

Rochester Township Supervisors Meeting
Rochester Town Hall
Thursday, January 12, 2023
7:00 PM
AGENDA

To participate by telephone, dial (978) 990-5000 and enter access code 253635

- I. Call to order Town Board Meeting (Pledge of Allegiance)
- II. Minutes of the December 8, 2022 Board meeting
- III. Deputy Report – Dean Thompson
- IV. Call for additional agenda items
- V. Old Business
 - A. Pavilion Estates / Rookery
 - B. 2630 Wild Rose Ln SW
 - C. Land Use Planning work group
- VI. Tabled Items
 - A. None
- VII. New Business
 - A. Metes & Bounds – Darrin Groteboer
 - B. Annexation – Scenic Oaks West
 - C. Audio / video system proposal
 - D. Township Land – Meadow Crossing Land
 - E. Election Judges appointment – RES2023_01_01
 - F. Absentee Ballot Board appointment – RES2023_01_02
 - G. 2023/2024 Budget – draft budget
 - H. Information items:
 - i. Bank change
 - I. New agenda items; as added earlier
- VIII. Reports
 - A. Treasurer's Report – Randy Staver
 - B. Road Maintenance Supervisor Report – Pat McGowan
 - C. TCPA Report – Jeff Orth
 - D. Board of Adjustment Report
 - E. Planning & Zoning Commission Report

Thursday, January 12, 2023

Agenda

F. Board Chair Report

IX. Adjourn

Rochester Township

Board Meeting Minutes

December 8, 2022

Meeting was called to order at 7:00 pm by Chairman Jeff Orth.

Members present - Matthew Kitzmann, Jamie Neisen, Brian Zmolek, Nathan Clarke, Jeff Orth and Randy Staver

Guests – Jered Staton, Roger Ihrke, Jason Kappers, Pat McGowan, Dean Thompson, Bill Tointon, Jeff Broberg, Brian Mueller, Dan Groteboer and four members of the public.

Minutes – Jamie Neisen moved to approve the minutes for the November 10, 2022. Brian Zmolek seconded. All voted in favor and the motion passed.

Deputy's Report – Deputy Dean Thompson reviewed the call report of 37 calls for service. Jeff Orth asked that we review the list of names on the Custom Alarm call list.

Pavilion Estates / Rookery Lawsuit –

- Randy Staver reported that there has been no update received.

2630 Wild Rose Lane SW –

- Jeff Orth reported that we have heard that the property has been sold to another individual. No details are known. TCPA staff have not been contacted yet as far as any questions or requests for any permits. Board members expressed interest in any plans for the property and timeline. Roger noted that a building permit expires after 180 days if no activity has taken place.

Land Use Planning Workgroup –

- Nathan Clarke reported that the group has met once. Introductions and discussion occurred. The group asked for more clarity of the objective and goals for the group. Nathan will be working on that.
- Roger Ihrke was asked where Cascade township is at in reviewing their ordinances. That process is still underway as well. Roger also stated that there have been discussions with other townships about formulating a comprehensive land use plan across all of the townships.
- A question was raised about placing a moratorium on new development. Roger responded that there is a time limit of a maximum of 30 months but that progress also needs to be demonstrated.

- There was some discussion whether we completely understand what the township is undertaking and the complexity so that resources and time are not expended unnecessarily.
- Roger further elaborated on Olmsted County and City of Rochester growth plans and how those impact land use and development. Historically, Rochester Township has hosted large lot developments and the city has deferred to that strategy. However, if the township were to stop developing large lots for a period of time and the city wanted to expand, the city would quite likely expand using small lot developments.

Audio / Video System –

- Matt Kitzmann provided additional information regarding an audio / video system after having further conversation with the vendor. Matt had asked if the current system could minimally be upgraded to a wireless system. That is not an option. However, they did re-work the proposal to reduce the cost quite a bit by eliminating certain options.

Pavilion Estates – Development Agreement –

- Roger Ihrke spoke and presented a development agreement which has been reviewed by the developer, planning staff, and the township attorney.
- A question was raised regarding protection of certain resources including trees and wildlife. Bill Tointon spoke and pointed out language in the agreement that addresses a wildlife corridor and protections.
- Nathan Clarke asked questions about protections used during development so that things like unnecessary run-off don't occur. Jeff Broberg responded that those protections are very much part of a project.
- Nathan asked questions about cash versus a bond or letter of credit and escrow funds. Roger elaborated on the process and different purposes of the funds. A performance bond is required before any grading permits are issued. Randy Staver explained how escrow funds are separately used in payment of project expenses.
- Roger said that in the future, they may list all three options in a development agreement and the one selected is specifically highlighted although the preference seemed to be to select a performance bond which has been the past practice.
- Brian Zmolek moved approval of the development agreement. Matt Kitzmann seconded. All voted in favor and the motion passed.

Pavilion Estates – Final Plat –

- Roger Ihrke presented the staff report and background information. He noted that the Planning & Zoning Commission voted to approve the final plat 5-0. Staff

recommends approval.

- Matt Kitzmann moved to approve the final plat. Jamie Neisen seconded. The motion passed 4-1 with Nathan Clarke voting nay.

Designate Annual Polling Place – RES2022_12_01 –

- Randy Staver presented the resolution that must be approved annually stipulating the town hall as the township polling location. The resolution is required even if the polling location is not changing.
- Jamie Neisen moved approval of the resolution. Brian Zmolek seconded. All voted in favor and the motion passed.

2023 Meeting Calendar –

- Randy Staver presented the proposed meeting calendar for 2023. He noted that the Board needs to set a date for the annual Board of Audit and budget discussion.
- Jamie Neisen moved approval of the 2023 meeting schedule and setting a date of January 26, 2023 at 7:00 pm for the Board of Audit meeting and budget discussion. Matt Kitzmann seconded. All voted in favor and the motion passed.

Notice of Township Office for Election 2023 –

- Randy Staver noted the two township supervisor positions that will be open in 2023. The seats are currently held by Jeff Orth and Brian Zmolek. Randy presented the notice that will be published in the legal section of the Post Bulletin.

Investment – Reserve Funds –

- Randy Staver presented information he had gathered regarding banking services at ONB Bank. The account proposed by ONB is considered a community services account. Randy outlined details related to the account and emphasized the difference in interest earned. The current bank for the township pays 0.30% on checking balances whereas ONB is paying 0.50%. A key difference is that ONB is currently paying 3.04% on savings account balances versus 0.01% at Premier. The township could keep the majority of funds in a savings account and earn considerably more interest. Funds are easily transferable between checking and savings which would permit smooth payment of claims.
- Jamie Neisen moved that the township should transfer all funds from Premier Bank to ONB Bank and directed the clerk / treasurer to work on the necessary steps. Brian Zmolek seconded. All voted in favor and the motion passed.

Holiday Celebration –

- Jeff Orth wanted to discuss having a holiday celebration similar to what has been

done in the past. Those celebrations were held jointly with Cascade Township. Board members, staff and spouses were invited. Board members paid for their own meal and their spouse and the townships paid for the staff meals. Randy was asked to talk to Sara Rudquist and see what input the Cascade board might have.

Royal Oak Farms –

- Roger commented on the project and discussion that occurred at the Planning & Zoning Commission. They are now waiting for the development agreement to ensure everything is in order before the project begins. There was discussion as to which financial coverage should be required – performance bond, cash or letter of credit.
- Matt Kitzmann moved to request a performance bond for this project. Brian Zmolek seconded. All voted in favor and the motion passed.

Reports:

Treasurer's Report –

- Treasurer Randy Staver reported. He noted the amounts for designated funds for ARPA and Griffin Construction for the road project in Lilly 4.
- Jamie Neisen moved approval of the treasurer's report. Brian Zmolek seconded. All voted in favor and the motion passed.

Rochester Township Claims – Jamie Neisen moved and Matt Kitzmann seconded to accept and pay Rochester Township claims #5150-5194 in the amount of \$158,237.74. All voted in favor and the motion passed.

JPB Claims – Jamie Neisen moved and Nathan Clarke seconded to accept and pay Joint Powers Board claims #6003-6034 and the Rochester Township share in the amount of \$32,714.11, and a payroll share of \$12,768.04. All voted in favor and the motion passed.

Matt Kitzmann talked about a recent discussion with Cascade Township regarding the split of work associated with Joint Powers Board (JPB). The work used to be split equally between the two township clerks. Sara Rudquist has been performing the work entirely over the past three years. There is discussion now whether to split the work again. Randy was asked to meet with Sara to get a better idea of what the work entails and how it could be split.

Road Maintenance Supervisor Report –

- Various equipment repairs are being handled as needed.
- Pat talked about recent snow events and how issues were handled.

- The new staff person is working out well.

TCPA Report –

- Jeff Orth reported. The next meeting is next week.

Board of Adjustment Report –

- No meeting this month.

Planning and Zoning Commission Report –

- Nothing reported beyond what was stated earlier.

Board Chair Report –

- Nothing else to report.

Upcoming Meetings –

- Planning and Zoning Commission – January 10, 2023 – 7:00 pm.

Meeting Adjourned – Jamie Neisen moved to adjourn the meeting. Brian Zmolek seconded. All voted in favor and the motion passed. Meeting was adjourned at 10:30 pm.

Respectfully Submitted,

Randy Staver, Clerk / Treasurer

Jeff Orth, Chairman

TOWNSHIP COOPERATIVE PLANNING ASSOCIATION

4111 11th Avenue SW Room 10
Rochester, MN 55902

Phone: (507) 529-0774
Fax: (507) 281-6821



Roger Ihrke, Administrator
David H. Meir, Administrator

roger@tcpamn.org
david@tcpamn.org

-- TCPA --

Date: 12/02/2022

To: Rochester Township Board
Darren Groteboer

Re: Lot-Line Shift(s)
Section 21

Permit: RTMB-22-03

Meeting: Thursday, December 8th, 2022; after 7:00 PM – Rochester Town Hall

Owner/Applicant: Darren Groteboer – 6406 Sunset Hill Place NW – Rochester, MN 55901

History: In September of 2021 Ed Clark requested to subdivide two tax parcels – comprised of approximately 152-acres - into three parcels, each of which was larger than a farm size parcel. The Rochester Town Board approved that request with metes and bounds subdivision #RTMB-21-03.

Then in December of 2021, Daniel Penz requested to further subdivide one of the parcels – comprised of 51.41-acres - into three smaller buildable non-farm size parcels; 16.41-acres, 16.22-acres and 18.78-acres respectively. All three of those parcels met the A-3 Agricultural District criteria for non-farm dwelling parcels. The subdivision request was approved by the Rochester Town Board with metes and bounds subdivision #RTMB-21-05.

Darren Groteboer, the owner/applicant, has since purchased the 16.41-acre parcel, the 16.22-acre parcel and will be closing, within the month, on the 18.78-acre parcel. Mr. Groteboer has applied for building permits for an accessory building and a home on the most southerly parcel comprised of 16.41-acres.

Request: At this time Groteboer wishes to rearrange the lot lines of the three parcels. There will still be three buildable non-farm size dwelling parcels which will now be 8.12-acres, 10.13-acres and 33.17-acres respectively. Groteboer's house and accessory building will be located on the 33.17-acre parcel.

Location: Parcel(s) #: 642121086748; 642113086751; and 642113086752
(See attached for full legal descriptions)

Zoning: A-3; Agricultural District

Attachments:

1. Application Form
2. Previously Approved Survey for RTMB-21-05
3. Proposed surveys by applicant
4. Location/Plat Map
5. Legal Descriptions
6. Aerial Photo Map – Existing Parcels
7. Aerial Photo Map – Proposed Parcels
8. Zoning Map
9. Soils Map
10. Flood Soils Map

Ordinance: Section 5.04 A-3 AGRICULTURAL DISTRICT:

The purpose of the A-3 District is to maintain and conserve agricultural investments and prime agricultural farmland, but to permit some non-farm development at a low density, not to exceed one dwelling unit per 10 acres. This district is intended to be limited to the Comprehensive Plan's "Agricultural Area" and the "Suburban Subdivision Area".

A. Permitted Uses:

1. Uses permitted in Section 5.00 (A) Permitted Uses, A-1 Agricultural District, except Section 5.00 (A) (4). The definition of a farm for this district is "a lot used for agricultural or horticultural uses and (1) comprised of at least thirty-five (35) acres, or (2) comprised of at least an undivided quarter-quarter section, less no more than five (5) acres, including the abutting public road right-of-way to the centerline. However, if the right-of-way is owned by the road authority in fee simple, then the abutting public road right-of-way shall not be included in determining parcel area".

C. Standards for Non-farm Dwellings: Non-farm dwellings shall be permitted only when they comply with all of the following standards:

1. No more than two (2) dwelling units per quarter-quarter section shall be permitted. Where two (2) dwelling units or buildable non-farm lots, or any combination thereof, exist within a quarter-quarter section, no additional non-farm dwelling shall be permitted.
2. No dwelling unit shall be permitted in areas identified as wetlands or flood plain.
3. Any non-farm dwelling shall be located on at least one-half (1/2) acre of non-prime agricultural soils with a crop equivalent rating of 55 or less, or in a

wooded area. When a dwelling, which is not a mobile home, existed in its present location prior to April 16, 1983, this standard shall not apply.

4. No non-farm dwelling in an A-3 district shall be located within one-fourth (1/4) mile of an animal feedlot or manure storage facility upon property located in an A-1 or A-2 district.

History:

In September of 2021 Ed Clark requested to subdivide two tax parcels – comprised of approximately 152-acres - into three parcels, each of which was larger than a farm size parcel. The Rochester Town Board approved that request with metes and bounds subdivision #RTMB-21-03.

Then in December of 2021, Daniel Penz requested to further subdivide one of the parcels – comprised of 51.41-acres - into three smaller buildable non-farm size parcels; 16.41-acres, 16.22-acres and 18.78-acres respectively. All three of those parcels met the A-3 Agricultural District criteria for non-farm dwelling parcels. The subdivision request was approved by the Rochester Town Board with metes and bounds subdivision #RTMB-21-05.

Darren Groteboer, the owner/applicant, has since purchased the 16.41-acre parcel, the 16.22-acre parcel and will be closing, within the month, on the 18.78-acre parcel. Mr. Groteboer has applied for building permits for an accessory building and a home on the most southerly parcel comprised of 16.41-acres.

Request:

At this time Groteboer wishes to rearrange the lot lines of the three parcels. There will still be three buildable non-farm size dwelling parcels which will now be 8.12-acres, 10.13-acres and 33.17-acres respectively. Groteboer's house and accessory building will be located on the 33.17-acre parcel.

The proposed lot line shifts will create three non-farm parcels that still meet the proposed non-farm parcel criteria as follows:
(See aerial map for corresponding parcel numbering)

Parcel #2: On split #RTMB-21-05 this 18.78-acre parcel (now proposed to be 8.12-acres) lies partly in the NE1/4 of the NW1/4 and partly in the NW1/4 of the NE1/4 of Section 21. Based on aerial elevation maps the logical building site on this parcel would (still) be within the area that lies in the NW1/4 of the NE1/4.

Non-Farm Criteria:

1. There are no other dwellings within this, the NW1/4 of the NE1/4 of Section 21. However, RTMB-21-05 also created a nine-acre non-farm dwelling parcel that lies within this same NW1/4 of the NE1/4. So, these two non-farm dwelling parcels are the allowed non-farm size parcels in this quarter-quarter. (This is important to parcel #3 below) This criterion is met.
2. While there are flood soils on this parcel there is more than sufficient room, outside of those flood soils, for a dwelling. This criterion is met.

3. Seventy-five percent or more of this proposed parcel has soils with CER's of 55 or less. The proposed parcel is also almost fully wooded. This criterion is met.
4. There are no animal feedlots within a quarter mile or less of this proposed parcel. This criterion is met.

Parcel #3: On split #RTMB-21-05 this 16.22-acre (now proposed to be 10.13-acres) lies partly in the SE1/4 of the NW1/4 and partly in the SW1/4 of the NE1/4. The proposed lot line shift now shows this parcel as lying partly in the NW1/4 of the NE1/4 and primarily in the SW1/4 of the NE1/4. The logical building site on this proposed parcel is in the area within the SW1/4 of the NE1/4. However, a portion of this parcel lies within the NW1/4 of the NE1/4 as described in Parcel #2 above.

Non-Farm Criteria:

1. There are no other dwellings within this, the SW1/4 of the NE1/4 of Section 21. There is a farm size dwelling parcel in the SE1/4 of the NW1/4, but a farm parcel does not affect the non-farm criteria. This parcel and proposed non-farm parcel #4 would be the two allowed non-farm dwelling parcels in this SW1/4 of the NE1/4. As described above a portion of this parcel also lies within the NW1/4 of the NE1/4 wherein the non-farm density has already been met. Therefore, the portion of this proposed parcel #3 – that lies within the NW1/4 of the NE1/4 - must be “hashed-out” on the recorded survey showing that the portion of the parcel that lies within the NW1/4 of the NE1/4 is non-buildable. With that adjustment to the survey this criterion is met.
2. There are no flood soils on this parcel. This criterion is met.
3. Seventy-five percent or more of this proposed parcel has soils with CER's of 55 or less. The proposed parcel is also 60% wooded. This criterion is met.
4. There are no animal feedlots within a quarter mile or less of this proposed parcel. This criterion is met.

Parcel #4: On split #RTMB-21-05 this 16.41-acre parcel (now proposed to be 33.17-acres) lies partly in the SE1/4 of the NW1/4 and partly in the SW1/4 of the NE1/4. The new proposed parcel lines still show it lying primarily in the SW1/4 of the NE1/4 but also within three other quarter-quarter sections. The logical building site on this proposed parcel is in the area within the SW1/4 of the NE1/4.

Non-Farm Criteria:

1. There are no other dwellings within this, the SW1/4 of the NE1/4 of Section 21. There is a farm size dwelling parcel in the SE1/4 of the NW1/4, but a farm parcel does not affect the non-farm criteria. This parcel and proposed non-farm parcel #3 would be the two allowed non-farm dwelling parcels in this SW1/4 of the NE1/4. This criterion is met.
2. While there are flood soils on this parcel there is more than sufficient room, outside of those flood soils, for a dwelling. This criterion is met.

3. Thirty-five percent or more of this proposed parcel has soils with CER's of 55 or less. The proposed parcel is also 60% wooded. This criterion is met.
4. There are no animal feedlots within a quarter mile or less of this proposed parcel. This criterion is met.

Access:

All three parcels are currently accessed from a new private road – entering County Road #8 - named Bamber Hills Lane SW. On split #RTMB-21-05 the most southerly lot, parcel #4 on the attached maps, required an easement across parcel #3 from the cul-de-sac to gain access to the private road. Now that this lot line is shifting that easement is no longer required.

Staff recommendations:

Staff recommends approval of these proposed non-farm parcel subdivisions as all three proposed parcel lot line shifts will create three non-farm parcels that still meet the proposed non-farm parcel criteria.

Approval of this proposal should be conditioned on the following;

1. The owner and/or applicant provide a survey that meets the Township requirements with respect to setbacks, area, width, depth and access.
2. The provided survey have hash marks added to the portion of parcel #3 that lies within the NW1/4 of the NE1/4 of Section 21.

TOWNSHIP COOPERATIVE PLANNING ASSOCIATION – ZONING APPROVAL OF METES & BOUNDS SUBDIVISION APPLICATION

RTMB-22-03

4111 11th Avenue SW Room 10
Rochester, MN 55902

-- TCPA --

(507)529-0774
Fax: (507) 281-6821

TOWNSHIP

Rochester

DATE

12/01/2022

INSTRUCTIONS: complete this application form and return it to the Township Cooperative Planning Association with all required materials and the application fee. The Administrator will review the application for compliance with the Zoning Ordinance. If all requirement(s) of the Zoning Ordinance are met, the application will be forwarded to the Township Board of Supervisors for review at the monthly Town Board meeting. The applicant will be notified of the date and time of the meeting and should attend to answer any questions the Board may have.

After approval by the Town Board of Supervisors, an application will be submitted with the Certificate of Survey to the Olmsted County Planning Department and Public Works for their approval to complete the process. The Applicant will also be required to pay any fees associated with this process.

DARREN@CARPETONEROCHESTER.COM

Legal Description of the property to be subdivided as it exists at the present time:

SEE ATTACHED

Plat #

Parcel #

64.21.21.086748

Reason for subdividing land:

change size of bts

64.21.13.086751
64.21.13.086752

Please attach a site plan with accurate scaled drawing of the proposed subdivision!

Property Owner Darren Groteboer

Applicant

Address 6406 Sunset Hill Pl N.W

Address

Rochester

MN

55901

City

State

Zip code

City

State

Zip code

Telephone 507-261-2974

Telephone

Signature

Darren Groteboer

Signature

Return the completed application with accurate site plan identifying the property as it exists and proposed metes and bounds subdivision. Also include on the site plan any existing buildings, wells, septic systems, and other structures and their distances from the propose property line. A Certificate of Survey will be required after approval of the subdivision by the Town Board.

An application fee of \$816.00 is required to process the application. Please submit a check made payable to **TCPA** with this application. It will not be processed until the fee is submitted.

APPROVED

Meters & Bounds Sub. #: *R1MB-21-05*
Septic Approval: *12.22.2021*
Well Approval: *12.20.2021*
Engineer Approval: *12.17.2021*
Surveyor Approval: *12.17.2021*
TOWNSHIP PLANNING: *12.22.2021*

Daniel Penz

CAST IRON MONUMENT AT NW COR.
SEC. 21, T.106 N., R.14 W.
NE 1/4
P.O.B. - PARCEL A

CAST IRON MONUMENT AT SW
COR. OF NE 1/4, SEC. 21

P.O.B. - PARCEL C
AND TRACT A

N. LINE NW 1/4
SEC. 21

N. LINE NW 1/4
SEC. 21

N. LINE NW 1/4
SEC. 21

N. LINE NW 1/4
SEC. 21

N. LINE NW 1/4
SEC. 21

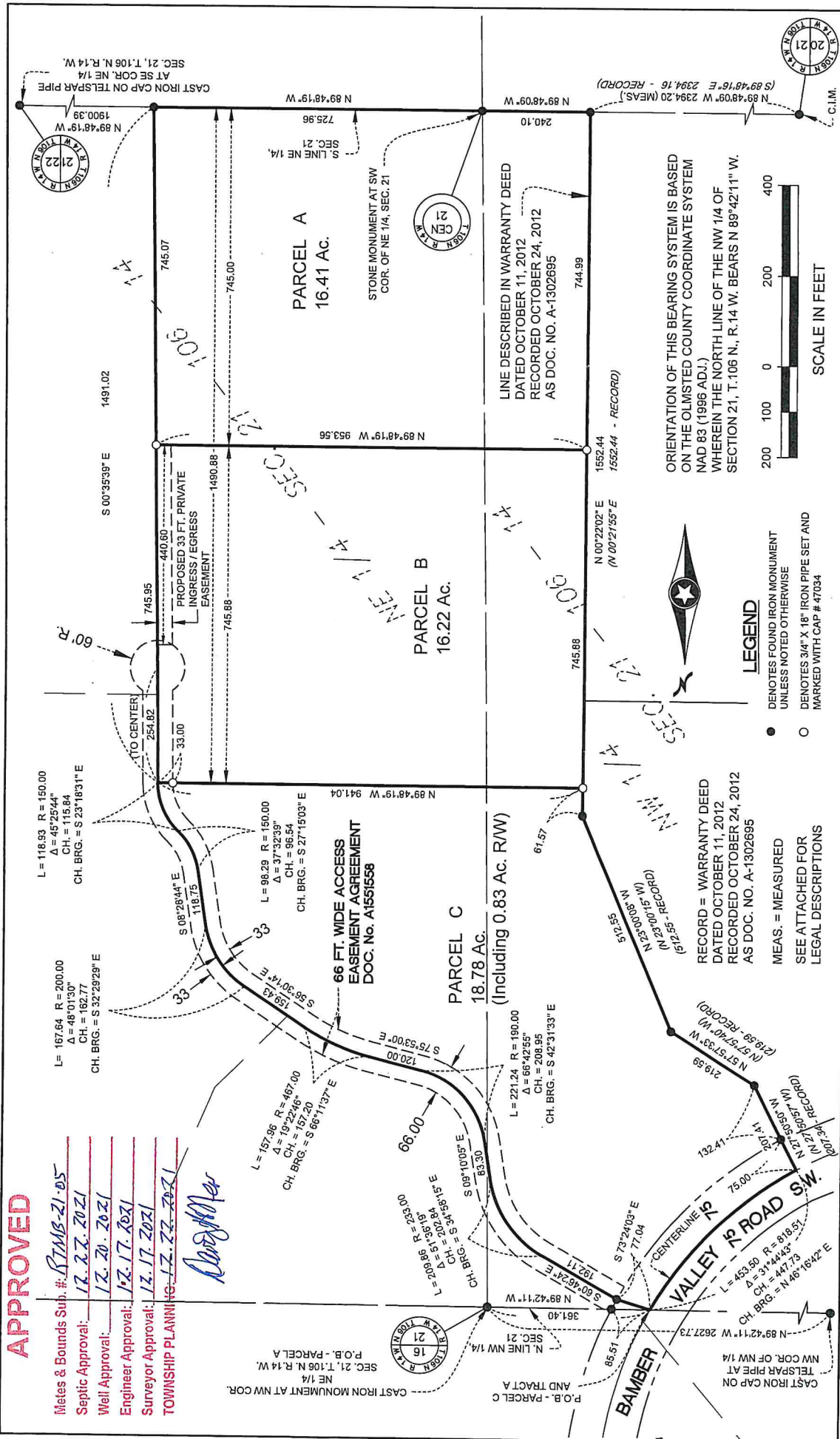
N. LINE NW 1/4
SEC. 21

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SEC. 21

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SEC. 21

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SEC. 21

N. LINE NW 1/4
SEC. 21



Revision Issue
Description

SEH Project PENZD 164099
Drawn By MJH
Surveyed By TJR
Checked By MJH

Date

CERTIFICATE OF SURVEY

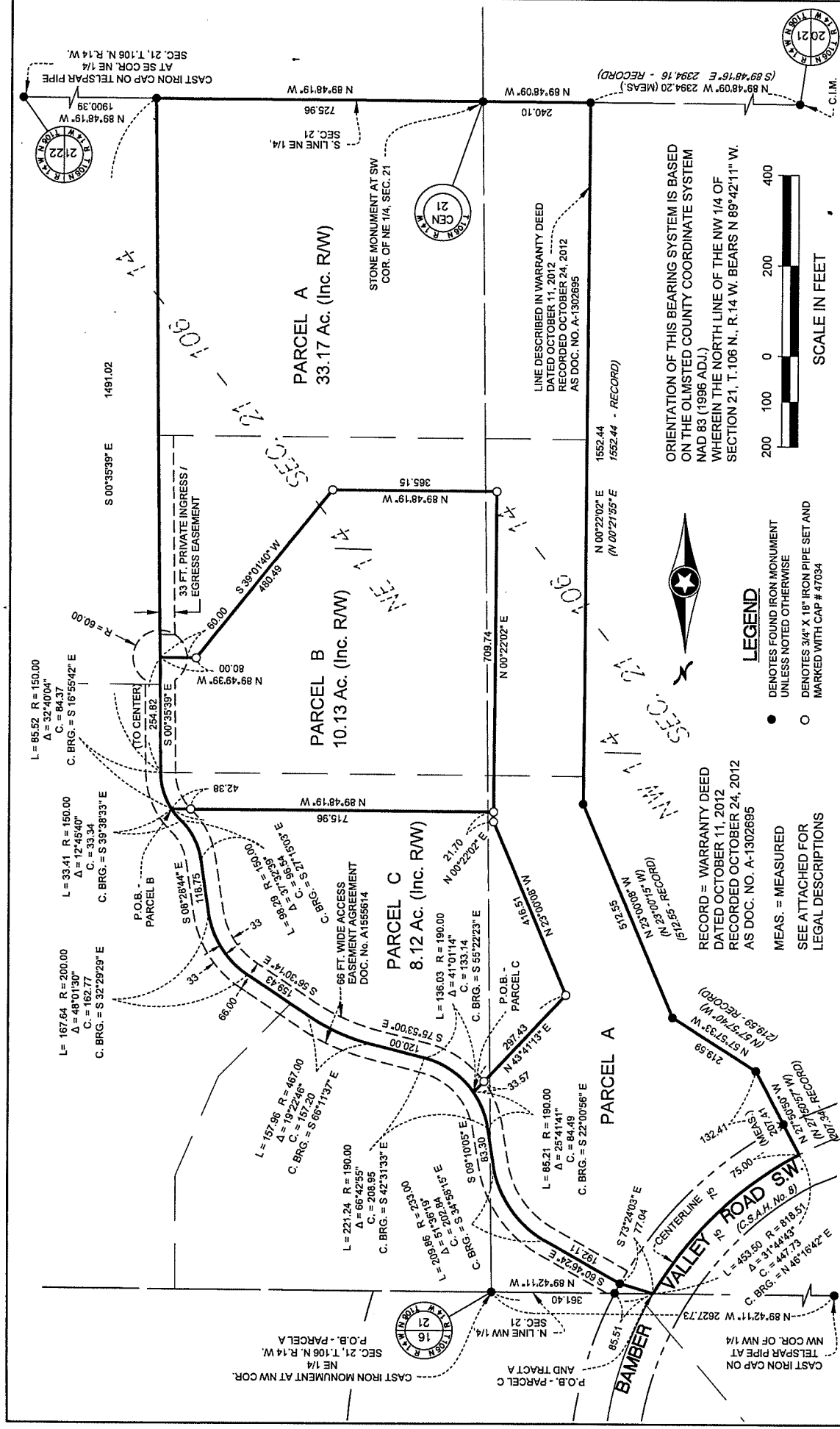
FOR:
DANIEL PENZ
ROCHESTER, MINNESOTA



I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
Mark J. Haselkus
MARK J. HASELKUS, L.S.
DATE 12/14/2021
LICENSE NO. 47034

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of 1



SEH Project GRODA 170438		Revision Issue Description	Date
Drawn By MJH			
Surveyed By EWZ			
Checked By MJH			
SEH Project GRODA 170438		Date	
Drawn By MJH			
Surveyed By EWZ			
Checked By MJH			
SEH Project GRODA 170438		Date	
Drawn By MJH			
Surveyed By EWZ			
Checked By MJH			
SEH Project GRODA 170438		Date	
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Surveyed By EWZ			
Checked By MJH			

SEH Project GRODA 170438

Drawn By MJH

Surveyed By EWZ

Checked By MJH

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CERTIFICATE OF SURVEY

FOR:

DARREN GROTEBOER

ROCHESTER, MINNESOTA

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SEH Project GRODA 170438

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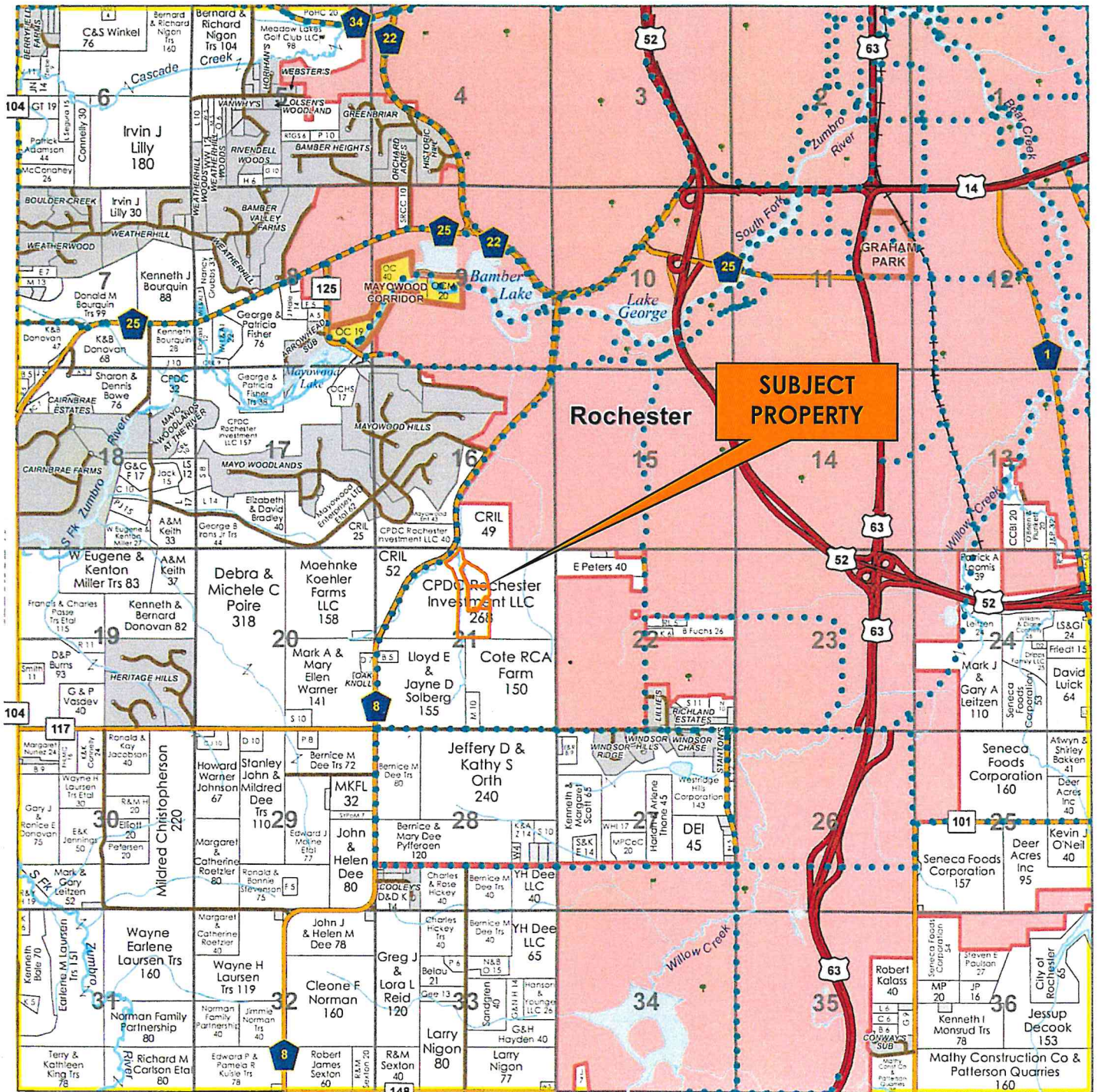
SEH Project GRODA 170438

Drawn By MJH

Surveyed By EWZ

Checked By MJH

PLAT MAP



LEGAL DESCRIPTIONS:

SEE ATTACHED

TCPA
4111 11th Avenue SW
Rochester, MN 55902
www.tcpamn.org
507-529-0774

Legal Description

Parcel #: 642121086748

SECT-21 TWP-106 RANGE-014 TH PT N1/2 SEC 21 DES AS FOL COM NWCOR NE1/4 TH N 89 DEG 42'11"W 361.40FT TO CEN LN BAMBER VALLEY RD SW & THE POB TH S 73 DEG 24'03"E 77.04FT TH S 60 DEG 46'24"E 192.11FT TH SELY 209.86FT ON A TANGENTIAL CURVE CONCAVE SWLY RADIUS 233FT CENTRAL ANGLE 51 DEG 36'19" TH S 09 DEG 10'05"E TANGENT TO CURVE 83.30FT TH SELY 221.24FT ON A TANGENTIAL CURVE NELY RADIUS 190FT CENTRAL ANGLE 66 DEG 42'55" TH S 75 DEG 53'00"E TANGENT TO CURVE 120FT TH SELY 157.96FT ON A TANGENTIAL CURVE CONCAVE SWLY RADIUS 467FT CENTRAL ANGLE 19 DEG 22'46" TH S 56 DEG 30'14"E TANGENT TO CURVE 159.43FT TH SELY 167.64FT ON A TANGENTIAL CURVE CONCAVE SWLY RADIUS 200FT CENTRAL ANGLE 48 DEG 01'30" TH S 08 DEG 28'44"E TANGENT TO CURVE 118.75FT TH SELY 98.29FT ON A TANGENTIAL CURVE CONCAVE NELY RADIUS 150FT CENTRAL ANGLE 37 DEG 32'39" TO A PT REVERSE CUVATURE TH SELY 118.93FT ON A TANGENTIAL REVERSE CURVE CONCAVE SWLY RADIUS 150FT CENTRAL ANGLE 45 DEG 25'44" TH S 00 DEG 35'39"E TANGENT TO LAST DES CURVE 1491.02FT TH N 89 DEG 48'19"W 725.96FT TH N 89 DEG 48'09"W 240.10FT TH N 00 DEG 22'02"E 1552.44FT TH N 23 DEG 00'08"W 512.55FT TH N 57 DEG 57'33"W 219.59FT TH N 27 DEG 50'50"W 207.41FT TO CEN LN BAMBER VALLEY RD SW TH NELY 453.50FT ON A NON TANGENTIAL CURVE CONCAVE NWLY RADIUS 818.51FT CENTRAL ANGLE 31 DEG 44'43" CHORD BEARING N 46 DEG 16'42"E TO THE POB LESS THE S 1490.88FT SEC 21-106-14

Parcel #: 642113086751

SECT-21 TWP-106 RANGE-014 THE N 745.88FT OF THE S 1490.88FT OF TH PT OF N1/2 SEC 21 DES AS FOL COM NWCOR NE1/4 TH N 89 DEG 42'11"W 361.40FT TO CEN LN BAMBER VALLEY RD SW & THE POB TH S 73 DEG 24'03"E 77.04FT TH S 60 DEG 46'24"E 192.11FT TH SELY 209.86FT ON A TANGENTIAL CURVE CONCAVE SWLY RADIUS 233FT CENTRAL ANGLE 51 DEG 36'19" TH S 09 DEG 10'05"E TANGENT TO CURVE 83.30FT TH SELY 221.24FT ON A TANGENTIAL CURVE NELY RADIUS 190FT CENTRAL ANGLE 66 DEG 42'55" TH S 75 DEG 53'00"E TANGENT TO CURVE 120FT TH SELY 157.96FT ON A TANGENTIAL CURVE CONCAVE SWLY RADIUS 467FT CENTRAL ANGLE 19 DEG 22'46" TH S 56 DEG 30'14"E TANGENT TO CURVE 159.43FT TH SELY 167.64FT ON A TANGENTIAL CURVE CONCAVE SWLY RADIUS 200FT CENTRAL ANGLE 48 DEG 01'30" TH S 08 DEG 28'44"E TANGENT TO CURVE 118.75FT TH SELY 98.29FT ON A TANGENTIAL CURVE CONCAVE NELY RADIUS 150FT CENTRAL ANGLE 37 DEG 32'39" TO A PT REVERSE CUVATURE TH SELY 118.93FT ON A TANGENTIAL REVERSE CURVE CONCAVE SWLY RADIUS 150FT CENTRAL ANGLE 45 DEG 25'44" TH S 00 DEG 35'39"E TANGENT TO LAST DES CURVE 1491.02FT TH N 89 DEG 48'19"W 725.96FT TH N 89 DEG 48'09"W 240.10FT TH N 00 DEG 22'02"E 1552.44FT TH N 23 DEG 00'08"W 512.55FT TH N 57 DEG 57'33"W 219.59FT TH N 27 DEG 50'50"W 207.41FT TO CEN LN BAMBER VALLEY RD SW TH NELY 453.50FT ON A NON TANGENTIAL CURVE CONCAVE NWLY RADIUS 818.51FT CENTRAL ANGLE 31 DEG 44'43" CHORD BEARING N 46 DEG 16'42"E TO THE POB SEC 21-106-14

TCPA
411111th Avenue SW
Rochester, MN 55902
www.tcpamn.org
507-529-0774

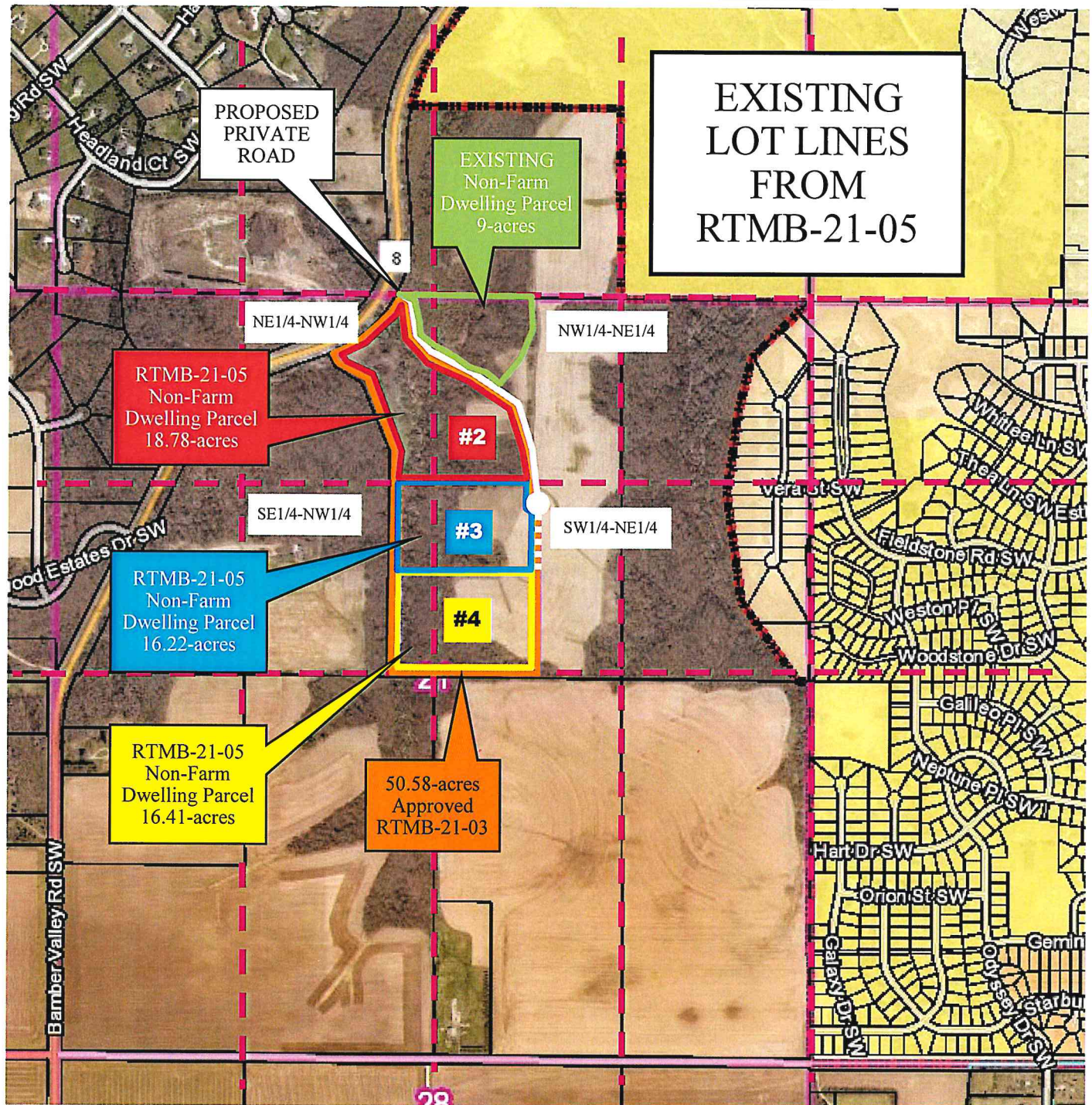
Legal Description

Parcel #: 642113086752

SECT-21 TWP-106 RANGE-014 THE S 745FT OF TH PT OF N1/2 SEC 21 DES AS FOL COM NWCOR NE1/4 TH N 89 DEG 42'11"W 361.40FT TO CEN LN BAMBER VALLEY RD SW & THE POB TH S 73 DEG 24'03"E 77.04FT TH S 60 DEG 46'24"E 192.11FT TH SELY 209.86FT ON A TANGENTIAL CURVE CONCAVE SWLY RADIUS 233FT CENTRAL ANGLE 51 DEG 36'19" TH S 09 DEG 10'05"E TANGENT TO CURVE 83.30FT TH SELY 221.24FT ON A TANGENTIAL CURVE NELY RADIUS 190FT CENTRAL ANGLE 66 DEG 42'55" TH S 75 DEG 53'00"E TANGENT TO CURVE 120FT TH SELY 157.96FT ON A TANGENTIAL CURVE CONCAVE SWLY RADIUS 467FT CENTRAL ANGLE 19 DEG 22'46" TH S 56 DEG 30'14"E TANGENT TO CURVE 159.43FT TH SELY 167.64FT ON A TANGENTIAL CURVE CONCAVE SWLY RADIUS 200FT CENTRAL ANGLE 48 DEG 01'30" TH S 08 DEG 28'44"E TANGENT TO CURVE 118.75FT TH SELY 98.29FT ON A TANGENTIAL CURVE CONCAVE NELY RADIUS 150FT CENTRAL ANGLE 37 DEG 32'39" TO A PT REVERSE CUVATURE TH SELY 118.93FT ON A TANGENTIAL REVERSE CURVE CONCAVE SWLY RADIUS 150FT CENTRAL ANGLE 45 DEG 25'44" TH S 00 DEG 35'39"E TANGENT TO LAST DES CURVE 1491.02FT TH N 89 DEG 48'19"W 725.96FT TH N 89 DEG 48'09"W 240.10FT TH N 00 DEG 22'02"E 1552.44FT TH N 23 DEG 00'08"W 512.55FT TH N 57 DEG 57'33"W 219.59FT TH N 27 DEG 50'50"W 207.41FT TO CEN LN BAMBER VALLEY RD SW TH NELY 453.50FT ON A NON TANGENTIAL CURVE CONCAVE NWLY RADIUS 818.51FT CENTRAL ANGLE 31 DEG 44'43" CHORD BEARING N 46 DEG 16'42"E TO THE POB SEC 21-106-14

TCPA
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507-529-0774

AERIAL PHOTO MAP

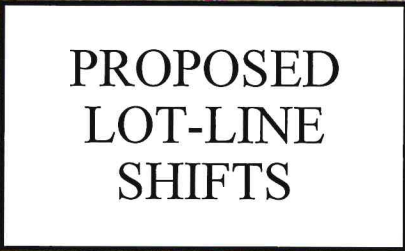


LEGAL DESCRIPTIONS:

SEE ATTACHED

TCPA
411111th Avenue SW
Rochester, MN 55902
www.tcpamn.org
507-529-0774

AERIAL PHOTO MAP

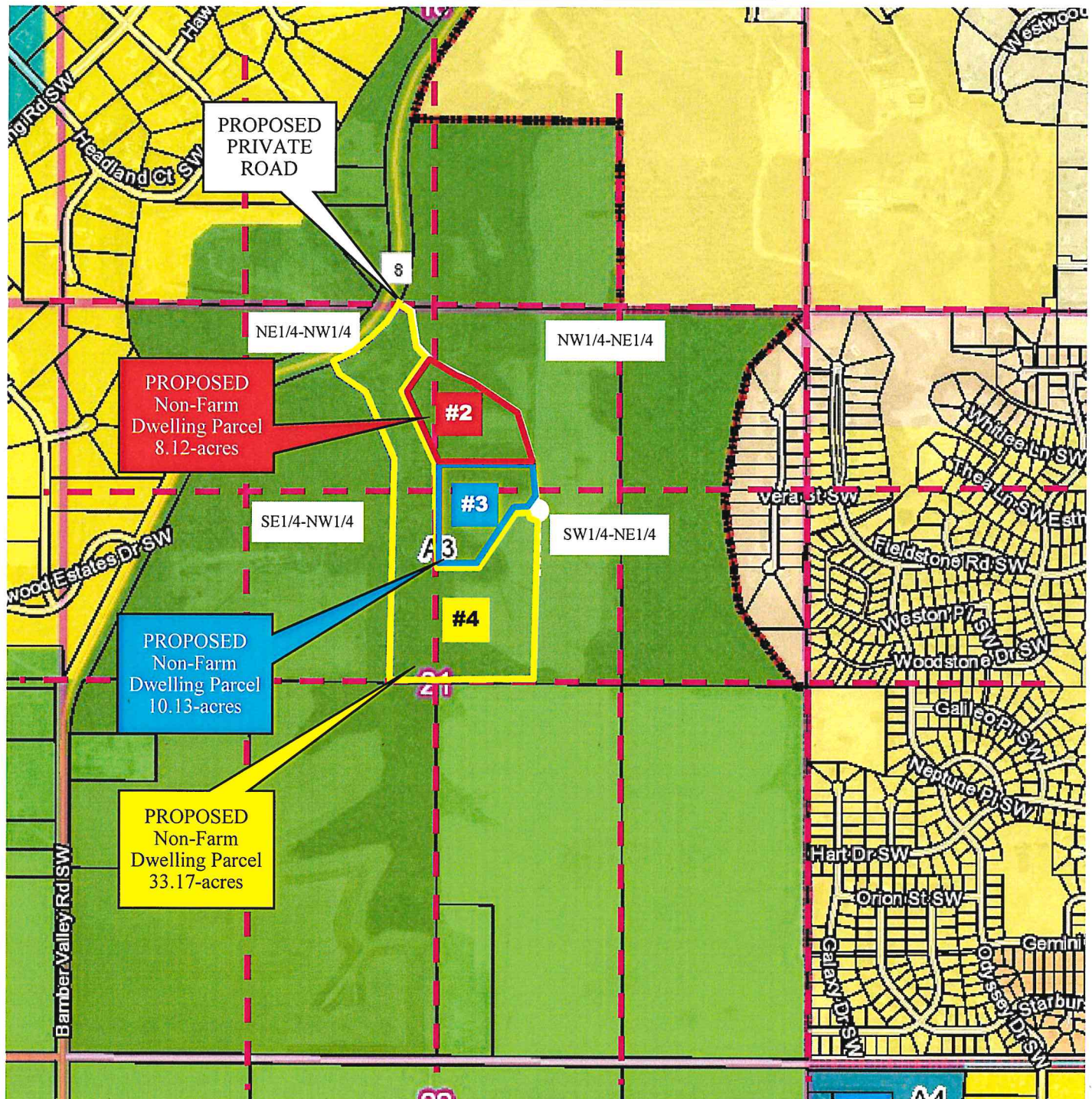


LEGAL DESCRIPTIONS:

SEE ATTACHED

TCPA
4111 11th Avenue SW
Rochester, MN 55902
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507-529-0774

ZONING MAP

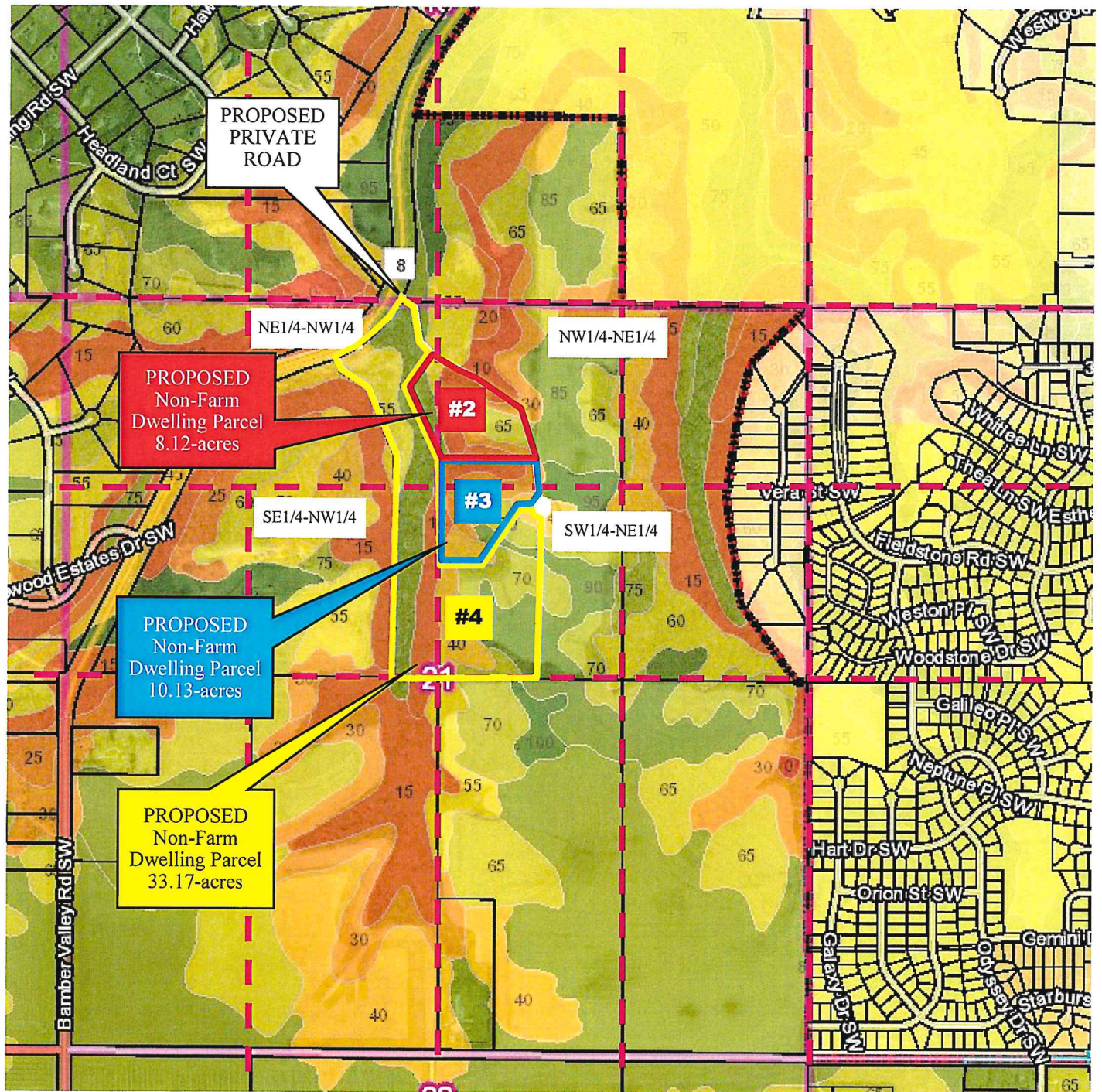


LEGAL DESCRIPTIONS:

SEE ATTACHED

TCPA
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Rochester, MN 55902
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507-529-0774

SOIL CER MAP

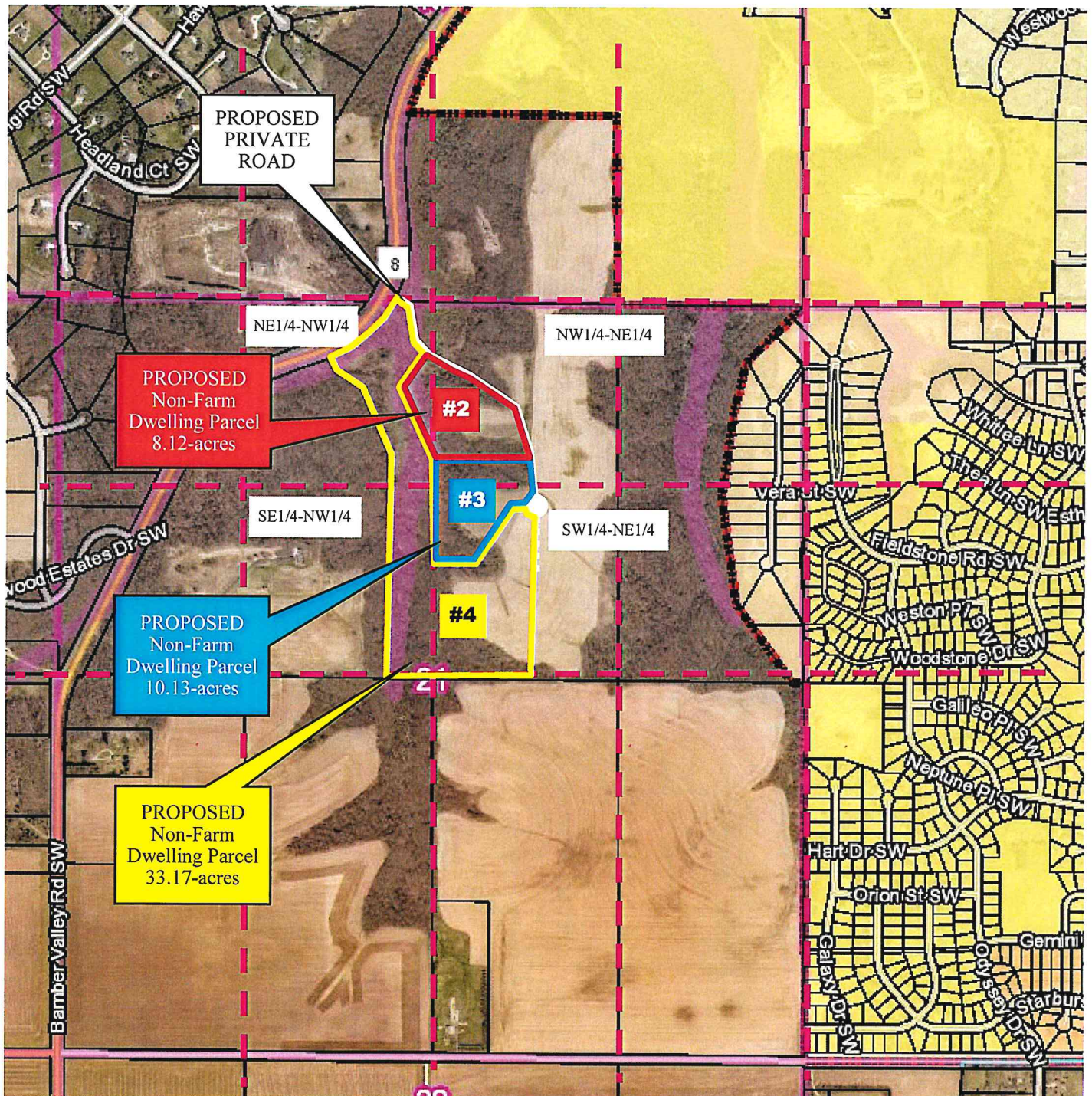


LEGAL DESCRIPTIONS:

SEE ATTACHED

TCPA
4111 11th Avenue SW
Rochester, MN 55902
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FLOOD SOILS MAPS



LEGAL DESCRIPTIONS:

SEE ATTACHED

TCPA
4111 11th Avenue SW
Rochester, MN 55902
www.tcpamn.org
507-529-0774

**Petition for Annexation of Platted Land or Unplatted Land of 120 acres or Less
Minnesota Statutes, Section 414.033 Subd. 2**

To: Common Council
City Hall
201 4th St. SE
Rochester, MN 55904

The undersigned being (all) (a majority) of the owners in number of the land hereinafter described which abuts the city of Rochester, petition the Common Council to annex said land to the City of Rochester: **(If more space is needed, attach additional sheets)**

Description (Including Parcel/Pin #):
Reason for Annexation:
Continue development of Scenic Oaks West within the City of Rochester as depicted on the Scenic Oaks West General Development Plan.

Total Number of Owners: (“Owners” include each fee holder, contract for deed purchaser, joint tenant, and tenant in common): _____

Area of Land to be annexed in Acres: Platted: _____ Unplatted: _____ Total _____

Existing Population of Area to be Annexed: _____

The petitioner(s) shall contact the Township of the area to be annexed to obtain accurate information for the following:

Are there Township special assessments levied or pending to be levied against this area to be annexed, at the present time? No _____ Yes _____. If yes, Petition for Annexation – Attachment A must be completed and submitted with this annexation petition.

Was any debt incurred by the Township prior to the annexation and attributable to the area to be annexed but for which no special assessments are outstanding? No _____ Yes _____. If yes, Petition for Annexation – Attachment A must be completed and submitted with this annexation petition.

IN WITNESS WHEREOF we have subscribed to this petition of this _____ day of _____, 20 ____

Respectfully submitted, **(Additional names may be put on attached sheet, if necessary)**



(Owner)

(Address)

(Phone)



(Email)



(Owner)

(Address)

(Phone)



(Email)

Distribution:

City Clerk (white copy)

Consolidated Planning Department (canary copy)

Township Board (blue copy)

Olmsted County Board (green copy)

Municipal Boundary Adjustments (pink copy)

Petitioner (goldenrod copy)

**Petition for Annexation of Platted Land or Unplatted Land of 120 acres or Less
Minnesota Statutes, Section 414.033 Subd. 2**

To: Common Council
City Hall
201 4th St. SE
Rochester, MN 55904

The undersigned being (all) (a majority) of the owners in number of the land hereinafter described which abuts the city of Rochester, petition the Common Council to annex said land to the City of Rochester: **(If more space is needed, attach additional sheets)**

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The petitioner(s) shall contact the Township of the area to be annexed to obtain accurate information for the following:

Are there Township special assessments levied or pending to be levied against this area to be annexed, at the present time? No _____ Yes _____. If yes, Petition for Annexation – Attachment A must be completed and submitted with this annexation petition.

Was any debt incurred by the Township prior to the annexation and attributable to the area to be annexed but for which no special assessments are outstanding? No _____ Yes _____. If yes, Petition for Annexation – Attachment A must be completed and submitted with this annexation petition.

IN WITNESS WHEREOF we have subscribed to this petition of this _____ day of _____, 20 ____

Respectfully submitted, **(Additional names may be put on attached sheet, if necessary)**



(Owner)

(Address)

(Phone)



(Email)



(Owner)

(Address)

(Phone)



(Email)

Distribution:

City Clerk (white copy)

Consolidated Planning Department (canary copy)

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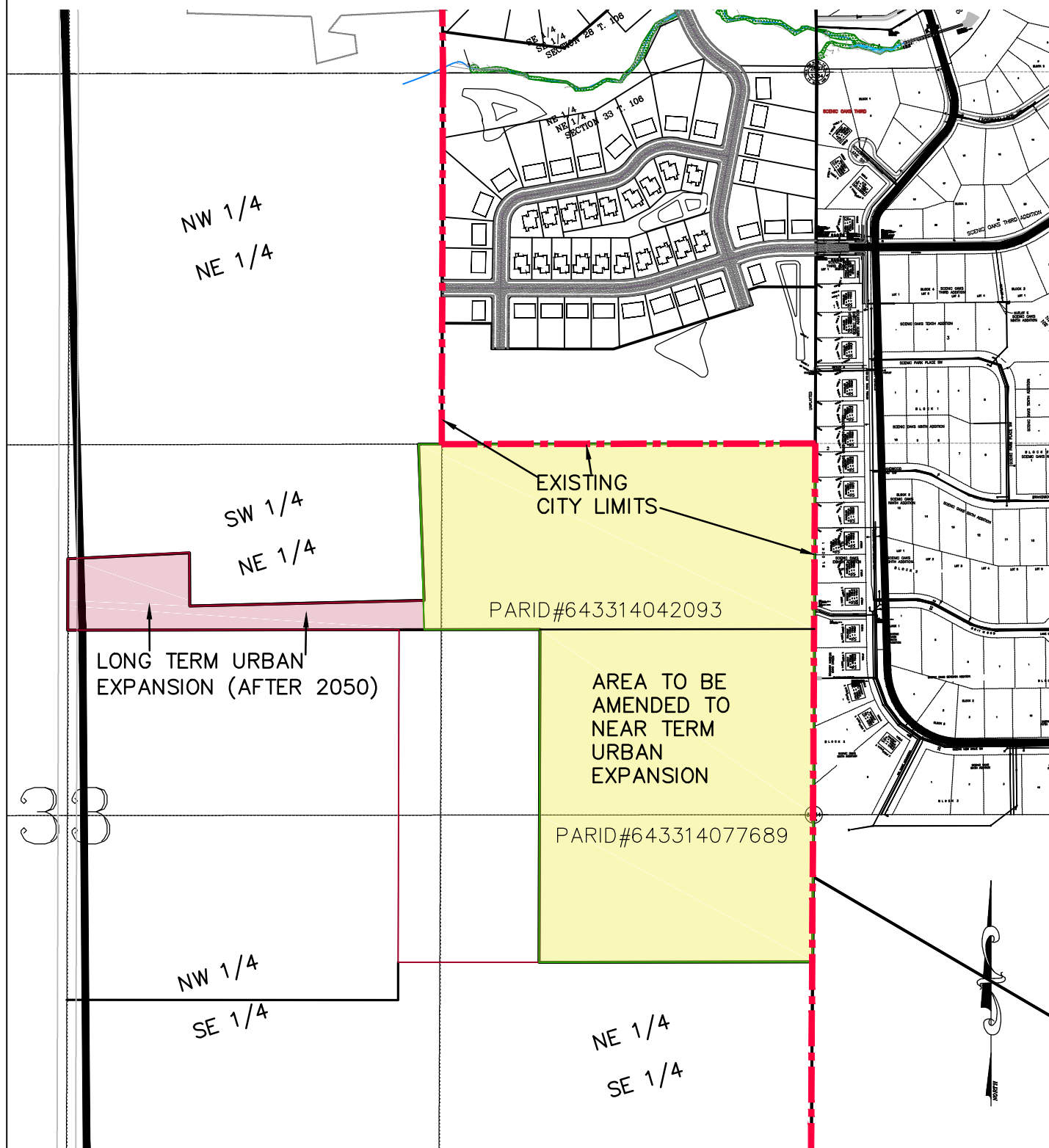
Olmsted County Board (green copy)

Municipal Boundary Adjustments (pink copy)

Petitioner (goldenrod copy)

GROWTH MANAGEMENT MAP AMENDMENT EXHIBIT

ROCHESTER TOWNSHIP, SEC. 33, T. 106 N., R. 14 W.



0 500'
SCALE

G³

G-Cubed

14070 Hwy 52 S.E.
Chatfield, MN 55923

ENGINEERING
SURVEYING
PLANNING

Ph. 507-867-1666
Fax 507-867-1665
www.ggg.to

DATE OF SURVEY: 12/12/2022

Prepared For:
YH DEE, LLC

2314 Scenic Park Place SW
Rochester, MN 55902

SHEET 1 OF 1 FILE NO:16-008 GDP

ESTIMATE#	AMSQ3869-04
DATE	Dec 12, 2022

2908 Airport Road, La Crosse, WI 54603
O 608.783.0949

To: Matt Kitzmann
Rochester Township
4111 11th Avenue SW
Rochester, MN 55902
United States

Ship To: Matt Kitzmann
Rochester Township
4111 11th Avenue SW
Rochester MN 55902

Phone:

Phone:

SALESPERSON	P.O. Number	PAYMENT TERMS	DUE DATE
Bryan		Net Due	Best Way

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
Estimate: Conference Room Upgrade			
1	** Boardroom Technology Solutions ** <ul style="list-style-type: none"> - Furnish and Install TBD Flat Panel Display using Chief Mounting Hardware - Furnish, Wire, and Install Crestron HDMI Extender for Display - Furnish, Wire, and Install Shure Microflex Advance Ceiling Array Microphone in Room - Furnish, Wire, and Install AVer 12X PTZ Camera in Room - Furnish, Wire, and Install Crestron Wall Plate HDMI Extender for Content Sharing - Furnish, Wire, and Install (4) QSC 6.5in In-ceiling Speakers in Room - Furnish and Install Dell Micro PC w/wireless Keyboard and Mouse in AV Rack - Furnish and Install Shure ANI-USB Bridge in AV Rack - Furnish and Install QSC 2-channel Amplifier in AV Rack - Furnish and Install TP-Link 8-port PoE Network Switch in AV Rack - Furnish and Install Middle Atlantic 16U AV Wall Rack w/Front Door, Power Conditioner, Shelves, Blanks, and Proper wire management - Provide Setup, Configuration, Programming, Calibration, and Tutorial of Systems - Provide AMS Essential Level Service Plan (First Year Included) <p>* 120V outlet for display and AV Rack by Others</p>	\$18,213.71	\$18,213.71
** Boardroom Display Options **			
	Sony KD X80K-Series 85in 4K Ultra HD Smart TV w/High Dynamic - 1 year warranty (Optional - SELECTED)	\$1,699.99	\$1,699.99
	Sony KD X80K-Series 75in 4K Ultra HD Smart TV w/High Dynamic - 1 year warranty (Optional)	\$1,199.99	\$1,199.99
	Sony Professional 85in BRAVIA 4K HDR Professional Display - 3 year warranty (Optional)	\$4,380.29	\$4,380.29
	Sony Professional 75in BRAVIA 4K HDR Professional Display - 3 year warranty (Optional)	\$3,330.63	\$3,330.63
1	** Boardroom Advanced Wireless Microphone Option **	\$12,429.43	\$12,429.43

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	<ul style="list-style-type: none"> - Upgrade to Shure IntelliMix Audio Conferencing Processor in AV Rack - Furnish, Wire, and Install Shure 8-channel Microflex Wireless Access Points in Room - Furnish, Wire, and Install Shure 8-channel Networked Charging Station - Furnish and Install (6) Shure Microflex Wireless Desktop Base w/16in Gooseneck Microphones - Furnish and Install (2) Shure Microflex Wireless Handheld Microphones - Provide Setup, Configuration, Programming, Calibration, and Tutorial of Systems <p>* Credit for Shure Microflex Advance Ceiling Array Microphone included</p> <p>(Optional)</p>		
1	<p>** Boardroom Basic Wireless Microphone Option **</p> <ul style="list-style-type: none"> - Upgrade to Shure IntelliMix Audio Conferencing Processor in AV Rack - Furnish and Install (8) Shure SLXD Wireless Handheld Microphone Systems in AV Rack - Furnish and Install Shure Antenna Distribution System in AV Rack - Furnish and Install Shure 10-channel Audio Network Interface in AV Rack - Provide Setup, Configuration, Programming, Calibration, and Tutorial of Systems <p>* Credit for Shure Microflex Advance Ceiling Array Microphone included</p> <p>(Optional - SELECTED)</p>	\$6,238.43	\$6,238.43
1	<p>** Shop Overflow Option **</p> <ul style="list-style-type: none"> - Furnish and Install TBD Flat Panel Display using Chief Mounting Hardware - Furnish, Wire, and Install Crestron HDMI Extender for Display - Furnish, Wire, and Install (2) QSC 6.5in Surface Mount Speakers - Furnish and Install QSC 2-channel Amplifier in AV Rack - Furnish and Install Crestron 1x2 HDMI Splitter in AV Rack - Provide Setup, Configuration, Programming, Calibration, and Tutorial of Systems <p>* 120V outlet for display by Others</p> <p>(Optional)</p>	\$4,274.05	\$4,274.05
	** Shop Display Options **		
	Sony KD X80K-Series 85in 4K Ultra HD Smart TV w/High Dynamic - 1 year warranty (Optional)	\$1,699.99	\$1,699.99
	Sony KD X80K-Series 75in 4K Ultra HD Smart TV w/High Dynamic - 1 year warranty (Optional)	\$1,199.99	\$1,199.99
	Sony Professional 85in BRAVIA 4K HDR Professional Display - 3 year warranty (Optional)	\$4,380.29	\$4,380.29
	Sony Professional 75in BRAVIA 4K HDR Professional Display - 3 year warranty (Optional)	\$3,330.63	\$3,330.63
	** Service Plan Options (Year 2 and Beyond) **		
	AMS Concierge Service Plan Includes (billed monthly)	\$100.00	\$100.00
	<ul style="list-style-type: none"> -Free Business Hours Remote Support -24/7 Support Access -Pro-Active System Monitoring -Discounted Member Service Rates for On-site and After-Hours On-site Support -One Year Labor Warranty from Date of Installation 		

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	-Premium Priority Scheduling -Free After-Hours Remote Support -Semi-Annual System Check-Up -Product Discounts -Free Firmware Upgrades * Service Plan only includes equipment provided and installed AMS (Optional)		
	AMS Essential Service Plan Includes (billed monthly) -Free Business Hours Remote Support -24/7 Support Access -Pro-Active System Monitoring -Discounted Member Service Rates for On-site and After-Hours On-site Support -One Year Labor Warranty from Date of Installation -Premium Priority Scheduling -Free After-Hours Remote Support -Annual System Check-Up * Service Plan only includes equipment provided and installed AMS (Optional)	\$50.00	\$50.00
	AMS Basic Service Plan Includes (billed monthly) -Free Business Hours Remote Support -24/7 Support Access -Pro-Active System Monitoring -Discounted Member Service Rates for On-site Support -One Year Labor Warranty from Date of Installation -Select Priority Scheduling * Service Plan only includes equipment provided and installed AMS (Optional)	\$30.00	\$30.00
		SUBTOTAL	\$26,152.13
		SALES TAX	\$0.00
		TOTAL	\$26,152.13
		DEPOSIT	\$19,614.10

Estimate is good for 30 Days (unless otherwise stated). AMS reserves the right to substitute products of equivalent value. Owner-furnished equipment will be integrated at Time & Materials. Most projects require a deposit to be paid with the final invoice being due upon substantial completion. Payment terms are: Net Due, unless otherwise negotiated.

To accept this estimate, sign below and return via email to: sales@AMSAudioVideo.com
or accept electronically through our online Estimate System - QuoteValet

To accept this quotation, sign here and return: _____

Thank You For The Opportunity!



by Steve Fenske,
MAT Lead Counsel

Represented by Counsel



Switching to the “Other” Remote Meeting Power: Using the Non-Pandemic Remote Meeting Option

One of the lessons learned during the COVID-19 pandemic was the value of remote meeting attendance for the town board and public. Many townships adopted remote meetings out of necessity and found advantages to the method. They could conduct

business well, offer the public a more convenient way to participate, and include board members who may be unavailable to attend in person. But the powers to hold remote meetings due to a pandemic illness are limited to the time when a pandemic illness faces the township. As that time is ending, many townships are asking how they can continue to hold remote meetings or at least include remote attendance. There is another remote meeting power available, but it is much more limited and requires compliance with a variety of procedures. This column will describe the ‘other’ remote meeting power and the steps for its use.

The power to hold remote meetings comes from the Open Meeting Law, found in Minnesota Statutes Chapter 13D. The Chapter describes three powers related to remote meetings. One is provided to state entities (not to townships) so the members of statewide agency committees may meet without travel across the state. The second is the pandemic and official emergency remote meeting power that many townships used during the pandemic. That power is available only if there is a pandemic illness or emergency declared by the State or county. The last power, found in Minnesota Statute 13D.02, is available to townships for regular and special meetings without any emergency or pandemic situation. Town are not required to use this remote meeting power, but there are times when it is convenient to do so. There are other times, like when only one board member can attend the meeting in person, when it may be necessary to have a quorum of supervisors present to consider some pressing business. In either case, the Town Board should be prepared for the possibility and opportunity this power provides to them.

Interactive Technology. The Open Meeting Law describes remote meetings using the term “interactive technology” which includes any form of remote meeting technology in which the people involved can see and hear each other and all discussion that occurs at all meeting locations where any board member is present. Since visual contact is required, a phone call is not adequate to meet the requirements of this power. This poses

some technology requirements. Each location must have a good internet connection and a device that can send and receive audio and video. If the internet connection is not good enough, the video and audio will not be reliable and the use of remote technologies usually becomes an impediment to a productive meeting. The town hall or regular meeting location likely needs a larger video display and audio system so all people in the room can see and hear the remote board members. Some townships are now using sophisticated audio-visual systems to ensure all people in the meeting room can see and hear the meeting. The goal of these requirements is to ensure inclusion by all people in meeting rooms.

Open Locations. When this power is used, the Board must post the locations where a board members will be participating remotely. Each location from which a board member appears must be open to the public to view the meeting. This means the remote members must know in advance the location of their side of the meeting. Sometimes this is simple, like if the remote member will appear from her home. Other times the remote participant may not know the location from which she will participate, like if the remote member is going to be at a hotel or other unfamiliar location. A hotel room number is not usually known in advance so that location cannot be posted. That situation may prevent a board member from participating remotely, even though the town board may know that no one will try to appear for the meeting from the remote vacation location. In other situations, a board member may intend to take a board meeting from his home to avoid being in the presences of others. But if the town is operating under this power, the board member must allow anyone who wants to attend the meeting at his home to enter and view from that location. Board members should expect that if they use this power, the public may appear at their locations and the public must be allowed to view the meeting from those locations.

The rules also require that at least one member of the board is present at the regular meeting location and that all votes of the members be taken by roll call. These requirements anchor the meeting in the regular meeting place and ensure the votes of all members are carefully heard and recorded in the meeting minutes.

Public Participation. The statute does not discuss the possibility of members of the public attending the meeting remotely from any location other than the locations of the board members. The statute focuses on the board members’ locations. The board may allow the

public to connect to the meeting remotely from any location the individual desires, but its not discussed by the statute or otherwise required. Depending on internet connections available to the township board members, it may or may not be possible to allow the public to connect to the meeting from other locations. Generally, the more users participating in a remote meeting, the greater the demands on the technology and internet connections. The town board may find it can hold a remote meeting but only if the number of locations or users are limited. If this is the case, the board should try to explain the need to limit remote participation locations.

Using this process can be confusing, so below you will find a list of steps and considerations to implement remote meetings.

1. *Decide if a Remote Meeting will be held:* The board is not required to use a remote meeting so the first step is the agreement of the board to try it. The board should consider if the town has the means to accomplish the remote meeting. If the town lacks good internet or computer hardware, then the town probably cannot use a remote meeting even if it wants to. The Board should also consider if the public will be allowed to participate or observe from a remote setting. These considerations are best made in an open meeting, maybe at the annual reorganization meeting, so the town can plan for unexpected remote meeting needs in advance. However, the time, place, and means of a board meeting can be set outside of an open meeting if the exchange of information is limited to the matter of setting up the remote meeting.

2. *Post Meeting Location Information:* Since each location from which any supervisor must be open to the public to view the meeting, the town must know in advance the location from which each board member will appear. This information should be posted on the town's posting board. The notice may include instructions or links for the public to appear remotely, if the board wants to allow remote observation by the public. The Board should consider if the locations selected are accessible to the public for view and add any comments about accessibility to the posting. For example, if a board member is attending a meeting from his home but the home cannot accommodate a wheelchair entering, that information may be added to the posting to accommodate those who may have expected to attend at that location.

3. *Test equipment before the starting time of the meeting:* Allow for adequate time to establish connections and ensure the audio and video is working before it is needed. Five minutes probably is not enough time to solve unforeseen technology problems. Be generous with this time.

4. *Allow the public to attend the meeting from any of the posted locations:* The town board members must allow the public to attend from each posted location. This may not be convenient in some circumstances.

5. *Note in the minutes:* which board members are attending from the regular meeting location and the board members attending by remote means.

6. *Confirm from each remote member that the location from which they are participating is open to the public.* Note this confirmation in the minutes.

7. *Take all votes by roll call and record them in the minutes by roll call.* This is required by the statute as a means of ensuring the proper communication of each vote.

8. *Be Prepared to End the Remote meeting method if its not working:* Some attempts to use a remote meeting will fail, and in those cases the board should not try to force the remote meeting to work. Be ready to end the remote meeting. If a quorum remains at the regular meeting location, the board may carry on with its business. If there is not a quorum at the regular meeting location, the meeting should be adjourned.

Remember that all other rules of the Open Meeting Law still apply to the remote meeting so the Board should continue to take those rules into account. The remote meeting powers are very useful in certain circumstances and towns should be ready to take advantage of their possibilities.



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Olmsted County, MN GIS Web App Public Property Records Search

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Mayo River Ln SW Meadow Crossing Rd SW Parkway Rd SW Mayo Woodlands Rd SW

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Rochester Township

Olmsted County, MN

RESOLUTION 2023_01_01

APPOINTING ELECTION JUDGES FOR 2023 TOWNSHIP ANNUAL ELECTION

WHEREAS, Minnesota Statutes Section 203B.21, subd.2 requires the Town board, as the governing body of the town, to appoint Election Judges for the town election scheduled to be held Tuesday, March 14, 2023; and

WHEREAS, the following individuals have agreed to serve as Election Judges and meet the qualifications set out in Minnesota Statutes 204B.19 including eligibility to vote; and

WHEREAS, the minimum number of required election judges for the town election pursuant to Minnesota Statutes Section 204B.22 has been determined to be three for the March 14, 2023 election for the Town of Rochester;

NOW THEREFORE LET IT BE RESOLVED: That the Town Board for the Town of Rochester hereby appoints the following election judges to serve in the Town Election on Tuesday, March 14, 2023:

Randy Staver

BE IT FURTHER RESOLVED: That the Town Board of the Town of Rochester that the town clerk is hereby authorized to make any substitutions or additions as deemed necessary.

Adopted by the Rochester Town Board on January 12, 2023.

Signed by:

Attested to by:

Chairman

Clerk

Rochester Township

Olmsted County, MN

RESOLUTION 2023_01_02

APPOINTING ABSENTEE BALLOT BOARD FOR 2023 TOWNSHIP ANNUAL ELECTION

WHEREAS, Minnesota Statutes Section 203B.121, subd.1 requires the Town Board, as the governing body of the town, to appoint a ballot board to process all absentee ballots returned to the town clerk for the town election scheduled to be held Tuesday, March 14, 2023; and

WHEREAS, the ballot board must consist of election judges trained in the handling of absentee ballots, or staff trained as election judges; and

WHEREAS, even though only two members are required to meet whenever an absentee ballot needs to be processed, the ballot board must consist of at least the same number of members as the minimum number of required election judges for the town election, which pursuant to Minnesota Statutes Section 204B.22 has been determined to be three for the March 2023 election for the Town of Rochester; and

WHEREAS, the Town Board for the town of Rochester has appointed its election judges for the March 2023 election as required by Minnesota Statutes Section 204B.21;

NOW THEREFORE LET IT BE RESOLVED: That the Town Board for the Town of Rochester hereby appoints the following election judges to serve as the ballot board required to perform all duties required in the processing of absentee ballots required under Minnesota Statutes Section 203B.121 and all other applicable statutes and rules:

Randy Staver

BE IT FURTHER RESOLVED: by the Town Board of the Town of Rochester that the town clerk is hereby authorized to make any substitutions or additions as deemed necessary.

Adopted by the Rochester Town Board on January 12, 2023.

Signed by:

Attested to by:

Chairman

Clerk



101 10th St E • Hastings, MN 55033

Account Number XXXXXX1306
Statement Date 12/30/2022
Statement Thru Date 01/02/2023
Check/Items Enclosed 30
Page 1

Return Service Requested

00007795 TP5493DD123122102204 01 000000000 0000000 006

ROCHESTER TOWNSHIP
4111 11TH AVE SW
ROCHESTER MN 55902-1508

IMPORTANT MESSAGE(S)

Our Privacy Policy has been updated. You may access our Privacy Policy by visiting our website at www.premierbanks.com or by visiting one of our 20 branch locations to obtain a copy.

NON PROFIT INTEREST

Account Number: XXXXXX1306

Account Owner(s): ROCHESTER TOWNSHIP

Balance Summary

Beginning Balance as of 12/01/2022	\$1,199,362.40
+ Deposits and Credits (4)	\$36,346.98
- Withdrawals and Debits (35)	\$186,042.38
Ending Balance as of 12/31/2022	\$1,049,667.00
Service Charges for Period	\$0.00
Average Collected for Period	\$1,129,353.00
Minimum Balance for Period	\$1,047,048.00

Earnings Summary

Interest for Period Ending 12/31/2022	\$287.75
Interest Paid Year to Date	\$2,341.94
Annual Percentage Yield Earned (APYE)	0.30%
Average Balance for APYE	\$1,129,353.56
Number of Days for APYE	31

Miscellaneous Credits

Date	Description	Deposits
Dec 23	MN STATE-MMB/ACH TRN*1*0007815675*1416007162\	1,732.60
	0007815675 ROCHESTER TOWN OF	
Dec 27	DEPOSIT	213.13
Dec 27	DEPOSIT	34,113.50
Dec 30	INTEREST EARNED	287.75

Miscellaneous Debits

Date	Description	Withdrawals
Dec 01	LEVY TRANSFER TO RESERVE LESS INTEREST	22,205.93
Dec 09	MN PERA/PERA TXP*PERA*717600*11302022****\	767.00
Dec 09	IRS/USATAXPYMT *****4365580819 ROCHESTER TOWNSHIP	829.15
Dec 09	ROCHESTER TOWNSH/RT PAYROLL ROCHESTER TOWNSHIP	5,770.58
Dec 12	MN DEPT OF REVEN/MN REV PAY 000000100065554 OLMSTED COUNTY	51.89
Dec 12	STATE OF MINN/PAYMENTS 702350289062 ROCHESTER TOWNSH	777.00



101 10th St E • Hastings, MN 55033

Account Number	XXXXXX3794
Statement Date	12/30/2022
Statement Thru Date	01/02/2023
Check/Items Enclosed	1
Page	1

Return Service Requested

00007794 TP5493DD123122102204 01 000000000 0000000 002

ROCHESTER TOWNSHIP
4111 11TH AVE SW
ROCHESTER MN 55902-1508

IMPORTANT MESSAGE(S)

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NON PROFIT INTEREST

Account Number: XXXXXX3794

Account Owner(s): ROCHESTER TOWNSHIP

Balance Summary

Beginning Balance as of 12/01/2022	\$534,951.05
+ Deposits and Credits (2)	\$22,347.89
- Withdrawals and Debits (0)	\$0.00
Ending Balance as of 12/31/2022	\$557,298.94
Service Charges for Period	\$0.00
Average Collected for Period	\$557,156.00
Minimum Balance for Period	\$557,156.00

Earnings Summary

Interest for Period Ending 12/31/2022	\$141.96
Interest Paid Year to Date	\$1,183.83
Annual Percentage Yield Earned (APYE)	0.30%
Average Balance for APYE	\$557,156.98
Number of Days for APYE	31

Miscellaneous Credits

Date	Description	Deposits
Dec 01	LEVY TRANSFER TO RESERVE LESS INTEREST	22,205.93
Dec 30	INTEREST EARNED	141.96

Daily Balance Summary

Date	Balance	Date	Balance
Dec 01	557,156.98	Dec 30	557,298.94



101 10th St E • Hastings, MN 55033

Account Number XXXXXX4917
Statement Date 12/30/2022
Statement Thru Date 01/02/2023
Check/Items Enclosed 1
Page 1

Return Service Requested

00007792 TP5493DD123122102204 01 000000000 0000000 003

ROCHESTER TOWNSHIP
CAFETERIA ACCOUNT
4111 11TH AVE SW
ROCHESTER MN 55902-1508

IMPORTANT MESSAGE(S)

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NON PROFIT INTEREST

Account Number: XXXXXX4917

Account Owner(s): ROCHESTER TOWNSHIP

Balance Summary

Beginning Balance as of 12/01/2022	\$2,294.75
+ Deposits and Credits (2)	\$208.92
- Withdrawals and Debits (0)	\$0.00
Ending Balance as of 12/31/2022	\$2,503.67
Service Charges for Period	\$0.00
Average Collected for Period	\$2,328.00
Minimum Balance for Period	\$2,294.00

Earnings Summary

Interest for Period Ending 12/31/2022	\$0.59
Interest Paid Year to Date	\$3.71
Annual Percentage Yield Earned (APYE)	0.30%
Average Balance for APYE	\$2,328.35
Number of Days for APYE	31

Miscellaneous Credits

Date	Description	Deposits
Dec 27	DEPOSIT	208.33
Dec 30	INTEREST EARNED	0.59

Daily Balance Summary

Date	Balance	Date	Balance
Dec 27	2,503.08	Dec 30	2,503.67



101 10th St E • Hastings, MN 55033

Account Number XXXXXX7568
Statement Date 12/30/2022
Statement Thru Date 01/02/2023
Check/Items Enclosed 0
Page 1

Return Service Requested

00001005 TP5493SV123122100128 01 100000000 0000000 002

ROCHESTER TOWNSHIP
4111 11TH AVE SW
ROCHESTER MN 55902-1508

IMPORTANT MESSAGE(S)

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COMMERCIAL SAVINGS

Account Number: XXXXXX7568

Account Owner(s): ROCHESTER TOWNSHIP

Balance Summary

Beginning Balance as of 10/01/2022	\$19,485.87
+ Deposits and Credits (1)	\$20.74
- Withdrawals and Debits (0)	\$0.00
Ending Balance as of 12/31/2022	\$19,506.61
Service Charges for Period	\$0.00
Average Collected for Period	\$19,485.00
Minimum Balance for Period	\$19,485.00

Earnings Summary

Interest for Period	\$20.74
Interest Paid Year to Date	\$22.36
Annual Percentage Yield Earned (APYE)	0.42%
Average Balance for APYE	\$19,485.87
Number of Days for APYE	92

Miscellaneous Credits

Date	Description	Deposits
Dec 30	INTEREST EARNED	20.74

Daily Balance Summary

Date	Balance
Dec 30	19,506.61

Rochester Township
Project Development Escrow Funds / Bank Account Reconciliation

Date	Activity	Transaction Amount	Cairnbrae Stables 5/13/2008 Activity 212017568	Real	Lilly Farm 8/26/2015 Activity 212013055	Real	MME DA 6.F 7/19/2018 Activity 212023974	Real	MME DA 14.B 7/19/2018 Activity 212023063	Real	Woodland Valley Estates 7/17/2022 Activity 212017568	Real	Mayowood Estates 9/14/2020 Activity (merged)	Real	Mayowood Woodlands 3rd 9/14/2020 Activity (merged)	Real	Mayowood Estates 2&3 9/14/2020 Activity (merged)	Real	Running Total	Comment(s)
6/30/2020	Initial balance (includes final interest)	\$0.00	\$5,069.90		\$5,007.94		\$5,002.71		\$5,002.71		\$0.00		\$0.00		\$0.00		\$0.00		\$20,083.26	
9/11/2020	Cairnbrae Farms - public notice	\$0.00	(\$96.35)		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$19,986.91	
9/11/2020	Murnane Brandt legal	\$0.00	(\$1,125.00)		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$18,861.91	
9/11/2020	Reimbursement for paid expenses	\$0.00	\$1,221.35		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$20,083.26	
9/19/2020	Mayowood Estates - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$5,000.00		\$0.00		\$0.00		\$25,083.26	Replenish escrow fund
9/30/2020	3Q-2020 interest	\$0.18	\$0.05		\$0.05		\$0.04		\$0.04		\$0.00		\$0.00		\$0.00		\$0.00		\$25,083.44	
12/18/2020	To cover Mayowood Estates - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$4,944.15)	Real	\$0.00		\$0.00		\$20,139.29	Withdrew this amount from escrow to reimburse checking (receipt #207)
12/31/2020	4Q-2020 interest	\$0.61	\$0.16		\$0.15		\$0.15		\$0.15		\$0.00		\$0.00		\$0.00		\$0.00		\$20,139.90	
2/12/2021	Mayowood Estates - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$5,000.00		\$0.00		\$0.00		\$25,139.90	Replenish escrow fund
3/31/2021	1Q-2021 interest	\$0.56	\$0.12		\$0.11		\$0.11		\$0.11		\$0.00		\$0.11		\$0.00		\$0.00		\$25,140.46	
5/27/2021	Close escrow fund to Rob Gregory	\$0.00	(\$5,070.23)	Real	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$20,070.23	Withdrew this amount from escrow to reimburse checking (receipt #237); paid with check #8075
6/26/2021	To cover Mayowood Estates / Lilly Farm	\$0.00	\$0.00		(\$260.00)		\$0.00		\$0.00		\$0.00		(\$1,909.50)	Real	\$0.00		\$0.00		\$17,900.73	Withdrew this amount from escrow to reimburse checking (receipt #241)
3/30/2021	2Q-2021 interest	\$0.58	\$0.00		\$0.14		\$0.15		\$0.15		\$0.00		\$0.14		\$0.00		\$0.00		\$17,901.31	
12/5/2020	Millie Meadows - GMB	\$0.00	\$0.00		\$0.00		\$0.00		(\$720.50)	Real	\$0.00		\$0.00		\$0.00		\$0.00		\$17,180.81	Withdrew this amount from escrow to reimburse checking (receipt #270)
12/15/2020	Mayowood Estates - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$209.75)	Real	\$0.00		\$0.00		\$16,971.06	Withdrew this amount from escrow to reimburse checking (receipt #270)
3/16/2021	Mayo Woodlands Third - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$2,295.00)	Real	\$0.00		\$14,676.06	Withdrew this amount from escrow to reimburse checking (receipt #270)
4/20/2021	Mayo Woodlands Third - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$835.00)	Real	\$0.00		\$13,841.06	Withdrew this amount from escrow to reimburse checking (receipt #270)
5/15/2021	Mayowood Estates - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$185.60)	Real	\$0.00		\$0.00		\$13,655.46	Withdrew this amount from escrow to reimburse checking (receipt #270)
5/15/2021	Millie Meadows - GMB	\$0.00	\$0.00		\$0.00		\$0.00		(\$1,445.00)	Real	\$0.00		\$0.00		\$0.00		\$0.00		\$12,210.46	Withdrew this amount from escrow to reimburse checking (receipt #270)
5/15/2021	Mayo Woodlands Third - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$810.00)	Real	\$0.00		\$11,400.46	Withdrew this amount from escrow to reimburse checking (receipt #270)
6/15/2021	Millie Meadows - GMB	\$0.00	\$0.00		\$0.00		\$0.00		(\$1,855.00)	Real	\$0.00		\$0.00		\$0.00		\$0.00		\$9,545.46	Withdrew this amount from escrow to reimburse checking (receipt #270)
6/15/2021	Mayo Woodlands Third - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$70.00)	Real	\$0.00		\$9,475.46	Withdrew this amount from escrow to reimburse checking (receipt #270)
7/6/2021	Millie Meadows - GMB	\$0.00	\$0.00		\$0.00		\$0.00		(\$645.50)	Real	\$0.00		\$0.00		\$0.00		\$0.00		\$8,829.96	Withdrew this amount from escrow to reimburse checking (receipt #270)
7/15/2021	Millie Meadows - GMB	\$0.00	\$0.00		\$0.00		\$0.00		(\$140.00)	Real	\$0.00		\$0.00		\$0.00		\$0.00		\$8,689.96	Withdrew this amount from escrow to reimburse checking (receipt #270)
7/15/2021	Mayo Woodlands Third - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$1,587.50)	Real	\$0.00		\$7,102.46	Withdrew this amount from escrow to reimburse checking (receipt #270)
8/4/2021	Millie Meadows - GMB	\$0.00	\$0.00		\$0.00		\$0.00		(\$633.00)	Real	\$0.00		\$0.00		\$0.00		\$0.00		\$6,469.46	Withdrew this amount from escrow to reimburse checking (receipt #270)
8/23/2021	Millie Meadows - GMB	\$0.00	\$0.00		\$0.00		\$0.00		(\$135.00)	Real	\$0.00		\$0.00		\$0.00		\$0.00		\$6,334.46	Withdrew this amount from escrow to reimburse checking (receipt #270)
8/23/2021	Mayo Woodlands Third - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$510.00)	Real	\$0.00		\$5,824.46	Withdrew this amount from escrow to reimburse checking (receipt #270)
8/23/2021	Mayowood Estates 2&3 - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$2,500.00)	Real	\$3,324.46	Withdrew this amount from escrow to reimburse checking (receipt #270)
9/3/2021	Mayo Woodlands Third - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$1,627.25)	Real	\$0.00		\$1,697.21	Withdrew this amount from escrow to reimburse checking (receipt #270)
9/30/2021	3Q-2021 interest	\$0.45	\$0.00		\$0.11		\$0.11		\$0.11		\$0.00		\$0.12		\$0.00		\$0.00		\$1,697.66	
10/19/2021	Mayowood Estates 2&3 - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$5,000.00		\$6,697.66	Replenish escrow fund using check #3974 (receipt #270)
10/19/2021	Mayo Woodlands Third - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$5,000.00		\$0.00		\$11,697.66	Replenish escrow fund using check #3974 (receipt #270)
10/19/2021	Mayowood Estates - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$2,000.00		\$0.00		\$0.00		\$13,697.66	Replenish escrow fund using check #3974 (receipt #270)
10/19/2021	Reimbursement for paid expenses	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$395.35		\$7,734.75		\$2,500.00		\$24,327.76	Replenish escrow fund using check #3974 (receipt #270)
11/18/2021	Mayowood Estates 2&3 - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$641.60)	Real	\$0.00		\$0.00		\$23,686.16	Withdrew this amount from escrow to reimburse checking (receipt #274)
11/18/2021	Mayo Woodlands Third - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$338.00)	Real	\$0.00		\$23,348.16	Withdrew this amount from escrow to reimburse checking (receipt #274)
11/18/2021	Mayo Woodlands Third - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$936.00)	Real	\$0.00		\$22,412.16	Withdrew this amount from escrow to reimburse checking (receipt #274)
11/22/2021	Mayowood Estates - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$446.20)	Real	\$0.00		\$0.00		\$21,965.96	Withdrew this amount from escrow to reimburse checking (receipt #326)
11/22/2021	Millie Meadows - GMB	\$0.00	\$0.00		\$0.00		\$0.00		(\$251.20)	Real	\$0.00		\$0.00		\$0.00		\$0.00		\$21,714.76	Withdrew this amount from escrow to reimburse checking (receipt #326)
11/22/2021	Mayo Woodlands Third - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$1,556.20)	Real	\$0.00		\$20,158.56	Withdrew this amount from escrow to reimburse checking (receipt #326)
11/22/2021	Mayowood Estates 2&3 - Ed Clark	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		(\$675.00)	Real	\$19,483.56	Withdrew this amount from escrow to reimburse checking (receipt #326)
12/31/2021	4Q-2021 interest	\$0.69	\$0.00		\$0.11		\$0.11		\$0.11		\$0.00		\$0.11		\$0.13		\$0.12		\$19,484.25	
3/31/2022	1Q-2022 interest	\$0.55	\$0.00		\$0.09		\$0.09		\$0.09		\$0.00		\$0.09		\$0.09		\$0.10		\$19,484.80	
6/30/2022	2Q-2022 interest	\$0.56	\$0.00		\$0.09		\$0.09		\$0.10		\$0.00		\$0.09		\$0.09		\$0.09		\$19,485.36	
9/30/2022	3Q-2022 interest	\$0.51	\$0.00		\$0.09		\$0.09		\$0.08		\$0.00		\$0.08		\$0.08		\$0.09		\$19,485.87	
12/31/2022	4Q-2022 interest	\$20.74	\$0.00		\$3.49		\$3.45		\$3.45		\$0.00		\$3.45		\$3.45		\$3.45		\$19,506.61	
		\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$19,506.61	
		\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$19,506.61	
		\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$19,506.61	
		\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$19,506.61	
		\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$19,506.61	
Total all escrow funds			\$0.00		\$4,752.37		\$5,007.10		(\$818.10)		\$0.00		\$4,062.75		\$2,173.64		\$4,328.85		\$19,506.61	

Amounts not actually removed yet

\$0.00

TBD
TBD
TBD
Escrow fund balance - adjusted

Bank Statement Balance

\$0.00
\$0.00
\$0.00
\$19,506.61

\$19,506.61

Note 1: On 09/22/2020 all of the development escrow accounts were consolidated into a single savings account (212017568) and the remaining accounts were closed.

Note 2: Real withdrawals are those where money is actually removed from the escrow (savings) account to be deposited in the checking account to reimburse for payments made on behalf of the development.

For the Period : 12/1/2022 To 12/31/2022

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$1,075,486.15	\$36,133.85	\$18,686.71	\$1,092,933.29	\$0.00	\$4,652.64	\$1,097,585.93
Road and Bridge	\$142,586.05	\$0.00	\$33,808.61	\$108,777.44	\$0.00	\$4,683.50	\$113,460.94
Federal Programs - ARPA	(\$9,392.00)	\$0.00	\$0.00	(\$9,392.00)	\$0.00	\$0.00	(\$9,392.00)
Cafeteria Fund	\$2,294.75	\$208.92	\$0.00	\$2,503.67	\$0.00	\$0.00	\$2,503.67
General Reserves	\$557,156.98	\$141.96	\$0.00	\$557,298.94	\$0.00	\$0.00	\$557,298.94
Sheriff Protection	(\$6,319.40)	\$0.00	\$0.00	(\$6,319.40)	\$0.00	\$0.00	(\$6,319.40)
Fire Protection	(\$62,105.64)	\$0.00	\$111,528.00	(\$173,633.64)	\$0.00	\$0.00	(\$173,633.64)
General Capital Projects	\$29,517.16	\$0.00	\$0.00	\$29,517.16	\$0.00	\$0.00	\$29,517.16
Electric	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERNAL SERVICE FUNDS (701 through 799)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Clearing	(\$1,551.99)	\$0.00	\$0.00	(\$1,551.99)	\$0.00	\$0.00	(\$1,551.99)
Total	\$1,727,672.06	\$36,484.73	\$164,023.32	\$1,600,133.47	\$0.00	\$9,336.14	\$1,609,469.61

Brian E Zmolek

Town Supervisor

Date

Jamie Neisen

Town Supervisor

Date

Jeff Orth

Chair, Town Supervisor

Date

Matthew Kitzmann

Town Supervisor

Date

Nathan Clarke

Town Supervisor

Date

Date Range : 12/1/2022 To 12/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/31/2022	GDO Law	Invoices 11073, 11072, 11094	5211	\$2,492.50			
					100-41110-315-809	Council/Town Board	\$397.50
					100-41110-304-	Council/Town Board	\$1,484.50
					100-41110-315-816	Council/Town Board	\$610.50
12/31/2022	WHKS	Invoices 47184, 47182	5212	\$3,236.28			
					100-41110-314-808	Council/Town Board	\$441.78
					100-41110-314-816	Council/Town Board	\$568.00
					100-41110-303-	Council/Town Board	\$1,516.50
					100-41110-314-807	Council/Town Board	\$710.00
12/31/2022	Olmsted County Public Works Dept.	Culverts and apron - November statement	5213	\$2,289.73			
					201-43120-235-	Road Maintenance	\$2,289.73
12/31/2022	Griffin Construction Co., Inc.	Lilly 4 road construction	5214	\$1,838.25			
					201-43138-230-808	Misc Road Work	\$1,838.25
12/31/2022	Charter Communications	Invoice 0794079122422	5215	\$129.99			
					100-41940-325-	General Government Buildings and Plant	\$129.99
12/31/2022	Olmsted County	Invoice ASSE-144125	5216	\$196.65			
					100-41110-351-	Council/Town Board	\$196.65
12/31/2022	Custom Communications, INC	Alarm monitoring	5217	\$97.92			
					100-42408-311-	Security Services	\$97.92
12/31/2022	Herold Flags	Flag	5218	\$88.75			
					100-41940-201-	General Government Buildings and Plant	\$88.75
12/31/2022	Premier Bank Visa	December statement - Charter Communications	5219	\$129.99			
					100-41940-325-	General Government Buildings and Plant	\$129.99
12/31/2022	Crystal Lammers	Town hall cleaning	5220	\$150.00			
					100-43201-211-	Town Hall Custodian	\$150.00

Date Range : 12/1/2022 To 12/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/31/2022	Rochester Township Cafeteria Acct	December 2022 paycheck cafeteria deposit	5221	\$208.33			
					100-41110-103-	Council/Town Board	\$208.33
12/31/2022	Joint Powers Board	December claims and payroll	5222	\$42,548.78			
					201-43127-310-	Joint Powers	\$42,548.78
12/31/2022	PERA	December 2022 payroll deductions	5223	\$731.35			
					100-41110-103-	Council/Town Board	\$731.35
12/31/2022	Federal Government	January payroll taxes - Q1, #1	5224	\$630.23			
					100-41110-103-	Council/Town Board	\$630.23
12/31/2022	State of Minnesota	January payroll taxes - Q1, #1	5225	\$30.40			
					100-41110-103-	Council/Town Board	\$30.40
12/31/2022	Empower - MN Deferred Comp Plan	December 2022 Deferred Income	5226	\$777.00			
					100-41110-103-	Council/Town Board	\$777.00
Total For Selected Claims				\$55,576.15			\$55,576.15

Date Range : 12/1/2022 To 12/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Brian E Zmolek		Town Supervisor				Date
	Jamie Neisen		Town Supervisor				Date
	Jeff Orth		Chair, Town Supervisor				Date
	Matthew Kitzmann		Town Supervisor				Date
	Nathan Clarke		Town Supervisor				Date

Date Range : 12/1/2022 To 12/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/31/2022	Jeff Orth	Reimbursement for medical expenses	5227	\$2,503.67			
					220-41140-230-	Township Board - Cafeteria	\$2,503.67
Total For Selected Claims				\$2,503.67			\$2,503.67

Brian E Zmolek	Town Supervisor	Date
Jamie Neisen	Town Supervisor	Date
Jeff Orth	Chair, Town Supervisor	Date
Matthew Kitzmann	Town Supervisor	Date
Nathan Clarke	Town Supervisor	Date

Rochester Township

Gross Pay Report

For the Period 1/1/2023 to 1/24/2023

Employee Name	Title	Gross Wages
Clarke, Nathan	Supervisor	901.81
Kitzmann, Matthew	Supervisor	901.81
Neisen, Jamie	Supervisor	901.81
Orth, Jeff	Supervisor	1,127.27
Rudquist, Sara	Deputy Clerk/Treas	624.62
Staver, Randy R	Clerk/Treasurer	1,217.54
Staver, Sheila	Record Keeping	102.00
Zmolek, Brian E	Supervisor	901.81

Joint Powers Board Report January meeting **Claims: Decen 2022**

Rochester and Cascade Townships

	Total	Rochester Township	Cascade Township
Payroll:			
Pay: Payroll Claims	\$ 28,709.33		
Deductions & Township FICA	\$ 19,425.64		
	\$ -	\$ -	\$ -
Employee Ded HSA	\$ 322.73		
Total	\$ 48,457.70	\$ 24,228.85	\$ 24,228.85

Non- Payroll Disbursements:

Road Claims (51% / 49%)	\$ 23,464.81	\$ 11,967.05	\$ 11,497.76
Salt / Sand (46% / 54%)	\$ 3,202.89	\$ 1,473.33	\$ 1,729.56
		\$ -	\$ -
Total Disbursements	\$ 75,125.40	\$ 37,669.23	\$ 37,456.17

Claims List	\$ 46,416.07		
Net Pay Dist.	\$ 28,709.33		
	\$ 75,125.40		
Equipment 1/12 of Amt. Budget	\$ 9,583.34	\$ 4,791.67	\$ 4,791.67
Sick Leave Escrow	\$ 175.76	\$ 87.88	\$ 87.88
Amount owed by each townsh	\$ 84,884.50	\$ 42,548.78	\$ 42,335.72
	\$ 84,884.50		
Should be 00	\$ -		

****2023 equipment budget = \$115,000**

2023 Cascade	28.49 mil	49.10%
2023 Rochester	29.61 mil	50.90%
	5.52 miles gravel	
	24.09 miles paved	
total	58.1	
	52.58 paved	

	Amount	
6061	\$ 15.00	Premier
6036	\$ 477.00	GDO Law
6037	\$ 30.10	proline
6038	\$ 44.99	Farrell
6047	\$ 543.53	Zep
6050	\$ 22.20	Pauls
6051	\$ 101.28	RDO
6052	\$ 149.09	Brock White
6053	\$ 12.40	Ronco
6054	\$ 86.11	Nuss
6055	\$ 254.69	Ziegler
6056	\$ 6,927.29	Bauer Built
6057	\$ 11,129.42	CHS
6058	\$ 474.59	NAPA
6060	\$ 125.82	Menards S
6059	\$ 252.68	Menards N
6063	\$ 169.16	Pat M
6062	\$ 487.69	Chris L
6064	\$ 10.00	Tim H
	\$ -	C-Charter
	\$ -	Century Link
6041	\$ 44.00	R-Peoples
6040	\$ 202.00	C-Peoples
6042	\$ 66.37	RPU
6045	\$ 383.62	R-Waste Mgt
		C-Waste Mgt
6046	\$ 473.74	C-Mn Energy
6043	\$ 982.04	R-MN Energy
Total	\$ 23,464.81	4976
6049	\$ 1,830.03	Leitzen
6048	\$ 1,372.86	Olm Agg
Total	\$ 3,202.89	Salt/Sand
6067	\$ 2,262.60	STATE
6066	\$ 4,543.55	PERA + Admin Fee
6039	\$ 16.00	NCPERS
6044	\$ 100.00	CL Security Benefit
6065	\$ 12,503.49	FED
Total Payroll	\$ 19,425.64	
Cafeteria Payments		
		Pat HS A
	\$ 322.73	CL HS A
	\$ 322.73	
Total	\$ 43,213.18	
Payroll	\$ 28,709.33	
	\$ 71,922.51	

Date Range : 12/1/2022 To 12/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/31/2022	GDO Law	Cafeteria Account discussions	6036	\$477.00			
					100-41610-304-	City/Town Attorney	\$477.00
12/31/2022	ProLine Dist.	sign lock nuts	6037	\$30.10			
					201-43115-221-	Shop & Equipment Supplies	\$30.10
12/31/2022	Farrell Equipment & Supply Co, Inc.	Safety clothing	6038	\$44.99			
					201-41940-219-	General Government Buildings and Plant	\$44.99
12/31/2022	NCPRS Group Life Ins	Chris Lien ID 1156 - January 2023	6039	\$16.00			
					201-41970-365-300	Insurance	\$16.00
12/31/2022	People's Energy Cooperative	Cascade Township	6040	\$202.00			
					100-41940-381-200	General Government Buildings and Plant	\$202.00
12/31/2022	People's Energy Cooperative	Rochester Township	6041	\$44.00			
					100-41940-381-201	General Government Buildings and Plant	\$44.00
12/31/2022	Rochester Public Utilities	2009272 - RT water only	6042	\$66.37			
					100-41940-382-201	General Government Buildings and Plant	\$66.37
12/31/2022	Minnesota Energy Resources	Rochester 12/29/2022	6043	\$982.04			
					100-41940-383-201	General Government Buildings and Plant	\$982.04
12/31/2022	SBG-VAA	Chris Lien - 457B	6044	\$100.00			
					201-41440-175-	Chris Lien HSA	\$100.00
12/31/2022	Waste Managemet	Rochester trash	6045	\$383.62			
					100-41940-384-201	General Government Buildings and Plant	\$383.62

Date Range : 12/1/2022 To 12/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/31/2022	Minnesota Energy Resources	Cascade 12/22/2022	6046	\$473.74			
					100-41940-383-200	General Government Buildings and Plant	\$473.74
12/31/2022	Zep Sales and Service	cleaning supplies	6047	\$543.53			
					201-43115-221-	Shop & Equipment Supplies	\$543.53
12/31/2022	Olmsted Aggregate	washed sand	6048	\$1,372.86			
					201-43136-217-	Salt, Sand & Hauling	\$1,372.86
12/31/2022	Leitzen Sand & Gravel	washed sand	6049	\$1,830.03			
					201-43136-217-	Salt, Sand & Hauling	\$1,830.03
12/31/2022	Paul's Lock & Key Shop, Inc.	keys	6050	\$22.20			
					201-43115-221-	Shop & Equipment Supplies	\$22.20
12/31/2022	RDO Equipment Co	bolts and washers for the grader	6051	\$101.28			
					201-43116-229-110	Heavy Equipment Repairs	\$101.28
12/31/2022	Brock White Company LLC	safety clothing	6052	\$149.09			
					201-41940-219-	General Government Buildings and Plant	\$141.60
					201-43115-221-	Shop & Equipment Supplies	\$7.49
12/31/2022	Ronco Engineering Sales, Inc.	wire flags	6053	\$12.40			
					201-43115-221-	Shop & Equipment Supplies	\$12.40
12/31/2022	Nuss Truck & Equipment	wipers and antifreeze	6054	\$86.11			
					201-43115-221-	Shop & Equipment Supplies	\$86.11
12/31/2022	Ziegler Inc	batteries - includes credit on account	6055	\$254.69			
					201-43116-229-116	Heavy Equipment Repairs	\$254.69
12/31/2022	Bauer Built	Tires for grader	6056	\$6,927.29			
					201-43116-222-110	Heavy Equipment Repairs	\$6,927.29

Date Range : 12/1/2022 To 12/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/31/2022	CHS	December fuel and DEF	6057	\$11,129.42	201-43111-212-	Fuel	\$11,129.42
12/31/2022	NAPA Auto Parts - Rochester	impact socket set, misc hardware	6058	\$474.59	201-43115-221-	Shop & Equipment Supplies	\$474.59
12/31/2022	Menards - Rochester North	mailbox repairs, tools, hardware	6059	\$252.68	201-43115-221-	Shop & Equipment Supplies	\$252.68
12/31/2022	Menards - Rochester South	mailbox repairs and hardware supplies	6060	\$125.82	201-43115-221-	Shop & Equipment Supplies	\$125.82
12/31/2022	Premier Bank Fees	January 2023 ACH processing fee	6061	\$15.00	100-41940-210-	General Government Buildings and Plant	\$15.00
12/31/2022	Chris Lien	Reimbursement and mileage	6062	\$487.69	201-43115-221- 201-43111-331- 201-41940-219-	Shop & Equipment Supplies Fuel General Government Buildings and Plant	\$78.66 \$180.63 \$228.40
12/31/2022	Pat McGowan	reimbursement - shop supplies, pizza	6063	\$169.16	201-43115-221-	Shop & Equipment Supplies	\$169.16
12/31/2022	Tim Haltom	mileage	6064	\$10.00	201-43111-331-	Fuel	\$10.00
12/31/2022	United States Treasury	January 2023 payroll taxes Q1 payment 1	6065	\$12,503.49	201-43102-171- 201-43102-122-	Road Salary Road Salary	\$9,883.11 \$2,620.38
12/31/2022	PERA	January 2023 payroll contributions	6066	\$4,543.55	201-43102-121- 201-43102-174-	Road Salary Road Salary	\$2,434.04 \$2,109.51

Date Range : 12/1/2022 To 12/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/31/2022	MN Department of Revenue	January 2023 payroll taxes Q1 payment 1	6067	\$2,262.60			
					201-43102-172-	Road Salary	\$2,262.60
Total For Selected Claims				\$46,093.34			\$46,093.34

Date