65 | 13.75 % |
| 5316 Opto Park (Parking Citations) | 1,275.00 | 5,000.00 | -3,725.00 | 25.50 % |
| 5317 Alacrity Third party Collections | 3,484.16 | | 3,484.16 | |
| 5319 Opto Traffic (SS4S) Program | 81,004.55 | 222,000.00 | -140,995.45 | 36.49 % |
| 5320 Opto Traffic Redlight Program | | 2,500.00 | -2,500.00 | |
| 5322 Trash & Recycling Services | 101,088.00 | 303,000.00 | -201,912.00 | 33.36 % |
| 5325 Tree Maintenance Services | 3,500.00 | 35,000.00 | -31,500.00 | 10.00 % |
| 5328 Lexipol Services | 9,084.00 | 9,084.00 | 0.00 | 100.00 % |
| 5331 Karen Kruger - Atty LEOBR | 5,000.00 | 5,000.00 | 0.00 | 100.00 % |
| 5334 Voice Recorder Service Plan | 2,063.00 | 2,200.00 | -137.00 | 93.77 % |
| 6078 Employee Services | 13,479.20 | 36,730.64 | -23,251.44 | 36.70 % |
| Total 5300 Contractual Services | 262,511.88 | 788,490.29 | -525,978.41 | 33.29 % |
| 6000 Operating Expenses | | | | |
| Dues/Memberships/Subscriptions/Publications | | | | |
| 6013 Dues/Memberships | 10,045.09 | 19,000.00 | -8,954.91 | 52.87 % |
| 6014 Publications/Subscriptions | | 200.00 | -200.00 | |
| Total | 10,045.09 | 19,200.00 | -9,154.91 | 52.32 % |
| Dues/Memberships/Subscriptions/Publications | | | | |
| Employee Services | | | | |
| 5040 Employee Recognition | 2,151.78 | 10,000.00 | -7,848.22 | 21.52 % |
| 5041 Awards & Gifts | | 5,000.00 | -5,000.00 | |
| 6034 Employee Wellness Programs | 3,079.24 | 15,000.00 | -11,920.76 | 20.53 % |
| 6077 New Hire Expenses | 1,873.64 | 4,550.00 | -2,676.36 | 41.18 % |
| 6080 Benevolence & Goodwill | 627.37 | 1,240.00 | -612.63 | 50.59 % |
| Total Employee Services | 7,732.03 | 35,790.00 | -28,057.97 | 21.60 % |
| Equipment | | | | |
| 6038 Equipment-Purchases | 227.26 | 5,000.00 | -4,772.74 | 4.55 % |
| 6040 Equipment-Rental | 8,117.55 | 12,130.00 | -4,012.45 | 66.92 % |
| 6067 Maintenance-Machinery/Equipment | 2,508.48 | 20,000.00 | -17,491.52 | 12.54 % |
| Total Equipment | 10,853.29 | 37,130.00 | -26,276.71 | 29.23 % |
| Finance Charges | | | | |
| 6001 Bank Service Fees | 264.24 | 500.00 | -235.76 | 52.85 % |
| 6085 Other Services & Charges | 44.37 | 500.00 | -455.63 | 8.87 % |

| | TOTAL | | | |
|--|------------------|------------------|-------------------|----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Total Finance Charges | 308.61 | 1,000.00 | -691.39 | 30.86 % |
| Information Technology | | | | |
| 6004 Computer & Software | 8,456.30 | 2,750.00 | 5,706.30 | 307.50 % |
| 6049 Information Technology Services | 12,598.24 | 25,000.00 | -12,401.76 | 50.39 % |
| 6052 Information Technology-Internet | 546.00 | 1,864.00 | -1,318.00 | 29.29 % |
| 6053 I-NET Internet Services | | 9,446.00 | -9,446.00 | |
| 6055 Information Technology - Small Purchases | 804.74 | 3,500.00 | -2,695.26 | 22.99 % |
| 6100 Software-Licenses and Subscriptions | 1,013.96 | 10,000.00 | -8,986.04 | 10.14 % |
| 6103 Software-Maintenance Agreements | 577.00 | 1,177.00 | -600.00 | 49.02 % |
| Total Information Technology | 23,996.24 | 53,737.00 | -29,740.76 | 44.65 % |
| Insurance Liability | | | | |
| 6058 Insurance- Liability | 84,899.00 | 85,000.00 | -101.00 | 99.88 % |
| Total Insurance Liability | 84,899.00 | 85,000.00 | -101.00 | 99.88 % |
| Meeting Expenses | | | | |
| 6015 Catering & Meals | | 1,500.00 | -1,500.00 | |
| Total Meeting Expenses | | 1,500.00 | -1,500.00 | |
| Office Supplies | | | | |
| 6124 Supplies-Office | 5,536.33 | 21,040.00 | -15,503.67 | 26.31 % |
| Total Office Supplies | 5,536.33 | 21,040.00 | -15,503.67 | 26.31 % |
| Operating Supplies | | | | |
| 6121 Supplies-Building/Janitorial | 1,982.63 | 3,000.00 | -1,017.37 | 66.09 % |
| 6127 Supplies-Operating & Materials | 12,645.35 | 15,900.00 | -3,254.65 | 79.53 % |
| 6130 Supplies-Safety Related | 476.23 | 2,050.00 | -1,573.77 | 23.23 % |
| 6133 Supplies-Hand Tools | | 1,000.00 | -1,000.00 | |
| Total Operating Supplies | 15,104.21 | 21,950.00 | -6,845.79 | 68.81 % |
| Postage | | | | |
| 6091 Postage-Messenger Services | 2,285.52 | 6,524.00 | -4,238.48 | 35.03 % |
| Total Postage | 2,285.52 | 6,524.00 | -4,238.48 | 35.03 % |
| Printing/News Letters/Advertising | | | | |
| 6079 Newsletter (Town Crier) | 12,411.90 | 20,850.00 | -8,438.10 | 59.53 % |
| 6094 Printing & Binding | 460.41 | | 460.41 | |
| 6097 Public & Legal Notices/Ads | 1,356.54 | 3,600.00 | -2,243.46 | 37.68 % |
| Total Printing/News Letters/Advertising | 14,228.85 | 24,450.00 | -10,221.15 | 58.20 % |
| Site & Building Improvements | | | | |
| 6061 Maintenance-Buildings | 8,573.20 | 10,000.00 | -1,426.80 | 85.73 % |
| Total Site & Building Improvements | 8,573.20 | 10,000.00 | -1,426.80 | 85.73 % |
| Special Events | | | | |
| 6151 Special Projects & Events | 941.47 | 23,500.00 | -22,558.53 | 4.01 % |
| Total Special Events | 941.47 | 23,500.00 | -22,558.53 | 4.01 % |
| Special Services | | | | |
| 6010 Disposal Services Fees | 2,901.70 | 11,000.00 | -8,098.30 | 26.38 % |
| 6019 Education-Town Cable TV Channel | 900.00 | 8,150.00 | -7,250.00 | 11.04 % |
| 6076 Mosquito Control Program | | 1,300.00 | -1,300.00 | |
| 6109 Speed Camera - Admin Exp. Current Year | 4,800.00 | 5,000.00 | -200.00 | 96.00 % |

| | TOTAL | | | |
|--|-------------------|-------------------|--------------------|----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 6175 Tree Installation Service | 328.50 | 4,000.00 | -3,671.50 | 8.21 % |
| Total Special Services | 8,930.20 | 29,450.00 | -20,519.80 | 30.32 % |
| Street Improvements | | | | |
| 6112 Street-Light Fixtures & Repair | | 19,000.00 | -19,000.00 | |
| 6118 Street-Signs & Traffic Co | 1,825.58 | 14,000.00 | -12,174.42 | 13.04 % |
| Total Street Improvements | 1,825.58 | 33,000.00 | -31,174.42 | 5.53 % |
| Telephones & Communications | | | | |
| 6142 Telephone-Air Cards | 3,989.86 | 14,580.00 | -10,590.14 | 27.37 % |
| 6145 Telephone-Land Line | 2,031.70 | 5,000.00 | -2,968.30 | 40.63 % |
| 6148 Telephone-Mobile | 5,427.12 | 22,000.00 | -16,572.88 | 24.67 % |
| Total Telephones & Communications | 11,448.68 | 41,580.00 | -30,131.32 | 27.53 % |
| Training & Education | | | | |
| 6016 Education-Conference & Seminar | 25.00 | 17,345.00 | -17,320.00 | 0.14 % |
| 6022 Education-Training | 1,385.00 | 26,960.00 | -25,575.00 | 5.14 % |
| 6025 Education-Training Aids | 865.00 | 5,000.00 | -4,135.00 | 17.30 % |
| 6028 Education-Tuition Reimbursement | | 2,000.00 | -2,000.00 | |
| Total Training & Education | 2,275.00 | 51,305.00 | -49,030.00 | 4.43 % |
| Travel Expenses | | | | |
| 6163 Travel- Mileage Reimbursement | 81.20 | 950.00 | -868.80 | 8.55 % |
| 6166 Travel-Hotel | 5,005.74 | 15,000.00 | -9,994.26 | 33.37 % |
| 6169 Travel - Meals and Incidentals | 601.75 | 2,600.00 | -1,998.25 | 23.14 % |
| 6172 Travel-Transportation | 854.05 | 2,250.00 | -1,395.95 | 37.96 % |
| Total Travel Expenses | 6,542.74 | 20,800.00 | -14,257.26 | 31.46 % |
| Uniforms | | | | |
| 6056 Body Camera Program | | 20,000.00 | -20,000.00 | |
| 6136 Supplies-Special Police | 647.20 | 1,600.00 | -952.80 | 40.45 % |
| 6178 Uniforms-Laundry Services | 1,973.16 | 6,110.00 | -4,136.84 | 32.29 % |
| 6181 Uniforms-Police Gear | 1,687.42 | 5,000.00 | -3,312.58 | 33.75 % |
| 6184 Uniforms-Purchases | 2,827.27 | 14,965.00 | -12,137.73 | 18.89 % |
| Total Uniforms | 7,135.05 | 47,675.00 | -40,539.95 | 14.97 % |
| Vehicle and Transportation | | | | |
| 6154 Transportation-Gas & Oil | 26,523.05 | 87,470.00 | -60,946.95 | 30.32 % |
| 6157 Transportation-Vehicles Body Repair | 718.33 | 1,150.00 | -431.67 | 62.46 % |
| 6160 Transportation-Vehicles Maintenance | 39,451.78 | 60,651.00 | -21,199.22 | 65.05 % |
| Total Vehicle and Transportation | 66,693.16 | 149,271.00 | -82,577.84 | 44.68 % |
| Total 6000 Operating Expenses | 289,354.25 | 713,902.00 | -424,547.75 | 40.53 % |
| 7000 Other General Expenses | | | | |
| 7010 Child Care Reimbursement | | 500.00 | -500.00 | |
| 7022 Maintenance-Fuel Manage System | 400.00 | | 400.00 | |
| 7061 Weather Emergency Events | | 12,499.64 | -12,499.64 | |
| 7201 Contingency | | 23,000.00 | -23,000.00 | |
| Computer Services | | | | |
| 7055 Website-Domain Names | 400.00 | 500.00 | -100.00 | 80.00 % |
| 7058 Website-Hosting Services | 2,724.00 | 3,500.00 | -776.00 | 77.83 % |
| Total Computer Services | 3,124.00 | 4,000.00 | -876.00 | 78.10 % |
| Utilities | | | | |

| | TOTAL | | | |
|---|------------------|-------------------|--------------------|-----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 7046 Utilities-Electric Buildings | 4,268.50 | 19,500.00 | -15,231.50 | 21.89 % |
| 7047 Utilities- Electric Street Lights | 17,164.05 | 80,000.00 | -62,835.95 | 21.46 % |
| 7049 Utilities-Gas | 570.81 | 11,100.00 | -10,529.19 | 5.14 % |
| 7052 Utilities-Water | 1,520.33 | 6,700.00 | -5,179.67 | 22.69 % |
| Total Utilities | 23,523.69 | 117,300.00 | -93,776.31 | 20.05 % |
| Total 7000 Other General Expenses | 27,047.69 | 157,299.64 | -130,251.95 | 17.20 % |
| 8000 Town Sponsored Events | | | | |
| 8004 Centennial Celebration | | 1,250.00 | -1,250.00 | |
| 8007 Children's Events | | 2,700.00 | -2,700.00 | |
| 8010 Spring Event | | 1,425.00 | -1,425.00 | |
| 8013 Fun Run | | 2,000.00 | -2,000.00 | |
| 8016 Holiday Market | 1,790.00 | 10,195.00 | -8,405.00 | 17.56 % |
| 8017 National Night Out | 2,912.90 | 3,450.00 | -537.10 | 84.43 % |
| 8019 Riverdale Park Day | 375.00 | 5,000.00 | -4,625.00 | 7.50 % |
| 8022 Honoring Veterans | | 1,500.00 | -1,500.00 | |
| Total 8000 Town Sponsored Events | 5,077.90 | 27,520.00 | -22,442.10 | 18.45 % |
| 8300 Public Arts Programs | | | | |
| 8301 Jazz on the Lawn | 1,200.00 | 1,200.00 | 0.00 | 100.00 % |
| 8304 Summer Movie Nights | | 2,000.00 | -2,000.00 | |
| 8825 Farmers Market | 4,300.00 | 15,800.00 | -11,500.00 | 27.22 % |
| Total 8300 Public Arts Programs | 5,500.00 | 19,000.00 | -13,500.00 | 28.95 % |
| 8500 Public Grants | | | | |
| 8501 Hyattsville CDC | | 1,500.00 | -1,500.00 | |
| 8503 Hyattsville CDC Agreement | | 10,000.00 | -10,000.00 | |
| 8507 Public Arts Programming | | 3,500.00 | -3,500.00 | |
| 8509 Community Projects | | 1,000.00 | -1,000.00 | |
| Total 8500 Public Grants | | 16,000.00 | -16,000.00 | |
| 8700 Municipal Grants | | | | |
| 8701 Fire Department | 21,000.00 | 21,000.00 | 0.00 | 100.00 % |
| Total 8700 Municipal Grants | 21,000.00 | 21,000.00 | 0.00 | 100.00 % |
| 8800 Social Concerns | | | | |
| 8801 The Birthday Book Project | 915.00 | 850.00 | 65.00 | 107.65 % |
| 8804 RES-Funds for Parent Outreach | 650.00 | 650.00 | 0.00 | 100.00 % |
| 8807 RES-Uniforms for School Students | 1,400.00 | 1,400.00 | 0.00 | 100.00 % |
| 8810 Community Thanksgiving Meal | | 300.00 | -300.00 | |
| 8813 Doll Program | | 600.00 | -600.00 | |
| 8816 Community Coat Drive Donations | | 600.00 | -600.00 | |
| 8819 Community Crisis Services | 588.25 | 600.00 | -11.75 | 98.04 % |
| 8822 Seasonal Gift for Children and Families | | 550.00 | -550.00 | |
| 8828 Unallocated Social Concerns | | 5,000.00 | -5,000.00 | |
| Total 8800 Social Concerns | 3,553.25 | 10,550.00 | -6,996.75 | 33.68 % |
| 9000 Marketing, Promotions & Programming | | | | |
| 9004 Marketing & Promotions | 350.00 | 15,000.00 | -14,650.00 | 2.33 % |
| 9006 Programming | 3,658.95 | 15,000.00 | -11,341.05 | 24.39 % |
| Total 9000 Marketing, Promotions & Programming | 4,008.95 | 30,000.00 | -25,991.05 | 13.36 % |
| QuickBooks Payments Fees | 636.56 | | 636.56 | |

| | TOTAL | | | |
|--|-----------------------|-----------------------|-------------------------|----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Total Expenses | \$2,009,715.30 | \$6,738,836.87 | \$ -4,729,121.57 | 29.82 % |
| NET OPERATING INCOME | \$2,209,103.43 | \$0.00 | \$2,209,103.43 | 0.00% |
| Other Income | | | | |
| CIP - Revenue | | | | |
| 1156 CIP General | 70,000.00 | | 70,000.00 | |
| Total CIP - Revenue | 70,000.00 | | 70,000.00 | |
| Economic Development Fund | | | | |
| 1169 Economic Development Fund Revenue | 1,250.00 | | 1,250.00 | |
| Total Economic Development Fund | 1,250.00 | | 1,250.00 | |
| Health & Wellness Fund | | | | |
| 1159 Health & Wellness | -136.23 | | -136.23 | |
| Total Health & Wellness Fund | -136.23 | | -136.23 | |
| Total Other Income | \$71,113.77 | \$0.00 | \$71,113.77 | 0.00% |
| Other Expenses | | | | |
| 1200 Capital Improvement Projects | | | | |
| 1208 Vehicles & Equipment | 54,528.64 | | 54,528.64 | |
| 1209 Furniture | 19,042.69 | | 19,042.69 | |
| Total 1200 Capital Improvement Projects | 73,571.33 | | 73,571.33 | |
| Debt Service | | | | |
| 1110 Interest Expense | | | | |
| 1110-1 30-Year CDA Interest Expense | -65,283.57 | | -65,283.57 | |
| 1110-3 PNC Interest Expense | 18,027.25 | | 18,027.25 | |
| Total 1110 Interest Expense | -47,256.32 | | -47,256.32 | |
| Total Debt Service | -47,256.32 | | -47,256.32 | |
| Development Funds | | | | |
| 1418 Economic Development Fund - Expenses | 6,894.97 | | 6,894.97 | |
| Total Development Funds | 6,894.97 | | 6,894.97 | |
| TIF Expenses | | | | |
| 1186 MuniCap Fees | 2,087.50 | | 2,087.50 | |
| Total TIF Expenses | 2,087.50 | | 2,087.50 | |
| Total Other Expenses | \$35,297.48 | \$0.00 | \$35,297.48 | 0.00% |
| NET OTHER INCOME | \$35,816.29 | \$0.00 | \$35,816.29 | 0.00% |
| NET INCOME | \$2,244,919.72 | \$0.00 | \$2,244,919.72 | 0.00% |



TOWN OF RIVERDALE PARK

FINAL PROFIT AND LOSS

October 2019

| | TOTAL | |
|---|---------------------|-----------------------|
| | OCT 2019 | JUL - OCT, 2019 (YTD) |
| Income | | |
| 4000 Local Taxes | | |
| 4001 Real Estate Taxes | 2,681,981.57 | 3,131,447.03 |
| 4008 Personal Property Tax | 331,773.60 | 437,012.40 |
| 4012 Local Income Taxes | 29,396.76 | 134,769.19 |
| 4015 Admissions and Amusement Tax | | 9.49 |
| Total 4000 Local Taxes | 3,043,151.93 | 3,703,238.11 |
| 4100 Licenses & Permits | | |
| 4101 Multi-Family Rental License | | 106,490.00 |
| 4104 Single Family Rental License | 400.00 | 11,800.00 |
| 4111 Building Permits | 1,117.09 | 16,144.70 |
| 4113 Business License | 2,950.00 | 24,768.04 |
| 4114 Business License County | 426.15 | 1,465.68 |
| 4115 Parking Permits | 75.00 | 250.00 |
| 4119 Alarm Registrations & Reductions | 80.00 | 1,360.00 |
| Total 4100 Licenses & Permits | 5,048.24 | 162,278.42 |
| 4200 Administrative Fees | | |
| 4204 Abatement Charges | | 200.00 |
| 4210 Flagging Receipts (MVA Flag) | | 25.00 |
| Total 4200 Administrative Fees | | 225.00 |
| 4300 Fines & Forfeitures | | |
| 4301 Police Reports | 910.00 | 3,124.00 |
| 4304 Vehicle Impounds | 4,898.40 | 14,109.15 |
| 4310 Parking Citations | 1,450.00 | 5,400.00 |
| Total 4300 Fines & Forfeitures | 7,258.40 | 22,633.15 |
| 4400 Community Safety Programs | | |
| 4401 Safe Speed for Students | 48,728.00 | 185,427.99 |
| 4402 Safe Speed for Students Prior Years | 420.00 | 7,210.26 |
| 4404 Third-Party Collections | 1,126.67 | 1,126.67 |
| Total 4400 Community Safety Programs | 50,274.67 | 193,764.92 |
| 4500 Intergovernmental Revenues | | |
| 4501 Highway User | | 9,425.88 |
| Total 4500 Intergovernmental Revenues | | 9,425.88 |
| 4600 Reimbursements, Rebates and Refunds | | |
| 4601 Reimbursement | 9,645.87 | 11,559.93 |
| 4615 Disposal Fee Rebate | | 4,334.00 |
| Total 4600 Reimbursements, Rebates and Refunds | 9,645.87 | 15,893.93 |
| 4700 Grant Revenues | | |
| 4715 State Aid Police | | 36,750.25 |

| | TOTAL | |
|--|-----------------------|-----------------------|
| | OCT 2019 | JUL - OCT, 2019 (YTD) |
| Total 4700 Grant Revenues | | 36,750.25 |
| 4800 Other Revenue | | |
| 4804 Cable TV - Franchise Fees | 13,552.01 | 28,216.27 |
| 4807 Investment Interest Income | | 19,220.35 |
| 4808 Interest Income | 1,260.60 | 1,263.05 |
| 4813 Miscellaneous | 24.40 | 5,103.59 |
| 4833 Contribution from ACP | | 20,000.00 |
| 4851 Recycled Scrap Metal Revenue | 37.95 | 310.81 |
| 4865 Service Revenue | | 495.00 |
| Total 4800 Other Revenue | 14,874.96 | 74,609.07 |
| Total Income | \$3,130,254.07 | \$4,218,818.73 |
| GROSS PROFIT | \$3,130,254.07 | \$4,218,818.73 |
| Expenses | | |
| 5000 Salaries & Wages | | |
| 5001 Wages-Full Time | 235,617.71 | 843,660.03 |
| 5013 Vacation Regular | | 53,067.42 |
| 5016 Sick | | 14,466.58 |
| 5019 Comp Time | | 5,232.80 |
| 5022 Holiday Regular | | 17,186.40 |
| 5034 Retroactive | | 1,327.68 |
| Total 5001 Wages-Full Time | 235,617.71 | 934,940.91 |
| 5004 Wages-Part-Time | | 8,000.00 |
| 5010 Wages-Interns | 397.50 | 4,102.50 |
| 5025 Night Differential | 1,382.25 | 5,221.50 |
| 5028 Special Rates | | 5,492.38 |
| 5031 Bilingual Pay Premium | | 3,040.00 |
| 5037 Uniform Allowance | | 5,550.00 |
| 5046 Stipend Individual | | 4,471.05 |
| Total 5000 Salaries & Wages | 237,397.46 | 970,818.34 |
| 5100 Employee Benefits | | |
| 5101 Insurance-Workers Compensation | 17,331.00 | 58,478.00 |
| 5104 Insurance-Medical (75%) | 37,525.42 | 191,076.10 |
| 5113 Insurance-Life | 2,587.06 | 8,240.34 |
| 5119 Insurance-Long Term Disability | 2,346.35 | 5,772.78 |
| 5120 AD&D | 345.69 | 855.71 |
| 5121 Golds Gym | | 277.20 |
| 5122 Payroll Taxes | | 46,144.05 |
| 5125 Retirement-Defined Contribution | 0.00 | 10,460.94 |
| 5128 Retirement-Defined Benefits | | 82,359.45 |
| Total 5100 Employee Benefits | 60,135.52 | 403,664.57 |
| 5118 MD Unemployment Insurance | -381.54 | -122.06 |
| 5200 Overtime Premiums | | |
| 5201 Overtime Premium | | 16,663.97 |
| Total 5200 Overtime Premiums | | 16,663.97 |
| 5300 Contractual Services | | |
| 5301 Financial Services | 3,307.00 | 6,194.10 |
| 5307 Landscape Services | | 26,964.87 |

| | TOTAL | |
|--|------------------|-----------------------|
| | OCT 2019 | JUL - OCT, 2019 (YTD) |
| 5313 Legal Services | 6,675.00 | 9,375.00 |
| 5316 Opto Park (Parking Citations) | 362.50 | 1,275.00 |
| 5317 Alacrity Third party Collections | 1,875.66 | 3,484.16 |
| 5319 Opto Traffic (SS4S) Program | 24,181.22 | 81,004.55 |
| 5322 Trash & Recycling Services | 25,272.00 | 101,088.00 |
| 5325 Tree Maintenance Services | | 3,500.00 |
| 5328 Lexipol Services | | 9,084.00 |
| 5331 Karen Kruger - Atty LEOBR | | 5,000.00 |
| 5334 Voice Recorder Service Plan | | 2,063.00 |
| 6078 Employee Services | 1,175.22 | 13,479.20 |
| Total 5300 Contractual Services | 62,848.60 | 262,511.88 |
| 6000 Operating Expenses | | |
| Dues/Memberships/Subscriptions/Publications | | |
| 6013 Dues/Memberships | 250.00 | 10,045.09 |
| Total Dues/Memberships/Subscriptions/Publications | 250.00 | 10,045.09 |
| Employee Services | | |
| 5040 Employee Recognition | | 2,151.78 |
| 6034 Employee Wellness Programs | 307.89 | 3,079.24 |
| 6077 New Hire Expenses | 712.09 | 1,873.64 |
| 6080 Benevolence & Goodwill | 237.95 | 627.37 |
| Total Employee Services | 1,257.93 | 7,732.03 |
| Equipment | | |
| 6038 Equipment-Purchases | | 227.26 |
| 6040 Equipment-Rental | 1,837.46 | 8,117.55 |
| 6067 Maintenance-Machinery/Equipment | 1,150.88 | 2,508.48 |
| Total Equipment | 2,988.34 | 10,853.29 |
| Finance Charges | | |
| 6001 Bank Service Fees | 59.50 | 264.24 |
| 6085 Other Services & Charges | | 44.37 |
| Total Finance Charges | 59.50 | 308.61 |
| Information Technology | | |
| 6004 Computer & Software | 2,377.35 | 8,456.30 |
| 6049 Information Technology Services | 4,606.16 | 12,598.24 |
| 6052 Information Technology-Internet | 140.00 | 546.00 |
| 6055 Information Technology - Small Purchases | 122.23 | 804.74 |
| 6100 Software-Licenses and Subscriptions | 236.47 | 1,013.96 |
| 6103 Software-Maintenance Agreements | | 577.00 |
| Total Information Technology | 7,482.21 | 23,996.24 |
| Insurance Liability | | |
| 6058 Insurance- Liability | | 84,899.00 |
| Total Insurance Liability | | 84,899.00 |
| Office Supplies | | |
| 6124 Supplies-Office | 1,153.81 | 5,536.33 |
| Total Office Supplies | 1,153.81 | 5,536.33 |
| Operating Supplies | | |
| 6121 Supplies-Building/Janitorial | | 1,982.63 |
| 6127 Supplies-Operating & Materials | 4,783.18 | 12,645.35 |

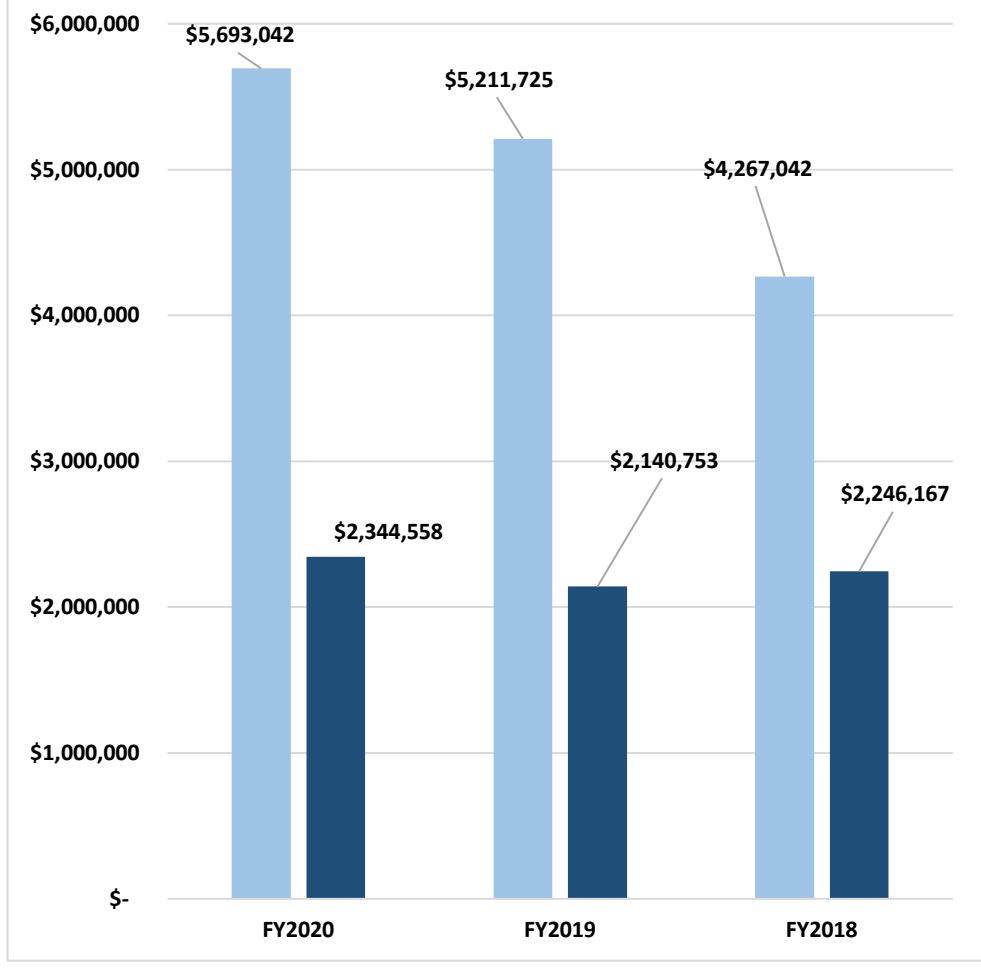
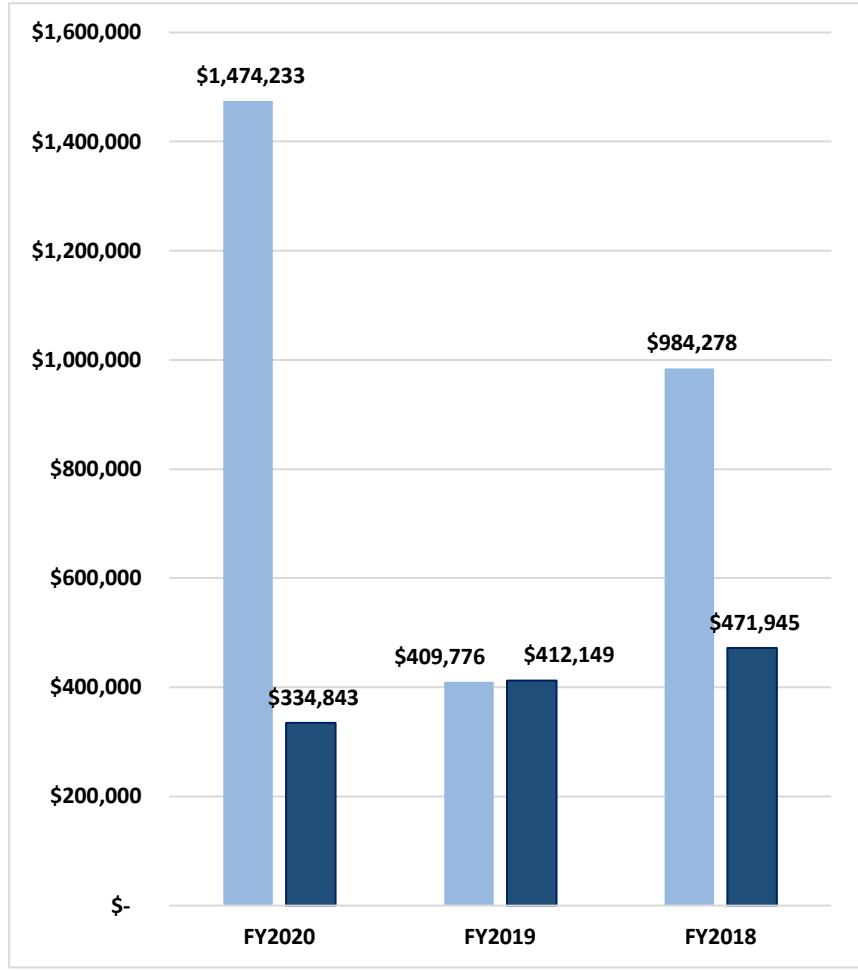
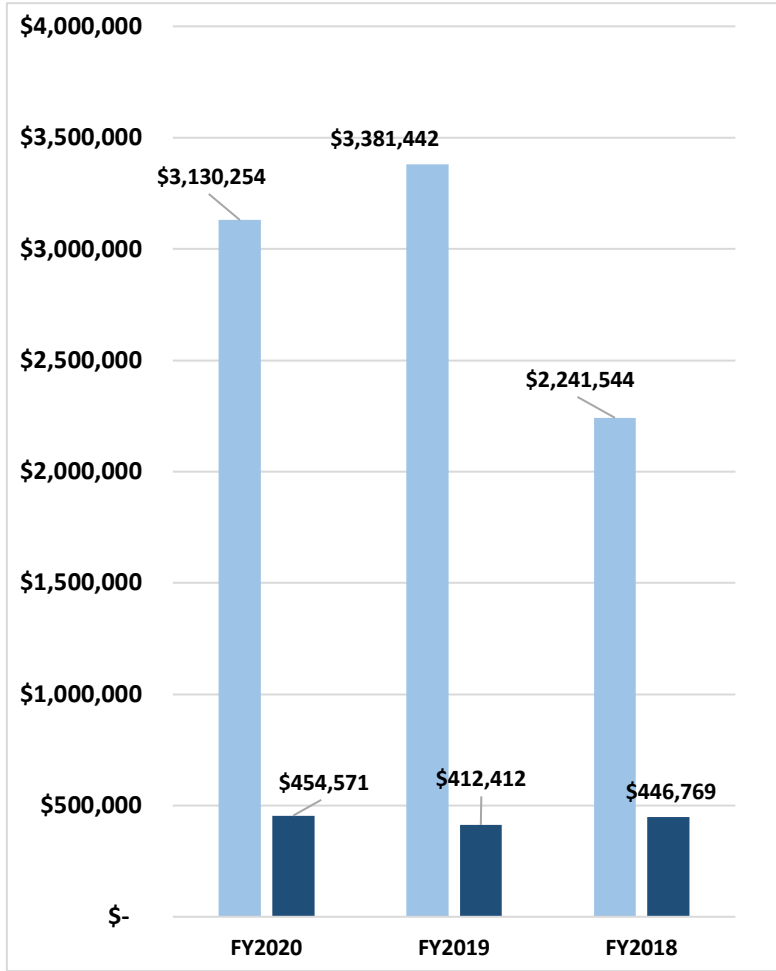
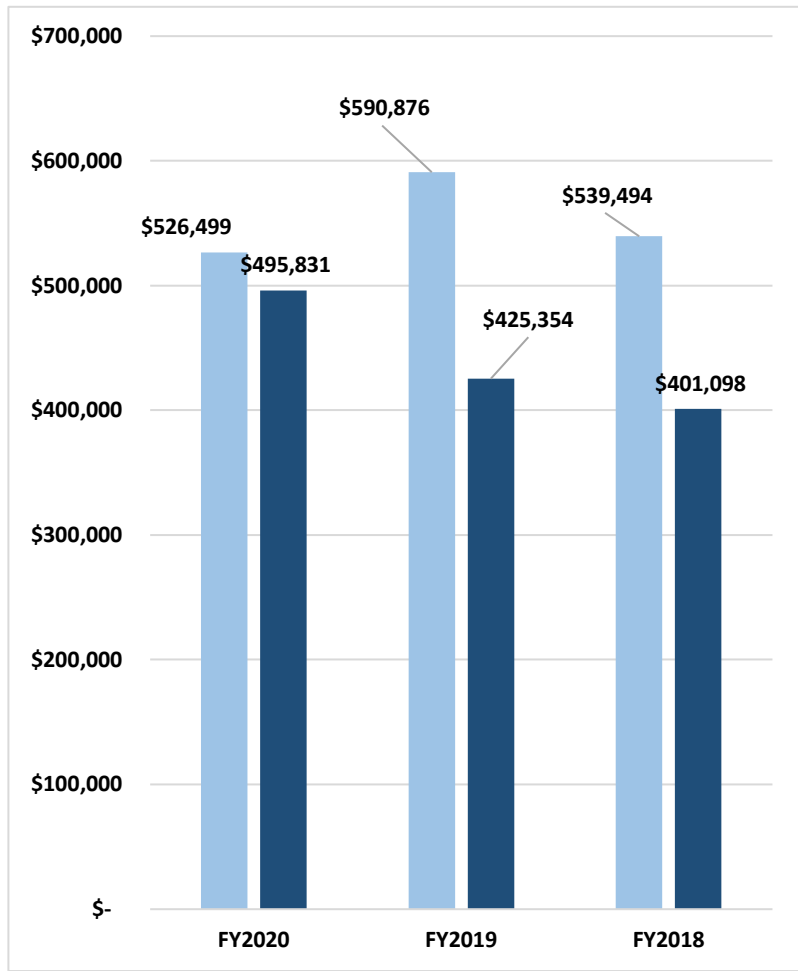
| | TOTAL | |
|--|-----------------|-----------------------|
| | OCT 2019 | JUL - OCT, 2019 (YTD) |
| 6130 Supplies-Safety Related | 121.51 | 476.23 |
| Total Operating Supplies | 4,904.69 | 15,104.21 |
| Postage | | |
| 6091 Postage-Messenger Services | 320.47 | 2,285.52 |
| Total Postage | 320.47 | 2,285.52 |
| Printing/News Letters/Advertising | | |
| 6079 Newsletter (Town Crier) | 2,456.72 | 12,411.90 |
| 6094 Printing & Binding | 392.41 | 460.41 |
| 6097 Public & Legal Notices/Ads | 790.50 | 1,356.54 |
| Total Printing/News Letters/Advertising | 3,639.63 | 14,228.85 |
| Site & Building Improvements | | |
| 6061 Maintenance-Buildings | 4,597.00 | 8,573.20 |
| Total Site & Building Improvements | 4,597.00 | 8,573.20 |
| Special Events | | |
| 6151 Special Projects & Events | 65.50 | 941.47 |
| Total Special Events | 65.50 | 941.47 |
| Special Services | | |
| 6010 Disposal Services Fees | 668.70 | 2,901.70 |
| 6019 Education-Town Cable TV Channel | | 900.00 |
| 6109 Speed Camera - Admin Exp. Current Year | 4,800.00 | 4,800.00 |
| 6175 Tree Installation Service | | 328.50 |
| Total Special Services | 5,468.70 | 8,930.20 |
| Street Improvements | | |
| 6118 Street-Signs & Traffic Co | | 1,825.58 |
| Total Street Improvements | | 1,825.58 |
| Telephones & Communications | | |
| 6142 Telephone-Air Cards | 1,319.90 | 3,989.86 |
| 6145 Telephone-Land Line | 858.86 | 2,031.70 |
| 6148 Telephone-Mobile | 1,611.25 | 5,427.12 |
| Total Telephones & Communications | 3,790.01 | 11,448.68 |
| Training & Education | | |
| 6016 Education-Conference & Seminar | | 25.00 |
| 6022 Education-Training | | 1,385.00 |
| 6025 Education-Training Aids | | 865.00 |
| Total Training & Education | | 2,275.00 |
| Travel Expenses | | |
| 6163 Travel- Mileage Reimbursement | | 81.20 |
| 6166 Travel-Hotel | 1,252.32 | 5,005.74 |
| 6169 Travel - Meals and Incidentals | 212.00 | 601.75 |
| 6172 Travel-Transportation | 627.09 | 854.05 |
| Total Travel Expenses | 2,091.41 | 6,542.74 |
| Uniforms | | |
| 6136 Supplies-Special Police | 282.20 | 647.20 |
| 6178 Uniforms-Laundry Services | 391.20 | 1,973.16 |
| 6181 Uniforms-Police Gear | 918.00 | 1,687.42 |
| 6184 Uniforms-Purchases | 246.63 | 2,827.27 |
| Total Uniforms | 1,838.03 | 7,135.05 |

| | TOTAL | |
|---|-----------------------|-----------------------|
| | OCT 2019 | JUL - OCT, 2019 (YTD) |
| Vehicle and Transportation | | |
| 6154 Transportation-Gas & Oil | 5,393.57 | 26,523.05 |
| 6157 Transportation-Vehicles Body Repair | | 718.33 |
| 6160 Transportation-Vehicles Maintenance | 13,946.00 | 39,451.78 |
| Total Vehicle and Transportation | 19,339.57 | 66,693.16 |
| Total 6000 Operating Expenses | 59,246.80 | 289,354.25 |
| 7000 Other General Expenses | | |
| 7022 Maintenance-Fuel Manage System | | 400.00 |
| Computer Services | | |
| 7055 Website-Domain Names | 400.00 | 400.00 |
| 7058 Website-Hosting Services | | 2,724.00 |
| Total Computer Services | 400.00 | 3,124.00 |
| Utilities | | |
| 7046 Utilities-Electric Buildings | 3,510.53 | 4,268.50 |
| 7047 Utilities- Electric Street Lights | 6,314.80 | 17,164.05 |
| 7049 Utilities-Gas | 135.25 | 570.81 |
| 7052 Utilities-Water | 748.16 | 1,520.33 |
| Total Utilities | 10,708.74 | 23,523.69 |
| Total 7000 Other General Expenses | 11,108.74 | 27,047.69 |
| 8000 Town Sponsored Events | | |
| 8016 Holiday Market | 1,790.00 | 1,790.00 |
| 8017 National Night Out | | 2,912.90 |
| 8019 Riverdale Park Day | | 375.00 |
| Total 8000 Town Sponsored Events | 1,790.00 | 5,077.90 |
| 8300 Public Arts Programs | | |
| 8301 Jazz on the Lawn | | 1,200.00 |
| 8825 Farmers Market | 1,075.00 | 4,300.00 |
| Total 8300 Public Arts Programs | 1,075.00 | 5,500.00 |
| 8700 Municipal Grants | | |
| 8701 Fire Department | 21,000.00 | 21,000.00 |
| Total 8700 Municipal Grants | 21,000.00 | 21,000.00 |
| 8800 Social Concerns | | |
| 8801 The Birthday Book Project | | 915.00 |
| 8804 RES-Funds for Parent Outreach | | 650.00 |
| 8807 RES-Uniforms for School Students | | 1,400.00 |
| 8819 Community Crisis Services | | 588.25 |
| Total 8800 Social Concerns | | 3,553.25 |
| 9000 Marketing, Promotions & Programming | | |
| 9004 Marketing & Promotions | 350.00 | 350.00 |
| 9006 Programming | | 3,658.95 |
| Total 9000 Marketing, Promotions & Programming | 350.00 | 4,008.95 |
| QuickBooks Payments Fees | | 636.56 |
| Total Expenses | \$454,570.58 | \$2,009,715.30 |
| NET OPERATING INCOME | \$2,675,683.49 | \$2,209,103.43 |
| Other Income | | |
| CIP - Revenue | | |
| 1156 CIP General | | 70,000.00 |

| | TOTAL | |
|--|-----------------------|-----------------------|
| | OCT 2019 | JUL - OCT, 2019 (YTD) |
| Total CIP - Revenue | | 70,000.00 |
| Economic Development Fund | | |
| 1169 Economic Development Fund Revenue | | 1,250.00 |
| Total Economic Development Fund | | 1,250.00 |
| Health & Wellness Fund | | |
| 1159 Health & Wellness | | -136.23 |
| Total Health & Wellness Fund | | -136.23 |
| Total Other Income | \$0.00 | \$71,113.77 |
| Other Expenses | | |
| 1200 Capital Improvement Projects | | |
| 1208 Vehicles & Equipment | 54,528.64 | 54,528.64 |
| 1209 Furniture | 13,057.69 | 19,042.69 |
| Total 1200 Capital Improvement Projects | 67,586.33 | 73,571.33 |
| Debt Service | | |
| 1110 Interest Expense | | |
| 1110-1 30-Year CDA Interest Expense | | -65,283.57 |
| 1110-3 PNC Interest Expense | 18,027.25 | 18,027.25 |
| Total 1110 Interest Expense | 18,027.25 | -47,256.32 |
| Total Debt Service | 18,027.25 | -47,256.32 |
| Development Funds | | |
| 1418 Economic Development Fund - Expenses | | 6,894.97 |
| Total Development Funds | | 6,894.97 |
| TIF Expenses | | |
| 1186 MuniCap Fees | | 2,087.50 |
| Total TIF Expenses | | 2,087.50 |
| Total Other Expenses | \$85,613.58 | \$35,297.48 |
| NET OTHER INCOME | \$ -85,613.58 | \$35,816.29 |
| NET INCOME | \$2,590,069.91 | \$2,244,919.72 |

Town of Riverdale Park, Maryland - Revenue & Expenditure Comparison

| Sept | | | | Oct | | | | Nov | | | | YTD Total | | |
|------------|------------|------------|--|--------------|--------------|--------------|--|--------------|------------|------------|--|--------------|--------------|--------------|
| FY2020 | FY2019 | FY2018 | | FY2020 | FY2019 | FY2018 | | FY2020 | FY2019 | FY2018 | | FY2020 | FY2019 | FY2018 |
| \$ 526,499 | \$ 590,876 | \$ 539,494 | | \$ 3,130,254 | \$ 3,381,442 | \$ 2,241,544 | | \$ 1,474,233 | \$ 409,776 | \$ 984,278 | | \$ 5,693,042 | \$ 5,211,725 | \$ 4,267,042 |
| \$ 495,831 | \$425,354 | \$ 401,098 | | \$ 454,571 | \$412,412 | \$ 446,769 | | \$ 334,843 | \$412,149 | \$ 471,945 | | \$ 2,344,558 | \$ 2,140,753 | \$ 2,246,167 |
| \$ 30,668 | \$ 165,522 | \$ 138,396 | | \$ 2,675,683 | \$ 2,969,031 | \$ 1,794,775 | | \$ 1,139,390 | \$ (2,373) | \$ 512,333 | | \$ 3,348,484 | \$ 3,070,972 | \$ 2,020,874 |



Revenue = 

Expense = 