

Rochester Township Supervisors Meeting
Rochester Town Hall
Thursday, June 13, 2024
7:00 PM
AGENDA

- I. Call to order Town Board Meeting; Pledge of Allegiance
- II. Open comment period
 - A. *The Town Board appreciates hearing from citizens about items of concern and desires to set aside time during each meeting for Open Comment. To provide ample opportunity for all, speaking time is limited to three minutes and topic discussion is limited to 15 minutes. By rule, no discussion or action may be taken on any item brought before the Board during Open Comment. The Town Board may place items discussed during Open Comment onto subsequent meeting agendas.*
- III. Minutes of the May 9, 2024 Board meeting
- IV. Deputy Report – Dean Thompson
- V. Continuing Business Reports
 - A. Treasurer’s Report – Randy Staver
 - B. Rochester Township claims
 - C. Joint Powers claims
 - D. Road Maintenance Supervisor Report – Pat McGowan
- VI. Tabled Items
 - A. None
- VII. Old Business
 - A. 2630 Wild Rose Ln SW
 - i. There will be a motion to rescind the motion made during the previous meeting regarding Board involvement in approvals related to this project. Note: This serves as prior notice.
 - ii. Update on litigation – June 7, 2024
 - B. Land Use Planning work group
 - C. Land Use Plan Amendment – RES2024_05_01
 - D. PNP reimbursement
 - E. 8th Street Speed Study
- VIII. New Business
 - A. Annual audit report – Smith Schafer
 - B. Stop Sign – Millie Meadows Road / Millie Meadows Drive

- C. Pavilion Estates
- D. Floodplain, Shoreland and MOU Discussion
- E. Solar Ordinance – RES2024_06_01 / Solar Farm Ordinance – RES2024_06_02
- F. Pool Ordinance Amendment – RES2024_06_03
- G. City of Rochester Growth Management Map
- H. 180 Degrees Von Wald Youth Shelter
- I. Noxious Weed Spraying

IX. Other Reports / Information Items

A. Information Items

- i. Aspen waste hauling contract begins in June

B. TCPA Report – Jeff Orth

C. Planning & Zoning Commission Report

D. Board Chair Report

X. Other Business

A. Future meetings

- a. Planning & Zoning Commission – June 18, 2024 – 7:30 pm

XI. Adjourn

Rochester Township

Board Meeting Minutes

May 9, 2024

Meeting was call to order at 7:00 pm by Chairman Nathan Clarke.

Members present – Jamie Neisen, Matthew Kitzmann, Nathan Clarke, Michael Melford, Jeff Orth and Randy Staver.

Guests – Pat McGowan, Dean Thompson, Brian Mueller, Brandon Theobald and eleven members of the public.

Open Comments

- There was a resident comment about planting trees to help visually obscure a solar array recently installed on a neighboring property. Michael Melford and Nathan Clarke tried to contact the owner but haven't made contact yet. It was noted that public funds cannot be used to add improvements to private property. Michael suggested that the neighborhood could create a GoFundMe account to collect funds for tree planting. The resident expressed concern about impact on property values. Matt Kitzmann asked if the resident has contact information and if so, could they please share that with the board.

Minutes – Jeff Orth moved to approve the minutes for the April 11, 2024 meeting. Michael Melford seconded. All voted in favor and the motion passed.

Deputy's Report –

- Deputy Dean Thompson stated that there were 43 calls for service over the last month.

Treasurer's Report –

- Treasurer Randy Staver reported. There was no unusual activity to report.
- A pre-audit meeting will be held on Thursday, May 23rd with Michael Melford and Jamie Neisen participating. The formal report will be presented at the June meeting.
- Matt Kitzmann moved approval of the treasurer's report. Jeff Orth seconded. All voted in favor and the motion passed.

Rochester Township Claims – Jamie Neisen moved and Matt Kitzmann seconded to accept and pay Rochester Township claims #5507-5522 in the amount of

\$60,627.35. All voted in favor and the motion passed. Randy followed up on how certain bills are divided between Rochester and Cascade townships and paid under Joint Powers. He and Sara are putting together a summary which could be presented at the July JPB meeting.

JPB Claims – Jamie Neisen moved and Jeff Orth seconded to accept and pay Joint Powers Board claims #6543-6568 minus claim #6553 and the Rochester Township share in the amount of \$38,76.47 and a payroll share of \$14,555.70. All voted in favor and the motion passed.

Unemployment Claim – As a result of an unemployment claim made by Joshua Lien, Joint Powers is being asked to pay an amount to Minnesota Unemployment. Board discussion concerned why this is being paid and whether it can be appealed. Randy will follow up with Sara Rudquist regarding the current status. Until then, payment will be put on hold.

Road Maintenance Supervisor Report –

- The surgery for Chris Lien went well.
- Riley Viker will start May 20th.
- There is an upcoming LTAP class and Pat, Luke and Riley will attend.
- Pat talked about a lot of road grading taking place and his plan for laying down gravel. Jeff questioned whether we are budgeting enough for gravel materials.
- Nathan Clarke asked about shoulder work on Glenwood Road and wants to ensure that it isn't forgotten.

2630 Wild Rose Lane SW –

- Matt Kitzmann talked about the litigation that occurred on April 15th in Olmsted district court where the seller was petitioning to enforce the purchase agreement. The judge ruled in favor of the defendant meaning the purchase agreement is voided.
- Matt went on to say that he had been contacted by a builder who stated that the current owner's ex-husband will be taking possession of the property and completing the project. Matt also stated that due to the history of this project, he feels the board should be very involved in monitoring the progress. It was suggested that the township ask Peter Tiede for his opinion.
- Matt moved that the board wishes to review and approve all submittals for the 2630 Wild Rose Lane SW property prior to the zoning administrator approving the request. This would be contingent that Peter Tiede is in agreement. Jamie Neisen seconded. All voted in favor and the motion passed.

Land Use Planning Workgroup –

- No new information to report.

8th Street Speed Study –

- Nathan Clarke opened the floor for public comments related to speed on 8th Street. Nathan noted a neighborhood survey that had been distributed regarding speed limits. Matt Kitzmann clarified that the discussion this evening is not about speed limits but rather speed control measures.
- Eleven residents who live along 8th Street or in the vicinity spoke and were universal in their comments that there is too much speeding along the 8th Street corridor. They were also in agreement that speed control measures, such as speed tables, should be installed and that the current 25 mph speed limit be retained.
- One resident asked whether thinning some trees might improve visibility. Others did not think that would slow traffic but would improve visibility. Pat McGowan said that he will take a look at trees and especially those that intrude into the right of way.
- Nathan closed the public comment period.
- Brandon Theobald spoke and stated his role as engineer in evaluating projects even though he is not specifically a traffic engineer. He spoke in support of speed bumps but also said that they may not have the effect of slowing speed along the entire corridor. There may be concerns about noise and he also said they can slow emergency vehicle response. He has not seen speed bumps installed in rural areas but more so in urban areas.
- Brandon will work with Pat to identify the best locations.
- Matt asked about equipment concerns for snowplowing. Pat said that speed tables are somewhat better than speed bumps. There would be signage indicating location of speed tables.
- Pat stated that it would cost approximately \$7,500 to install two speed tables including striping and signage. In response to a question, Pat stated that temporary (removable) speed controls are more expensive.
- Jamie Neisen noted that no one has asked for speed controls along Weatherhill although he pointed out that it is more curvilinear with fewer straight roadways which may naturally control speed. Jamie asked about the number of accidents on 8th Street and Deputy Thompson said that he couldn't recall any.
- Matt stated the challenge of evaluating road speed controls in certain areas versus township wide. He stated that there is speeding all over and this issue is not unique to this particular area. He stated that few areas install these kinds of controls.

- Michael Melford stated that in areas where he has lived with speed tables, they are effective.
- Jamie said we would need a policy to help guide where and when speed controls would be used.
- Nathan said that the township could use this area as a test case and revisit at a future point. He said that the cost is relatively small compared to other costs. If other areas ask for controls, then we could respond that this is a test case and that no policy has been established yet.
- Jeff Orth said that it is important to be consistent. Because township costs are socialized, everyone pays.
- Jamie would like to see if some cautionary signs would help. He also said that targeted patrolling could help.
- Michael Melford said that the number of residents showing up demonstrates that speed is clearly an issue and he is willing to listen. He suggested it is worth the cost to install a couple of speed tables.
- Michael Melford moved that the township install a set of two speed tables, with the location to be determined with the assistance of the township engineer, to be evaluated for a period of 24 months as a test case. Jeff Orth seconded.
- Matt Kitzmann moved to amend the motion and clarify that the board is taking this action 1) due to the uniqueness of the neighborhood, 2) that much of the change is due to increased development in the area, 3) home proximity to the roadway and closeness of driveways, 4) that removal of the speed tables is a possibility, 5) that there would be a moratorium on installing future speed controls until the 24 month test is completed, 6) and that ARPA funds will be used to fund the project. Nathan Clarke seconded. All voted in favor of the amendment. All voted in favor of the original motion as amended.

Land Use Plan Amendment – RES2024_05_01 –

- Jered Staton distributed a report to the board via email regarding changes to the city and county land uses. He is suggesting that it would be premature to adopt this resolution until after further discussion with the city and county.

Waste Hauling - Recycling –

- In response to a request for pickup of recycled materials, Aspen responded that one (1) 95-gallon container, picked up every other week would cost \$16.90 per month and includes taxes. One (1) 2-yard recycling dumpster, picked up every other week would cost \$71.52 per month and include taxes.
- Matt Kitzmann moved and Jamie Neisen seconded to contract for one (1) 95-gallon container. All voted in favor and the motion passed.

Presidential Nomination Primary (PNP) Reimbursement –

- Randy reported that he applied for State funding for reimbursement for the Presidential primary election. The township may be able to recover most of the costs, which were primarily election judge wages.

SLFRF Annual Report –

- The annual SLFRF report was filed on time. This report details what has been spent from ARPA funds to date.

Annual Reorganization –

- Randy stated that the edited version of the 2024 reorganization is contained in the meeting packet.

Reports:

TCPA Report –

- Jeff Orth reported that they met yesterday. The financials are down some but it is largely due to the current overstaff situation. Some work is being done on billing practices. Matt asked whether we should ask CMS for pricing so that TCPA could in turn set their pricing practices. Jeff also noted some bylaws changes under consideration that will clarify which attendees may vote on TCPA matters.

Board of Appeals & Adjustment Report (Township Board) –

- There was no additional action requested this month.

Planning and Zoning Commission Report –

- There will be a meeting on May 21st where the draft language for a solar ordinance and solar farm ordinance will be discussed as well as clarifications to the pool ordinance.

Board Chair Report –

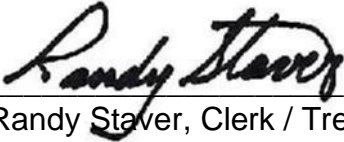
- Nathan Clarke said he had followed up with DNR staff concerning the deer population. Essentially, there isn't much that can be done. There are fewer hunters and the current hunting season cannot be expanded.
- Nathan noted a concern he has heard about a resident locating their trash containers at the end of their driveway close to the roadway. So long as the containers are not in the right of way, there is nothing the township can do absent a specific policy.
- Based on recent incidents where a development sign blew down, he stated that signage should not be allowed in the right of way.
- Nathan said he would like to take a look at the auditing rates from Smith Schafer when the time comes for renewal of the contract.

Other Business –

- **Lilly 4 Surety Agreement** – Randy Staver reported that the legal representatives are drafting the appropriate documents. There will be a supplemental development agreement for Lilly Farm 4th as well as a deposit account control agreement

Meeting Adjourned – Michael Melford moved to adjourn the meeting. Jamie Neisen seconded. All voted in favor and the motion passed. Meeting was adjourned at 10:29 PM.

Respectfully Submitted,



Randy Staver, Clerk / Treasurer

Nathan Clarke, Chairman

DRAFT

June 2024
Treasurer's Report

Period: 05/01/2024 - 05/31/2024

Accounts

Opening Balance - ONB - checking	#5320	\$	120,000.00		
Deposits		\$	708.33	<u>Deposits</u>	
Interest checking (1.00%)		\$	101.64	Cafeteria plan	\$ 208.33
Checks / Withdrawals		\$	(65,617.34)	TCPA rent	\$ 500.00
Sweep debits checking (-)		\$	(601.64)	TBD	\$ -
Sweep credits checking (+)		\$	65,409.01	TBD	\$ -
Ending balance checking		\$	120,000.00	TBD	\$ -
				TBD	\$ -
				TBD	\$ -
				TBD	\$ -
				TBD	\$ -
				TBD	\$ -
Opening Balance - ONB - savings	#0201	\$	130,000.00	Total	\$ 708.33
Interest savings (4.35%)		\$	471.20		
Sweep debits savings (-)		\$	(66,479.85)		
Sweep credits savings (+)		\$	66,008.65		
Ending balance savings		\$	130,000.00		
Opening Balance - ONB - IntraFi	#0201	\$	1,411,489.71		
Interest ICS (4.35%)		\$	5,167.70		
Sweep credits ICS (+)		\$	1,050.89		
Sweep debits ICS (-)		\$	(65,407.01)		
Ending balance ICS		\$	1,352,301.29		

Total ONB ending balance \$ **1,602,301.29**

Adjustments - in transit \$ 571.84

Cash Control ending balance \$ **1,602,873.13**

Total ending ONB balance	\$	1,602,301.29
- Reserve (must be 1/2 of annual budget)	\$	(734,102.00)
- Designated ARPA funds	\$	(136,361.95)
- Designated Griffin road project		\$0.00
Available to Spend	\$	731,837.34

PROJECT

- Westhill Drive SW - invoice for road care annually - invoice mailed to City of Rochester

Rec'd \$ **5,720.00** 2/27/2024

- Griffin Construction (restricted funds):

Beginning balance	\$710,159.69	<u>Date Pd.</u>
Payment	(\$88,414.00)	9/6/2022
Payment	(\$318,968.03)	10/8/2022
Payment	(\$158,753.09)	11/5/2022
Payment	(\$43,234.50)	7/21/2023
Payment	(\$32,072.02)	4/12/2024
Payment	(\$68,718.05)	5/31/2024
Current balance	\$0.00	

- ARPA Expenditures (restricted funds):

Beginning balance	\$207,964.10	<u>Date Pd.</u>	
JPB staffing	(\$2,549.19)	11/6/2021	Essential workers
JPB staffing	(\$2,549.19)	12/4/2021	Essential workers
LED lighting upgrade	(\$2,407.00)	4/15/2022	Revenue replacement
Office equipment - printer	(\$899.99)	4/15/2022	Revenue replacement
Backflow preventer work	(\$1,719.23)	5/7/2022	Revenue replacement
Speed signs	(\$9,392.00)	11/5/2022	Revenue replacement
Repair shop floor	(\$34,772.50)	2/9/2023	Revenue replacement
Office equipment - computer	(\$1,899.98)	3/31/2023	Revenue replacement
Boardroom monitor	(\$1,540.32)	6/30/2023	Revenue replacement
Town hall grill	(\$1,263.75)	6/30/2023	Revenue replacement
Meadow Crossing Rd. striping	(\$12,609.00)	8/5/2023	Revenue replacement
(e) TBD	\$0.00		
(e) TBD	\$0.00		
(e) TBD	\$0.00		
(e) TBD	\$0.00		
Current balance	\$136,361.95		

Note: ARPA expenditures must be obligated by 12/31/2024 and spent by 12/31/2026.



ROCHESTER TOWNSHIP
 4111 11TH AVE SW
 ROCHESTER, MN 55902-1508

PERIODIC STATEMENT

Date: May 31, 2024
 Period: May 01, 2024 to May 31, 2024
 (31 days)

Welcome to Eagle Rock Bank (formerly ONB Bank)!

Visit our new website at www.eaglerock.bank

Your Account(s) at a Glance

Deposit Account(s)	Account #	Interest Earned YTD	Balance as of 05/31
ONB Community Checki	CK-1000005320	498.36	120,000.00
Community Savings	SV-0700000201	2,263.32	130,000.00

ACCOUNT #: CK - 1000005320 Comm Checking - Int

ONB Community Checking

ROCHESTER TOWNSHIP

Enclosures: 15

Beginning Balance as of 05/01/24	120,000.00
Deposits & Other Credits	66,218.98
Charges & Fees	0.00
Checks & Other Debits	66,218.98
Average Balance	120,000.00
Ending Balance as of 05/31/24	120,000.00

Transaction Information

Date	Check#	Description	Debit Amount	Credit Amount
05/01		Min Balance - Sweep from SV		100.00
05/02		Min Balance - Sweep from SV		120.00
05/03		Min Balance - Sweep from SV		120.00
05/09		Min Balance - Sweep from SV		4,649.97
05/10		Min Balance - Sweep from SV		1,692.23

Account #: CK -1000005320

PERIODIC STATEMENT
ROCHESTER TOWNSHIP

May 31, 2024

* Indicates a break in the Check number order.

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
05/01	120,000.00	05/13	120,000.00	05/20	120,000.00
05/02	120,000.00	05/14	120,000.00	05/23	120,000.00
05/03	120,000.00	05/15	120,000.00	05/24	120,000.00
05/09	120,000.00	05/16	120,000.00	05/28	120,000.00
05/10	120,000.00	05/17	120,000.00	05/31	120,000.00

ACCOUNT #: SV - 0700000201 Community Savings

Community Savings

ROCHESTER TOWNSHIP

Enclosures: 0

Beginning Balance	
as of 05/01/24	130,000.00
Deposits & Other Credits	66,479.85
Charges & Fees	0.00
Checks & Other Debits	66,479.85
Average Balance	127,889.13
Ending Balance	
as of 05/31/24	130,000.00

Transaction Information

Date	Check#	Description	Debit Amount	Credit Amount
05/01		Minimum Balance/Sweep Adjustment Credit		99.00
05/02		Minimum Balance/Sweep Adjustment Credit		120.00
05/03		Minimum Balance/Sweep Adjustment Credit		120.00
05/09		Minimum Balance/Sweep Adjustment Credit		4,649.97

Eagle Rock Bank
975 34th Ave NW
Rochester, MN 55901

RETURN SERVICE REQUESTED

Rochester Township
4111 11th Ave SW
Rochester, MN 55902

Contact Us
507-280-0621
operations@banknonb.com
www.banknonb.com



Account
Rochester Township

Date
05/31/2024

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1 of 2

IntraFi Cash ServiceSM, or ICS[®], Monthly Statement

The following information is a summary of activity in your account(s) for the month of May 2024 and the list of FDIC-insured institution(s) that hold your deposits as of the date indicated. These deposits have been placed by us, as your agent and custodian, in deposit accounts through IntraFi Cash Service. Funds in your deposit accounts at the FDIC-insured institutions at which your funds have been placed will be "deposits," as defined by federal law.

Summary of Accounts

Account ID	Deposit Option	Interest Rate	Opening Balance	Ending Balance
*****201	Savings	4.35%	\$1,411,489.71	\$1,352,301.29
TOTAL			\$1,411,489.71	\$1,352,301.29

For the Period : 5/1/2024 To 5/31/2024

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$1,177,996.57	\$6,240.54	\$18,608.69	\$1,165,628.42	\$0.00	\$1,192.50	\$1,166,820.92
Road and Bridge	(\$1,917.98)	\$0.00	\$40,587.87	(\$42,505.85)	\$0.00	\$0.00	(\$42,505.85)
Federal Programs - ARPA	(\$61,477.75)	\$0.00	\$0.00	(\$61,477.75)	\$0.00	\$0.00	(\$61,477.75)
Cafeteria Fund	\$833.32	\$208.33	\$0.00	\$1,041.65	\$0.00	\$0.00	\$1,041.65
Escrow Fund - Development	\$19,525.05	\$0.00	\$0.00	\$19,525.05	\$0.00	\$0.00	\$19,525.05
General Reserves	\$653,370.22	\$0.00	\$0.00	\$653,370.22	\$0.00	\$0.00	\$653,370.22
Sheriff Protection	(\$12,532.72)	\$0.00	\$6,080.78	(\$18,613.50)	\$0.00	\$0.00	(\$18,613.50)
Fire Protection	(\$175,157.56)	\$0.00	\$0.00	(\$175,157.56)	\$0.00	\$0.00	(\$175,157.56)
General Capital Projects	\$61,421.94	\$0.00	\$0.00	\$61,421.94	\$0.00	\$0.00	\$61,421.94
Clearing	(\$1,551.99)	\$0.00	\$0.00	(\$1,551.99)	\$0.00	\$0.00	(\$1,551.99)
Total	\$1,660,509.10	\$6,448.87	\$65,277.34	\$1,601,680.63	\$0.00	\$1,192.50	\$1,602,873.13

_____	_____	_____
Jamie Neisen	Town Supervisor	Date
_____	_____	_____
Jeff Orth	Town Supervisor	Date
_____	_____	_____
Matthew Kitmann	Town Supervisor	Date
_____	_____	_____
Michael Melford	Town Supervisor	Date
_____	_____	_____
Nathan Clarke	Chair, Town Supervisor	Date

Date Range : 5/1/2024 To 5/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/31/2024	WHKS	Invoices 50874	5523	\$316.00	100-41110-303-	Council/Town Board	\$316.00
05/31/2024	Culligan of Greater Rochester	Water	5524	\$62.59	100-41940-229-	General Government Buildings and Plant	\$62.59
05/31/2024	People's Energy Cooperative	Electric bill for outdoor lights - May statement	5525	\$44.00	100-43160-386-	Street Lighting	\$44.00
05/31/2024	Cascade Creek Development Inc.	Final payment - reimbursement of remaining road project funds	5526	\$68,718.05	201-43138-230-808	Misc Road Work	\$68,718.05
05/31/2024	GDO Law	Invoices 19178	5527	\$1,650.60	100-41110-304-	Council/Town Board	\$1,650.60
05/31/2024	Olmsted Aggregate	Road rock - invoices 16528, 16670, 16752	5528	\$14,355.63	201-43120-231-756 201-43120-231-756 201-43120-231-756	Road Maintenance Road Maintenance Road Maintenance	\$2,664.97 \$6,227.47 \$5,463.19
05/31/2024	AWS Service Center	Ref. S1 493442-060124	5529	\$132.11	100-41110-384-	Council/Town Board	\$132.11
05/31/2024	Federal Government	June payroll taxes - Q2, #3	5530	\$918.63	100-41110-103- 100-41425-103-	Council/Town Board Clerk	\$300.30 \$618.33
05/31/2024	State of Minnesota	June payroll taxes - Q2, #3	5531	\$108.28	100-41110-103- 100-41425-103-	Council/Town Board Clerk	\$17.65 \$90.63
05/31/2024	PERA	May 2024 payroll deductions	5532	\$945.74	100-41110-103-	Council/Town Board	\$517.40

Date Range : 5/1/2024 To 5/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					100-41425-103-	Clerk	\$428.34
05/31/2024	Empower - MN Deferred Comp Plan	May 2024 Deferred Income	5533	\$2,915.00			
					100-41110-103-102	Council/Town Board	\$1,115.00
					100-41110-103-103	Council/Town Board	\$700.00
					100-41110-100-104	Council/Town Board	\$1,100.00
05/31/2024	Rochester Township Cafeteria Acct	May 2024 paycheck cafeteria deposit	5534	\$208.33			
					100-41110-103-	Council/Town Board	\$208.33
05/31/2024	Visa	June statement - Printer toner, Clear Rate telephone	5535	\$174.26			
					100-41110-201-	Council/Town Board	\$79.99
					100-41110-321-	Council/Town Board	\$94.27
05/31/2024	Crystal Lammers	Town hall cleaning	5536	\$100.00			
					100-43201-100-	Town Hall Custodian	\$100.00
05/31/2024	Paul's Lock & Key	Keys	5537	\$10.50			
					100-41940-229-	General Government Buildings and Plant	\$10.50
05/31/2024	Charter Communications	Invoice 175428901052124	5538	\$129.99			
					100-41940-325-	General Government Buildings and Plant	\$129.99
05/31/2024	Milestone Materials	Invoices 3500407015, 3500409211	5539	\$236.87			
					201-43120-231-	Road Maintenance	\$236.87
05/31/2024	MATIT	Deductible - claim 23EO025	5540	\$1,000.00			
					100-41970-304-	Insurance (MATIT, work comp, etc.)	\$1,000.00
05/31/2024	Smith Schafer & Associates LTD	2023 Audit - progress billing	5541	\$2,000.00			
					100-41530-301-400	Accounting	\$2,000.00

Date Range : 5/1/2024 To 5/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/31/2024	Joint Powers Board	May claims and payroll	5542	\$29,150.71	201-43127-310-	Joint Powers	\$29,150.71
Total For Selected Claims				\$123,177.29			\$123,177.29

Jamie Neisen	Town Supervisor	Date
Jeff Orth	Town Supervisor	Date
Matthew Kitzmann	Town Supervisor	Date
Michael Melford	Town Supervisor	Date
Nathan Clarke	Chair, Town Supervisor	Date

Rochester Township

Gross Pay Report

For the Period 6/1/2024 to 6/30/2024

<u>Employee Name</u>	<u>Title</u>	<u>Gross Wages</u>
Clarke, Nathan	Supervisor	1,521.81
Kitzmann, Matthew	Supervisor	1,217.45
Melford, Michael	Supervisor	1,217.45
Neisen, Jamie	Supervisor	1,217.45
Orth, Jeff	Supervisor	1,217.45
Staver, Randy R	Clerk/Treasurer	3,059.50

Date Range : 5/1/2024 To 5/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/31/2024	Premier Bank	Chris Lien HSA	6571	\$400.00	320-41440-173-361	Chris Lien HSA	\$400.00
05/31/2024	United States Treasury	June 2024 payroll taxes Q2 payment 3	6572	\$6,090.77	201-43102-171- 201-43102-122-	Road Salary Road Salary	\$4,148.20 \$1,942.57
05/31/2024	MN Department of Revenue	June 2024 payroll taxes Q2 payment 3	6573	\$1,219.97	201-43102-172-	Road Salary	\$1,219.97
05/31/2024	PERA	June 2024 payroll contributions	6574	\$3,353.78	201-43102-121- 201-43102-174-	Road Salary Road Salary	\$1,796.67 \$1,557.11
05/31/2024	Empower	Deferred income - Chris L. and Pat M.	6575	\$650.00	320-41440-175- 340-41450-175-	Chris Lien HSA Pat McGowan HSA	\$250.00 \$400.00
05/31/2024	Charter Communications	Cascade phone and internet	6576	\$134.98	100-41940-386-200	General Government Buildings and Plant	\$134.98
05/31/2024	Minnesota Energy Resources	Rochester 05/28/2024	6577	\$277.56	100-41940-383-201	General Government Buildings and Plant	\$277.56
05/31/2024	Minnesota Energy Resources	Cascade 05-22-2024	6578	\$575.72	201-41940-383-200	General Government Buildings and Plant	\$575.72
05/31/2024	NCPRS Group Life Ins	Chris Lien ID 1156 - June 2024	6579	\$16.00	201-41970-365-300	Insurance	\$16.00
05/31/2024	Clear Rate Communications	Rochester phone service	6580	\$94.27			

Date Range : 5/1/2024 To 5/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					201-41940-386-201	General Government Buildings and Plant	\$94.27
05/31/2024	Olmsted Medical Center	PR DOT exam and drug screening - Pat McGowan	6581	\$239.00			
					201-43102-305-	Road Salary	\$239.00
05/31/2024	People's Energy Cooperative	Rochester Township	6582	\$244.00			
					100-41940-381-201	General Government Buildings and Plant	\$244.00
05/31/2024	People's Energy Cooperative	Cascade Township	6583	\$166.00			
					100-41940-381-200	General Government Buildings and Plant	\$166.00
05/31/2024	Rochester Public Utilities	2009272 - RT water only	6584	\$38.75			
					100-41940-382-201	General Government Buildings and Plant	\$38.75
05/31/2024	Waste Management	Cascade trash	6585	\$217.26			
					100-41940-384-200	General Government Buildings and Plant	\$217.26
05/31/2024	Original Mechanics	electric harness	6586	\$417.75			
					201-43116-229-112	Heavy Equipment Repairs	\$417.75
05/31/2024	RDO Equipment Co	grease	6587	\$169.40			
					201-43115-221-	Shop & Equipment Supplies	\$169.40
05/31/2024	Herold Flags	Flag replacement	6588	\$93.75			
					100-41940-210-	General Government Buildings and Plant	\$93.75
05/31/2024	Earl's Small Engine Repair, Inc.	new chainsaw MS391	6589	\$569.06			
					201-43115-221-	Shop & Equipment Supplies	\$569.06
05/31/2024	Linde Gas & Equipment Inc	wire feed	6590	\$164.28			

Date Range : 5/1/2024 To 5/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					201-43115-221-	Shop & Equipment Supplies	\$164.28
05/31/2024	Paul's Lock & Key Shop, Inc.	keys	6591	\$10.50			
					201-43115-221-	Shop & Equipment Supplies	\$10.50
05/31/2024	Rochester Ford	F450 - DOT and tie rod replacement	6592	\$1,258.59			
					201-43116-229-105	Heavy Equipment Repairs	\$1,258.59
05/31/2024	CHS	Diesel for April and May	6593	\$4,712.10			
					201-43111-212-	Fuel	\$4,712.10
05/31/2024	Menards - Rochester South	gear puller	6594	\$26.99			
					201-43115-221-	Shop & Equipment Supplies	\$26.99
05/31/2024	Menards - Rochester North	fridge for shop and softener salt	6595	\$641.04			
					201-43115-221-	Shop & Equipment Supplies	\$641.04
05/31/2024	Nuss Truck & Equipment	Mack 21 - DEF & fuel filters, PTO sensors / Mack 16 - EML Fault / Mack 14 - Drum brakes	6596	\$7,439.19			
					201-43116-229-113	Heavy Equipment Repairs	\$2,730.00
					201-43116-229-102	Heavy Equipment Repairs	\$296.60
					201-43116-229-100	Heavy Equipment Repairs	\$4,412.59
05/31/2024	Diamond Mowers, LLC	shaft bearing	6597	\$414.34			
					201-43116-229-118	Heavy Equipment Repairs	\$414.34
05/31/2024	Pat McGowan	Reimbursement - scale and garage door bill	6598	\$147.42			
					201-43115-221-	Shop & Equipment Supplies	\$147.42
05/31/2024	Lucas Lentz	reimbursement - mileage and non oxy gas	6599	\$42.84			
					201-43111-331-	Fuel	\$21.78
					201-43115-221-	Shop & Equipment Supplies	\$21.06

Date Range : 5/1/2024 To 5/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$29,825.31			\$29,825.31

Date

Joint Powers Board Report		June meeting	Claims: May	
Rochester and Cascade Townships				
	Total	Rochester Township	Cascade Township	
Payroll:				
Pay: Payroll Claims	\$ 17,817.74			
Deductions/ FICA /Medicare	\$ 10,680.52			
Unemployment Ins (Josh Lien)				
Employee Ded HSA	\$ 1,050.00			
Total	\$ 29,548.26	\$ 14,774.13	\$ 14,774.13	

Non- Payroll Disbursements:				
Claims (52.35%/47.65%)	\$ 18,109.79	\$ 9,480.74	\$ 8,629.05	
Salt / Sand (47% / 53%)	\$ -	\$ -	\$ -	
Total Disbursements	\$ 47,658.05	\$ 24,254.87	\$ 23,403.18	

Claims List	\$ 29,840.31			
Net Pay Dist.	\$ 17,817.74			
	\$ 47,658.05			
Equipment 1/12 of Budgeted	\$ 9,583.34	\$ 4,791.67	\$ 4,791.67	
Sick Leave Escrow	\$ 208.34	\$ 104.17	\$ 104.17	
Amount owed by township	\$ 57,449.73	\$ 29,150.71	\$ 28,299.02	
	\$ 57,449.73			
Should be 00	\$ -			

**2024 equipment budget = \$115,000

2023 Cascade	26.95	47.65%
2023 Rochester	29.61	52.35%
	5.52 miles gravel	
	24.09 miles paved	
total	56.56	
	51.04 paved	

Amount		
6600	\$ 15.00	Premier
6586	\$ 417.75	Original Mechanics
6581	\$ 239.00	Olm Med
6587	\$ 169.40	RDO
6588	\$ 93.75	Herold Flags
6589	\$ 569.06	Earls
6590	\$ 164.28	Linde
6591	\$ 10.50	Paul's
6592	\$ 1,258.59	Rochester Ford
6593	\$ 4,712.10	CHS
6594	\$ 26.99	Menards - S
6595	\$ 641.04	Menards - N
6596	\$ 7,439.19	Nuss
6597	\$ 414.34	Diamond
6599	\$ 42.84	Lucas L
		Chris L
6598	\$ 147.42	Pat M
6576	\$ 134.98	C-Charter
6580	\$ 94.27	Clear Rate Communic
6582	\$ 244.00	R-Peoples
6583	\$ 166.00	C-Peoples
6584	\$ 38.75	RPU
		R-Waste Mgt
6585	\$ 217.26	C-Waste Mgt
6578	\$ 575.72	C-Mn Energy
6577	\$ 277.56	R-MN Energy
Total	\$ 18,109.79	
		Compass
		Skyline
Total	\$ -	Salt/Sand
6573	\$ 1,219.97	STATE
6574	\$ 3,353.78	PERA + Admin Fee
6579	\$ 16.00	NCPERS
6572	\$ 6,090.77	FED
Total Payrol	\$ 10,680.52	
Cafeteria Payments		
6575	\$ 650.00	Deferred Income
6571	\$ 400.00	CL HS A
	\$ 1,050.00	
Total	\$ 29,840.31	
Payroll	\$ 17,817.74	
	\$ 47,658.05	

**RESOLUTION REQUESTING LAND USE PLAN AMENDMENT
BY ROCHESTER TOWNSHIP
FOR THE EAST ½ OF SECTIONS 29 & 32**

RESOLUTION # RES2024-05-01

WHEREAS, the laws of the State of Minnesota allows counties to administer land use within each county and to approve all Land Use Plan amendments to the adopted plan within their jurisdiction; and,

WHEREAS, Olmsted County, Minnesota has adopted a Land Use Plan titled “Olmsted County General Land Use Plan”, dated 1995 and most recently amended August 16, 2022 in effect for the entire County; and,

WHEREAS, Rochester Township adopted a land use plan on August 11, 1994 with amendments on July 11, 1996 and October 13, 2016 to be in effect for Rochester Township; and,

WHEREAS, over 580 acres of land designated by Olmsted County as “Suburban Subdivision” has gone from undeveloped to having at least an approved general development plan since 2020.

NOW, THEREFORE, BE IT RESOLVED, the Rochester Town Board requests, that the East ½ of both Sections 29 and 32 T106N R14W, Olmsted County, Minnesota be considered for designation as Suburban Subdivision based on the following findings:

1. Since 2020 over 580 acres of land has been processed in Rochester Township as undeveloped suburban subdivision lands to having approved general development plans.
2. When developing lands south of 40th Street SW, Olmsted County Public Works determined that a connection to Bamber Valley Road SW needed to be shown on those plans to show how traffic patterns from the Millie Meadow Development would connect to Bamber Valley Road SW.
3. The City of Rochester and Rochester Township have had a long-standing verbal agreement that lands west of Bamber Valley Road SW would be Suburban and not Urban.

4. Of the 320 acres in east ½ of Section 29 approximately only ½ is taxed as tillable land, according to the Olmsted County GIS Maps.
5. The area in Section 29 and the northern portion of Section 32 are currently included in the Rochester Township Land Use Plan for “Potential Suburban Subdivision”.

The board understands that the County has limited the number of acres to be added for suburban growth to 200 acres per year and that approximately 40 of that has already been used in the year 2023. We also know that another portion of Rochester Township will be requested to be changed from Urban Service to Suburban Subdivision, yet this year. This request will then be limited to the balance.

Additionally, Rochester Township understands that other requests may be presented in future years and is willing to limit their request to approximately 100 acres per year starting with the most northerly parcel and working southward. The first year would be parcel number 64.29.11.047343 and the north half of parcel number 64.29.14.046405.

Submitted to the Olmsted County Board for Consideration.

Passed and adopted this 13th day of June 2024.

Attest:

Jamie Neisen, Vice Chair

Randy Staver, Clerk



Start: 2024-05-01

End: 2024-05-31

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

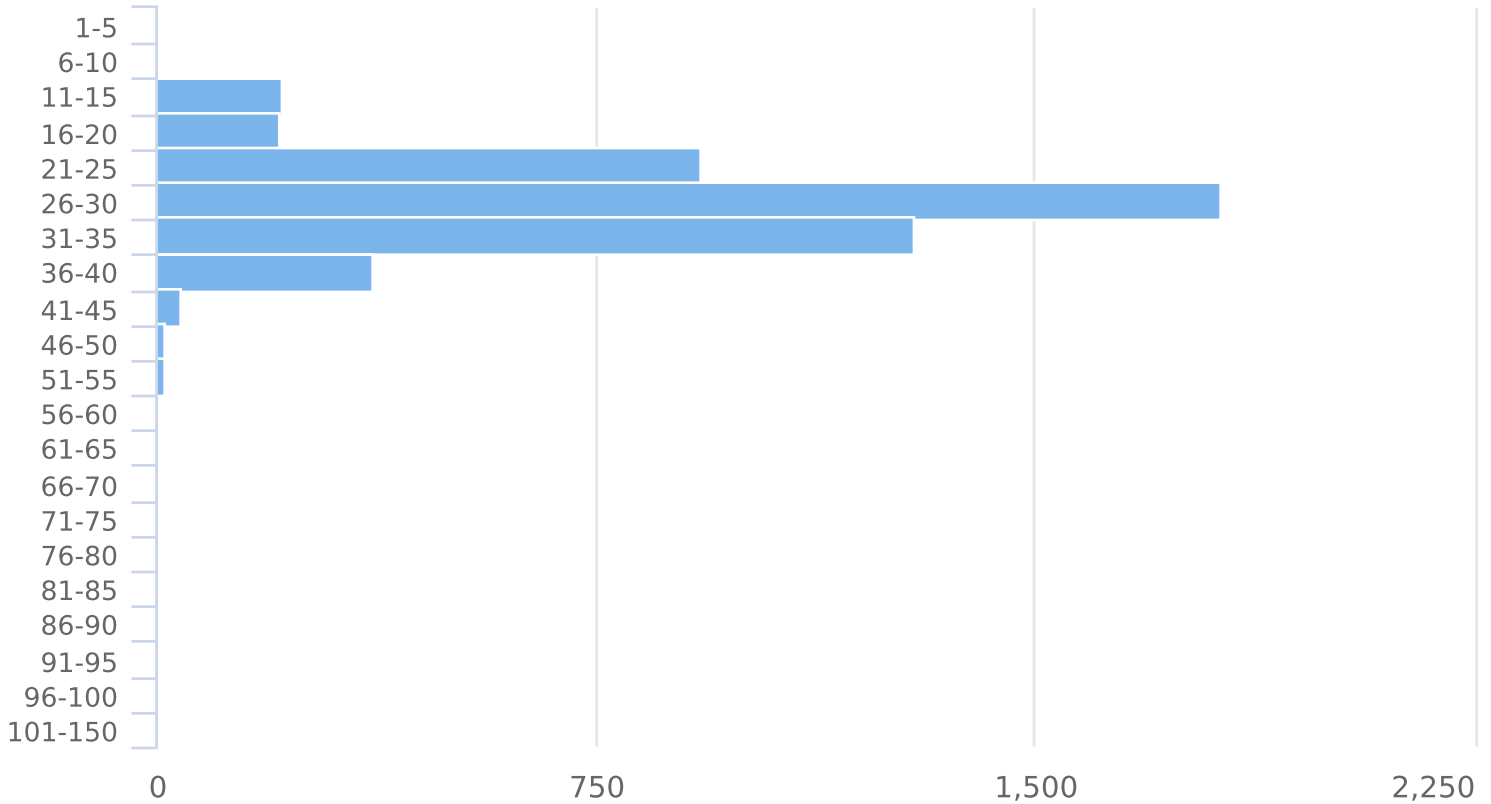
Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	0	1	1	4	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	23.0	8
1:00	0	0	1	2	1	0	0	2	1	0	0	0	0	0	0	0	0	0	0	0	0	27.3	7
2:00	0	0	1	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.8	4
3:00	0	0	0	0	0	4	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	30.4	7
4:00	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.0	2
5:00	0	0	0	0	0	5	0	1	1	0	1	0	0	0	0	0	0	0	0	0	0	34.9	8
6:00	0	0	0	2	15	14	15	1	2	0	0	0	0	0	0	0	0	0	0	0	0	28.5	49
7:00	0	0	1	3	54	87	32	10	0	0	0	0	0	0	0	0	0	0	0	0	0	27.5	187
8:00	0	0	5	9	36	95	79	28	2	0	0	0	0	0	0	0	0	0	0	0	0	29.3	254
9:00	0	0	4	8	52	123	92	37	2	1	0	0	0	0	0	0	0	0	0	0	0	29.7	319
10:00	0	0	8	20	80	120	91	28	2	0	0	0	0	0	0	0	0	0	0	0	0	28.2	349
11:00	0	0	11	26	74	169	90	34	6	0	0	0	0	0	0	0	0	0	0	0	0	28.4	410
12:00	0	0	14	16	111	182	122	32	1	0	0	0	0	0	0	0	0	0	0	0	0	28.1	478
13:00	0	0	9	12	59	138	97	21	2	0	0	0	0	0	0	0	0	0	0	0	0	28.5	338
14:00	0	0	5	19	58	102	95	37	3	0	0	0	0	0	0	0	0	0	0	0	0	29.1	319
15:00	0	0	5	7	66	120	121	34	2	1	0	0	0	0	0	0	0	0	0	0	0	29.5	356
16:00	0	0	20	12	36	170	143	26	2	1	0	0	0	0	0	0	0	0	0	0	0	29.0	410
17:00	0	0	4	6	101	153	129	31	9	0	0	0	0	0	0	0	0	0	0	0	0	29.1	433
18:00	0	0	80	35	67	134	86	29	2	2	0	0	0	0	0	0	0	0	0	0	0	25.5	435
19:00	0	0	31	15	39	99	50	6	4	0	0	0	0	0	0	0	0	0	0	0	0	26.2	244
20:00	0	0	2	7	36	47	23	4	2	1	0	0	0	0	0	0	0	0	0	0	0	27.5	122
21:00	0	0	9	7	19	33	19	4	0	0	0	0	0	0	0	0	0	0	0	0	0	26.3	91
22:00	0	0	0	1	9	12	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	27.6	26
23:00	0	0	1	2	6	9	4	2	0	0	0	0	0	0	0	0	0	0	0	0	0	27.1	24
Total	0	0	212	210	928	1816	1293	371	43	6	1	0	0	0	0	0	0	0	0	0	0	28.3	4880



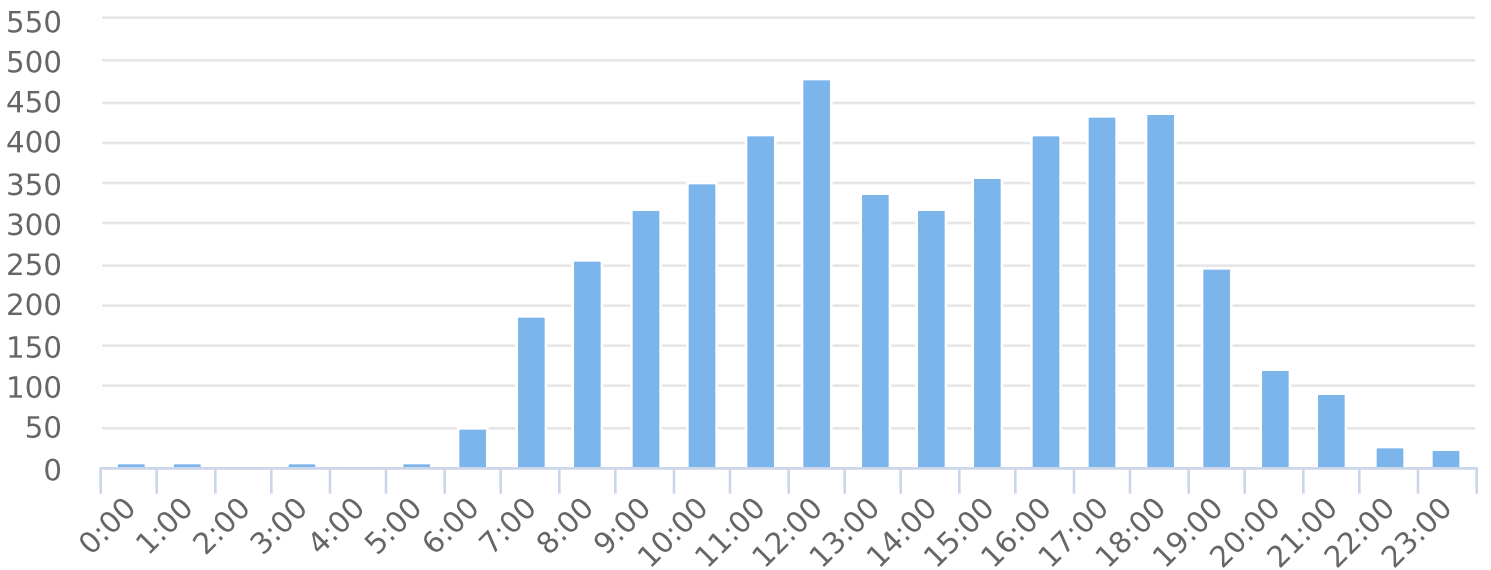
Start: 2024-05-01
End: 2024-05-31
Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2024-05-01

End: 2024-05-31

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

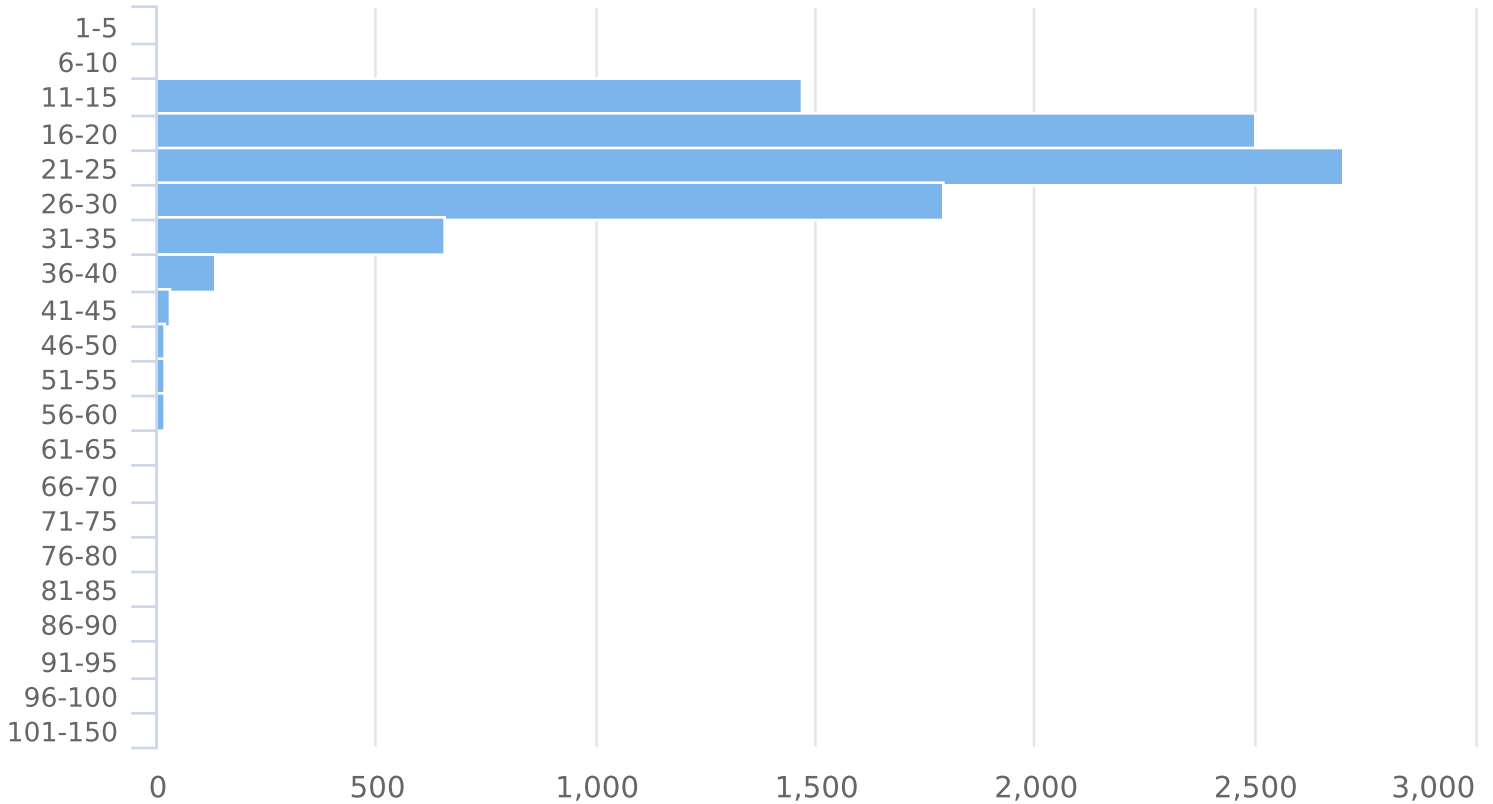
Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	0	7	11	18	6	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	21.6	44
1:00	0	0	4	10	11	3	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	21.7	30
2:00	0	0	3	4	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.5	12
3:00	0	0	1	1	0	1	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	29.7	7
4:00	0	0	1	1	1	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	24.8	5
5:00	0	0	2	3	0	3	1	1	1	0	0	1	0	0	0	0	0	0	0	0	0	28.0	12
6:00	0	0	3	3	4	2	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	22.3	14
7:00	0	0	80	96	122	72	28	3	2	0	0	0	0	0	0	0	0	0	0	0	0	21.6	403
8:00	0	0	94	181	181	149	76	14	0	0	0	0	0	0	0	0	0	0	0	0	0	22.7	695
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10:00	0	0	82	166	163	122	55	14	1	1	0	0	0	0	0	0	0	0	0	0	0	22.7	604
11:00	0	0	95	167	178	112	39	8	1	0	0	0	0	0	0	0	0	0	0	0	0	21.9	600
12:00	0	0	129	244	218	176	55	13	2	0	0	0	0	0	0	0	0	0	0	0	0	21.9	837
13:00	0	0	119	189	208	142	55	11	1	0	0	0	0	0	0	0	0	0	0	0	0	22.0	725
14:00	0	0	100	167	207	116	51	4	3	0	0	0	0	0	0	0	0	0	0	0	0	22.0	648
15:00	0	0	108	170	182	138	33	9	2	0	2	0	0	0	0	0	0	0	0	0	0	22.0	644
16:00	0	0	105	202	212	124	42	9	1	0	0	0	0	0	0	0	0	0	0	0	0	21.7	695
17:00	0	0	115	188	232	140	35	9	1	0	0	0	0	0	0	0	0	0	0	0	0	21.7	720
18:00	0	0	78	157	163	123	46	4	1	1	0	0	0	0	0	0	0	0	0	0	0	22.4	573
19:00	0	0	68	116	119	75	21	8	3	1	0	0	0	0	0	0	0	0	0	0	0	21.8	411
20:00	0	0	59	98	123	64	19	5	1	0	0	0	0	0	0	0	0	0	0	0	0	21.6	369
21:00	0	0	45	72	94	59	18	6	1	0	0	0	0	0	0	0	0	0	0	0	0	22.3	295
22:00	0	0	29	45	55	25	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21.4	162
23:00	0	0	12	31	25	20	6	2	0	0	0	0	0	0	0	0	0	0	0	0	0	22.1	96
Total	0	0	1470	2501	2703	1792	656	133	28	4	2	1	0	0	0	0	0	0	0	0	0	22.0	9290



Start: 2024-05-01
End: 2024-05-31
Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time

