CITY OF RIVERSIDE MISSOURI

Upstream from ordinary.

Request for Proposals
Construction Observation & Testing
City of Riverside, Missouri

I. SCOPE

The City of Riverside seeks the services of a qualified consultant to provide construction observation and testing for the Riverway Boulevard Improvements [STBG 3400(446)] project per 105.10.5.1 Section B of the attached Exhibit A. Please note the following regarding concrete testing / sampling:

- Concrete testing to include air, slump, strength, etc. (The consultant will make at least one strength test for each 100 cubic yards, or fraction thereof, of each mix design of concrete placed in any 1 day. When the total quantity of concrete with a given mix design is less than 50 cubic yards, the strength tests may be waived by the consultant's project manager if, in his/her judgment, adequate evidence of satisfactory strength has been demonstrated for the same kind of concrete supplied by the same concrete plant to the same project)

Selected sheets from the project drawings and the geotechnical report can be viewed in the links provided on Exhibit E.

II. REQUESTED INFORMATION

A) Please submit the following information. Items 1- 3 shall be submitted on no more than 5 double-sided pages:

1) Qualification and Experience
   a) Intro / summary of the experience of the consultant in relation to the scope of work.
   b) List relevant examples of your work for the past three (3) years, including personnel involved.
   c) Technicians who sample and test materials and products incorporated into the project shall be deemed as qualified by virtue of successfully completing the requirements of the MoDOT 106.18 Technician Certification Program (106.18 Technician Certification Program - Engineering Policy Guide (modot.org), for the specific technical area(s) witnessed or sampled. The submission shall confirm that only qualified technicians will be used for this work. ACI Certified Technicians are acceptable for concrete sampling and testing in lieu of the MoDOT Technician Certification program.
2) Key Personnel
   a) Personnel who will be assigned to the project including name, education, experience, and length of service with the consultant.
3) References
   a) Provide three (3) project references, including the person's title and their relationship to a particular project. Address, email, and telephone numbers should be listed.
4) Certification Regarding Debarment, Suspension, and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying. See Exhibit B.
5) E-Verify (Affirmation of Enrollment and Participation in a Federal Work Authorization Program. Documentation shall include:
   a) The E-Verify Employment Eligibility Verification page listing the company name and company ID OR a page from the E-Verify Memorandum of Understanding (MOU) listing the company name and the MOU signature page completed and signed, at minimum, by the company and the Department of Homeland Security – Verification Division. If the signature page of the MOU lists the company's name and company ID, then no additional pages of the MOU must be submitted;
   b) a completed, notarized Affidavit of Work Authorization. See Exhibit C.
6) Pricing Form. See Exhibit D.

III. SUBMITTAL & REVIEW PROCESS

A) Submit one hard copy in a sealed envelope clearly marked “Riverway Boulevard Improvements [STBG 3400(446)] Construction Inspection” by 10 a.m. on Thursday, October 29, 2026, to the office of the City Clerk, Riverside City Hall, 2950 NW Vivion Road, Riverside, MO 64150**.**

IV. PROJECT TIMELINE AND COMPLETION

A) It is anticipated that construction will be from approximately November 2026 – September 2028.

B) Upon project completion, a final list of acceptance testers and certification from the testing agency will be required (See Exhibit F). Submission shall confirm ability to complete this task.

The City of Riverside reserves the right to modify deadlines, change the scope of work, amend the Request for Proposals, reject any or all submissions for any reason without incurring cost or liability, negotiate with any consultant, and select the consultant that best meets the City’s needs.

The City of Riverside hereby notifies all responders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, businesses owned and controlled by socially and economically disadvantaged individuals will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, religion, creed, sex, age, ancestry or national origin in consideration for an award.

Contact

Noel Bennion, Capital Projects & Parks Manager, (816) 741-3993 • nbennion@riversidemo.gov

EXHIBIT A Federal Job # STBG 3400(446)

DIVISION 100

GENERAL CONDITIONS OF THE CONTRACT

SECTION 105 - CONTROL OF WORK

105.8 Delete this Section in its entirety and substitute the following.

105.8 Construction Stakes, Lines and Grades.

All construction work shall be done to the lines and grades shown on the plans. The Owner will establish on the site the required benchmarks and base lines as shown on the plans. Detailed survey and staking for location and grade of individual structures or other construction, as well as measurements and elevations within structures shall be performed by the Contractor.

Amend Section 105.10 to include the following:

105.10.5.1 Observations and job control tests will generally be made by the engineer on the following items of work. It shall be the responsibility of the contractor to notify the City (observation) & third-party consultant (testing) a minimum of 24 hours' preceding any operation which affects these items.

The Schedule of Observations and Testing provides a comprehensive, but not necessarily complete. The City of Riverside has the right to add, subtract, or modify the observation and testing list.

A. City (Observation)

1. Sec. 200
    a. Borrow Material, if necessary
    b. Stabilization Material, if necessary
    c. Structure Fill and Footing Backfill
    d. Flowable Fill Operations
    e. Proof Roll of Subgrade
2. Sec. 300
    a. Aggregate Base Thickness
3. Sec. 400
    a. Plant Mix Bit. Base or Plant Mix Bit. Pavement or Asphaltic Concrete Placement
4. Sec. 500
    a. All Concrete Operations, including Surface Preparations, Joints, Curing, Form Work, etc.
    b. Reinforcing Steel Placement
        i. Verification that the tags or markings provided with the delivered steel / iron match the reports provided before the steel / iron is incorporated into the project.
5. Sec. 600
    a. Swing Barrier Gate
    b. Sidewalk and Trail Curb Ramp Slopes
    c. Truncated Dome Placement

d. All Concrete Operations of Trails, Sidewalk, Median, Curb and Gutter, Driveways, and Foundations, including Surface Preparations, Joints, Curing, Form Work, etc.
e. Guardrail Installation
f. Temporary Traffic Control Placement
g. Pavement Markings and Symbols
h. Geocell Placement
i. Tied Concrete Block Placement
j. Removable Bollards
k. Placement of Geotextile Fabric and Rock
l. Flowable Backfill

6. Sec. 700
    a. Retaining Wall Form Placement
    a. All Concrete Operations of CIP retaining walls, culverts, bolted-down footings, inlets, pipe collar, etc.
    b. Reinforcing Steel Placement
        i. Verification that the tags or markings provided with the delivered steel / iron match the reports provided before the steel / iron is incorporated into the project.
    c. Sacrificial Graffiti Protection Placement
    d. Pipe Placement
    e. Precast Concrete Structure Placement
    f. Flared End Section Placement
7. Sec. 800
    a. Seeding, Mulching, and Erosion Control Placement
    b. Trees, Shrubs, and other plant and landscaping material placement
8. Sec. 900
    a. Temporary Traffic Signal Modifications
    b. Mailbox Relocation Placement

B. Third-Party Consultant (Testing)

2. Sec. 200
    a. Borrow Material, if necessary
    b. Placement and Compaction with Moisture and Density
    c. Settlement Gauge
    d. Structure Fill and Footing Backfill
    e. Subgrade Compaction
3. Sec. 300
    a. Aggregate Base Thickness
4. Sec. 400
    a. Pavement and Joint Thickness and Density
    b. Mix Volumetrics and Air Void
    c. Surface Smoothness
    d. Plant Monitoring: Binder Content, Aggregate Gradation Analysis
5. Sec. 500
    a. All Roadway Concrete
        i. Slump and Air
        ii. Compressive Strength with 7 Day, 14 Day, and 28 Day Cylinders
        iii. Pavement Thickness
        iv. Surface Smoothness

   b. Plant Monitoring: Aggregate Gradation Analysis
6. Sec. 600
   a. All Trail, Sidewalk, Median, Curb and Gutter, Driveways, Foundations
      i. Slump and Air
      ii. Compressive Strength with 7 Day, 14 Day, and 28 Day Cylinders
   b. Flowable Backfill
7. Sec. 700
   a. Concrete Masonry- CIP retaining walls, culverts, bolted-down footings, CIP inlets, pipe collar, etc.
      i. Slump and Air
      ii. Compressive Strength with 7 Day, 14 Day, and 28 Day Cylinders
8. Sec. 900
   a. Concrete Footings Testing

The lack of construction observation by the engineer shall not relieve the contractor of the responsibility to construct the project according to the plans and specifications. Any work performed or materials used without notification to and authorization by the engineer, may be ordered removed and replaced at the contractor's expense.

All technicians who perform, or are required by the FHWA to witness, such sampling and testing of materials and products incorporated into the project, shall be deemed as qualified by virtue of successfully completing the requirements of the MoDOT 106.18 Technician Certification Program, for the specific technical area(s) witnessed or sampled.

EXHIBIT B

U.S. Department of the Interior

Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying

Persons signing this form should refer to the regulations referenced below for complete instructions:

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions - **The prospective primary participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.** See below for language to be used or use this form certification and sign. (See Appendix A of Subpart D of 43 CFR Part 12.)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions - (See Appendix B of Subpart D of 43 CFR Part 12.)

Certification Regarding Drug-Free Workplace Requirements - Alternate I. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) - (See Appendix C of Subpart D of 43 CFR Part 12)

Signature on this form provides for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of the Interior determines to award the covered transaction, grant, cooperative agreement or loan.

PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters- Primary Covered Transactions

---

CHECK____IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

PART B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

---

CHECK____IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

This form was electronically produced by Elite Federal Forms, Inc.

DI-2010
June 1995
(This form replaces DI-1953, DI-1954, DI-1955, DI-1956 and DI-1963)

PART C: Certification Regarding Drug-Free Workplace Requirements

CHECK___IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL.

Alternate I. (Grantees Other Than Individuals)

A. The grantee certifies that it will or continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an ongoing drug-free awareness program to inform employees about--
(1) The dangers of drug abuse in the workplace;
(2) The grantee's policy of maintaining a drug-free workplace;
(3) Any available drug counseling, rehabilitation, and employee assistance programs; and
(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
(1) Abide by the terms of the statement; and
(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --
(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a) (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Vivion Rd Trail Segment 1 - West side of St. Joe Blvd, South side of Vivion Rd from St. Joe Blvd to Mulberry Ave.

Check___if there are workplaces on files that are not identified here.

PART D: Certification Regarding Drug-Free Workplace Requirements

CHECK___IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL.

Alternate II. (Grantees Who Are Individuals)

(a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

PART E: Certification Regarding Lobbying
Certification for Contracts, Grants, Loans, and Cooperative Agreements

CHECK____IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS $100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGRANT UNDER THE GRANT OR COOPERATIVE AGREEMENT.

CHECK___IF CERTIFICATION FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF $150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING $100,000, UNDER THE LOAN.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

TYPED NAME AND TITLE

DATE

EXHIBIT C

AFFIDAVIT for WORK AUTHORIZATION

(as required by Section 285.530, Revised Statutes of Missouri)

As used in this Affidavit, the following terms shall have the following meanings:

EMPLOYEE: Any person performing work or service of any kind or character for hire within the State of Missouri.

FEDERAL WORK AUTHORIZATION PROGRAM: Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, under the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

KNOWINGLY: A person acts knowingly or with knowledge, (a) with respect to the person's conduct or to attendant circumstances when the person is aware of the nature of the person's conduct or that those circumstances exist; or (b) with respect to a result of the person's conduct when the person is aware that the person's conduct is practically certain to cause that result.

UNAUTHORIZED ALIEN: An alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. 1324a(h)(3).

State of _____)

County of _____) ss:

BEFORE ME, the undersigned notary, personally appeared _____, who, being duly sworn, states on his/her oath or affirmation as follows:

1. My name is _____ and I am currently the _____ of _____ (hereinafter "Contractor"), whose business address is _____, and I am authorized to make this Affidavit.

2. I am of sound mind and capable of making this Affidavit, and am personally acquainted with the facts stated herein.

3. Contractor is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the following services contracted between Contractor and the City of Riverside: **Vivion Rd Trail Segment 1 (TAP 3454[401]).**

4. Contractor does not knowingly employ any person who is an unauthorized alien in connection with the contracted services set forth above.

5. Attached hereto is documentation affirming Contractor's enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Further, Affiant sayeth not.

_____

Signature of Affiant

Printed Name: _____

Subscribed and sworn to before me this _____ day of _____,20___.

_____

Notary Public

***PLEASE NOTE*: Acceptable enrollment and participation documentation consists of the following 2 pages of the E-Verify Memorandum of Understanding: (1) a valid, completed copy of the first page identifying the Contractor; and (2) a valid copy of the signature page completed and signed by the Contractor, and the Department of Homeland Security – Verification.**

EXHIBIT D - PRICING FORM ***(mark n/a for anything that does not apply. Provide additional notes / explanation for each item as needed)***

				Hourly Rate				
				Field Technician	Field Engineer	Describe required test	Recommended frequency	$ per test
MoDOT EPG, 200 Geometrics								
2a	Sec	200	Borrow Material, if necessary					
2b	Sec	200	Placement and Compaction			Moisture & Density		
2c	Sec	200	Settlement Gauge			Reading settlement gauge		
2d	Sec	200	Structure Fill and Footing Backfill					
2e	Sec	200	Subgrade Compaction					
MoDOT EPG, 300 Bases								
3a	Sec	300	Aggregate Base Thickness					
MoDOT EPG, 400 Flexible Pavement								
4a	Sec	400	Pavement and Joint Thickness and Density					
4b	Sec	400	Mix Volumetrics and Air Void					
4c	Sec	400	Surface Smoothness					
4d	Sec	400	Binder Content, Aggregate Gradation Analysis					
MoDOT EPG, 500 Rigid Pavement								
5ai	Sec	500	Roadway Concrete			Slump, Air, and Temperature	100 CY, see RFP 1st page	
5aii	Sec	500	Roadway Concrete			Compressive Strength, 5 cylinders with 7 Day, 14 Day, and 28 Day	100 CY, see RFP 1st page	
5aiii	Sec	500	Roadway Concrete			Pavement Thickness		
5aiv	Sec	500	Roadway Concrete			Surface Smoothness		
5b	Sec	500	Plant Monitoring: Aggregate Gradation Analysis					
MoDOT EPG, 600 Incidental Construction								
6ai	Sec	600	All Trail, Sidewalk, Median, Curb and Gutter, Driveways, Foundations			Slump, Air, and Temperature	100 CY, see RFP 1st page	
6aii	Sec	600				Compressive Strength, 5 cylinders with 7 Day, 14 Day, and 28 Day Cylinders	100 CY, see RFP 1st page	
6b	Sec	600	Flowable Backfill					
MoDOT EPG, 700 Structures and Hydraulics								
7ai	Sec	700	Concrete Masonry-CIP retaining walls, culverts, bolted-down footings, CIP inlets,pipe collar,			Slump, Air, and Temperature	100 CY, see RFP 1st page	
7aii	Sec	700				Compressive Strength, 5 cylinders with 7 Day, 14 Day, and 28 Day Cylinders	100 CY, see RFP 1st page	

MoDOT EPG, 900 Incidental Construction								
8a	Sec	900	Concrete Footings Testing for Signs			Slump, Air, and Temperature	100 CY, see RFP 1st page	
8a	Sec	900	Concrete Footings Testing for Signs			Compressive Strength, 5 cylinders with 7 Day, 14 Day, and 28 Day Cylinders	100 CY, see RFP 1st page	
Other Information (mark n/a if not applicable)				**Min. Hours**	**Rate / Hr**	**Additional Notes**		
			trip for Field Technician, if applicable					
			Minimum Hours per trip for Field Engineer, if applicable					
			Engineering Geologist, if needed					
			Project Engineer, if needed					
			Principal Engineer, if needed					
			Project Manager, if needed					
Trip charges				**Charge per trip**		**Additional Notes**		
			Charge. Mark n/a if included in hourly rate					

EXHIBIT E
Selected sheets from Project Drawings:
https://files.riversidemo.gov/sharing/wtDNKNoTz
Geotechnical Report:
https://files.riversidemo.gov/sharing/rZjPV7PCo
Global Stability Analysis:
https://files.riversidemo.gov/sharing/QzCUMBWOP

County: **Platte**
Project Description: Riverway Boulevard Improvements
Project No: STBG 3400(446)

Construction Material and Operations Certification

The results of the test or acceptance samples indicates that the material incorporated in the construction work and the construction operations controlled by sampling and testing were reasonably close conformity with the approved plans and specifications, and such results compare favorably with the results of independent assurance sampling and testing.

Field Test Certification

All field tests were performed in conformity with the governing specifications and the results were in reasonably close conformity with the specifications.

DEVIATIONS: _____

Conformity to Plans and Specifications Certification

We, the undersigned, certify that the project was constructed substantially in conformity with the plans and specifications for the project.

APPROVED:

_____
Firm Name

By: _____ Date: _____

_____
(Printed Name)

_____
County/City Contact

By: _____ Date: _____

_____
(Printed Name)

County: **Platte and Clay**
Project Description: Riverway Boulevard Improvements
Project No: STBG 3400(446)

MoDOT - Independent Assurance Samples
Actual List of Inspector's Performing Tests
Submitted after all Testing has been Completed

Project: Riverway Boulevard Improvements
Route: Riverway Blvd
County: Platte

Inspector's Name	Company Name	Test(s) Performed

Completed By:_____Date:_____

Please send form to one of the following:
District IAS Inspector