

MINUTES
REGULAR MEETING
BOARD OF ALDERMEN
RIVERSIDE, MISSOURI

Tuesday, February 7, 2023
6:00 p.m.

The Board of Aldermen for the City of Riverside, Missouri, met in regular session in the Board of Aldermen Chambers at City Hall, 2950 NW Vivion Road, Riverside, Missouri, on Tuesday, February 7, 2023.

Mayor Rose called the meeting to order at 6:06 p.m. Those in attendance were, Mayor Kathy Rose, Aldermen Sal LoPorto, Dawn Cockrell, Steve Palma, Nathan Cretsinger, Rob Milner, and Jill Beck (arrived at 6:40 p.m.).

Also present were City Administrator Brian Koral, City Clerk Robin Kincaid, Police Chief Chris Skinrood, HR Manager Amy Strough, Fire Chief Gordon Fowlston, and City Attorney Paul Campo.

**MOTION TO ENTER INTO
CLOSED @ 6:06 P.M.**

Alderman LoPorto moved to enter closed session pursuant to RSMo 610.021 (1) Legal Action and litigation, RSMo 610.021(3) Hiring, firing, disciplining, or promoting a particular employee, when personal information about the employee is discussed, and RSMo 610.021 (13) Individually identifiable personnel records, performance ratings or records pertaining to employee or applicant for employment, second by Alderman Milner.
Yes: LoPorto, Milner, Palma, Cockrell, and Cretsinger.
Motion carried 5-0.

**MOTION TO ADJOURN
CLOSED @ 6:59 P.M.**

Alderman Cretsinger moved at 6:59 p.m. to adjourn closed session with action taken, second by Alderman Cockrell.
Yes: Cretsinger, Cockrell, Milner, Palma, LoPorto, and Beck.
Motion carried 6-0.

REGULAR SESSION

Mayor Kathy Rose called the Regular Session Meeting to order at 7:03 p.m.

Those in attendance were Mayor Kathy Rose, Aldermen Dawn Cockrell, Jill Beck, Sal LoPorto, Steve Palma, Rob Milner, and Nathan Cretsinger.

Also present were City Administrator Brian Koral, Community Development Director Mike Duffy, City Clerk Robin Kincaid, Public Works Director Tom Wooddell, Police Chief Chris Skinrood, Fire Chief Gordon Fowlston, City Engineer Travis Hoover, Human Resources Manager Amy Strough, Capital Projects/Parks Noel Challis Bennion, IT Manager Jason Ketter, Finance Director Erika Benitez, and City Attorney Paul Campo.

PLEDGE OF ALLEGIANCE

Mayor Rose led the Pledge of Allegiance.

PUBLIC COMMENT	Lester Malcolm, 2406 NW Osage Circle, Riverside, MO – Requested a trash can be placed at the 1.6-mile marker of the Line Creek Trail towards Argosy, for a place to put trash that is collected while walking the trail.
PRESENTATION June 30, 2022, Audit Report	Finance Director Erica Benitez introduced Kristen Hughes with RSM US LLP. Kristen reviewed the final audit report letter to the Mayor and Board. The Board was given the opportunity to ask questions that the auditor answered.
CONSENT AGENDA	Alderman Beck moved to approve the consent agenda as presented, second by Alderman Milner. Yes: Beck, Milner, LoPorto, Cockrell, Cretsinger, and Palma. Motion carried 6-0.
MINUTES OF 01-14-23	Alderman Beck moved to approve the minutes of the January 14, 2023 meeting, second by Alderman Milner. Yes: Beck, Milner, LoPorto, Cockrell, Cretsinger, and Palma. Motion carried 6-0.
MINUTES OF 01-17-23	Alderman Beck moved to approve the minutes of the January 17, 2023 meeting, second by Alderman Milner. Yes: Beck, Milner, LoPorto, Cockrell, Cretsinger, and Palma. Motion carried 6-0.
MINUTES OF 01-26-23	Alderman Beck moved to approve the minutes of the January 26, 2023 meeting, second by Alderman Milner. Yes: Beck, Milner, LoPorto, Cockrell, Cretsinger, and Palma. Motion carried 6-0.
RESOLUTION 2023-010 Home Docks Annual Dues	Alderman Beck moved to approve Resolution 2023-010 approving an invoice from the Missouri Home Dock Cities Association regarding dues for lobbyist and marketing services, second by Alderman Milner. Yes: Beck, Milner, LoPorto, Cockrell, Cretsinger, and Palma. Motion carried 6-0.
RESOLUTION 2023-011 Temp. Easement Alexander	Alderman Beck moved to approve Resolution 2023-011 approving and accepting a temporary easement from Donald D. Alexander and Faye L. Alexander, husband and wife A/K/A Donald Alexander and Faye Alexander husband and wife for the Vivion Road Trail Project, second by Alderman Milner. Yes: Beck, Milner, LoPorto, Cockrell, Cretsinger, and Palma. Motion carried 6-0.

REGULAR AGENDA

PUBLIC HEARING

Code Amend Chapter 400.410

Mayor Rose opened the public hearing at 7:19 p.m. to consider amending Riverside Municipal Code Chapter 400.410, Use Table, in the City of Riverside, Missouri.

Community Development Director Mike Duffy explained that this is an amendment to our Code's Use Table, modifying it to the recreational marijuana regulations that were recently passed. He answered question and then introduced Mary Ann Denzer, owner of Riverside Wellness that addressed the Mayor and Board helping to answer more of their concerns. Duffy stated that this went before the Planning & Zoning Commission and was approved unanimously last week. Mayor Rose asked if there were any further questions from the Board or anyone in the audience, hearing none, she closed the public hearing at 7:29 p.m.

BILL NO. 2023-004

Amend Code Chapter 400.410

City Clerk Robin Kincaid gave first reading of Bill No. 2023-004.

Alderman Milner moved to accept first reading and place Bill 2023-004 on second and final reading, second by Alderman Cockrell.

Yes: Milner, Cockrell, Palma, Beck, Cretsinger, and LoPorto.
Motion carried 6-0.

City Clerk Kincaid gave second reading of Bill No. 2023-004. Alderman Milner moved to approve Bill 2023-004 and enact said bill as ordinance, second by Alderman Cockrell.

Yes: Milner, Cockrell, Beck, LoPorto, Cretsinger, and Palma.
Motion carried 6-0.

PUBLIC HEARING

Code Amend Chapter 400.500
Off Street Parking

Mayor Rose opened the public hearing at 7:30 p.m. to consider amending Riverside Municipal Code Chapter 400.500, Off-Street Parking and Loading, in the City of Riverside, Missouri.

Community Development Director Mike Duffy explained that this is an amendment to our Code section for off-street parking and loading, by adding surfaces that should be prohibited. This was presented to the Planning & Zoning Commission, and it was approved unanimously. Mayor Rose asked if there were any further questions from the Board or anyone in the audience, hearing none, she closed the public hearing at 7:32 p.m.

BILL NO. 2023-005

Amend Code Chapter 400.500

City Clerk Robin Kincaid gave first reading of Bill No. 2023-005.

Alderman Cretsinger moved to accept first reading and place Bill 2023-005 on second and final reading, second by Alderman Beck.

Yes: Cretsinger, Beck, LoPorto, Cockrell, Palma, and Milner.
Motion carried 6-0.

City Clerk Kincaid gave second reading of Bill No. 2023-005.

Alderman Cretsinger moved to approve Bill 2023-005 and enact said bill as ordinance, second by Alderman Beck.

Yes: Cretsinger, Beck, Palma, Milner, LoPorto, and Cockrell.
Motion carried 6-0.

BILL NO. 2023-006

Wayfinding Signs Agreement

City Clerk Robin Kincaid gave first reading of Bill No. 2023-006. Community Development Director Mike Duffy stated that this is a contract for the wayfinding sign project and three of the signs are on MoDot right-of-way, so we need an agreement with MoDot permission to place those signs.

Alderman Milner moved to accept first reading and place Bill 2023-006 on second and final reading, second by Alderman Beck.

Yes: Milner, Beck, Cockrell, Palma, Cretsinger, and LoPorto. Motion carried 6-0.

City Clerk Kincaid gave second reading of Bill No. 2023-006. Alderman Milner moved to approve Bill 2023-006 and enact said bill as ordinance, second by Alderman Beck.

Yes: Milner, Beck, Cretsinger, Palma, LoPorto, and Cockrell. Motion carried 6-0.

BILL NO. 2023-007

Jackson Lewis Agreement

City Clerk Robin Kincaid gave first reading of Bill No. 2023-007.

City Administrator Brian Koral commented that this is the annual agreement with Jackson Lewis, LLC. Jeff Place is special counsel for our firefighter and police union negotiations, as needed.

Alderman Milner moved to accept first reading and place Bill 2023-007 on second and final reading, second by Alderman Cockrell.

Yes: Milner, Cockrell, Beck, LoPorto, Cretsinger, and Palma. Motion carried 6-0.

City Clerk Kincaid gave second reading of Bill No. 2023-007. Alderman Beck moved to approve Bill 2023-007 and enact said bill as ordinance, second by Alderman Milner.

Yes: Beck, Milner, Cockrell, Palma, LoPorto, and Cretsinger. Motion carried 6-0.

BILL NO. 2023-008

Agreement w/ MARC & NKC

City Clerk Robin Kincaid gave first reading of Bill No. 2023-008.

Capital Projects/Parks Manager Noel Bennion announced that this bill is for a project to connect a trail between Kansas City, North Kansas City, and Riverside. MARC funds will also be included for the planning process and design.

Alderman Beck moved to accept first reading and place Bill 2023-008 on second and final reading, second by Alderman Cretsinger.

Yes: Beck, Cretsinger, Milner, Cockrell, LoPorto, and Palma. Motion carried 6-0.

City Clerk Kincaid gave second reading of Bill No. 2023-008. Alderman Cretsinger moved to approve Bill 2023-008 and enact said bill as ordinance, second by Alderman Beck.

Yes: Cretsinger, Beck, Palma, LoPorto, Milner, and Cockrell. Motion carried 6-0.

RESOLUTION 2023-009
Bill Pay

Alderman Beck moved to approve Resolution 2023-009 authorizing the expenditure of funds for fiscal year 2022-2023 for weeks ending January 20th, January 27th, and February 3rd the amount of \$397,320.21, second by Alderman Milner.
Yes: Beck, Milner, LoPorto, Cockrell, Palma, and Cretsinger.
Motion carried 6-0.

RESOLUTION 2023-012
CO 11 Crossland - Reno

Capital Projects/Parks Noel Bennion explained the details of the multiple items within this change order and answered questions of the Board. This project is within budget.
Alderman Beck moved to approve Resolution 2023-012 approving change order 11 to the agreement with Crossland Construction Company, Inc. for additions and renovations Riverside Public Safety resulting in a revised contract amount of \$4,876,565.89, second by Alderman Milner.
Yes: Beck, Milner, LoPorto, Cockrell, Cretsinger, and Palma.
Motion carried 6-0.

RESOLUTION 2023-013
CO 12 Crossland - Reno

Capital Projects/Parks Noel Bennion explained the details of the multiple items within this change order, adding that CO 12 includes a deduct. She then answered questions of the Board.
Alderman Beck moved to approve Resolution 2023-013 approving change order 12 to the agreement with Crossland Construction Company, Inc. for additions and renovations Riverside Public Safety resulting in a revised contract amount of \$4,901,014.98, second by Alderman Milner.
Yes: Beck, Milner, LoPorto, Palma, Cretsinger, and Cockrell.
Motion carried 6-0.

RESOLUTION 2023-014
CO 13 Crossland - Reno

Capital Projects/Parks Noel Bennion explained the minor details of the multiple items within this change order and answered questions of the Board.
Alderman LoPorto moved to approve Resolution 2023-014 approving change order 13 to the agreement with Crossland Construction Company, Inc. for additions and renovations Riverside Public Safety resulting in a revised contract amount of \$4,904,582.71, second by Alderman Cockrell.
Yes: LoPorto, Cockrell, Cretsinger, Milner, Pamela, and Beck.
Motion carried 6-0.

RESOLUTION 2023-015
Amend RoofLink Agreement

Capital Projects/Parks Noel Bennion explained the amendment to the RoofLink agreement for special inspections during the renovations.
Alderman Beck moved to approve Resolution 2023-015 approving the 1st amended agreement with RoofLink, LLC related to special inspections, second by Alderman Cockrell.
Yes: Beck, Cockrell, LoPorto, Cretsinger, Milner, and Palma.
Motion carried 6-0.

RESOLUTION 2023-016
41st & Horizons Traffic Signals

City Engineer Travis Hoover stated that the bids came in under estimated costs and there were six bidders submitting, with Gunter the low bid. Alderman Milner moved to approve Resolution 2023-016 awarding the bid for construction of the Horizons and 41st Intersection improvements and approving the agreement between the City and Gunter Construction Company for construction of such project, second by Alderman Cretsinger. Yes: Milner, Cretsinger, Beck, LoPorto, Palma, and Cockrell. Motion carried 6-0.

LIQUOR LICENSE
7th Heaven Smokes & Liquor

City Clerk Robin Kincaid explained the details and request for change of name by the new owners, from Discount Smokes and Liquors to 7th Heaven Smokes & Liquors. The managing agent remaining the same for package liquor sales. Alderman Milner moved to approve the package liquor, tasting, and Sunday sales upon State of Missouri Approval, Managing Agent Richard Bryant, and 7th Heaven Smokes & Liquor, located at 4335 NW Gateway Ave, Riverside, Missouri, second by Alderman Cockrell. Yes: Milner, Cockrell, Palma, LoPorto, and Beck. No: Cretsinger. Motion carried 5-1.

CITY ADMINISTRATOR

City Administrator Brian Koral congratulated Noel Bennion and the Project Renovation Team, on a job well done. Beyond the Bell children were here last week. They partnered with The Sorted Brick, the Lego store/business that is here in Riverside on Gateway. It is a very fascinating business and they had a great time here with the children. The City is partnering with the KC Current to host tours of the facility for Riverside residents and there have been 247 folks registered for tours this Saturday, while the team is training at another location. The next BOA meeting is February 21st, Mayor Rose and Dawn along with Mike Duffy and me will be attending the MML Legislative Conference in Jefferson City, so we need to make sure everyone else will be here, so we have a quorum. Please let us know if you are unable to attend. The final thing I wanted to share, is an update to our logo for the month of February, which is Black History Month. We are also featuring weekly throughout the month, some Riverside residents that are making an impact in our community and building a better future for everyone. Brian revealed our first featured story, Alderman Rob Milner, and his wife, LaShonda. We are also going to recognize Juneteenth, following Board consideration at the next meeting.

COMMUNITY DEVELOPMENT Nothing to report.

ENGINEERING Nothing to report.

FINANCE Nothing to report.

FIRE	Nothing to report.
POLICE	Nothing to report.
PUBLIC WORKS	Nothing to report.
LEVEE BOARD	Nothing to report.
MAYOR'S DISCUSSION	Mayor Kathy Rose asked if she could have an update on the project going at St. Joseph Boulevard. Hoover reported that water line work is being done in preparations for the Vivion Road Trail Project. I have received several complaints on parking on Woodland again. Duffy gave an update on street parking at the Fieldhouse Town Homes and issues there. We will gather information on the Woodland issue and bring possible resolutions to you. Mayor Rose then thanked Koral and Duffy for having Attorney Gist to give a presentation on recreational marijuana in the workplace at the NRCC Planning & Development Committee meeting last week. The Riverside Chamber will be having the same presentation on Feb. 23 rd . Home Dock Cities are again focused on opposing VLTs.
BOARD OF ALDERMEN	Alderman LoPorto – Nothing to report. Alderman Cockrell – Nothing to report. Alderman Milner – I want to thank you for the Black History recognition each week this month. Alderman Palma – Nothing to report. Alderman Beck – Nothing to report. Alderman Cretsinger – Nothing to report.
MOTION FOR BREAK	Alderman Cretsinger moved to take a break at 8:11 p.m., second by Alderman Milner. Yes: Cretsinger, Milner, LoPorto, Cockrell, Palma, and Beck. Motion carried 6-0.
MOTION TO RECONVENE & BEGIN WORKSHOP	Alderman Cretsinger moved to reconvene at 8:24 p.m. and begin Workshop Session, second by Alderman LoPorto. Yes: Cretsinger, LoPorto, Beck, Cockrell, Milner, and Palma. Motion carried 6-0.

City Administrator Brian Koral opened the workshop that is focused on the 2023-2024 Budget Foundations and reviewed a PowerPoint presentation, sharing information on funds and fund balances at this fiscal year-end along with projections for the next budget year. Working priorities of the Leadership Team and the Fiscal Year 2024 calendar were shared as well.

MOTION TO ADJOURN

Alderman Cretsinger moved to adjourn the meeting at 9:02 p.m., second by Alderman Beck.

Yes: Cretsinger, Beck, Cockrell, LoPorto, Milner, and Palma.

Motions carried 6-0.

Robin Kincaid, City Clerk