



**Request for Qualifications (RFQ)
Renner Brenner Skatepark
Master Planning**

I. INTRODUCTION

The City of Riverside is seeking a qualified firm or individual to provide a needs/opportunity analysis, design development, and master plan for Renner Brenner Skatepark.

II. TYPE OF SERVICE REQUESTED

A) Needs & Opportunity Analysis

1. Conduct inventory and analysis of existing skatepark and surrounding area.
2. Conduct utility and property surveys and / or use base data provided by the City. Ensure that all data gathered or provided is sufficient to develop an accurate design.
3. Data collection could include a variety of project-specific public input opportunities such as public meetings, on-site interactions with user groups, focus groups, and surveys. The City and its partners will also provide a proposed program of needs for the project.
4. Recommend and justify potential opportunities.

B) Design Development

1. Participate in and guide public input opportunities.
2. Develop alternative concepts for project design based on needs assessments, professional expertise, input from City officials, staff, partners, & the public.
3. Provide final, rendered master plans and sketches graphically communicating the objectives of the plan and written guidance documenting the planning process and outcomes.
4. Prepare phases (if needed) and cost estimates for project implementation.

III. REQUESTED INFORMATION

A) Please submit written answers to the following questions. If answers are duplicated in Section B, you may reference that section as well.

1. What innovative ways have you used, or would you propose for diverse public feedback on a park project? How do you ensure projects are truly citizen-driven?
2. Do you have the capability to quickly provide quality data online for public awareness, review, and comment? Please give examples.
3. What are your initial thoughts for continuing the positive opportunities at Renner Brenner Skatepark and providing expanded opportunities?
4. How can the park be used to enhance and promote the existing character of the City of Riverside?
5. Are there ideas from your work or others that you see as a potential precedent for Renner Brenner Skatepark? What would make these ideas a good fit for this park?

6. What experiences have you had working on park sites in floodplains?
7. Please share a few of examples, if available, of ways you have incorporated art into skateparks.
8. How do you ensure your designs are sustainable from the perspective of maintenance and operations staff?
9. In your previous work how have you balanced the need to provide enticing and interactive features in a way that still enhances safety?
10. What is your approach to project follow-through and answering owner concerns? Please give us an example of a time you worked well with a client to resolve concerns.
11. Please explain your typical process for skatepark design and construction from start to ribbon cutting.
12. What experience do you have assisting with grants and/or fundraising?
13. Napkin Sketches (OPTIONAL): Please provide some quick, rough sketches or diagrams of elements and / or design qualities that you believe will be important to this project. These sketches are not meant to be detailed plans or section drawings. Please take no more than 1 hour to sketch the overall feelings and concepts for the skatepark. Sketches should be on paper 11x17 or less in size.

B) Please submit the following information:

- 1) Qualification and Experience
 - a) Provide your qualifications and experience in relation to the scope of work.
 - b) Provide names and qualifications of personnel who will be directly performing the work.
 - c) Provide three (3) examples of work done by the individual(s) who will be assigned to this project that are like the defined scope.
- 2) Representative Projects
 - a) Provide the names and references for a minimum of three (3) similar projects, including a project narrative, project plans, associated costs, and contact information for the client.
- 3) Proposed Preliminary Scope of Services with Schedule.
- 4) Online data via Google Form: <https://forms.gle/8v6BBHXMrTPONq717>

IV. SUBMITTAL & REVIEW PROCESS

- A)** By submitting this proposal, the City may choose to request more information from you through in-person or virtual interviews scheduled at a later date.
- B)** Submit a hard copy and one (1) PDF copy on a disk or thumb drive in an envelope clearly marked "Renner Brenner Skatepark Upgrade" by 10 a.m. on Thursday, March 16, 2023 to the office of the City Clerk, Riverside City Hall, 2950 NW Vivion Road, Riverside, MO 64150. Questions regarding the project or submission requirements may be directed to Noel Bennion (see contact information below).

The City of Riverside reserves the right to modify deadlines, change the scope of work, amend the RFQ, reject any or all submissions for any reason without incurring cost or liability, negotiate with any firm/individual, and select the firm/individual that best meets the City's needs.

Contact

Noel Bennion, Capital Projects & Parks Manager
(816) 372-9028 • nbennion@riversidemo.gov

EXHIBIT "A"

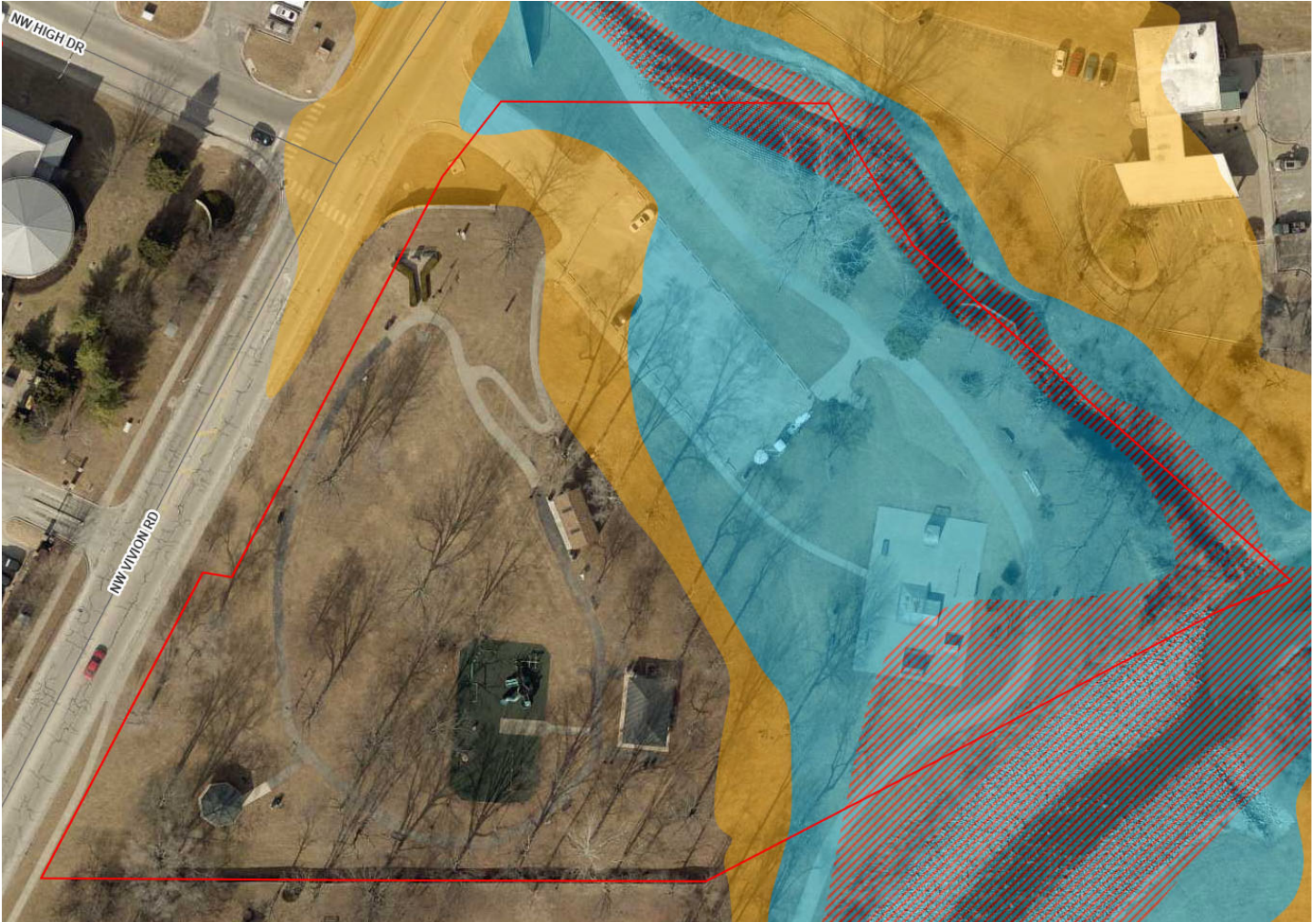
Renner Brenner Park Maps (page 1 of 3)



EXHIBIT "A"

Renner Brenner Park Maps (page 2 of 3)

Please note: the Skatepark is in the floodplain and partially in the floodway.



Flood Hazard Zones






-  0.2% ANNUAL CHANCE FLOOD HAZARD
-  1% ANNUAL CHANCE FLOOD HAZARD
-  AREA OF MINIMAL FLOOD HAZARD
-  AREA WITH REDUCED FLOOD RISK DUE TO LEVEE
-  REGULATORY FLOODWAY

EXHIBIT "A"

Renner Brenner Park Maps (page 3 of 3)

Potential expansion area shown below (up to 3,780 SF). Existing skatepark approximately 5,463 SF.



EXHIBIT “B”

Renner Brenner Skatepark Project Summary

- **Overview**

Renner Brenner Park property is owned by Riverside. The property consists of about 4.7 acres across from City Hall on Vivion Rd. The property is currently developed and manicured. Line Creek Trail runs through the park and continues past it. The park is also the starting point to the Jumping Branch Trail.

- **Goals and expected outcomes**

- Citizen-driven planning process
- Increase skateboarding opportunities to make the park a destination
- Financial stability for park operations and maintenance
- Creation of a resilient park site
- Safe places for community and youth
- Possible preservation of existing skatepark concrete pad (if advised)
- Mostly concrete structures

- **Planning / Development Process**

Below is a list of general requirements regarding the Design Process. The list provided is available for you to create a rough schedule of your process highlighting potential dates and duration of processes. We expect that the consultant hired will build on the proposed planning process to infuse it with innovative, active, and engaging opportunities for public input that will provide an accurate assessment of citizen needs and desires.

PROPOSED END DATE: June 30, 2023 (End Date Subject to Change)

General Design Requirements

- Survey Area and gather Information about site including a Geotechnical Report (if advised)
- Meet with community and incorporate public feedback into design
- Create Formal Sketches and Designs to present to community
- Create Skatepark Master Plan