

Rochester Township Supervisors Meeting
Rochester Town Hall
Thursday, February 10, 2022
7:00 PM
AGENDA

To participate by telephone, dial (978) 990-5000 and enter access code 253635

- I. Call to order Town Board Meeting (Pledge of Allegiance)
- II. Minutes of the January 13, 2022 Board Meeting
- III. Deputy Report – Dean Thompson
- IV. Call for additional agenda items
- V. Old Business
 - A. Ordinance Updates
 - B. Rookery lawsuit
 - C. 2630 Wildrose Ln SW
- VI. New Business
 - A. Rezone approximately 15.6 acres from A-3 to Agricultural District to Agricultural/Resource Commercial District AER – Leitzen
 - B. Board of Audit report
 - C. 2022 and 2023 Budget
 - D. Review annual newsletter
 - E. FCC license
 - F. Office equipment
 - G. Information Items:
 - a. As may be brought up
 - H. New agenda items; as added earlier
- VII. Reports
 - A. Treasurer's Report – Randy Staver
 - B. Road Maintenance Supervisor Report – Pat McGowan
 - C. TCPA Report – Jeff Orth
 - D. Board of Adjustment Report
 - E. Planning & Zoning Commission Report
 - F. Board Chair Report
- VIII. Adjourn

Rochester Township

Board Meeting Minutes

January 13, 2022

Meeting was called to order at 7:00 pm by Chairman Matt Kitzmann.

Members present - Matthew Kitzmann, Jamie Neisen, Brian Zmolek, Brian Mueller, Jeff Orth and Randy Staver

Guests – Pat McGowan, Roger Ihrke, Dean Thompson, Bill Tointon, Geoff Griffin, Nathan Smischney, Gene Peters, and four members of the public.

Minutes – Jamie Neisen moved to approve the minutes for the December 9, 2021 meeting. Jeff Orth seconded. All voted in favor and the motion passed.

Deputy's Report – Deputy Dean Thompson reviewed the call report of 32 calls for service.

Old Business:

Ordinance Updates

- Proposed revisions were considered for the Construction and Maintenance of Access Driveways / Approaches / Culverts ordinance and the Access Management and ROW ordinance. The proposed changes would align the ordinances to be the same as the ordinances adopted by Cascade township.
- Matt Kitzmann opened public hearings for each ordinance. There was no public testimony. Matt closed the public hearings.
- Jeff Orth moved for adoption of the Construction and Maintenance of Access Driveways / Approaches / Culverts ordinance. Jamie Neisen seconded. All voted in favor and the motion passed.
- Jeff Orth moved approval of the Access Management and ROW ordinance. Brian Zmolek Neisen seconded. Roger provided comments that the main changes add some additional information such as driveway distances, definition of different roadways and speeds. Jamie asked which ordinance controls the number of driveways. Roger responded the access management ordinance. All voted in favor and the motion passed.

Road Mileage Certification List

- Clerk Randy Staver said that he has worked out the corrections with Olmsted county Public Works. The corrected total certified road mileage is 29.61 versus the original mileage of 27.92.

Rookery Lawsuit

- No further information at this time.

2630 Wildrose Ln SW

- Matt Kitzmann has had some discussions with our legal counsel. The property owner has asked for 90 days to sell the property. If no buyer is found then they would agree to give the township permission to take down the structure. Any costs would be assessed via property taxes to the current property owner. Roger Ihrke commented that if a new buyer is found a new building permit would be required since the earlier permit expired. In addition, there would need to be a building safety inspection, a grading permit and a road bond.
- Jamie Neisen asked about previous concerns about construction sufficiency and the HVAC system. Roger commented that those concerns turned out to be unfounded.
- Jamie Neisen asked about bonding for the roadway and how repairs are made. Roger said they would have to tell us what haul roads would be used and a bond would be set up as needed. Roger stated that the township can set a date beyond the end of construction for a warranty period. An engineer would be used to do an assessment to verify status prior to the project moving forward.
- Legal counsel has suggested agreeing to the 90 day extension. A new agreement would need to be written with a new buyer and perhaps certain stipulations could be included. Jamie Neisen stated he would like to see a 12 month timeframe for project completion.
- Jeff Orth moved that Matt work with Roger and Peter Tiede to write an agreement relative to the 90 day extension. Brian Mueller seconded. All voted in favor and the motion passed.

New Business:

Secondary Access Request – Nathan Smischney –

- Mr. Smischney presented his request for a second access to his property located at 2643 Glenwood Rd SW to access a proposed two stall garage. He talked about location of the building based on Mayo Woodlands bylaws and the limitations those bylaws create. The bylaws do not prohibit the secondary structure so long as lot lines and setbacks are observed. Jamie Neisen noted that the township ordinance does not allow for multiple driveways so a variance would be required at a minimum. Jeff Orth commented that often there are safety concerns which is one reason requests are denied. The Board was not in favor of allowing the request but did offer some suggestions that the property owner might consider to achieve his desired goals.

Woodland Valley Estates – GDP & Zone Change –

- Roger Ihrke presented the staff report for a proposed GDP and a zone change from A-3 to R-1. The development would have 15 lots. The area is already approved for subdivision development. Roger also noted that an EAW is not required. Roger

stated that the Board should decide if a traffic study is desired. Planning and Zoning Commission approved the request but noted a desire for a wider roadway.

- Roger said that Brandon Theobald has offered to provide assistance if a traffic study is needed. Roger said if a traffic study is desired then the action should be tabled unless the board determines that an updated letter and recommendations previously written by Brandon would suffice in which case action could be taken now.
- A member of the public commented and asked whether approval of this or other developments would compromise his desire to develop in the future.
- Bill Tointon provided additional background. Jamie Neisen asked Bill about the roadway being wider. Bill expressed concerns related to the cost as well as the steepness of the grade and he would not recommend widening the road.
- Brian Zmolek moved not to require a traffic impact study. Brian Mueller seconded. All voted in favor and the motion passed.
- Jeff Orth moved to approve the GDP with staff findings. Brian Zmolek seconded. All voted in favor and the motion passed.
- Jamie Neisen moved to approve the zone change. Brian Mueller seconded. All voted in favor and motion passed.

Millie Meadow Estates Third – Land Use Plan Amendment –

- Roger Ihrke provided the staff report. The property is currently zoned A-2 with a land use of Resource Protection. It will need to be rezoned to R-1 and the land use changed to Suburban Development. Geoff Griffin provided additional information in response to how much area will be left open.
- Jeff Orth moved to support the land use plan request and direct Roger to draft a letter to forward to the county board to request final approval. Brian Mueller seconded. All voted in favor and motion passed.

Lilly Farm Township Road –

- Roger Ihrke provided a report and stated that we have asked for a map from the county. Roger said the board needs to determine if the township is willing to build the road.
- Geoff Griffin commented and said there were disagreements with the county on the process but not the design. The county has since provided direction and is supportive. Geoff stated that he is relying on exemption 6.5.1 in the Wetland Conservation Ordinance in support of the project and that there is already an ag crossing based on exemption 6.5.8. The design would remove the old ag crossing and install an engineered crossing which he feels will be better.
- Jamie Neisen expressed concern that the township doesn't build roads and instead relies on developers. Agreeing to this request would require an exemption to the ordinance which would set a precedent for future similar requests from developers.
- Jamie Neisen asked about options, Geoff responded that they could go to the county board but they are required to come to the township first. Matt Kitzmann noted that there is an assumed liability if the township constructs a road, Gene Peters offered

that he would be acceptable to a longer warranty.

- Jamie Neisen moved that the township not move forward with township development of the roadway. Jeff Orth commented that the decision seemed to be based simply on the existence of Decorah Edge. He suggested that this is a unique scenario and posed whether another month of thought would be worthwhile. Jamie Neisen emphasized that the Olmsted County Soil and Water had not placed this particular restriction regarding the Decorah Edge on any previous recent developments in Rochester Township.
- Roger Ihrke commented that he originally had difficulty getting an opinion from the county on a process for amending the ordinance. The county has now provided that plan. Roger stated that if the township denies the request, they must state reasons for denial for consideration by the county in an appeal. Jamie stated that he believes sufficient restrictions have already been identified based on previous communications. The motion failed for lack of a second.
- Jamie Neisen restated his motion to state that Rochester Township will not build the road based on the Olmsted County Wetland Conservation Ordinance (WCO) restrictions 6.32, 6.36 and 6.37 outlined in the letter from Skip Langer, Olmsted County Soil and Water, dated 4/17/19. Gene Peters commented that if the township doesn't wish to construct the road, they should state a simple rationale if possible. The motion failed for lack of a second.
- Several board members expressed concerns that emphasis needs to be placed on the county to modify the ordinance and that an appeals process needs to be defined. Other members felt that there is an appeals process in place and that the dilemma is more so the sequencing of which body hears a request first.
- Jeff Orth moved to accept the proposal and setting a 6 year warranty and that the township also makes an official request of the county to address the ordinance deficiencies and lack of explicit process. Brian Mueller seconded. The motion passed 4-1 with Jamie Neisen voting nay.

Board of Audit – Set Meeting Date –

- Brian Mueller and Brian Zmolek volunteered to serve on the Board of Audit.
- The board decided to set the date for 02/08/2022 at 2:00 pm at the town hall.

RES2022_01_01 Election Judges Appointment –

- Matt Kitzmann and Jeff Orth volunteered to serve as election judges.
- Jamie Neisen moved approval of the resolution. Brian Zmolek seconded. The motion passed 3-1 with Brian Mueller abstaining.

RES2022_01_02 Absentee Ballot Board Appointment –

- Matt Kitzmann and Jeff Orth volunteered to serve on the absentee ballot board.
- Brian Zmolek moved approval of the resolution. Jamie Neisen seconded. The motion passed 3-1 with Brian Mueller abstaining.

2023 Budget –

- Treasurer Randy Staver presented the draft 2023 budget and commented on the actual numbers for 2021.
- The Board discussed the budget in general and directed the treasurer to draft a budget for 2023 with the following criteria: 25% increase for compensation, allocate \$20,000 for legal expense, and increase other categories by 7%. The proposed changes are in line with CPI increases, job market activity, and anticipated legal expense. Changes were also proposed for the current 2022 budget.

Information Items:

RES2022_01_03 – ARPA Funds for Essential Employees – Pat McGowan: Jeff Orth moved to approve RES2022_01_03, RES2022_01_04 and RES2022_01_05 in block. Brian Zmolek seconded. All voted in favor and the motion passed.

RES2022_01_03 – ARPA Funds for Essential Employees – Chris Lien: Approved in block.

RES2022_01_03 – ARPA Funds for Essential Employees – Mark Cochran: Approved in block.

New Agenda Items:

- Storm Damage – Reimbursement. Matt Kitzmann reported that he attended a discussion with Olmsted county staff at the Emergency Operations Center regarding storm damage that occurred during the storm on December 15th. It was suggested that a claim be submitted through joint powers rather than each township individually.
- Pool Fence Ordinance. Matt Kitzmann reported that the county has modified their pool ordinance to allow for pool covers in lieu of a fence. The dilemma is that each township must modify their respective ordinance and Rochester Township does not currently allow for a pool cover option. The board decided to leave the ordinance as is and require a fence for below ground pools. The Board directed Roger to send letters to any residents who do not have a fence installed. Matt Kitzmann will attempt to meet with the homeowners first.
- ARPA funds – lighting. Matt Kitzmann stated that ARPA funds could be used to upgrade building lighting to more efficient LED lighting. Matt offered to research options. Jamie Neisen moved to let Matt move forward and spend up to \$2,000 to upgrade lighting. Brian Mueller seconded. All voted in favor and the motion passed.
- Glenwood Road SW. Jamie Neisen said that Mark Cochran had asked that a letter be written asking the developer to mitigate the damage. Matt said that Brandon will

take the lead in interacting with the developer. The clerk was asked to write an email to both the developer and Brandon and copy the Board.

- Township Engineer. Jamie Neisen posed that our engineer representative should be present when certain topics are discussed. The clerk was asked if he could contact Brandon when items such as GDP's will appear on the agenda and check on his availability.
- Janitorial Maintenance – Townhall. Given Pat's new role, the board discussed whether a cleaning service should be used for routine town hall custodial needs. Jeff Orth will follow up on potential options.

Reports:

Treasurer's Report –

- Treasurer Randy Staver reported. Jeff Orth moved approval of the treasurer's report. Jamie Neisen seconded. All voted in favor and the motion passed.
- Randy commented that we received information that now says the township may spend ARPA funds for certain general fund and road fund expenses. MAT is providing more information.

Rochester Township Claims – Jamie Neisen moved and Brian Mueller seconded to accept and pay Rochester Township claims #4925-4941 in the amount of \$55,046.90. All voted in favor and the motion passed.

JPB Claims – Brian Mueller moved and Jeff Orth seconded to accept and pay Joint Powers Board claims #5690-5718 and the Rochester Township share in the amount of \$47,244.27, and a payroll share of \$30,873.26. Randy noted that the payroll was higher than normal due to pay out to Mark Cochran for accumulated comp time and PTO. All voted in favor and the motion passed with Brian Mueller abstaining.

Road Maintenance Supervisor Report –

- Pat McGowan reported. The storm on December 15th caused additional work with several trees down. Olmsted county asked for a storm damage report and Pat provided a summary of time spent and associated expenses. Pat talked about the individual that has been working part time who intends to move to full time once he finishes his current job. Pat continues to complete required training.

TCPA Report –

- Jeff Orth reported. The financial report for TCPA for 2021 was very positive. They will be meeting with a person next week who might potentially serve as a replacement for Roger.

Board of Adjustment Report –

- No meeting this month.

Planning and Zoning Commission Report –

- Nothing to report.

Board Chair Report –

- Nothing additional to report.

Upcoming Meetings –

- OCTOA – January 27, 2022 – 7:30 pm
- Joint Powers Board – January 28, 2022 – 9:00 am – Rochester Town Hall
- Planning and Zoning Commission – February 8, 2022 – 7:00 pm

Meeting Adjourned – Jamie Neisen moved to adjourn the meeting. Brian Mueller seconded. All voted in favor and the motion passed. Meeting was adjourned at 12:30 am.

Respectfully Submitted,

Randy Staver, Clerk / Treasurer

Matt Kitzmann, Chairman



Olmsted County Planning Department

Memo

Date: February 3, 2022
To: David Meir, TCPA; Roger Ihrke, TCPA
Subject: Zone Change – Section 18 Rochester Township
Owner: Leitzen Sand and Gravel

The Olmsted County Planning Department has reviewed an application for a zone change of approximately 15.6 acres from A-3 (Agricultural District) to AER (Agricultural/Resource Commercial District) in Rochester Township.

The Planning Department has reviewed the request and has the following comments:

1. The property is currently floodprone based on floodplain soils. The preliminary FEMA maps show this area as General A zone.
2. The General A zone is considered Floodway until proven otherwise. Fill in the floodway requires a certificate of no rise. Excavation cannot cause a change in floodplain elevations. The floodway must be delineated in accordance with section 9.01 Subdivision E of the Olmsted County Zoning Ordinance.
3. The Olmsted County Land Use Plan identifies this property as Suburban Development. The purpose of the Agricultural/Resource Commercial District-Aggregate Extraction and Reuse (A/RC-AER) is to provide a suitable location for suburban subdivision areas with significant geological resources.
4. The property is shown within the Decorah Edge Area. A Decorah Edge Study must be conducted prior to filling the property to the west or excavating the fill. 5. There is no direct access from the mineral extraction site to a paved road. The heavy trucks would be going by two residential properties prior to entering the County Road. 6. A traffic impact report is required per Section 10.48 Subdivision B Subdivision 2 of the Olmsted County Zoning Ordinance is required if there are 30 heavy vehicle trips per day for the future use. 7. Olmsted County amended the shoreland regulations effective June 1, 2021. Section 9.12 Subdivision D states: Extractive Use Standards. Extractive uses are conditional uses and must meet the following standards:
 - a. Site Development and Restoration Plan. A site development and restoration plan must be developed, approved, and followed over the course of operation. The plan must:
 - i. Address dust, noise, possible pollutant discharges, hours and duration of operation, and anticipated vegetation and topographic alterations.

- ii. Identify actions to be taken during operation to mitigate adverse environmental impacts, particularly erosion.
- iii. Clearly explain how the site will be rehabilitated after extractive activities end.
- iv. Setbacks for Processing Machinery. Processing machinery must meet structure setback standards from ordinary high-water levels and from bluffs.

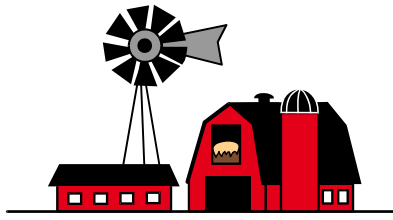
The Olmsted County Planning Department reserves the right to review any information that may be revised.

Cc: County Public Works
SWCD
Rochester Township

TOWNSHIP COOPERATIVE PLANNING ASSOCIATION

4111 11th Avenue SW
Room 10
Rochester, MN 55902

PH: (507) 529-0774
FX: (507) 281-6821



Roger Ihrke, Administrator
David Meir, Administrator

roger@tcpamn.org
david@tcpamn.org

-- TCPA --

Date: 01/20/2022

To: Reviewers

Re: Rezone – RTR-22-01
Rochester Township - Section 18

Public Hearing: The Rochester Township Planning Commission will hold a public hearing at the Rochester Town Hall, 4111 11th Ave SW, Rochester, MN, on Tuesday, February 8, 2022, after 7:00 p.m. regarding:

Request: An application to rezone approximately 15.6 acres in the Northeast ¼ of Section 18, Rochester Township from A-3; Agricultural District to Agricultural/Resource Commercial District AER, to allow for sand mining. The application does not include access onto Old Valley Road SW but does include creating an access road onto Salem Road SW.

Mining could not begin prior to zoning approval and approval of a conditional use permit.

Owner & Applicant: Leitzen Sand and Gravel, Mark Leitzen, 4019 Hwy 14 W, Rochester, MN 55902

Engineers: WSE Massey, 1712 Restoration Road SW, Rochester, MN 55902

Location: Along the west side of Old Valley Road SW approximately ¼ mile south of the intersection of Old Valley Road SW and Salem Road SW

Current Zoning: A-3 (Agricultural District)

Attachments: 1.) Applicant's submittal packet

Reviewers List:

Olmsted County Planning	Olmsted County Assessor
Olmsted County Health Department	Minnesota Department of Natural Resources
Minnesota Pollution Control	Rochester Fire Department
Olmsted County Public Works	WHKS Engineering
Olmsted County Soil and Water	Peoples Cooperative Services
Olmsted GIS	Rochester Community Planning

Please return your comments by February 4, 2022



Public Works
2122 Campus Drive SE—Suite 200
Rochester, MN 55904
Phone: 507-328-7060
E-mail: pwservice@co.olmsted.mn.us

February 1, 2022

Township Cooperative Planning Association
4111 - 11th Ave. SW, Rm 10
Rochester, MN 55902

Dear Township Cooperative Planning Association:

The Public Works Department has reviewed the submitted rezone application for the following RTR-22-01- Rochester Township - Section 18. The owner/applicant Leitzen Sand and Gravel, Mark Leitzen is proposing to rezone approximately 15.6 acres in the Northeast $\frac{1}{4}$ of Section 18, Rochester Township from A-3; Agricultural District to Agricultural/Resource Commercial District AER, to allow for sand mining. The application does not include access onto Old Valley Road SW but does include creating an access road onto Salem Road SW.

Olmsted County Public Works has reviewed the request and has the following comments:

Per the Access Management Ordinance, the existing access application has expired, and a new application will be required to be submitted.

The property is currently served by two township roads (Salem Road Ct SW and Old Valley Road SW). Based on the adopted Olmsted County Access Management Ordinance, access to properties is required to be located on the lower functional class road, and the proposed access location does not meet spacing guidelines. Therefore, a new access will not be approved for property that is already served by the township roads. A right turn lane and a bypass lane will be required on CSAH 25 at the location of the township road providing access to the mine.

Sincerely,

DocuSigned by:

97F95CCC84CA423...

Benjamin Johnson
Director of Public Works - County Engineer
BJ/MH

cc: Beth Davis, Olmsted County Planning Department
Rochester Township

**Rochester Township
Budget Information**

DRAFT

Fund	Account	Object	Description	2021 Budget Approved	2021 Budget Actual	2022 Budget Approved	2023 Budget Proposed
100	General Fund						
	Disbursements:						
	41110	103	Supervisors - Wages	\$53,000	\$53,465.46	\$68,250	\$85,313
	41110	133	Employer Paid Insurance - Supervisor	\$0	\$0.00	\$0	\$0
	41425	103	Clerk/Treasurer/Assistant - Wages	\$26,600	\$22,105.55	\$45,000	\$56,250
			Total Board Wages	\$79,600	\$75,571.01	\$113,250	\$141,563
			Election Expense				
	41960	103	Election Expense - Wages	\$1,000	\$690.00	\$1,000	\$1,070
	41410	203	Election Expense - Printing and Supplies	\$600	\$676.17	\$500	\$535
	41410	351	Election Expense - Legal Ads	\$400	\$35.42	\$400	\$200
			Total Election	\$2,000	\$1,401.59	\$1,900	\$1,805
			Administration				
	41940	211	Operating Supplies	\$13,000	\$2,316.76	\$13,000	\$2,479
	41130	351	Legal Ads - Ordinances	\$0	\$0.00	\$0	\$0
	41940	309	Information Technology	\$0	\$2,759.88	\$0	\$2,953
	41110	308	Staff Development / Training - Supervisors	\$600	\$0.00	\$600	\$642
	41425	308	Staff Development / Training - Clerk	\$300	\$0.00	\$300	\$321
	41910	100	Board of Adjustment	\$500	\$0.00	\$500	\$535
	41940	322	Postage	\$0	\$0.00	\$0	\$200
	41940	352	Printing	\$0	\$725.35	\$0	\$776
	43201	401	Custodial Wages and Supplies	\$2,250	\$2,442.08	\$2,317	\$2,479
	41530	810	Refunds & Reimbursements	\$0	\$5,070.23	\$0	\$0
	41940	208	Picnic	\$0	\$579.93	\$0	\$621
	42408	311	Utilities - Security monitoring	\$450	\$529.00	\$450	\$566
	43160	386	8th Street Lights	\$550	\$494.00	\$550	\$589
			Total Administration	\$17,650	\$14,917.23	\$17,717	\$12,160
			Auditor Expense				
	41530	301	Auditor	\$6,500	\$6,200.00	\$6,600	\$7,062
			Attorney Expense				
	41610	304	Attorney Fees	\$0	\$21,038.55	\$0	\$20,000
			Planning & Zoning Commission				
	41910	103	Wages for meetings	\$1,000	\$1,650.00	\$750	\$1,766

	41910	303	Engineering fees	\$10,000	\$28,723.30	\$12,500	\$30,734
			Total Auditor, Legal and P&Z	\$17,500	\$57,611.85	\$19,850	\$59,561
			Insurance Expense				
	41970	361	Insurance- Property & Liability	\$3,000	\$3,216.00	\$4,000	\$4,280
	41970	151	Insurance - Workers Comp	\$0	\$1,440.00	\$1,500	\$1,605
			Total Insurance	\$3,000	\$4,656.00	\$5,500	\$5,885
			Township Association Dues				
	41530	433	Officer Association Dues	\$0	\$1,453.28	\$0	\$1,555
			Total Association Dues	\$0	\$1,453.28	\$0	\$1,555
			Animal Control				
	42701	384	Gopher Bounty	\$800	\$1,460.00	\$850	\$910
			Total Animal Control	\$800	\$1,460.00	\$850	\$910
			Contract Services				
	41940	401	Building Repair and Maintenance	\$2,500	\$5,472.29	\$5,000	\$5,350
	41940	403	Other Contract Services	\$1,000	\$0.00	\$5,000	\$5,350
			Total Contract Services	\$3,500	5,472.29	\$10,000	\$10,700
			Total General Fund Disbursements	\$124,050	162,543.25	\$169,067	\$234,139
201	Road and Bridge Fund						
	Disbursements:						
			Road and Bridge				
	43120	231	Road Rock	\$10,000	\$1,622.77	\$10,000	\$10,700
	43126	228	Heavy Equipment Repairs	\$0	\$0.00	\$0	\$0
	43120	235	Culverts	\$5,000	\$9,435.60	\$7,000	\$7,490
	43120	232	Calcium	\$3,000	\$5,047.20	\$3,000	\$3,210
	43120	233	Signs	\$1,000	\$2,876.84	\$1,000	\$1,070
	43134		Black Top, Overlays, Seal Coat	\$293,000	\$252,990.35	\$310,580	\$332,321
			Seal Coat & Crack Fill	\$62,000	\$0.00	\$62,000	\$66,340
	43120	230	Road Miscellaneous	\$0	\$362.96	\$0	\$0
	43138	401	Contract Services	\$0	\$0.00	\$0	\$0
	43138	408	Tree Trimming	\$3,500	\$2,455.00	\$3,500	\$3,745
	43138	303	Consulting Engineers	\$3,500	\$930.25	\$5,000	\$5,350
	43260		Weed Control	\$2,000	\$1,332.00	\$2,000	\$2,140
	43120	409	Striping	\$2,000	\$0.00	\$2,000	\$2,140
	43127	310	JPB Road Service	\$275,000	\$308,518.25	\$300,000	\$321,000
	43150		Storm Water Management	\$500	\$0.00	\$2,000	\$2,140
			Total Road & Bridge	\$660,500	585,571.22	\$708,080	\$757,646
			Total Road and Bridge Fund Disbursements	\$660,500	585,571.22	\$708,080	\$757,646

270	Fire Protection						
	Disbursements:						
	42220	312	Fire Protection	\$214,477	\$214,477.00	\$223,056	\$231,978
	Total Fire Fund Disbursements			\$214,477	\$214,477.00	\$223,056	\$231,978
260	Public Safety						
	Disbursements:						
	42120	313	Sheriff Protection	\$18,000	\$18,119.91	\$19,080	\$22,946
	Total Public Safety Fund Disbursements			\$18,000	\$18,119.91	\$19,080	\$22,946
401	Capital Projects						
	Disbursements:						
	43120	530	Meadow Crossing Road	\$0	\$0.00	\$30,000	\$32,100
	Total Capital Projects Fund Disbursements			\$0	\$0.00	\$30,000	\$32,100
250	Reserve Fund						
	Disbursements:						
	41560	521	Reserve Expenditures	\$50,000	\$50,569.49	\$50,000	\$50,000
	Total Reserve Fund Disbursements			\$50,000	\$50,569.49	\$50,000	\$50,000
	Summary of Expenses			2021 Approved	2021 Actual	2022 Approved	2023 Proposed
	Fund 100		General Fund	\$124,050	\$162,543	\$169,067	\$234,139
	Fund 200		Road and Bridge	\$660,500	\$585,571	\$708,080	\$757,646
	Fund 300		Fire Protection	\$214,477	\$214,477	\$223,056	\$231,978
	Fund 320		Sheriff Protection	\$18,000	\$18,120	\$19,080	\$22,946
	Fund 401		Capital Projects	\$0	\$0	\$30,000	\$32,100
	Fund 250		Reserve	\$50,000	\$50,569	\$50,000	\$50,000
			Total Expenses	\$1,067,027	\$1,031,280.87	\$1,199,283	\$1,328,809
	Tax Levy for the Year			\$1,067,027		\$1,176,633	\$1,328,809
	Budget - Year-Over-Year Dollar Change			(\$3,951)		\$132,256	\$129,526
	Budget - Year-Over-Year Percent Change			-0.37%		12.39%	10.80%
	Tax Levy - per capital (2,088 population in year 2020)			\$ 511		\$ 564	\$ 636
	Tax Levy - per household (702 in year 2020)			\$ 1,520		\$ 1,676	\$ 1,893



Rochester **== Township ==**

4111 11th Avenue SW
Rochester, MN 55902
www.rochester-township.com

ROCHESTER TOWNSHIP 2022 ANNUAL LETTER

To the Residents of Rochester Township:

Township Elections – Tuesday, March 8, 2022, 5:00 - 8:00 p.m. Rochester Town Hall, 4111 11th Avenue SW, Rochester. One Township Supervisor position will be elected. Town hall open for early voting in person on Saturday, March 5th from 10:00 am – 12:00 pm.

Annual Township Meeting – Tuesday, March 8, 2022, 8:15 p.m. at Rochester Town Hall.

Agenda:

- Approval of 2021 annual meeting minutes
- Introduce Public Safety representative if available (Deputy Dean Thompson)
- Board of Audit report
- Road Maintenance Report
- Permits – burning, buildings, driveways, TCPA
- Discussion and approval of 2023 town budget
- Concerns and comments from the electorate

Township Clerk: Clerk/Treasurer Randy Staver contact information:
rochestertownshipclerk@gmail.com or (507) 282-6488.

Township Staffing: Mark Cochran, Road Maintenance Supervisor, retired at the end of 2021. Patrick McGowan was hired as his replacement.

Winter Operations and Road Maintenance: Protecting property is a concern for our drivers during the winter snow season and parking vehicles or trailers on township roads longer than 24 hours is prohibited. With an accumulation of more than 2 inches of snow, vehicles must be removed from the roadway. Mailboxes must be installed so that they will not be in the way of maintenance activity. Trash containers should be placed off the pavement and on your driveway to avoid interfering with plowing of snow. Driveway markers must be placed outside the ROW limits. Please help our road crew maintain and clear our roadways.

Storm Water Management and Education: Annually the Township is required by State law to update our MS4 Storm Water Management Plan that is aimed at reducing runoff and pollution. We must establish programs and reporting mechanisms to reduce the discharge of non-storm water and pollutants into our waterways. Report to Township Supervisors any illicit discharge and dumping in ditches to help prevent storm water pollution. We can all contribute to the success of our plan by reducing the use of yard chemicals, pumping septic tanks every 2 years, proper disposal of toxic chemicals, hazardous waste, etc. Rain gardens have been shown to be effective for reducing runoff. Contact Olmsted County Environmental Resources at 328-7070 for more information.

Mowing Township Ditches: Native prairie grasses and flowers in our ditches can play a critical role in providing habitat for wildlife (cattails for red-winged blackbirds, milkweed for monarch butterflies, etc.), increase water filtration, catch snow and help take up excess water runoff. Contact DNR and request more detailed program. Rochester Township supports permitting the mowing of our road ditches to control noxious weeds and to enhance safety.

Fire Protection: We continue to receive fire protection from the City of Rochester. This purchased service has a beneficial effect on our insurance rates and contributes to the health and welfare of our community.

Burn Permits: The DNR website states a burn permit is required if there is less than 3 inches of snow on the ground. Spring fire restrictions take effect after the snow melts. Open burning is restricted until vegetation turns green. DNR reminds us that 98% of fires are caused by humans. Residents are asked to purchase all burn permits through the DNR online system by going to <https://webapps15.dnr.state.mn.us/burning-permits/authentication/login>.

Right-of-Way Reminder: The Township is responsible for the road right-of-way (33 feet on each side of the road centerline). Please do not plant, build, or construct anything in the right-of-way before contacting the Township.

Sheriff Protection: Our thanks to Deputy Dean Thompson for keeping our township safe this past year. Deputy Thompson attends each board meeting and updates the board on all township calls the sheriff's office has responded to in the previous month. In 2021, the Sheriff's department staff responded to 522 calls for service.

We are all fortunate to live in a community with low crime rates, but it's important to stay vigilant. If you see any suspicious activity, someone or something that doesn't seem quite right, do not approach a suspicious vehicle or person, instead report it to our local law enforcement. **Non-emergency: 507-328-6800. Emergency: call 9-1-1.**

Township Website: Go to <http://www.rochester-township.com> for news and announcements, agendas, minutes, ordinances, supervisor contact information and other resources.

February 2022
Treasurer's Report

Period: 01/01/2022 - 01/31/2022

Checking

Deposits

Accounts:

Opening Balance	#3794	\$	467,423.13
Opening Balance	#1306	\$	747,992.02
Opening Balance	#4917	\$	6,399.45
Checks		\$	(57,563.24)
Deposits (incl. interest)		\$	28,699.44
Closing Balance		\$	1,192,950.80
Reserve (1/2 of Est Bud).		\$	500,000.00
Available to Spend		\$	692,950.80

Interest Earned	0.15%	\$	59.55
Interest Earned	0.15%	\$	95.23
Interest Earned	0.05%	\$	0.28
Cafeteria plan		\$	208.33
Reimb. - Purrier		\$	1,942.00
Reimb. - Intl. Homecare		\$	2,770.40
Filing fees		\$	6.00
Olmsted County		\$	21,675.64
Adjustment		\$	0.01
Reimb. - DeCook		\$	1,942.00
		\$	-
Total		\$	28,699.44

PROJECT

- West Hill Road SW - Bill for road care annually - 2021 invoices are all paid. \$ 4,810.00
- The checking account balance includes \$100,684.90 from ARPA funds.
Additional amount of \$3,297.15 received in November 2021.



421 First Avenue SW • Rochester, MN 55902

Account Number	XXXXXX1306
Statement Date	01/31/2022
Statement Thru Date	01/31/2022
Check/Items Enclosed	18
Page	1

Return Service Requested

00001678 TP549202012210152900 01 000000000 0000000 005

ROCHESTER TOWNSHIP
4111 11TH AVE SW
ROCHESTER MN 55902-1508

IMPORTANT MESSAGE(S)

Premier Banks will perform scheduled system updates beginning at 6:00 PM on Friday, February 18, 2022, and ending 6:00 AM Monday, February 21, 2022. All Premier Bank locations will be closed during this time and will reopen on Monday, February 21, 2022. Some products and services may be unavailable or limited during this time. Please watch for additional communications via mail, including full details about the scheduled system updates. You may also visit our website at www.premierbanks.com for information and updates, or call (651) 777-7700 or (800) 772-6497.

NON PROFIT INTEREST

Account Number: XXXXXX1306

Account Owner(s): ROCHESTER TOWNSHIP

Balance Summary

Beginning Balance as of 01/01/2022	\$747,992.02
+ Deposits and Credits (4)	\$28,431.27
- Withdrawals and Debits (21)	\$57,563.14
Ending Balance as of 01/31/2022	\$718,860.15
Service Charges for Period	\$0.00
Average Collected for Period	\$747,530.00
Minimum Balance for Period	\$718,764.00

Earnings Summary

Interest for Period Ending 01/31/2022	\$95.23
Interest Paid Year to Date	\$95.23
Annual Percentage Yield Earned (APYE)	0.15%
Average Balance for APYE	\$747,530.63
Number of Days for APYE	31

Miscellaneous Credits

Date	Description	Deposits
Jan 03	DEPOSIT	4,712.40
Jan 19	DEPOSIT	1,948.00
Jan 25	OLMSTED COUNTY/PAYMENTS 091905664 VC0000101089	21,675.64
Jan 31	INTEREST EARNED	95.23



421 First Avenue SW • Rochester, MN 55902

Account Number	XXXXXX4917
Statement Date	01/31/2022
Statement Thru Date	01/31/2022
Check/Items Enclosed	1
Page	1

Return Service Requested

00001675 TP549202012210152900 01 000000000 0000000 003

ROCHESTER TOWNSHIP
CAFETERIA ACCOUNT
4111 11TH AVE SW
ROCHESTER MN 55902-1508

IMPORTANT MESSAGE(S)

Premier Banks will perform scheduled system updates beginning at 6:00 PM on Friday, February 18, 2022, and ending 6:00 AM Monday, February 21, 2022. All Premier Bank locations will be closed during this time and will reopen on Monday, February 21, 2022. Some products and services may be unavailable or limited during this time. Please watch for additional communications via mail, including full details about the scheduled system updates. You may also visit our website at www.premierbanks.com for information and updates, or call (651) 777-7700 or (800) 772-6497.

NON PROFIT INTEREST

Account Number: XXXXXX4917

Account Owner(s): ROCHESTER TOWNSHIP

Balance Summary

Beginning Balance as of 01/01/2022	\$6,399.45
+ Deposits and Credits (2)	\$208.61
- Withdrawals and Debits (0)	\$0.00
Ending Balance as of 01/31/2022	\$6,608.06
Service Charges for Period	\$0.00
Average Collected for Period	\$6,486.00
Minimum Balance for Period	\$6,399.00

Earnings Summary

Interest for Period Ending 01/31/2022	\$0.28
Interest Paid Year to Date	\$0.28
Annual Percentage Yield Earned (APYE)	0.05%
Average Balance for APYE	\$6,486.81
Number of Days for APYE	31

Miscellaneous Credits

Date	Description	Deposits
Jan 19	DEPOSIT	208.33
Jan 31	INTEREST EARNED	0.28

Daily Balance Summary

Date	Balance	Date	Balance
Jan 19	6,607.78	Jan 31	6,608.06



421 First Avenue SW • Rochester, MN 55902

Account Number	XXXXXX3794
Statement Date	01/31/2022
Statement Thru Date	01/31/2022
Check/Items Enclosed	0
Page	1

Return Service Requested

00001677 TP549202012210152900 01 000000000 0000000 002

ROCHESTER TOWNSHIP
4111 11TH AVE SW
ROCHESTER MN 55902-1508

IMPORTANT MESSAGE(S)

Premier Banks will perform scheduled system updates beginning at 6:00 PM on Friday, February 18, 2022, and ending 6:00 AM Monday, February 21, 2022. All Premier Bank locations will be closed during this time and will reopen on Monday, February 21, 2022. Some products and services may be unavailable or limited during this time. Please watch for additional communications via mail, including full details about the scheduled system updates. You may also visit our website at www.premierbanks.com for information and updates, or call (651) 777-7700 or (800) 772-6497.

NON PROFIT INTEREST

Account Number: XXXXXX3794

Account Owner(s): ROCHESTER TOWNSHIP

Balance Summary

Beginning Balance as of 01/01/2022	\$467,423.13
+ Deposits and Credits (1)	\$59.55
- Withdrawals and Debits (0)	\$0.00
Ending Balance as of 01/31/2022	\$467,482.68
Service Charges for Period	\$0.00
Average Collected for Period	\$467,423.00
Minimum Balance for Period	\$467,423.00

Earnings Summary

Interest for Period Ending 01/31/2022	\$59.55
Interest Paid Year to Date	\$59.55
Annual Percentage Yield Earned (APYE)	0.15%
Average Balance for APYE	\$467,423.13
Number of Days for APYE	31

Miscellaneous Credits

Date	Description	Deposits
Jan 31	INTEREST EARNED	59.55

Daily Balance Summary

Date	Balance
Jan 31	467,482.68

For the Period : 1/1/2022 To 1/31/2022

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$1,019,151.22	\$5,450.66	\$9,667.47	\$1,014,934.41	\$0.00	\$4,339.39	\$1,019,273.80
Road and Bridge	(\$132,580.40)	\$17,287.04	\$49,174.92	(\$164,468.28)	\$0.00	\$196.00	(\$164,272.28)
Cafeteria Fund	\$6,399.45	\$208.61	\$0.00	\$6,608.06	\$0.00	\$0.00	\$6,608.06
General Reserves	\$506,582.41	\$1,020.20	\$0.00	\$507,602.61	\$0.00	\$0.00	\$507,602.61
Sheriff Protection	(\$3,882.88)	\$366.54	\$0.00	(\$3,516.34)	\$0.00	\$0.00	(\$3,516.34)
Fire Protection	(\$175,559.45)	\$4,366.39	\$0.00	(\$171,193.06)	\$0.00	\$0.00	(\$171,193.06)
Electric	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERNAL SERVICE FUNDS (701 through 799)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Clearing	(\$1,551.99)	\$0.00	\$0.00	(\$1,551.99)	\$0.00	\$0.00	(\$1,551.99)
Total	\$1,218,558.36	\$28,699.44	\$58,842.39	\$1,188,415.41	\$0.00	\$4,535.39	\$1,192,950.80

Brian Mueller

Town Supervisor

Date

Brian E Zmolek

Town Supervisor

Date

Jamie Neisen

Chair, Town Supervisor

Date

Jeff Orth

Town Supervisor

Date

Matthew Kitzmann

Town Supervisor

Date

Date Range : 1/1/2022 To 1/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/31/2022	People's Energy Cooperative	Electric bill for 8th Street Lights - January statement	4942	\$40.00			
					100-43160-386-	Street Lighting	\$40.00
01/31/2022	Premier Bank Visa	January statement - toner	4943	\$93.48			
					100-41110-201-201	Council/Town Board	\$93.48
01/31/2022	Charter Communications	Invoice 0794079012422	4944	\$129.99			
					100-41940-325-	General Government Buildings and Plant	\$129.99
01/31/2022	GDO Law	Invoice 8205	4945	\$3,598.00			
					100-41110-304-	Council/Town Board	\$3,598.00
01/31/2022	WHKS	Invoice 44847	4946	\$70.00			
					100-41110-303-	Council/Town Board	\$70.00
01/31/2022	Olmsted County Assn	OCTOA and MAT dues	4947	\$1,378.16			
					100-41530-433-	Accounting	\$1,378.16
01/31/2022	Joint Powers Board	January claims and payroll	4948	\$18,424.43			
					201-43127-310-	Joint Powers	\$18,424.43
01/31/2022	Rochester Township Cafeteria Acct	February 2022 paycheck cafeteria deposit	4949	\$208.33			
					100-41110-103-	Council/Town Board	\$208.33
01/31/2022	PERA	January 2022 payroll deductions	4950	\$720.45			
					100-41110-103-	Council/Town Board	\$720.45
01/31/2022	Federal Government	Monthly withholding January 2022 payroll	4951	\$696.00			
					100-41110-103-	Council/Town Board	\$696.00
01/31/2022	State of Minnesota	January payroll taxes, Q1, #1	4952	\$65.04			
					100-41110-103-	Council/Town Board	\$65.04

Date Range : 1/1/2022 To 1/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/31/2022	Empower - MN Deferred Comp Plan	January 2022 Deferred Income	4953	\$777.00			
					100-41110-103-	Council/Town Board	\$777.00
Total For Selected Claims				\$26,200.88			\$26,200.88

Brian Mueller	Town Supervisor	Date
Brian E Zmolek	Town Supervisor	Date
Jamie Neisen	Chair, Town Supervisor	Date
Jeff Orth	Town Supervisor	Date
Matthew Kitzmann	Town Supervisor	Date

Date Range : 1/1/2022 To 1/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/31/2022	Jeff Orth	Reimbursement for medical expenses	4954	\$6,399.45			
					220-41140-230-	Township Board - Cafeteria	\$6,399.45
Total For Selected Claims				\$6,399.45			\$6,399.45

Brian Mueller	Town Supervisor	Date
Brian E Zmolek	Town Supervisor	Date
Jamie Neisen	Chair, Town Supervisor	Date
Jeff Orth	Town Supervisor	Date
Matthew Kitzmann	Town Supervisor	Date

Rochester Township

Gross Pay Report

For the Period 2/1/2022 to 2/28/2022

Employee Name	Title	Gross Wages
Kitzmann, Matthew		928.87
McGowan, Pat	Maintenance	155.00
Mueller, Brian	Supervisor	743.09
Neisen, Jamie	Supervisor	743.09
Orth, Jeff		743.09
Rudquist, Sara	Deputy Clerk/Treas	449.62
Staver, Randy R	Clerk/Treasurer	1,910.13
Staver, Sheila	Record Keeping	385.00
Zmolek, Brian E	Supervisor	743.09

Joint Powers Board Report

Rochester and Cascade Townships

Claims: Janua 2022

	Total	Rochester Township	Cacade Township
Payroll:			
January Payroll Claims	\$ 10,334.63		
Deductions & Township FICA	\$ 5,723.35		
	\$ -	\$ -	\$ -
Employee Ded HSA	\$ 522.73		
Total	\$ 16,580.71	\$ 8,290.36	\$ 8,290.36

Non- Payroll Disbursements:

Road Claims (51% / 49%)	\$ 9,399.12	\$ 4,793.55	\$ 4,605.57
Salt / Sand (46% / 54%)	\$ 1,002.12	\$ 460.98	\$ 541.14
		\$ -	\$ -
Total Disbursements	\$ 26,981.95	\$ 13,544.88	\$ 13,437.07

Claims List	\$ 16,647.32
Less - Cafeteria Payments	
Net Pay Dist.	\$ 10,334.63

	\$ 26,981.95		
Equipment 1/12 of Amt. Budget	\$ 9,583.34	\$ 4,791.67	\$ 4,791.67
Sick Leave Escrow	\$ 175.75	\$ 87.88	\$ 87.88
Amount owed by each townsh	\$ 36,741.04	\$ 18,424.43	\$ 18,316.61
	\$ 36,741.04		
Should be 00	\$ -		

**2022 equipment budget = \$115,000

2021 Cascade	28.49 mil	49.10%
2021 Rochester	29.61 mil	50.90%
	5.52 miles gravel	
	24.09 miles paved	
total	58.1	
	52.58 paved	

Amount		
5722 \$ 75.00	Olm Med	
5730 \$ 46.09	Ronco	
5728 \$ 140.72	Menards	
5729 \$ 93.12	Menards	
5731 \$ 167.99	Nuss	
5732 \$ 26.83	Earls	
5733 \$ 69.70	Ford	
5734 \$ 265.61	Sanco	
5735 \$ 3,561.45	CHS	
5736 \$ 533.76	MRO	
5737 \$ 141.86	lesmeister	
5738 \$ 11.51	Napa	
5739 \$ 121.50	Herold	
5740 \$ 151.75	Towmaster	
5742 \$ 120.00	Chris L	
5743 \$ 581.98	Pat M	
5744 \$ 117.97	C-Charter	
5749 \$ 154.27	Century L	
5719 \$ 248.00	R-People	
5724 \$ 297.00	C-People	
5725 \$ 80.68	RPU	
5726 \$ 315.00	R-Waste	
5727 \$ 16.80	C-Waste	
5723 \$ 1,184.73	C-Mn Enr	
5721 \$ 875.80	R-MN Enr	
Total \$ 9,399.12		
5741 \$ 1,002.12	Compass	
Total \$ 1,002.12	Olm Agg	
5748 \$ 557.19	Salt/Sanc	
5747 \$ 1,669.36	STATE	
5750 \$ 16.00	PERA + /	
5720 \$ 100.00	NCPERS	
5746 \$ 3,380.80	CL Secur	
Total Payroll \$ 5,723.35	FED	
Cafeteria Payments		
5745 \$ 200.00	Pat HS A	
5745 \$ 322.73	CL HS A	
\$ 522.73		
Total \$ 15,645.20		
Payroll \$ 10,334.63		
\$ 25,979.83		

Date Range : 1/1/2022 To 1/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/31/2022	People's Energy Cooperative	Rochester Township	5719	\$248.00			
					100-41940-381-201	General Government Buildings and Plant	\$248.00
01/31/2022	SBG-VAA	Chris Lien - 457B	5720	\$100.00			
					201-41440-175-	Chris Lien HSA	\$100.00
01/31/2022	Minnesota Energy Resources	Rochester 01/27/2022	5721	\$875.80			
					100-41940-383-201	General Government Buildings and Plant	\$875.80
01/31/2022	Olmsted Medical Center	PR OMC Select 0-25	5722	\$75.00			
					201-43102-305-	Road Salary	\$75.00
01/31/2022	Minnesota Energy Resources	Cascade 01/17/2022	5723	\$1,184.73			
					100-41940-383-200	General Government Buildings and Plant	\$1,184.73
01/31/2022	People's Energy Cooperative	Cascade Township	5724	\$297.00			
					100-41940-381-200	General Government Buildings and Plant	\$297.00
01/31/2022	Rochester Public Utilities	2009272 - RT water only	5725	\$80.68			
					100-41940-382-201	General Government Buildings and Plant	\$80.68
01/31/2022	Waste Managemnt	Rochester trash	5726	\$315.00			
					100-41940-384-201	General Government Buildings and Plant	\$315.00
01/31/2022	Waste Managemnt	Cascade trash	5727	\$16.80			
					100-41940-384-200	General Government Buildings and Plant	\$16.80
01/31/2022	Menards - Rochester North	shop supplies	5728	\$140.72			
					201-43115-221-	Shop & Equipment Supplies	\$140.72

Date Range : 1/1/2022 To 1/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/31/2022	Menards - Rochester South	mailbox repair, shop	5729	\$93.12	201-43115-221-	Shop & Equipment Supplies	\$93.12
01/31/2022	Ronco Engineering Sales, Inc.	plow parts and breaker bar	5730	\$46.09	201-43115-221-	Shop & Equipment Supplies	\$46.09
01/31/2022	Nuss Truck & Equipment	floor mats - 2021 Mack	5731	\$167.99	201-43116-229-113	Heavy Equipment Repairs	\$167.99
01/31/2022	Earl's Small Engine Repair, Inc.	chainsaw parts	5732	\$26.83	201-43115-221-	Shop & Equipment Supplies	\$26.83
01/31/2022	Rochester Ford	oil filter and antifreeze 2011 F450	5733	\$69.70	201-43116-229-101	Heavy Equipment Repairs	\$69.70
01/31/2022	Sanco Equipment	Bobcat maintenance	5734	\$265.61	201-43115-229-112	Shop & Equipment Supplies	\$265.61
01/31/2022	CHS	fuel and DEF	5735	\$3,561.45	201-43111-212-	Fuel	\$3,561.45
01/31/2022	MRO Systems	bolts	5736	\$533.76	201-43115-221-	Shop & Equipment Supplies	\$533.76
01/31/2022	Lesmeister Fleet Service Inc	DOT 2019 Mack	5737	\$141.68	201-43116-229-103	Heavy Equipment Repairs	\$141.68
01/31/2022	NAPA Auto Parts - Rochester	shop supplies	5738	\$11.51	201-43115-221-	Shop & Equipment Supplies	\$11.51
01/31/2022	Herold Flags	Flag replacement	5739	\$121.50	100-41940-210-200	General Government Buildings and Plant	\$121.50
01/31/2022	Towmaster	2014 Mack plow scres replacements	5740	\$151.75			

Date Range : 1/1/2022 To 1/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					201-43116-229-100	Heavy Equipment Repairs	\$151.75
01/31/2022	Olmsted Aggregate	washed sand	5741	\$1,002.12			
					201-43136-217-	Salt, Sand & Hauling	\$1,002.12
01/31/2022	Chris Lien	Q1 2022 cell phone reimbursement	5742	\$120.00			
					201-41940-387-351	General Government Buildings and Plant	\$120.00
01/31/2022	Pat McGowan	Q1 Cell phone reimbursement and misc reimbursements	5743	\$581.98			
					201-43116-229-113	Heavy Equipment Repairs	\$19.25
					201-43116-229-100	Heavy Equipment Repairs	\$19.25
					201-43116-229-105	Heavy Equipment Repairs	\$19.25
					201-43116-229-101	Heavy Equipment Repairs	\$19.25
					201-43116-229-106	Heavy Equipment Repairs	\$19.25
					201-43116-229-103	Heavy Equipment Repairs	\$19.25
					201-43116-229-102	Heavy Equipment Repairs	\$19.25
					100-41940-210-	General Government Buildings and Plant	\$25.25
					201-41940-219-	General Government Buildings and Plant	\$91.98
					201-41940-387-353	General Government Buildings and Plant	\$330.00
01/31/2022	Charter Communications	Cascade phone and internet	5744	\$117.97			
					100-41940-386-200	General Government Buildings and Plant	\$117.97
01/31/2022	Premier Bank	Pat McGowan and Chris Lien HSA	5745	\$522.73			
					201-41440-173-361	Chris Lien HSA	\$322.73
					201-41450-173-362	Pat McGowan HSA	\$200.00
01/31/2022	United States Treasury	February 2022 payroll taxes Q1 payment 2	5746	\$3,380.80			
					201-43102-171-	Road Salary	\$2,304.35
					201-43102-122-	Road Salary	\$1,076.45

Date Range : 1/1/2022 To 1/31/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/31/2022	PERA	February 2022 payroll contributions	5747	\$1,669.36			
					201-43102-121-	Road Salary	\$894.30
					201-43102-174-	Road Salary	\$775.06
01/31/2022	MN Department of Revenue	February 2022 payroll taxes Q1 payment 2	5748	\$557.19			
					201-43102-172-	Road Salary	\$557.19
01/31/2022	Century Link	507-282-6488	5749	\$154.27			
					100-41940-386-201	General Government Buildings and Plant	\$154.27
01/31/2022	NCPRS Group Life Ins	Chris Lien ID 1156 - february 2021	5750	\$16.00			
					201-41970-365-300	Insurance	\$16.00
Total For Selected Claims				\$16,647.14			\$16,647.14

Date