

MINUTES  
REGULAR MEETING  
BOARD OF ALDERMEN  
RIVERSIDE, MISSOURI

Tuesday, June 21, 2022  
6:00 p.m.

The Board of Aldermen for the City of Riverside, Missouri, met in regular session in the Board of Aldermen Chambers at City Hall, 2950 NW Vivion Road, Riverside, Missouri, on Tuesday, June 21, 2022.

Mayor Rose called the meeting to order at 6:00 p.m. Those in attendance were, Mayor Kathy Rose, Aldermen Jill Beck, Dawn Cockrell, Robert Milner, and Nathan Cretsinger

Alderman Sal LoPorto was absent.

Also present were City Administrator Brian Koral, City Clerk Robin Kincaid, HR Manager Amy Strough, and City Attorney Paul Campo.

**MOTION TO ENTER INTO  
CLOSED @ 6:00 P.M.**

Alderman Cretsinger moved to enter closed session pursuant to RSMo 610.021 (1) Legal Action and litigation, and RSMo 610.021 (2) Leasing, Purchase, or sale of real estate, RSMo 610.021(3) Hiring, firing, disciplining, or promoting a particular employee, when personal information about the employee is discussed, and RSMo 610.021 (13) Individually identifiable personnel records, performance ratings or records pertaining to employee or applicant for employment, second by Alderman Milner.

Yes: Cretsinger, Milner, Beck, and Cockrell.

Motion carried 4-0.

**MOTION TO ADJOURN  
CLOSED @ 6:24 P.M.**

Alderman Beck moved at 6:24 p.m. to adjourn closed session with no action taken, second by Alderman Milner.

Yes: Beck, Milner, Cockrell, and Cretsinger.

Motion carried 4-0.

**REGULAR SESSION**

Mayor Kathy Rose called the Regular Session Meeting to order at 7:00 p.m.

Those in attendance were Mayor Kathy Rose, Aldermen Dawn Cockrell, Jill Beck, Rob Milner, and Nathan Cretsinger.

Alderman Sal LoPorto was absent.

Also present were City Administrator Brian Koral, Community Development Director Mike Duffy, City Clerk Robin Kincaid, Public Works Director Tom Wooddell, City Engineer Travis Hoover, Police Chief Chris Skinrood, Fire Chief Gordon Fowlston, Human Resources Manager Amy Strough, Capital Projects/Parks Manager Noel Challis Bennion, City Planner Sarah Wagner, and Finance Director Erika Benitez, and IT Manager Jason Ketter. City Attorney Paul Campo was also present.

**PLEDGE OF ALLEGIANCE** Mayor Rose led the Pledge of Allegiance.

**PUBLIC COMMENT** None.

**CONSENT AGENDA** Alderman Beck moved to approve the consent agenda as presented, second by Alderman Cockrell.  
Yes: Beck, Cockrell, Cretsinger, and Milner.  
Motion carried 4-0.

**MINUTES OF 06-07-22** Alderman Beck moved to approve the minutes of the June 7, 2022 meeting, second by Alderman Cockrell.  
Yes: Beck, Cockrell, Cretsinger, and Milner.  
Motion carried 4-0.

**COURT REPORT** Alderman Beck moved to approve the court report for the month of May 2022, second by Alderman Cockrell.  
Yes: Beck, Cockrell, Cretsinger, and Milner.  
Motion carried 4-0.

**RESOLUTION 2022-053** Alderman Beck moved to approve Resolution 2022-053  
Williams&Campo Engagement approving updated engagement terms with Williams & Campo, P.C., second by Alderman Cockrell.  
Yes: Beck, Cockrell, Cretsinger, and Milner.  
Motion carried 4-0.

**RESOLUTION 2022-055** Alderman Beck moved to approve Resolution 2022-055  
Reappoint Potter - Park Board reappointing Andrew Potter to the Park Board of Riverside, Missouri, second by Alderman Cockrell.  
Yes: Beck, Cockrell, Cretsinger, and Milner.  
Motion carried 4-0.

**RESOLUTION 2022-056** Alderman Beck moved to approve Resolution 2022-056  
Reappoint Warren-Park Board reappointing Elaine Warren to the Park Board of Riverside, Missouri, second by Alderman Cockrell.  
Yes: Beck, Cockrell, Cretsinger, and Milner.  
Motion carried 4-0.

**RESOLUTION 2022-057** Alderman Beck moved to approve Resolution 2022-057  
Reappoint Biondo - P&Z reappointing Frank Biondo to the Planning & Zoning Commission of Riverside, Missouri, second by Alderman Cockrell.  
Yes: Beck, Cockrell, Cretsinger, and Milner.  
Motion carried 4-0.

**RESOLUTION 2022-058** Alderman Beck moved to approve Resolution 2022-058  
Reappoint Uhl - P&Z reappointing Ray Uhl to the Planning & Zoning Commission of Riverside, Missouri, second by Alderman Cockrell.  
Yes: Beck, Cockrell, Cretsinger, and Milner.  
Motion carried 4-0.

**REGULAR AGENDA**

**BILL NO. 2022-033**

Final Plat Northwood Acres

City Clerk Robin Kincaid gave first reading of Bill No. 2022-033. City Planner Sarah Wagner introduced the request to divide the property into two separate lots, showing pictures of the area, all requirements have been met and the Planning & Zoning Commission unanimously approved at a meeting last week. Alderman Milner moved to accept first reading and place Bill 2022-033 on second and final reading, second by Alderman Cockrell.

Yes: Milner, Cockrell, Cretsinger, and Beck.

Motion carried 4-0.

City Clerk Kincaid gave second reading of Bill No. 2022-033. Alderman Cretsinger moved to approve Bill 2022-033 and enact said bill as ordinance, second by Alderman Milner.

Yes: Cretsinger, Milner, Beck, and Cockrell.

Motion carried 4-0.

**BILL NO. 2022-034**

Final Plat Palisades Lot 70A-71A

City Clerk Robin Kincaid gave first reading of Bill No. 2022-034. City Planner Sarah Wagner explained that this is a plat in Palisades that was approved at the last meeting only to find out the surveyor was one foot six inches short to accommodate the house and setback guidelines so this required them to amend their final plat. This was unanimously approved by the Planning and Zoning Commission last week.

Alderman Beck moved to accept first reading and place Bill 2022-034 on second and final reading, second by Alderman Cockrell.

Yes: Beck, Cockrell, Cretsinger, and Milner.

Motion carried 4-0.

City Clerk Kincaid gave second reading of Bill No. 2022-034. Alderman Milner moved to approve Bill 2022-034 and enact said bill as ordinance, second by Alderman Cockrell.

Yes: Milner, Cockrell, Beck, and Cretsinger.

Motion carried 4-0.

**BILL NO. 2022-035**

Houston – Dirt Contract

City Clerk Robin Kincaid gave first reading of Bill No. 2022-035. City Engineer Travis Hoover stated that this is for the scheduled fill dirt for the coming year.

Alderman Beck moved to accept first reading and place Bill 2022-035 on second and final reading, second by Alderman Cretsinger.

Yes: Beck, Cretsinger, Cockrell, and Milner.

Motion carried 4-0.

City Clerk Kincaid gave second reading of Bill No. 2022-035. Alderman Milner moved to approve Bill 2022-035 and enact said bill as ordinance, second by Alderman Cockrell.

Yes: Milner, Cockrell, Cretsinger, and Beck.

Motion carried 4-0.

**BILL NO. 2022-036**  
Finance Hire – Kramer

City Clerk Robin Kincaid gave first reading of Bill No. 2022-036. Alderman Beck moved to accept first reading and place Bill 2022-036 on second and final reading, second by Alderman Cretsinger.

Yes: Beck, Cretsinger, Milner, and Cockrell.

Motion carried 4-0.

City Clerk Kincaid gave second reading of Bill No. 2022-036.

Alderman Milner moved to approve Bill 2022-036 and enact said bill as ordinance, second by Alderman Cockrell.

Yes: Milner, Cockrell, Beck, and Cretsinger.

Motion carried 4-0.

**BILL NO. 2022-037**  
Show Me PACE Program

City Clerk Robin Kincaid gave first reading of Bill No. 2022-037. Community Development Director Mike Duffy reviewed the bill that is presented that will provide a funding source option for clean energy assistance when commercial and industrial businesses want to make upgrades. City Attorney Campo also added comments. Following lengthy discussion of the Board and staff, Alderman Cretsinger moved to accept first reading and place Bill 2022-037 on second and final reading, second by Alderman Beck.

Yes: Cretsinger, Beck, Milner, and Cockrell.

Motion carried 4-0.

City Clerk Kincaid gave second reading of Bill No. 2022-037.

Alderman Milner moved to approve Bill 2022-037 and enact said bill as ordinance, second by Alderman Cockrell.

Yes: Milner, Cockrell, Beck, and Cretsinger.

Motion carried 4-0.

**RESOLUTION 2022-047**  
22-23 Annual Budget Approval

City Administrator Koral explained that the only change to the budget different than the presentation at the May 31<sup>st</sup> work session was the addition of \$100,000 to the Capital Improvement Fund to fully fund the dirt work for FY2023.

Alderman Cretsinger moved to approve Resolution 2022-047 adopting the fiscal year 2022-2023 Annual Budget for the City of Riverside, Missouri, second by Alderman Milner.

Yes: Cretsinger, Beck, Cockrell, and Milner.

Motion carried 4-0.

**RESOLUTION 2022-051**  
Every Power Extension

City Engineer Travis Hoover reported that the City is simply requesting to extend power for the 40<sup>th</sup> Street Project.

Alderman Beck moved to approve Resolution 2022-051 approving a facilities extension agreement with Evergy, second by Alderman Milner.

Yes: Beck, Milner, Cockrell, and Cretsinger.

Motion carried 4-0.

**RESOLUTION 2022-052**  
Bill Pay

Alderman Beck moved to approve Resolution 2022-052 authorizing the expenditure of funds for fiscal year 2021-2022, for weeks ending June 10<sup>th</sup> and June 17<sup>th</sup> in the amount of \$875,975.00, second by Alderman Cretsinger.  
Yes: Beck, Cretsinger, Milner, and Cockrell.  
Motion carried 4-0.

**RESOLUTION 2022-054**  
Cyber Liability Insurance

City Administrator Koral stated that cyber liability has been paid under the umbrella with property and liability insurance in the past few years and with the rising cost of the policy our carrier MPR has separated it out to be a stand-alone policy, which we selected the \$1 million coverage for FY2023.  
Alderman Milner moved to approve Resolution 2022-054 approving the City of Riverside recruitment incentive and retention program policy, second by Alderman Cockrell.  
Yes: Milner, Cockrell, Cretsinger, and Beck.  
Motion carried 4-0.

**RESOLUTION 2022-059**  
GFL Trash Contract

Public Works Director Tom Wooddell explained the new contract that will become effective on January 1, 2023, including the pricing from \$11.50 will increase to \$12.95, a 5% fuel surcharge that is being initiated, and the residences that will be served. There was a discussion among the Board regarding these points.  
Alderman Milner moved to approve Resolution 2022-059 approving an agreement for curbside residential refuse collection and disposal services, second by Alderman Cockrell.  
Yes: Milner, Cockrell, Cretsinger, and Beck.  
Motion carried 4-0.

**CITY ADMINISTRATOR**

City Administrator Brian Koral shared an Upstream Story showing pictures of the event for Reaching Riverside. There were many good stories shared and time spent with residents.

**COMMUNITY DEVELOPMENT** Nothing to report.

**ENGINEERING**

Capital Projects/Parks Manager Noel Challis Bennion gave a brief update on the pool project schedule options. The Land Water Conservation Fund Grant has cleared the first phase and is in second stage of review, which is promising but not guaranteed of award to us. The bidding cannot be let until the grant is awarded, causing timing concerns. Noel presented two options with time and detail shared by PowerPoint. The Board prefers Option 1 although there is a tight timeframe. We will prepare for this option knowing that it is all reliant on the grant award. She also reviewed the proposed budget and the final concept.  
Also, the City has been awarded \$40,000 for the Storm Water Grant to do the work on Phase III in Indian Hills.

**FINANCE**

Interim Finance Director Brian Koral reviewed by PowerPoint presentation with the May 2022 financial status with 92% of the year passed. He highlighted the funds and balances for income and expenses. We hope to have the library closing before the end of the year.

**FIRE**

Fire Chief Gordon Fowlston reviewed the Fire Department reports of the May 2022 activities. I wanted to give kudos to the dispatchers and their move into the new facility area, they have done a phenomenal job, keeping things up and running and getting us out the door. Credit to them and our officers too. Two crews have gone to Pomme de Terre for training. Captain Chris Clark will be retiring on June 30, 2022, those will be big shoes to fill, he has been an integral part of our department.

**POLICE**

Police Chief Chris Skinrood explained the May 2022 report. We have our new dispatchers, and their training is going well, we hope to have them up and running and on their own soon.

**PUBLIC WORKS**

Public Works Director Tom Wooddell announced that the Assistant Public Works Director Norman Buescher will be retiring on Tuesday, June 28<sup>th</sup> and there will be a reception for him from 1-3 p.m. at the Public Works Department and everyone is welcome to stop in.

**LEVEE BOARD**

Meeting on Thursday, June 23<sup>rd</sup>.

**MAYOR'S DISCUSSION**

Mayor Kathy Rose informed everyone that the Parade of Hearts Carnivale last week was amazing. Brian and I tried to get two hearts, and ended up with the River View heart for \$6,400, but lost the second one (the monarch heart) by \$100 in the last forty seconds. Thank you to Dawn and Jill attending with Brian and me, it was a lot of fun and we got to meet so many wonderful people. We went to the NRCC luncheon today for their rebrand. It was interesting, it looks great and was created by a man from Riverside, living in Indian Hills. The Reaching Riverside Event was so heartfelt and wonderful, I can't wait for the next one. We are making a difference.

**BOARD OF ALDERMEN**

Alderman Cockrell – Nothing to report.

Alderman Milner – I was really encouraged with the committee and our Reaching Riverside group along with the plans to make the next one even better. It was great fun being a part of the ribbon cutting this afternoon for the KC Current facility today and looking forward to attending the event tonight. We have a lot of exciting things going on in Riverside.

Alderman Cretsinger – Thank you to all the elected officials, staff, and residents that are participating in the Reaching Riverside group.

Alderman Beck – I echo everything the Mayor said and I agree with Alderman Milner that participating in the ribbon cutting was very exciting and fun. It is an exciting time to be in our city with all that is going on!

**MOTION TO ADJOURN**

Alderman Beck moved to adjourn the meeting at 8:00 p.m., second by Alderman Milner.  
Yes: Beck, Milner, Cretsinger, and Cockrell.  
Motions carried 4-0.

---

Robin Kincaid, City Clerk