

TOWN OF RIVERDALE PARK

Candidate Packet: May 3, 2021 Town Election

Candidate Name:	
Address:	
Phone number(s):	
E-mail Address:	
Best way to reach you:	

Instructions for Candidate:

Candidate packets are due **by Thursday, April 8, 2021 at 5:00 p.m.**

You may submit your candidate packet by mail to 5008 Queensbury Road, Riverdale Park, MD 20737 or in-person by appointment. Appointments must be made 24-hours in advance by e-mail to TownElection@riverdaleparkmd.gov or by calling 301-832-6068. You may also deposit your candidate packet in the Ballot Drop-box located in front of Town Hall.

Candidate packets must include the following:

- 1) Request to be added to the May 3, 2021 ballot
- 2) Petition for Elective Office with **at least** the required number of signatures of registered voters in your ward
- 3) Financial Disclosure Statement- Candidates for Elective Office
- 4) Payment for Candidate Filing fee of \$25



Filing Petition for Elective Office

Any person desiring to be a candidate for any elective office in the Town shall on or before the 25th day preceding the election (**5:00 p.m. on April 8, 2021**) file with the judges of election a petition to have their name placed on the ballot. The petition shall set forth the office to which they desire to be elected, and shall contain a statement that the candidate is qualified to hold the office if elected. In the case of any candidate seeking election as Mayor, the petition must be signed by not less than twenty-five (25) qualified voters from the Town at large; and in the case of a candidate for the Council, the petition shall be signed by not less than fifteen (15) qualified voters from the ward in which the candidate resides. Each candidate filing a petition for any elective office shall pay to the Town the sum of twenty-five dollars (\$25.00). Each person elected to an office by a "write-in" vote shall pay the same amount as if a petition had been filed.

Qualifications of Councilmembers

A Councilmember shall be at least 21 years of age and a citizen of the United States. The Councilmember shall have resided within the corporate limits of the Town for at least six (6) months immediately preceding the election and shall be a qualified voter of the ward from which elected. A Councilmember shall retain throughout the two year term of office all the qualifications necessary for election, and failure to retain all such qualifications shall cause a forfeiture of office.

Qualifications of Mayor

The Mayor must be at least 25 years of age, a citizen of the United States, and a qualified voter in the Town, and shall have resided within the corporate limits of the Town for at least one (1) year immediately preceding the election. The Mayor shall be elected from within the corporate limits of the Town at large as hereinafter provided and shall hold office for a term of two years or until the succeeding Mayor takes office. The regular term of the Mayor shall expire on the first Monday in June following the election and qualification of a successor.

Date: _____

TO THE BOARD OF ELECTION JUDGES

RIVERDALE PARK, MARYLAND:

I, _____ hereby request that my name be placed on the official ballot to be used in the Town Election on May 3, 2021 as a candidate for Mayor/Council Member (circle one) in Ward ____ of the Town of Riverdale Park, and in connection therewith I hereby certify that I am qualified under the provisions of the Town Charter and Ordinances adopted by the Mayor and Council of Riverdale Park to hold the aforesaid office.

Respectfully Submitted,

Petition for Elective Office

We, the undersigned registered voters of the Town of Riverdale Park hereby request that the name of _____ be placed on the official ballot for _____ of the Town of Riverdale Park, Maryland as above requested:

	<u>NAME</u> (Please Print)	<u>SIGNATURE</u>	<u>ADDRESS</u>
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	<u>NAME</u> (Please Print)	<u>SIGNATURE</u>	<u>ADDRESS</u>
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	<u>NAME</u> (Please Print)	<u>SIGNATURE</u>	<u>ADDRESS</u>
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**TOWN OF RIVERDALE PARK
5008 Queensbury Road
Riverdale Park, MD 20737**

**FINANCIAL DISCLOSURE STATEMENT
CANDIDATES FOR ELECTIVE OFFICE- 2021**

I Would Like To Be Notified If Someone Looks At My Form

Instructions:

1. Fill in the preliminary information requested in the box below. Be sure to correctly identify the reporting period.
2. Upon completion of your financial disclosure statement, sign and date the lower portion of the page and make the required oath or affirmation.

Reporting Period: January 1, 2021 through date of candidacy filing.

PLEASE PRINT OR TYPE

FIRST NAME	INITIAL	LAST NAME
TOWN AFFILIATION <i>(INCLUDE DEPARTMENT AND UNIT WHERE APPLICABLE)</i>		
CURRENT TOWN ADDRESS <i>(WHERE YOU CAN BE SENT CORRESPONDENCE)</i>		
CURRENT POSITION OR OFFICE HELD WITH TOWN, IF ANY <i>(OR OFFICE FOR CANDIDACY)</i>		
E-MAIL ADDRESS		

This financial disclosure statement describes all interests and related transactions and matters required to be disclosed by the Town Public Ethics Law with respect to the period indicated and pertaining to the person filing the statement. The statement consists of this cover sheet and Schedules A through I.

I hereby make oath or affirm under the penalties of perjury that the contents of this financial disclosure statement, including the Schedules attached hereto, are complete, true and correct to the best of my knowledge, information and belief.

Signature of Person Filing: _____

Date: _____

Schedule A – Real Property Interests

Do you have any interest (**as an owner or a tenant**, including interests in time shares) in real property in Maryland or in any other state or country?

Yes

No (Go to Schedule B)

If Yes; (Answer each question below. A separate Schedule A will be required for each property you need to disclose.)

1. What is the address or legal description of the property? (Give street address, if you know it. If the property is your primary residence, you may enter the lot and block legal description instead, if you wish)

Street Address _____

City/State/Zip _____

2. What kind of property is it?

Improved (indicate whether property is residential or commercial property): Residential

Commercial

Unimproved (vacant lot): _____

3. Is the interest held directly by you or is it attributable to you?

Direct _____ Attributable _____

4. Are you the owner or tenant?

Owner _____ Tenant _____

5. Do you hold the interest solely or is it jointly held with another?

Solely _____ Jointly _____ Tenants by the Entirety _____

If held jointly, or by tenants by the entirety, the name(s) of the other joint owner(s): _____

6. Are there any legal conditions or encumbrances on the property? (Example: mortgages, liens, contracts, options, etc.)

Yes

No

If yes, what is/are the name(s) of the lender(s), creditor(s), lien holder(s), etc? _____

7. What date was the property acquired? _____

8. How was the property acquired? (Example: purchase, gift, inheritance, etc.) _____

9. From whom was the property acquired? (Name of individual or entity from whom you purchased or inherited the property or who gifted the property to you.)

10. What consideration was given when the property was acquired? (Dollar amount paid or, if you received the property as a gift or inherited it, the fair market value at the time you acquired your interest in the property) _____

11. Have you transferred any interest in this property during the reporting period?

Yes

No

If Yes;

11.A. What percentage of interest did you transfer: _____ %

11.B. What consideration did you receive for the interest: _____

11.C. To whom did you transfer the interest: _____

If you have any additional interests in real property in Maryland, any other state or any other country, please use additional sheet(s), if necessary, and respond to each above question for each such entry.

Schedule B – Interests in Corporations and Partnerships

Did you have any interest in any corporations, partnerships, limited liability partnerships (LLP) or limited liability companies (LLC) during the reporting period whether or not the entity did business with the Town?

- Yes
 No (Go to Schedule C)

If Yes; (Answer each question below. A separate Schedule B will be required for each interest you need to disclose.)

1. What is the name of the entity? Include the complete name of the entity, do not identify solely by trading symbol: _____

2. Does the stock of the corporation trade on a stock exchange?

- Yes
 No

If "no," state the legal address of the entity's principal office:

3. Is the interest held directly by you or is it attributable to you?

Directly: _____ Attributable: _____

4. Do you hold the interest in your name alone, or is it held jointly?

In your name alone: _____ Jointly: _____

If jointly, the percentage of your interest: _____%

5. What is the nature of your interest and its dollar value or the number of shares? (Example: stock, notes, bonds, puts, calls, straddles, purchase options, etc.) **NOTE:** If interest is in a non-publicly traded entity or LLP or LLC, report the percentage of ownership.

Type: _____

Dollar Value of Shares: _____ **OR** Number of Shares: _____

Percentage of ownership in a non-publicly traded entity or LLP or LLC: _____%

6. Are there any legal conditions or encumbrances that apply to your interest in the entity? (Example: mortgages, liens, contracts, options, etc.)

- No
 Yes; **If yes**, state the name of entity holding the encumbrance: _____

7. Did you acquire an interest in the entity during the reporting period?

- Yes
 No

If Yes;

7A. In what month was the interest acquired? _____

7B. How was the interest in the entity acquired? (Example: purchase, gift, will, etc.): _____

7C. From whom did you acquire the interest in the entity? (If you purchased it from a brokerage, the name of the brokerage): _____

7D. What consideration was given when the interest was acquired? (Dollar amount paid, or if you received the property as a gift or inherited it, the fair market value at the time you acquired your interest in the property): _____

8. Have you transferred any interest in this entity during the reporting period?

___ Yes

___ No

If Yes;

8A. What portion of the interest was transferred? _____

8B. What consideration did you receive for the interest in the entity? (Dollar amount paid, or if you received the property as a gift or inherited it, the fair market value and terms at the time you transferred your interest in the property): _____

8C. To whom did you transfer your interest in the entity? _____

If you have additional interests in corporations or partnerships, please use additional sheet(s) if necessary, and answer each of the above questions for each additional entry.

Schedule C – Interests in Non-Corporate Business Entities Doing Business with the Town

Do you have an interest in any non-corporate business entity (a sole proprietorship) that did business with the Town during the reporting period?

- Yes
- No (Go to Schedule D)

If Yes; (Answer each question below. A separate Schedule C will be required for each business entity to be disclosed.)

1. Name and Address of the Principal office of the business entity?

Name: _____

Address: _____

City/State/Zip: _____

2. Is the interest held directly by you or is it attributable to you?

Direct: _____ Attributable: _____

3. Do you hold the interest solely or is it jointly held with another?

Solely: _____ Jointly: _____

3.A. If jointly, the percentage of your joint interest: _____%

3.B. Dollar value of your interest in the entity: \$ _____; **OR**
percentage of your interest in the entity: _____%

4. Are there any legal conditions or encumbrances that apply to your interest in the entity? (Example: mortgages, liens, contracts, options, etc.)

- Yes, If yes give name of creditor: _____
- No

5. Was any interest acquired during the reporting year?

- Yes
- No

If Yes;

5A. What month was the interest acquired? _____

5B. How was the interest in the entity acquired? (Example: purchase, gift, will, etc.) _____

5C. From whom did you acquire the interest? _____

5D. What consideration was given when the interest was acquired? (Dollar amount paid or if you received the property as a gift or inherited it, the fair market value at the time you acquired your interest in the property) _____

6. Did you transfer any of your interest during the reporting period?

Yes

No

If yes;

6A. What percentage of interest, if less than all, was transferred? _____%

6B. What consideration did you receive in exchange for the interest in the entity? (Dollar amount you received or if you gave the property as a gift, the fair market value and terms at the time you transferred your interest in the property): _____

6C. To whom did you transfer your interest in the entity? _____

If you have additional interests in sole proprietorship(s) that did business with the State during the reporting year, please use additional sheet(s) if necessary, and answer each of the above questions for each additional entry.

Schedule D – Gifts

During the reporting period, did you receive any gift(s), directly or indirectly, in excess of a value of \$20 or a series of gifts from the same donor with a cumulative value of \$100 or more from a person or entity who: 1) did business with the Town; or, 2) engaged in an activity that was regulated by the Town.

- Yes
- No (Go to Schedule E)

If Yes; (Answer each question below. A separate Schedule D will be required for each gift.)

1. Who gave you the gift?

2. What was the nature of the gift? (Example: book, restaurant meal, theater tickets, etc.)

3. What was the value of the gift?

4. If the gift was given to someone else at your direction, list the identity of the recipient of the gift.

Please use additional sheet(s), if necessary, for any additional entries.

Schedule E – Officers, Directorships, Salaried Employment and Similar Interests

During the reporting period, did you or any member of your immediate family (spouse, domestic partner or dependent child) have any salaried employment or hold any office or directorship with an entity that did business with the Town?

- Yes
- No (Go to Schedule F)

If Yes; (Answer each question below. A separate Schedule E will be required for each disclosure.)

1. What is the name and address of the business entity?

Name: _____

Address: _____

City/State/Zip: _____

2. Who was the individual who held the position or interest listed above? (Example: yourself, spouse or domestic partner, dependent child)

Self: _____ Spouse/Domestic Partner: _____ Dependent child: _____

2A. Name of spouse, domestic partner or dependent child:

3. What is the title of the office you, your spouse, domestic partner or dependent child held? (Example: limited partner, director, treasurer, chair of the board of trustees, etc.) _____

4. What year did the position begin? _____

5. With what Town Department(s) did the business entity do business? _____

6. What was the nature of the business? (Example: regulated by the Town, or involved with sales and contracts with the Town)

If necessary, please use additional sheet(s) for any additional entries.

Schedule F – Debts You Owe

During the reporting period, did you owe a debt (excluding a retail credit account) to an individual or entity that did business with the Town? **[NOTE: If, on Schedule A, B or C you listed a financial entity that did business with the Town as the holder of your mortgage or other encumbrance, you must complete Schedule F with regard to that indebtedness.]**

- Yes
- No (Go to Schedule G)

If Yes; (Answer each question below. A separate Schedule F will be required for each debt to be disclosed.)

1. To whom did you owe the debt? (Do not include consumer credit debts)

2. When was the debt incurred? _____

3. What are the interest rate and terms of payment of the debt?

Interest Rate _____

Terms (monthly, bimonthly, annually, etc): _____

4. What was the amount of the debt as of the end of the reporting period. If debt existed during the reporting period but was paid in full at the end of the period, put \$0.
\$ _____

5. Did the principal of the debt increase _____ or decrease _____ during the reporting period, and by how much? \$ _____

6. Was any security given for the debt?

- Yes
- No

If Yes; Please state what type of security was given (home, car, boat, etc):

7. If this is a transaction in which you were involved, but which resulted in a debt being owed by your spouse, domestic partner or dependent child, identify your spouse, domestic partner or child and describe the transaction. _____

If necessary, please use additional sheet(s) for any additional entries.

Schedule G – Family Members Employed by the Town

During the reporting period, were any members of your immediate family (spouse, domestic partner or dependent children) employed by the Town in any capacity?

- Yes
- No (Go to Schedule H)

If Yes; (Answer each question below. A separate Schedule G will be required for each member of the immediate family who is employed by the Town.)

1. What is the relation and name of the immediate family member employed by the Town?

2. What is the name of the department that employed the member of your immediate family?

3. What was the title of your immediate family member’s position with the Town during the reporting period? _____

If necessary, please use additional sheet(s) for any additional entries.

Schedule H – Employment/Business Ownership

During the reporting period, did you or any member of your immediate family (spouse, domestic partner, children or dependents), receive any earned income from an entity other than the Town of Riverdale Park? Your minor child's employment or business ownership does not need to be disclosed unless the place of employment or the business entity is subject to regulation by the Town or does business with the Town. Please note that, except as it relates to minor children as discussed in the preceding sentence, **this question is NOT limited to entities that do business with the Town. If you or your spouse or domestic partner was employed or received earned income, you must answer yes to this question. For purposes of this Schedule "earned income" means income such as wages, salary, bonuses, professional fees or commissions that result from an individual's personal labor or services, long-term disability benefits received prior to social security minimum retirement age, and net earnings from self-employment by the owner or operator of a business, or a minister or a statutory employee for federal income tax purposes.**

Yes

No (If you answered "no" you may provide a brief explanation below. Otherwise, go to Schedule I).

Explanation of source of funds for living expenses (e.g., savings, disability benefits, investments, etc).

Do you have a spouse who is a lobbyist regulated by the Town?

Yes

No

If you answered "yes", state the name and address of each entity that engaged your spouse for lobbying purposes.

If necessary, please use additional sheet(s) for any additional entries.

Schedule I – Other

Is there any additional information or interest you would like to disclose?

_____ Yes

_____ No

If yes: _____
