



FY2024 DONATION BIN APPLICATION

JULY 1, 2023 TO JUNE 30, 2024

PLEASE INDICATE: New Registration Renewal Registration

DONATION BIN OWNER INFORMATION

NAME:

BUSINESS NAME:

PHONE NUMBER:

EMAIL:

ADDRESS:

CITY, STATE, ZIP:

PERSON OR ENTITY RESPONSIBLE FOR MAINTENANCE OF BIN

CHECK HERE IF SAME AS DONATION BIN OWNER

NAME:

BUSINESS NAME:

PHONE NUMBER:

EMAIL:

ADDRESS:

CITY, STATE, ZIP:

PROPERTY OWNER INFORMATION

NAME:

BUSINESS NAME:

PHONE NUMBER:

EMAIL:

ADDRESS:

CITY, STATE, ZIP:

BIN INFORMATION

PROPORCIONE LA DIRECCIÓN DONDE SE UBICARÁ EL CONTENEDOR, UN DIBUJO QUE REPRESENTA EL TAMAÑO (ALTO, ANCHO Y PROFUNDIDAD) Y LA UBICACIÓN DEL CONTENEDOR EN LA PROPIEDAD.

PROPERTY ADDRESS:

DRAWING OF BIN : IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH ADDITIONAL PAGES.

DONATION BINS SHALL BE SUBJECT TO THE FOLLOWING LOCATION AND DESIGN REQUIREMENTS:

- (1) DONATION BINS MUST BE KEPT ON A PAVED OR IMPERVIOUS SURFACE;
- (2) DONATION BINS MAY NOT OBSTRUCT PEDESTRIAN OR VEHICULAR TRAFFIC;
- (3) DONATION BINS MAY NOT BE LOCATED IN THE PUBLIC RIGHT OF-WAY, DRIVE AISLES, FIRE LANES, SIDEWALKS, REQUIRED PARKING SPACES, LANDSCAPE ISLANDS OR BUFFER STRIPS, OR ANY LOCATION THAT MAY CAUSE HAZARDOUS CONDITIONS OR CONSTITUTE A THREAT TO PUBLIC SAFETY;
- (4) NOT MORE THAN ONE DONATION BIN MAY BE LOCATED ON A LOT OR PARCEL OF PROPERTY;
- (5) DONATION BINS MUST BE CONSTRUCTED OF NONCOMBUSTIBLE MATERIAL AND HAVE A SECURELY CLOSING LID; AND
- (6) DONATION BINS SHALL BE CLEARLY MARKED WITH THE FOLLOWING:
 - I. THE NAME AND CONTACT INFORMATION FOR THE OWNER OF THE BIN;
 - II. THE NAME AND CONTACT INFORMATION FOR THE PERSON OR ENTITY RESPONSIBLE FOR THE MAINTENANCE OF THE BIN;
 - III. THE NAMES AND CONTACT INFORMATION FOR THE PERSON OR ENTITY SOLICITING DONATIONS FOR THE BIN, AND AN INDICATION OF TAX-EXEMPT STATUS;
 - IV. A NOTICE STATING THAT NO ITEMS OR MATERIALS SHALL BE LEFT OUTSIDE THE BIN.
- (7) INFORMATION MARKED ON A BIN AS REQUIRED BY THIS MUST BE UPDATED WHEN THE INFORMATION CHANGES.
- (8) A DONATION BIN MAY NOT EXCEED FIVE (5) FEET IN WIDTH BY FIVE (5) FEET IN DEPTH BY SEVEN (7) FEET IN HEIGHT.
- (9) EACH DONATION BIN AND THE LAND UPON WHICH IT IS LOCATED SHALL BE MAINTAINED IN A SAFE AND CLEAN CONDITION. EACH BIN MUST BE REGULARLY EMPTIED OF ITS CONTENTS SO THAT IT DOES NOT OVERFLOW.

DONATION BINS PERMITS SHALL BE SUBJECT TO THE FOLLOWING ANNUAL FEES:

- (1) \$200 FOR NEW REGISTRATIONS
- (2) \$100 FOR RENEWAL REGISTRATIONS

(APPLICATION WILL BE RETURNED IF THIS SECTION IS NOT COMPLETED)

I hereby attest under penalty of perjury that this application is true and correct to the best of my knowledge and and that the donation bin is in compliance with all applicable Federal, State, and local laws and regulations. Further, that I consent to the inspection and requirements of the Town Code. I understand that any false or misleading information provided in this application may be grounds for denial or revocation of this permit.

APPLICANT NAME (PRINT):

DATE:

SIGNATURE:

Email completed applications to: licenses@riverdaleparkmd.gov