



*Upstream from ordinary.*

**BOARD OF ALDERMEN MEETING**

RIVERSIDE CITY HALL

2950 NW VIVION ROAD

RIVERSIDE, MISSOURI 64150

**TENTATIVE AGENDA**

**MARCH 15, 2022**

**Closed Session – 6:00 p.m.**

**Regular Meeting - 7:00 p.m.**

Call to Order

Roll Call

**CLOSED SESSION**

**(6:00 p.m.)**

**1. Motion to enter into CLOSED SESSION for the following matters:**

610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys

610.021 (2) Leasing, purchase, or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore

610.021(3) Hiring, firing, disciplining or promoting a particular employee, when personal information about the employee is discussed.

610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employee or applicant for employment.

**2. Motion to adjourn closed.**

**REGULAR SESSION**

**(7:00 p.m.)**

Call to Order

Roll Call

Pledge of Allegiance

**Public Comments** - Members of the public may address exclusively the Mayor and members of the Board of Aldermen during Public Comments ONLY. This Public Comments time is reserved for citizen comments regarding agenda and non-agenda items. However, any item not listed on the agenda will be taken under advisement. Public comment on any agenda item which has a Public Hearing should be reserved until the Public Hearing is opened and comments on such item will be taken at that time. Each speaker is limited to 5 minutes.

**LEGISLATIVE SESSION**

**1. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion to approve the Consent Agenda as presented. There is no separate discussion of these items. The Mayor or a member of the Board of Aldermen may request that any item be removed from the Consent Agenda for discussion or explanation. If removed, it will be considered separately following approval of the remaining items on the Consent Agenda. No motion is required to remove an item from the Consent Agenda.

Approval of minutes for March 1, 2022.

Approval of Court Report February 2022.

**R-2022-020: A RESOLUTION AUTHORIZING THE PURCHASE OF TWO MOTOROLA APX4500 MOBILE RADIOS FOR THE FIRE DEPARTMENT FROM COMMENCO IN AN AMOUNT NOT TO EXCEED \$7442.18.** Point of Contact: Fire Chief Gordon Fowlston.

**R-2022-021: A RESOLUTION DECLARING CERTAIN FURNITURE AND OFFICE EQUIPMENT TO BE SURPLUS AND AUTHORIZING ITS DISPOSAL.** Point of Contact: Capital Projects/Parks Noel Challis Bennion.

**R-2022-022: A RESOLUTION EXTENDING THE CITY OF RIVERSIDE JANITORIAL SERVICES TO TOWN & COUNTRY BUILDING SERVICES AND APPROVING EXECUTION OF A CONTRACT FOR 2022-2023 IN CONNECTION WITH THE PROVISION OF SUCH SERVICES.** Point of Contact: Public Works Director Tom Wooddell.

### **REGULAR AGENDA**

1. **Public Hearing:** Public hearing to consider amending Riverside Municipal Code Chapter 400: Unified Development Ordinance Section 400.590 Non-Residential Design Standards, in the City of Riverside, Platte County, Missouri.
  - A) First Reading: Bill No. 2022-007: **AN ORDINANCE AMENDING CITY CODE CHAPTER 400 RELATED TO METAL AS AN APPROVED BUILDING MATERIAL.** Point of Contact: Community Development Director Mike Duffy.
2. **Public Hearing:** Public hearing to consider amending Riverside Municipal Code Chapter 400: Unified Development Ordinance Section 400.830 Transportation Facilities, in the City of Riverside, Platte County, Missouri.
  - B) First Reading: Bill No. 2022-008: **AN ORDINANCE AMENDING CITY CODE CHAPTER 400 RELATED TO SIDEWALKS.** Point of Contact: Community Development Director Mike Duffy.
3. **Public Hearing:** Public hearing to consider approval of the planned development for property generally described as: Lots 1-6 Riverside Soccer, in the City of Riverside, Platte County, Missouri.
  - C) First Reading: Bill No. 2022-009: **AN ORDINANCE AUTHORIZING AND ADOPTING AMENDMENTS TO THE PLANNED DEVELOPMENT DISTRICTS ADOPTED BY ORDINANCE 1800 SUCH AMENDMENTS TO APPLY TO PROPERTY GENERALLY DESCRIBED AS LAND IN THE HORIZONS SOCCER DEVELOPMENT AND SHALL BE KNOWN AS THE HORIZONS SOCCER PLANNED DEVELOPMENT DISTRICT.** Point of Contact: Community Development Director Mike Duffy.
4. First Reading: Bill No. 2022-010: **AN ORDINANCE APPROVING THE FINAL PLAT OF THE LOT SPLIT OF THE NORTHEAST QUARTER OF SECTION 4, TOWNSHIP 50 NORTH, RANGE 33 WEST IN RIVERSIDE, PLATTE COUNTY, MISSOURI.** Point of Contact: Community Development Director Mike Duffy.
5. **R-2022-019: A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OUT OF THE CITY TREASURY OF THE CITY OF RIVERSIDE FOR FISCAL YEAR 2021-2022 WEEKS ENDING MARCH 4<sup>TH</sup> AND MARCH 11<sup>TH</sup> IN THE AMOUNT OF \$306,771.18.** Point of Contact: Finance Director Nate Blum.

6. **R-2022-023: A RESOLUTION APPROVING AN ENGAGEMENT LETTER WITH MCGLADREY LLP (RSM) FOR EXTERNAL AUDITING SERVICES.** Point of Contact: Finance Director Nate Blum.
7. **R-2022-024: A RESOLUTION OF THE RIVERSIDE BOARD OF ALDERMEN SUPPORTING THE PLACEMENT OF THE PLATTE COUNTY ROADS TAX ON THE BALLOT IN 2022.** Point of Contact: Community Development Director Mike Duffy.
8. **R-2022-025: A RESOLUTION EXTENDING THE CONTRACT FOR MoDOT ROW MOWING FOR 2022 AND APPROVING THE AGREEMENT BETWEEN THE CITY AND LOTUS LAWN CARE AND SERVICES, LLC FOR SUCH PROJECT.** Point of Contact: City Engineer Travis Hoover.
9. **R-2022-026: A RESOLUTION APPROVING AND ENDORSING APPLICATION TO THE PLATTE COUNTY COMMISSION FOR FUNDING UNDER THE PLATTE COUNTY STORMWATER GRANT PROGRAM, FUNDED BY THE COUNTY-WIDE DEDICATED PARKS AND RECREATION AND STORMWATER QUARTER-CENT SALES TAX.** Point of Contact: Capital Projects/Parks Noel Challis Bennion.

**10. Communication from City Administrator**

**a) Department Reports**

- i. Community Development
- ii. Engineering
- iii. Finance
- iv. Fire
- v. Police
- vi. Public Works
- vii. Levee Board Report

**11. Communication from Mayor**

**12. Communication from Board of Aldermen**

**13. Motion to Adjourn.**

  
\_\_\_\_\_  
Michael Duffy, Community Development

ATTEST:

  
\_\_\_\_\_  
Robin Kincaid, City Clerk

MINUTES  
REGULAR MEETING  
BOARD OF ALDERMEN  
RIVERSIDE, MISSOURI

Tuesday, March 1, 2022  
7:00 p.m.

The Board of Aldermen for the City of Riverside, Missouri, met in regular session in the Board of Aldermen Chambers at City Hall, 2950 NW Vivion Road, Riverside, Missouri, on Tuesday, March 1, 2022.

There were no Closed Session items for discussion this evening as anticipated, Closed Session therefore was not held.

Mayor Rose called the meeting to order at 7:00 p.m. Those in attendance were Mayor Kathy Rose, Aldermen Jill Beck, Mike Fuller, Dawn Cockrell, Nathan Cretsinger, Sal LoPorto, and Rob Milner were in person.

Also present were City Administrator Brian Koral, Community Development Director Mike Duffy, Finance Director Nate Blum, City Clerk Robin Kincaid, City Engineer Travis Hoover, Police Chief Chris Skinrod, Public Works Director Tom Wooddell, Fire Chief Gordon Fowlston, Human Resources Manager Amy Strough, and City Attorney Paul Campo. Firefighters Scott Stubler, Joe Sapp, and Devin Johnson were also in attendance.

<b>PUBLIC COMMENT</b>	None.
<b>CONSENT AGENDA</b>	Alderman Milner moved to approve the consent agenda as presented, second by Alderman Beck. Yes: Milner, Beck, Fuller, Cockrell, LoPorto, and Cretsinger. Motion carried 6-0.
<b>MINUTES OF 02-15-22</b>	Alderman Milner moved to approve the minutes of the February 15, 2022, meeting, second by Alderman Beck. Yes: Milner, Beck, Fuller, Cockrell, LoPorto, and Cretsinger. Motion carried 6-0.
<b>RESOLUTION 2022-017</b> Bill Pay	Alderman Milner moved to approve Resolution 2022-017 authorizing the expenditure of funds for fiscal year 2021-2022 weeks ending February 18 <sup>th</sup> and February 25 <sup>th</sup> in the amount of \$210,585.79, second by Alderman Beck. Yes: Milner, Beck, Fuller, Cockrell, LoPorto, and Cretsinger. Motion carried 6-0.
<b>RESOLUTION 2022-018</b> Surplus Property	Alderman Milner moved to approve Resolution 2022-018 declaring certain police and community development equipment to be surplus, and authorizing its disposal, second by Alderman Beck. Yes: Milner, Beck, Fuller, Cockrell, LoPorto, and Cretsinger. Motion carried 6-0.



## **REGULAR AGENDA**

### **BILL NO. 2022-005**

Appoint Special Counsel

City Clerk Robin Kincaid gave first reading of Bill No. 2022-002.

City Administrator Koral explained that this group is being hired for two issues, a landowner/tenant issue and they will serve as a hearing officer for a personnel issue coming to the board later in the month.

Alderman Beck moved to accept first reading and place Bill 2022-005 on second and final reading, second by Alderman Milner.

Yes: Beck, Milner, Cockrell, LoPorto, Cretsinger, and Fuller.  
Motion carried 6-0.

City Clerk Kincaid gave second reading of Bill No. 2022-005.

Alderman Beck moved to approve Bill 2022-005 and enact said bill as ordinance, second by Alderman Milner.

Yes: Beck, Milner, Cockrell, Fuller, Cretsinger, and LoPorto.  
Motion carried 6-0.

### **BILL NO. 2022-006**

Sale and Lease -Library

Mayor Rose stated that this next ordinance has been a long time coming. It has been worked on for several years and I am so happy to be passing this ordinance for our community, this will be grand, and our community is going to be very proud to use and enjoy.

City Clerk Robin Kincaid gave first reading of Bill No. 2022-006.

City Administrator Koral gave further information regarding the library, including pictures of the newest concepts that will be considered for our site. He then introduced Jake Wimmer, Capital Improvements Project Manager with Mid Continent Library and he shared the excitement to get the new library built near the clock tower and how helpful the access from trails will be for residents and users. He also stated that no two libraries are built exactly the same, each is unique. He then answered questions from the Mayor and Board.

Alderman Beck moved to accept first reading and place Bill 2022-006 on second and final reading, second by Alderman LoPorto.

Yes: Beck, LoPorto, Cretsinger, Milner, Cockrell, and Fuller.  
Motion carried 6-0.

City Clerk Kincaid gave second reading of Bill No. 2022-006.

Alderman Milner moved to approve Bill 2022-006 and enact said bill as ordinance, second by Alderman Cretsinger.

Yes: Milner, Cretsinger, Beck, Fuller, LoPorto, and Cockrell.  
Motion carried 6-0.

## **CITY ADMINISTRATOR**

City Administrator Koral reported that the Public Safety Renovation project will be going out for bid and construction will begin this year, so we hope to have information for you in the next month or two. I wanted to show you the recruitment video that has been recently completed for the Fire Department. Very positive

responses were shared by the Board and Mayor Rose commented that you, Fire Department, are all superstars and thank you for your very kind remarks.

**COMMUNITY DEVELOPMENT** Community Development Director Mike Duffy updated the Board that there is a PCEDC meeting at 11:30 a.m. this Friday for lunch and an airport update. Let Robin know if you would like to attend. We are partnering with Orange EV on Friday, May 13<sup>th</sup> we will be hosting a ride and drive event at EH Young Park and hope you will put this on your calendar to attend.

**ENGINEERING** City Engineer Travis Hoover stated that there are a few projects going on around town. Concrete replacement project began today right outside on High Drive, and we will be working our way up to Hillside, South, Northwood Acres, all those areas this week and into next week and then hope to be done with concrete work for a while. The asphalt project will be coming up in a couple of months and will be on High Drive, Woodland and Mattox Road.

**FINANCE** Nothing to report.

**FIRE** Fire Chief Gordon Fowlston reported that we had a big fire recently and I want to give kudos to the detectives and Fire Marshal Payne for their work on that incident. We also had a small fire in Gatewoods that involved a person charging their radio-controlled car battery, which is a lithium battery. The homeowners were very grateful for the help from the Fire Department. There also was a small water heater fire at El Chaparral apartments that was caught early and resulted in little damage.

**POLICE** Nothing to report.

**PUBLIC WORKS** Nothing to report.

**LEVEE BOARD** City Representative Travis Hoover gave an update on the slope stabilization project and the next project will be the relief well project behind Public Works.

**MAYOR'S DISCUSSION** Mayor Kathy Rose stated that a group went down to Jefferson City for the Argosy re-licensing, and it went very well. They even commented that they can see the City and Argosy have a great partnership. Next Friday, March 4<sup>th</sup> is the Parade of Hearts Kick-Off Event. Riverside will have two hearts, one at EH Young and one at the Welcome Plaza. They will be on display for a couple of months. Mike and Noel presented at the Riverside Chamber monthly meeting last week, discussing the new splash pad and pool area and the charrette with Olsson. Pat Cline at the airport is offering a private tour for the Riverside Chamber and would include any of the City Department Heads as well, we only need to pick a date and time, so we will be getting that scheduled.

**BOARD OF ALDERMEN**

Alderman LoPorto – Great job on that video. Thank you to the Police Dept. that helped with the very unfortunate incident that recently happened in our neighborhood, it was handled with tremendous care, and I appreciate that.

Alderman Milner – I want to thank Brian for his consistent communication and always keeping us up to date on City happenings. I also want to give my condolences to our Riverside family that have lost loved ones. Also, I want to add that I am very excited about the new library, it will be a great part of Riverside.

Alderman Cockrell – Nothing to report.

Alderman Fuller – I am curious as to who maintains the charging station that is at EH Young Park. Mike Duffy said that it was placed by Evergy, and he would find out details on its maintenance and report back to the Board.

Alderman Beck – I also am very excited for the library project and that it will be used a lot, with our young ones in the community and all residents.

Alderman Cretsinger – Asked Police Chief Skinrood about support for those involved following a traumatic event or incident. The Chief reviewed that there are contacts and procedures in place.

**MOTION TO ADJOURN**

Alderman Beck moved to adjourn the meeting at 7:42 p.m., second by Alderman Milner.

Yes: Beck, Milner, LoPorto, Fuller, Cretsinger, and Cockrell.  
Motions carried 6-0.

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Robin Kincaid, City Clerk

**CITY OF RIVERSIDE  
MUNICIPAL COURT  
2950 N.W. VIVION RD  
RIVERSIDE, MISSOURI 64150**

**REPORT TO CITY CLERK  
FOR MONTH OF FEBRUARY**

I do hereby certify that this is a complete listing of the cases heard in the Municipal Division for the month of **FEBRUARY 2022**.



Shayla Jones  
Court Administrator

Filed: March 1, 2022  
RSMo. 479.080.3

(Trial de novis filed: None)



Report received by City Clerk

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>	Municipality: Riverside Municipal	Reporting Period: Feb 1, 2022 - Feb 28, 2022
Mailing Address: 2950 NW VIVION ROAD, RIVERSIDE, MO 64150		
Physical Address: 2950 NW VIVION ROAD, RIVERSIDE, MO 64150		County: Platte County      Circuit: 06
Telephone Number: (816)7411212		Fax Number:
Prepared by: SHAYLA JONES		E-mail Address: shayla.jones@courts.mo.gov
Municipal Judge: Mark M Ferguson		

<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>	Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month	19	735	185
B. Cases (citations/informations) filed	3	82	23
C. Cases (citations/informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court/bench trial - GUILTY	0	1	3
3. court/bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	0	38	4
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)	0	9	0
6. dismissed by court	0	0	0
7. nolle prosequi	0	9	1
8. certified for jury trial (not heard in Municipal Division)	0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>	0	57	8
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]	22	760	200
E. Trial de Novo and/or appeal applications filed	0	0	0

<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>		<b><u>IV. PARKING TICKETS</u></b>	
1. # Issued during reporting period	19	1. # Issued during period	0
2. # Served/withdrawn during reporting period	0	<input checked="" type="checkbox"/> Court staff does not process parking tickets	
3. # Outstanding at end of reporting period	29		

# MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b>COURT INFORMATION</b>	Municipality: Riverside Municipal	Reporting Period: Feb 1, 2022 - Feb 28, 2022
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## V. DISBURSEMENTS

<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$5,543.00	Court Automation	\$308.00
Clerk Fee - Excess Revenue	\$468.00	<b>Total Other Disbursements</b>	\$308.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$14.80	<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	\$7,829.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	<b>Bond Refunds</b>	\$0.00
<b>Total Excess Revenue</b>	\$6,025.80	<b>Total Disbursements</b>	\$7,829.50
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>			
Fines - Other	\$724.50		
Clerk Fee - Other	\$60.00		
Judicial Education Fund (JEF)	\$0.00		
<input checked="" type="checkbox"/> Court does not retain funds for JEF			
Peace Officer Standards and Training (POST) Commission surcharge	\$44.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$313.72		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$1.48		
Law Enforcement Training (LET) Fund surcharge	\$88.00		
Domestic Violence Shelter surcharge	\$176.00		
Inmate Prisoner Detainee Security Fund surcharge	\$88.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
<b>Total Other Revenue</b>	\$1,495.70		

MONTHLY REPORT  
TO THE  
CITY OF RIVERSIDE, MISSOURI

March 1, 2022

I ATTEST THAT THE FOREGOING IS A TRUE AND  
FACTUAL ACCOUNTING OF COURT FOR THE MONTH OF  
**FEBRUARY 2022.**



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SHAYLA JONES, COURT ADMINISTRATOR

# MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>	Municipality: Riverside Municipal	Reporting Period: Feb 1, 2022 - Feb 28, 2022
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Physical Address: 2950 NW VIVION ROAD, RIVERSIDE, MO 64150		County: Platte County      Circuit: 06
Telephone Number: (816)7411212		Fax Number:
Prepared by: SHAYLA JONES		E-mail Address: shayla.jones@courts.mo.gov
Municipal Judge: Mark M Ferguson		

<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>	Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month	19	735	185
B. Cases (citations/informations) filed	3	82	23
C. Cases (citations/informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court/bench trial - GUILTY	0	1	3
3. court/bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	0	38	4
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)	0	9	0
6. dismissed by court	0	0	0
7. nolle prosequi	0	9	1
8. certified for jury trial (not heard in Municipal Division)	0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>	0	57	8
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]	22	760	200
E. Trial de Novo and/or appeal applications filed	0	0	0

<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>	<b><u>IV. PARKING TICKETS</u></b>
1. # Issued during reporting period      19	1. # Issued during reporting period      0
2. # Served/withdrawn during reporting period      0	<input checked="" type="checkbox"/> Court staff does not process parking tickets
3. # Outstanding at end of reporting period      29	



# MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b>COURT INFORMATION</b>	Municipality: Riverside Municipal	Reporting Period: Feb 1, 2022 - Feb 28, 2022
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## V. DISBURSEMENTS

<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$5,543.00	Court Automation	\$308.00
Clerk Fee - Excess Revenue	\$468.00	<b>Total Other Disbursements</b>	\$308.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$14.80	<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	\$7,829.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	<b>Bond Refunds</b>	\$0.00
<b>Total Excess Revenue</b>	\$6,025.80	<b>Total Disbursements</b>	\$7,829.50
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>			
Fines - Other	\$724.50		
Clerk Fee - Other	\$60.00		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$44.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$313.72		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$1.48		
Law Enforcement Training (LET) Fund surcharge	\$88.00		
Domestic Violence Shelter surcharge	\$176.00		
Inmate Prisoner Detainee Security Fund surcharge	\$88.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
<b>Total Other Revenue</b>	\$1,495.70		



## City of Riverside Resolution Overview

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**Agenda Date:**

March 15<sup>th</sup>, 2022

**BACKGROUND:**

The FY22 budget allotted funds replacement of Mobile radios. Originally, the fire department was doing this as part of a multiyear upgrade project. Due to changes happening at both a federal level and regional level we are having to speed this process up. The changes have to do with encryption capabilities. Our understanding is our major partner KCFD has decided to make all their radios encrypted possibly as soon as the end of June. For us to be able to properly work with them we need to have this same capability.

We presently need two more radios to finish equipping our main units with mobile radios. Our capitol equipment budget has \$7621.00 remaining and to purchase two more APX 4500 Motorola radios off the Johnson County KS cooperative contract from Commenco will be \$7442.18. Staff is recommending this purchase.

These radios will replace radios in vehicles that are no longer serviced, supported or have parts available.

**BUDGETARY IMPACT:**

The cost of this purchase is \$7,442.18.

Request for Capital Equipment Purchase Approval				
Fiscal Year	Description	Budget Funds Available	Purchase Request	Within Budget
2022	Motorola APX4500 Radios	\$7621.00	\$7442.18	YES

**RESOLUTION NO. R-2022-020**

**A RESOLUTION AUTHORIZING THE PURCHASE OF TWO MOTOROLA APX4500 MOBILE RADIOS FOR THE FIRE DEPARTMENT FROM COMMENCO IN AN AMOUNT NOT TO EXCEED \$7442.18**

**WHEREAS**, the City Fire Department, as part of an ongoing upgrade process have need to purchase and upgrade two mobile radios; and

**WHEREAS**, Johnson County, Kansas Competitively bid and awarded to Commenco the cooperative contract for Motorola Mobile Radios; and

**WHEREAS**, funds for such purpose were budgeted in the Fiscal Year 2021-2022 budget; and

**WHEREAS**, the City of Riverside finds it is in the best interest of the citizens of the City of Riverside to authorize and approve the purchase of two (2) Motorola APX4500 Mobile Radios from Commenco in the amount not to exceed \$7442.18

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RIVERSIDE, MISSOURI AS FOLLOWS:**

**THAT** the Board of Aldermen finds and determines that it is in the best interest of the City to authorize the purchase of two (2) Motorola Mobile Radios for the Fire Department from Commenco off the Johnson County, Kansas cooperative contract in an amount not to exceed \$7442.18 is hereby approved; and

**FURTHER THAT** the Mayor, the City Administrator, the Fire Chief, and other appropriate City officials are hereby authorized to take any and all actions as may be deemed necessary or convenient to carry out and comply with the intent of this Resolution and to execute and deliver for and on behalf of the City all certificates, instruments, agreements and other documents, as may be necessary or convenient to perform all matters herein authorized.

**PASSED AND ADOPTED** by the Board of Aldermen of the City of Riverside, Missouri, the \_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Mayor Kathleen L. Rose

ATTEST:

\_\_\_\_\_  
Robin Kincaid, City Clerk

**MOTOROLA SOLUTIONS**QUOTE-1650968  
One APX4500 RM mobile

Billing Address:  
RIVERSIDE FIRE DEPT, CITY  
OF  
2990 NW VIVION RD  
RIVERSIDE, MO 64150  
US

Shipping Address:  
RIVERSIDE FIRE DEPT, CITY  
OF  
2990 NW VIVION RD  
RIVERSIDE, MO 64150  
US

Quote Date:01/21/2022  
Expiration Date:04/21/2022  
Quote Created By:  
James Brafford  
Public Safety Account Manager  
james.brafford@commenco.com  
816-753-2166

End Customer:  
RIVERSIDE FIRE DEPT, CITY OF  
Jeff Taylor  
jetaylor@riversidemo.org  
816-718-0987

Contract: Johnson County KS  
Payment Terms:30 NET

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
APX™ 4500 Enhanced						
1	M22URS9PW1BN	APX4500 ENHANCED 7/800 MHZ MOBILE	1	\$5,914.00	\$3,656.80	\$3,656.80
1a	GA00318AC	ENH: 5 YEAR ESSENTIAL SVC	1			
1b	G67DQ	ADD: REMOTE MOUNT O2 APXM	1			
1c	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	1			
1d	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	1			
1e	G843AH	ADD: AES ENCRYPTION AND ADP	1			
1f	GA00804AA	ADD: APX O2 CH (GREY)	1			
1g	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1			
1h	W22BA	ADD: STD PALM MICROPHONE APX	1			



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1i	W969BG	ADD: MULTIKEY OPERATION	1			
1j	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	1			
1k	G142AD	ADD: NO SPEAKER APX	1			
2	LSV00Q00202A	DEVICE PROGRAMMING P25 certify and program the APX4500 with current template on file with Commenco.	1	\$64.29	\$64.29	\$64.29

**Grand Total** **\$3,721.09(USD)**

**Notes:**

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

**RESOLUTION NO. R-2022-021**

**A RESOLUTION DECLARING CERTAIN FURNITURE AND OFFICE EQUIPMENT TO BE SURPLUS, AND AUTHORIZING ITS DISPOSAL**

WHEREAS, the City of Riverside finds itself in possession of certain furniture and office equipment that is no longer needed for City operations.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RIVERSIDE, MISSOURI, AS FOLLOWS:**

**THAT** the furniture and office equipment listed on the attached Surplus List (“Equipment”) is declared surplus. The Equipment shall be disposed in a manner determined by the City Administrator, or his designee, including sale by receipt of sealed bids, public auction, Internet auction, negotiated sale, or donation to a governmental entity, provided however, that if there is no reasonable market value (i.e., the property is worth little of significance) then the equipment may be recycled or discarded.

**FURTHER THAT** the Mayor, the City Administrator, and other appropriate City officials are hereby authorized to take any and all actions as may be deemed necessary or convenient to carry out and comply with the intent of this Resolution and to execute and deliver for and on behalf of the City all certificates, instruments, agreements and other documents, as may be necessary or convenient to perform all matters herein authorized.

**PASSED AND ADOPTED** by the Board of Aldermen of the City of Riverside, Missouri, the 15<sup>th</sup> day of March 2022.

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Mayor Kathleen L. Rose

ATTEST:

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Robin Kincaid, City Clerk

## SURPLUS LIST

### FURNITURE AND EQUIPMENT

ADJUSTABLE SHELVES

BENCHES

BIKES

BOOKSHELVES

CASEWORK

CHAIRS

CORK BOARDS

COUCHES

DÉCOR

DESKS

DRYING RACK

FILE CABINETS

FREEZER

ICE MACHINE

LETTERBOARDS

LOCKERS

MARKER BOARDS

MISCELLANEOUS FURNITURE

MISCELLANEOUS TECHNOLOGY

PARTITION DOORS

PICNIC TABLE

PRINTERS

PROJECTORS

REFRIGERATORS

SCREENS

SIDE TABLES

STORAGE CABINETS

TABLES

TELEVISIONS

WARDROBES



2950 NW Vivion Road  
Riverside, Missouri 64150

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**MEMO DATE:** March 11, 2022

**AGENDA DATE:** March 15, 2022

**TO:** The Mayor and the Board of Aldermen

**FROM:** Tom Wooddell

**RE:** Janitorial Services Contract Extension

**BACKGROUND:** The janitorial service contract for the City Hall, Public Safety, Community Center, and Public Works facilities will expire on June 30, 2022. The contract included four (4) one-year extensions.

Town and Country Building Services – 2021-2022 annual amount was \$49,920.00

Extension #1 - 2022-2023 annual amount will be \$56,562.00

The Community Center services amount increased \$6,642 annually due to enhanced services needed upon the retirement of Nancy Harper, whom did a sizeable amount of their custodial work. There also may be varied cost adjustments (increases and decreases) in other areas during the construction/renovation and office space rental phases of the Public Safety Project but should stay within the total annual budgeted amount.

**Budgetary Impact:** The 2022-2023 budget includes \$56,562 annually for janitorial services for four facilities.

**REVIEWED BY AND RECOMMENDATION:** Staff recommends Town & Country Building Services for janitorial services for our city facilities at the annual amount of \$56,562.00.



**RESOLUTION NO. R-2022-022**

**A RESOLUTION EXTENDING THE CITY OF RIVERSIDE JANITORIAL SERVICES TO TOWN & COUNTRY BUILDING SERVICES AND APPROVING EXECUTION OF A CONTRACT FOR 2022-2023 IN CONNECTION WITH THE PROVISION OF SUCH SERVICES**

**WHEREAS**, the City of Riverside, Missouri pursuant to R-2021-058 approved a contract for janitorial services with Town & Country Building Services for City Hall, the Community Center, Public Safety facilities, and Public Works, including daily, weekly, monthly, and annual cleaning services detailed; and

**WHEREAS**, pursuant to Resolution R-2021-058 such contract provides for the ability to extend such contract for four (4) additional one-year terms: and

**WHEREAS**, staff recommends the first year extension for 2022-2023 fiscal year, with an agreed upon annual amount of \$56,562 to Town & Country Building Services, North Kansas City, Missouri, showing a \$6,642 adjusted increase for added services at the community center due to staffing changes; and

**WHEREAS**, the Board of Aldermen find it is in the best interest of the City to enter into an agreement with Town & Country Building Services, North Kansas City, Missouri, to perform such services for the City of Riverside facilities;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RIVERSIDE, MISSOURI, AS FOLLOWS:**

**THAT** the bid of Town & Country Building Services, North Kansas City, Missouri, for janitorial services for City Hall, the Community Center, Public Safety Department, and Public Works be extended for July 1, 2022 thru June 30, 2023, a one (1) year term, with the option to renew for up to three (3) additional one-year terms, in the revised amount of \$56,562.00 annually and such additional years as set forth in Exhibit A attached hereto, is hereby accepted; and

**FURTHER THAT** the City Administrator, Mayor and other appropriate City officials are hereby authorized to execute an agreement in substantially the same form as attached hereto in Exhibit A, along with all other documents necessary to carry out the terms and conditions of such bid award and the City Clerk is authorized to attest thereto.

**PASSED AND ADOPTED** by the Board of Aldermen of the City of Riverside, Missouri, the 15<sup>th</sup> day of March 2022.

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Mayor Kathleen L. Rose

ATTEST:

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Robin Kincaid, City Clerk

## **AGREEMENT**

**THIS AGREEMENT**, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, (the "Effective Date") by Town & Country Building Services (hereinafter "Contractor") and the City of Riverside, Missouri (hereinafter "City").

**City and Contractor agree as follows:**

**SECTION 1. Term of Agreement.** This Agreement shall begin as of the Effective Date and shall continue until **June 30, 2023**, with the option to be renewed for up to three (3) additional one (1) year periods upon mutually agreeable terms.

**SECTION 2. Scope of Services.** The Contractor shall provide the Project Services described in and subject to the conditions contained in the Request for Proposals for The City of Riverside Janitorial Services, hereby incorporated by this reference into this Agreement as if set forth in full. The Contractor will hire, train, supervise, direct the work of, and discharge all personnel engaged by them to perform the Project Services. The Contractor is solely responsible for payment of wages, salaries, fringe benefits and other compensation of, or claimed by, the Contractor's personnel in the performance of the Project Services, including, without limitation, contributions to any employee benefit plans and all payroll taxes. Contractor shall be responsible to pay all costs for permits, licenses, fees and insurance which may be required to perform the work required.

**SECTION 3. Payment.** The parties agree that the total annualized cost for Project Services is **\$ 56,562.00**, which shall be payable upon invoice in twelve monthly and equal installments provided that this Agreement has not been terminated as provided herein.

**SECTION 4. Federal Work Authorization.** Pursuant to RSMo 285.530(1), by its sworn affidavit in substantially the form included in the bid documents and incorporated herein, Contractor hereby affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Furthermore, Contractor affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

**SECTION 5. Non Discrimination and Equal Opportunity.** Contractor shall ensure that all employees are treated equally without regard to their race, color, religion, sex, age, handicap or national origin. The City hereby notifies all bidders that socially and economically disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, sex, age, ancestry or national origin in consideration for an award. The City of Riverside is an equal opportunity employer and encourages minority, women and disadvantaged contractors to submit bids.

### **SECTION 6. Insurance Requirements.**

A. General Provisions. Contractor shall file (by the Effective Date) with the City evidence of liability insurance that is consistent with the amounts and endorsements set forth below, and shall maintain such insurance until this contract is terminated.

B. Limits and Coverage.

1. Commercial General Liability Insurance: Commercial General Liability Coverage in an aggregate amount of not less than \$2,000,000 for all claims arising out of a single accident or occurrence and \$500,000 for any one person in a single accident of occurrence.

a. The following endorsements shall attach to the policy:

(i) The policy shall cover personal injury as well as bodily injury.

(ii) The policy shall cover blanket contractual liability subject to the standard universal exclusions of contractual liability included in the carrier's standard endorsement as to bodily injuries, personal injuries and property damage.

(iii) Broad form property damage liability shall be afforded.

(iv) The City shall be listed as an additional insured.

(v) The City shall be notified in writing at least 30 days prior to cancellation of the policy.

2. Workers' Compensation Insurance: The Contractor shall obtain and maintain Workers' Compensation Insurance for a limit of \$1,000,000 for all of their respective employees, and in case any work is sublet, the Contractor shall require any subcontractors to provide Workers' Compensation insurance for all subcontractors' employees, in compliance with Missouri law. The Contractor hereby indemnifies the City for any damage resulting to it from failure of either the Contractor or any contractor or subcontractor to obtain and maintain such insurance.

## **SECTION 7. General Conditions**

- A. General Independent Contractor Clause. This agreement does not create an employee/employer relationship between the parties. It is the parties' intention that the Contractor will be an independent contractor and not the City's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, Missouri Revenue and Taxation laws, Missouri Workers' Compensation and Unemployment Insurance laws.
- B. Termination. The City shall have the right at any time by written notice to Contractor to terminate and cancel this contract, without cause, for the convenience of the City, and Contractor shall immediately stop work. In such event City shall not be liable to Contractor except for payment for actual work performed prior to such notice in an amount proportionate to the completed contract price.
- C. Sub-Contracts. The Contractor shall not execute an agreement with any sub-contractor to perform any work under this Agreement until Contractor has the written consent of the City, which may be granted in its sole discretion.
- D. Indemnity and Hold Harmless The Contractor shall defend, indemnify and save harmless the City, its elected or appointed officials, agents and employees (individual and/or official capacity) from and against any and all claims, liability, suits, damages, costs (including attorney fees), losses, outlays and expenses in any manner caused in whole or in part by Contractor and arising out of services performed by Contractor under this Agreement.
- E. Conflict of Interest. In accepting this contract, Contractor certifies that no member or officer of its firm or corporation is an officer or employee of the City, or any of its boards or agencies, and further that no officer or employee of the City has any financial interest, direct or indirect, in this contract. All provisions of RSMo. Section 105.450 et seq. shall not be violated.
- F. Assignment. The Contractor shall not assign in whole or in part any interest in this agreement, and shall not transfer any interest in the same (whether by assignment or novation), without prior written consent of the City.
- G. Nondiscrimination. The Contractor agrees in the performance of this agreement not to discriminate on the grounds or because of race, creed, color, national origin or ancestry, sex, religion, handicap, age, or political opinion or affiliation, against any employee of Contractor or applicant for employment.
- H. Nonresident/Foreign Contractors. The Contractor shall procure and maintain during the life of this contract:
  - i) If the Contractor is a foreign corporation, a certificate of authority to transact business in the State of Missouri from the Secretary of State, unless exempt pursuant to the provisions of Section 351.570 R.S.Mo.;
  - ii) A certificate from the Missouri Director of Revenue evidencing compliance with the transient employer financial assurance law, unless exempt pursuant to the provisions of Section 285.230 RSMo.
- I. Notices. Any notice, approval or other communication between the City and the Contractor pursuant to this Agreement shall be made in writing and shall be deemed to be effective upon receipt or refusal of service and may be given by personal delivery, courier, reliable overnight delivery or deposit in the United States mail, postage prepaid, registered or certified, return receipt requested, to the address specified below or to such other address as may later be designated by written notice of the other party.

- J. Current City Business License. The successful bidder, and all subcontractors, shall obtain a current city business license prior to beginning work.
- K. Sales Tax Exemption Certificate. The City will supply the Contractor with a Project Exemption Certificate for use in purchasing plant materials for the project. The Contractor shall, in preparing its bid, omit from its computed costs all sales and use taxes related to the purchase of plant materials incorporated into or consumed in the work of the Project.

The City:	City of Riverside Attn: Robin Kincaid, City Clerk 2950 NW Vivion Road Riverside, Missouri 64150
Contractor:	Town & Country Building Services Attn: Vickie Herron, Managing Director 1828 Swift #300 North Kansas City, MO 64118

Nothing contained in this section shall be construed to restrict the transmission of routine communications between representatives of the City and the Contractor.

- L. Entire Agreement. This agreement contains the entire agreement of the parties. No modification, amendment, or waiver of any of the provisions of this agreement shall be effective unless in writing specifically referring hereto, and signed by both parties.
- M. Jurisdiction. This agreement and every question arising hereunder shall be construed or determined according to the laws of the State of Missouri. Should any part of this agreement be adjudicated, venue shall be proper only in the Circuit Court of Platte County, Missouri.
- N. Compliance with All Laws. Contractor shall comply with all applicable federal, state, local, and other governmental laws, ordinances, statutes, rules, regulations. Contractor shall secure all permits from public and private sources necessary for performance of the Project Services.

**IN WITNESS WHEREOF**, the Contractor and the City have executed this Agreement as of the Effective Date.

**CONTRACTOR: TOWN & COUNTRY BUILDING SERVICES**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**City of Riverside, Missouri:**

\_\_\_\_\_  
Kathleen L. Rose, Mayor

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Robin Kincaid, City Clerk



## **City of Riverside Staff Analysis Report**

Case Number PC22-04, Chapter 400: Unified  
Development Ordinance regarding metal as an approved  
building material

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### **General Information**

**Applicant:** City of Riverside

**Requested Action:** Amend Riverside Municipal Code Section 400.590 B 6 Metal.

**Action:** Recommendation by the Planning Commission to the Board of Aldermen.

**Application Overview:** The city is requesting the following amendment to the Unified Development Ordinance regarding metal as an approved building material. The existing language and proposed changes are attached in Exhibit A. Staff is requesting this amendment to aid in attracting quality development in the city as well as stay current with architectural trends. This change is not meant to accommodate cost saving measures for developers, but to diversify the city's development standards.

**Recommendation:** Staff recommends approval of the proposed adoption of the Amendment to Chapter 400.590 B 6 of the Unified Development Ordinance.

**AN ORDINANCE AMENDING CITY CODE CHAPTER 400 RELATED TO METAL AS AN APPROVED BUILDING MATERIAL.**

WHEREAS, after due public notice in the manner prescribed by law, the Planning and Zoning Commission held a public hearing, and rendered a report to the Board of Aldermen recommending that Chapter 400 of the UDO be amended as it relates to metal as an approved building material; and

WHEREAS, after due public notice in the manner prescribed by law, the Board of Aldermen held a public hearing to consider the proposed amendment to the UDO; and

WHEREAS, the Board of Aldermen has determined that it is in the best interest of the City that the proposed amendments to Chapter 400 of the UDO be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN FOR THE CITY OF RIVERSIDE, MISSOURI, as follows:

**SECTION 1 – ADOPTION OF AMENDMENT.** Section 400.590 B 6 of the City Code of the City of Riverside, Missouri is hereby added to read as follows (language to be added is underlined; language to be deleted contains a ~~strike through~~):

Section 400.590 B 6. Metal ~~Used only in an incidental role, i.e., trim, architectural features, standing seam metal roofing or other architectural metal roofing as approved by the Planning and Zoning Commission and/or Board of Aldermen.~~

- a. The use of metal is permitted if it does not exceed 70% of the building façade.
- b. The use of corrugated panels, with a depth of less than three-quarter inch or a thickness less than U.S. Standard 26 gauge is prohibited.
- c. The use of unpainted metal panels, excluding panels made from copper, weathering steel, or stainless steel, is prohibited. The color finish of metal panels and exposed fasteners shall have extended durability with high resistance to fade and chalk.
- d. Corrugated metal facades shall be complemented with full vertical sections masonry, whether brick, stone, stucco, or split-faced block on all sides to break up the metal wall sections. Architectural metal panels may be an acceptable substitute for masonry. Appropriate landscaping shall be used to complement and enhance a building's design, color, and material.
- e. Pre-fabricated metal buildings are prohibited.

**SECTION 2 – EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after the date of its passage and approval.

**BE IT REMEMBERED** that the above was read two times by heading only, **PASSED AND APPROVED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Riverside this 15<sup>th</sup> day of March 2022.

\_\_\_\_\_  
Mayor Kathleen L. Rose

ATTEST:

\_\_\_\_\_  
Robin Kincaid, City Clerk





## **City of Riverside Staff Analysis Report**

Case Number PC22-03, Chapter 400: Unified  
Development Ordinance regarding Sidewalk

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### **General Information**

**Applicant:** City of Riverside

**Requested Action:** Amend Riverside Municipal Code Section 400.380 E Sidewalks

**Action:** Recommendation by the Planning Commission to the Board of Aldermen.

**Application Overview:** The city is requesting the following amendment to the Unified Development Ordinance regarding sidewalks. The existing language and proposed changes are attached in Exhibit A. Staff is requesting this change to help clarify the expectations for new developments within the city.

**Recommendation:** Staff recommends approval of the proposed adoption of the Amendment to Chapter 400.830 E of the Unified Development Ordinance.

**AN ORDINANCE AMENDING CITY CODE CHAPTER 400 RELATED TO SIDEWALKS.**

WHEREAS, after due public notice in the manner prescribed by law, the Planning and Zoning Commission held a public hearing, and rendered a report to the Board of Aldermen recommending that Chapter 400 of the UDO be amended as it relates to sidewalks; and

WHEREAS, after due public notice in the manner prescribed by law, the Board of Aldermen held a public hearing to consider the proposed amendment to the UDO; and

WHEREAS, the Board of Aldermen has determined that it is in the best interest of the City that the proposed amendments to Chapter 400 of the UDO be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN FOR THE CITY OF RIVERSIDE, MISSOURI, as follows:

**SECTION 1 – ADOPTION OF AMENDMENT.** Section 400.830 E of the City Code of the City of Riverside, Missouri is hereby added to read as follows (language to be added is underlined; language to be deleted contains a ~~strike through~~):

Section 400.830 E Sidewalks. ~~A concrete sidewalk located within the right-of-way, or an appropriate easement shall be constructed on both sides of all streets. Sidewalks shall be constructed around all cul-de-sacs and connect to sidewalks along streets in order to create a continuous pedestrian network. Sidewalks shall conform to applicable standard, be continuous to the front lot line and have handicapper access at all intersections. A median strip of grassed or landscaped area at least five (5) feet wide shall separate all sidewalks from adjacent curbs. Sidewalks shall be constructed prior to the issuance of a certificate of occupancy. Crosswalks shall be required to provide safe and convenient access across streets.~~

1. Requirement

a. Residential Development

- (1) Sidewalks shall be installed on both sides of all public streets.
- (2) Sidewalks shall be installed in the right-of-way, one (1) foot from the property line adjacent to the street, and along the street frontage of all lots.
- (3) Sidewalks along private streets shall be determined as part of preliminary plat review.

b. Commercial Development

- (1) Sidewalks shall be installed on both sides of all public streets.
- (2) Sidewalks shall be installed in the right-of-way, one (1) foot from the property line adjacent to the street, and along the street frontage of all lots.

- (3) Sidewalks shall be provided along one side of access drives and shall connect to sidewalks along all public streets adjacent to the development.

c. Industrial Development

- (1) Sidewalks shall be installed on one side of all public streets.
- (2) Sidewalks shall be installed in the right-of-way, one (1) foot from the property line adjacent to the street, and along the street frontage of all lots.
- (3) Sidewalks shall be provided along one side of access drives and shall connect to sidewalks along all public streets adjacent to the development. If the sidewalk is on the other side of the street from the development, a crosswalk shall be provided as well.

2. Installation

a. Residential Development

- (1) Sidewalks on an individual lot shall be installed along all public streets adjacent to the lot prior to the issuance of a Certificate of Occupancy for the structure on the lot.
- (2) Sidewalks in common areas shall be installed at the time public improvements are installed.
- (3) Sidewalks along local roads adjacent to land not included in the subdivision phase shall be installed at the time public improvements are installed.
- (4) Sidewalks along arterial or collector streets shall be installed at the time public improvements are installed.
- (5) The owner of any undeveloped lot within the subdivision or subdivision phase shall be required to construct a sidewalk on that lot when 66% or more of the lots on the same side of the street in the same block already have a sidewalk constructed and:
  - (a) it has been five (5) years from the effective date of this Section for those subdivisions or subdivision phase for which a final plat was approved as of the effective date of this Code; or
  - (b) it has been three (3) years from the date the first Certificate of Occupancy was issued in the subdivision or subdivision phase for those final plats approved after the effective date of this Code.
- (6) If a sidewalk is required on an undeveloped corner lot, it must be installed along all public street frontages.
- (7) Should any sidewalk not be completed within the required time period, the City may, after holding a public hearing, proceed with constructing the sidewalk and levy a special assessment against the property owner for the costs thereof.
- (8) Any final plat approved after the effective date of this Section shall include a note on the plat that includes the language stated in Section 400.830E2a5.
- (9) After holding a public hearing, the Board of Aldermen shall consider the following factors in its deliberation to determine if the City is to install a sidewalk on an undeveloped lot and levy a special assessment against the property owner for the costs thereof:

- (a) Whether the sidewalk segment is necessary to create a continuous sidewalk from the subdivision to a school.
  - (b) Whether the sidewalk segment is necessary to create a continuous sidewalk from the subdivision to a sidewalk or trail on an arterial street.
  - (c) Whether installation of the sidewalk segment eliminates a safety concern.
  - (d) The percentage of the developed lots (degree of completion) in the subdivision or subdivision phase is high enough to warrant the installation of the sidewalk segment.
  - (e) The likelihood that the lot would be developed within the next year.
  - (f) Whether the sidewalk segment is necessary to create a continuous sidewalk to a park or subdivision amenity such as a pool.
  - (g) Whether the sidewalk segment is necessary to create a continuous sidewalk between subdivisions.
  - (h) Whether the sidewalk was required under a previously adopted City Code provision.
- b. Commercial and Industrial Development
    - (1) All required sidewalks shall be installed upon the lot under development prior to the issuance of a certificate of occupancy for any building upon the lot.
  - c. Sidewalk Width
    - (1) All sidewalks shall be at least five (5) feet in width.
  - d. Construction Standards
    - (1) All sidewalks shall be constructed according to KCAPWA standards.

**SECTION 2 – EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after the date of its passage and approval.

**BE IT REMEMBERED** that the above was read two times by heading only, **PASSED AND APPROVED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Riverside this 15<sup>th</sup> day of March 2022.

\_\_\_\_\_  
Mayor Kathleen L. Rose

ATTEST:

\_\_\_\_\_  
Robin Kincaid, City Clerk

**AN ORDINANCE AUTHORIZING AND ADOPTING AMENDMENTS TO THE PLANNED DEVELOPMENT DISTRICTS ADOPTED BY ORDINANCE 1800 SUCH AMENDMENTS TO APPLY TO PROPERTY GENERALLY DESCRIBED AS LAND IN THE HORIZONS SOCCER DEVELOPMENT AND SHALL BE KNOWN AS THE HORIZONS SOCCER PLANNED DEVELOPMENT DISTRICT.**

**WHEREAS**, Application PC22-05 submitted by the City of Riverside ("Applicant") requesting amendments to the approved "PD Planned Development District" regulations on land legally described in Exhibit "A" attached hereto (the "Property") was referred to the Planning Commission to hold a public hearing; and

**WHEREAS**, after due public notice in the manner prescribed by law, the Planning Commission held a public hearing on March 10, 2022, wherein it considered and reviewed the request of the Applicant and rendered a report to the Board of Aldermen recommending that the amendments to the planned district development standards be approved; and

**WHEREAS**, after due public notice in the manner prescribed by law, the Board of Aldermen of the City of Riverside, Missouri at its regular meeting on March 15, 2022 held a public hearing regarding the request for amendments to the planned district development; and

**WHEREAS**, the Board of Aldermen, after considering the evidence presented during such public hearings, has determined adoption and approval of the planned district development standards to be in the City's best interest and to promote the public health, safety and welfare;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RIVERSIDE, MISSOURI, AS FOLLOWS:**

**Section 1 – Approval Of Zoning Amendment.** The Board of Aldermen approve the planned development amendment set forth in Exhibit B attached hereto for the Horizons Soccer Development, legally described in Exhibit A attached hereto. Such planned development amendment shall be known as the Horizons Soccer Planned Development District (Horizons Soccer PD). All development occurring on the Horizons Soccer Site shall adhere to the standards described in Exhibit B along with all other provisions set forth in the City Code and Unified Development Ordinance of the City of Riverside. Approval of the Horizons Soccer PD does not relieve the applicant from following all other applicable codes and laws of the City of Riverside or other governmental agency, nor does it relieve the applicant from submitting necessary site plans or applying for all necessary building permits, electrical permits, sign permits, or occupation licenses required by City Code. The standards set forth in the Horizons Soccer PD shall have precedence where such conditions are more restrictive than those set forth in City Code.

**Section 2 – Failure To Comply.** That failure to comply with any of the conditions or provisions contained in this ordinance shall constitute a violation of both this ordinance and the City's Unified Development Ordinance in addition to other penalties which may be contained in the City Code.

**Section 3 – Severability Clause.** The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

**Section 4 – Effective Date.** This ordinance shall be in full force and effect from and after the date of its passage and approval.

**BE IT REMEMBERED** that the above was read two times by heading only, passed and approved by a majority of the Board of Aldermen and approved by the Mayor of the City of Riverside, Missouri, this 15<sup>th</sup> day of March 2022.

\_\_\_\_\_  
Kathleen L. Rose, Mayor

ATTEST:

\_\_\_\_\_  
Robin Kincaid, City Clerk

**BILL NO. 2022-009**

**ORDINANCE NO. \_\_\_\_\_**

**Exhibit A**

Legal Description

Lots 1-6 of Riverside Soccer Final Plat

**Exhibit B**

Riverside Soccer Complex “PD” Regulations  
(Updated March 2022)

A. Building Lines. There shall be no minimum front and rear setback requirements for the Planned Development. Building separation shall be a minimum of twenty (20) feet and separation of buildings will be required to meet minimum separation standards governed by the adopted building code of the City. Building setbacks shall be set by final development plan and where applicable final plat.

B. Building Materials and Construction. All buildings and other structures within the Riverside Soccer Complex Development shall be constructed of attractive exterior sides of high-quality materials including masonry, concrete, glass, and metal (when used as an architectural design element and does not exceed 65% of the total building material). Prefabricated metal buildings are prohibited. Exterior mechanical or electrical equipment, including, but not limited to, HVAC equipment shall be so placed or screened that the predominant design lines of the building or structure continue without visual distraction or interruption. If the function of the building or structure dictates placement of such equipment in such a manner or location that the building exterior walls themselves are unable to screen the equipment from view of adjacent existing or proposed streets or highways, they must be separately screened using materials compatible with the approved building materials with use of an appropriately designed parapet wall and the height of such screening shall be equal to the height of the equipment to be screened; or with acceptable landscaping. Accessory buildings, enclosures, appurtenant structures to, or extrusions from, any building or structure shall be of similar or compatible materials, design, and construction.

C. Building Material Colors. Exact color palette and materials will be approved by final development plan.

D. Parking. Adequate off-street parking shall be the responsibility of the property owners. All necessary parking facilities shall be provided for entirely on private property. Parking ratios will be provided in the development plan and will be reviewed and approved by the City. Parking on private or public streets within the subject property is expressly prohibited. All parking areas, drives, and access shall be paved with an impervious surface equal to asphalt or concrete and maintained in a well-kept condition. Each parking space provided shall be designated by lines painted on the paved surfaces and shall be adequate in area, generally spaces will be sized nine feet wide by eighteen feet long (9' x 18') when a curb abuts and nine feet wide by twenty feet long (9' by 20') when not abutting a curb.

E. Off-Street Loading. Provision for handling all truck service must be totally within the building site. Docks and loading areas shall be screened in accordance with the landscape provisions described in the PD regulations. All loading areas shall be paved with an impervious surface equal to asphalt or concrete. All side and rear loading service areas shall be properly screened from view from all existing or proposed streets, roads, or highways by walls, earth berms,



and/or plant material.

F. Outdoor Storage. Although the outdoor storage of materials and equipment is not preferred, the City recognizes the need arises from time to time. Considering this, the outdoor storage of materials and equipment may be permitted with the request of a special use permit. When reviewing the request, the following shall be taken into consideration.

- Distance from Horizons Parkway and I-635 - the farther away the more likely it is the request will be approved.
- Visibility – the lower the visibility the more likely it is the request will be approved.

G. Waste Receptacles and Enclosures / Waste Removal. Waste receptacles shall be located behind or on the sides of buildings such that they are not readily visible from public rights-of-way and shall be prop screened within an approved trash enclosure.

Each owner and tenant shall keep its premises, buildings and improvements and appurtenances in a safe, sightly, clean, neat, and wholesome condition, and shall comply in all respects with all governmental, health and police requirements. Each owner and tenant shall remove, at its own expense, any rubbish or trash of any character which may accumulate on its property and shall keep unlandscaped and landscaped areas neat and well-maintained. Rubbish and trash shall not be disposed of on the premises by burning in open fires or incinerators. All rubbish and trash containers shall be properly screened by an appropriate enclosure.

H. Permanent Complex Signage. No sign shall be erected, placed, or otherwise installed upon a Building Site or affixed to a Building, structure, or other improvement erected on a Building Site until the plans for such sign have been approved by the City.

1. Complex Monument Signs. Complex Monument Signs shall be utilized to identify the development as whole and not individual businesses. Three Complex Monument Signs shall be permitted, each with a maximum sign face of two-hundred fifty (250) sq. ft. Complex Monument Signs are allowable in the public right-of-way.
2. Complex Directional Signs. Complex Directional Signs shall be utilized to identify soccer fields, buildings, address, name of business, and in appropriate cases logos of the company occupying. There is no limit to the number of Complex Directional Sign. Each sign is limited to a maximum sign face of twenty (20) sq.ft.
3. Soccer Signs. Headquarter building signage shall not exceed twenty-five percent (25%) of the façade wall the sign is displayed on. The maximum letter height shall not exceed ten (10) feet in height and shall not exceed one-thousand two hundred (1,200) square feet.

The soccer complex shall be allowed a maximum of two (2) electronic message signs. These signs shall not exceed thirty-five (35) feet by fifteen (15) feet and will be permitted to be double sided. Signs shall have a maximum height of 64 feet.

Due to the unique nature and operational characteristics of a commercial sporting complex the City recognizes the need may arise for additional signage for soccer fields and sponsors. Additional signage may be added after obtaining a sign permit from the City.

4. Building Facade Signs. Building Façade Signs shall be attached to the building to identify individual businesses and shall be approved as a component of the Final Development Plan. Each building may have a maximum of two (2) building façade signs. The total maximum sign face per building shall be eighty (80) square feet, with no sign being larger than fifty (50) square feet. For signs with one line of copy, the maximum letter height shall be sixty (60) inches per letter. For signs with two lines of copy, the maximum letter height shall be forty-eight (48) inches per letter.
  5. Building Monument Signs. Building Monument signs shall be located on the premises and be at least three (3) feet from the street right-of-way. The total area of the sign, including the sign face, base, and supporting or decorative elements, shall not exceed sixty-four (64) square feet with a maximum height of ten (10) feet above the average grade.
  6. For Sale or Lease Signs. A temporary wood, metal, or plastic sign may be erected on a developed building site to offer the property for sale or lease. One (1) sign is permitted per property and shall not exceed a maximum area of sixty-four (64) square feet. Signs must be removed within ten (10) days of closing on the property or of signing a lease.
  7. Temporary Signs. Paper signs, stickers, transfers, signs printed or affixed to, or visible through the windows, doors, or exterior walls of a building or other signs of a temporary character or purpose, regardless of the composition of the sign or the materials used therefore, are expressly prohibited. Attention-attracting devices including, but not limited to, banners, pennants, streamers, wind-operated mechanisms, inflatable devices, flashing lights, beacon lights, strobe lights, and mobile signs are not permitted. Special event banners are allowed in accordance to the City's special event banner policy.
- I. Landscaping. All open areas on any building site not occupied by buildings, storage, parking, access roads and loading shall be suitably graded with a slope not to exceed 3:1 to allow for mowing, and drainage and shall be maintained in lawn, trees, and/or shrubs, including lawn irrigation in all such areas. It is the intent of these regulations to provide a park-like setting for the buildings, as well as to screen objectionable areas.

Building Site (Pervious Area): Building site shall include a minimum of one (1) two and one-half (2-½) inch caliper deciduous or evergreen tree (8' in height) for each two thousand five hundred (2,500) square feet of pervious / green space area, to be planted in side yard, front yard or rear of building at common area. Substitutions are allowed for Pervious area calculation only based upon the following: 1 Shade Tree (2-1/2" cal.) or Evergreen Tree (8' ht) = 20 shrubs 3' in height or 2 ornamental trees 6' in height

Building Frontage at Street: 1 Shade Tree (2-1/2" cal.) or Evergreen Tree (8' ht) for every 40 feet of street frontage to be planted along the street right-of-way.

Common Area side or Building Rear: 1 Shade Tree (2-1/2" cal.) or Evergreen Tree (8' ht) for every 40 feet of frontage on common area such as, lakes and canals.

Parking Lots: Landscaped islands should be added at the ends of all parking rows and should be bermed and planted with either sod or landscaping.

- 1 Shade Tree (2-1/2" cal.) or Evergreen Tree (8' ht) for every 200 square foot of parking lot islands.
- Fifty percent (50%) of the parking lot should be screened from view with shrubs 3' in height.

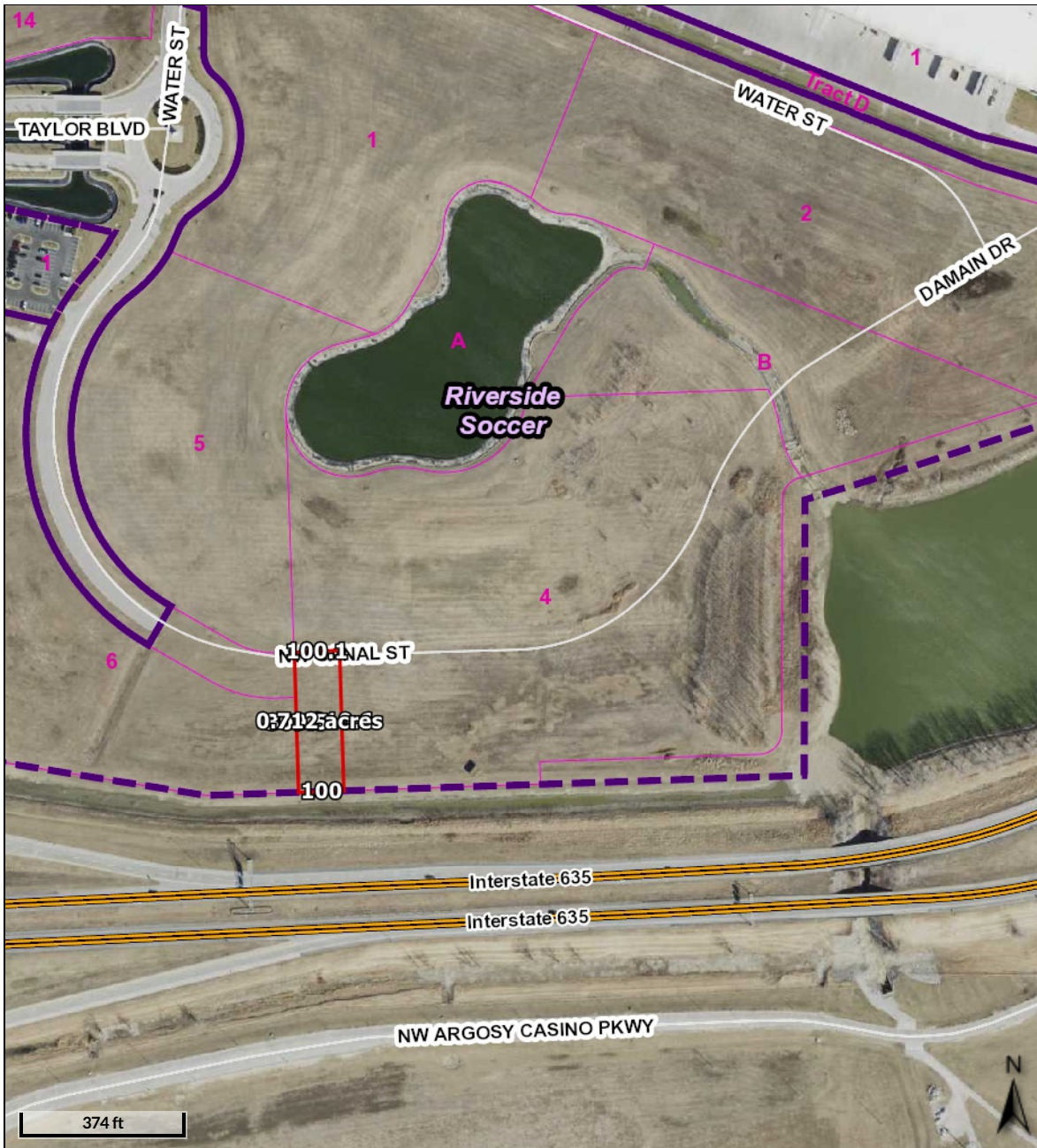
Building Foundation: Forty percent 40% of the building foundation should be landscape with ground covers, shrubs, and ornamental trees.

The landscape development, having been installed, shall be maintained by Owner in a neat and adequate manner, which shall include the mowing of lawns, trimming of hedges, other such maintenance and watering including the installation of lawn irrigation on all sites. The landscaping shall be implemented and completed within six (6) months after certificate of occupancy of the building has been issued.

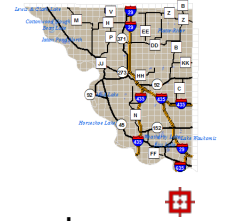
J. Exterior Lighting. Lighting of buildings and public areas, such as parking, plazas, landscaping, fountains, sculptures, and walkways is required. All site lighting will be accomplished by using concealed source fixtures with a minimum average illumination in accordance with the requirements of the City of Riverside, Missouri. All exterior lighting will be LED in color and constant in nature, specifically excluding traveling, flashing or intermittent illumination of any kind and must be so arranged or shielded as to avoid glare or reflection onto any adjacent existing or proposed streets, highways, ponds or building sites. Pole mounted fixtures for parking lots will have a maximum pole height of thirty-two (32) feet, including the base. Pole mounted fixtures for athletic fields shall meet lighting design specifications and shall be included in the final development plan.

K. Underground Utilities, Pipes, Etc. No pipe, conduit, cable, line or the like for water, gas, sewage, drainage, steam, electricity, or any other energy or service shall be installed or maintained upon any building site (outside of any building) above the surface of the ground.

L. Fencing. All fencing on any building site shall be compatible with the building materials used in the construction of the major structure on said building site. Chain link fencing shall be finished with a black powder coat in the Planned Development. Barbed/razor wire is prohibited.










## Overview



## Legend

### Roads

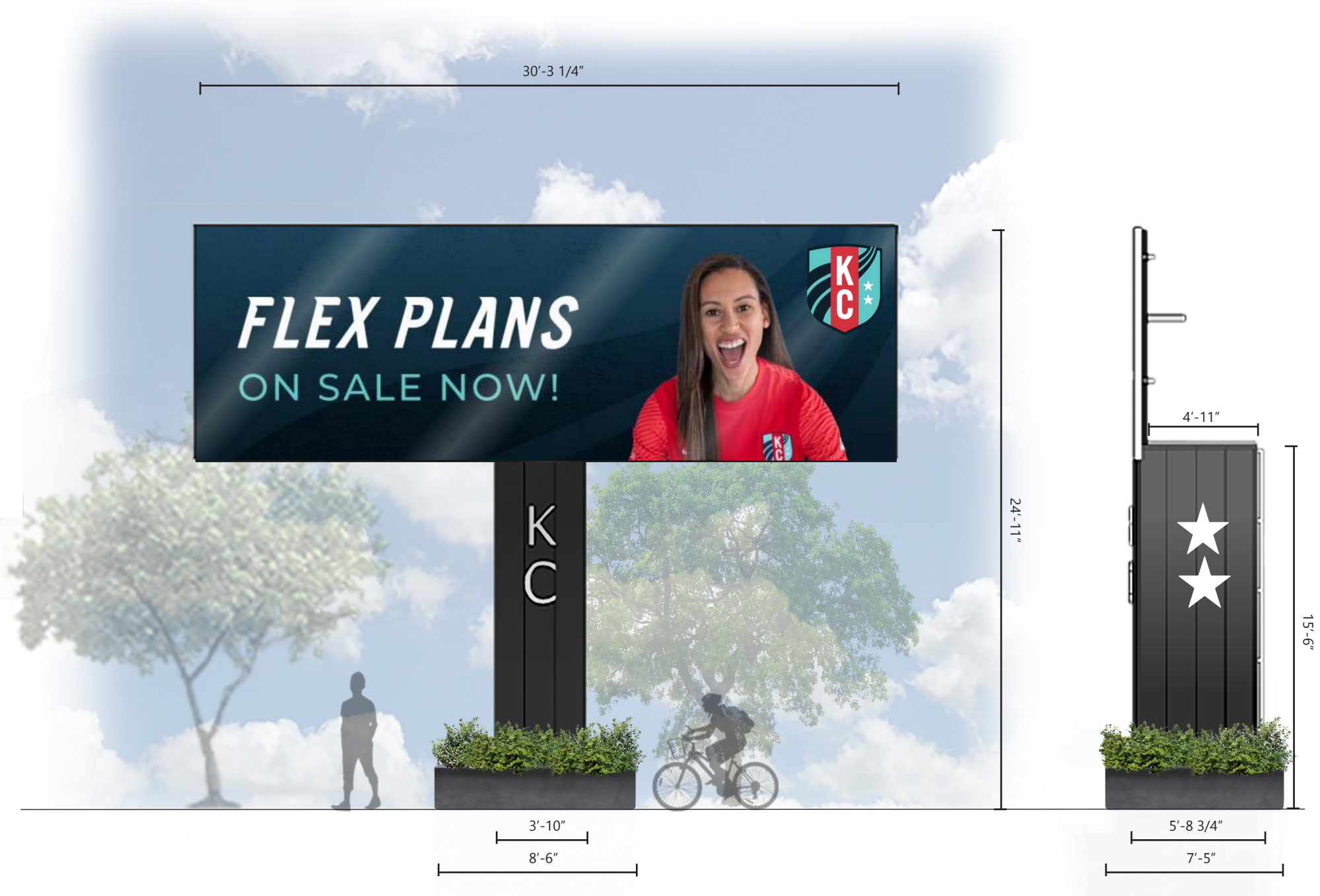
-  Interstate
-  US Route
-  State Highway
-  County Highway
-  Local Roads

-  Subdivisions
-  Lot Numbers

Date created: 2/24/2022  
Last Data Uploaded: 2/23/2022 10:56:19 PM

Developed by  **Schneider**  
GEOSPATIAL





**GENERATOR**  
STUDIO

KC CURRENT BILLBOARD SIGN



## City of Riverside Staff Analysis Report

Case # PC22-02 Final Plat, 2900 NW 47<sup>th</sup>  
Terrace

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### **General Information**

**Applicant:** Randy Befort, RJB Properties, LLC.

**Location:** 2900 NW 47<sup>th</sup> Terrace

**Application:** Lot Split

**Current Zoning:** C-1 Commercial

**Existing Land Use:** Automotive Service

**Proposed Land Use:** Commercial

**Site Area:** 121,097 sq.ft. (2.78 acres)

**Proposed Lot Size:**                      Lot 1 – 38,427 sq.ft. (0.55 acres)  
    Lot 2 – 77,159 sq.ft. (1.77 acres)

**Procedure:** The plat will be reviewed by the Commission and the Board of Aldermen.

### **Analysis**

**Overview:** The applicant is requesting to divide the existing lot at 2900 NW 47<sup>th</sup> Terrace into two lots. Lot 1 is the location of longtime Riverside business, Leibrand Automotive. Lot 2 will be developed into a future commercial use. Any new development on Lot 2 will have to go through the Final Development Plan process and be approved by the Planning Commission and Board of Aldermen. The proposed lots meet all minimum requirements for the C-1 zoning.

**Utilities:** All roads and utilities are available to the lots and the lot reconfiguration does not require any new right-of-way or easements.

**Conformance to Comprehensive Master Plan:** The proposed plat is in conformance with the Comprehensive Master Plan as the plan identifies the area for commercial development.

### **Recommendation**

Staff finds the application in conformance with the Comprehensive Master Plan and, therefore, recommends approval of the lot split for 2900 NW 47<sup>th</sup> Terrace.

### **Attachments**

- Plat
- Location Map

**AN ORDINANCE APPROVING THE FINAL PLAT OF THE LOT SPLIT OF THE NORTHEAST QUARTER OF SECTION 4, TOWNSHIP 50 NORTH, RANGE 33 WEST IN RIVERSIDE, PLATTE COUNTY, MISSOURI.**

**WHEREAS**, Application No. PC22-02, submitted by Randy Befort requesting approval of the Final Plat of the lot split of the Northwest Quarter of Section 4, Township 50 N, Range 33 West in the City of Riverside, Platte County, Missouri, was referred to the Planning Commission; and

**WHEREAS**, the Planning Commission considered the application on March 10, 2022 and rendered a report to the Board of Aldermen recommending that the final plat be approved; and

**WHEREAS**, that it is in the best interest of the City of Riverside, Missouri to approve the Final Plat of the lot split of the Northeast Quarter of Section 4, Township 50 North, Range 33 West as set forth herein;

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RIVERSIDE, MISSOURI, AS FOLLOWS:**

**SECTION 1 – APPROVAL OF FINAL PLAT.** That the Final Plat of the lot split of the Northeast Quarter of Section 4, Township 50 North, Range 33 West in the City of Riverside, Platte County, Missouri, a true and correct copy of which is attached hereto and incorporated herein, is hereby approved, platting the property legally described in Exhibit “A”.

**SECTION 2 - ACCEPTANCE OF DEDICATION.** That the City of Riverside hereby further accepts the dedication of all streets, municipal uses, easement, access, and utilities shown on the plat, not heretofore dedicated to the public for the purpose(s) as therein set out.

**SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT.** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 4 – SEVERABILITY CLAUSE.** The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

**SECTION 5 – EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after the date of its passage and approval.

**BE IT REMEMBERED** that the above was read two times by heading only, **PASSED AND APPROVED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Riverside, Missouri, this 15<sup>th</sup> day of March 2022.

\_\_\_\_\_  
Kathleen L. Rose, Mayor

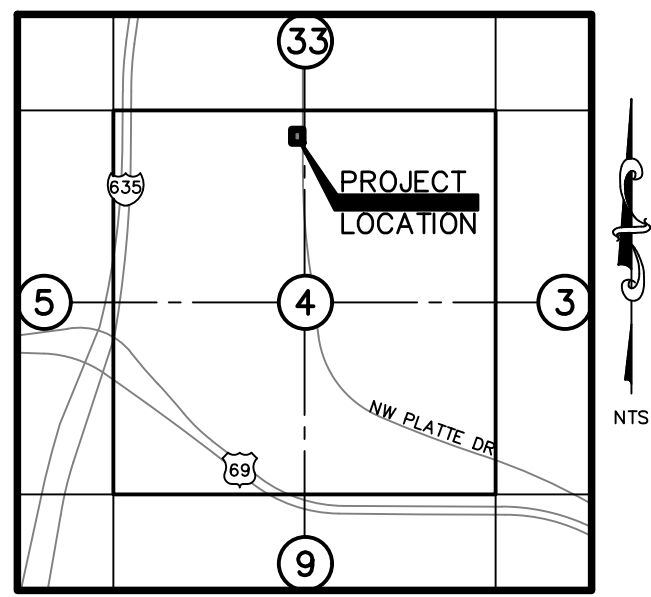
ATTEST:

\_\_\_\_\_  
Robin Kincaid, City Clerk



LOT SPLIT

NE 1/4, SEC. 4, T50N, R33W  
RIVERSIDE, PLATTE COUNTY, MISSOURI



SECTION VICINITY MAP  
SECTION 4, T50N, R33W  
CITY OF RIVERSIDE, MISSOURI

- LEGEND
- SECTION CORNER FOUND
  - MONUMENT FOUND
  - 1/2" X 24" REBAR W/LS214F CAP SET
  - PLATTED
  - DESCRIBED
  - MEASURED
  - RIGHT-OF-WAY

PROPERTY DESCRIPTIONS:

LOT 1  
A TRACT OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 4, TOWNSHIP 50, RANGE 33, RIVERSIDE, PLATTE COUNTY, MISSOURI, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF SAID SECTION 4; THENCE N 89°00'21" W ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER A DISTANCE OF 50.00 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF US 71 HIGHWAY; THENCE S 00°27'19" W ALONG SAID WEST RIGHT-OF-WAY LINE A DISTANCE OF 257.00 FEET TO THE POINT OF BEGINNING OF THE TRACT OF LAND TO BE DESCRIBED; THENCE CONTINUING S 00°27'19" W ALONG SAID WEST RIGHT-OF-WAY LINE A DISTANCE OF 128.00 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF NORTHWEST 47TH TERRACE; THENCE N 89°00'21" W ALONG SAID NORTH RIGHT-OF-WAY LINE A DISTANCE OF 300.00 FEET; THENCE N 00°27'19" E A DISTANCE OF 128.00 FEET; THENCE S 89°00'21" E A DISTANCE OF 300.00 FEET TO THE POINT OF BEGINNING. CONTAINS 38,400 SQUARE FEET OR 0.8815 ACRES MORE OR LESS. END OF DESCRIPTION.

LOT 2  
A TRACT OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 4, TOWNSHIP 50, RANGE 33, RIVERSIDE, PLATTE COUNTY, MISSOURI, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF SAID SECTION 4; THENCE N 89°00'21" W ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER A DISTANCE OF 50.00 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF US 71 HIGHWAY SAID POINT ALSO BEING THE POINT OF BEGINNING OF THE TRACT OF LAND TO BE DESCRIBED; THENCE S 00°27'19" W ALONG SAID WEST RIGHT-OF-WAY LINE A DISTANCE OF 257.00 FEET; THENCE N 89°00'21" W A DISTANCE OF 300.00 FEET; THENCE N 00°27'19" E A DISTANCE OF 257.00 FEET; THENCE S 89°00'21" E A DISTANCE OF 300.00 FEET TO THE POINT OF BEGINNING. CONTAINS 77,100 SQUARE FEET OR 1.77 ACRES MORE OR LESS. END OF DESCRIPTION.

SURVEYOR'S NOTES:

- A TITLE COMMITMENT FOR THE SURVEYED PARCEL WAS NOT PROVIDED BY CLIENT.
- EXCEPT AS SPECIFICALLY STATED OR SHOWN HEREON, THIS SURVEY DOES NOT PURPORT TO REFLECT ANY OF THE FOLLOWING WHICH MAY BE APPLICABLE TO THE SUBJECT REAL ESTATE: UNPLATTED EASEMENTS; UNPLATTED BUILDING SETBACK LINES; RESTRICTIVE COVENANTS; SUBDIVISION RESTRICTIONS; ZONING OR OTHER LAND-USE REGULATIONS, AND ANY OTHER FACTS WHICH AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE.
- EXCEPT AS SPECIFICALLY STATED OR SHOWN HEREON, THERE IS NO EVIDENCE OF OCCUPATION ALONG THE PERIMETER LINES OF THE SURVEYED PARCEL.
- THERE MAY BE STRUCTURES AND IMPROVEMENTS LOCATED ON THE SURVEYED PARCEL WHICH ARE NOT SHOWN HEREON.
- THIS CERTIFICATE OF SURVEY DOES NOT REPRESENT AN "ALTA/NSPS LAND TITLE SURVEY."
- SEE APPLICABLE RIVERSIDE MISSOURI, AND PLATTE COUNTY CODES FOR CONDITIONS THAT MIGHT AFFECT THE DEVELOPMENT OF THIS SURVEYED PARCEL.
- BEARINGS AND DISTANCES SHOWN WERE MEASURED BY INSTRUMENT ON THE GROUND.

BASIS OF BEARINGS:

NORTH 00°23'03" EAST ALONG THE WEST LINE OF THE SURVEYED TRACTS AS DETERMINED BY GLOBAL POSITIONING SYSTEM OBSERVATIONS USING MODOT VRS, 2018 GEOID, AND REFERENCED TO THE MISSOURI STATE PLANE COORDINATE SYSTEM, WEST ZONE (NAD83).

SURVEY REFERENCE:

- SURVEY PERFORMED BY KAW VALLEY ENGINEERING, WITH PROJECT NO. B14067, DATED 8/29/1997.
- MISSOURI WARRANTY DEED RECORDED AS DOC: 2021018886, Book 1366, Page 151.

EXECUTION:

IN TESTIMONY WHEREOF, THE UNDERSIGNED PROPRIETOR HAS CAUSED THIS INSTRUMENT TO BE EXECUTED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

RJB PROPERTY, LLC

RANDY BEFORT, OWNER

ACKNOWLEDGMENT

STATE OF \_\_\_\_\_

SS

COUNTY OF \_\_\_\_\_

BE IT REMEMBERED THAT ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, THE UNDERSIGNED, A

NOTARY PUBLIC IN AND FOR SAID COUNTRY AND STATE, CAME RANDY BEFORT, OWNER OF RJB PROPERTY, LLC WHO IS PERSONALLY KNOWN TO ME TO BE SAID PERSON WHO EXECUTED THE WITHIN INSTRUMENT AND DULY ACKNOWLEDGED THE EXECUTION OF THE SAME TO BE THE FREE ACT AND DEED OF SAID COMPANY.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR LAST WRITTEN ABOVE.

NOTARY PUBLIC: \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

APPROVALS:

THIS CERTIFICATE OF SURVEY HAS BEEN SUBMITTED TO AND APPROVED BY RIVERSIDE PLANNING COMMISSION THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

APPROVED BY THE BOARD OF ALDERMAN OF THE CITY OF RIVERSIDE, MISSOURI THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

BY ORDINANCE NO. \_\_\_\_\_

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
CITY CLERK

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
MAYOR

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
CHAIRMAN OF PLANNING COMMISSION

CERTIFICATION:

I, PHILLIP J. SCHNITZ, BEING A DULY LICENSED SURVEYOR UNDER THE LAWS OF MISSOURI, HEREBY CERTIFY THAT THIS PLAT OR MAP IS A TRUE REPRESENTATION OF A SURVEY PERFORMED ON THE GROUND BY ME OR UNDER MY DIRECT SUPERVISION, IS IN ACCORDANCE WITH THE CURRENT MISSOURI STANDARDS FOR PROPERTY BOUNDARY SURVEYS, MEETS OR EXCEEDS THE PRECISION REQUIREMENTS FOR AN URBAN SURVEY, AND IS CORRECT TO THE BEST OF MY BELIEF AND ABILITY.

DATE OF SURVEY: JANUARY 24, 2022.

(AN ORIGINAL SEAL WITH SIGNATURE IN BLUE INK SIGNIFIES THE CERTIFICATION OF THE ENTIRE FACE OF THIS DOCUMENT AND ALL OF ITS CONTENT)

 <p>PHILLIP JAMES SCHNITZ PLS-2014020715 schnitz@kveeng.com</p>	 <p>8040 N. OAK TRAFFICWAY KANSAS CITY, MO 64118 PH. (816) 468-5858   FAX (816) 468-6651 kc@kveeng.com   www.kveeng.com</p>	PROJECT NO. <b>821S4393</b> DRAWN BY <b>JAD</b> CHECKED BY <b>4393BNDY</b> SHEET <b>1 OF 1</b>
PROJECT: <b>LEIBRAND'S RIVERSIDE AUTOMOTIVE</b> 2900 N.W. 47TH TERRACE RIVERSIDE MO. 64150		PREPARED FOR: <b>RJB PROPERTY LLC.</b> 6009 LONE ELM ROAD SHAWNEE, KS 66218
KAW VALLEY ENGINEERING, INC., IS AUTHORIZED TO OFFER SURVEYING SERVICES BY MISSOURI STATE CERTIFICATE OF AUTHORITY NO. 000214. EXPIRES 12/31/23		



NW Florance Ave.

NW Gateway Ave.

NW 47th Terrace

PC02-02 Lot Split  
2900 NW 47th Street





**RESOLUTION NO. R – 2022-019**

**A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OUT OF THE CITY TREASURY OF THE CITY OF RIVERSIDE FOR FISCAL YEAR 2021-2022 WEEKS ENDING MARCH 4<sup>TH</sup> AND MARCH 11<sup>TH</sup> IN THE AMOUNT OF \$306,771.18.**

**WHEREAS**, the Board of Aldermen find it is in the best interest of the citizens of the City of Riverside to authorize and approve the expenditure of funds as set forth in Exhibit “A” attached hereto;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RIVERSIDE, MISSOURI, AS FOLLOWS:**

**THAT** the disbursements and expenditure of funds from the city treasury in the amount of \$306,771.18 as set forth in Exhibit “A” attached hereto and made a part hereof by reference are hereby authorized and approved.

**FURTHER THAT** the City Administrator is hereby authorized to execute all agreements or documents necessary to approve the purchase of goods and services contemplated therein and the Finance Director is authorized to issue a check therefor to the respective companies, firms, persons in the amounts set forth therein.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Riverside, Missouri, the 15<sup>th</sup> day of March 2022.

\_\_\_\_\_  
Mayor Kathleen L. Rose

ATTEST:

\_\_\_\_\_  
Robin Kincaid, City Clerk



# Expense Approval Report

## By Purchased From Vendor

Post Dates 3/11/2022 - 3/11/2022

Vendor Name	Purchased From Vendor	Post Date	Description (Item)	Account Number	Amount
<b>Purchased From Vendor: FOP LODGE 50 - UNION DUES</b>					
FOP LODGE 50 - UNION DUES	FOP LODGE 50 - UNION DUES	03/11/2022	POLICE UNION DUES / 03/11/	10-20510	387.60
			<b>Purchased From Vendor FOP LODGE 50 - UNION DUES Total:</b>		<b>387.60</b>
<b>Purchased From Vendor: IAFF LOCAL 42 - UNION DUES</b>					
IAFF LOCAL 42 - UNION DUES	IAFF LOCAL 42 - UNION DUES	03/11/2022	UNION DUES FT/ 03/11/2022	10-20510	534.27
IAFF LOCAL 42 - UNION DUES	IAFF LOCAL 42 - UNION DUES	03/11/2022	UNION DUES PT/ 03/11/2022	10-20510	147.27
			<b>Purchased From Vendor IAFF LOCAL 42 - UNION DUES Total:</b>		<b>681.54</b>
<b>Grand Total:</b>					<b>1,069.14</b>



# Expense Approval Report

## By Purchased From Vendor

Post Dates 3/3/2022 - 3/3/2022

Vendor Name	Purchased From Vendor	Post Date	Description (Item)	Account Number	Amount
<b>Purchased From Vendor: EVERGY</b>					
EVERGY	EVERGY	03/03/2022	STREETLIGHTS - 01/31 to 02/2	10-331-000-26800	22,701.24
<b>Purchased From Vendor EVERGY Total:</b>					<b>22,701.24</b>
<b>Purchased From Vendor: MISSOURI STATE TROOPER ASSOC.</b>					
MISSOURI STATE TROOPER AS	MISSOURI STATE TROOPER AS	03/03/2022	RADAR/LASER INSTRUCTOR S	10-221-000-36400	-132.00
<b>Purchased From Vendor MISSOURI STATE TROOPER ASSOC. Total:</b>					<b>-132.00</b>
<b>Purchased From Vendor: NEW YORK LIFE</b>					
NEW YORK LIFE	NEW YORK LIFE	03/03/2022	EMPLOYEE PREMIUMS - ADMI	10-112-000-19200	34.00
NEW YORK LIFE	NEW YORK LIFE	03/03/2022	EMPLOYEE PREMIUMS - MUN	10-216-000-19200	16.00
NEW YORK LIFE	NEW YORK LIFE	03/03/2022	EMPLOYEE PREMIUMS - POLI	10-221-000-19200	324.00
NEW YORK LIFE	NEW YORK LIFE	03/03/2022	EMPLOYEE PREMIUMS - COM	10-223-000-19200	170.00
NEW YORK LIFE	NEW YORK LIFE	03/03/2022	EMPLOYEE PREMIUMS - PS A	10-224-000-19200	20.00
NEW YORK LIFE	NEW YORK LIFE	03/03/2022	EMPLOYEE PREMIUMS - FIRE	10-226-000-19200	153.04
NEW YORK LIFE	NEW YORK LIFE	03/03/2022	EMPLOYEE PREMIUMS - PUBL	10-331-000-19200	96.00
NEW YORK LIFE	NEW YORK LIFE	03/03/2022	EMPLOYEE PREMIUMS - COM	10-819-000-19200	50.00
<b>Purchased From Vendor NEW YORK LIFE Total:</b>					<b>863.04</b>
<b>Purchased From Vendor: WEX BANK</b>					
WEX BANK	WEX BANK	03/03/2022	FUEL PURCHASED - ADMINIST	10-112-000-54100	94.22
WEX BANK	WEX BANK	03/03/2022	FUEL PURCHASED - POLICE	10-224-000-54100	5,164.12
WEX BANK	WEX BANK	03/03/2022	FUEL PURCHASED - FIRE DEPT	10-226-000-54100	2,309.10
WEX BANK	WEX BANK	03/03/2022	FUEL PURCHASED - PUBLIC W	10-331-000-54100	2,429.72
WEX BANK	WEX BANK	03/03/2022	FUEL PURCHASED - ENGINEER	10-332-000-54100	73.84
WEX BANK	WEX BANK	03/03/2022	FUEL PURCHASED - COMMUN	10-819-000-54000	103.61
<b>Purchased From Vendor WEX BANK Total:</b>					<b>10,174.61</b>
<b>Grand Total:</b>					<b>33,606.89</b>



# Expense Approval Report

## By Purchased From Vendor

Post Dates 3/15/2022 - 3/15/2022

Vendor Name	Purchased From Vendor	Post Date	Description (Item)	Account Number	Amount
<b>Purchased From Vendor: 911 CUSTOM, LLC</b>					
911 CUSTOM, LLC	911 CUSTOM, LLC	03/15/2022	EMERGENCY VEHICLE EQUIP	30-221-000-65000	11,101.86
<b>Purchased From Vendor 911 CUSTOM, LLC Total:</b>					<b>11,101.86</b>
<b>Purchased From Vendor: ACE IMAGEWEAR</b>					
ACE IMAGEWEAR	ACE IMAGEWEAR	03/15/2022	ENTRY MATS/ PUBLIC WORKS	10-337-101-41500	32.88
ACE IMAGEWEAR	ACE IMAGEWEAR	03/15/2022	ENTRY MATS / PUBLIC SAFETY	10-337-103-41500	17.49
ACE IMAGEWEAR	ACE IMAGEWEAR	03/15/2022	DUST MOP, WET MOP & MAT	10-337-104-41500	18.34
ACE IMAGEWEAR	ACE IMAGEWEAR	03/15/2022	ENTRY MATS / CITY HALL	10-337-102-41500	30.57
ACE IMAGEWEAR	ACE IMAGEWEAR	03/15/2022	ENTRY MATS/ PUBLIC WORKS	10-337-101-41500	32.88
ACE IMAGEWEAR	ACE IMAGEWEAR	03/15/2022	ENTRY MATS / PUBLIC SAFETY	10-337-103-41500	23.61
ACE IMAGEWEAR	ACE IMAGEWEAR	03/15/2022	DUST MOP, WET MOP & MAT	10-337-104-41500	18.34
ACE IMAGEWEAR	ACE IMAGEWEAR	03/15/2022	ENTRY MATS / CITY HALL	10-337-102-41500	30.57
<b>Purchased From Vendor ACE IMAGEWEAR Total:</b>					<b>204.68</b>
<b>Purchased From Vendor: ADMINISTRATIVE PROFESSIONAL</b>					
CARD SERVICES	ADMINISTRATIVE PROFESSIO	03/15/2022	CREDIT FOR MISCHARGES	10-224-000-34500	-297.00
CARD SERVICES	ADMINISTRATIVE PROFESSIO	03/15/2022	CREDIT FOR MISCHARGES	10-224-000-34500	-71.76
CARD SERVICES	ADMINISTRATIVE PROFESSIO	03/15/2022	MISCHARGE	10-224-000-34500	71.76
CARD SERVICES	ADMINISTRATIVE PROFESSIO	03/15/2022	MISCHARGE	10-224-000-34500	297.00
<b>Purchased From Vendor ADMINISTRATIVE PROFESSIONAL Total:</b>					<b>0.00</b>
<b>Purchased From Vendor: ADOBE</b>					
CARD SERVICES	ADOBE	03/15/2022	CITY CLERK	10-112-000-34000	14.99
<b>Purchased From Vendor ADOBE Total:</b>					<b>14.99</b>
<b>Purchased From Vendor: ADVANCE AUTO PARTS</b>					
CARD SERVICES	ADVANCE AUTO PARTS	03/15/2022	C 802 NEW BATTERY	10-226-000-41000	116.57
<b>Purchased From Vendor ADVANCE AUTO PARTS Total:</b>					<b>116.57</b>
<b>Purchased From Vendor: AFLAC</b>					
AFLAC	AFLAC	03/15/2022	EMPLOYEE PREMIUMS/ FEBR	10-20008	138.86
<b>Purchased From Vendor AFLAC Total:</b>					<b>138.86</b>
<b>Purchased From Vendor: AL BOWMAN &amp; SON'S S.O.S</b>					
AL BOWMAN & SON'S S.O.S	AL BOWMAN & SON'S S.O.S	03/15/2022	COMMUNITY CENTER LOCK R	10-341-000-40000	73.75
AL BOWMAN & SON'S S.O.S	AL BOWMAN & SON'S S.O.S	03/15/2022	CITY HALL KEYS	10-112-000-50500	5.10
AL BOWMAN & SON'S S.O.S	AL BOWMAN & SON'S S.O.S	03/15/2022	NEW LOCK CYLINDER, COMBI	10-224-000-41600	125.56
<b>Purchased From Vendor AL BOWMAN &amp; SON'S S.O.S Total:</b>					<b>204.41</b>
<b>Purchased From Vendor: ALL COPY PRODUCTS, INC</b>					
ALL COPY PRODUCTS, INC	ALL COPY PRODUCTS, INC	03/15/2022	COPIER OVERAGE / CH WORK	10-112-000-32300	251.30
CARD SERVICES	ALL COPY PRODUCTS, INC	03/15/2022	DISPATCH & PATROL COPIER	10-224-000-32300	222.04
ALL COPY PRODUCTS, INC	ALL COPY PRODUCTS, INC	03/15/2022	COPIER OVERAGE/ CH FILERO	10-112-000-32300	29.88
<b>Purchased From Vendor ALL COPY PRODUCTS, INC Total:</b>					<b>503.22</b>
<b>Purchased From Vendor: AMAZON</b>					
CARD SERVICES	AMAZON	03/15/2022	BATTERY TENDER EXT FOR V1	10-221-000-41000	19.80
CARD SERVICES	AMAZON	03/15/2022	BATTERY TENDER EXT FOR V1	10-221-000-41000	16.95
CARD SERVICES	AMAZON	03/15/2022	BATTERY TENDER FOR V110	10-221-000-41000	61.35
CARD SERVICES	AMAZON	03/15/2022	SWAT SLING MOUNTS	10-221-000-53706	12.99
CARD SERVICES	AMAZON	03/15/2022	SWAT SLINGS & GEAR	10-221-000-53706	124.89
CARD SERVICES	AMAZON	03/15/2022	BOOTS FOR PO CROWDES	10-221-000-56000	164.99
CARD SERVICES	AMAZON	03/15/2022	K9 UNIFORM FOR CROWDES	10-221-000-56000	84.98
CARD SERVICES	AMAZON	03/15/2022	PM PUMP R1	10-226-000-40000	10.54
CARD SERVICES	AMAZON	03/15/2022	PM PUMP R1	10-226-000-40000	11.49
CARD SERVICES	AMAZON	03/15/2022	PM PUMP R1	10-226-000-40000	17.95
CARD SERVICES	AMAZON	03/15/2022	PM PUMP R1	10-226-000-40000	22.47
CARD SERVICES	AMAZON	03/15/2022	REPLACEMENT JUMPSTART B	10-226-000-40001	299.99
CARD SERVICES	AMAZON	03/15/2022	BOA SUPPLIES	10-112-000-53900	47.70

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Post Dates: 3/15/2022 - 3/15/2022

Vendor Name	Purchased From Vendor	Post Date	Description (Item)	Account Number	Amount
CARD SERVICES	AMAZON	03/15/2022	BOA SUPPLIES	10-112-000-53900	25.48
CARD SERVICES	AMAZON	03/15/2022	BOA SUPPLIES	10-112-000-53900	23.68
CARD SERVICES	AMAZON	03/15/2022	BOA SUPPLIES	10-112-000-53900	17.00
CARD SERVICES	AMAZON	03/15/2022	CLOCK	10-224-000-50500	75.00
CARD SERVICES	AMAZON	03/15/2022	BUSINESS PRIME DUES	10-112-000-34000	499.00
CARD SERVICES	AMAZON	03/15/2022	USB KVM FOR VIDEOWALLS U	10-112-000-50500	66.92
CARD SERVICES	AMAZON	03/15/2022	WIRELESS DESKTOP MIRROR T	10-112-000-50500	77.40
CARD SERVICES	AMAZON	03/15/2022	USB SPEAKERS	10-112-000-50500	83.95
CARD SERVICES	AMAZON	03/15/2022	WIRELESS MICE	10-112-000-50500	94.88
CARD SERVICES	AMAZON	03/15/2022	WALL MOUNT EXECUTIME IPA	10-112-000-50500	223.34
CARD SERVICES	AMAZON	03/15/2022	USB SPEAKER FOR TEMP DISP	10-112-000-50500	41.97
CARD SERVICES	AMAZON	03/15/2022	BLUETOOTH DONGLE SKINRO	10-112-000-50500	158.76
CARD SERVICES	AMAZON	03/15/2022	USB EXT POWER HDMI ADAPT	10-112-000-50500	57.70
CARD SERVICES	AMAZON	03/15/2022	IRDA USB ADAPTOR FOR FD D	10-112-000-50500	89.99
CARD SERVICES	AMAZON	03/15/2022	HDMI TO DISPLAY CABLES	10-112-000-50500	59.65
CARD SERVICES	AMAZON	03/15/2022	CAR MS SURFACE CHARGERS	30-112-000-62000	39.16
CARD SERVICES	AMAZON	03/15/2022	ADHESIVE HOOKS - PICTURES	10-337-104-41500	19.98
CARD SERVICES	AMAZON	03/15/2022	SUPPLIES FOR FPAL GOLF TOU	52-221-000-44510	37.36
CARD SERVICES	AMAZON	03/15/2022	TONER FOR RECORDS PRINTE	10-223-000-50031	493.56
Purchased From Vendor AMAZON Total:					3,080.87
Purchased From Vendor: AMERICAN AIRLINES					
CARD SERVICES	AMERICAN AIRLINES	03/15/2022	TRAVEL INSURANCE - LARISSA	10-112-000-36400	32.18
Purchased From Vendor AMERICAN AIRLINES Total:					32.18
Purchased From Vendor: AMERICAN EQUIPMENT CO.					
CARD SERVICES	AMERICAN EQUIPMENT CO.	03/15/2022	TRK 88 TARP ELBOW	10-331-000-41000	21.14
CARD SERVICES	AMERICAN EQUIPMENT CO.	03/15/2022	WING PLOWS 88 & 90	10-331-000-40000	2,646.09
CARD SERVICES	AMERICAN EQUIPMENT CO.	03/15/2022	TRK 89 CARBIDE SNOW PLOW	10-331-000-40000	878.82
CARD SERVICES	AMERICAN EQUIPMENT CO.	03/15/2022	9 FT PLOW BLADES	10-331-000-57000	532.93
CARD SERVICES	AMERICAN EQUIPMENT CO.	03/15/2022	TRK 88 WING PLOW PART	10-331-000-40000	56.20
CARD SERVICES	AMERICAN EQUIPMENT CO.	03/15/2022	TRK 88 WING PLOW PART	10-331-000-40000	113.85
CARD SERVICES	AMERICAN EQUIPMENT CO.	03/15/2022	TRK 88 WING PLOW PART	10-331-000-40000	517.91
CARD SERVICES	AMERICAN EQUIPMENT CO.	03/15/2022	TRK 88 WING PLOW PART	10-331-000-40000	1,064.82
Purchased From Vendor AMERICAN EQUIPMENT CO. Total:					5,831.76
Purchased From Vendor: ARRIS BISTRO					
CARD SERVICES	ARRIS BISTRO	03/15/2022	KORAL, ROSE, SKINROOD & BL	10-112-000-36000	58.34
Purchased From Vendor ARRIS BISTRO Total:					58.34
Purchased From Vendor: ASIAN BUFFET					
CARD SERVICES	ASIAN BUFFET	03/15/2022	LUNCH MTG WITH COSTANZO	10-226-000-22900	33.35
Purchased From Vendor ASIAN BUFFET Total:					33.35
Purchased From Vendor: AT&T					
CARD SERVICES	AT&T	03/15/2022	HOMER	10-112-000-27201	19.99
CARD SERVICES	AT&T	03/15/2022	KINCAID	10-112-000-27201	19.99
CARD SERVICES	AT&T	03/15/2022	CITY PRI SERVICE FOR PHONE	10-112-000-27000	470.12
CARD SERVICES	AT&T	03/15/2022	CITY VOIP SERVICE	10-112-000-27000	445.26
CARD SERVICES	AT&T	03/15/2022	CITY SIP TRUNK SERVICE FOR	10-112-000-27000	626.80
Purchased From Vendor AT&T Total:					1,582.16
Purchased From Vendor: BEST BUY					
CARD SERVICES	BEST BUY	03/15/2022	USBC LAPTOP CHARGERS	30-112-000-62000	141.97
Purchased From Vendor BEST BUY Total:					141.97
Purchased From Vendor: BEST WESTERN					
CARD SERVICES	BEST WESTERN	03/15/2022	FIRE TRUCK PLANT - FOWLST	10-226-000-36000	161.08
CARD SERVICES	BEST WESTERN	03/15/2022	FIRE TRUCK PLANT - HENDRIX	10-226-000-36000	161.08
CARD SERVICES	BEST WESTERN	03/15/2022	FIRE TRUCK PLANT - CLARK	10-226-000-36000	161.08
CARD SERVICES	BEST WESTERN	03/15/2022	FIRE TRUCK PLANT - SNARR	10-226-000-36000	161.08
Purchased From Vendor BEST WESTERN Total:					644.32

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Post Dates: 3/15/2022 - 3/15/2022

Vendor Name	Purchased From Vendor	Post Date	Description (Item)	Account Number	Amount
<b>Purchased From Vendor: BETTER WASH</b>					
CARD SERVICES	BETTER WASH	03/15/2022	VEH MAINT	10-221-000-41000	40.00
<b>Purchased From Vendor BETTER WASH Total:</b>					<b>40.00</b>
<b>Purchased From Vendor: BLUE TREE TECHNOLOGY</b>					
CARD SERVICES	BLUE TREE TECHNOLOGY	03/15/2022	HELP WITH FIREWALL FAILUR	30-112-000-62000	525.00
<b>Purchased From Vendor BLUE TREE TECHNOLOGY Total:</b>					<b>525.00</b>
<b>Purchased From Vendor: BOUND TREE MEDICAL LLC</b>					
CARD SERVICES	BOUND TREE MEDICAL LLC	03/15/2022	MEDICAL SUPPLIES	10-226-000-53707	464.29
CARD SERVICES	BOUND TREE MEDICAL LLC	03/15/2022	MEDICAL SUPPLIES	10-226-000-53707	1,136.71
CARD SERVICES	BOUND TREE MEDICAL LLC	03/15/2022	MEDICAL SUPPLIES	10-226-000-53707	307.54
CARD SERVICES	BOUND TREE MEDICAL LLC	03/15/2022	MEDICAL SUPPLIES	10-226-000-53707	15.06
CARD SERVICES	BOUND TREE MEDICAL LLC	03/15/2022	MEDICAL SUPPLIES	10-226-000-53707	24.46
CARD SERVICES	BOUND TREE MEDICAL LLC	03/15/2022	MEDICAL SUPPLIES	10-226-000-53707	28.78
<b>Purchased From Vendor BOUND TREE MEDICAL LLC Total:</b>					<b>1,976.84</b>
<b>Purchased From Vendor: CHEWY</b>					
CARD SERVICES	CHEWY	03/15/2022	K9 DOG FOOD FOR ZUKO	10-221-000-44509	113.22
<b>Purchased From Vendor CHEWY Total:</b>					<b>113.22</b>
<b>Purchased From Vendor: CHICKEN N PICKLE</b>					
CARD SERVICES	CHICKEN N PICKLE	03/15/2022	LUNCH FOR PD/IT/KENTON	10-221-000-36200	85.50
CARD SERVICES	CHICKEN N PICKLE	03/15/2022	FPAL GOLF MEETING	52-221-000-44510	81.50
<b>Purchased From Vendor CHICKEN N PICKLE Total:</b>					<b>167.00</b>
<b>Purchased From Vendor: CINTAS CORPORATION #690</b>					
CARD SERVICES	CINTAS CORPORATION #690	03/15/2022	PW SAFETY CABINET REFILL	10-331-000-52200	169.09
<b>Purchased From Vendor CINTAS CORPORATION #690 Total:</b>					<b>169.09</b>
<b>Purchased From Vendor: CONRAD FIRE EQUIP, INC</b>					
CONRAD FIRE EQUIP, INC	CONRAD FIRE EQUIP, INC	03/15/2022	P1/ REAR RUB RAIL LIGHT NO	10-226-000-41000	261.15
CONRAD FIRE EQUIP, INC	CONRAD FIRE EQUIP, INC	03/15/2022	P1/ FOAM SCREEN ON UNIT	10-226-000-41000	4,208.31
<b>Purchased From Vendor CONRAD FIRE EQUIP, INC Total:</b>					<b>4,469.46</b>
<b>Purchased From Vendor: CONTINENTAL RESEARCH CORP</b>					
CARD SERVICES	CONTINENTAL RESEARCH COR	03/15/2022	RUST WIPES	10-331-000-40000	756.07
<b>Purchased From Vendor CONTINENTAL RESEARCH CORP Total:</b>					<b>756.07</b>
<b>Purchased From Vendor: COPQUEST</b>					
CARD SERVICES	COPQUEST	03/15/2022	ID PANELS - CROWDES	10-221-000-56000	35.93
<b>Purchased From Vendor COPQUEST Total:</b>					<b>35.93</b>
<b>Purchased From Vendor: COSTCO WHOLESALE #375</b>					
CARD SERVICES	COSTCO WHOLESALE #375	03/15/2022	BOA SUPPLIES	10-112-000-53900	9.49
CARD SERVICES	COSTCO WHOLESALE #375	03/15/2022	IPAD FOR PW	30-112-000-62000	1,149.99
<b>Purchased From Vendor COSTCO WHOLESALE #375 Total:</b>					<b>1,159.48</b>
<b>Purchased From Vendor: COURTYARD BY MARRIOTT</b>					
CARD SERVICES	COURTYARD BY MARRIOTT	03/15/2022	COMMAND COLLEGE	10-221-000-36000	538.10
CARD SERVICES	COURTYARD BY MARRIOTT	03/15/2022	COMMAND COLLEGE	10-221-000-36000	15.59
<b>Purchased From Vendor COURTYARD BY MARRIOTT Total:</b>					<b>553.69</b>
<b>Purchased From Vendor: CRAWFORD CLIMBERS LLC</b>					
CRAWFORD CLIMBERS LLC	CRAWFORD CLIMBERS LLC	03/15/2022	GATEWAY CLEARING	21-025-000-53000	1,950.00
<b>Purchased From Vendor CRAWFORD CLIMBERS LLC Total:</b>					<b>1,950.00</b>
<b>Purchased From Vendor: CREATE RESTAURANT BENILES</b>					
CARD SERVICES	CREATE RESTAURANT BENILES	03/15/2022	K9 SELECTION 102 &136	10-221-000-36000	57.13
<b>Purchased From Vendor CREATE RESTAURANT BENILES Total:</b>					<b>57.13</b>
<b>Purchased From Vendor: CROWNE PLAZA UNION STATION</b>					
CARD SERVICES	CROWNE PLAZA UNION STATI	03/15/2022	TRAVEL HOTEL	10-226-000-36000	2,446.90
<b>Purchased From Vendor CROWNE PLAZA UNION STATION Total:</b>					<b>2,446.90</b>
<b>Purchased From Vendor: CVS</b>					
CARD SERVICES	CVS	03/15/2022	REC PROGRAM	10-341-100-44522	50.00
<b>Purchased From Vendor CVS Total:</b>					<b>50.00</b>

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Post Dates: 3/15/2022 - 3/15/2022

Vendor Name	Purchased From Vendor	Post Date	Description (Item)	Account Number	Amount
<b>Purchased From Vendor: DALLAS CHILDREN'S ADVOCACY</b>					
CARD SERVICES	DALLAS CHILDREN'S ADVOCACY	03/15/2022	TRAINING CIU FOR 161	10-221-000-36400	650.00
<b>Purchased From Vendor DALLAS CHILDREN'S ADVOCACY Total:</b>					<b>650.00</b>
<b>Purchased From Vendor: DELL BUSINESS ONLINE</b>					
CARD SERVICES	DELL BUSINESS ONLINE	03/15/2022	RAM UPGRADE FOR COSTANZ	30-112-000-62000	227.04
<b>Purchased From Vendor DELL BUSINESS ONLINE Total:</b>					<b>227.04</b>
<b>Purchased From Vendor: DELTA AIR</b>					
CARD SERVICES	DELTA AIR	03/15/2022	TRAVEL FLIGHT	10-226-000-36000	250.60
<b>Purchased From Vendor DELTA AIR Total:</b>					<b>250.60</b>
<b>Purchased From Vendor: DEMPSEY'S BBQ</b>					
CARD SERVICES	DEMPSEY'S BBQ	03/15/2022	KORAL, ROSE, SKINROOD & BL	10-112-000-36000	68.00
<b>Purchased From Vendor DEMPSEY'S BBQ Total:</b>					<b>68.00</b>
<b>Purchased From Vendor: DOUBLETREE HOTEL</b>					
CARD SERVICES	DOUBLETREE HOTEL	03/15/2022	BILLING ERROR	10-102-000-36000	185.11
CARD SERVICES	DOUBLETREE HOTEL	03/15/2022	ROSE MML LEGISLATIVE	10-102-000-36000	178.70
CARD SERVICES	DOUBLETREE HOTEL	03/15/2022	DUFFY MML LEGISLATIVE	10-112-000-36000	178.70
CARD SERVICES	DOUBLETREE HOTEL	03/15/2022	KORAL MML LEGISLATIVE	10-112-000-36000	178.70
CARD SERVICES	DOUBLETREE HOTEL	03/15/2022	BILLING ERROR	10-112-000-36000	185.11
CARD SERVICES	DOUBLETREE HOTEL	03/15/2022	FTO TRAINING - MEAL	10-221-000-36000	12.92
CARD SERVICES	DOUBLETREE HOTEL	03/15/2022	FTO TRAINING - MEAL	10-221-000-36000	18.08
CARD SERVICES	DOUBLETREE HOTEL	03/15/2022	FTO TRAINING - MEAL	10-221-000-36000	25.56
CARD SERVICES	DOUBLETREE HOTEL	03/15/2022	FTO TRAINING - HOTEL	10-221-000-36000	410.88
CARD SERVICES	DOUBLETREE HOTEL	03/15/2022	FTO TRAINING - MEAL	10-221-000-36000	12.92
CARD SERVICES	DOUBLETREE HOTEL	03/15/2022	FTO TRAINING - MEAL	10-221-000-36000	33.61
<b>Purchased From Vendor DOUBLETREE HOTEL Total:</b>					<b>1,050.07</b>
<b>Purchased From Vendor: ECCO LOUNGE</b>					
CARD SERVICES	ECCO LOUNGE	03/15/2022	COMMAND COLLEGE	10-221-000-36000	21.85
<b>Purchased From Vendor ECCO LOUNGE Total:</b>					<b>21.85</b>
<b>Purchased From Vendor: ELITE K9</b>					
CARD SERVICES	ELITE K9	03/15/2022	K9 SUPPLIES FOR ZUKO	10-221-000-56000	83.99
CARD SERVICES	ELITE K9	03/15/2022	K9 SUPPLIES FOR ZUKO	10-221-000-56000	18.95
<b>Purchased From Vendor ELITE K9 Total:</b>					<b>102.94</b>
<b>Purchased From Vendor: ELITE MOBILE SERVICE</b>					
CARD SERVICES	ELITE MOBILE SERVICE	03/15/2022	PM R1	10-226-000-41000	211.49
<b>Purchased From Vendor ELITE MOBILE SERVICE Total:</b>					<b>211.49</b>
<b>Purchased From Vendor: EMERALD ENVIRONMENTAL, LLC</b>					
EMERALD ENVIRONMENTAL,	EMERALD ENVIRONMENTAL,	03/15/2022	4510 NW GATEWAY AVE/ PH	22-063-000-53000	2,350.00
<b>Purchased From Vendor EMERALD ENVIRONMENTAL, LLC Total:</b>					<b>2,350.00</b>
<b>Purchased From Vendor: EMS PROFESSIONALS</b>					
CARD SERVICES	EMS PROFESSIONALS	03/15/2022	EMS	10-226-000-53707	204.00
<b>Purchased From Vendor EMS PROFESSIONALS Total:</b>					<b>204.00</b>
<b>Purchased From Vendor: EVERLASTING SIGN INC</b>					
CARD SERVICES	EVERLASTING SIGN INC	03/15/2022	POLICE	10-221-000-41000	306.00
CARD SERVICES	EVERLASTING SIGN INC	03/15/2022	COM DEV	10-819-000-41000	256.13
<b>Purchased From Vendor EVERLASTING SIGN INC Total:</b>					<b>562.13</b>
<b>Purchased From Vendor: EXPEDIA</b>					
CARD SERVICES	EXPEDIA	03/15/2022	FIRE TRUNK PLANT - FLIGHT	10-226-000-36000	5.06
<b>Purchased From Vendor EXPEDIA Total:</b>					<b>5.06</b>
<b>Purchased From Vendor: FASTENAL COMPANY</b>					
CARD SERVICES	FASTENAL COMPANY	03/15/2022	MARKING PAINT	10-332-000-52700	22.18
<b>Purchased From Vendor FASTENAL COMPANY Total:</b>					<b>22.18</b>
<b>Purchased From Vendor: FDIC</b>					
CARD SERVICES	FDIC	03/15/2022	TRAINING	10-226-000-36400	954.00
<b>Purchased From Vendor FDIC Total:</b>					<b>954.00</b>



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Vendor Name	Purchased From Vendor	Post Date
<b>Purchased From Vendor: FREELANCE EXCAVATION, LLC</b>		
FREELANCE EXCAVATION, LLC	FREELANCE EXCAVATION, LLC	03/15/2022
<b>Purchased From Vendor: FRESHWORKS</b>		
CARD SERVICES	FRESHWORKS	03/15/2022
<b>Purchased From Vendor: FRIENDS SUSHI &amp; BENTON</b>		
CARD SERVICES	FRIENDS SUSHI & BENTON	03/15/2022
<b>Purchased From Vendor: GALLS INCORPORATED</b>		
CARD SERVICES	GALLS INCORPORATED	03/15/2022
CARD SERVICES	GALLS INCORPORATED	03/15/2022
CARD SERVICES	GALLS INCORPORATED	03/15/2022
<b>Purchased From Vendor: GFL ENVIRONMENTAL</b>		
CARD SERVICES	GFL ENVIRONMENTAL	03/15/2022
CARD SERVICES	GFL ENVIRONMENTAL	03/15/2022
<b>Purchased From Vendor: GO CAR WASH</b>		
CARD SERVICES	GO CAR WASH	03/15/2022
<b>Purchased From Vendor: GRANDMA'S CATERING</b>		
CARD SERVICES	GRANDMA'S CATERING	03/15/2022
CARD SERVICES	GRANDMA'S CATERING	03/15/2022
<b>Purchased From Vendor: HALL MANUFACTURING LLC</b>		
CARD SERVICES	HALL MANUFACTURING LLC	03/15/2022
<b>Purchased From Vendor: HAMPTON INN</b>		
CARD SERVICES	HAMPTON INN	03/15/2022
CARD SERVICES	HAMPTON INN	03/15/2022
<b>Purchased From Vendor: HIGH RISE BAKERY</b>		
CARD SERVICES	HIGH RISE BAKERY	03/15/2022
<b>Purchased From Vendor: HOLIDAY INN SELECT</b>		
CARD SERVICES	HOLIDAY INN SELECT	03/15/2022
CARD SERVICES	HOLIDAY INN SELECT	03/15/2022
CARD SERVICES	HOLIDAY INN SELECT	03/15/2022
CARD SERVICES	HOLIDAY INN SELECT	03/15/2022
<b>Purchased From Vendor: HOLIDAYGOO, INC</b>		
CARD SERVICES	HOLIDAYGOO, INC	03/15/2022
<b>Purchased From Vendor: HOME DEPOT</b>		
CARD SERVICES	HOME DEPOT	03/15/2022
<b>Purchased From Vendor: HOUSTON EXCAVATING</b>		
HOUSTON EXCAVATING	HOUSTON EXCAVATING	03/15/2022
HOUSTON EXCAVATING	HOUSTON EXCAVATING	03/15/2022
<b>Purchased From Vendor: INDEPENDENT DOOR &amp; GATE OF MO, LLC</b>		
CARD SERVICES	INDEPENDENT DOOR & GATE	03/15/2022

Description (Item)	Account Number	Amount
TREMONT GRADING	21-025-000-53000	2,892.50
<b>Purchased From Vendor FREELANCE EXCAVATION, LLC Total:</b>		<b>2,892.50</b>
ADDED SMARTPRO TO TICKET	10-112-000-40700	31.62
<b>Purchased From Vendor FRESHWORKS Total:</b>		<b>31.62</b>
BUSINESS LUNCH	10-112-000-36100	67.00
<b>Purchased From Vendor FRIENDS SUSHI &amp; BENTON Total:</b>		<b>67.00</b>
UNIFORM	10-221-000-56000	155.69
UNIFORMS	10-221-000-56000	354.30
CSI POLO SHIRTS	10-221-000-56000	90.00
<b>Purchased From Vendor GALLS INCORPORATED Total:</b>		<b>599.99</b>
CITY WIDE TRASH	10-331-000-26000	6,765.66
YARD WASTE & DUMPSTER	10-331-000-26100	698.14
<b>Purchased From Vendor GFL ENVIRONMENTAL Total:</b>		<b>7,463.80</b>
VEH WASH	10-221-000-41000	31.99
<b>Purchased From Vendor GO CAR WASH Total:</b>		<b>31.99</b>
BOA DINNER	10-112-000-53900	339.70
BOA DINNER - TIP	10-112-000-53900	15.00
<b>Purchased From Vendor GRANDMA'S CATERING Total:</b>		<b>354.70</b>
BUSHWACKR MOWER PARTS	10-331-000-40000	980.23
<b>Purchased From Vendor HALL MANUFACTURING LLC Total:</b>		<b>980.23</b>
K9 SELECTION	10-221-000-36000	101.76
K9 SELECTION	10-221-000-36000	101.76
<b>Purchased From Vendor HAMPTON INN Total:</b>		<b>203.52</b>
KORAL, ROSE, SKINROOD & BL	10-112-000-36000	59.11
<b>Purchased From Vendor HIGH RISE BAKERY Total:</b>		<b>59.11</b>
ROSE - GAMING COMMISSIO	10-102-000-36000	123.05
KORAL - GAMING COMMISSIO	10-112-000-36000	131.93
BLUM - GAMING COMMISSIO	10-112-000-36000	123.05
SKINROOD - GAMING COMMI	10-224-000-36000	123.05
<b>Purchased From Vendor HOLIDAY INN SELECT Total:</b>		<b>501.08</b>
SPECIAL EVENT	10-341-100-44400	518.00
<b>Purchased From Vendor HOLIDAYGOO, INC Total:</b>		<b>518.00</b>
3 MILWAUKEE BATTERY PACKS	10-331-000-40000	447.00
<b>Purchased From Vendor HOME DEPOT Total:</b>		<b>447.00</b>
RINKER EAST	21-020-000-54000	7,220.00
HORIZONS WEST	21-020-000-54000	7,315.00
<b>Purchased From Vendor HOUSTON EXCAVATING Total:</b>		<b>14,535.00</b>
PW DOOR 4 REPAIR	10-337-101-41500	421.82
<b>Purchased From Vendor INDEPENDENT DOOR &amp; GATE OF MO, LLC Total:</b>		<b>421.82</b>

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Vendor Name	Purchased From Vendor	Post Date
<b>Purchased From Vendor: INSTENT INDUSTRIES</b>		
CARD SERVICES	INSTENT INDUSTRIES	03/15/2022
<b>Purchased From Vendor: INTERNATIONAL CODE COUNCIL, INC.</b>		
CARD SERVICES	INTERNATIONAL CODE COUN	03/15/2022
<b>Purchased From Vendor: INTERSTATE BATTERIES</b>		
CARD SERVICES	INTERSTATE BATTERIES	03/15/2022
<b>Purchased From Vendor: JAY'S UNIFORMS</b>		
JAY'S UNIFORMS	JAY'S UNIFORMS	03/15/2022
<b>Purchased From Vendor: JONES IRON &amp; METAL INC.</b>		
CARD SERVICES	JONES IRON & METAL INC.	03/15/2022
<b>Purchased From Vendor: K &amp; K ENVIRONMENTAL LLC</b>		
K & K ENVIRONMENTAL LLC	K & K ENVIRONMENTAL LLC	03/15/2022

<b>Purchased From Vendor: KANSAS CITY LIFE GROUP BENEFITS</b>		
KANSAS CITY LIFE GROUP BEN	KANSAS CITY LIFE GROUP BEN	03/15/2022
KANSAS CITY LIFE GROUP BEN	KANSAS CITY LIFE GROUP BEN	03/15/2022
KANSAS CITY LIFE GROUP BEN	KANSAS CITY LIFE GROUP BEN	03/15/2022
KANSAS CITY LIFE GROUP BEN	KANSAS CITY LIFE GROUP BEN	03/15/2022
KANSAS CITY LIFE GROUP BEN	KANSAS CITY LIFE GROUP BEN	03/15/2022
KANSAS CITY LIFE GROUP BEN	KANSAS CITY LIFE GROUP BEN	03/15/2022
KANSAS CITY LIFE GROUP BEN	KANSAS CITY LIFE GROUP BEN	03/15/2022
KANSAS CITY LIFE GROUP BEN	KANSAS CITY LIFE GROUP BEN	03/15/2022
KANSAS CITY LIFE GROUP BEN	KANSAS CITY LIFE GROUP BEN	03/15/2022

<b>Purchased From Vendor: KATOM RESTAURANT SUPPLIES</b>		
CARD SERVICES	KATOM RESTAURANT SUPPLIE	03/15/2022

<b>Purchased From Vendor: KC ARSON TASK FORCE</b>		
CARD SERVICES	KC ARSON TASK FORCE	03/15/2022
CARD SERVICES	KC ARSON TASK FORCE	03/15/2022

<b>Purchased From Vendor: KC TACO COMPANY</b>		
CARD SERVICES	KC TACO COMPANY	03/15/2022

<b>Purchased From Vendor: KELLER FIRE AND SAFETY</b>		
CARD SERVICES	KELLER FIRE AND SAFETY	03/15/2022
CARD SERVICES	KELLER FIRE AND SAFETY	03/15/2022

<b>Purchased From Vendor: KENTON BROTHERS SYSTEMS FOR SECURITY</b>		
KENTON BROTHERS SYSTEMS	KENTON BROTHERS SYSTEMS	03/15/2022

<b>Purchased From Vendor: KEY EQUIPMENT &amp; SUPPLY CO</b>		
CARD SERVICES	KEY EQUIPMENT & SUPPLY C	03/15/2022

<b>Purchased From Vendor: LAW ENFORCEMENT COORDINATING COMMITTEE</b>		
CARD SERVICES	LAW ENFORCEMENT COORDI	03/15/2022

Description (Item)	Account Number	Amount
TABLE COVER FOR PD	10-221-000-44512	193.60
<b>Purchased From Vendor INSTENT INDUSTRIES Total:</b>		<b>193.60</b>
CHARGED US TWICE - CREDIT	10-226-000-34500	-145.00
<b>Purchased From Vendor INTERNATIONAL CODE COUNCIL, INC. Total:</b>		<b>-145.00</b>
TRK 82 (2) BATTERIES	10-331-000-41000	257.18
<b>Purchased From Vendor INTERSTATE BATTERIES Total:</b>		<b>257.18</b>
TROUSERS, BELTS, TIES, SHIRT	10-226-000-56000	344.98
<b>Purchased From Vendor JAY'S UNIFORMS Total:</b>		<b>344.98</b>
TRAILER BARRICADE STAND	10-331-000-59000	806.00
<b>Purchased From Vendor JONES IRON &amp; METAL INC. Total:</b>		<b>806.00</b>
LINE CREEK TRAIL PHASE 1 CU	21-081-000-51000	2,310.00
<b>Purchased From Vendor K &amp; K ENVIRONMENTAL LLC Total:</b>		<b>2,310.00</b>
LIFE INSURANCE - ADMINISTR	10-112-000-19200	126.27
LIFE INSURANCE - MUNICIPAL	10-216-000-19200	7.50
LIFE INSURANCE - POLICE DEP	10-221-000-19200	606.46
LIFE INSURANCE - COMMUNI	10-223-000-19200	125.64
LIFE INSURANCE - POLICE AD	10-224-000-19200	112.99
LIFE INSURANCE - FIRE DEPAR	10-226-000-19200	292.00
LIFE INSURANCE - PUBLIC WO	10-331-000-19200	151.51
LIFE INSURANCE - ENGINEERI	10-332-000-19200	15.00
LIFE INSURANCE - COMMUNI	10-341-000-19200	2.63
LIFE INSURANCE - COMMUNI	10-819-000-19200	112.83
<b>Purchased From Vendor KANSAS CITY LIFE GROUP BENEFITS Total:</b>		<b>1,552.83</b>
WARMER FOR SR DINNER	10-224-000-22901	3,113.12
<b>Purchased From Vendor KATOM RESTAURANT SUPPLIES Total:</b>		<b>3,113.12</b>
FOWLSTON & PAYNE CONF	10-226-000-36400	225.00
FOWLSTON & PAYNE CONF	10-226-000-36400	225.00
<b>Purchased From Vendor KC ARSON TASK FORCE Total:</b>		<b>450.00</b>
KORAL, ELLIS & INZENG - FIR	10-112-000-36100	69.65
<b>Purchased From Vendor KC TACO COMPANY Total:</b>		<b>69.65</b>
CC KITCHEN HOOD INSPECTIO	10-337-104-41500	281.72
FIRE EXTINGUISHERS	10-226-000-40001	171.95
<b>Purchased From Vendor KELLER FIRE AND SAFETY Total:</b>		<b>453.67</b>
INSTALLED EQUIP FROM RECO	10-112-000-40500	581.25
<b>Purchased From Vendor KENTON BROTHERS SYSTEMS FOR SECURITY Total:</b>		<b>581.25</b>
TRK 87 SWEEPER PARTS	10-331-000-41000	3,468.05
<b>Purchased From Vendor KEY EQUIPMENT &amp; SUPPLY CO Total:</b>		<b>3,468.05</b>
DRUG TRAINING	10-221-000-36400	295.00
<b>Purchased From Vendor LAW ENFORCEMENT COORDINATING COMMITTEE Total:</b>		<b>295.00</b>

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Vendor Name	Purchased From Vendor	Post Date	Description (Item)	Account Number	Amount
<b>Purchased From Vendor: LEADERSHIP BRIEFINGS</b>					
CARD SERVICES	LEADERSHIP BRIEFINGS	03/15/2022	MEMBERSHIP RENEWAL	10-224-000-34500	159.00
			<b>Purchased From Vendor LEADERSHIP BRIEFINGS Total:</b>		<b>159.00</b>
<b>Purchased From Vendor: LEGACY CREATIVE MEDIA, LLC</b>					
LEGACY CREATIVE MEDIA, LLC	LEGACY CREATIVE MEDIA, LLC	03/15/2022	FIREFIGHTERS RECRUITMENT	10-115-000-30100	2,500.00
			<b>Purchased From Vendor LEGACY CREATIVE MEDIA, LLC Total:</b>		<b>2,500.00</b>
<b>Purchased From Vendor: LEIBRANDS RIVERSIDE AUTO</b>					
LEIBRANDS RIVERSIDE AUTO	LEIBRANDS RIVERSIDE AUTO	03/15/2022	VEHICLE MAINT/ OIL & FILTER	10-221-000-41000	85.90
LEIBRANDS RIVERSIDE AUTO	LEIBRANDS RIVERSIDE AUTO	03/15/2022	VEHICLE #92 MAINT/ MOUNT	10-221-000-41000	195.75
LEIBRANDS RIVERSIDE AUTO	LEIBRANDS RIVERSIDE AUTO	03/15/2022	VEHICLE #90 MAINT/ OIL & FIL	10-221-000-41000	85.90
LEIBRANDS RIVERSIDE AUTO	LEIBRANDS RIVERSIDE AUTO	03/15/2022	VEHICLE #92 MAINT/ WHEEL	10-221-000-41000	1,499.07
LEIBRANDS RIVERSIDE AUTO	LEIBRANDS RIVERSIDE AUTO	03/15/2022	VEHICLE MAINT F250/ BATTE	10-221-000-41000	260.50
LEIBRANDS RIVERSIDE AUTO	LEIBRANDS RIVERSIDE AUTO	03/15/2022	VEHICLE #95 MAINT/ OIL & FIL	10-221-000-41000	59.95
			<b>Purchased From Vendor LEIBRANDS RIVERSIDE AUTO Total:</b>		<b>2,187.07</b>
<b>Purchased From Vendor: LEXIS NEXIS</b>					
CARD SERVICES	LEXIS NEXIS	03/15/2022	CIU DUES	10-221-000-34500	74.40
			<b>Purchased From Vendor LEXIS NEXIS Total:</b>		<b>74.40</b>
<b>Purchased From Vendor: LIDKIT BUSCH</b>					
CARD SERVICES	LIDKIT BUSCH	03/15/2022	SWAT HELMET STRAPS	10-221-000-53706	270.00
			<b>Purchased From Vendor LIDKIT BUSCH Total:</b>		<b>270.00</b>
<b>Purchased From Vendor: LLRMI</b>					
CARD SERVICES	LLRMI	03/15/2022	NARCOTIC TRAINING	10-221-000-36400	295.00
			<b>Purchased From Vendor LLRMI Total:</b>		<b>295.00</b>
<b>Purchased From Vendor: LOGO U UP, LLC</b>					
LOGO U UP, LLC	LOGO U UP, LLC	03/15/2022	POLICE PENS (250)	10-224-000-50500	182.66
			<b>Purchased From Vendor LOGO U UP, LLC Total:</b>		<b>182.66</b>
<b>Purchased From Vendor: LONGBOARDS</b>					
CARD SERVICES	LONGBOARDS	03/15/2022	DUFFY & KORAL - LEVEE DIST	10-112-000-36100	22.91
			<b>Purchased From Vendor LONGBOARDS Total:</b>		<b>22.91</b>
<b>Purchased From Vendor: MARC</b>					
MARC	MARC	03/15/2022	2020 LOCAL CONTRIBUTION F	10-112-000-34500	2,181.00
			<b>Purchased From Vendor MARC Total:</b>		<b>2,181.00</b>
<b>Purchased From Vendor: MASTER-TECH AUTOMOTIVE REPAIR, INC</b>					
CARD SERVICES	MASTER-TECH AUTOMOTIVE	03/15/2022	FUSE BLOCK REPLACEMENT C	10-226-000-41000	187.75
CARD SERVICES	MASTER-TECH AUTOMOTIVE	03/15/2022	C 802 PM, OIL PAN, GASKET, T	10-226-000-41000	1,404.95
			<b>Purchased From Vendor MASTER-TECH AUTOMOTIVE REPAIR, INC Total:</b>		<b>1,592.70</b>
<b>Purchased From Vendor: MCC MARKET PLACE</b>					
CARD SERVICES	MCC MARKET PLACE	03/15/2022	TRAINING FIREARMS FOR 158	10-221-000-36400	450.00
			<b>Purchased From Vendor MCC MARKET PLACE Total:</b>		<b>450.00</b>
<b>Purchased From Vendor: MCCLURE ENGINEERING</b>					
MCCLURE ENGINEERING	MCCLURE ENGINEERING	03/15/2022	VIVION RD TRAIL EAST/ ROW	21-072-000-50000	3,982.50
			<b>Purchased From Vendor MCCLURE ENGINEERING Total:</b>		<b>3,982.50</b>
<b>Purchased From Vendor: MCDONALD'S</b>					
CARD SERVICES	MCDONALD'S	03/15/2022	K9 SELECTION	10-221-000-36000	5.96
			<b>Purchased From Vendor MCDONALD'S Total:</b>		<b>5.96</b>
<b>Purchased From Vendor: MCGUIRE LOCK &amp; SAFE, LLC</b>					
CARD SERVICES	MCGUIRE LOCK & SAFE, LLC	03/15/2022	KEYS	10-224-000-50500	9.79
			<b>Purchased From Vendor MCGUIRE LOCK &amp; SAFE, LLC Total:</b>		<b>9.79</b>
<b>Purchased From Vendor: METRO ROLLOFF CONTAINER SERVICES</b>					
CARD SERVICES	METRO ROLLOFF CONTAINER	03/15/2022	TOILETS PARKS - CLEANING	10-336-000-42000	100.45
CARD SERVICES	METRO ROLLOFF CONTAINER	03/15/2022	MRT TOILET CLEAN	10-336-000-42000	100.45
CARD SERVICES	METRO ROLLOFF CONTAINER	03/15/2022	TOILETS PARKS - CLEANING	10-336-107-42100	385.45
CARD SERVICES	METRO ROLLOFF CONTAINER	03/15/2022	TOILETS PARKS - CLEANING	10-336-107-42100	385.45
CARD SERVICES	METRO ROLLOFF CONTAINER	03/15/2022	TOILETS PARKS - CLEANING	10-336-108-42100	100.45
CARD SERVICES	METRO ROLLOFF CONTAINER	03/15/2022	TOILETS PARKS - CLEANING	10-336-108-42100	100.45

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Vendor Name	Purchased From Vendor	Post Date
CARD SERVICES	METRO ROLLOFF CONTAINER	03/15/2022
<b>Purchased From Vendor: MIDWEST SHREDDING SERVICE LLC</b>		
MIDWEST SHREDDING SERVIC	MIDWEST SHREDDING SERVIC	03/15/2022
<b>Purchased From Vendor: MINSKY'S PIZZA</b>		
CARD SERVICES	MINSKY'S PIZZA	03/15/2022
<b>Purchased From Vendor: MISCHARGE</b>		
CARD SERVICES	MISCHARGE	03/15/2022
CARD SERVICES	MISCHARGE	03/15/2022
<b>Purchased From Vendor: MISSOURI AMERICAN WATER CO</b>		
MISSOURI AMERICAN WATER	MISSOURI AMERICAN WATER	03/15/2022
MISSOURI AMERICAN WATER	MISSOURI AMERICAN WATER	03/15/2022
MISSOURI AMERICAN WATER	MISSOURI AMERICAN WATER	03/15/2022
MISSOURI AMERICAN WATER	MISSOURI AMERICAN WATER	03/15/2022
MISSOURI AMERICAN WATER	MISSOURI AMERICAN WATER	03/15/2022
MISSOURI AMERICAN WATER	MISSOURI AMERICAN WATER	03/15/2022
MISSOURI AMERICAN WATER	MISSOURI AMERICAN WATER	03/15/2022
MISSOURI AMERICAN WATER	MISSOURI AMERICAN WATER	03/15/2022
<b>Purchased From Vendor: MISSOURI DEPARTMENT OF MOTOR VEHICLES</b>		
CARD SERVICES	MISSOURI DEPARTMENT OF	03/15/2022
<b>Purchased From Vendor: MISSOURI MUNICIPAL LEAGUE</b>		
CARD SERVICES	MISSOURI MUNICIPAL LEAGU	03/15/2022
<b>Purchased From Vendor: MISSOURI ONE CALL SYSTEM, INC</b>		
MISSOURI ONE CALL SYSTEM,	MISSOURI ONE CALL SYSTEM,	03/15/2022
<b>Purchased From Vendor: MISSOURI POLICE CHIEFS ASSOCIATION</b>		
CARD SERVICES	MISSOURI POLICE CHIEFS ASS	03/15/2022
<b>Purchased From Vendor: MISSOURI SECRETARY OF STATE</b>		
CARD SERVICES	MISSOURI SECRETARY OF STA	03/15/2022
<b>Purchased From Vendor: MISSOURI STATE HIGHWAY PATROL</b>		
CARD SERVICES	MISSOURI STATE HIGHWAY PA	03/15/2022
CARD SERVICES	MISSOURI STATE HIGHWAY PA	03/15/2022
<b>Purchased From Vendor: MISSOURI STATE HIGHWAY PATROL</b>		
MISSOURI STATE HIGHWAY PA	MISSOURI STATE HIGHWAY PA	03/15/2022
MISSOURI STATE HIGHWAY PA	MISSOURI STATE HIGHWAY PA	03/15/2022
<b>Purchased From Vendor: MOCSA</b>		
CARD SERVICES	MOCSA	03/15/2022
<b>Purchased From Vendor: MVP PIZZA AND PUB</b>		
CARD SERVICES	MVP PIZZA AND PUB	03/15/2022
<b>Purchased From Vendor: NATIONAL REGISTRY OF EMERGENCY MEDICAL TECHNICIANS</b>		
CARD SERVICES	NATIONAL REGISTRY OF EMER	03/15/2022
CARD SERVICES	NATIONAL REGISTRY OF EMER	03/15/2022

Description (Item)	Account Number	Amount
RB TOILET CLEAN	10-336-108-42100	100.45
<b>Purchased From Vendor METRO ROLLOFF CONTAINER SERVICES Total:</b>		<b>1,273.15</b>
CITY HALL, PUBLIC SAFETY, PU	10-224-000-34002	120.00
<b>Purchased From Vendor MIDWEST SHREDDING SERVICE LLC Total:</b>		<b>120.00</b>
POLICE & OPS SUPPORT DEPT	10-224-000-22900	321.69
<b>Purchased From Vendor MINSKY'S PIZZA Total:</b>		<b>321.69</b>
FRAUD CHARGE - REPORTED	10-14000	39.95
FRAUD CHARGE - REPORTED	10-14000	39.95
<b>Purchased From Vendor MISCHARGE Total:</b>		<b>79.90</b>
2990 NW VIVION RD DETCK -	10-337-103-25400	148.71
W PLATTE/VALLEY IRRIG - 02/	10-336-112-25400	1,309.42
2950 NW VIVION RD - 02/05 t	10-337-102-25400	83.80
4200 RIVERSIDE ST - 02/05 to	10-337-101-25400	85.17
4498 HIGH DR DOM - 02/05 t	10-337-104-25400	54.44
2990 NW VIVION RD FIRE - 03	10-337-103-25400	56.82
4498 HIGH DR FIRE - 03/04 to	10-337-104-25400	56.82
2950 NW VIVION RD FIRE - 03	10-337-103-25400	113.64
<b>Purchased From Vendor MISSOURI AMERICAN WATER CO Total:</b>		<b>1,908.82</b>
TITLE 2022 RANGER - INSPECT	10-112-000-54100	15.75
<b>Purchased From Vendor MISSOURI DEPARTMENT OF MOTOR VEHICLES Total:</b>		<b>15.75</b>
ANNUAL DUES	10-112-000-34500	801.30
<b>Purchased From Vendor MISSOURI MUNICIPAL LEAGUE Total:</b>		<b>801.30</b>
LOCATE FEES (186) / FEBRUAR	10-331-000-21306	232.50
<b>Purchased From Vendor MISSOURI ONE CALL SYSTEM, INC Total:</b>		<b>232.50</b>
SKINROOD MEMBERSHIP REN	10-221-000-34500	231.75
<b>Purchased From Vendor MISSOURI POLICE CHIEFS ASSOCIATION Total:</b>		<b>231.75</b>
DUES	10-819-000-34500	36.25
<b>Purchased From Vendor MISSOURI SECRETARY OF STATE Total:</b>		<b>36.25</b>
LASER/RADAR TRAINING	10-221-000-36400	134.84
FTO TRAINING - TUITION	10-221-000-36400	288.06
<b>Purchased From Vendor MISSOURI STATE HIGHWAY PATROL Total:</b>		<b>422.90</b>
PD CRIMINAL RECORDS SEAR	10-112-000-30800	66.50
ADMIN/HR CRIMINAL RECOR	10-115-000-30800	66.50
<b>Purchased From Vendor MISSOURI STATE HIGHWAY PATROL Total:</b>		<b>133.00</b>
ANNUAL LUNCHEON SPONSO	10-224-000-22900	750.00
<b>Purchased From Vendor MOCSA Total:</b>		<b>750.00</b>
PIZZA PER 800	10-226-000-22900	24.95
<b>Purchased From Vendor MVP PIZZA AND PUB Total:</b>		<b>24.95</b>
FF KING - RENEWAL PER SNAR	10-226-000-36416	32.00
RECERT FEE	10-226-000-36416	7.00
<b>Purchased From Vendor NATIONAL REGISTRY OF EMERGENCY MEDICAL TECHNICIANS Total:</b>		<b>39.00</b>

## Expense Approval Report

Post Dates: 3/15/2022 - 3/15/2022

Vendor Name	Purchased From Vendor	Post Date	Description (Item)	Account Number	Amount
<b>Purchased From Vendor: NORTHLAND REGIONAL CHAMBER OF COMMERCE</b>					
CARD SERVICES	NORTHLAND REGIONAL CHA	03/15/2022	BATTLE OF THE BRAINS TEAM	10-112-000-22910	400.00
<b>Purchased From Vendor NORTHLAND REGIONAL CHAMBER OF COMMERCE Total:</b>					<b>400.00</b>
<b>Purchased From Vendor: NORTHTOWNE LINCOLN MERCURY</b>					
CARD SERVICES	NORTHTOWNE LINCOLN MER	03/15/2022	REPAIR V110	10-221-000-41000	112.54
<b>Purchased From Vendor NORTHTOWNE LINCOLN MERCURY Total:</b>					<b>112.54</b>
<b>Purchased From Vendor: OFFICE DEPOT, INC</b>					
OFFICE DEPOT, INC	OFFICE DEPOT, INC	03/15/2022	228593462001	10-112-000-50500	78.22
CARD SERVICES	OFFICE DEPOT, INC	03/15/2022	CANCELLED OUT ORDER	10-221-000-44512	280.51
CARD SERVICES	OFFICE DEPOT, INC	03/15/2022	CANCELLED OUT ORDER	10-221-000-44512	-280.51
CARD SERVICES	OFFICE DEPOT, INC	03/15/2022	CANCELLED OUT ORDER	10-221-000-44512	-281.49
CARD SERVICES	OFFICE DEPOT, INC	03/15/2022	JOB FAIR FLYERS	10-221-000-44512	81.90
CARD SERVICES	OFFICE DEPOT, INC	03/15/2022	BUBBLE WRAP - EVIDENCE RO	10-224-000-50500	17.00
<b>Purchased From Vendor OFFICE DEPOT, INC Total:</b>					<b>-104.37</b>
<b>Purchased From Vendor: OLIVE GARDEN</b>					
CARD SERVICES	OLIVE GARDEN	03/15/2022	MEAL SNOW STORM	10-331-000-51600	165.56
<b>Purchased From Vendor OLIVE GARDEN Total:</b>					<b>165.56</b>
<b>Purchased From Vendor: O'REILLY AUTO</b>					
CARD SERVICES	O'REILLY AUTO	03/15/2022	SKID STEER WIPER 83 FUEL C	10-331-000-40000	25.83
CARD SERVICES	O'REILLY AUTO	03/15/2022	2 DR UTV BATTERY	10-331-000-40000	140.88
<b>Purchased From Vendor O'REILLY AUTO Total:</b>					<b>166.71</b>
<b>Purchased From Vendor: PADDY MALONE'S</b>					
CARD SERVICES	PADDY MALONE'S	03/15/2022	COMMAND COLLEGE	10-221-000-36000	18.74
<b>Purchased From Vendor PADDY MALONE'S Total:</b>					<b>18.74</b>
<b>Purchased From Vendor: PATEK &amp; ASSOCIATES LLC</b>					
PATEK & ASSOCIATES LLC	PATEK & ASSOCIATES LLC	03/15/2022	CONSULTING SERVICES - MAR	10-112-000-21300	3,500.00
<b>Purchased From Vendor PATEK &amp; ASSOCIATES LLC Total:</b>					<b>3,500.00</b>
<b>Purchased From Vendor: PAYPAL</b>					
CARD SERVICES	PAYPAL	03/15/2022	NEBRASK CSI CONF	10-221-000-36400	250.00
CARD SERVICES	PAYPAL	03/15/2022	INTERNET FOR CITY OFFICES	10-112-000-27000	200.00
<b>Purchased From Vendor PAYPAL Total:</b>					<b>450.00</b>
<b>Purchased From Vendor: PLATTE COUNTY ECONOMIC DEVELOPMENT COUNCIL</b>					
CARD SERVICES	PLATTE COUNTY ECONOMIC	03/15/2022	ROSE & COCKRELL	10-102-000-36100	70.00
CARD SERVICES	PLATTE COUNTY ECONOMIC	03/15/2022	KORAL, DUFFY, WAGNER +3 L	10-112-000-36100	210.00
<b>Purchased From Vendor PLATTE COUNTY ECONOMIC DEVELOPMENT COUNCIL Total:</b>					<b>280.00</b>
<b>Purchased From Vendor: PRINT GRAPHICS</b>					
CARD SERVICES	PRINT GRAPHICS	03/15/2022	REC PROGRAM	10-341-100-44522	143.25
<b>Purchased From Vendor PRINT GRAPHICS Total:</b>					<b>143.25</b>
<b>Purchased From Vendor: PSYCHLOGIC</b>					
CARD SERVICES	PSYCHLOGIC	03/15/2022	FIT FOR DUTY	10-115-000-21300	470.00
CARD SERVICES	PSYCHLOGIC	03/15/2022	PRE-EMPLOYMENT	10-115-000-21300	250.00
<b>Purchased From Vendor PSYCHLOGIC Total:</b>					<b>720.00</b>
<b>Purchased From Vendor: PTS COMMUNICATIONS</b>					
PTS COMMUNICATIONS	PTS COMMUNICATIONS	03/15/2022	COMMUNITY CENTER & POOL	10-336-110-27000	75.00
PTS COMMUNICATIONS	PTS COMMUNICATIONS	03/15/2022	COMMUNITY CENTER & POOL	10-341-000-27000	75.00
<b>Purchased From Vendor PTS COMMUNICATIONS Total:</b>					<b>150.00</b>
<b>Purchased From Vendor: Q4 INDUSTRIES, LLC</b>					
CARD SERVICES	Q4 INDUSTRIES, LLC	03/15/2022	JANITORIAL SUPPLIES	10-331-000-51011	1,281.36
<b>Purchased From Vendor Q4 INDUSTRIES, LLC Total:</b>					<b>1,281.36</b>
<b>Purchased From Vendor: R H FASTENER SUPPLY</b>					
CARD SERVICES	R H FASTENER SUPPLY	03/15/2022	89 SNOW PLOW BOLTS	10-331-000-40000	16.34
CARD SERVICES	R H FASTENER SUPPLY	03/15/2022	STOCK WASHER	10-331-000-40000	17.96
<b>Purchased From Vendor R H FASTENER SUPPLY Total:</b>					<b>34.30</b>

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Post Dates: 3/15/2022 - 3/15/2022

Vendor Name	Purchased From Vendor	Post Date	Description (Item)	Account Number	Amount
<b>Purchased From Vendor: RANGER TROPHIES</b>					
CARD SERVICES	RANGER TROPHIES	03/15/2022	NAME PLATES	10-226-000-56000	12.00
<b>Purchased From Vendor RANGER TROPHIES Total:</b>					<b>12.00</b>
<b>Purchased From Vendor: RED X</b>					
CARD SERVICES	RED X	03/15/2022	BOA SUPPLIES	10-112-000-53900	14.49
CARD SERVICES	RED X	03/15/2022	POP FOR DEPT MEETING	10-224-000-22900	45.45
<b>Purchased From Vendor RED X Total:</b>					<b>59.94</b>
<b>Purchased From Vendor: REJIS COMMISSION</b>					
REJIS COMMISSION	REJIS COMMISSION	03/15/2022	LEWEB SUBSCRIPTION SERVIC	10-223-000-43401	913.76
CARD SERVICES	REJIS COMMISSION	03/15/2022	GA NET ACCESS	10-226-000-34000	15.00
<b>Purchased From Vendor REJIS COMMISSION Total:</b>					<b>928.76</b>
<b>Purchased From Vendor: RENAISSANCE INFRASTRUCTURE CONSULTING, INC</b>					
RENAISSANCE INFRASTRUCTU	RENAISSANCE INFRASTRUCTU	03/15/2022	ON-CALL SERVICES/ SOCCER	21-221-000-51001	5,400.00
RENAISSANCE INFRASTRUCTU	RENAISSANCE INFRASTRUCTU	03/15/2022	ON-CALL SERVICES/ PROJECT	21-227-000-50000	500.00
RENAISSANCE INFRASTRUCTU	RENAISSANCE INFRASTRUCTU	03/15/2022	ON-CALL SERVICES/ DOORLIN	21-227-000-50000	3,500.00
<b>Purchased From Vendor RENAISSANCE INFRASTRUCTURE CONSULTING, INC Total:</b>					<b>9,400.00</b>
<b>Purchased From Vendor: SAINT LUKE'S NORTHLAND HOSPITAL</b>					
CARD SERVICES	SAINT LUKE'S NORTHLAND H	03/15/2022	CPR - FF PEREZ	10-226-000-36416	2.70
<b>Purchased From Vendor SAINT LUKE'S NORTHLAND HOSPITAL Total:</b>					<b>2.70</b>
<b>Purchased From Vendor: SAM'S CLUB DIRECT</b>					
CARD SERVICES	SAM'S CLUB DIRECT	03/15/2022	STATION SUPPLIES	10-226-000-53720	327.17
CARD SERVICES	SAM'S CLUB DIRECT	03/15/2022	REC PROGRAM	10-341-100-44522	79.80
CARD SERVICES	SAM'S CLUB DIRECT	03/15/2022	POLICE	10-221-000-44512	127.09
CARD SERVICES	SAM'S CLUB DIRECT	03/15/2022	POLICE	10-223-000-50031	27.16
CARD SERVICES	SAM'S CLUB DIRECT	03/15/2022	POLICE	10-223-000-50031	127.08
<b>Purchased From Vendor SAM'S CLUB DIRECT Total:</b>					<b>688.30</b>
<b>Purchased From Vendor: SCOTT'S KITCHEN</b>					
CARD SERVICES	SCOTT'S KITCHEN	03/15/2022	KORAL , DUFFY & BARRY - CO	10-112-000-36100	33.78
<b>Purchased From Vendor SCOTT'S KITCHEN Total:</b>					<b>33.78</b>
<b>Purchased From Vendor: SHACKELFORD BOTANICAL DESIGNS</b>					
CARD SERVICES	SHACKELFORD BOTANICAL DE	03/15/2022	DUFFY FATHER FUNERAL	10-112-000-22910	110.00
CARD SERVICES	SHACKELFORD BOTANICAL DE	03/15/2022	BILLING ERROR	10-112-000-22910	-65.00
CARD SERVICES	SHACKELFORD BOTANICAL DE	03/15/2022	HARPER RETIREMENT	10-112-000-22910	90.00
CARD SERVICES	SHACKELFORD BOTANICAL DE	03/15/2022	BILLING ERROR	10-112-000-22910	65.00
CARD SERVICES	SHACKELFORD BOTANICAL DE	03/15/2022	FLOWERS FOR FRED MILLS	10-224-000-22900	65.00
<b>Purchased From Vendor SHACKELFORD BOTANICAL DESIGNS Total:</b>					<b>265.00</b>
<b>Purchased From Vendor: SHARATON MUSIC CITY</b>					
CARD SERVICES	SHARATON MUSIC CITY	03/15/2022	TRAINING - MEAL	10-221-000-36000	56.38
CARD SERVICES	SHARATON MUSIC CITY	03/15/2022	TRAINING - HOTEL	10-221-000-36000	355.36
<b>Purchased From Vendor SHARATON MUSIC CITY Total:</b>					<b>411.74</b>
<b>Purchased From Vendor: SHELL OIL</b>					
CARD SERVICES	SHELL OIL	03/15/2022	K9 SELECTION	10-221-000-36000	2.21
<b>Purchased From Vendor SHELL OIL Total:</b>					<b>2.21</b>
<b>Purchased From Vendor: SMART PRO TECHNOLOGIES</b>					
SMART PRO TECHNOLOGIES	SMART PRO TECHNOLOGIES	03/15/2022	MICROSOFT 365 BUSINESS ST	10-112-000-40700	3,258.90
SMART PRO TECHNOLOGIES	SMART PRO TECHNOLOGIES	03/15/2022	FIREWALL SECURITY PROJECT	21-088-000-65000	70,378.00
<b>Purchased From Vendor SMART PRO TECHNOLOGIES Total:</b>					<b>73,636.90</b>
<b>Purchased From Vendor: SOUTHWEST</b>					
CARD SERVICES	SOUTHWEST	03/15/2022	CONF CERTIFICATION	10-341-000-36000	345.96
CARD SERVICES	SOUTHWEST	03/15/2022	COLLINS TRAINING	10-221-000-36000	292.96
CARD SERVICES	SOUTHWEST	03/15/2022	POLICE WEEK	10-221-000-44524	307.96
CARD SERVICES	SOUTHWEST	03/15/2022	POLICE WEEK	10-221-000-44524	307.96
CARD SERVICES	SOUTHWEST	03/15/2022	POLICE WEEK	10-221-000-44524	307.96
<b>Purchased From Vendor SOUTHWEST Total:</b>					<b>1,562.80</b>
<b>Purchased From Vendor: SPECTRUM</b>					
CARD SERVICES	SPECTRUM	03/15/2022	PW CABLE	10-331-000-25600	261.27

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Post Dates: 3/15/2022 - 3/15/2022

Vendor Name	Purchased From Vendor	Post Date	Description (Item)	Account Number	Amount
CARD SERVICES	SPECTRUM	03/15/2022	CABLE - COM CENTER	10-341-000-25600	90.22
CARD SERVICES	SPECTRUM	03/15/2022	BACKUP INTERNET FOR SIP TR	10-112-000-27000	114.98
CARD SERVICES	SPECTRUM	03/15/2022	POLICE & FIRE CABLE	10-224-000-25600	130.09
Purchased From Vendor SPECTRUM Total:					596.56
Purchased From Vendor: SPROUTS FARMERS MARKET					
CARD SERVICES	SPROUTS FARMERS MARKET	03/15/2022	BOA SUPPLIES	10-112-000-53900	18.10
Purchased From Vendor SPROUTS FARMERS MARKET Total:					18.10
Purchased From Vendor: STARBUCKS					
CARD SERVICES	STARBUCKS	03/15/2022	KORAL, ROSE, SKINROOD & BL	10-112-000-36000	17.18
CARD SERVICES	STARBUCKS	03/15/2022	DUFFY & KORAL - MML LEGISL	10-112-000-36000	9.98
Purchased From Vendor STARBUCKS Total:					27.16
Purchased From Vendor: SUMNER TIRE					
CARD SERVICES	SUMNER TIRE	03/15/2022	REAR TIRES P1	10-226-000-41000	2,599.00
CARD SERVICES	SUMNER TIRE	03/15/2022	LOADER TIRE REPAIR	10-331-000-40000	254.60
CARD SERVICES	SUMNER TIRE	03/15/2022	F 550 TIRES	10-331-000-41000	1,664.61
Purchased From Vendor SUMNER TIRE Total:					4,518.21
Purchased From Vendor: TACOS EL GALLO					
CARD SERVICES	TACOS EL GALLO	03/15/2022	KORAL & STROUGH HANDBO	10-112-000-36100	45.85
Purchased From Vendor TACOS EL GALLO Total:					45.85
Purchased From Vendor: TARGET					
CARD SERVICES	TARGET	03/15/2022	YOGA MATS	10-341-000-51700	80.30
Purchased From Vendor TARGET Total:					80.30
Purchased From Vendor: TELEFLEX					
CARD SERVICES	TELEFLEX	03/15/2022	MEDICAL SUPPLIES	10-226-000-53707	748.90
Purchased From Vendor TELEFLEX Total:					748.90
Purchased From Vendor: TEXAS ROADHOUSE					
CARD SERVICES	TEXAS ROADHOUSE	03/15/2022	COMMAND COLLEGE	10-221-000-36000	18.06
Purchased From Vendor TEXAS ROADHOUSE Total:					18.06
Purchased From Vendor: TOWN & COUNTRY BUILDING SERVICES					
TOWN & COUNTRY BUILDING	TOWN & COUNTRY BUILDING	03/15/2022	JANITORIAL SERVICE PUBLIC S	10-337-103-44200	1,650.00
TOWN & COUNTRY BUILDING	TOWN & COUNTRY BUILDING	03/15/2022	JANITORIAL SERVICE COMM C	10-337-104-44203	1,435.00
TOWN & COUNTRY BUILDING	TOWN & COUNTRY BUILDING	03/15/2022	JANITORIAL SERVICE CITY HAL	10-337-102-44200	1,430.00
TOWN & COUNTRY BUILDING	TOWN & COUNTRY BUILDING	03/15/2022	JANITORIAL SERVICE PUBLIC	10-337-102-44200	260.00
Purchased From Vendor TOWN & COUNTRY BUILDING SERVICES Total:					4,775.00
Purchased From Vendor: TOWNER COMMUNICATIONS, LLC					
TOWNER COMMUNICATIONS,	TOWNER COMMUNICATIONS,	03/15/2022	CONVERTED VOICEMAIL FRO	10-224-000-40703	1,050.00
Purchased From Vendor TOWNER COMMUNICATIONS, LLC Total:					1,050.00
Purchased From Vendor: TRAVEL MEAL					
CARD SERVICES	TRAVEL MEAL	03/15/2022	FIRE TRUCK PLANT FOWLSTO	10-226-000-36000	43.08
CARD SERVICES	TRAVEL MEAL	03/15/2022	FIRE TRUCK PLANT FOWLSTO	10-226-000-36000	88.29
CARD SERVICES	TRAVEL MEAL	03/15/2022	FIRE TRUCK PLANT FOWLSTO	10-226-000-36000	99.97
CARD SERVICES	TRAVEL MEAL	03/15/2022	FIRE TRUCK PLANT FOWLSTO	10-226-000-36000	117.68
CARD SERVICES	TRAVEL MEAL	03/15/2022	COMMAND COLLEGE	10-221-000-36000	14.71
Purchased From Vendor TRAVEL MEAL Total:					363.73
Purchased From Vendor: TREZO MARE RESTAURANT & LOUNGE					
CARD SERVICES	TREZO MARE RESTAURANT &	03/15/2022	FINANCE MEETING	10-112-000-36100	79.74
CARD SERVICES	TREZO MARE RESTAURANT &	03/15/2022	CHAMBER LUNCH	10-226-000-53701	24.27
Purchased From Vendor TREZO MARE RESTAURANT & LOUNGE Total:					104.01
Purchased From Vendor: TYLER TECHNOLOGIES, INC					
CARD SERVICES	TYLER TECHNOLOGIES, INC	03/15/2022	LARISSA TYLER TRAINING	10-112-000-36400	1,099.00
Purchased From Vendor TYLER TECHNOLOGIES, INC Total:					1,099.00
Purchased From Vendor: UBIQUITI					
CARD SERVICES	UBIQUITI	03/15/2022	NEW AG SWITCH CLOUD KEY	30-112-000-62000	1,816.00
Purchased From Vendor UBIQUITI Total:					1,816.00

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Post Dates: 3/15/2022 - 3/15/2022

Vendor Name	Purchased From Vendor	Post Date	Description (Item)	Account Number	Amount
<b>Purchased From Vendor: UNITED AIRLINES</b>					
CARD SERVICES	UNITED AIRLINES	03/15/2022	TRAVEL FLIGHT	10-226-000-36000	340.61
<b>Purchased From Vendor UNITED AIRLINES Total:</b>					<b>340.61</b>
<b>Purchased From Vendor: UPS</b>					
CARD SERVICES	UPS	03/15/2022	TIM GOOD BABY BLANKET - S	10-112-000-51500	16.10
<b>Purchased From Vendor UPS Total:</b>					<b>16.10</b>
<b>Purchased From Vendor: VERIZON</b>					
CARD SERVICES	VERIZON	03/15/2022	ADMIN	10-112-000-27200	63.93
CARD SERVICES	VERIZON	03/15/2022	ADMIN	10-112-000-27201	520.13
CARD SERVICES	VERIZON	03/15/2022	POLICE	10-224-000-27200	777.60
CARD SERVICES	VERIZON	03/15/2022	FIRE	10-226-000-27200	560.67
CARD SERVICES	VERIZON	03/15/2022	PW	10-331-000-27200	80.02
CARD SERVICES	VERIZON	03/15/2022	ENGINEERING	10-332-000-27200	40.01
CARD SERVICES	VERIZON	03/15/2022	COM DEV	10-819-000-27200	120.81
<b>Purchased From Vendor VERIZON Total:</b>					<b>2,163.17</b>
<b>Purchased From Vendor: VIRTUAL GRAFFITI</b>					
CARD SERVICES	VIRTUAL GRAFFITI	03/15/2022	EXPRESS SHIPPING	10-112-000-51500	56.00
CARD SERVICES	VIRTUAL GRAFFITI	03/15/2022	2 NEW CRADLEPONTS FOR VE	30-112-000-62000	3,536.00
<b>Purchased From Vendor VIRTUAL GRAFFITI Total:</b>					<b>3,592.00</b>
<b>Purchased From Vendor: WALMART</b>					
CARD SERVICES	WALMART	03/15/2022	K9 SUPPLIES FOR ZUKO WATE	10-221-000-44509	23.99
CARD SERVICES	WALMART	03/15/2022	K9 SUPPLIES FOR ZUKO	10-221-000-56000	4.78
CARD SERVICES	WALMART	03/15/2022	BOA SUPPLIES	10-112-000-53900	80.84
CARD SERVICES	WALMART	03/15/2022	K9 SELECTION	10-221-000-36000	56.33
CARD SERVICES	WALMART	03/15/2022	UNIFORM FOR K9 SELECTION	10-221-000-56000	67.09
<b>Purchased From Vendor WALMART Total:</b>					<b>233.03</b>
<b>Purchased From Vendor: WATCHGUARD VIDEO, INC</b>					
WATCHGUARD VIDEO, INC	WATCHGUARD VIDEO, INC	03/15/2022	EVIDENCELIBRARY.COM MON	10-221-000-40002	333.90
WATCHGUARD VIDEO, INC	WATCHGUARD VIDEO, INC	03/15/2022	EVIDENCELIBRARY.COM MON	10-221-000-40002	338.46
<b>Purchased From Vendor WATCHGUARD VIDEO, INC Total:</b>					<b>672.36</b>
<b>Purchased From Vendor: WAYSIDE WAIFS</b>					
WAYSIDE WAIFS	WAYSIDE WAIFS	03/15/2022	STRAYS - OCT 2021 TO DEC 20	10-819-000-44503	225.00
<b>Purchased From Vendor WAYSIDE WAIFS Total:</b>					<b>225.00</b>
<b>Purchased From Vendor: WENDY'S</b>					
CARD SERVICES	WENDY'S	03/15/2022	K9 SELECTION	10-221-000-36000	10.07
CARD SERVICES	WENDY'S	03/15/2022	K9 SELECTION	10-221-000-36000	9.09
CARD SERVICES	WENDY'S	03/15/2022	FTO TRAINING - MEAL	10-221-000-36000	11.22
<b>Purchased From Vendor WENDY'S Total:</b>					<b>30.38</b>
<b>Purchased From Vendor: WILLIAMS &amp; CAMPO, P.C.</b>					
WILLIAMS & CAMPO, P.C.	WILLIAMS & CAMPO, P.C.	03/15/2022	LEGAL SERVICES/ FEBRUARY 2	10-112-000-20300	5,800.00
<b>Purchased From Vendor WILLIAMS &amp; CAMPO, P.C. Total:</b>					<b>5,800.00</b>
<b>Purchased From Vendor: WILLIAMS, SPURGEON, KUHL &amp; FRESHNOCK ARCHITECTS, INC</b>					
WILLIAMS, SPURGEON, KUHL	WILLIAMS, SPURGEON, KUHL	03/15/2022	PUBLIC SAFETY RENOVATION/	21-086-000-50000	15,000.00
<b>Purchased From Vendor WILLIAMS, SPURGEON, KUHL &amp; FRESHNOCK ARCHITECTS, INC Total:</b>					<b>15,000.00</b>
<b>Purchased From Vendor: WITMER PUBLIC SAFETY GROUP, INC</b>					
CARD SERVICES	WITMER PUBLIC SAFETY GRO	03/15/2022	SHIELDS	10-226-000-56002	108.97
<b>Purchased From Vendor WITMER PUBLIC SAFETY GROUP, INC Total:</b>					<b>108.97</b>
<b>Purchased From Vendor: YMCA OF GREATER KANSAS CITY</b>					
YMCA OF GREATER KANSAS CI	YMCA OF GREATER KANSAS CI	03/15/2022	REIMB CITY'S SHARE/ EMPLO	10-115-000-21301	409.50
YMCA OF GREATER KANSAS CI	YMCA OF GREATER KANSAS CI	03/15/2022	REIMB CITY'S SHARE / RESIDE	10-341-000-22800	21,443.25
YMCA OF GREATER KANSAS CI	YMCA OF GREATER KANSAS CI	03/15/2022	SUPPORT FEE	10-341-000-22801	3,313.33
<b>Purchased From Vendor YMCA OF GREATER KANSAS CITY Total:</b>					<b>25,166.08</b>
<b>Purchased From Vendor: ZOLL MEDICAL CORPORATION</b>					
CARD SERVICES	ZOLL MEDICAL CORPORATION	03/15/2022	EMS	10-226-000-53707	735.00
<b>Purchased From Vendor ZOLL MEDICAL CORPORATION Total:</b>					<b>735.00</b>



**Expense Approval Report**

Post Dates: 3/15/2022 - 3/15/2022

Vendor Name	Purchased From Vendor	Post Date	Description (Item)	Account Number	Amount
<b>Purchased From Vendor: ZUMBA</b>					
CARD SERVICES	ZUMBA	03/15/2022	TRAINING	10-341-000-36400	429.00
<b>Purchased From Vendor ZUMBA Total:</b>					<b>429.00</b>
<b>Grand Total:</b>					<b>272,095.15</b>

**RESOLUTION NO. R-2022-023**

**A RESOLUTION APPROVING AN ENGAGEMENT LETTER WITH MCGLADREY LLP (RSM) FOR EXTERNAL AUDITING SERVICES**

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RIVERSIDE, MISSOURI AS FOLLOWS:

**THAT** the Riverside Board of Aldermen hereby approves the engagement letter with McGladrey LLP (RSM) for external auditing services, a copy of which is attached hereto, and further authorizes the Mayor to sign the letter on behalf of the City; and

**FURTHER THAT** the Mayor, the City Administrator, the Finance Director and other appropriate City officials are hereby authorized to take any and all actions as may be deemed necessary or convenient to carry out and comply with the intent of this Resolution and to execute and deliver for and on behalf of the City all certificates, instruments, agreements and other documents, as may be necessary or convenient to perform all matters herein authorized.

**PASSED AND ADOPTED** by the Board of Aldermen of the City of Riverside, Missouri, the \_\_\_\_ day of \_\_\_\_\_, 2022.

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Mayor Kathleen L. Rose

ATTEST:

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Robin Kincaid, City Clerk



March 7, 2022

Board of Aldermen  
City of Riverside, Missouri  
City Hall  
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Attention: Brian Koral, City Administrator  
Nate Blum, Finance Director

**The Objective and Scope of the Audit of the Financial Statements**

You have requested that RSM US LLP ("RSM", "we", "us", or "our"), audit the City of Riverside, Missouri's (the City) governmental activities, each major fund, aggregate remaining fund information, the budgetary comparison and supplementary information as of and for the year ending June 30, 2022, which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter ("Arrangement Letter").

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and *Government Auditing Standards* issued by the Comptroller General of the United States (GAS) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

**The Responsibilities of the Auditor**

We will conduct our audit in accordance with GAAS and GAS. Those standards require that we comply with applicable ethical requirements. As part of an audit in accordance with GAAS and GAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

**THE POWER OF BEING UNDERSTOOD**  
AUDIT | TAX | CONSULTING

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and GAS. Because the determination of waste or abuse is subjective, GAS does not require auditors to perform specific procedures to detect waste or abuse in financial statement audits.

We will communicate to the Board of Aldermen (a) any fraud involving senior management and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements that becomes known to us during the audit, and (b) any instances of noncompliance with laws and regulations that we become aware of during the audit (unless they are clearly inconsequential).

Our report on internal control will include any significant deficiencies and material weaknesses in controls of which we become aware as a result of obtaining an understanding of internal control and performing tests of internal control consistent with requirements of the standards and regulations identified above. Our report on compliance matters will address material errors, fraud, violations of compliance obligations, and other responsibilities imposed by state and federal statutes and regulations or assumed by contracts; and any state or federal grant, entitlement or loan program questioned costs of which we become aware, consistent with requirements of the standards and regulations identified above.

We will maintain our independence in accordance with the standards of the American Institute of Certified Public Accountants and GAS.

#### **The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework**

Management is responsible for:

1. Identifying and ensuring that the City complies with the laws and regulations applicable to its activities, and for informing us about all known violations of such laws or regulations, other than those that are clearly inconsequential;
2. The design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the City involving management, employees who have significant roles in internal control, and others where the fraud could have a material effect on the financial statements; and
3. Informing us of its knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, former employees, analysts, regulators, short sellers, vendors, customers or others.

Management is responsible for the preparation of the required supplementary information which accounting principles generally accepted in the United States of America (U.S. GAAP) require to be presented to supplement the basic financial statements. Management is also responsible for the preparation of the supplementary information presented in relation to the financial statements as a whole in accordance with U.S. GAAP and the Governmental Accounting Standards Board. Management agrees to include the auditor's report on the supplementary information in any document that contains the supplementary information and indicates that the auditor has reported on such supplementary information. Management also agrees to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.

The Board of Aldermen is responsible for informing us of its views about the risks of fraud, waste or abuse within the City, and its knowledge of any fraud, waste or abuse or suspected fraud, waste or abuse affecting the City.

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP);
2. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not conclude on subsequent events earlier than the date of the management representation letter referred to below;
3. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
4. For establishing and maintaining effective internal control over financial reporting, and for informing us of all significant deficiencies and material weaknesses in the design or operation of such controls of which it has knowledge;
5. For report distribution; and
6. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including information relevant to disclosures;
  - b. Draft financial statements, including information relevant to their preparation and fair presentation, when needed, to allow for the completion of the audit in accordance with the proposed timeline;
  - c. Additional information that we may request from management for the purpose of the audit; and
  - d. Unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit, including among other items:

1. That management has fulfilled its responsibilities as set out in the terms of this Arrangement Letter; and
2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

### **Reporting**

We will issue a written report upon completion of our audit of the City's financial statements. Our report will be addressed to the Honorable Mayor and Members of the Board of Aldermen of the City. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion or add an emphasis-of-matter paragraph or other-matter paragraph to our auditor's report.

If circumstances arise relating to the condition of the City's records, the availability of appropriate audit evidence or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting or misappropriation of assets which, in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including, but not limited to, declining to express an opinion or issue a report, or withdrawing from the engagement.

You have informed us that you desire us to issue a report on the financial statements of the City as of and for the year ended June 30, 2022 conforming only to the requirements of auditing standards generally accepted in the United State of America. This reporting will not be used for purposes to comply with a requirement calling for an audit in accordance with *Government Auditing Standards*.

In addition to our report on the City's financial statements, we will also issue the following reports:

1. Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with GAS;

### **Records and Assistance**

During the course of our engagement, we may accumulate records containing data that should be reflected in the City's books and records. The City will determine that all such data, if necessary, will be so reflected. Accordingly, the City will not expect us to maintain copies of such records in our possession.

The assistance to be supplied by City personnel, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with Nate Blum, Finance Director. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

### **Nonaudit Services**

In connection with our audit, you have requested us to perform certain nonaudit services:

1. Printing and binding of the financial statements

GAS independence standards require that the auditor maintain independence so that opinions, findings, conclusions, judgments and recommendations will be impartial and viewed as impartial by reasonable and informed third parties. Before we agree to provide a nonaudit service to the City, we determine whether providing such a service would create a significant threat to our independence for GAS audit purposes, either by itself or in aggregate with other nonaudit services provided. A critical component of our determination is consideration of management's ability to effectively oversee the nonaudit services to be performed. The City has agreed that Nate Blum, Finance Director possesses suitable skill, knowledge or experience and that the individual understands the printing and binding of the financial statements services to be performed sufficiently to oversee them. Accordingly, the management of the City agrees to the following:

1. The City has designated Nate Blum, Finance Director as a senior member of management who possesses suitable skill, knowledge and experience to oversee the services;
2. Nate Blum, Finance Director will assume all management responsibilities for subject matter and scope of the printing and binding of the financial statements;
3. The City will evaluate the adequacy and results of the services performed; and
4. The City accepts responsibility for the results and ultimate use of the services.

GAS further requires that we establish an understanding with the City's management and those charged with governance of the objectives of the nonaudit services, the services to be performed, the City's acceptance of its responsibilities, the auditor's responsibilities and any limitations of the nonaudit services. We believe this Arrangement Letter documents that understanding.

#### **Parties' Understandings Concerning Situation Around COVID-19**

RSM and the City acknowledge that, at the time of the execution of this Arrangement Letter, federal, state and local governments, both domestic and foreign, have imposed certain restrictions on travel and/or the movement of their citizens due to the ongoing and evolving situation around COVID-19. In addition, like many organizations and companies in the United States and around the globe, RSM has restricted its employees from certain travel and onsite work, whether at a client facility or RSM facility, to protect the health of both RSM's and its clients' employees. Accordingly, to the extent that any of the services described in this Arrangement Letter requires or relies on RSM or City personnel to travel and/or perform work onsite, either at the City's or RSM's facilities, including, but not limited to, maintaining business operations and/or IT infrastructure, RSM and the City acknowledge and agree that the performance of such work may be delayed, significantly or indefinitely, and thus certain services described herein may need to be rescheduled and/or suspended at either RSM's or the City's sole discretion. RSM and the City agree to provide the other with prompt written notice (email will be sufficient) in the event any of the services described herein will need to be rescheduled and/or suspended. RSM and the City also acknowledge and agree that any delays or workarounds due to the situation surrounding COVID-19 may increase the cost of the services described herein. Costs also may increase if services provided include matters such as consideration of going concern, impairment analysis, debt forgiveness or lease concessions, not already considered within the stated fees. RSM will obtain the City's prior written approval (email will be sufficient) for any increase in the cost of RSM services that may result from the situation surrounding COVID-19.

#### **Other Relevant Information**

In accordance with GAS, a copy of our most recent peer review report is enclosed for your information.

### **Fees and Costs**

Our fees for the services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement, including direct expenses, including report processing, travel, meals, and fees for services from other professionals. Our fee for the services described in this letter are estimated to be \$31,450, as well as a charge of 5% of fees for all other expenses, including indirect administrative expenses such as technology, research and library databases, communications, photocopying, postage and clerical assistance. Our fee estimate and completion of our work are based upon the following criteria:

1. Anticipated cooperation from City personnel
2. Timely responses to our inquiries
3. Timely completion and delivery of client assistance requests
4. Timely communication of all significant accounting and financial reporting matters
5. The assumption that unexpected circumstances will not be encountered during the engagement

If any of the aforementioned criteria are not met, then fees may increase. Interim billings will be submitted as work progresses and as expenses are incurred. Billings are due upon submission.

You have informed us that you intend to prepare an annual comprehensive financial report (Annual Report) and submit it for evaluation by the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Program. Our association with the Annual Report is to consist of technical review for compliance with the program requirements.

### **Use of Subcontractors and Third-Party Products**

From time to time and depending upon the circumstances, we may, in our sole discretion, use affiliates of ours or qualified third-party service providers, located within or outside the United States, to assist us in providing professional services to you. In such circumstances, it may be necessary for us to disclose Confidential Information (as such term is defined below) to them. In addition, if necessary to perform the services requested, we may arrange for one or more of the member firms of the RSM International Network (each an "RSM International Network Firm") to provide services to you outside of the United States. Those third-party service providers, affiliates of RSM, and RSM International Network Firms we use to assist us in providing services to you are collectively referred to herein as "Subcontractors." You hereby consent to us sharing your information, including Confidential Information, with our Subcontractors on the same basis as we would be permitted to share information with one of our employees; provided that such recipients are bound by written obligations of confidentiality that are as protective of your Confidential Information as the confidentiality terms set forth herein. You acknowledge and agree that: (i) our use of Subcontractors may involve the processing, input, disclosure, movement, transfer, and storage of your information and data outside of our technology infrastructure; and (ii) an RSM International network Firm may also share with us any work product, time and billing information, or any other information concerning you or your affiliates reasonably necessary for us to perform the services requested under this Arrangement Letter.



We also may provide services to you using certain third-party hardware, software, software services, managed services (including, but not limited to, web hosting, data security, data back-up, email security, or similar services subject to direct end-user or subscription agreements), applications, and equipment (collectively, "Third-Party Products"). You acknowledge that your or our use of a Third-Party Product may involve the processing, input, disclosure, movement, transfer, and storage of information provided by you to us, including Personal Information and Confidential Information, within the Third-Party Product's infrastructure and not ours, and that the terms of use and service set forth in the end-user license, subscription, or other agreement with the licensor of such Third-Party Product, including, but not limited to, applicable laws, will govern all obligations of such licensor relating to data privacy, storage, recovery, security, and processing within such Third-Party Product's infrastructure, as well as, the service levels associated with such Third-Party Product. You hereby consent to the disclosure of your information, including your Confidential Information and Personal Information, to the licensors of such Third-Party Products for the purpose described herein.

You acknowledge that your or our use of Third-Party Products may be subject to limitations, delays, interruptions, errors, and other problems which are beyond our control, including, without limitation, internet outage or lack of availability related to updates, upgrades, patches, fixes, maintenance, or other issues. We will not be liable for any delays, delivery failures, or other losses or damages resulting from such issues. Nor will we be held responsible or liable for any loss, or unauthorized use or disclosure, of any information or data provided by you, including, without limitation, Personal Information provided by you, resulting from your or our use of a Third-Party Product.

**Use and Ownership; Access to Audit Documentation**

The Audit Documentation for this engagement is the property of RSM. For the purposes of this Arrangement Letter, the term "Audit Documentation" shall mean the confidential and proprietary records of RSM's audit procedures performed, relevant audit evidence obtained, other audit-related workpapers, and conclusions reached. Audit Documentation shall not include custom-developed documents, data, reports, analyses, recommendations, and deliverables authored or prepared by RSM for the City under this Arrangement Letter, or any documents belonging to the City or furnished to RSM by the City.

Review of Audit Documentation by a successor auditor or as part of due diligence is subject to applicable RSM policies, and will be agreed to, accounted for and billed separately. Any such access to our Audit Documentation is subject to a successor auditor signing an Access & Release Letter substantially in RSM's form. RSM reserves the right to decline a successor auditor's request to review our workpapers.

In the event we are required by government regulation, subpoena or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for the City, the City will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

You acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the Audit Documentation upon their request and that we shall maintain the Audit Documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to the requested Audit Documentation will be provided under the supervision of RSM audit personnel and at a location designated by our firm.

**Indemnification, Limitation of Liability, and Claim Resolution**

Because RSM will rely on the City and its management and Board of Aldermen to discharge the foregoing responsibilities, the City agrees to indemnify, hold harmless and release RSM and its partners, principals, officers, directors, employees, affiliates, subsidiaries, contractors, Subcontractors, agents, representatives, successors, or assigns from all claims, liabilities, losses and costs arising in circumstances where there has been a knowing misrepresentation by a member of the City's management.

**THE CITY AND RSM AGREE THAT NO CLAIM ARISING OUT, FROM, OR RELATING TO THE SERVICES RENDERED PURSUANT TO THIS ARRANGEMENT LETTER SHALL BE FILED MORE THAN TWO YEARS AFTER THE DATE OF THE AUDIT REPORT ISSUED BY RSM OR THE DATE OF THIS ARRANGEMENT LETTER IF NO REPORT HAS BEEN ISSUED. IN NO EVENT SHALL RSM OR THE CITY, OR ANY OF THEIR RESPECTIVE PARTNERS, PRINCIPALS, OFFICERS, DIRECTORS, EMPLOYEES, AFFILIATES, SUBSIDIARIES, CONTRACTORS, SUBCONTRACTORS, AGENTS, REPRESENTATIVES, SUCCESSORS, OR ASSIGNS (COLLECTIVELY, THE "COVERED PARTIES" AND EACH INDIVIDUALLY, A "COVERED PARTY"), BE LIABLE FOR THE INTERRUPTION OR LOSS OF BUSINESS, ANY LOST PROFITS, SAVINGS, REVENUE, GOODWILL, SOFTWARE, HARDWARE, OR DATA, OR THE LOSS OF USE THEREOF (REGARDLESS OF WHETHER SUCH LOSSES ARE DEEMED DIRECT DAMAGES), OR INCIDENTAL, INDIRECT, PUNITIVE, CONSEQUENTIAL, SPECIAL, EXEMPLARY, OR SIMILAR SUCH DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF THE COVERED PARTIES ARISING OUT OF, FROM, OR RELATING TO THIS ARRANGEMENT LETTER, OR THE REPORT ISSUED OR SERVICES PROVIDED HEREUNDER, REGARDLESS OF THE CIRCUMSTANCES OR NATURE OR TYPE OF CLAIM, INCLUDING, WITHOUT LIMITATION, CLAIMS ARISING FROM A COVERED PARTY'S NEGLIGENCE OR BREACH OF CONTRACT OR WARRANTY, OR RELATING TO OR ARISING FROM A GOVERNMENT, REGULATORY OR ENFORCEMENT ACTION, INVESTIGATION, PROCEEDING, OR FINE, WILL NOT EXCEED THE TOTAL AMOUNT OF THE FEES PAID BY THE CITY TO RSM UNDER THIS ARRANGEMENT LETTER. NOTWITHSTANDING THE FOREGOING, NOTHING IN THIS LIMITATION OF LIABILITY PROVISION SHALL, OR SHALL BE INTERPRETED OR CONSTRUED TO, RELIEVE THE CITY OF ITS PAYMENT OBLIGATIONS TO RSM UNDER THIS ARRANGEMENT LETTER.**

**Confidentiality**

RSM and the City may, from time to time, disclose Confidential Information (as defined below) to one another. Accordingly, RSM and the City agree as the recipient of such Confidential Information (the "Receiving Party") to keep strictly confidential all Confidential Information provided to it by the disclosing party (the "Disclosing Party") and use, modify, store, and copy such Confidential Information only as necessary to perform its obligations and exercise its rights under this Arrangement Letter and for no other purpose or use. Except as otherwise set forth herein, the Receiving Party may only disclose the Confidential Information of the Disclosing Party to its personnel, agents, and representatives who are subject to obligations of confidentiality at least as restrictive as those set forth herein and only for the purpose of exercising its rights and fulfilling its obligations hereunder. To avoid any doubt, RSM is permitted to disclose the City's Confidential Information to RSM's personnel, agents, and representatives for the purpose of maintaining compliance with applicable laws and professional, regulatory, and/or ethical standards.

As used herein, "Confidential Information" means, information in any form, oral, graphic, written, electronic, machine-readable or hard copy consisting of: (i) any nonpublic information provided by the Disclosing Party, including, but not limited to, all of its inventions, designs, data, source and object code, programs, program interfaces, know-how, trade secrets, techniques, ideas, discoveries, marketing and business plans, pricing, profit margins and/or similar information; (ii) any information that the Disclosing Party identifies as confidential; or (iii) any information that, by its very nature, a person in the same or similar circumstances would understand should be treated as confidential, including, but not limited to, this Arrangement Letter.

As used herein, the term "Confidential Information" will not include information that: (i) is publicly available at the time of disclosure by the Disclosing Party; (ii) becomes publicly available by publication or otherwise after disclosure by the Disclosing Party, other than by breach of the confidentiality obligations set forth herein by the Receiving Party; (iii) was lawfully in the Receiving Party's possession, without restriction as to confidentiality or use, at the time of disclosure by the Disclosing Party; (iv) is provided to the Receiving Party without restriction as to confidentiality or use by a third party without violation of any obligation to the Disclosing Party; or (v) is independently developed by employees or agents of the Receiving Party who did not access or use the Confidential Information.

The Receiving Party will treat the Disclosing Party's Confidential Information with the same degree of care as the Receiving Party treats its own confidential and proprietary information, but in no event will such standard of care be less than a reasonable standard of care. The Receiving Party will promptly notify the Disclosing Party if it becomes aware that any of the Confidential Information of the Disclosing Party has been used or disclosed in violation of this Arrangement Letter.

Notwithstanding the foregoing, in the event that the Receiving Party becomes legally compelled to disclose any of the Confidential Information of the Disclosing Party, or as may be required by applicable regulations or professional standards, the Receiving Party will use commercially reasonable efforts to provide the Disclosing Party with notice prior to disclosure, to the extent permitted by law.

#### **Preexisting Nondisclosure Agreements**

In the event that the parties have executed a separate nondisclosure agreement and such agreement does not automatically terminate or expire upon execution of this Arrangement Letter, such agreement shall be terminated as of the effective date of this Arrangement Letter.

#### **Data Protection Compliance**

Our Privacy Policy ("Privacy Policy") is located on our website at <https://rsmus.com/who-we-are/privacy-policy.html>. Our Privacy Policy may be amended from time to time in our sole discretion and without prior notice, and is hereby incorporated by reference into this Arrangement Letter. You acknowledge that you have read and understand the Privacy Policy and agree to the practices as described therein.

We take reasonable steps to comply with all applicable privacy, cybersecurity, and data protection laws that may apply to Personal Information and Confidential Information we process on behalf of our clients. Upon written request, but not more than annually during the term of this Arrangement Letter, we will deliver to you a copy of our third-party provided SOC 2 report evidencing the operating effectiveness of our Information Technology ("IT") control environment. We will also provide summaries of our IT security and disaster recovery policies and make our senior IT personnel reasonably available for discussion upon request. Our SOC 2 report and any information we disclose to you concerning our IT control environment shall constitute Confidential Information of RSM and shall be subject to the confidentiality obligations set forth in this Arrangement Letter.

Prior to disclosing to us or our Subcontractors or granting us or our Subcontractors with access to your data, you will identify in writing any personal, technical, or other data provided or made accessible to us or our Subcontractors pursuant to this Arrangement Letter that may be subject to heightened protections under applicable privacy, cybersecurity, export control, and/or data protection laws, including, but not limited to, protected health information pursuant to the Health Information Portability and Accountability Act of 1996 ("HIPAA"), classified or controlled unclassified information subject to the National Industrial Security Program, the National Industrial Security Program Operating Manual, or the Defense Federal Acquisition Regulation Supplement ("DFARS"), data subject to Export Administration Regulations ("EAR"), or International Traffic in Arms Regulations ("ITAR") controlled data. Unless otherwise expressly agreed upon and specified in writing by RSM and the City, you shall not provide us or any of our Subcontractors with access to such data and you shall be responsible for the handling of all such data in connection with the performance of the services requested hereunder, including, but not limited to, the scrubbing, de-identification, de-aggregation, protection, encryption, transfer, movement, input, storage, migration, deletion, copying, processing, and modification of such data.

RSM and the City acknowledge and agree that they may correspond or convey information and documentation, including Confidential Information and Personal Information, via various forms of electronic transmission, including, but not limited to, Third-Party Products, such as, email, FTP and cloud-based sharing and hosting applications (e.g., portals, data analytics tools, and helpdesk and support ticketing applications), and that neither party has control over the performance, operation, reliability, availability, or security of these electronic transmissions methods. Therefore, neither party will be liable for any loss, damage, expense, harm, disclosure or inconvenience resulting from the loss, delay, interception, corruption, unauthorized disclosure, or alteration of any electronic transmission where the party has used commercially reasonable efforts to protect such information. We offer our clients various platforms for the exchange of information. You hereby agree that you shall be bound by and comply with any and all user terms and conditions made available (whether by link, click-through, or otherwise) with respect to such platforms.

#### **Personal Information**

As used herein, the term "Personal Information" means any personal information that directly or indirectly identifies a natural person as may be defined by applicable privacy, data protection or cybersecurity laws, and includes, but is not limited to, nonpublic, personally identifiable information such as Social Security numbers, Social Insurance numbers, driver's license numbers or state- or province-issued identification card numbers, credit or debit card numbers with or without any required security code, number or passwords, health information, and other personal information as defined by applicable laws, whether of the City or the City's customers or other third parties.

Each party agrees that it will not transmit to the other, in any manner, (i) Personal Information that is not needed to render the services hereunder, and (ii) Personal Information that has not been encrypted. In the event you transmit to us Personal Information in an unencrypted format or via unencrypted means, you agree that we have no obligation to notify you of the foregoing.

You represent and warrant that you have provided all notices and obtained all consents required under applicable data protection laws prior to your collection, use and disclosure to us or our Subcontractors of such Personal Information and shall take reasonable steps to ensure that such Personal Information does not include irrelevant or unnecessary information about individuals.

In the event the services provided hereunder involve Personal Information collected in Canada, you acknowledge that we or our Subcontractors performing services hereunder on our behalf may store, transfer, and/or process such Personal Information in locations and on servers located outside of Canada, including jurisdictions such as the United States whose data protection laws differ from those of Canada. As a result, such Personal Information may be subject to access requests from governments, courts, or law enforcement in those jurisdictions, including the United States, according to the laws in those jurisdictions. Subject to applicable laws in such other jurisdictions, we will use reasonable efforts to require that appropriate protections are in place to require our Subcontractors maintain protections on Personal Information collected in Canada that are equivalent to those that apply in Canada.

Upon your written request, we will enter into a mutually agreed upon agreement relating to the lawful cross-border transfer and processing of Personal Information.

We will use all such City-provided Personal Information, if at all, only for the purposes described in this Arrangement Letter. The parties agree that as part of the performance of the services as described in this Arrangement Letter, and as part of the direct business relationship between the parties, we may, at our election, use the Personal Information to improve the services and for other similar internal and business purposes. We agree to maintain appropriate security measures to protect such Personal Information in accordance with applicable laws.

If we become aware of an unauthorized acquisition or use of City-provided Personal Information, we will promptly inform you of such unauthorized acquisition or use as required by applicable laws and, upon your written request, reasonably cooperate with you at your sole cost in support of any breach notification requirements as imposed upon you by applicable laws.

#### **Retention of Records**

We will return to you all original records you provide to us in connection with this engagement. Further, in addition to providing you with those deliverables set forth in this Arrangement Letter, we will provide to you a copy of any records we prepare or accumulate in connection with such deliverables which are not otherwise reflected in your books and records without which your books and records would be incomplete. You have the sole responsibility for retaining and maintaining in your possession or custody all of your financial and nonfinancial records related to this engagement. We will not host, and will not accept responsibility to host, any of your records. We, however, may maintain a copy of any records of yours necessary for us to comply with applicable law and/or professional standards. Any such records retained by us will be subject to the confidentiality obligations set forth herein and destroyed in accordance with our record retention policies.

#### **Termination**

Your failure to make full payment of any and all undisputed amounts invoiced in a timely manner constitutes a material breach for which we may refuse to provide deliverables and/or, upon written notice, suspend or terminate our services under this Arrangement Letter. We will not be liable to you for any resulting loss, damage or expense connected with the suspension or termination of our services due to your failure to make full payment of undisputed amounts invoiced in a timely manner.

In the event you terminate this engagement, you will pay us for all services rendered (including deliverables and products delivered), expenses incurred, and noncancelable commitments made by us on your behalf through the effective date of termination.

We will not be responsible for any delay or failure in our performance resulting from acts beyond our reasonable control or unforeseen or unexpected circumstances, such as, but not limited to, acts of God, government or war, riots or strikes, disasters, fires, floods, epidemics, pandemics or outbreaks of communicable disease, cyberattacks, and internet or other system or network outages. At your option, you may terminate this Arrangement Letter where our services are delayed more than 120 days; however, you are not excused from paying us for all amounts owed for services rendered and deliverables provided prior to the termination of this Arrangement Letter.

When an engagement has been suspended at the request of management or those charged with governance and work on that engagement has not recommenced within 120 days of the request to suspend our work, we may, at our sole discretion, terminate this Arrangement Letter without further obligation to you. Resumption of our work following termination may be subject to our client acceptance procedures and, if resumed, will require additional procedures not contemplated in this Arrangement Letter. Accordingly, the scope, timing and fee arrangement discussed in this Arrangement Letter will no longer apply. In order for us to recommence work, the execution of a new Arrangement Letter will be required.

We may terminate this Arrangement Letter upon written notice if we determine that our continued performance would result in a violation of law, regulatory requirements, applicable professional or ethical standards, or our client acceptance or retention standards.

The parties agree that those provisions of this Arrangement Letter which, by their context, are intended to survive, including, but not limited to, payment, limitations on liability, claim resolution, use and ownership, and confidentiality obligations, shall survive the termination of this Arrangement Letter.

#### **Miscellaneous**

We may mention your name and provide a general description of the engagement in our client lists and marketing materials. We also may utilize Confidential Information you have provided to us in connection with this engagement for purposes of creating benchmarking data to be used by our professionals and other clients. This benchmarking data is aggregated with data from a minimum of five other entities so that users of the data are unable to associate the data with any single entity in the database.

The City agrees that it will not associate us with any public or private securities offering without first obtaining our consent. Therefore, the City agrees to contact us before it includes our reports, or otherwise makes reference to us, in any public or private securities offering. Our association with an official statement is a matter for which separate arrangements may be necessary. The City agrees to provide us with printer's proofs or masters of such offering documents for our review and approval before printing, and with a copy of the final reproduced material for our approval before it is distributed.

Our professional standards require that we perform certain additional procedures, on current and previous years' engagements, whenever a partner or professional employee leaves the firm and is subsequently employed by or associated with a client in a key position. Accordingly, you agree to compensate us for any additional costs incurred as a result of your employment of one of our partners, principals or employees.

#### **Notices**

Unless otherwise expressly agreed upon by the parties in this Arrangement Letter, all notices required to be given hereunder will be in writing and addressed to the party at the business address provided in this Arrangement Letter, or such other address as such party may indicate by a notice delivered to the other party. A copy of any legal notice (e.g., any claimed breach or termination of this Arrangement Letter) sent by the City to RSM shall also be sent to the following address: Office of the General Counsel, RSM US LLP, 200 South Wacker Drive, Suite 3900, Chicago, IL 60606. Except as otherwise expressly provided in this Arrangement Letter, notices hereunder will be deemed given and effective: (i) if personally delivered, upon delivery; (ii) if sent by registered or certified mail or by overnight courier service with tracking capabilities, upon receipt; and, (iii) if sent by electronic mail (without indication of delivery failure), at such time as the party that sent the notice receives confirmation of receipt, whether by read-receipt confirmation or otherwise.

#### **Governing Law**

This Arrangement Letter, including, without limitation, its validity, interpretation, construction, and enforceability, and any dispute, litigation, suit, action, claim, or other legal proceeding arising out of, from, or relating in any way to this Arrangement Letter, any provisions herein, a report issued or the services provided hereunder, will be governed and construed in accordance with the laws of the State of Illinois, without regard to its conflict of law principles, and applicable U.S. federal law.

#### **Entire Agreement**

This Arrangement Letter constitutes the complete and exclusive statement of agreement between RSM and the City, and supersedes all prior agreements, understandings, and proposals, whether oral or written, relating to the subject matter of this Arrangement Letter.

If any term or provision of this Arrangement Letter is determined to be invalid or unenforceable, such term or provision will be deemed stricken, and all other terms and provisions will remain in full force and effect.

This Arrangement Letter may be amended or modified only by a written instrument executed by both parties.

#### **Electronic Signatures and Counterparts**

Each party hereto agrees that any electronic signature of a party to this Agreement Letter or any electronic signature to a document contemplated hereby (including any representation letter) is intended to authenticate such writing and shall be as valid, and have the same force and effect, as a manual signature. Any such electronically signed document shall be deemed (a) to be "written" or "in writing," (b) to have been signed and (c) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. Each party hereto also agrees that electronic delivery of a signature to any such document (via email or otherwise) shall be as effective as manual delivery of a manual signature. For purposes hereof, "electronic signature" includes, but is not limited to, (a) a scanned copy (as a "pdf" (portable document format) or other replicating image) of a manual ink signature, (b) an electronic copy of a traditional signature affixed to a document, (c) a signature incorporated into a document utilizing touchscreen capabilities or (d) a digital signature. This Arrangement Letter may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement. Paper copies or "printouts," of such documents if introduced as evidence in any judicial, arbitral, mediation or administrative proceeding, will be admissible as between the parties to the same extent and under the same conditions as other original business records created and maintained in documentary form. Neither party shall contest the admissibility of true and accurate copies of electronically signed documents on the basis of the best evidence rule or as not satisfying the business records exception to the hearsay rule.

Please sign and return a copy of this Arrangement Letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements, including our respective responsibilities.

**Acknowledgement and Acceptance**

Each party acknowledges that it has read and agrees to all of the terms and conditions contained herein. Each party and its signatory below represents that said signatory is a duly authorized representative of such party and has the requisite power and authority to bind such party to the undertakings and obligations contained herein.

**AGREED TO AND ACKNOWLEDGED BY:**

RSM US LLP



Kristen Hughes, Senior Director

Confirmed on behalf of the City of Riverside, Missouri:

\_\_\_\_\_  
Board of Aldermen Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brian Koral, City Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Nate Blum, Finance Director

\_\_\_\_\_  
Date



## Report on the Firm's System of Quality Control

To the Partners of RSM US LLP and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of RSM US LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### ***Firm's Responsibility***

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### ***Peer Reviewer's Responsibility***

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### ***Required Selections and Considerations***

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, audits performed under FDICIA, audits of broker-dealers and examinations of service organizations [SOC 1 and SOC 2 engagements].

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### ***Opinion***

In our opinion, the system of quality control for the accounting and auditing practice of RSM US LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. RSM US LLP has received a peer review rating of *pass*.

BKD, LLP

*BKD, LLP*

December 5, 2019



**RESOLUTION NO. R-2022-024**

**A RESOLUTION OF THE RIVERSIDE BOARD OF ALDERMEN SUPPORTING THE PLACEMENT OF THE PLATTE COUNTY ROADS TAX ON THE BALLOT IN 2022**

WHEREAS, in 2002, Platte County voters approved a ten-year, three-eighths (\$0.0375) cent sales tax for road and bridge improvements; and

WHEREAS, the funds generated from the sales tax were distributed equally between Platte County and the municipalities within the County; and

WHEREAS, the municipal portion was allocated to each city on a per capita basis; and

WHEREAS, in 2013, Platte County voters approved a ten-year extension of the tax utilizing the same allocation formula to continue to fund road improvements within Platte County and the municipalities; and

WHEREAS, funds have been used for the replacement and rehabilitation of deficient bridges, and for safety and capacity improvements to existing streets; and

WHEREAS, Platte County and the municipalities have leveraged these funds to help secure Federal, State, and Local government matching funds for projects that otherwise could not be completed; and

WHEREAS, Platte County is the fastest growing county in Missouri based upon the 2020 Census; and

WHEREAS, continued growth in Platte County requires investments in the transportation system to maintain operations in a safe and efficient manner; and

WHEREAS, the City of Riverside has identified transportation improvements within the community that could be completed with assistance from the Platte County Roads Tax.

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the City of Riverside hereby supports the placement of a ten-year extension of the Platte County Roads Tax at the current rate of \$0.0375 on the Ballot in 2022. Passed by the Board of Aldermen of the City of Riverside, Missouri, the 15<sup>th</sup> day of March, 2022.

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KATHLEEN L ROSE, MAYOR

ATTEST:

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Robin Kincaid, City Clerk

**A RESOLUTION EXTENDING THE CONTRACT FOR MoDOT ROW MOWING FOR 2022 AND APPROVING THE AGREEMENT BETWEEN THE CITY AND LOTUS LAWN CARE AND SERVICES, LLC FOR SUCH PROJECT**

**BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RIVERSIDE, MISSOURI AS FOLLOWS**

**THAT** the contract extension for Lotus Lawn care and Services, LLC for the 2022 MoDOT ROW Mowing in the amount of \$85,000.00 is hereby accepted and approved; and

**FURTHER THAT** an agreement by and between the City of Riverside and Lotus Lawn care and Services, LLC, in substantially the same form as attached hereto and incorporated herein by reference, is hereby authorized and approved, and the Mayor is authorized to sign such agreement on behalf of the City; and

**FURTHER THAT** the Mayor, the City Administrator, and other appropriate City officials are hereby authorized to take any and all actions as may be deemed necessary or convenient to carry out and comply with the intent of this Resolution and to execute and deliver for and on behalf of the City all certificates, instruments, agreements, and other documents, as may be necessary or convenient to perform all matters herein authorized.

**PASSED AND ADOPTED** by the Board of Aldermen the 15th day of March 2022.

\_\_\_\_\_  
Kathleen L. Rose, Mayor

ATTEST:

\_\_\_\_\_  
Robin Kincaid, City Clerk

**AGREEMENT  
BETWEEN  
CITY OF RIVERSIDE, MISSOURI AND**

**Contractor: Lotus Lawncare & Services, LLC**

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**FOR  
COMPLETION OF  
2022 MoDOT ROW MOWING**

**Project No. 322-022**

**RESOLUTION NO.: 2022-**

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**CONTRACT PRICE: \$85,000**

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## **AGREEMENT BETWEEN CITY OF RIVERSIDE AND CONTRACTOR**

### **2022 MoDOT ROW MOWING**

**Project No: 322-022**

THIS AGREEMENT, made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2022, by and between the City of Riverside, Missouri ("City"), and Lotus Lawn Care & Services, LLC ("Contractor"), shall govern all Work to be provided by Contractor for City on the Project.

WHEREAS, City, under the provisions of Resolution No. 2022-\_\_\_\_\_, duly approved on the \_\_\_\_\_ day of \_\_\_\_\_, 2022 and by virtue of the authority vested in City by the general ordinances of City, intends to enter into one or more contracts for the Project; and

WHEREAS, the Mayor is authorized and empowered by City to execute contracts on behalf of City, and the City Administrator ("Administrator") is authorized to perform Administrator's functions set forth in this Agreement; and

WHEREAS, Administrator may designate one or more engineers, architects, or other persons to assist Administrator in performing Administrator's functions under this Agreement; and

WHEREAS, City desires to enter into an agreement with Contractor to obtain labor, services, materials, supplies, tools, equipment, supervision, management, and other items as set forth in this Agreement; and

WHEREAS, Contractor represents that Contractor is equipped, competent, and able to provide all the Work, in accordance with this Agreement;

NOW THEREFORE, in consideration of the mutual covenants and consideration herein contained, IT IS HEREBY AGREED by City and Contractor as follows:

1. Contractor shall provide and pay for all labor, services, materials, supplies, tools, equipment, supervision, management, and anything else necessary to accomplish the results and objectives described in Exhibit B and C to this Agreement (the "Work") in compliance with all provisions of this Agreement.
2. Contractor shall start the Work not later than; 04/30/22 or as directed by Resident Project Representative  
Contractor shall complete the Work not later than; 11/30/22
3. Provided Contractor performs all the Work in accordance with this Agreement and complies with all obligations of Contractor under this Agreement, City shall pay Contractor per cycle. This amount includes all costs of mowing project services performed for the cycle. Contractor shall submit a detailed invoice describing services performed at each area prior to receiving payment.

4. Subject to budget appropriations, the contract term may be extended for one additional one-year period upon the same terms contained in the original contract provided the parties mutually agree to such extension(s). If extended for 2023, the City of Riverside may adjust starting and completion dates and add additional or decrease mowing, as it deems necessary.
5. Contractor shall comply with all federal, state, local, and other governmental laws, ordinances, rules, regulations, orders, and the like applicable to the Work. Contractor shall secure all permits from public and private sources necessary for performance of the Work.
6. Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with performance of the Work and shall take reasonable precautions for the safety of, and shall provide reasonable protection to prevent injury, damage, or loss to (a) employees and other persons at the site of the Work or who may be affected by the Work, (b) material and equipment stored at on-site or off- site locations for use in performance of the Work, and (c) other property at the site or in its vicinity, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of performance of the Work. Contractor shall give notices and comply with applicable laws, ordinances, rules, regulations, orders, and the like bearing on safety of persons or property or their protection from injury, damage, or loss.
7. Contractor shall ensure that the Work, at all times, is performed in a manner that affords reasonable access, both vehicular and pedestrian, around the site of the Work and all adjacent areas. Contractor shall at all times during performance of the Work keep the site of the Work and all adjacent areas clean and free from debris resulting from the Work. Prior to discontinuing Work in an area, Contractor shall clean the area and remove all rubbish and its equipment, tools, machinery, waste, and surplus material. Contractor shall make provisions to minimize and confine dust and debris resulting from performance of the Work.
8. Only material and equipment that are to be used directly in the Work shall be brought to and stored at the site of the Work. After equipment is no longer required for the Work, it shall be promptly removed from the site of the Work. Protection of material and equipment from weather, theft, and all other casualty or damage is solely the responsibility of Contractor.

## 9. INSURANCE

A. Contractor shall, at all times during the performance of any of the Work, maintain not less than the following insurance coverages and amounts:

1. **COMMERCIAL GENERAL LIABILITY** - Contractor shall provide coverage for Contractor, City, its employees, officers, and agents, and any architects, engineers, or other design professionals engaged by or on behalf of City, against claims for damage to property and/or injury to, or death of any person or persons related to or arising out of the Work. Such coverage shall have not less than the following limits:

(1) Each Occurrence..... \$1,000,000.00

- (2) General Aggregate..... \$2,000,000.00
- (3) Products/completed operations aggregate \$2,000,000.00
- (4) The following coverage shall be included:
  - Blanket contractual liability
  - Products/completed operations
  - Personal/advertising injury
  - Broad form property damage
  - Independent contractors
  - Explosion, Collapse, and Underground Damage

2. AUTOMOBILE LIABILITY - Contractor shall provide coverage for Contractor, City, its employees, officers, and agents, and any architects, engineers, or other design professionals engaged by or on behalf of City, against claims for bodily injury and/or property damage arising out of the ownership or use of any owned, hired, and/or non-owned vehicle and shall include protection for any auto, or all owned autos, hired autos, and non-owned autos. The coverage shall have not less than a combined single limit of \$2,000,000.00 for each accident.

3. WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY - This insurance shall protect the Contractor against all claims under applicable state workers' compensation laws. The Contractor also shall be protected through employer's liability coverage against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a workers' compensation law. The limits shall not be less than the following:

(1)	Workers' Compensation	Statutory
(2)	Employer's Liability:	
	Bodily injury by accident	\$1,000,000.00
	Bodily injury by disease	\$500,000.00 each employee

B. All insurance shall be written by an insurer or insurers acceptable to City. All insurance shall be written on an occurrence basis, and all aggregate limits shall apply in total to the Work only. Each policy providing general liability coverage shall provide contractual liability coverage for all indemnity obligations of Contractor under this Agreement. Each policy providing general liability or automobile liability coverage shall, in form satisfactory to City, (a) name as additional insureds City, its employees, officers, and agents, , and (b) provide that it is primary to any other insurance maintained by any additional insured, which other insurance shall be excess or contingent. Contractor shall furnish City a certificate or certificates satisfactory to City evidencing that Contractor has all the required insurance and expressly providing no less than seven days prior written notice to City in the event of cancellation, expiration, nonrenewal, alteration, or reduction (including but not limited to reduction by paid claims) of coverage or limits evidenced by the certificate. The certificate or certificates shall be delivered to City not less than 24 hours before Contractor performs any of the Work.

10. To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless City, its employees, officers, and agents, and any architects, engineers, or other design professionals



engaged by or on behalf of City, from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death or to injury to or destruction of tangible property, but only to the extent caused or allegedly caused by the negligent acts or omissions of Contractor, a subcontractor or supplier, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. This obligation is not intended to, and shall not, negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this paragraph 10. In claims against any person or entity indemnified under this paragraph 10 by an employee of Contractor, a subcontractor or supplier, or anyone directly or indirectly employed by them or for whose acts they may be liable, the indemnification obligation under this paragraph 10 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for Contractor or a subcontractor or supplier under workers' compensation acts, disability benefits acts, or other employee benefit acts.

11. Neither the City nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party, which consent may be granted or withheld in such other party's absolute discretion. Nothing contained in this Section shall prevent the Contractor from engaging independent consultants, associates, and subcontractors to assist in performance of the Work subject to prior approval by the City, which approval may be granted or withheld in the City's absolute discretion.

## 12. DEFAULT

- A. If Contractor fails to comply, becomes unable to comply, or with reasonable probability (as determined solely by City) will become unable to comply with any of Contractor's obligations under the Contract Documents, including but not limited to (1) failure at any time to furnish sufficient labor or supervision, sufficient materials or services (including but not limited to insurance) complying with the Contract Documents, or sufficient or properly operating tools, equipment, or other items necessary for the performance of the Work, (2) failure in any respect to prosecute the Work with promptness and diligence, (3) causing any stoppage of, delay in, or interference with any work of City or any others on the Project, or (4) abandonment by Contractor of all or any part of the Work, Contractor shall be in default, and if the default is not corrected to City's satisfaction within 72 hours of Contractor's receipt of written notice to correct from City, City may, in addition to any other right or remedy City may have, furnish any necessary labor, supervision, materials, tools, equipment, services, or other items through City or others, to correct the default, at Contractor's expense, or terminate Contractor's right to proceed with performance of any part or all of the Work and take over and complete the performance of such Work, through City or others, at Contractor's expense.
- B. If City exercises its right to take over and complete any part or all of the Work, City and its designees shall have access to and may take possession of Contractor's materials, tools, equipment, and other items at the Project site, en route to the site, or in storage or being manufactured or

fabricated away from the site, as may be necessary to prosecute the Work taken over by City, and may employ Contractor's employees or former employees, all without any liability to Contractor.

- C. Contractor shall be liable for and shall pay to City all costs and expenses of whatsoever nature incurred by City as a result of any default by Contractor, including but not limited to the cost of labor, supervision, materials, tools, equipment, services, overhead, travel, and legal and accounting fees. Contractor also shall be liable for and shall pay to City all charges, liabilities, fines, penalties, losses, damages, and claims sustained by or assessed against City as a result of any delay or disruption resulting from any default by Contractor. The total amount of such costs, expenses, charges, liabilities, fines, penalties, losses, damages, and claims may be deducted by City from the amount, if any, otherwise due Contractor, and Contractor shall pay City the full amount of any excess of such total over the amount otherwise due Contractor.
  - D. No right or remedy conferred upon or reserved to City by the Contract Documents is exclusive of any other right or remedy provided or permitted in the Contract Documents or by law or equity, but each right or remedy is cumulative of every other right or remedy, and every right or remedy may be enforced concurrently or from time to time. No exercise by City of any right or remedy shall relieve Contractor from full and absolute responsibility for all of Contractor's obligations under the Contract Documents.
13. **TERMINATION FOR CITY'S CONVENIENCE.** City may, at any time, for any reason, and without Contractor's being in default, terminate Contractor's performance of any part or all of the Work for City's own convenience by giving written notice to Contractor. Upon receipt of notice of termination for City's convenience, Contractor shall, to the extent directed by City, stop work and turn over to City or City's designee materials and equipment purchased for the Work. City shall pay Contractor, in accordance with the Contract Documents, for only so much of the Work as is actually performed as of the termination for convenience. City shall not be obligated to Contractor for any further payment, including but not limited to prospective overhead or profit on unperformed work. If a termination by City of Contractor's right to proceed on the ground of default by Contractor is determined later to have been improper, the termination automatically shall be converted to a termination for City's convenience, and City's obligation to Contractor shall be limited to payment to Contractor as provided in this Article.
14. **AUTHORIZED EMPLOYEES.** Contractor acknowledges that Section 285.530 RSMo prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of subsection 1 of Section 285.530 RSMo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.
15. This Agreement does not create an employee/employer relationship between the parties. It is the parties' intention that the Contractor will be an independent contractor and not the City's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act

minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, Missouri Revenue and Taxation laws, Missouri Workers' Compensation and Unemployment Insurance laws.

16. This Agreement contains the entire agreement of the parties. No modification, amendment, or waiver of any of the provisions of this agreement shall be effective unless in writing specifically referring hereto, and signed by both parties.
17. This Agreement and every question arising hereunder shall be construed or determined according to the laws of the State of Missouri. Should any part of this agreement be adjudicated, venue shall be proper only in the Circuit Court of Platte County, Missouri.
18. This Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or shall confer upon any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.
19. All financial obligations of the City pursuant to this Agreement shall be subject to appropriation.
20. Nothing in this Agreement shall constitute or be construed as a waiver of the City's sovereign immunity.
21. By executing this Agreement, Contractor certifies it is not currently engaged in, and shall not, for the duration of the Agreement, engage in a boycott of goods or services from the State of Israel; companies doing business in, or with, Israel companies authorized by, licensed by, or organized under, the laws of the State of Israel; or persons or entities doing business in the State of Israel.
22. No waiver by any party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the party so waiving. No waiver by any party shall operate or be construed as a waiver in respect of any failure, breach or default not expressly identified by such written waiver, whether of a similar or different character, and whether occurring before or after that waiver. No failure to exercise, or delay in exercising, any right, remedy, power or privilege arising from this Agreement shall operate or be construed as a waiver thereof; nor shall any single or partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed as of the date first above written.

**APPROVED AS TO FORM:**

*ATTORNEY:*

By: \_\_\_\_\_

Attorney, \_\_\_\_\_

**COUNTERSIGNED BY:**

*CITY PURCHASING AGENT:*

By: \_\_\_\_\_

Brian E. Koral  
City Administrator

*CITY OF RIVERSIDE:*

By: \_\_\_\_\_

Kathleen L. Rose, Mayor

ATTEST:

\_\_\_\_\_

Robin Kincaid, City Clerk

*CONTRACTOR:*

By: \_\_\_\_\_

(Signature)

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

SECRETARY,

\_\_\_\_\_  
(Name Printed)

**EXHIBIT A**  
**Time for Completion**

**2022 MoDOT ROW MOWING (Project No. 322-022)**

Time for Completion: 11/30/2022

**EXHIBIT B**  
**SCOPE OF WORK for**

**2022 MoDOT ROW MOWING (Project No. 322-022)**

Contractor shall perform the following Work as more fully set forth in the Contract Documents:

All Work necessary to complete the 2022 MODOT ROW MOWING as shown on and in accordance with the Technical Specifications and/or Drawings. The Work in the Project shall include but is not limited to the following:

- Mowing
- String Trimming
- Pruning
- Detail/Finish
- Sweeping/Blowing
- Herbicide Spraying of Weed/Volunteer Growth

Contractor to provide all necessary equipment, labor, and material necessary to perform the Project as shown in the Contract Documents. The Work includes, but is not limited to, the following:

1. Schedule and Coordinate all necessary inspections.
2. Provide all weather provisions to meet the schedule set forth in the contract documents.
3. Provide clean up associated with the contractor's work. Site is to remain free of debris during the work.
4. Provide all traffic control as required throughout the work.





EXHIBIT B: MAP 1 OF 7, page 31

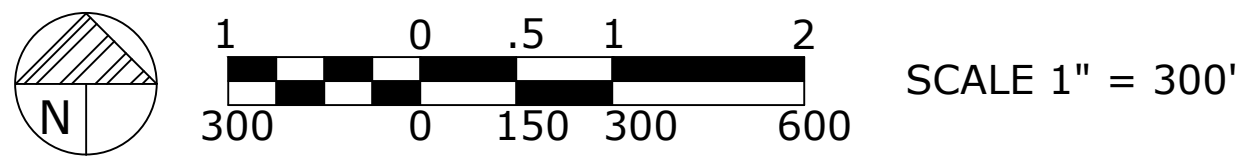
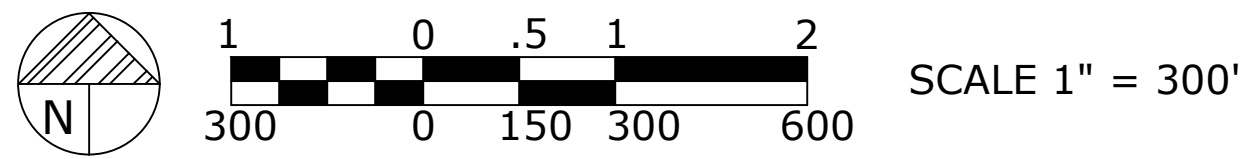


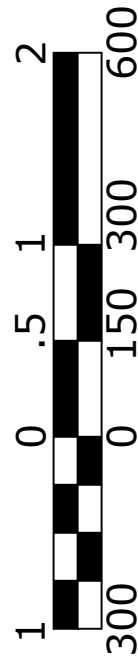
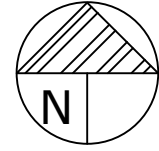
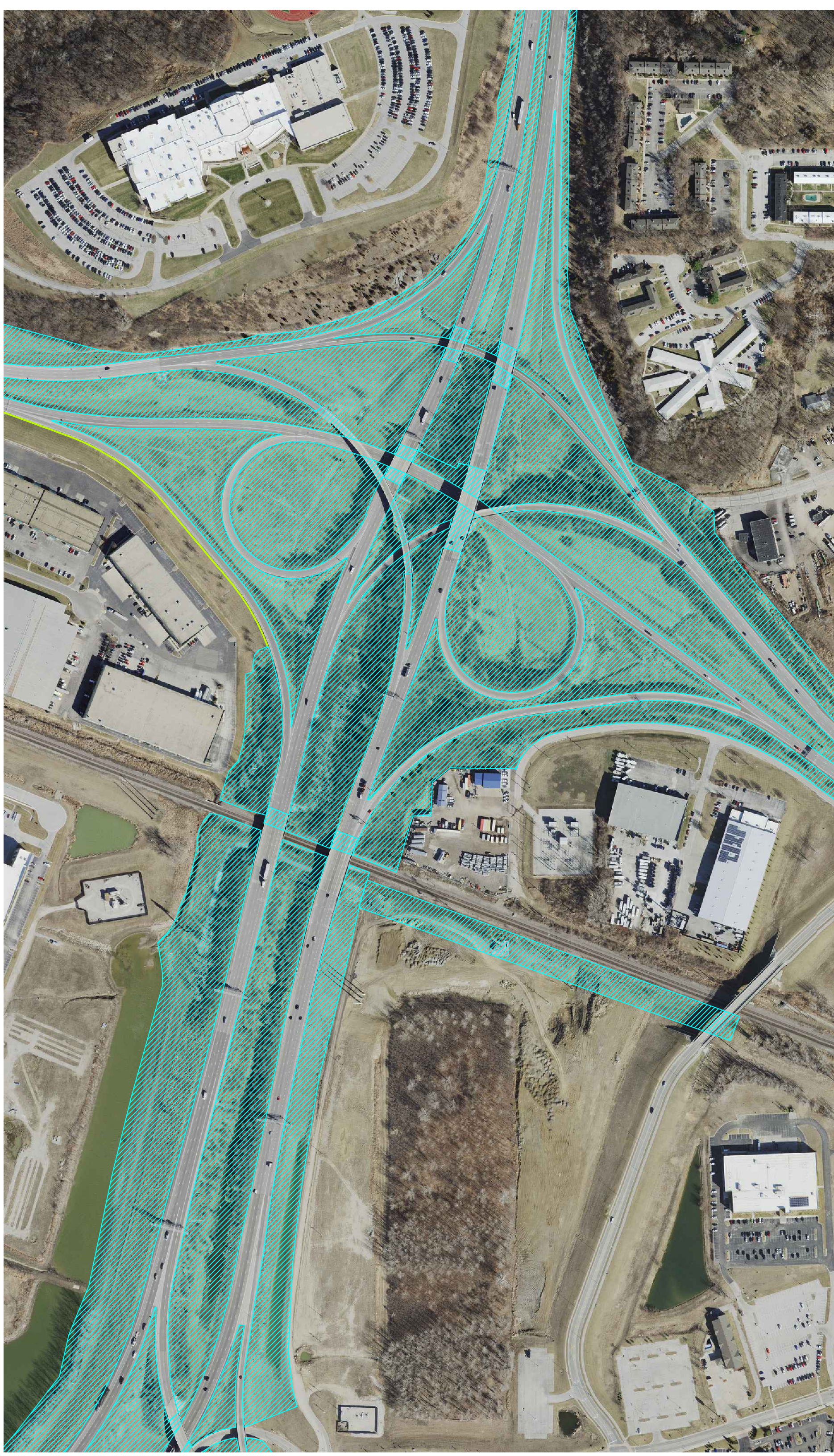




EXHIBIT B: MAP 2 OF 7, page 32





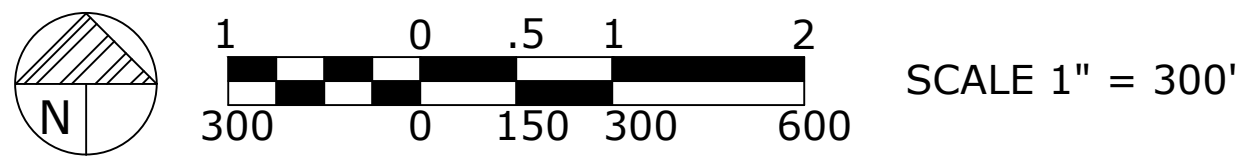


SCALE 1" = 300'

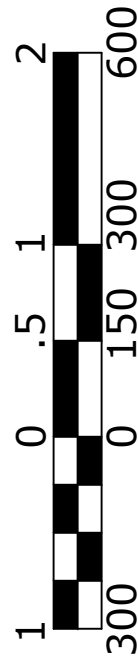
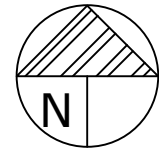
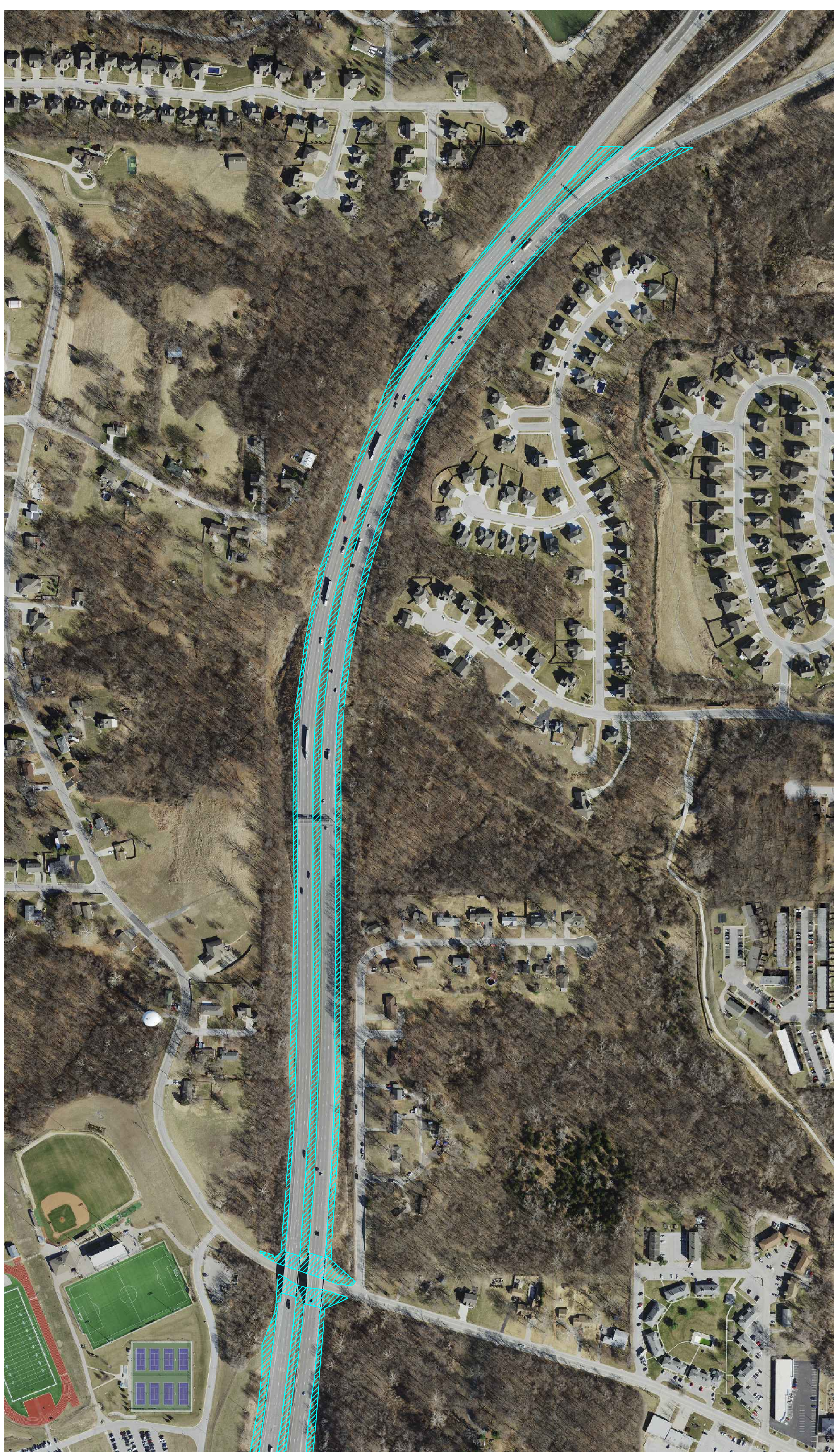




EXHIBIT B: MAP 4 OF 7, page 34







SCALE 1" = 300'



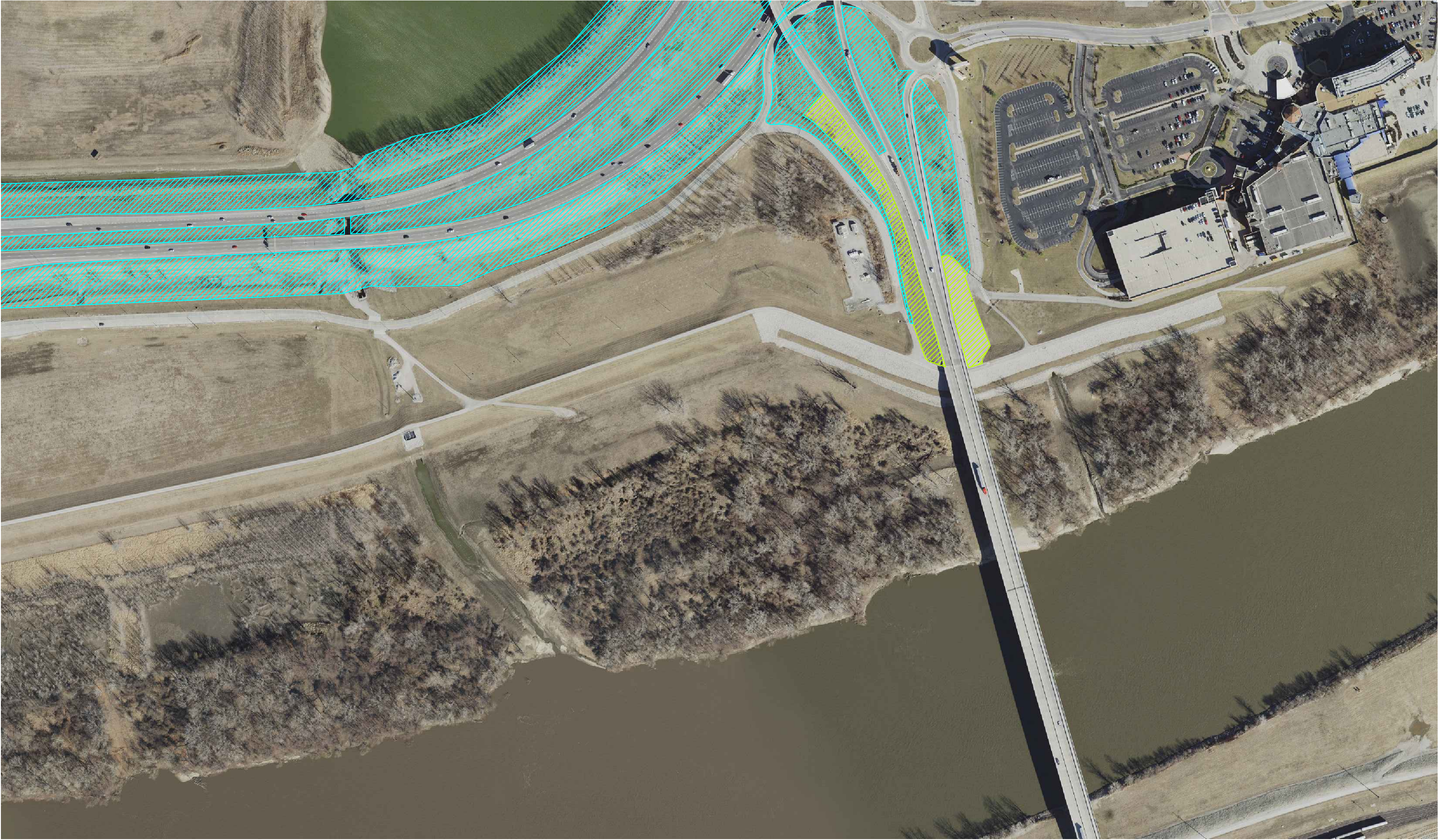
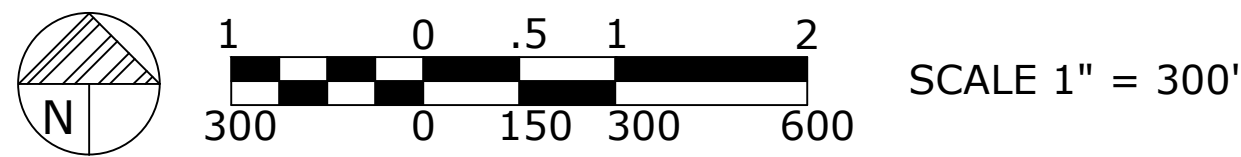


EXHIBIT B: MAP 6 OF 7, page 36





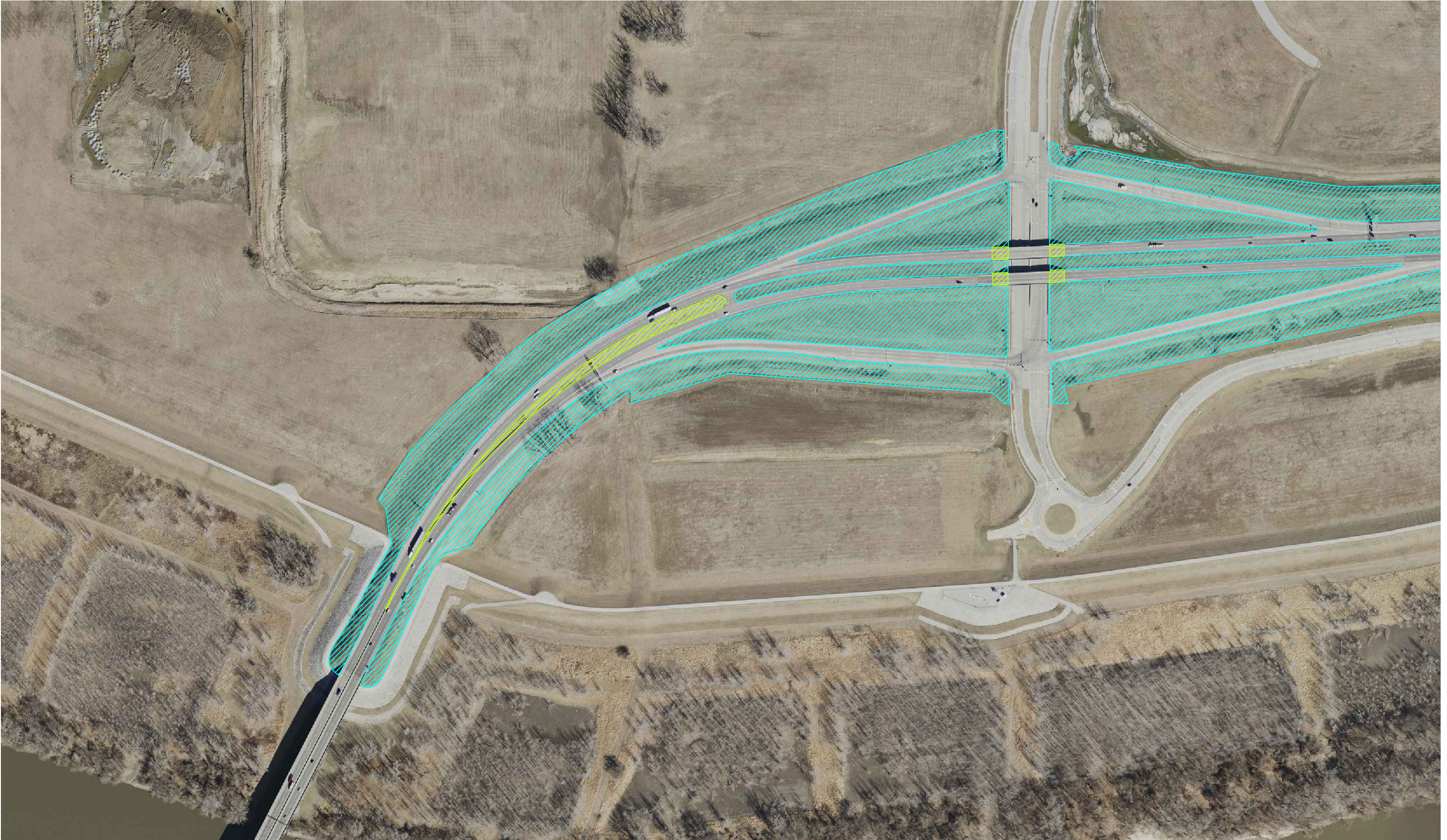
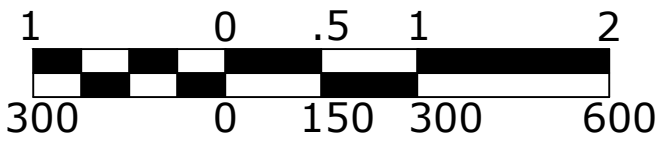
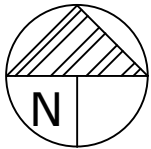


EXHIBIT B: MAP 7 OF 7, page 37



SCALE 1" = 300'



**EXHIBIT C**  
**TECHNICAL SPECIFICATIONS**

**2022 MoDOT ROW MOWING (Project No. 322-022)**

The following Specifications govern Contractor's performance of the Work:

***ENUMERATION OF SPECIFICATIONS AND ADDENDA:***

Following are the Specifications and Addenda governing the work, which form a part of this contract, as set forth the Contract Documents:

***SPECIFICATIONS:***

**Division 1 – General Requirements**

<u>Section</u>	<u>Description</u>
01015	CONTRACTOR USE OF PREMISES
01030	SPECIAL CONDITIONS
01040	COORDINATION
01270	MEASUREMENT AND PAYMENT
01310	JOB SITE ADMINISTRATION
01320	SCHEDULE
01524	WASTE AREA, MATERIAL STORAGE AND SITE APPEARANCE
01570	TEMPORARY TRAFFIC CONTROL

**Division 2 – Site Work**

<u>Section</u>	<u>Description</u>
02230	MOWING CYCLE
02350	MAINTENANCE SPECIFICATIONS

***ADDENDA:***

No. \_\_\_\_\_ Date \_\_\_\_\_

## EXHIBIT D



### **NOTICE TO PROCEED**

DATE: \_\_\_\_\_, 2022  
PROJECT: 2022 MoDOT ROW MOWING  
PROJECT NO.: 322-022  
RESO: 2022-\_\_\_\_\_ (approved \_\_\_\_\_, 2022)

TO: Contractor: Lotus Lawncare & Services, LLC  
(address) 14050 NW Robinhood Lane  
Kansas City, MO 64164

You are hereby notified to commence work on or after the \_\_\_\_\_, 2022 in accordance with the Agreement dated \_\_\_\_\_, 2022.

The date of substantial completion is 11/30/2022. The project shall be completed and ready for final payment by 12/15/22.

#### **CITY OF RIVERSIDE**

BY: \_\_\_\_\_  
Brian E. Koral, City Administrator

Receipt of the above NOTICE TO PROCEED is hereby acknowledged

BY: \_\_\_\_\_  
(Signature) (Printed)

\_\_\_\_\_  
(Title) (Company)

this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

## **DIVISION 1 – GENERAL REQUIREMENTS**



## **01015 CONTRACTOR USE OF PREMISES**

The Contractor shall confine all activities to the limits of the project right-of-way and easements. Any additional easements and access to private property that are desired outside the project limits are the responsibility of the Contractor.

If the Contractor desires access to private property that is outside the project limits, the Contractor shall obtain a written agreement between the Property Owner and the Contractor and submit this written agreement to the City prior to accessing the private property.

## **01030 SPECIAL CONDITIONS**

- A. Examination of the Site: Bidders may visit the site and inform themselves of all conditions presently existing. Failure to visit the site will in no way relieve the successful bidder from the necessity of furnishing all materials and performing all work required to complete the work in accordance with the specifications.
- B. Measurements: Any dimensions provided shall be verified by the Contractor. Any discrepancies between the specifications and the existing conditions shall be referred to the Owner for adjustment, before the work is performed.
- C. Protection of Monuments: The Contractor must carefully preserve benchmarks, references or stakes and in case of willful or careless destruction, shall be charged with the resulting expense and shall be responsible for any mistakes that may be caused by their unnecessary loss or disturbance.
- D. Breakage and Damage: The Contractor shall be responsible for any breakage, damage or other injury to existing or new facilities caused directly or indirectly by the Contractor's operations and shall replace, at Contractor's own expense, in a manner approved by the Owner any such broken or damaged material. The Contractor should inspect their area, upon contract award, for any observable damage, including trees, prior to conducting any work activity in the assigned project area. Any observed damage shall be documented by memo to the Resident Project Representative.
- E. Delivery of Materials: The delivery of all materials, equipment, and miscellaneous items entering into the work is a part of this contract, including freight and hauling charges both to and from transportation points. Payment of charges for the above items shall be made by the Contractor. An amount covering all charges for freightage and delivery of items shall be included as a part of the contract price and in no case will an extra be allowed for such charges.

## **01040 COORDINATION:**

- A. The Contractor shall be responsible for obtaining a Riverside City Business License.
- B. The Contractor shall coordinate his/her work to ensure that the Work is complete and to ensure efficient and orderly sequence of the work.
- C. In the event certain parts of work are assigned to subcontractors, the Contractor shall be responsible to ensure each subcontractor completes work. All subcontractors shall also coordinate their work with the Owner through the Contractor.

- D. The Contractor is solely responsible for all Assignments of Work among subcontractors.
- E. The Contractor shall be responsible for assigning and coordinating work and ensuring that subcontractors are familiar with all requirements in Contract Documents relating to each item of work, regardless of location of information in Contract Documents.

## **01270 MEASUREMENT AND PAYMENT**

- A. It is the intent of the Contract Documents that all costs in connection with the Work, including furnishing of all materials, equipment, tools, supplies and appurtenances; and performing of all necessary labor to fully complete the Work, shall be included in the unit and lump sum prices named in the Bid Form. No item of Work that is required by the Contract Documents for the proper and successful completion of the Contract will be paid for outside of or in addition to the prices submitted in the Bid Form. All Work not specifically set forth in the Bid Form as a pay item shall be considered a subsidiary obligation of the Contract, and all costs in connection therewith shall be included in the process named in the Bid Form.
- B. Whenever in the Bid Form there is a discrepancy between unit prices and extensions or totals, the unit prices will govern, and the extensions or totals will be corrected accordingly.
- C. Items for payment will be measured in accordance with the stipulations of these specifications and as further shown on the drawings. Pay limits given are maximum, and where actual quantities of work items are less than as computed by said pay limits, the Contractor will be paid only for the actual quantities.
- D. Payment will be made as the sum of the following:
  - 1. Final authorized quantity of each item in the Bid Form multiplied by the contract unit price therefore.
  - 2. Lump sum payment for each item so listed in the Bid Form, at the contract lump sum price therefore.

## **01310 JOB SITE ADMINISTRATION**

- A. Supervision & Communication: The Contractor, or a duly authorized representative to act for the Contractor, shall continually be present at the site of the work, whenever activities are underway, for the duration of this project. Contractor supervision is not required provided that equipment or other means are provided that enable the work crew to communicate with the Contractor at all times. Each work crew shall have a designated person on the work site that has the authority to respond to inquiries about work details or priorities.
- B. Authorized Representative: The Contractor shall designate, in writing, the duly authorized representative(s). The duly authorized representative(s) will be the official liaison between the Owner and Contractor regarding the signing of invoices, workday reports and other forms necessary for communication and project status inquiries. Upon project commencement, the Owner shall be notified, in writing, within five (5) working days of any changes in the Contractor's representative(s).

- C. Safety Requirements: All workers within Highway right of way shall wear approved ANSI/ISEA 107 Performance class 2 or 3 safety apparel and more specifically workers shall wear a high visibility hard hat, safety glasses, a Performance Class 3 top OR a Performance Class 2 top and safety toe footwear.
- D. Safe Operation of Equipment: All equipment used by the Contractor or by person directed by the Contractor shall be operated in a safe manner consistent with the manufacturers' recommendations. All equipment used in MoDOT ROW shall be equipped with either a white strobe or flashing amber light. Equipment shall be operated at a speed that poses no danger to the public and achieves the desired appearance. **Mowing equipment with side discharge must be operated with discharge shoots down, as a safety precaution.** All mowing shall have a "slow-moving vehicle" placard attached and all safety shields or devices properly installed and maintained.

## **01320 SCHEDULE**

- A. General: The Contractor shall prepare and maintain a schedule for the duration of the project.
- B. Baseline Schedule: The Contractor shall prepare a baseline schedule to be presented to the Owner for review. The baseline schedule shall be in a form approved by the Owner and shall include at least the following information for each significant work item during each phase of the project:
  - 1. 1<sup>st</sup> Mowing
  - 2. 2<sup>nd</sup> Mowing
  - 3. 3<sup>rd</sup> Mowing
  - 4. 4<sup>th</sup> Mowing
  - 5. 5<sup>th</sup> or Final Mowing for the season

The Owner will review the proposed progress schedule, and may require the Contractor to revise the same if, in the Owner's judgment, revisions are required to provide for completion of the project within the Contract Time.

- C. Schedule Updates: In addition to submitting a baseline project schedule, the Contractor shall update the project schedule each month. The updated schedule shall show the original baseline schedule, the actual work progress and the estimated completion of each significant work item for each phase of the project.
- D. Payment: No direct payment shall be made.

## **01524 WASTE AREA, MATERIAL STORAGE AND SITE APPEARANCE**

- A. General: The Contractor shall make his own arrangements for material and equipment storage areas and non-soil waste area.
- B. The Contractor shall keep the site clean and free of all refuse, rubbish, and debris as a result of activities so that at all times the site of the work shall present a neat and orderly appearance. This includes the removal of earth and debris from streets and roads that resulted from the Contractor's activity. The Contractor shall restore the site of work and

adjacent disturbed areas to the condition existing before work began as a minimum.

- C. Payment: No direct payment shall be made.

## **01570 TEMPORARY TRAFFIC CONTROL**

- A. General: Temporary traffic control on this project shall be done in accordance with Section 616 and all referenced sections of the Missouri Standard Specifications for Highway Construction (current edition) as published by the Missouri Highways and Transportation Commission.

This section shall cover all temporary traffic control devices as detailed on the plans or as directed by the Owner.

- B. MUTCD: All temporary traffic control devices shall be in conformance with "Part 6 of the Manual on Uniform Traffic Control Devices (MUTCD)," Current Edition and its latest revisions.

- C. Temporary Traffic Control Devices: Whenever operating mowing equipment, and while working within 30' of pavement edge, standard 48 inch orange warning signs with the legend "MOWERS AHEAD" shall be placed a maximum of one mile in advance of the operations, and at intervals not to exceed one mile within the operation. Signs must be erected for both directions of traffic when working in the median. Signs shall be erected on approaching ramps and major side roads as necessary. All signs shall be placed prior to beginning work and shall relocate signs as work progresses.

- C. Payment: No direct payment shall be made.

## **DIVISION 2 – SITEWORK**

## **02230 MOWING CYCLE**

- D. Definition: A Mowing Cycle is one complete round of mowing (including all slopes), spraying, and all other required maintenance activities per bid line item and as shown on the drawings.
- E. General: Contractor shall call Resident Project Representative 24 hours prior to beginning each Mowing Cycle. Contractor must be able to mow **a minimum rate of 30 acres daily and work must be done in consecutive days on the project area**. The Mowing Cycle must be completed in seven days. A consistent starting day must be established early in the mowing season. Failure to notify prior to beginning a Mowing Cycle can result in non-payment for work performed.
- F. Daily Contact: Contractor must make **daily** contact with the Resident Project Representative when working the projected area. Failure to contact assigned Resident Project Representative on a daily basis can be considered breach of contract. Contractor shall report all damage, vandalism, and storm damage to any trees, bushes, buildings, structures, vehicles or objects located in the mowing areas.
- G. Postponement or Cancellation: Work may be postponed or canceled due to weather conditions or other unforeseen circumstance. Work will resume at the Resident Project Representative's approval. Areas under construction will be mowed and maintained as much as possible. Upon completion, the contractor will complete the mowing required in the construction area. Contractor shall not mow in wet turf conditions due to rain or irrigation issues to avoid tracking and clumping of grass clippings.
- H. Work Days / Hours: Contractor may perform the work on any day of the week between the sunrise to sunset.
- I. Payment: Contractor will email a daily activity log and invoice at the end of each Mowing Cycle to the Resident Project Representative. An inspection of work will be made within two working days after Resident Project Representative receives the email. Payment for the completed and approved work will be made to Contractor within thirty days (30) after Resident Project Representative has signed and dated the invoice, "approved for payment."

## **02350 MAINTENANCE SPECIFICATIONS**

- A. Trash & Litter Removal: Contractor shall, at the beginning of each cycle remove all trash and litter from the entire area prior to initiating any mowing of the turf areas. Trash and litter include but is not limited to, tires, paper, cans, bottles, bags of trash, limbs three inches (3") or smaller in diameter, rocks, signs like realty or political or garage sales and the like, etc., which is not intended to be present as part of the hardscape or landscape. Limbs larger than three inches (3") shall be reported to the Resident Project Representative. The entire project area includes all streets, sidewalks, curbs, catch

basins, gutters, hill sides, ditches, median islands, parking lots, and three feet (3') into tree and shrub lines within the right of way. All trash and litter removed shall be disposed of by the Contractor to an off-site location. The Contractor will report any illegal dump sites to the Resident Project Representative.

- B. Cut/Mow: Turf shall be cut at a height of 5 inches. All mowing equipment shall be equipped with sharp blades achieving a quality cut.
- C. String Trimming: Trimming shall be performed around all fixed objects within the project area including but not limited to sign posts, poles, delineator posts, drainage structures, guard rails, fences, bridge ends, curbs, trees, rock outcrops, etc. All string trimming shall be accomplished maintaining the required 3-1/2" cutting height and must be performed concurrently with mowing operations. All personnel performing trimming operations shall wear safety vests.
- D. Pruning: Contractor will be responsible for manual removal of all sucker and foreign growth from shrubs and the base and lower trunk of trees within the project area during each maintenance cycle. Sucker and foreign growth should never be more than a height of 8" and when trimmed must be trimmed flush.
- E. Detail/Finish: Grass clippings and debris must be removed from all hardscapes i.e. growth in sidewalk, gutter, courts, and parking lots, **before the exit of the crew from the immediate work site**. Upon completion of cycle, turf areas shall be free of clumped grass and tire tracks or ruts left by equipment. Turf shall be cut in a professional manner so as not to scalp turf or leave areas of uncut grass.
- F. Sweeping/Blowing: Sweeping and/or blowing of hard surface areas will be required to remove debris such as; broken glass, cigarette butts and bottle tops. Debris must be picked up and disposed of safely.
- G. Weed/Volunteer Growth: The contractor shall maintain vegetation free concrete medians, gutter, rip-rap, guardrail, fence lines, and hardscapes every cycle.
  - 1. **Herbicide Treatment: Herbicide usage must comply with the "Missouri Pesticide Use Act**. Contractor shall provide a copy of their Missouri Department of Agriculture Pesticide Program Certified Public Operator License to the Resident Project Representative.
  - 2. **REQUIRES PRE-APPROVAL**: The following specification **requires pre-approval** of the Resident Project Representative regarding the use of Non-selective herbicide: rock outcroppings, tree stumps, turf/pavement lines and other areas in which trimming is desired.
  - 3. **WILL NOT BE APPROVED**: The following definition applies to what situations **will not be approved** for the use of Non-selective herbicide: plant growth around fire hydrants, light poles, utility poles and guy wires, sign posts, park structures and

buildings, trees, sidewalk edging, curb edging, and Path/Trail/Track edging will not be permitted.

- H. Payment: Payment will be made as defined in 02230 Mowing Cycle.



**A RESOLUTION APPROVING AND ENDORSING APPLICATION TO THE PLATTE COUNTY COMMISSION FOR FUNDING UNDER THE PLATTE COUNTY STORMWATER GRANT PROGRAM, FUNDED BY THE COUNTY-WIDE DEDICATED PARKS AND RECREATION AND STORMWATER QUARTER-CENT SALES TAX**

**WHEREAS**, the County of Platte and the City of Riverside deem it a high priority to improve quality of life for all citizens through maintaining stormwater infrastructure, and

**WHEREAS**, the County Commission of the County of Platte seeks to support local efforts, create effective partnerships, and increase the level of cooperation between County government and cities, schools, and non-profit community service organizations within the county, and

**WHEREAS**, the citizens of Platte County on August 4, 2020 approved a renewal of the dedicated half-cent sales tax for parks, recreation, and stormwater control for a period of ten (10) years, and

**WHEREAS**, the County Commission of the County of Platte has developed the *Stormwater Grant Program*, funded by the citizen approved quarter-cent county-wide sales tax, and

**WHEREAS**, the City of Riverside wishes to make application to the County for consideration of the attached and completed Stormwater Grant Program Application, and

**WHEREAS**, the Board of Aldermen of the City of Riverside agree to comply with all program guidelines and requirements of said Stormwater Grant Program, including providing matching funds if such application shall be funded by the County Commission,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RIVERSIDE, MISSOURI, AS FOLLOWS:**

**THAT** the attached application is respectfully submitted for consideration by the County Commission.

**FURTHER THAT** the Mayor, the City Administrator, and other appropriate City officials are hereby authorized to take any and all actions as may be deemed necessary or convenient to carry out and comply with the intent of this Resolution and to execute and deliver for and on behalf of the City all certificates, instruments, agreements and other documents, as may be necessary or convenient to perform all matters herein authorized.

**PASSED AND ADOPTED** by the Board of Aldermen of the City of Riverside, Missouri, the 15<sup>th</sup> day of March 2022.

\_\_\_\_\_  
Mayor Kathleen L. Rose

ATTEST:

\_\_\_\_\_  
Robin Kincaid, City Clerk

- Page 1 of 21

8. At this time, does the applicant have the legal authority (right-of-way, easement, property ownership, etc.) to complete the project?

☒ Yes

☐ No

If no, please explain how you will obtain legal authority:

---

---

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9. SIGNATURE OF RESPONSIBLE AGENT

**“I hereby certify that the information contained in this application is true and correct to the best of my knowledge. I understand that this application will be rated on the basis of the information submitted and that the submission of incorrect data can result in this application being withdrawn from consideration for funding. If the organization I represent is awarded a grant, we hereby agree to use the funds for the purposes stated and abide by all terms and conditions”**

---

Signature

---

Date

---

Title / Organization

## Stormwater Grant Program

Using the space provided or additional sheets if necessary, describe the essential components of your project. Describe the need for the project, and the proposed improvement to the existing condition.

**1. PROJECT DESCRIPTION:** Describe your proposed project including a detail sheet(s) or engineering plans if applicable. Include a statement identifying the needs to be addressed by your project and how your project will satisfy those needs. Identify the parties responsible for project completion.

The Indian Hills subdivision within the City of Riverside contains corrugated metal pipe (CMP) for storm sewers which was installed in the 1950s and 1960s. The CMP is rusting but still maintains its shape to allow for the installation of Cured In Place Pipe (CIPP). CIPP is like rebuilding a pipe from the inside. A liner with an outside layer of epoxy is carried inside the pipe and then expands to seal along the interior of the older pipe, preventing deterioration and leaks.

CIPP is generally warranted to last 50 years. New studies have shown that CIPP will last beyond its advertised 50 years. CIPP is also a less invasive alternative to open cutting streets and lawns for replacement.

Attached are maps of the areas that we would like to retrofit with CIPP. We plan to CIPP line approximately 448' of stormwater pipe along and under NW Apache Dr, NW Cherokee Ln, and NW Woodland Rd. The City of Riverside will be responsible for bidding this project and hiring a contractor to complete this work.

**2. PROJECT SITE: Provide a map identifying the project location and photographs of the proposed project site.**

See attached maps and photographs.

**3. TIMELINE: Describe the time frame in which you plan to implement and complete your project.**

July 2022:	Bid Project
August 2022:	Bid Award and Construction Start
September-October 2022:	Project Complete

**4. PARTNERSHIP INVOLVEMENT: Describe the partnerships established between local government, private citizens, community organizations, and/or homeowner associations to plan and complete the proposed project and the role of each entity.**

The City of Riverside will be entirely responsible for this project. The contractor will be required to notify area neighbors in advance of the work.

**5. INSURANCE:** List the name, address and phone number of your insurance carrier and the amount of your general public liability coverage. (upon request, copies of insurance certificates may be required)

Midwest Public Risk (MPR)  
19400 E Valley View Pkwy,  
Independence MO 64055

1-816-292-7500

Coverage Amounts:

\$2 million for claims out of a single accident or occurrence

\$360,000 for any one person in a single accident or occurrence

**6. MATCHING CONTRIBUTIONS:** Identify the matching contributions for the proposed project. Describe the contributions in terms of type, quantity and/or value, and source.

The City of Riverside will provide all matching funds for this project. The funds will be from the infrastructure maintenance budget.

**7. OPERATION AND MAINTENANCE: Identify the responsible agency and source of funding that will support the maintenance of the project once it is complete.**

The City of Riverside is responsible for maintaining the stormwater system in the City. We annually check all visible stormwater utility structures and clean them as needed. We budget annually in our infrastructure maintenance program to maintain the stormwater system. This will be the source of funds used to maintain the project once it is complete. By using CIPP, we have selected a very low maintenance option that will require minimal future expenditures.



Platte County Stormwater Grant Program

Definitions:

1. **Project Expense Items:** List all items necessary to complete the proposed project including items to be purchased as well as donated. List all materials, labor, equipment and professional services. Do not include or list items not required for the proposed project. Do not include items from sponsors general budget not associated with the proposed project.
2. **Grant Money Request:** The amount requested from the County for the purpose of reimbursing project costs.
3. **Dollar Value of Applicant Match:** Sponsor contributions to the project.
  - a) **Budgeted Money:** The amount of cash the *sponsor is committing* to the project per item.
  - b) **Donated Money:** Donations of money directly related to the project from individuals or entities *other than the primary project sponsor*.
  - c) **Miscellaneous Donations :** Monetary value related to the donation of labor, materials, equipment, or any other donation other than cash. Estimates should be reasonable and consistent with costs the sponsor would be willing to pay if the item were not donated.
4. **Total Cost:** The entire cost of the project including grant request, matching funds, and donations.

List All Project Expense Items	Grant Money Requested	<u>Dollar Value of Applicant Match</u>			Total Cost
		Budgeted Money	Donated Money	Misc. Donations	
1. Mobilization					
2. Pre-CCTV, all pipes					
3. CIPP, 15" Diameter					
4. CIPP, 18" Diameter					
5. Post-CCTV, 15" Diam					
6. Post-CCTV, 18" Diam					
7.					
8.					
9.					
10.					
	<b>Totals</b>				

## **D. CHECK OFF PAGE**

### **SUBMISSION REQUIREMENTS**

- ☐ 1. Complete the 2022 application form
- ☐ 2. Only ONE project per Application
- ☐ 3. Application is typewritten
- ☐ 4. Complete the Project Description section
- ☐ 5. Sign and date the application
- ☐ 6. Number ALL pages of the application and attachments
- ☐ 7. Include a Development Plan or Diagram with all new construction or renovation projects
- ☐ 8. Include a letter from the sponsoring organization's governing body (City Board of Alderman or Trustees, Board of Directors, etc.) supporting the application and committing matching funds or resources
- ☐ 9. Non-Profit Organization applicants **MUST INCLUDE** a letter from the State of Missouri establishing non-profit organization status, or a letter from a political subdivision or local government stating their willingness to sponsor the project.
- ☐ 10. Complete the Itemized Budget page including a bid from a contractor or an estimate from a licensed engineer or Director of Public Works.
- ☐ 11. Include a map of the site and photographs.
- ☐ 12. Make 12 copies of your Grant Application.
- ☐ 13. Mail or hand deliver the Original and 12 copies (**13 copies total**) to:  
**Planning and Zoning Department**  
**Attn: Hobie Crane**  
**415 Third Street**  
**Room 016**  
**Platte City, MO 64079**

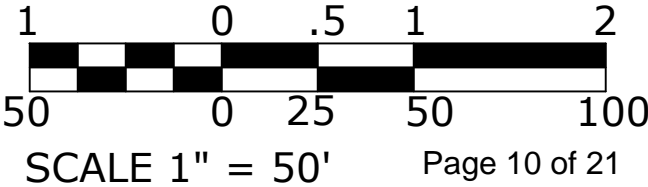
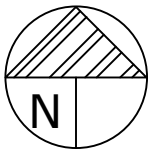
Must be received by 5:00 p.m., March 18, 2022.



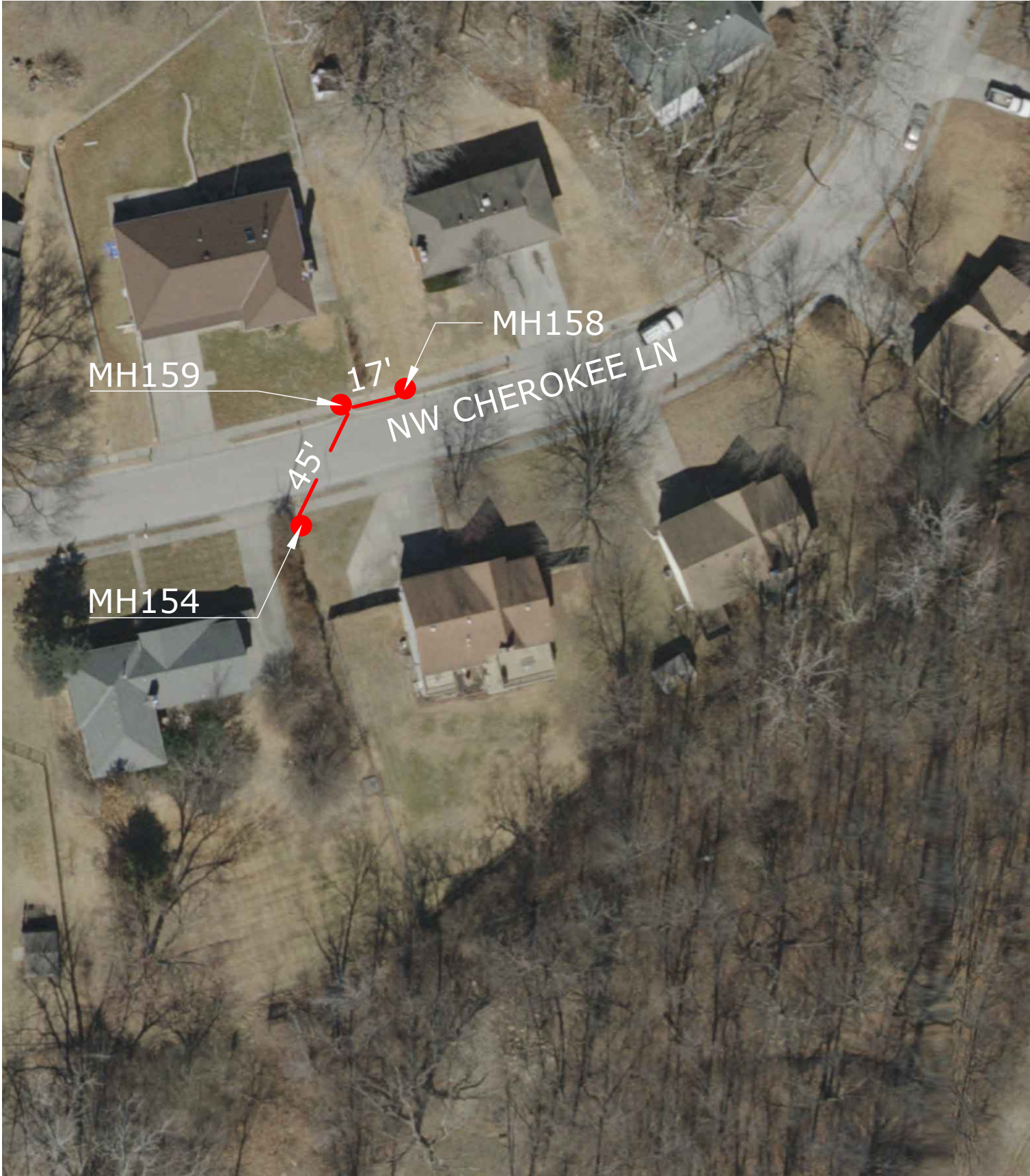
CIPP STORM WATER PIPE LINING

— Pipes to be lined

\*\*Lengths shown are approximate.



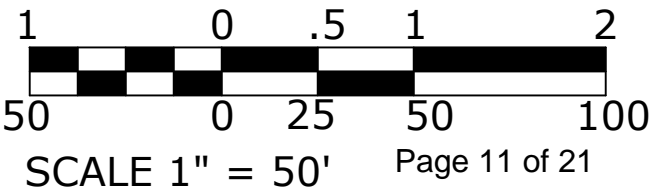
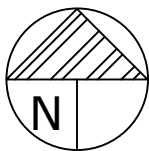




CIPP STORM WATER PIPE LINING

— Pipes to be lined

\*\*Lengths shown are approximate.



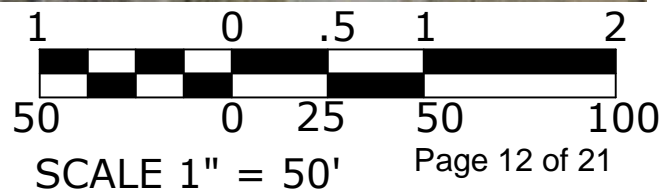
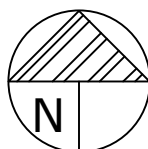




CIPP STORM WATER PIPE LINING

— Pipes to be lined

\*\*Lengths shown are approximate.



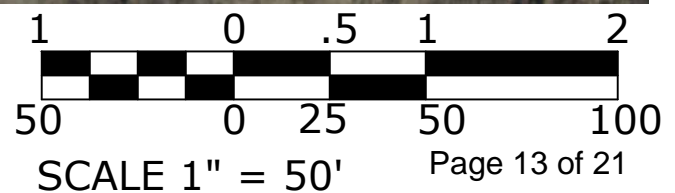
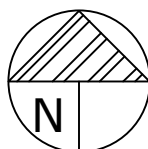




CIPP STORM WATER PIPE LINING

— Pipes to be lined

\*\*Lengths shown are approximate.







Inlet # 188 – NW Apache Dr.



Inlet # 190 – NW Apache Dr.





Inlet # 187 – NW Apache Dr.



Inlet # 191 – NW Apache Dr.





Inlet # 154 – NW Cherokee Ln.



Inlet # 159 – NW Cherokee Ln.





Inlet # 158 – NW Cherokee Ln.



Inlet # 164 – NW Woodland Dr.





Inlet # 165 – NW Woodland Dr.



Inlet # 166 – NW Woodland Dr.





Inlet # 163 – NW Woodland Dr.



Inlet # 167 – NW Woodland Dr.



## ENGINEER'S ESTIMATE

Project No. **2580**

Date Prepared: **3/1/2022**

City of Riverside

2950 NW Vivion Road

Riverside Missouri, 64150

Project Name CIPP - Phase 3

Item No.	Description	Quantity	Unit	Unit Price	Price
<b>Base Bid:</b>					
1.	Mobilization	1	LS	\$ 5,000.00	\$ 5,000.00
2.	Clean & Pre-CCTV, 15"-21" Pipe	448	LF	\$ 11.25	\$ 5,040.00
3.	Cured-in-Place Pipe, 15" diameter	204	LF	\$ 149.00	\$ 30,396.00
4.	Cured-in-Place Pipe, 18" diameter	244	LF	\$ 205.00	\$ 50,020.00
5.	CCTV Post Inspection, 6" - 15" Pipe	204	LF	\$ 2.50	\$ 510.00
6.	CCTV Post Inspection, 18" - 27" Pipe	244	LF	\$ 4.00	\$ 976.00

**Total \$ 91,942.00**

\*\*Costs based on SAK Construction 2022 Pricing for St. Joseph, Missouri

Insert Resolution Here

# Riverside Public Works

## Cost Summary By Task

Reporting Dates February 2022

Task	Activities	Labor Hours	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost
Building Maintenance	1	2.00	\$38.05	\$50.00	\$0.00	\$0.00	\$0.00	\$88.05
Cleaning Vehicles	8	155.50	\$3,070.98	\$4,327.00	\$0.00	\$0.00	\$0.00	\$7,397.98
Comp Time Leave	3	22.00	\$438.08	\$0.00	\$0.00	\$0.00	\$0.00	\$438.08
Director Duties	1	6.00	\$310.80	\$0.00	\$0.00	\$0.00	\$0.00	\$310.80
Doctor Visit	1	1.75	\$35.28	\$0.00	\$0.00	\$0.00	\$0.00	\$35.28
Elevator maint/contractor	1	1.00	\$31.33	\$20.00	\$0.00	\$0.00	\$0.00	\$51.33
Emergency Call Out	1	1.00	\$18.39	\$57.50	\$0.00	\$0.00	\$0.00	\$75.89
Equip Maint	13	149.25	\$3,013.60	\$3,025.50	\$0.00	\$0.00	\$0.00	\$6,039.10
Garage Door Maint.	1	0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$2.00
Grounds Maint.	1	8.00	\$149.08	\$200.00	\$0.00	\$0.00	\$0.00	\$349.08
Heating and Air Conditioning Maint	4	0.00	\$0.00	\$0.00	\$0.00	\$11.00	\$0.00	\$11.00
Holiday	1	64.00	\$1,719.92	\$0.00	\$0.00	\$0.00	\$0.00	\$1,719.92
HVAC in house maintenance	6	12.50	\$259.36	\$453.00	\$0.00	\$0.00	\$0.00	\$712.36
Litter Control	1	8.00	\$149.08	\$200.00	\$0.00	\$0.00	\$0.00	\$349.08
Manufactured items for	2	37.25	\$776.19	\$0.00	\$0.00	\$0.00	\$0.00	\$776.19
Meeting	4	5.00	\$250.59	\$80.00	\$0.00	\$0.00	\$0.00	\$330.59
Mowing	3	12.50	\$240.39	\$2,125.00	\$0.00	\$0.00	\$0.00	\$2,365.39
Office Public Works	30	229.00	\$10,886.64	\$0.00	\$0.00	\$0.00	\$0.00	\$10,886.64
Parts Run	7	17.00	\$393.33	\$415.00	\$0.00	\$0.00	\$0.00	\$808.33
Pretreat with Salt/Mag	12	47.00	\$1,307.97	\$4,381.00	\$7,224.73	\$0.00	\$0.00	\$12,913.70
Right of Way Maint.	1	4.00	\$87.18	\$100.00	\$0.00	\$0.00	\$0.00	\$187.18
Schedule Manpower/Directions	3	12.50	\$712.59	\$295.00	\$0.00	\$0.00	\$0.00	\$1,007.59
Shop Maint	18	104.25	\$2,089.27	\$0.00	\$0.00	\$0.00	\$0.00	\$2,089.27
Sick	5	23.25	\$478.42	\$0.00	\$0.00	\$0.00	\$0.00	\$478.42
Skateboard park repair and maint	1	6.00	\$111.81	\$150.00	\$0.00	\$0.00	\$0.00	\$261.81
Snow Plow Equip Maint	2	58.00	\$1,160.44	\$4,317.50	\$0.00	\$0.00	\$0.00	\$5,477.94
Snow Plowing / Removal	30	247.00	\$8,008.49	\$21,626.00	\$22,175.29	\$0.00	\$0.00	\$51,809.78
Snow Removal On Call	2	38.00	\$805.58	\$1,340.00	\$0.00	\$0.00	\$0.00	\$2,145.58
Stack salt	1	2.00	\$37.56	\$240.00	\$0.00	\$0.00	\$0.00	\$277.56
Stock Supplies for Custodians	3	9.00	\$169.96	\$225.00	\$0.00	\$0.00	\$0.00	\$394.96
Storm Cleanup	1	12.00	\$239.60	\$970.00	\$0.00	\$0.00	\$0.00	\$1,209.60
Transport employees or equipment	4	3.00	\$69.00	\$127.50	\$0.00	\$0.00	\$0.00	\$196.50
Trash Pick Up	12	20.00	\$390.97	\$470.00	\$0.00	\$0.00	\$0.00	\$860.97
Trash Route Inspection	2	3.00	\$56.80	\$75.00	\$0.00	\$0.00	\$0.00	\$131.80
Tree Trimming	4	39.00	\$729.96	\$1,099.00	\$0.00	\$0.00	\$0.00	\$1,828.96
Vacation	4	26.25	\$737.99	\$0.00	\$0.00	\$0.00	\$0.00	\$737.99
Welding	1	16.00	\$348.72	\$80.00	\$0.00	\$0.00	\$0.00	\$428.72
<b>Tasks:</b>	<b>37</b>	<b>195</b>	<b>1,402.00</b>	<b>\$46,449.00</b>		<b>\$13.00</b>		<b>\$115,185.37</b>
			<b>\$39,323.36</b>		<b>\$29,400.02</b>		<b>\$0.00</b>	







# ACTIVITY REPORT: February 2022



302

COMMUNITY-GENERATED  
CALLS FOR SERVICE

499

SELF-INITIATED CALLS  
FOR SERVICE

393

911 CALLS TAKEN



19

CRIMINAL CITATIONS  
ISSUED

217

REPORTS TAKEN

50

ARRESTS MADE



13

MOTOR VEHICLE  
CRASHES

94

TRAFFIC CITATIONS  
ISSUED

4

DRIVING WHILE  
INTOXICATED

2022 Riverside Police Department Activity Report														
PATROL		Reported Part I Crimes	Reported Part II Crimes	Traffic Citations Issued	DUI Arrests	All Other Citations Issued	All Other Arrests Made	Calls For Service	Self Initiated Activities	Reports Written	POP Activities			
	January	25	52	88	2	27	62	290	485	179	2			
	February	22	44	94	4	19	50	302	499	217	2			
	March													
	April													
	May													
	June													
	July													
	August													
	September													
	October													
	November													
	December													
Year Total	47	96	182	6	46	112	592	984	396	4				
K-9		Searches Conducted		Searches with Positive Results			Mutual Aid	Self Initiated Activities	Calls for Service	Arrests Made	Training Hours			
		Schools	Other	Drugs	People	Other								
	N/A													
	February										16			
	March										160			
	April													
	May													
	June													
	July													
	August													
	September													
	October													
	November													
	December													
Year Total	0	0	0	0	0	0	0	0	0	0	176			
CRIMINAL INVESTIGATION UNIT		Cases Received	Cases Assigned	Charges Filed		Cases Closed	Cases Submitted to Prosecutor	Charges Declined	Cases Exceptiona lly Cleared	Reports Written				
				State	Municipal									
	January	10	10	5	2	4	11	0	1	36				
	February	16	16	12	0	20	9	2	2	77				
	March													
	April													
	May													
	June													
	July													
	August													
	September													
	October													
	November													
	December													
Year Total	26	26	17	2	24	20	2	3	113					
SCHOOL RESOURCE OFFICER		Arrests	Reports Written	Classes Taught	External Community Relations Activities	POP Activities								
	January	0	19	1	0	0								
	February	1	24	2	0	0								
	March													
	April													
	May													
	June													
	July													
	August													
	September													
	October													
	November													
	December													
Year Total	1	43	3	0	0									
Communications Unit		Admin Telephone Calls Answered	911 Telephone Calls Answered	Warrants Validated	CRNs Issued	Criminal History Checks (REJIS, Mules)	Reports Processed	Background Checks Completed		Walk-In Reports Written	Missing Property Validations			
												Autos	Others	
	January	2,043	388	311	232	40,936	54387	0		0	2	76		
	February	2,262	393	155	217	40,166	5738	0		0	5	180		
	March													
	April													
	May													
	June													
	July													
	August													
	September													
	October													
	November													
	December													
Year Total	4305	781	466	449	81102	60125	0		0	7	256			



# ACTIVITY REPORT

Feb 2022



62

EMS INCIDENT  
CALLS

1

FIRE  
CALLS

6

ACCIDENT  
CALLS

24

OTHER  
CALLS

13%

OVERLAPPING  
CALLS

2

MUTUAL AID  
RECEIVED

0

MUTUAL AID  
GIVEN

66

AMBULANCE  
TRANSPORTS

5:19

AVG. RESPONSE  
TIME (MIN)

1:42

AVG. TURNOUT  
TIME (MIN)

138

TRAINING HOURS  
COMPLETED

3

PUBLIC  
RELATIONS

50

INSPECTIONS  
COMPLETED





**2950 NW Vivion Road  
Riverside, Missouri 64150**

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**MEMO DATE:** March 11, 2022  
**AGENDA DATE:** March 15, 2022  
**TO:** Mayor and Board of Aldermen  
**FROM:** Mike Duffy  
**RE:** Community Development Department Activity February 2022

**CODES:** Violations Observed: 18  
Violations Resolved: 15  
Notices Sent: 6  
Signs Removed: 16  
Citations Issued: 0

**PERMITS:** Building Commercial-1  
Mechanical-1  
Sign-1  
Right-of-Way-1  
Total-4

**Animal Control:** Animal Complaints: 12  
Self-Initiated Calls: 6  
Animals Returned to Owner: 2  
Impounded Domestic Animals: 1  
Impounded Wild Animals: 3  
Verbal Warnings: 4  
Uniform Citations: 0

**P&Z ACTIVITY:** None