

MINUTES  
REGULAR MEETING AND SPECIAL MEETING  
BOARD OF ALDERMEN  
RIVERSIDE, MISSOURI

Tuesday, July 5, 2022  
6:00 p.m.

The Board of Aldermen for the City of Riverside, Missouri, met in regular session in the Board of Aldermen Chambers at City Hall, 2950 NW Vivion Road, Riverside, Missouri, on Tuesday, July 5, 2022.

Mayor Rose called the meeting to order at 6:05 p.m. Those in attendance were, Mayor Kathy Rose, Aldermen Jill Beck, Dawn Cockrell, Sal LoPorto, Rob Milner, and Nathan Cretsinger (by Zoom).

Also present were City Administrator Brian Koral, City Clerk Robin Kincaid, Police Chief Chris Skinrood, HR Manager Amy Strough, and City Attorney Paul Campo. MPR Attorney Matt Gist by Zoom.

**MOTION TO ENTER INTO  
CLOSED @ 6:05 P.M.**

Alderman Beck moved to enter closed session pursuant to RSMo 610.021 (1) Legal Action and litigation, and RSMo 610.021 (2) Leasing, Purchase, or sale of real estate, RSMo 610.021(3) Hiring, firing, disciplining, or promoting a particular employee, when personal information about the employee is discussed, 610.021(12) Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected, and RSMo 610.021 (13) Individually identifiable personnel records, performance ratings or records pertaining to employee or applicant for employment, second by Alderman LoPorto.  
Yes: Beck, LoPorto, Cretsinger, Cockrell, and Milner.  
Motion carried 5-0.

**MOTION TO ADJOURN  
CLOSED @ 6:57 P.M.**

Alderman Beck moved at 6:57 p.m. to adjourn closed session with action taken, second by Alderman Cockrell.  
Yes: Beck, Cockrell, Cretsinger, LoPorto, and Milner.  
Motion carried 5-0.

**SPECIAL MEETING**

The Board of Aldermen for the City of Riverside, Missouri, met in special session in the Board of Aldermen Chambers at City Hall, 2950 NW Vivion Road, Riverside, Missouri, on Tuesday, July 5, 2022.

Mayor Rose called the meeting to order at 6:58 p.m. Those in attendance were, Mayor Kathy Rose, Aldermen Jill Beck, Dawn Cockrell, Sal LoPorto, Rob Milner, and Nathan Cretsinger (by Zoom).

Also present were City Administrator Brian Koral, Community Development Director Mike Duffy, City Clerk Robin Kincaid, Public Works Director Tom Wooddell, City Engineer Travis Hoover, Police Chief Chris Skinroad, Finance Director Erika Benitez, Fire Chief Gordon Fowlston, Human Resources Manager Amy Strough, Capital Projects/Parks Noel Challis Bennion, IT Manager Jason Ketter, and City Attorney Paul Campo.

**MOTION APPOINT PALMA** Alderman Milner moved to approve the Mayoral Appointment of Steve Palma for Ward I Alderman, second by Alderman Cockrell. Yes: Milner, Cockrell, Beck, LoPorto, and Cretsinger. Motion carried 5-0.

**Swearing in** of the newly appointed official by City Clerk – Steve Palma, Alderman Ward 1.

**MOTION TO ADJOURN SPECIAL MEETING** Alderman Beck moved to adjourn the special meeting at 7:01 p.m., second by Alderman Cockrell. Yes: Beck, Cockrell, Cretsinger, LoPorto, Milner, and Palma. Motions carried 6-0.

**REGULAR SESSION** Mayor Kathy Rose called the Regular Session Meeting to order at 7:02 p.m.

Those in attendance were Mayor Kathy Rose, Aldermen Dawn Cockrell, Jill Beck, Rob Milner, Sal LoPorto, Steve Palma, and Nathan Cretsinger (by Zoom).

Also present were City Administrator Brian Koral, Community Development Director Mike Duffy, City Clerk Robin Kincaid, Public Works Director Tom Wooddell, City Engineer Travis Hoover, Police Chief Chris Skinroad, Finance Director Erika Benitez, Fire Chief Gordon Fowlston, Human Resources Manager Amy Strough, Capital Projects/Parks Noel Challis Bennion, IT Manager Jason Ketter, and City Attorney Paul Campo.

**PLEDGE OF ALLEGIANCE** Mayor Rose led the Pledge of Allegiance.

**PUBLIC COMMENT** None.

**CONSENT AGENDA** Alderman LoPorto moved to approve the consent agenda with Resolution R-2022-075 pulled from consent to be voted on separately per request of Alderman Beck, second by Alderman Milner. Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck. Motion carried 6-0.

**MINUTES OF 06-21-22** Alderman LoPorto moved to approve the minutes of the June 21, 2022, meeting, second by Alderman Milner. Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck. Motion carried 6-0.

- RESOLUTION 2022-060**  
Bill Pay  
Alderman LoPorto moved to approve Resolution 2022-060 authorizing the expenditure of funds for fiscal year 2021-2022, for weeks ending June 24<sup>th</sup> and July 1<sup>st</sup> in the amount of \$160,045.55, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.
- RESOLUTION 2022-061**  
American Red Cross Agmnt  
Alderman LoPorto moved to approve Resolution 2022-061 authorizing the City of Riverside to enter into a services agreement with and pay certain funds to the American Red Cross, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.
- RESOLUTION 2022-062**  
Feed Northland Kids Agmnt  
Alderman LoPorto moved to approve Resolution 2022-062 authorizing the City of Riverside to enter into a services agreement with and pay certain funds to Feed Northland Kids, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.
- RESOLUTION 2022-063**  
KCADC Agmnt  
Alderman LoPorto moved to approve Resolution 2022-063 authorizing the City of Riverside to enter into a services contract with Kansas City Area Development Council, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.
- RESOLUTION 2022-064**  
LevelUp Kids, Inc. Agmnt  
Alderman LoPorto moved to approve Resolution 2022-064 authorizing the City of Riverside to enter into a services agreement with and pay certain funds to Miles of Smiles/LevelUp Kids, Inc., second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.
- RESOLUTION 2022-065**  
MOCSA Agreement  
Alderman LoPorto moved to approve Resolution 2022-065 authorizing the City of Riverside to enter into a services agreement with and pay certain funds to the Metropolitan Organization to Counter Sexual Assault, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.
- RESOLUTION 2022-066**  
Northland Health Care Access  
Alderman LoPorto moved to approve Resolution 2022-066 authorizing the City of Riverside to enter into a services agreement with and pay certain funds to Northland Health Care Access, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.

- RESOLUTION 2022-067**  
Northland Neighborhoods Inc  
Alderman LoPorto moved to approve Resolution 2022-067 authorizing the City of Riverside to enter into a services agreement with and pay certain funds to Northland Neighborhoods, Inc., second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.
- RESOLUTION 2022-068**  
NRCC Services Agreement  
Alderman LoPorto moved to approve Resolution 2022-068 authorizing the City of Riverside to enter into a services agreement with the Northland Regional Chamber of Commerce, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.
- RESOLUTION 2022-069**  
Park Hill School Agmnt  
Alderman LoPorto moved to approve Resolution 2022-069 authorizing the City of Riverside to enter into a services agreement with and pay certain funds to Park Hill School District, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.
- RESOLUTION 2022-070**  
Platte Co. Health Dept. Agmnt  
Alderman LoPorto moved to approve Resolution 2022-070 authorizing the City of Riverside to enter into a services agreement with the Platte County Health Department, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.
- RESOLUTION 2022-071**  
PCEDC Services Agreement  
Alderman LoPorto moved to approve Resolution 2022-071 authorizing the City of Riverside to enter into a services contract with Platte County Economic Development Council, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.
- RESOLUTION 2022-072**  
Platte Senior Services Agmnt  
Alderman LoPorto moved to approve Resolution 2022-072 authorizing the City of Riverside to enter into a services agreement with and pay certain funds to Platte Senior Services, Inc., second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.
- RESOLUTION 2022-073**  
Riverside Chamber Agmnt  
Alderman LoPorto moved to approve Resolution 2022-073 authorizing the City of Riverside to enter into a services contract with the Riverside Chamber of Commerce, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.

**RESOLUTION 2022-074**  
Synergy Services Agmnt

Alderman LoPorto moved to approve Resolution 2022-074 authorizing the City of Riverside to enter into a services agreement with and pay certain funds to Synergy Services, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.

**RESOLUTION 2022-076**  
Kubota Tractor Purchase

Alderman LoPorto moved to approve Resolution 2022-076 authorizing the purchase of a 2022 Kubota MX 6000HSTC tractor for the Public Works Department through Coleman Equipment Inc., Smithville, Missouri in an amount not to exceed \$39,506.54, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, Cretsinger, and Beck.  
Motion carried 6-0.

**REGULAR AGENDA**

**RESOLUTION 2022-075**  
YMCA Services Agreement

Alderman LoPorto moved to approve Resolution 2022-075 authorizing the City of Riverside to enter into a services agreement with and pay certain funds to the YMCA of Greater Kansas City, second by Alderman Milner.  
Yes: LoPorto, Milner, Cockrell, Palma, and Cretsinger.  
No: None.  
Abstain: Beck.  
Motion carried 5-0-1.

**BILL NO. 2022-038**  
Final Plat of Replat Montebella

City Clerk Robin Kincaid gave first reading of Bill No. 2022-038. Community Development Director Mike Duffy explained this is a request for a small change to two lots that have already been built on, just move a lot line between the two houses. Duffy showed the line of change through PowerPoint slides. The Planning Commission heard this last week and recommended approval unanimously. Both property owners approve and signed off on it. Alderman LoPorto moved to accept first reading and place Bill 2022-038 on second and final reading, second by Alderman Cockrell.  
Yes: LoPorto, Cockrell, Beck, Palma, Cretsinger, and Milner.  
Motion carried 6-0.  
City Clerk Kincaid gave second reading of Bill No. 2022-038. Alderman Milner moved to approve Bill 2022-038 and enact said bill as ordinance, second by Alderman Beck.  
Yes: Milner, Beck, Palma, Cretsinger, LoPorto, and Cockrell.  
Motion carried 6-0.

**BILL NO. 2022-039**  
Amend City Admin Agreement

City Clerk Robin Kincaid gave first reading of Bill No. 2022-039. Alderman Beck moved to accept first reading and place Bill 2022-039 on second and final reading, second by Alderman Milner.  
Yes: Beck, Milner, LoPorto, Cockrell, Cretsinger, and Palma.  
Motion carried 6-0.  
City Clerk Kincaid gave second reading of Bill No. 2022-039.

Alderman Milner moved to approve Bill 2022-039 and enact said bill as ordinance, second by Alderman Cockrell.  
Yes: Milner, Cockrell, LoPorto, Beck, Palma, and Cretsinger.  
Motion carried 6-0.

**BILL NO. 2022-040**  
Adopt Compensation Plan

City Clerk Robin Kincaid gave first reading of Bill No. 2022-040. HR Manager Amy Strough explained this is the formal adoption of the pay ranges that were previously adopted with the 2022-2023 Budget approval. It shows the detail of all departments ranges with the changes.  
Alderman Milner moved to accept first reading and place Bill 2022-040 on second and final reading, second by Alderman Cockrell.  
Yes: Milner, Cockrell, Palma, LoPorto, Cretsinger, and Beck.  
Motion carried 6-0.  
City Clerk Kincaid gave second reading of Bill No. 2022-040. Alderman Milner moved to approve Bill 2022-040 and enact said bill as ordinance, second by Alderman Cockrell.  
Yes: Milner, Cockrell, Beck, Cretsinger, Palma, and LoPorto.  
Motion carried 6-0.

**RESOLUTION 2022-077**  
OMNI Employment Mngmnt.

Alderman LoPorto moved to approve Resolution 2022-077 accepting the proposal of OMNI Employment Management Services to provide Human Resource Services and approving execution of a contract in connection with the provision of such services, second by Alderman Beck.  
Yes: LoPorto, Beck, Cretsinger, Cockrell, Milner, and Palma.  
Motion carried 6-0.

**RESOLUTION 2022-078**  
Amend 2022-2023 Budget

City Administrator Brian Koral reviewed the need to amend the budget that was adopted at the last meeting, but the transaction with the library was unable to close prior to our end of the year, so this moves the \$1,350,000 expenditure that did not occur into this year's budget and the spreadsheet Exhibit A shows the move.  
Alderman Beck moved to approve the Resolution 2022-078 amending the fiscal year 2022-2023 annual budget for the City of Riverside, Missouri, second by Alderman Milner.  
Yes: Beck, Milner, LoPorto, Cockrell, Cretsinger, and Palma.  
Motion carried 6-0.

**CITY ADMINISTRATOR**

City Administrator Koral reminded the Board that curbside trash and recycle will be delayed to Saturday this week due to the July 4<sup>th</sup> holiday observance. Also, there will be a Reaching Riverside event this Saturday at 11 a.m. by the Riverside Townhomes with bounce houses, ice cream truck and hot dog truck.

**COMMUNITY DEVELOPMENT**

Community Development Director Mike Duffy discussed wayfinding signage and we are looking at a second phase for five more signs to be installed. This consolidates some of our signs so there will be less clutter. There is a sign increase of approximately \$1,500 more per sign, partially because of the install cost and the

general inflation factor. General consensus of the Board is to move forward with this project.

**ENGINEERING**

Nothing to report.

**FINANCE**

Nothing to report.

**FIRE**

Fire Chief Gordon Fowlston addressed the Board with a fireworks update. There were no major issues, thankfully. There have been a few heat related calls come in, so everyone needs to be cautious.

**POLICE**

Nothing to report.

**PUBLIC WORKS**

Nothing to report. Mayor Rose told staff that fireworks were shot off in the park even though they were not to shoot them on City property and a truck rutted up an area near a shelter over the weekend, but other than that you and your crew have the parks looking great!

**LEVEE BOARD**

Nothing to report.

**MAYOR'S DISCUSSION**

Mayor Kathy Rose congratulated Steve Palma and welcomed him to the Board. The Comprehensive Plan is coming around quickly. We need to be preparing for this and want to be aggressive. It will be RDG from Iowa and will help us include everyone and it will be about a 10-month process. The Missouri Gaming Commission met here last week for one of their relicensing hearings, it went very well, and I also want to thank Jason for helping get the recording going, so they did not have to get a replacement court recorder. Thank you to all the staff that helped get that meeting coordinated for the Commission. The Park Hill South football team is going to do a volunteer day that Noel is coordinating where they will possibly build a few things for the dog park and some trail maintenance projects. RedX has some walls going up, it is very exciting. I hear that they have taken their old firetruck, had it refurbished, and it is going to be put inside the new building and then walls will be completed around it. I am thankful for our new employees, our new budget, and moving forward.

**BOARD OF ALDERMEN**

Alderman LoPorto – Nothing to report.

Alderman Cockrell – I am looking forward to the Reaching Riverside event coming up and ours will be on July 14<sup>th</sup>.

Alderman Milner – Welcome Steve, glad you are part of the team. I really enjoy going to the park and I have noticed that every time I am there, the Pickle Ball Courts are very busy. That is really cool. I am very excited about the Reaching Riverside event too.

Alderman Palma – Thank you everyone and it is an honor to be here.

Alderman Beck – Welcomed Alderman Palma. I am also looking forward to the Reaching Riverside event and hope that we are reaching areas that may not have had the opportunity previously.

Brian Koral announced that we will be picking up our Heart soon and it is exciting. Mayor Rose would like to see the Heart in different areas of our City. The annual FPAL golf tournament is on July 15<sup>th</sup>.

Alderman Cretsinger – Nothing to report.

**MOTION TO ADJOURN**

Alderman Beck moved to adjourn the meeting at 7:33 p.m., second by Alderman Milner.

Yes: Beck, Milner, LoPorto, Cretsinger, Palma, and Cockrell.  
Motions carried 6-0.

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Robin Kincaid, City Clerk