

Town of Riverdale Park
Legislative Meeting Minutes
September 9, 2019
8:00 p.m.

In Attendance

Mayor Alan K. Thompson
CM Aaron Faulx, Ward 2
CM David Lingua, Ward 3
CM Christopher Henry, Ward 4

John N. Lestitian, Town Manager
Jessica Barnes, Town Clerk
Paul Smith, Director of Finance and Employee Services
Kevin Simpson, Director of Development Services
Gentry Jones, Finance Specialist

Call to Order

Mayor Thompson called the Legislative Meeting to order at 8:09 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited followed by a moment of reflection.

Approval of Agenda

CM Henry made a motion to approve the agenda as amended. The motion was seconded by CM Faulx. Vote: 3-0-1 (favorable, Mayor Thompson abstained)

Discussion:

All reports were moved to after New Business.

Correspondence Summary

The Correspondence Summary was included in the meeting materials.

CM Lingua requested more information regarding Items 4 and 5 on the Correspondence Summary. Town Manager Lestitian provided an overview.

Mayor's Report

Mayor Alan K. Thompson reported:

- Welcomed everyone back from Summer Recess.
- A Closed Meeting was held on September 9th to consider the acquisition of real property and the actions taken were to permit the Mayor to discuss the item with the CMs that were not present, Town Manager Lestitian was directed to continue with negotiations, and there was a motion to adjourn.
- Recently attended a presentation on the new zoning map
- First track of Purple Line has been laid
- Update on long-standing issue of stop signs at the railroad tracks on Queensbury Road
- Discussion regarding observations from recent trip to Australia

Town Manager Report

Town Manager John N. Lestitian reported:

- Crier submission deadline approaching on September 15th
- Community Walk to be held on September 21st starting at Town Hall and door hangers were distributed to homes along the route
- Centennial Planning Committee will meet on September 18th at 6 p.m.
- Overview of items from the summer: closed on East West Highway property, held two community walks and a community bike ride for National Night Out, successful summer intern program, applied for Maryland Main Street Affiliate program, worked to close out FY2019

Finance Report

Finance Specialist Gentry Jones reported, as of August 31, 2019, subject to audit:

July Expenses: \$356,904

July Revenue: \$226,869

August Expenses: \$529,910

August Revenue: \$313,966

CM Lingua made a motion to adopt the Finance Report subject to audit. The motion was seconded by CM Faulx. Vote: 4-0-0 (favorable)

Finance Specialist Gentry Jones provided an overview of the current year in comparison to prior years. CM Henry asked why there appeared to be a decrease in revenue for FY2020 and Mr. Jones explained that was due to the timing of the receipt of the property tax revenue from the County.

Fire Department Report

There was no Fire Department report.

Council Committee & Ward Reports

CM Aaron Faulx, Ward 2

CM Aaron Faulx reported that a constituent had asked if the Town offered Community Service opportunities. Town Manager Lestitian suggested that the constituent reach out to the Town Clerk for more information.

CM David Lingua, Ward 3

CM David Lingua reported:

- CKAR CDC meeting will be held on September 10th from 7 p.m. to 9 p.m. and more information was available at ckarcdc.org
- Overview of items related to CKAR CDC: Taste of Sarvis event, fundraising efforts, and nomination of Executive Director Patricia Hayes-Parker for an award
- Requested that residents donate their time and effort to planning for the upcoming Centennial events. Contact CM Richardson and CM Faulx for more information
- Last Community Walk was well attended by staff but hoped to see more residents at next Community Walk

CM Christopher Henry, Ward 4

CM Christopher Henry reported:

- Thank you to CM Lingua for his efforts on behalf of the Town
- Welcomed everyone back from vacation
- Thoughts and prayers went out to victims of recent hurricanes
- Thank you to Town Manager Lestitian for the tree trimming in Madison Hill and to Chief Morris for parking enforcement
- A Defined Benefits Board meeting would be scheduled before the end of the year

Public Comments on Non-Agenda Items and Consent Agenda Items

There were no public comments.

Consent Agenda

Motion to approve consent agenda items:

1. Fence Permit Request: 60” metal fence around patio area at Town Center Market, 4705 Queensbury Road
2. Street Closure Request: 6200 block of 43rd Street on September 28, 2019 from 11:00 a.m. to 7:00 p.m. for annual Block Party (Ward 1)
3. Minutes: July 24, 2019 Special Legislative Meeting, June 17, 2019 Special Legislative Meeting, April 29, 2019 Work Session

CM Henry made a motion to approve the Consent Agenda. CM Faulx seconded the motion.

Vote: 3-0-1 (favorable, Mayor Thompson abstained)

Legislative Action Items:

1. Motion to approve a licensing agreement with Town Center Market

CM Lingua made a motion to approve a licensing agreement with Town Center Market. The motion was seconded by CM Henry Vote: 3-0-1 (favorable, Mayor Thompson abstained)

Discussion:

Development Services Director Kevin Simpson provided an overview of the licensing agreement. Director Simpson reported that the licensing agreement had been reviewed by Town Attorney Fred Sussman.

2. Motion to adopt Resolution 2019-R-05 regarding amendment to Accessory Structure Grant Program

CM Lingua made a motion to adopt Resolution 2019-R-05 regarding amendments to the Accessory Structure Grant Program. The motion was seconded by CM Faulx. Vote: 3-0-1 (favorable, Mayor Thompson abstained)

Discussion:

Development Services Director Kevin Simpson provided an overview of the proposed amendment to the Grant Program regarding eligible uses.

3. Motion to adopt Resolution 2019-R-07 regarding Vision and Commitment to Professional, Well-trained Employees

CM Faulx made a motion to adopt Resolution 2019-R-07 regarding a Vision and Commitment to Professional, Well-trained Employees. The motion was seconded by CM Henry. Vote: 3-0-1 (favorable, Mayor Thompson abstained)

Discussion:

Finance and Employee Services Director Paul Smith provided an overview.

4. Introduction of Ordinance 2019-OR-06 regarding Small Cell Design Guidelines

CM Henry introduced Ordinance 2019-OR-06 regarding Small Cell Design Guidelines.

Discussion:

CM Henry provided an overview of the ordinance.

5. Introduction of Ordinance 2019-OR-07 correcting the codification of the provisions of Ordinance 2019-OR-03

CM Faulx introduced Ordinance 2019-OR-07 correcting the codification of the provisions of Ordinance 2019-OR-03.

Discussion:

CM Faulx provided an overview of the ordinance.

6. Introduction of Ordinance 2019-OR-08 repealing Chapter 22- Clubs

CM Lingua introduced Ordinance 2019-OR-08 repealing Chapter 22- Clubs.

Discussion:

CM Lingua provided an overview of the ordinance.

7. Introduction of Charter Amendment 2019-CR-01 regarding Article VI Finance, Section 623 Competitive Bidding

CM Lingua introduced Charter Amendment 2019-CR-01 regarding Article VI Finance, Section 623 Competitive Bidding.

Discussion:

CM Lingua provided an overview of the Charter Amendment.

8. Motion to authorize the Town Manager to send a letter to M-NCPPC regarding budget requests for parks located in Town

CM Henry made a motion authorize the Town Manager to send a letter to M-NCPPC regarding budget requests for parks located in Town. The motion was seconded by CM Lingua. Vote: 3-0-1 (favorable, Mayor Thompson abstained)

Discussion:

CM Lingua provided an overview of the items covered in the draft letter.

Unfinished Business

1. Mayor and Council Meeting Times

Mayor Thompson reported that there had been a postponement of a previous motion to move the start times of Legislative Meetings and Work Sessions to 7:00 p.m. made by CM Lingua and seconded by CM Henry.

Discussion:

CM Henry stated that he did not want to put undue stress on the Mayor or ask him to use leave time from his job. CM Lingua withdrew his motion.

New Business

1. Motion to adopt Resolution 2019-R-06 regarding CKAR Sarvis Café Project

CM Lingua made a motion to adopt Resolution 2019-R-06 regarding CKAR Sarvis Café Project. The motion was seconded by CM Faulx. Vote: 3-1-0 (favorable, Mayor Thompson abstained)

Discussion:

CM Lingua provided an overview of the resolution.

Mayor Thompson stated that the Economic Development Fund was established with projects of this nature in mind.

2. Code Review and Recommendation: Chapter 17- Camping

Town Manager Lestitian provided an overview and stated this item would be added to the September Work Session for further discussion.

Adjournment

CM Henry made a motion to adjourn the meeting at 9:28 p.m. The motion was seconded by CM Lingua. Vote: 3-0-1 (favorable, Mayor Thompson abstained)