

Rochester Township Supervisors Meeting
Rochester Town Hall
Thursday, June 8, 2023
7:00 PM
AGENDA

- I. Call to order Town Board Meeting (Pledge of Allegiance)
- II. Minutes of the May 11, 2023 Board meeting
- III. Deputy Report – Dean Thompson
- IV. Call for additional agenda items
- V. Old Business
 - A. Pavilion Estates / Rookery
 - B. 2630 Wild Rose Ln SW
 - C. Land Use Planning work group
- VI. Tabled Items
 - A. Storm water ordinances
- VII. New Business
 - A. Annual township audit
 - B. IntraFi fund protection
 - C. 2024-2025 law enforcement contract
 - D. Resolution – land use density
 - E. Resolution – land use plan amendment
 - F. Subdivision Ordinance
 - G. Nuisance ordinance
 - H. Information items:
 - i. TBD
- VIII. Reports
 - A. Treasurer’s Report – Randy Staver
 - B. Road Maintenance Supervisor Report – Pat McGowan
 - C. TCPA Report – Jeff Orth
 - D. Planning & Zoning Commission Report
 - E. Board Chair Report
- IX. Adjourn

Rochester Township

Board Meeting Minutes

May 11, 2023

Meeting was called to order at 7:00 pm by Chairman Jamie Neisen.

Members present - Matthew Kitzmann, Jamie Neisen, Nathan Clarke, Jeff Orth, Michael Melford and Randy Staver.

Guests – Pat McGowan, Dean Thompson, Roger Ihrke, Jered Staton, Brian Mueller and four members of the public.

Minutes – Jeff Orth moved to approve the minutes for the April 13, 2023 meeting. Michael Melford seconded. All voted in favor and the motion passed.

Deputy's Report – Deputy Dean Thompson reviewed the call report of 33 calls for service.

Pavilion Estates / Rookery Lawsuit –

- There was no new information to share.

2630 Wild Rose Lane SW –

- Jeff Orth asked whether we had researched other communities to see how they handle nuisance properties.

Land Use Planning Workgroup –

- Nathan Clarke reported and said they had met with Arthur Handleman to discuss the topic. There was some agreement that it would be more efficient to incorporate the discussion and information as part of other discussions such as the subdivision ordinance rather than have another independent group.

Create Savings Account for Joint Powers – RES2023_05_01 –

- Randy Staver said that the Joint Powers Board wishes to set up a savings account to achieve a greater interest rate than what is received on checking. Both Rochester and Cascade boards need to approve the change which can occur through a simple motion. Cascade has already approved the change. Jeff Orth moved to allow the Joint Powers Board the authority to set up a savings account. Matt Kitzmann seconded. All voted in favor and the motion passed.

Subdivision Ordinance –

- Jered Staton reported and said that the Planning and Zoning Commission discussed the topic and he shared a document with several suggested changes or areas where more information is needed. Private roads, side paths and density are included in the discussion. An example of where a side path might be used is along 40th Street. The idea of something like a side path would not apply to developed property or developments already approved.
- Pat McGowan said that their equipment is designed to handle a path 8 feet wide versus the 10-foot width suggested. There were questions about appropriate maintenance. Jamie Neisen noted that the City of Rochester does not plow their paths in the winter. Based on a conversation with the MAT attorney, we may wish to post a sign saying that a path will not be maintained in the winter. Jamie posed the question of whether paths would be constructed with gravel or asphalt. For various reasons, asphalt is preferred.
- One person asked how we would keep snowmobiles off the unplowed paths. One person posed that the township should consider ways to expand pathways to areas already developed. Olmsted County is potentially planning a pathway connection close to the township and there is a close connection to the City of Rochester trail system.
- Jeff Orth talked about previous discussions related to funding through establishment of a transportation district. Those discussions did not progress due to various concerns such as access.
- Roger Ihrke spoke and outlined a potential process which begins with creating a plan and then determine affected properties. A public hearing would be required. Older developments would use an assessment process whereas the costs would be part of the overall cost for a new development. Based on a question, Roger said that it is unlikely that the annual budget could be raised enough to cover costs. Most likely some sort of bonding would be used and paid back through property assessments. Roger also posed that the township would need to determine how costs would be covered for properties that have not been developed.
- Roger asked whether another street classification is needed that would require pathways; something between a local and collector road. Jamie said there had been discussion about requiring a pathway along the longest local road in a development. Jamie posed adding language to section 6.5 to reflect that requirement.
- Roger encouraged the township to talk with county planning sooner rather than later. It is more difficult to amend a plan once the county has one established.
- Jeff asked whether there has been any determination of the costs involved.

- Michael Melford moved to add section 6.5 related to pedestrian paths / side paths, including the language change posed by Jamie related to the longest road and connectors to other subdivisions, to the subdivision ordinance. Further, that paths would be constructed using asphalt. Nathan Clarke seconded. All voted in favor and the motion passed.
- Jamie talked about the private road discussion. Part of the proposed language would establish road standards. There was discussion about private roads versus what would be considered a long driveway. What happens if there are only a couple properties on a private road? Michael stated that part of the discussion was whether to allow private roads at all or whether there would be a minimum number of properties before a road is no longer considered private.
- Jeff asked what precipitated the discussion about substandard private roads.
- In response to a question, Roger said that private roads are allowed in most other townships. It was posed that private roads should be constructed and inspected by the township engineer.
- Roger offered some history on how private roads started.
- Jamie asked Jered to incorporate language changes in the proposed subdivision ordinance based on the board discussion.

Mailbox Ordinance –

- Jered Staton reported and said that it was decided that the mailbox language should be embedded in the Subdivision ordinance rather than as a standalone ordinance.

Land Use Plan –

- Jered Staton reported and said that the Planning & Zoning Commission is reviewing the land use plan mainly related to minimal density and allowance for certain variances.
- Roger Ihrke noted that there is a minimal number of acres remaining. There are about 3,500 acres but we expect about 1,500 to be annexed leaving 2,000 remaining. Using a density 3.5 versus 2.5 would mean a differential (loss) of about 300 homes that could be built - which may or may not be desirable. He said that it depends on the goals of the township. Roger said an alternative approach is to allow a smaller lot size along with greater open space.
- Roger displayed maps showing the Olmsted land use plan and the Rochester growth management plan and how they interact. Roger suggested that if the township wants to preserve the option of large lot development, a strategy would be to petition the county to change a section currently denoted as resource protection to suburban development. He also noted that the pace of city development is based on how quickly the water and sewer systems can be constructed or upgraded.

- Roger offered to draft a resolution requesting county action to change a portion of resource protection land west of a line extending south on County Road 8 to suburban development. The board could consider the language at the next meeting.
- Jamie asked for a consensus of the board on 3.5 acre versus 2.0 acre density. Roger offered an alternative that would allow the township to set density as a goal versus within ordinance language. That would allow the board to evaluate proposed projects on individual merits. The township would also state that they will follow their land use plan versus abiding by a predetermined density value as defined in the letter to Olmsted County.
- Jeff Orth moved to ask TPCA to draft a resolution to enforce the use of the land use plan, increase the percentage of open space and affirm that the township will abide by the land use plan versus the earlier county letter. Michael Melford seconded. All voted in favor and the motion passed.

Conditional Use Permit – Biermann house –

- Jered Staton reported and said that the Planning & Zoning Commission reviewed the conditional use permit. The primary changes to earlier language relate to the number of required parking spaces and hours of operation. The commission passed the request unanimously.

Nuisance Ordinance –

- Nathan Clarke spoke to the draft ordinance as proposed by TPCA staff. Discussion surrounded whether all of the proposed language is warranted at this time or whether the focus should be on buildings. That would entail removing sections 1 through 4. There was also discussion whether to incorporate the nuisance language into the zoning ordinance versus as a standalone ordinance. Legal counsel has advised that incorporating the language in the zoning ordinance would not be a good idea and that any nuisance ordinance should be standalone. Nathan stated that there are portions of sections 1-4 that he likes but that those could be discussed at a later date.
- Roger suggested that the language could be adopted as a public safety ordinance which is a simpler process than amending the zoning ordinance. Roger also said that Peter Tiede had said that the township will need to undertake an inventory of all non-compliant properties and prioritize resolution.
- Nathan Clarke requested that the ordinance be adopted by the end of August.

Sound System –

- Matt Kitzmann reported and said he will be disassembling the sound system equipment and it will be stored.

Audit Status –

- Randy Staver said that Smith Schafer delayed the draft audit meeting due to scheduling conflicts. The meeting will be rescheduled for a date this month so that the final report can be presented to the board at the June meeting.

Meadow Crossing Road Trail –

- Pat McGowan presented a proposal from Elcor stating a cost of \$57,200. Pat said he is waiting on another quote. Jamie Neisen asked about the threshold for requiring a bidding process. Jamie also said that the project should be broken down so that it is easier to compare similar project components.
- Pat will bring additional information to the June meeting.

Speed Along 8th Street –

- Nathan Clarke started the discussion and said he had heard from residents that there are still speed concerns along 8th Street. They said they appreciated the new speed signs but that too many people simply ignore them. Jamie asked Pat to pull data from the signs so that the board can better quantify the issue. Residents are asking whether the township should consider seasonal speed bumps or speed tables. Pat contacted the City of Rochester who said they are moving away from speed tables and using things like ‘choker’ modifications. The approximate cost to install a permanent speed table is about \$25,000. Pat also looked at a seasonal rubberized version which is about \$10,000 but there would be a cost to install and de-install.
- Jeff Orth asked why this particular road stretch seems to be an issue in recent time. A response was that this is reflective of the growth that has occurred in the township.

New Hire – Joint Powers –

- Pat McGowan presented information on a potential full time new hire, Joshua Lein. He spoke highly of Joshua’s qualifications and asked for the board’s opinion. Cascade town board approves of the new hire.
- Matt Kitzmann moved to allow Pat to move forward on the new hire. Jeff Orth seconded. All voted in favor and the motion passed.

Property Tax Valuations –

- Jamie Neisen shared information about property valuations in the township. He is concerned that the increases seemed high and that evaluations don’t seem to be consistent across the townships. He also noted that the township does not have a Board of Equalization which he feels was a good decision given the complexity involved.

- Jamie wanted to share the information in case supervisors receive questions from residents.

Reports:

Treasurer's Report –

- Treasurer Randy Staver reported. He stated that the Westhill invoices have been mailed. The required annual report detailing use of ARPA funds was submitted.
- The new office PC has been installed.
- Jeff Orth moved approval of the treasurer's report. Nathan Clarke seconded. All voted in favor and the motion passed.

Rochester Township Claims – Michael Melford moved and Nathan Clarke seconded to accept and pay Rochester Township claims #5285-5304 in the amount of \$40,010.41. All voted in favor and the motion passed.

JPB Claims – Matt Kitzmann moved and Michael Melford seconded to accept and pay Joint Powers Board claims #6176-6206 and the Rochester Township share in the amount of \$26,660.97, and a payroll share of \$15,440.62. All voted in favor and the motion passed.

Road Maintenance Supervisor Report –

- Crack filling on Weather Hill has been completed.
- Pat took care of a fertilizer spill that had been reported to the appropriate agencies by a township resident. The amount of the spill was about four pounds of granular material. We were contacted by the Rochester Fire Department hazmat team and the state department of agriculture. They were satisfied that the issue had been appropriately resolved.
- Pat said he had been contacted by the HOA for Lilly Farms 1 asking who is responsible for pond inspection. Pat is following up.
- Road work continues.

TCPA Report –

- Jeff Orth reported and talked about the recent meeting. Finances are short primarily due to having three staff versus two. David is thinking of retiring sometime in 2024. Permits are on par with last year.
- Potential gift and/or celebration for Roger was discussed.

Board of Appeals & Adjustment Report –

- No meeting this month.

Planning and Zoning Commission Report –

- No more information other than what was provided earlier.

Board Chair Report –

- Nothing else to report.

Upcoming Meetings –

- Planning and Zoning Commission – June 13, 2023 – 7:00 pm.

Meeting Adjourned – Nathan Clarke moved to adjourn the meeting. Michael Melford seconded. All voted in favor and the motion passed. Meeting was adjourned at 11:30 pm.

Respectfully Submitted,

Randy Staver, Clerk / Treasurer

Jamie Neisen, Chairman

How IntraFi Network Deposits Work – June 2023

When we have deposits at a single bank in a single ownership capacity, then we have access up to \$250,000 in FDIC insurance at that bank. By using IntraFi Network Deposits, we can access multi-million-dollar FDIC protection still through a single bank relationship.

Because Rochester Township is a government entity, deposits must be fully insured. The bank accomplishes this by purchasing bonds so that all funds above and beyond \$250,000 are covered. Each year, as part of the annual audit, the bank must provide documentation attesting that township deposits are fully insured

Financial institutions that offer IntraFi Network Deposits are members of a special network. The program has existed for about 10 years. When the township submits funds for placement through ONB using IntraFi Network Deposits, that deposit is divided into amounts under the standard FDIC insurance maximum of \$250,000 and placed in deposit accounts at other network banks. The township can choose to have funds placed in demand deposit accounts (using the demand option), money market deposit accounts (using the savings option), or CDs or simply let ONB determine appropriate accounts. Funds placed in amounts below \$250,000 are still assured that both principal and interest are eligible for FDIC insurance.

The township can also choose to list financial institutions where we would not wish to place funds. A common situation might be if a township board member had a potential conflict of interest by virtue of sitting on a particular bank board.

By working directly with just one network bank (like ONB), the township can access FDIC coverage from many banks. And, there is transparent, detailed reporting and we would still receive detailed periodic statements from ONB.

There is no particular additional benefit to the township to use IntraFi versus bonding and in fact the township can request that the current bonding approach continue. The township continues to receive interest on the full account balance. From a financial perspective, there is an advantage to our main ONB partner bank. Any bonds they purchase show up on their balance sheet as a liability and in turn limits funds they have available for other purposes such as loans. Using IntraFi allows them to spread risk and reduce liabilities while the township continues to have fully insured funds.



KEVIN TORGERSON
Olmsted County Sheriff

101 4th Street SE, Rochester, MN 55904-3718
Law Enforcement Center: 507-328-6750
Adult Detention Center: 507-328-6790
Emergency Operations Center: 507-328-6100
911 Communications Center: 507-328-6800

May 24, 2023

Re: **2024-25 Contracts**

Enclosed are your contracts for Law Enforcement services for your review and signature.

A review was conducted to ensure that the direct costs related to services to our small cities aligned with our contract reimbursement requests. The Olmsted County Board has approved increases to the contracts for up to 6% each year to bring our estimated direct, operating costs in line with your contract charges. We have carefully reviewed all of our contracts and have determined the following:

Your contract amounts will be:

\$81,077 (6% increase) for 2024 and \$85,942 (6% increase) for 2025

Our indirect costs, which are not included in your cost, include our squad costs; training; the Records, Evidence and Dispatch service areas; information technology services; and administrative supervisions, including Chief Deputy, Captains, Sergeants as well as all Investigation services.

Please review your contract and feel free to contact me if you would like me to answer any questions. The Sheriff or I would be happy to attend the Township Meeting when you review the contract. Once you've signed the contract, contact Deputy Thompson so he may take the original to each Township and return the original to our office by June 30, 2023.

Thank you,

Chief Deputy Brian T. Howard
Director of Law Enforcement Services

Enclosures

Our Mission: *To provide quality services that promote and protect the well-being, safety and security of all people in our community.*

2024 - 2025 - LAW ENFORCEMENT SERVICES AGREEMENT

COUNTY OF OLMSTED – TOWNSHIPS OF CASCADE, HAVERHILL AND ROCHESTER

THIS AGREEMENT made and entered into this 1st day of January 2024, by and between the County of Olmsted, acting through its Sheriff's Office, hereinafter referred to as the County, and the Townships of Cascade, Haverhill and Rochester, hereinafter referred to as the Townships, for the period of January 1, 2024 through December 31, 2025.

WITNESSETH:

The Townships having a need for the provision of law enforcement services within their corporate limits and wishing to contract with the County for the provision of such services; and

The County agreeing to render such services and law enforcement functions on the terms and conditions set forth as follows; and

Such contracts being authorized by the provision of Minnesota Statutes Section 436.05, 471.59, 626.76 and 629.40;

IT IS AGREED that pursuant to the above statutes and in consideration of the agreements expressed herein that:

- I. The County, through its County Sheriff, agrees to provide law enforcement services within the corporate limits of the Townships to the extent, and in the manner, hereinafter set forth:
 - A. Except as otherwise specifically set forth in this agreement, such services shall encompass the duties and functions of the type normally coming within the jurisdiction of the Olmsted County Sheriff pursuant to State Law.
 - B. The provision of services, the standard of performance, the discipline of the deputies, and other matters incident to the performance of such services, and control of personnel so employed, shall remain in and under the control of the Sheriff. In the event of dispute between the parties, as to the extent of the duties and functions to be rendered hereunder, or the level or manner of performance of such services, the determination made by the Sheriff shall be final and conclusive as between the parties.
 - C. Services shall include the enforcement of Minnesota State Statutes, and the following Township ordinances of the Townships:
 1. Motor vehicle parking regulation ordinances,
 2. Noise regulation ordinances,
 3. Animal control ordinances with the exception that deputies will not be obligated to transport stray animals in squad cars.

4. Curfew ordinances.
 5. Township road motor vehicle weight restriction ordinances.
- II. It is agreed that the Sheriff shall have all reasonable and necessary cooperation and assistance from the Townships, their officers, agents and employees, so as to facilitate the performance of this agreement.
 - III. The County shall furnish and supply all necessary labor, supervision, equipment and communications facilities for dispatching, jail detention (including the cost of such detention), and such patrol and other law enforcement services as are specified in Article IX of this agreement.
 - IV. The Townships shall not be liable for the direct payment of any salaries, wages, or other compensation to any county personnel performing services under this agreement.
 - V. The Townships shall not be liable for the compensation or indemnification of the sheriff, or any of his employees, for injuries or sickness arising out of their employment under this agreement, and the County agrees to hold harmless the Townships against such claims.
 - VI. The County, its officers, and employees shall not be deemed to assume any liability for the intentional or negligent acts or omissions of the Townships, or any officers, agents, or employees thereof, and the Townships agree to hold harmless, indemnify, and defend the County, its officers and employees from any and all claims for damages arising therefrom.

The Townships, its officers, and employees shall not be deemed to assume any liability for the intentional or negligent acts or omissions of the County, or any officer, agent, or employee thereof, and the County agrees to hold harmless, indemnify and defend the Townships, its officers and employees from any and all claims for damages arising therefrom.
 - VII. The Townships shall save harmless, indemnify, and defend the County, its officers, and employees from any and all claims for damages resulting from the enforcement of any ordinances of the Townships, The County shall hold harmless, indemnify, and defend each Township from claims related to law enforcement activities.
 - VIII. It is understood and agreed by the parties that no deputy or other employee of the Sheriff shall be deemed to be an employee of the Townships, except as specifically stated in this agreement.
 - IX. The County agrees to provide law enforcement services as follows:
 - A. The sheriff shall assign one full-time Patrol Division Deputy to the Townships that are parties to this Agreement. They will serve the three township areas exclusively except that they will be available for call-out for emergencies to other areas of the county.

- B. The Townships contract assignment will not be a daily, weekly or monthly rotational staff assignment but will be for the term of this agreement at a minimum except that the sheriff reserves the right to change staff as necessary for staff supervision purposes.
- C. The Township contract deputy will provide a "Community Policing" type of service described as follows:
 - 1. They will respond to calls for service, provide preventative patrol and create initiative acts within the three township areas during their shift. Other personnel in accordance with past practices will answer calls for service that occur outside of the hours that this Agreement calls for.
 - 2. The deputy may adjust his/her duty hours, with supervisor approval, to accommodate special events or operations.
 - 3. The deputy will facilitate and support the formation of Neighborhood Watch and other crime prevention programs within the Townships area.
 - 4. The deputy will provide victim liaison with the Detective Division.
 - 4. The deputy will attend Township Board meetings as necessary to maintain close communications on public safety issues within the Townships.
- X. The Townships hereby agree to pay the County the sum of \$81,077 for 2024; and \$85,942 for 2025 for all services provided under this agreement by the Sheriff. Such sum is payable as follows:
 - A. Cascade, Haverhill and Rochester townships agree to divide and share this cost based upon their relative populations as provided by the County Auditor on the 1st day of July of the preceding year. Each Township's share will be rounded to the nearest ten dollars.
 - B. The Sheriff will invoice the Townships individually for their share in equal quarterly installments each year during the contract term. Any negotiated adjustment in the contract amount will result in adjustment to the installment payments so that the full-adjusted contract amount is paid by the end of the contract term.
- XI. This agreement shall not alter the responsibility for the prosecution of offenses occurring within the Township as is currently provided by law. Likewise, the collection and distribution of fine monies shall be controlled in the manner provided by Minnesota Statute 487.33, subd. 5.
- XII. In the event that supervisory personnel of the Sheriff determine that officers assigned to patrol duty within the Townships are needed in other areas of the County to respond to emergency situations, the Sheriff reserves the right to temporarily remove the patrol deputy from the Township.

- XIII. This agreement may be renewed for successive periods of one year. Said renewal shall be accomplished in the following manner:
- A. Not later than 60 days prior to the expiration of the current agreement the County, through the Sheriff, shall notify the Township of its intention to renew. Such notification shall include notice of any increase in the total agreement cost. If the Sheriff fails to give such notice, the Sheriff shall be deemed to have indicated his/her intent to continue the agreement on the same terms and for the same cost as the prior year.
 - B. Not later than 30 days prior to the expiration of the current agreement, the Township shall notify the Sheriff of its intention to renew or not renew the agreement. The Township shall also indicate its acceptance of the increased costs if any. Any Township that does not notify the County of its intention to not renew shall be deemed to have given notice to renew the agreement and accept the terms set forth in the notice from the Sheriff.
 - C. In the event any Township that is a signatory to this agreement shall give notice pursuant to this section of its intention not to renew this agreement, then this agreement shall terminate automatically, as to all Townships, at the end of the then current agreement, unless the remaining Townships and the Sheriff shall negotiate other terms upon which the agreement will continue.
 - D. The party's respective governing bodies prior to the expiration of the current agreement shall officially approve the renewal of the agreement.
- XIV. The parties to this agreement agree to meet during the period of the agreement at any request of any party for the purposes of discussing the improvement in the implementation of the agreement or to make any adjustments necessary to reflect changing conditions during the term of the agreement. However, no modifications shall be effective until reduced to writing and signed by the parties. In addition, the Sheriff or his designee agrees to meet at least quarterly with a designated user group called the "Township Public Safety Committee" that consists of appointed members representing each township. In addition, Township deputies will attend regular Township meetings as needed or as requested by the Township.
- XV. This agreement is subject to the provisions of Minnesota Statutes 16C.05 and all books, records, documents and accounting procedures and practices of the parties are subject to examination pursuant to that statute.
- XVI. It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter.
- XVII. It is understood and agreed that this agreement may be modified or terminated by either party upon 90 days notice in the event the State of Minnesota reduces its aid or

contributions to the Township or the County. In the event that reductions are necessary, the Sheriff and the Township Public Safety Committee shall collaborate in development of a strategy to deal with service level adjustments which are payable during the term of this agreement.

IN WITNESS WHEREOF, the Townships of Cascade, Haverhill and Rochester by resolution duly adopted by their respective governing bodies, have caused this agreement to be signed by their Chairperson and attested by their Clerk, and the County of Olmsted by resolution of the County Board of Commissioners, has caused this agreement to be signed by the Olmsted County Sheriff, the Chairman of the Olmsted County Board of Commissioners, and attested by the Olmsted County Administrator, all on the day and year first above written.

Attest:	COUNTY OF OLMSTED
_____	By: _____
Administrator	Chairman, Board of County Commissioners
	On: _____

Attest:	TOWNSHIP OF CASCADE
_____	By: _____
Town Clerk	Chairperson, Township of Cascade
	On: _____

Attest:	TOWNSHIP OF HAVERHILL
_____	By: _____
Town Clerk	Chairperson, Township of Haverhill
	On: _____

Attest:	TOWNSHIP OF ROCHESTER
_____	By: _____
Town Clerk	Chairperson, Township of Rochester
	On: _____

Attest:	
_____	By: _____
	Sheriff of Olmsted County
	On: _____

Township Splits based on population from most recent MN demographics census							
				% of			
Townships	<u>2024</u>	<u>2025</u>	<i>Population</i>	<i>Contract</i>			
	\$ 81,077.00	\$ 85,942.00					
Cascade	\$ 38,561.35	\$ 40,875.21	2789	0.48			
Haverhill	\$ 20,393.69	\$ 21,617.40	1475	0.25			
Rochester	\$ 22,121.96	\$ 23,449.39	1600	0.27			
	\$ 81,077.00	\$ 85,942.00	5864				

ROCHESTER TOWNSHIP
RESOLUTION REGARDING SUBURBAN DEVELOPMENT
RESOLUTION NUMBER _____

Whereas, Rochester Township in order to be consistent with the Olmsted County General Land Use Plan has had within it's Land Use Plan a density requirement of one dwelling per 3.5 acres within suburban subdivisions; and

Whereas, on March 22, 1999 Olmsted County Attorney Robert W. McIntosh provided a letter to Richard Lyke, then Chairperson of the Olmsted County Planning Advisory Committee. The letter (attached) stated that the density requirement within the county was viewed as a running average and was not a mandatory requirement; and

Whereas, Rochester Township reviewed the County Attorney's determination and applied that determination to the Rochester Township Land Use Plan; and

Whereas, in August of 2022 Olmsted County updated their General Land Use Plan removing the 3.5 acre suburban subdivision density requirement; and

Whereas, Rochester Township has reviewed this decision by Olmsted County; and

Now, Therefore, be it Resolved, Rochester Township has reviewed its current Land Use Plan and determined:

Both within the “Definition” and the “Growth Guidelines” Sections of the Rochester Township Land Use Plan we find references to the 3.5 acres suburban subdivision density.

Olmsted County has removed these requirements from their plan and, Rochester Township desires to be “stricter” than the current County Standard and desires to uphold as a goal within the Rochester Township Land Use Plan, the 3.5 acres suburban subdivision density goal.

As a goal of the Plan, it provides guidance to developers as to the requirements within Rochester Township, but additionally it provides flexibility to the Board if a greater density development is found to provide a better use of the land by providing credits for avoiding such things as environmentally sensitive areas (i.e. Section 9.20 of the Rochester Township Zoning Ordinance).

Motion by _____, seconded by _____ Motion carried with _____yes votes_____no votes and _____abstentions.

Passed and adopted this _____day of _____, 2023

Jamie Neisen, Chair

Attest:

Randy Staver, Clerk

**RESOLUTION REQUESTING LAND USE PLAN AMENDMENT
BY ROCHESTER TOWNSHIP
FOR THE EAST ½ OF SECTIONS 29 & 32
RESOLUTION # _____**

WHEREAS, the laws of the State of Minnesota allows counties to administer land use within each county and to approve all Land Use Plan amendments to the adopted plan within their jurisdiction; and,

WHEREAS, Olmsted County, Minnesota has adopted a Land Use Plan titled “Olmsted County General Land Use Plan”, dated 1995 and most recently amended August 16, 2022 in effect for the entire County; and,

WHEREAS, Rochester Township adopted a land use plan on August 11, 1994 with amendments on July 11, 1996 and October 13, 2016 to be in effect for Rochester Township; and,

WHEREAS, over 580 acres of land designated by Olmsted County as “Suburban Subdivision” has gone from undeveloped to having at least an approved general development plan since 2020.

NOW, THEREFORE, BE IT RESOLVED, the Rochester Town Board requests, that the East ½ of both Sections 29 and 32 T106N R14W, Olmsted County, Minnesota be considered for designation as Suburban Subdivision based on the following findings:

1. Since 2020 over 580 acres of land has been processed in Rochester Township as undeveloped suburban subdivision lands to having approved general development plans.
2. When developing lands south of 40th Street SW, Olmsted County Public Works determined that a connection to Bamber Valley Road SW needed to be shown on those plans to show how traffic patterns from the Millie Meadow Development would connect to Bamber Valley Road SW.
3. The City of Rochester and Rochester Township have had a long-standing verbal agreement that lands west of Bamber Valley Road SW would be Suburban and not Urban.
4. Of the 320 acres in east ½ of Section 29 approximately only ½ is taxed as tillable land, according to the Olmsted County GIS Maps.
5. The area in Section 29 and the northern portion of Section 32 are currently included in the Rochester Township Land Use Plan for “Potential Suburban Subdivision”.

The board understands that the County has limited the number of acres to be added for suburban growth to 200 acres per year and that approximately 40 of that has already been used in the year 2023. We also know that another portion of Rochester Township will be requested to be changed from Urban Service to Suburban Subdivision, yet this year. This request will then be limited to the balance.

Additionally, Rochester Township understands that other requests may be presented in future years and is willing to limit their request to approximately 100 acres per year starting with the most northerly parcel and working southward. The first year would be parcel number 64.29.11.047343 and the north half of parcel number 64.29.14.046405.

Submitted to the Olmsted County Board for Consideration.

Passed and adopted this 8th day of June 2023.

Attest:

Jamie Neisen, Chair

Randy Staver, Clerk



EXHIBIT A - VICINITY MAP

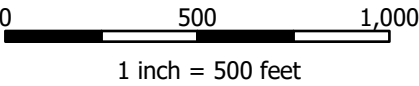
Nigon Properties
Rochester Township - Sec. 5 & 6, T106N-R14W
Cascade Township - Sec. 31 & 31, T107N-R14W

KASSON OFFICE
P.O. BOX 100
33 B VETERANS
MEMORIAL HIGHWAY
KASSON, MN 55944

PLAINVIEW OFFICE
320 WEST BROADWAY
SUITE 3
PLAINVIEW, MN 55964

ROCHESTER OFFICE
1765 RESTORATION
ROAD SOUTHWEST
ROCHESTER, MN 55902

Service Layer: Esri, CGIAR, USGS, Esri Community Maps Contributors, ©
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Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, Esri, HERE,
Garmin, SafeGraph, FAO, METI/NASA, USGS, EPA, NPS
Coordinate System: NAD 1983 HARN Adj MN Olmsted Feet



LAND USE EXHIBIT
PART OF THE NW 1/4 SECTION 5 &
PART OF THE NE 1/4 SECTION 6, T 106 N, R 14 W
OLMSTED COUNTY, MINNESOTA

SECTION 6 LAND USE DESCRIPTION:

That part of the Northeast Quarter of Section 6, Township 106 North, Range 14 West, Olmsted County, Minnesota, described as follows:

BEGINNING at the southeast corner of the Northeast Quarter of said Section 6; thence North 00 degrees 56 minutes 03 seconds East (NOTE: All bearings are in relationship with the Olmsted County Coordinate System NAD '83, Adjusted 1996), along the east line of said Northeast Quarter, 752.00 feet; thence South 83 degrees 51 minutes 34 seconds West, 248.00 feet; thence South 71 degrees 04 minutes 49 seconds West, 1650.00 feet; thence South 89 degrees 56 minutes 53 seconds West, 120.00 feet; thence South 00 degrees 03 minutes 07 seconds East, 192.00 feet to the south line of said Northeast Quarter; thence North 89 degrees 56 minutes 53 seconds East, along said south line, 1915.00 feet to the POINT OF BEGINNING.

Said parcel contains ± 21.0 acres, more or less.

SECTION 5 LAND USE DESCRIPTION:

That part of the Northwest Quarter of Section 5, Township 106 North, Range 14 West, Olmsted County, Minnesota, lying west of the centerline of 45th Avenue SW and south of the following described line:

Commencing at the southwest corner of the Northwest Quarter of said Section 5; thence North 00 degrees 56 minutes 03 seconds East (NOTE: All bearings are in relationship with the Olmsted County Coordinate System NAD '83, Adjusted 1996), along the west line of said Northwest Quarter, 752.00 feet to the POINT OF BEGINNING of the line to be described; thence North 83 degrees 10 minutes 03 seconds East, 1763.51 feet to the centerline of 45th Avenue SW and said line there terminating.

Said parcel contains ± 30.5 acres, more or less, including the 45th Avenue SW right-of-way and the 8th Street SW right-of-way.

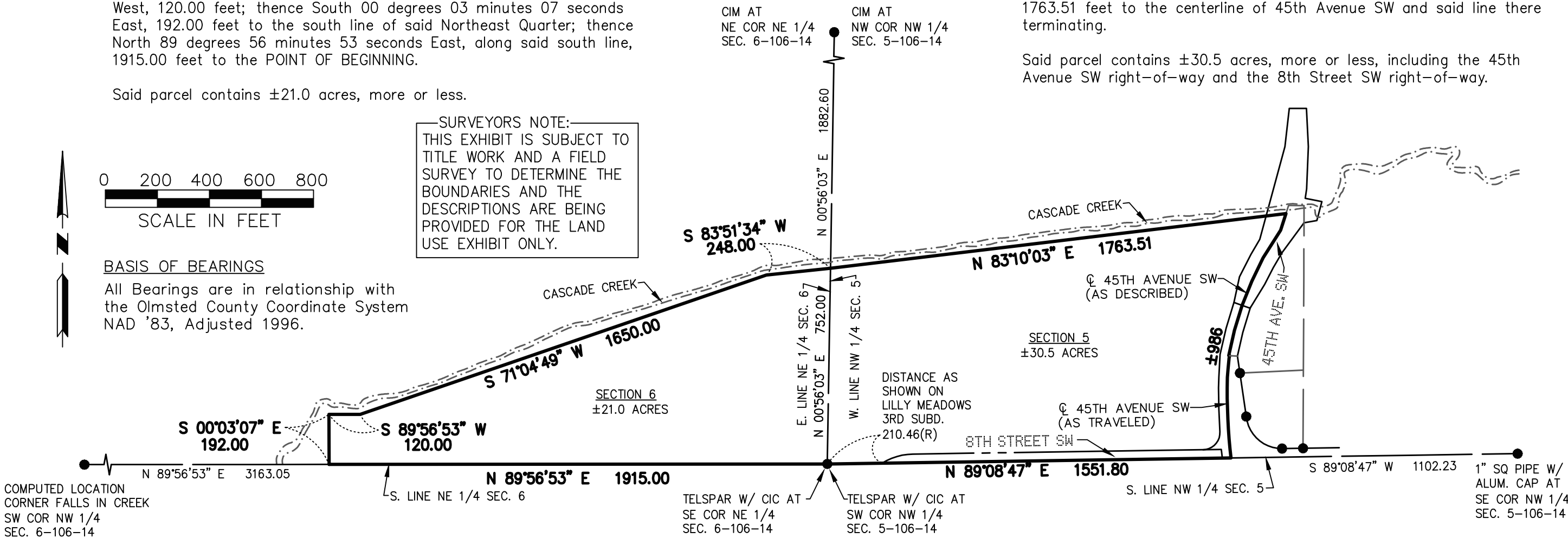
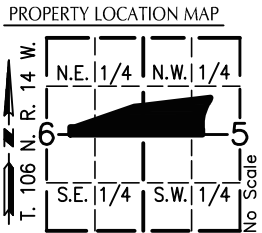


EXHIBIT B

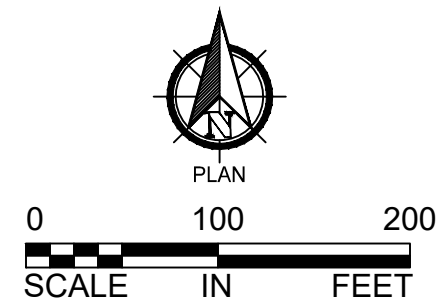
WSE & MASSEY
ENGINEERING & LAND SURVEYING LTD.
P.O. BOX 100, KASSON, MN 55944
PH. NO. 507-634-4505, EMAIL SURVEY@WSE.ENGINEERING



SCALE: 1" = 400'
DATE: 5/30/2023
DRAWN BY: R.W.Z.
JOB NUMBER: 4123
DWG. FILE: 4123SE01
REVISION DATE:

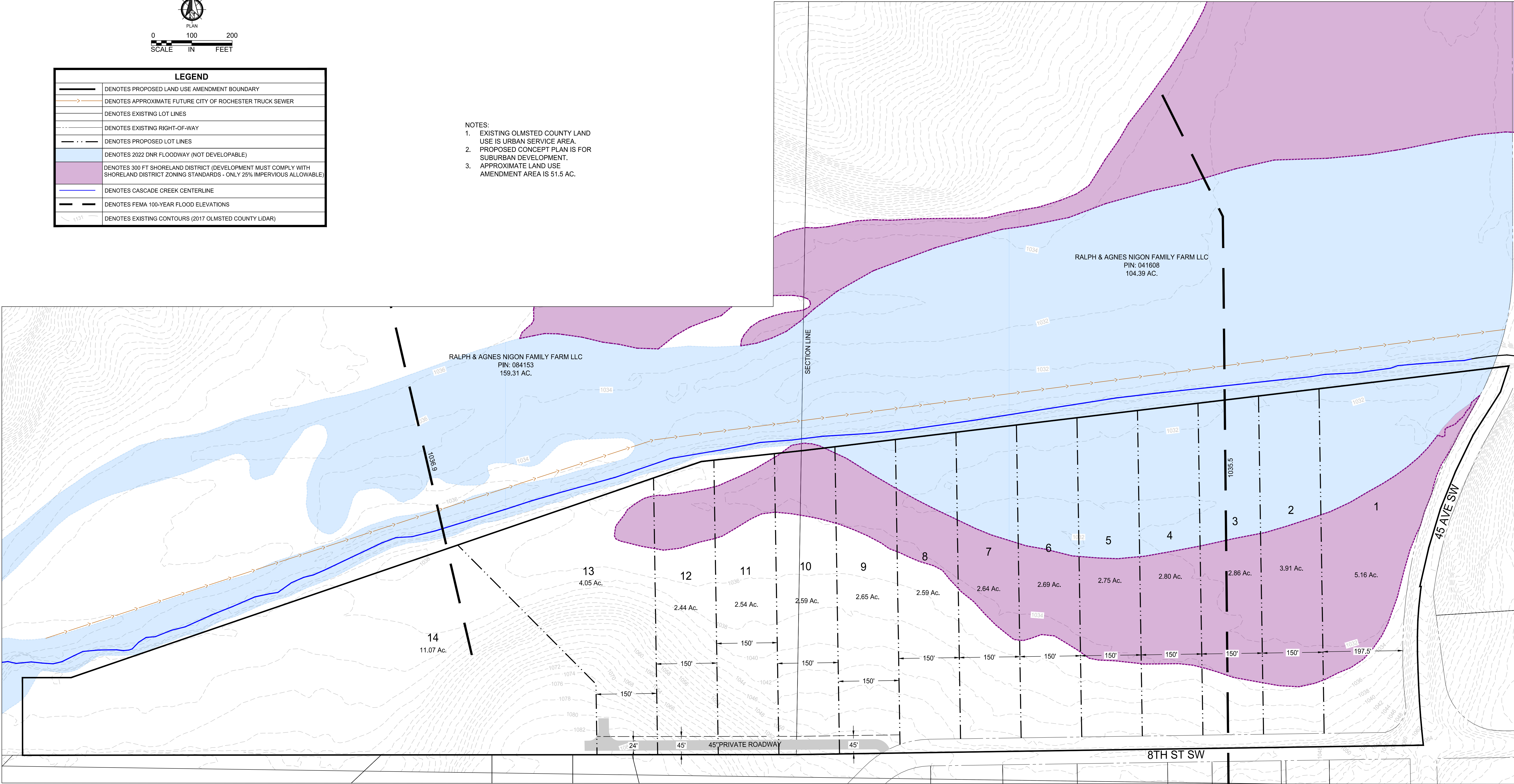
MONUMENTS
● FOUND (AS INDICATED)
○ SET (5/8" PIPE UNLESS NOTED OTHERWISE)

THIS SURVEY AND DRAWING WAS PREPARED FOR THE EXCLUSIVE USE OF:
RALPH & AGNES NIGON FAMILY FARM LLC
ROCHESTER, MN
SHEET 1 OF 1



LEGEND	
	DENOTES PROPOSED LAND USE AMENDMENT BOUNDARY
	DENOTES APPROXIMATE FUTURE CITY OF ROCHESTER TRUCK SEWER
	DENOTES EXISTING LOT LINES
	DENOTES EXISTING RIGHT-OF-WAY
	DENOTES PROPOSED LOT LINES
	DENOTES 2022 DNR FLOODWAY (NOT DEVELOPABLE)
	DENOTES 300 FT SHORELAND DISTRICT (DEVELOPMENT MUST COMPLY WITH SHORELAND DISTRICT ZONING STANDARDS - ONLY 25% IMPERVIOUS ALLOWABLE)
	DENOTES CASCADE CREEK CENTERLINE
	DENOTES FEMA 100-YEAR FLOOD ELEVATIONS
	DENOTES EXISTING CONTOURS (2017 OLMSTED COUNTY LIDAR)

- NOTES:
- EXISTING OLMSTED COUNTY LAND USE IS URBAN SERVICE AREA.
 - PROPOSED CONCEPT PLAN IS FOR SUBURBAN DEVELOPMENT.
 - APPROXIMATE LAND USE AMENDMENT AREA IS 51.5 AC.



May 30, 2023

Rochester Town Board

c/o Mr. Roger Ihrke

Zoning Administrator

4111 11th Avenue SW

Rochester, Minnesota 55902

Dear Board Members and Mr. Ihrke:

This letter, drafted on behalf of Ralph and Agnes Nigon Family Farm, shall serve as a formal petition to Rochester Town Board in support of a land use amendment to change the land use from Urban Service Area to Suburban Subdivision on a portion of their land in Section 5 of Rochester Township for future development of rural residential lots.

Attached to this letter is **Exhibit A** which is a vicinity map of the Nigon parcel and surrounding suburban development. The legal description and acreage are attached as **Exhibit B**. The proposed area of the land use amendment lies south of Cascade Creek and adjacent to 8th Street SW (township road) and other Suburban Development.

A concept plan for future development is also attached as **Exhibit C**. The concept plan illustrates the approximate density; style of lots; and confirms that the future lots will comply with the requirements of the adopted Zoning Ordinance and Subdivision Code for Rochester Township.

A petition to support the land use change by the township is the first step in the process of obtaining approval of a land use amendment. Olmsted County and the City of Rochester will also have to review and approve of the land use amendment.

The request to change the land use to suburban subdivision on a portion of the Nigon Farm is consistent with the surrounding suburban subdivision land use of Lilly Farms, Pavilion Estates, and Rivendell Woods.

The Cascade Creek lies on the north side of the area proposed for Suburban Subdivision with the future planned sanitary sewer lying north of the Cascade Creek. The extension of the sanitary sewer to serve the Nigon parcel will be cost prohibitive and technically difficult to extend to the subject property and if developed as an Urban Project it will have to be in compliance with the shoreland regulations of the Minnesota Department of Natural Resources.



We respectfully request to be on the agenda of Rochester Township Board on June 8, 2023.

Thank you for your consideration.

WSE Massey Engineering

A handwritten signature in blue ink that reads "William E. Tointon".

William E. Tointon

Director of Land Development

Cc Bernie Nigon

320 West Broadway, Ste. 3
Plainview, MN 55964
507-634-4505

1765 Restoration Road SW
Rochester, MN 55902
507-634-4505

33 B Veterans Memorial Highway E, PO 100
Kasson, MN 55944
507-634-4505

June 2023
Treasurer's Report

Period: 05/01/2023 - 05/31/2023

Checking

Deposits

Accounts:

Opening Balance - ONB	#5320	\$ 120,000.00
Opening Balance - ONB	#0201	\$ 1,310,718.64
Checks / Withdrawals		\$ (45,514.33)
Deposits (incl. interest)		\$ 10,472.41
Closing Balance		\$ 1,395,676.72
- Reserve (1/2 of Est. Bud).	#0201	\$ (500,000.00)
- Designated ARPA funds	#0201	\$ (197,839.50)
- Designated Griffin road project	#0201	\$ (144,024.57)
Available to Spend		\$ 553,812.65

Interest Earned	0.50%	\$ 50.95
Interest Earned	3.00%	\$ 3,319.63
Cafeteria plan	\$	208.33
TCPA rent	\$	500.00
Developer reimbursement	\$	217.50
Developer reimbursement	\$	3,976.00
West Hill payments	\$	2,200.00
TBD	\$	-
TBD	\$	-
TBD	\$	-
TBD	\$	-
TBD	\$	-
Total	\$	10,472.41

PROJECT

- West Hill Road SW - Bill for road care annually - 2023 invoices have been mailed. Rec'd \$ 2,200.00

- Total ARPA funds received is \$207,964.10.

- The first half of 2022 tax levy receipts totaled \$637,878.95; second half \$525,597.98.

- Griffin Construction (restricted funds):

Beginning balance	\$710,159.69	<u>Date Pd.</u>
Payment	(\$88,414.00)	9/6/2022
Payment	(\$318,968.03)	10/8/2022
Payment	(\$158,753.09)	11/5/2022
Payment	(\$1,838.25)	1/7/2023
Payment	\$0.00	
Payment	\$0.00	
Current balance	\$142,186.32	

- ARPA Expenditures (restricted funds):

	Beginning balance	\$207,964.10	<u>Date Pd.</u>	
	JPB staffing	(\$2,549.19)	11/6/2021	Essential workers
	JPB staffing	(\$2,549.19)	12/4/2021	Essential workers
	LED lighting upgrade	(\$2,407.00)	4/15/2022	Revenue replacement
	Office equipment - printer	(\$899.99)	4/15/2022	Revenue replacement
	Backflow preventer work	(\$1,719.23)	5/7/2022	Revenue replacement
	Speed signs	(\$9,392.00)	11/5/2022	Revenue replacement
	Repair shop floor	(\$34,772.50)	2/9/2023	Revenue replacement
	Office equipment - computer	(\$1,899.98)		Revenue replacement
(e)	TBD	\$0.00		
(e)	TBD	\$0.00		
(e)	TBD	\$0.00		
(e)	TBD	\$0.00		
(e)	TBD	\$0.00		
	Current balance	\$151,775.02		

Note: ARPA expenditures must be obligated by 12/31/2024 and spent by 12/31/2026.



975 34TH AVE. NW, ROCHESTER, MN 55901
Ph. 507-280-0621

Return Service Requested



ROCHESTER TOWNSHIP
4111 11TH AVE SW
ROCHESTER, MN 55902-1508

PERIODIC STATEMENT

Date: May 31, 2023
Period: May 01, 2023 to May 31, 2023
(31 days)

Building or Remodeling? ONB offers vast expertise in construction financing,
both commercial and residential. Contact us today! Equal Housing Lender.

Go Green and Sign Up for E-Statements!

Your Account(s) at a Glance

Deposit Account(s)	Account #	Interest Earned YTD	Balance as of 05/31
ONB Comm Checking -	CK-1000005320	122.07	120,000.00
ONB Community Saving	SV-0700000201	11,586.67	1,275,676.72

ACCOUNT #: CK - 1000005320 ONB Comm Checking - Int

ONB Community Checking

ROCHESTER TOWNSHIP

Enclosures: 18

Beginning Balance	
as of 05/01/23	120,000.00
Deposits & Other Credits	48,714.73
Charges & Fees	0.00
Checks & Other Debits	48,714.73
Average Balance	120,000.00
Ending Balance	
as of 05/31/23	120,000.00

Account #: CK -1000005320

PERIODIC STATEMENT
ROCHESTER TOWNSHIP

May 31, 2023

ACCOUNT #: SV - 0700000201 ONB Community Savings

Community Savings

ROCHESTER TOWNSHIP

Enclosures: 0

Beginning Balance	
as of 05/01/23	1,310,718.64
Deposits & Other Credits	6,520.03
Charges & Fees	0.00
Checks & Other Debits	41,561.95
Average Balance	1,302,866.31
Ending Balance	
as of 05/31/23	1,275,676.72

Charges and Fees Related to Overdrafts and Returned Items

	Total For This Period	Total Year-to-Date

Total Overdraft Fees:	0.00	0.00

Total Returned Items Fees:	0.00	0.00

Transaction Information

Date	Check#	Description	Debit Amount	Credit Amount
05/08		ODP/Sweep Transfer Credit		1,097.50
05/09		ODP/Sweep Transfer Credit		1,171.95
05/31		ODP/Sweep Transfer Credit		930.95
05/31		Interest Credit		3,319.63
05/03		ODP/Sweep Transfer Debit	50.00	
05/12		ODP/Sweep Transfer Debit	6,368.60	
05/15		ODP/Sweep Transfer Debit	107.30	
05/16		ODP/Sweep Transfer Debit	383.00	
05/17		ODP/Sweep Transfer Debit	4,275.92	
05/18		ODP/Sweep Transfer Debit	1,280.00	
05/19		ODP/Sweep Transfer Debit	897.99	
05/22		ODP/Sweep Transfer Debit	584.97	

For the Period : 5/1/2023 To 5/31/2023

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$1,043,289.42	\$4,744.45	\$15,893.92	\$1,032,139.95	\$0.00	\$1,353.85	\$1,033,493.80
Road and Bridge	(\$2,056.03)	\$2,200.00	\$29,466.36	(\$29,322.39)	\$0.00	\$0.00	(\$29,322.39)
Federal Programs - ARPA	(\$46,064.48)	\$0.00	\$0.00	(\$46,064.48)	\$0.00	\$0.00	(\$46,064.48)
Cafeteria Fund	\$833.32	\$208.33	\$0.00	\$1,041.65	\$0.00	\$0.00	\$1,041.65
Escrow Fund - Development	\$19,525.05	\$0.00	\$0.00	\$19,525.05	\$0.00	\$0.00	\$19,525.05
General Reserves	\$565,671.33	\$3,319.63	\$0.00	\$568,990.96	\$0.00	\$0.00	\$568,990.96
Sheriff Protection	(\$6,319.40)	\$0.00	\$0.00	(\$6,319.40)	\$0.00	\$0.00	(\$6,319.40)
Fire Protection	(\$173,633.64)	\$0.00	\$0.00	(\$173,633.64)	\$0.00	\$0.00	(\$173,633.64)
General Capital Projects	\$29,517.16	\$0.00	\$0.00	\$29,517.16	\$0.00	\$0.00	\$29,517.16
Electric	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERNAL SERVICE FUNDS (701 through 799)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Clearing	(\$1,551.99)	\$0.00	\$0.00	(\$1,551.99)	\$0.00	\$0.00	(\$1,551.99)
Total	\$1,429,210.74	\$10,472.41	\$45,360.28	\$1,394,322.87	\$0.00	\$1,353.85	\$1,395,676.72

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
Jamie Neisen	Chair, Town Supervisor				Date		
Jeff Orth	Town Supervisor				Date		
Matthew Kitzmann	Town Supervisor				Date		
Michael Melford	Town Supervisor				Date		
Nathan Clarke	Town Supervisor				Date		

Date Range : 5/1/2023 To 5/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/31/2023	Crystal Lammers	Town hall cleaning	5305	\$100.00	100-43201-100-	Town Hall Custodian	\$100.00
05/31/2023	Charter Communications	Invoice 0794079052423	5306	\$129.99	100-41940-325-	General Government Buildings and Plant	\$129.99
05/31/2023	WHKS	Invoices 48259, 48260	5307	\$656.10	100-41110-314-817 100-41110-314-807 100-41110-303-	Council/Town Board Council/Town Board Council/Town Board	\$152.00 \$352.10 \$152.00
05/31/2023	Michael Melford	Reimbursement for printing of maps	5308	\$54.06	100-41940-352-	General Government Buildings and Plant	\$54.06
05/31/2023	Driessen Water Inc.	Water	5309	\$34.60	100-41940-229-	General Government Buildings and Plant	\$34.60
05/31/2023	People's Energy Cooperative	Electric bill for outdoor lights - May statement	5310	\$79.00	100-43160-386-	Street Lighting	\$79.00
05/31/2023	GDO Law	Invoices 12864	5311	\$1,261.50	100-41110-304-	Council/Town Board	\$1,261.50
05/31/2023	Olmsted County Public Works Dept.	Sign parts - April statement	5312	\$404.99	201-43138-233-	Misc Road Work	\$404.99
05/31/2023	Joint Powers Board	May claims and payroll	5313	\$24,912.81	201-43127-310-	Joint Powers	\$24,912.81
05/31/2023	Rochester Township Cafeteria Acct	May 2023 paycheck cafeteria deposit	5314	\$208.33	100-41110-103-	Council/Town Board	\$208.33
05/31/2023	Federal Government	June payroll taxes - Q2, #3	5315	\$759.25	100-41110-103-	Council/Town Board	\$286.60

Date Range : 5/1/2023 To 5/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					100-41425-103-	Clerk	\$472.65
05/31/2023	State of Minnesota	June payroll taxes - Q2, #3	5316	\$56.36			
					100-41110-103-	Council/Town Board	\$1.24
					100-41425-103-	Clerk	\$55.12
05/31/2023	Empower - MN Deferred Comp Plan	May 2023 Deferred Income	5317	\$2,975.00			
					100-41110-103-102	Council/Town Board	\$1,275.00
					100-41110-103-103	Council/Town Board	\$700.00
					100-41110-100-104	Council/Town Board	\$1,000.00
05/31/2023	PERA	May 2023 payroll deductions	5318	\$798.65			
					100-41110-103-	Council/Town Board	\$479.06
					100-41425-103-	Clerk	\$319.59
Total For Selected Claims				\$32,430.64			\$32,430.64

Date Range : 5/1/2023 To 5/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Jamie Neisen		Chair, Town Supervisor				Date
	Jeff Orth		Town Supervisor				Date
	Matthew Kitzmann		Town Supervisor				Date
	Michael Melford		Town Supervisor				Date
	Nathan Clarke		Town Supervisor				Date

Rochester Township

Gross Pay Report

For the Period 6/1/2023 to 6/30/2023

Employee Name	Title	Gross Wages
Clarke, Nathan	Supervisor	1,127.27
Kitzmann, Matthew	Supervisor	1,127.27
Melford, Michael	Supervisor	1,127.27
Neisen, Jamie	Supervisor	1,409.08
Orth, Jeff	Supervisor	1,127.27
Staver, Randy R	Clerk/Treasurer	2,282.81
Staver, Sheila	Record Keeping	217.50

Date Range : 5/1/2023 To 5/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/31/2023	Chris Lien	Reimbursement - mileage	6207	\$115.94	201-43111-331-	Fuel	\$115.94
05/31/2023	Joshua Lien	Reimbursement - mileage	6208	\$110.70	201-43111-331-	Fuel	\$110.70
05/31/2023	Premier Bank	Chris Lien HSA	6209	\$331.31	201-41440-173-361	Chris Lien HSA	\$331.31
05/31/2023	United States Treasury	June 2023 payroll taxes Q2 payment 3	6210	\$6,273.13	201-43102-171- 201-43102-122-	Road Salary Road Salary	\$4,283.03 \$1,990.10
05/31/2023	MN Department of Revenue	June 2023 payroll taxes Q2 payment 3	6211	\$1,243.39	201-43102-172-	Road Salary	\$1,243.39
05/31/2023	PERA	June 2023 payroll contributions	6212	\$3,184.42	201-43102-121- 201-43102-174-	Road Salary Road Salary	\$1,705.94 \$1,478.48
05/31/2023	Empower	Deferred Income - Chris L and Pat M	6213	\$650.00	201-41440-175- 201-41450-175-	Chris Lien HSA Pat McGowan HSA	\$250.00 \$400.00
05/31/2023	Premier Bank Fees	June ACH processing fee	6214	\$15.00	100-41940-210-	General Government Buildings and Plant	\$15.00
05/31/2023	Charter Communications	Cascade phone and internet	6215	\$132.97	100-41940-386-200	General Government Buildings and Plant	\$132.97
05/31/2023	Pat McGowan	reimbursement - welder fuel, office supplies, wrenches	6216	\$261.98	201-43115-221-	Shop & Equipment Supplies	\$261.98

Date Range : 5/1/2023 To 5/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/31/2023	Lucas Lentz	reimbursement - mailbox repairs	6217	\$52.77			
					201-43115-221-	Shop & Equipment Supplies	\$52.77
05/31/2023	Chris Lien	Reimbursement - MX135 filters and oil changes, supplies	6218	\$553.31			
					201-43115-221-	Shop & Equipment Supplies	\$28.09
					201-43116-229-118	Heavy Equipment Repairs	\$525.22
05/31/2023	NCPRS Group Life Ins	Chris Lien ID 1156 - June 2023	6219	\$16.00			
					201-41970-365-300	Insurance	\$16.00
05/31/2023	Rochester Public Utilities	2009272 - RT water only	6220	\$65.37			
					100-41940-382-201	General Government Buildings and Plant	\$65.37
05/31/2023	People's Energy Cooperative	Rochester Township	6221	\$429.00			
					100-41940-381-201	General Government Buildings and Plant	\$429.00
05/31/2023	People's Energy Cooperative	Cascade Township	6222	\$294.00			
					100-41940-381-200	General Government Buildings and Plant	\$294.00
05/31/2023	Waste Managememt	Rochester trash	6223	\$420.00			
					100-41940-384-201	General Government Buildings and Plant	\$420.00
05/31/2023	Waste Management	Cascade trash	6224	\$178.79			
					100-41940-384-200	General Government Buildings and Plant	\$178.79
05/31/2023	Little Falls Machine, Inc	Auger motor and seal kit	6225	\$1,444.68			
					201-43116-229-113	Heavy Equipment Repairs	\$1,444.68
05/31/2023	Dalco	TP and paper towels	6226	\$133.23			
					201-43115-221-	Shop & Equipment Supplies	\$133.23

Date Range : 5/1/2023 To 5/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/31/2023	Diamond Mowers, LLC	Knives, bolts, nuts	6227	\$374.77	201-43116-229-111	Heavy Equipment Repairs	\$374.77
05/31/2023	Express Power Washers, Inc.	pressure washer repair	6228	\$1,193.26	201-43115-221-	Shop & Equipment Supplies	\$1,193.26
05/31/2023	Farrell Equipment & Supply Co, Inc.	vest, masks	6229	\$59.59	201-41940-219-	General Government Buildings and Plant	\$59.59
05/31/2023	Mississippi Welders Supply Co, Inc	wire sheel, nozzle, gel, battery	6230	\$49.72	201-43115-221-	Shop & Equipment Supplies	\$49.72
05/31/2023	Towmaster	2021 Mack couplers	6231	\$387.82	201-43116-229-113	Heavy Equipment Repairs	\$387.82
05/31/2023	CHS	May fuel and DEF	6232	\$2,320.08	201-43111-212-	Fuel	\$2,320.08
05/31/2023	Menards - Rochester South	mailbox supplies, pothole mix	6233	\$147.57	201-43115-221-	Shop & Equipment Supplies	\$147.57
05/31/2023	NAPA Auto Parts - Rochester	grease coupler, oil, grease	6234	\$123.96	201-43115-221-	Shop & Equipment Supplies	\$123.96
05/31/2023	Ronco Engineering Sales, Inc.	angle wrenches, crowfoot	6235	\$130.53	201-43115-221-	Shop & Equipment Supplies	\$130.53
05/31/2023	Menards - Rochester North	mailbox supplies, towbar adapter	6236	\$52.29	201-43115-221-	Shop & Equipment Supplies	\$52.29
05/31/2023	Syverson Truck Centers	replaced internal trans filter	6237	\$765.23	201-43116-229-103	Heavy Equipment Repairs	\$765.23

Date Range : 5/1/2023 To 5/31/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$21,510.81			\$21,510.81

Date

Joint Powers Board Report		June meeting	Claims: May 2023	
Rochester and Cascade Townships				
	Total		Rochester Township	Cacade Township
Payroll:				
Pay: Payroll Claims	\$ 18,359.46			
Deductions & Township FICA	\$ 10,716.94			
	\$ -	\$ -	\$ -	
Employee Ded HSA	\$ 981.31			
Total	\$ 30,057.71	\$ 15,028.86	\$ 15,028.86	
Non- Payroll Disbursements:				
Road Claims (51% / 49%)	\$ 9,812.56	\$ 5,004.41	\$ 4,808.15	
Salt / Sand (46% / 54%)	\$ -	\$ -	\$ -	
		\$ -	\$ -	
Total Disbursements	\$ 39,870.27	\$ 20,033.26	\$ 19,837.01	
Claims List	\$ 21,510.81			
Net Pay Dist.	\$ 18,359.46			
	\$ 39,870.27			
Equipment 1/12 of Amt. Budget	\$ 9,583.34	\$ 4,791.67	\$ 4,791.67	
Sick Leave Escrow	\$ 175.76	\$ 87.88	\$ 87.88	
Amount owed by each townsh	\$ 49,629.37	\$ 24,912.81	\$ 24,716.56	
	\$ 49,629.37			
Should be 00	\$ -			
**2023 equipment budget = \$115,000				
2023 Cascade	28.49 mil	49.10%		
2023 Rochester	29.61 mil	50.90%		
	5.52 miles gravel			
	24.09 miles paved			
total	58.1			
	52.58 paved			

Amount		
6214	\$ 15.00	Premier
6225	\$ 1,444.68	Little Falls
6226	\$ 133.23	Dalco
6227	\$ 374.77	Diamond
6228	\$ 1,193.26	Express
6229	\$ 59.59	Farrell
6230	\$ 49.72	Mississippi
6231	\$ 387.82	Towmaster
6232	\$ 2,320.08	CHS
6233	\$ 147.57	Menards S
6234	\$ 123.96	NAPA
6235	\$ 130.53	Ronco
6236	\$ 52.29	Menards N
6237	\$ 765.23	Syverson
6207	\$ 115.94	Chris L
6216	\$ 261.98	Pat McGowan
6208	\$ 110.70	Josh L
6217	\$ 52.77	Luke L
6218	\$ 553.31	Chris L
6215	\$ 132.97	C-Charter
		Century Link
6221	\$ 429.00	R-Peoples
6222	\$ 294.00	C-Peoples
6220	\$ 65.37	RPU
6223	\$ 420.00	R-Waste Mgt
6224	\$ 178.79	C-Waste Mgt
		C-Mn Energy
		R-MN Energy
Total	\$ 9,812.56	
		Olm Aggregate
		Compass
Total	\$ -	Salt/Sand
6211	\$ 1,243.39	STATE
6212	\$ 3,184.42	PERA + Admin Fee
6219	\$ 16.00	NCPERS
6210	\$ 6,273.13	FED
Total Payroll	\$ 10,716.94	
Cafeteria Payments		
6213	\$ 650.00	Deferred Income
6209	\$ 331.31	CL HS A
	\$ 981.31	
Total	\$ 21,510.81	
Payroll	\$ 18,359.46	
	\$ 39,870.27	