

# TOWN OF RIVERDALE PARK

## FY2024 MULTI-FAMILY RENTAL LICENSE APPLICATION

JULY 1, 2023 TO JUNE 30, 2024

FEES: \$115 PER UNIT

### RENTAL PROPERTY INFORMATION

PROPERTY NAME:

ADDRESS:

CITY, STATE, ZIP:

YEAR BUILT:  # OF UNITS:

### PROPERTY OWNER INFORMATION

NAME:

ADDRESS:

CITY, STATE, ZIP:

PHONE NUMBER (WORK):

MOBILE NUMBER:

BUSINESS EMAIL:

### PROPERTY MANAGEMENT INFORMATION

BUSINESS NAME:

PRIMARY CONTACT:

ADDRESS:

CITY, STATE, ZIP:

EMAIL:

PHONE NUMBER:

### EMERGENCY CONTACT

NAME:

ADDRESS:

PHONE NUMBER:

EMAIL:

**MARYLAND DEPARTMENT OF THE ENVIRONMENT  
LEAD POISONING VERIFICATION OF COMPLAINT FORM**

State law prohibits the Town from issuing a Rental License unless we are in receipt of CURRENT lead inspection certificates. If you don't have current certification numbers, please return application now and supply certification numbers within 30 days.

PROPERTY ADDRESS: [REDACTED]

Before the Town of Riverdale Park authorizes residential property to be rented or leased, the owner of the residential property shall state in writing to the Town under penalty of perjury, the lead paint status of the property. An affected property is one built PRIOR TO 1978 that is a residential rental property for which money or services are collected for rent.

### SECTION I (CHECK ONE)

**This residential property is an affected property - built PRIOR TO 1978.**

An affected property owner is required to:

1. Register or annually renew the registration of the affected property through the Maryland Department of the Environment (MDE) at [www.MDE.state.md.us](http://www.MDE.state.md.us) or by phone at 1-800-776-2706
2. Complete section II and
3. Complete section III

**This residential property is NOT an affected property - built PRIOR TO 1978.** Property owners should:

1. Skip section II
2. Complete section III

### SECTION II

State law requires lead paint inspections on all affected properties at EVERY TENANT TURNOVER, unless the property is certified lead-free. List CURRENT inspection certificate numbers for the property noted above:

BUILDING NUMBER	UNIT NUMBER	LEAD PAINT CERTIFICATE NUMBER	DATE OF LEAD PAINT INSPECTION
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

IF ADDITIONAL SPACE IS NEEDED, PLEASE PROVIDE INFORMATION ON THE ADDITIONAL SHEETS.

### SECTION III (APPLICATION WILL BE RETURNED IF THIS SECTION IS NOT COMPLETED)

*I hereby attest under penalty of perjury that this application is true and correct to the best of my knowledge and that the rental property is in compliance with all Federal, State, and local laws and regulations. Further, that I consent to the inspection and requirements of the Town Code. I understand that any false or misleading information provided in this application may be grounds for denial or revocation of this rental license.*

APPLICANT NAME (PRINT): [REDACTED]

DATE: [REDACTED]

SIGNATURE: [REDACTED]

TITLE: [REDACTED]

