

Rochester Township Supervisors Meeting
Rochester Town Hall
Thursday, July 20, 2023
7:00 PM
AGENDA

- I. Call to order Town Board Meeting (Pledge of Allegiance)
- II. Minutes of the June 8, 2023 Board meeting
- III. Deputy Report – Dean Thompson
- IV. Call for additional agenda items
- V. Old Business
 - A. Pavilion Estates / Rookery
 - B. 2630 Wild Rose Ln SW
 - C. Land Use Planning work group
- VI. Tabled Items
 - A. Storm water ordinances
 - B. Resolution – land use plan amendment
- VII. New Business
 - A. Nuisance ordinance – public hearing
 - B. Royal Oaks Farm final plat
 - C. Glenwood Road SW snowplowing
 - D. Annual township picnic
 - E. Subdivision Ordinance
 - F. Meeting organization
 - G. Information items:
 - i. Tax law changes
 - ii. Cannabis legislation moratorium resolution
- VIII. Reports
 - A. Treasurer's Report – Randy Staver
 - B. Road Maintenance Supervisor Report – Pat McGowan
 - C. TCPA Report – Jeff Orth
 - D. Planning & Zoning Commission Report
 - E. Board Chair Report
- IX. Adjourn

Thursday, July 20, 2023

Agenda

Rochester Township

Board Meeting Minutes

June 8, 2023

Meeting was called to order at 7:00 pm by Chairman Jamie Neisen.

Members present - Matthew Kitzmann, Jamie Neisen, Nathan Clarke, Michael Melford and Randy Staver. **Absent:** Jeff Orth

Guests – Pat McGowan, Dean Thompson, Roger Ihrke, Jered Staton, Kali Lentz, Bill Tointon, Brian Zmolek, Brian Mueller and five members of the public.

Minutes – Jamie Neisen offered two corrections. The first change relates to path maintenance in the City of Rochester (Subdivision Ordinance). He corrected the statement to say that the city plows most but not necessarily all paths. The second change relates to the amount of open space (Land Use Plan). He wished to add that the Board asked Jered to increase the amount of open space from 1.5% to 5% in the subdivision ordinance. Matt Kitzmann moved to approve the minutes for the May 11, 2023 meeting with corrections. Michael Melford seconded. All voted in favor and the motion passed.

Deputy's Report – Deputy Dean Thompson reviewed the call report of 43 calls for service.

Pat McGowan distributed data collected related to the 8th Street speed study. He will continue to fine tune the data collection as well as analyze results. Residents spoke to ask if there are better placement options so that motorists are better alerted.

Nathan Clarke commented that there is clearly interest on the part of residents to solve the issue. He also stated that he is puzzled as to the perceived high cost of roughly \$25,000 to install asphalt speed bumps. Pat was asked to gather more specific cost information.

Matt Kitzmann commented that township decisions for installing speed barriers must be rooted in good information. He suggested that the devices should be moved around so that the township gains a comprehensive view.

One resident suggested sending out a letter to remind residents of the speed limits and to use more caution. Randy was asked to put together a mailing list.

Nathan suggested adding language to future development agreements to require developers to address potential traffic issues.

Pavilion Estates / Rookery Lawsuit –

- There was no new information to share.

2630 Wild Rose Lane SW –

- Jamie Neisen stated that legal action is still pending. The township attorney has responded as necessary to all requests for information in a timely manner.
- Jamie noted that the requested fence is still not in place. The fence is meant to prevent trespassing and possible safety issues. The township had mailed a letter giving the property owner 30 days to come into compliance and there are a few days still remaining.

Land Use Planning Workgroup –

- Nathan Clarke reported and said there was no new information to share.

Annual Audit –

- Kali Lentz from Smith Schafer provide a review of the 2022 financial audit for the township. The township again received a 'clean' audit. Nathan Clarke posed a question as to why population numbers differ from what are stated in the law enforcement contract numbers. Matt Kitmann suggested that perhaps the law enforcement numbers are old data based on the previous contract.

IntraFi Fund Protection –

- Randy Staver presented information that came from our financial institution, ONB Bank. State law requires that all of the township's financial assets (bank deposits) are insured in their entirety. Funds are otherwise insured up to the FDIC maximum of \$250,000. Since the township assets significantly exceed this threshold, the bank provides the additional coverage by purchasing bonds. There is an alternative path for coverage referred to as IntraFi. There is no tangible difference to the township but there is a benefit to the bank to spread risk. Randy had asked Andrew Forliti from Smith Schafer for his opinion. Andrew commented that this is a well-known practice that has existed for about 10 years. Kali Lentz commented that several other municipalities participate in IntraFi and they have not heard of any issues.
- Matt Kitmann moved to approve letting ONB Bank use the IntraFi approach to providing coverage. Nathan Clarke seconded. All voted in favor and the motion passed.

2024-2025 Law Enforcement Contract –

- The 2024-2025 contract for law enforcement services was presented at a total cost to the township of \$81,077 for 2024 and \$85,942 for 2025. This represents a 6% increase for each year.
- Nathan Clarke moved to approve the contract. Michael Melford seconded. All voted in favor and the motion passed.

Land Use Density Resolution –

- Jered Staton presented a slightly revised resolution based on conversation at the Planning & Zoning Commission meeting.
- Roger Ihrke reiterated the importance of recognizing whether township land use goals will be met during the GDP step and not during later steps of the planning process. He also emphasized that ordinance changes should be vetted with planning (TCPA) staff to ensure proposed changes are not creating conflicts with other ordinances and/or state statute.
- Nathan Clarke moved to approve the resolution. Michael Melford seconded. All voted in favor and the motion passed.

Land Use Plan Amendment Resolution –

- Roger Ihrke referred to the discussion at the meeting and action taken last month about redesignating a portion of resource protection land to suburban development in the land use plan. As a courtesy, Roger shared the township plan with the City of Rochester. It involves a total of 720 acres.
- Jamie Neisen expressed concern that 580 acres have already been designated for suburban development with several projects working through the development process and that adding additional suburban development land at this time may not be advisable. Roger noted that land designated as suburban development is perceived as being more valuable.
- Jamie suggested letting Roger meet with city staff and return next month to revisit the resolution.
- A challenge is that adopting the resolution, while perhaps not desirable at this time, preserves the ability to promote large lot development whereas if the city moves forward with annexing land and approving small lot development there may be no opportunity for the township to intercede.
- Nathan Clarke moved to table approval of the resolution until next month. Matt Kitzmann seconded. All voted in favor and the motion passed.

Land Use Plan Amendment – Nigon Family Farm –

- The Nigon family is requesting that the township support a land use amendment that redesignates some land from urban service area to suburban development. The City of Rochester and Olmsted County will also need to

review and approve the requested change. It was also noted that not approving the request could lead to township development on one side of the road and city development on the other side. This would be similar to West Hill which is problematic with the shared service agreement and the township ownership of the road.

- Nathan expressed concern that approving the request almost guarantees that development will occur whereas it is unknown if the City of Rochester will actually develop the land and a timeline.
- Michael Melford moved to support the request for the land use change. Matt Kitzmann seconded. The motion passed 3-1 with Nathan voting nay.
- Randy was asked to draft a letter of support for the request.

Subdivision Ordinance –

- Jered Staton provided an update and no action is requested this evening. He read through a list of suggested changes to the ordinance based on discussion at the last Planning & Zoning Commission meeting. Some questions were raised that will require some clarification and the board offered some additional suggestions. Two key areas involve the amount of setback from sinkholes and the width of bike paths which is desired to be 8 feet.
- Jered made reference to a standalone variance ordinance request which will require further discussion before any action is taken.

Nuisance Ordinance –

- Roger Ihrke had sent suggested language for an ordinance and resolution for possible action. The topic will be revisited at the July meeting.
- Roger stated that he will forward a copy of the revised ordinance and that the Board needs to decide if they will hold a public hearing. The consensus was that a hearing should be held. The public hearing will occur during the July meeting sometime after 7:00 pm. Randy will publish notice on the township website as well as in the legal section of the newspaper. Randy said that the process is to begin the regular meeting and then at the appropriate time, recess the meeting and open the public hearing. Once the hearing has been closed then the regular meeting is brought back into order. This allows for public commentary but only on the specific topic.

Olmsted County Floodplain and Shoreland Ordinance –

- Roger Ihrke spoke about a new floodplain ordinance and impact on development requests. If the township agrees to let Olmsted County continue to serve as the designee, then appropriate township ordinances will need to be updated to remove floodplain language. Alternatively, the township could

serve as the designee. Roger asked for discussion and then a decision at the July meeting with associated staff direction.

Audio / Sound System –

- Matt Kitzmann reported and talked about installing a monitor in the boardroom with an ability to connect to a computer and project desired information such as maps. Board members were supportive that Matt pursue the purchase.
- Nathan Clarke moved to allow Matt to pursue a purchase using ARPA funds. Michael Melford seconded. All voted in favor and the motion passed.

Meadow Crossing Road Trail –

- Pat McGowan presented two bids he received for construction of the trail. Elcor submitted a proposal stating a cost of \$57,200. Rochester Sand and Gravel submitted a proposal stating a cost of \$41,076. He recommends accepting the bid from RS&G. Jamie recommended that funding come from ARPA funds.
- Nathan Clarke moved to accept and approve the bid from Rochester Sand and Gravel for \$41,076 and use of ARPA funds. Michael Melford seconded. All voted in favor and the motion passed.

Annual Township Picnic –

- Randy asked the board to set a date and time for the annual picnic. August 15th from 4:00 to 7:00 pm at the town hall was chosen. It was suggested that the township purchase a grill to have on hand rather than borrow equipment.
- Nathan Clarke moved to purchase a grill at a cost not to exceed \$1,200 using ARPA funds. Matt Kitzmann seconded. All voted in favor and the motion passed.

Building Maintenance –

- Matt Kitzmann spoke about townhall maintenance (cleaning). Jamie suggested getting a clearer picture of what the current person does and time spent. Matt will contact Jeff to gather more information. Randy noted that we are paying the current individual \$50 per visit.

Private Wells –

- Nathan Clarke spoke about a resident contact concerning a private well issue. Four homes share a well but one resident is not contributing to well maintenance which is creating a burden for the other residents. The person asked if there is anything the township could do. A comment was made that unfortunately this is a private issue and little that the township can do.

West Hill Road –

- Discussion ensued related to the Nigon land use plan amendment approval and the difficulty of maintaining a road where there is township development on one side and city development on the other. This is the situation with West Hill Road with the majority of homes located in the city. Roger Ihrke suggested that the township could simply ask Rochester Public Works to take over ownership and maintenance of the road.

Reports:

Treasurer's Report –

- Treasurer Randy Staver reported. There was nothing out of the ordinary occurring the previous month.
- Matt Kitzmann moved approval of the treasurer's report. Nathan Clarke seconded. All voted in favor and the motion passed.

Rochester Township Claims – Nathan Clarke moved and Matt Kitzmann seconded to accept and pay Rochester Township claims #5305-5318 in the amount of \$32,430.64. All voted in favor and the motion passed.

JPB Claims – Michael Melford moved and Nathan Clarke seconded to accept and pay Joint Powers Board claims #6207-6237 and the Rochester Township share in the amount of \$24,912.81, and a payroll share of \$15,028.86. All voted in favor and the motion passed.

Road Maintenance Supervisor Report –

- The road crew is busy with planned seasonal work.
- Chip sealing will begin later this month. Pat explained the process.
- Pat talked about a quote he received for striping roads from a company in the amount of \$12,609 to stripe Meadow Crossing Road.
- Nathan Clarke moved to accept the road striping bid using ARPA funds for the expense. Matt Kitzmann seconded. All voted in favor and the motion passed.
- Pat asked about purchasing a lawnmower to take care of the lawn immediately surrounding the town hall. Nathan Clarke offered to donate a used mower that he has.

TCPA Report –

- Jeff Orth was not present to report on TCPA proceedings.

Board of Appeals & Adjustment Report (Township Board) –

- There was no action requested this month.

Planning and Zoning Commission Report –

- No more information other than what was provided earlier.

Board Chair Report –

- Nothing else to report.

Upcoming Meetings –

- Planning and Zoning Commission – July 18, 2023 – 7:00 pm.

Meeting Adjourned – Nathan Clarke moved to adjourn the meeting. Michael Melford seconded. All voted in favor and the motion passed. Meeting was adjourned at 11:50 pm.

Respectfully Submitted,

Randy Staver, Clerk / Treasurer

Jamie Neisen, Chairman

**RESOLUTION REQUESTING LAND USE PLAN AMENDMENT
BY ROCHESTER TOWNSHIP
FOR THE EAST ½ OF SECTIONS 29 & 32
RESOLUTION # _____**

WHEREAS, the laws of the State of Minnesota allows counties to administer land use within each county and to approve all Land Use Plan amendments to the adopted plan within their jurisdiction; and,

WHEREAS, Olmsted County, Minnesota has adopted a Land Use Plan titled “Olmsted County General Land Use Plan”, dated 1995 and most recently amended August 16, 2022 in effect for the entire County; and,

WHEREAS, Rochester Township adopted a land use plan on August 11, 1994 with amendments on July 11, 1996 and October 13, 2016 to be in effect for Rochester Township; and,

WHEREAS, over 580 acres of land designated by Olmsted County as “Suburban Subdivision” has gone from undeveloped to having at least an approved general development plan since 2020.

NOW, THEREFORE, BE IT RESOLVED, the Rochester Town Board requests, that the East ½ of both Sections 29 and 32 T106N R14W, Olmsted County, Minnesota be considered for designation as Suburban Subdivision based on the following findings:

1. Since 2020 over 580 acres of land has been processed in Rochester Township as undeveloped suburban subdivision lands to having approved general development plans.
2. When developing lands south of 40th Street SW, Olmsted County Public Works determined that a connection to Bamber Valley Road SW needed to be shown on those plans to show how traffic patterns from the Millie Meadow Development would connect to Bamber Valley Road SW.
3. The City of Rochester and Rochester Township have had a long-standing verbal agreement that lands west of Bamber Valley Road SW would be Suburban and not Urban.
4. Of the 320 acres in east ½ of Section 29 approximately only ½ is taxed as tillable land, according to the Olmsted County GIS Maps.
5. The area in Section 29 and the northern portion of Section 32 are currently included in the Rochester Township Land Use Plan for “Potential Suburban Subdivision”.

The board understands that the County has limited the number of acres to be added for suburban growth to 200 acres per year and that approximately 40 of that has already been used in the year 2023. We also know that another portion of Rochester Township will be requested to be changed from Urban Service to Suburban Subdivision, yet this year. This request will then be limited to the balance.

Additionally, Rochester Township understands that other requests may be presented in future years and is willing to limit their request to approximately 100 acres per year starting with the most northerly parcel and working southward. The first year would be parcel number 64.29.11.047343 and the north half of parcel number 64.29.14.046405.

Submitted to the Olmsted County Board for Consideration.

Passed and adopted this 20th day of July 2023.

Attest:

Jamie Neisen, Chair

Randy Staver, Clerk

**NUISANCE BUILDING
ORDINANCE
FOR
ROCHESTER
TOWNSHIP

OLMSTED
COUNTY

MINNESOTA**

ADOPTED: July 20, 2023
EFFECTIVE: August 1, 2023

The following regulations are in effect for residential properties in residential districts in Rochester Township, specifically for properties with a primary use as a residential dwelling. From and after the effective date of this ordinance and subsequent amendments, the use of all land and buildings within a residential district shall be in conformity with the provisions of this ordinance. Any existing building or property shall have 180 days from the date of this ordinance to bring the property into compliance and will be subject to, at the election of the Town Board, either the Abatement Procedure in Section Three or criminal enforcement under Section Five of this ordinance.

The following Districts are considered Residential District in this ordinance:

Mayo Woodlands Special District
Boulder Creek Special District
Cairnbrae Stables Special District
Heritage Hills 2nd Special District
R-1 Low Density Residential District
R-A Rural Residential District

SECTION ONE: BUILDINGS

Buildings which have not been maintained in a safe and healthy condition under the Minnesota State Building Code. Any one of the following shall be prima facie evidence of failure to maintain a building in a safe and healthy condition.

- (1) Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the approved building or fire code of the jurisdiction as related to the requirements for existing buildings.
- (2) The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.

- (3) Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.
- (4) Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so anchored, attached or fastened in place to be capable of resisting natural or artificial loads of one and one-half the original designed value.
- (5) The building or structure, or part of the building or structure, because of dilapidation, deterioration, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way.
- (6) The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.
- (7) The building or structure is neglected, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants or criminals, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.
- (8) Any building or structure has been constructed, exists or maintained in violation of any specific requirements or prohibition applicable.
- (9) A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the code official to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.
- (10) Any building or structure, because of a lack of sufficient or proper fire-resistance-rated construction, fire protection systems, electrical system, fuel connections, mechanical system, plumbing system or other cause, is determined by the code official to be a threat to life or health.
- (11) Any portion of a building remains on a site after the demolition or destruction of the building or structure or whenever any building or structure is abandoned to constitute such building or portion thereof as an attractive nuisance or hazard to public.
- (12) The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength.
- (13) The anchorage of the floor or roof to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects.
- (14) Structural members that have evidence of deterioration or that are not capable of safely supporting all nominal loads and load effects.
- (15) Foundation systems that are not firmly supported by footings, are not plumb, and free from open cracks one-half inch or greater and breaks, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects;
- (16) Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs of deterioration, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effect, and all roof drainage systems that are not properly anchored;

- (17) Overhang extensions or projections including, but not limited to, trash chutes, canopies, marquees signs, awnings, fire escapes, standpipes and exhaust ducts not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects;
- (18) Exterior stairs, decks, porches, balconies and all similar appendages attached thereto, including guards and handrails, which are not structurally sound, not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects, and a flight of stairs which has four or more risers lacking handrails designed and installed in accordance with the MN State Building Code;
- (19) Chimneys, cooling towers, smokestacks and similar appendages not structurally sound, not in good repair or not properly anchored, or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects;
- (20) All exterior finishes including joints between building envelope and the perimeter of windows, doors and skylights, stucco, wood, vinyl, aluminum, steel, or cement board siding, which are not weather resistant or watertight and free of decay, cracks, rot, tears, holes, gaps, or breaks;
- (21) Any building or structure that has been damaged by fire to the extent it is no longer habitable;
- (22) Mechanical appliances, fireplaces, solid-fuel burning appliances, cooking appliances and water heating appliances not properly installed or maintained in a safe working condition or capable of performing the intended function;
- (23) The lack of a safe, continuous and unobstructed path of travel from any point in a building or structure to the public way; or
- (24) Egress doors which are not readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort.

SECTION TWO: DUTIES OF TOWNSHIP OFFICERS

Township officials may apply and enforce any provision of this ordinance relating to public nuisances within this jurisdiction. Any peace officer or other designated Township official shall have the power to inspect private premises and take all reasonable precautions to prevent the commission and maintenance of public nuisances. Except in emergency situations of imminent danger to human life and safety, no peace officer or designated Township official will enter private property for the purpose of inspecting or preventing public nuisances without the permission of the owner, resident, or other person in control of the property, unless the officer or person designated has obtained a warrant or order from a court of competent jurisdiction authorizing entry.

SECTION THREE: ABATEMENT PROCEDURE

(A) Procedure

Whenever the peace officer or other designated official determines that a public nuisance is being maintained or exists on the premises in the Township, the official shall notify in writing the owner of record and occupant of the premises of such fact and order that the nuisance be terminated or abated. The notice of violation shall specify the steps to be taken to abate the nuisance and the time within which the nuisance is to be abated. If the notice of violation is not complied with within the time specified, the official shall report that fact forthwith to the Town Board. Thereafter, the Town Board may, after notice to the owner and occupant and an opportunity to be heard, determine that the condition identified in the

notice of violation is a nuisance and further order that if the nuisance is not abated within the time prescribed by the Town Board, the Township may seek injunctive relief.

(B) Notice

Written notice of the violation; notice of the time, date, place, and subject of any hearing before the Town Board; shall be served by a peace officer, the Town Clerk, designated official, or the Township Attorney on the owner of record and occupant of the premises either in person or by certified or registered mail. If the premise is not occupied, the owner of record is unknown, or if the owner of record or occupant refuses to accept notice, notice of the violation shall be served by positing it on the premises.

(C) Emergency procedure; summary enforcement

In cases of emergency, where delay in abatement required to complete the procedure and notice requirements as set forth in subdivisions (A) and (B) of this section will permit a continuing nuisance to unreasonably endanger public health, safety, or welfare, the Town Board may order summary enforcement and abate the nuisance. To proceed with summary enforcement, the peace officer or other designated official shall determine that a public nuisance exists or is being maintained on premises in the Township and that delay in abatement will unreasonably endanger public health, safety, or welfare. The officer or designated official shall notify in writing the occupant or owner of the premises of the nature of the nuisance, whether public health, safety, or welfare will be unreasonably endangered by delay in abatement required to complete the procedure set forth in subdivision (A) of this section and may order that the nuisance be immediately terminated or abated. If the nuisance is not immediately terminated or abated, the Town Board may order summary enforcement and abate the nuisance.

(D) Immediate abatement

Nothing in this section shall prevent the Township, without notice or other process, from immediately abating any condition that poses an imminent and serious hazard to human life or safety.

(E) Unlawful parties or gatherings

When law enforcement determines that a gathering is creating such a noise disturbance as prohibited under Section Four, Subdivision D, the officer may order all persons present, other than the owner or tenant of the premises where the disturbance is occurring, to disburse immediately. No person shall refuse to leave after being ordered to do so by law enforcement. Every owner or tenant of such premises who has knowledge of the disturbance shall make every reasonable effort to see that the disturbance is stopped.

(F) Judicial remedy

Nothing in this section shall limit the legal remedies of the Township or prevent the Township from seeking a judicial remedy in its sole discretion .

SECTION FOUR: RECOVERY OF COST

(A) Personal liability

The owner of the premises on which a nuisance has been abated by the Township, or a person who has caused a public nuisance on property not owned by that person, shall be personally liable for the cost to the Township of the abatement, including administrative costs. As soon as the work has been completed and the cost determined, the Township clerk or other Township official shall prepare a bill for the cost and mail it to the owner. Thereupon the amount shall be immediately due and payable at the office of the Township Clerk.

(B) Assessment

After notice and hearing as provided in Minn. Stat. § 429.061, as it may be amended from time to time, if the nuisance is a public health or safety hazard on private property, the accumulation of snow and ice on public sidewalks, the growth of weeds on private property or outside the traveled portion of streets, or unsound or insect-infected trees, the Township Clerk shall, on or before September 1 next following abatement of the nuisance, list the total unpaid charges along with all other such charges as well as other charges for current services to be assessed under Minn. Stat. § 429.101 against each separate lot or parcel to which the charges are attributable. The Town Board may then spread the charges against the property under that statute and any other pertinent statutes for certification to the county auditor and collection along with current taxes the following year or in annual installments, not exceeding ten (10), as the Town Board may determine in each case.

Further, all charges hereunder shall be deemed governmental services pursuant to Minn. Stat. §514.67 and may be collected pursuant to that statute or Minn. Stat. §366.012 in the sole discretion of the Township.

SECTION FIVE: PENALTY

Any person convicted of violating any provision of this ordinance is guilty of a misdemeanor and shall be punished by a fine not to exceed the maximum penalty under statute for a misdemeanor, plus the costs of prosecution pursuant to Minn. Stat. § 366.01 in either case. Each day of violation shall constitute a separate misdemeanor.

SECTION SIX: SEVERABILITY

If any provision of this ordinance is found to be invalid for any reason by a court of competent jurisdiction, the validity of the remaining provisions shall not be affected.

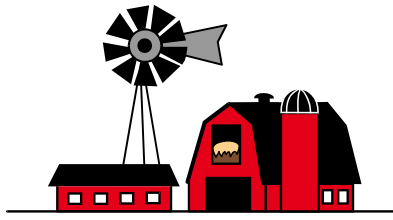
SECTION SEVEN: EFFECTIVE DATE

This ordinance becomes effective on the date of its publication, or upon the publication of a summary of the ordinance.

TOWNSHIP COOPERATIVE PLANNING ASSOCIATION

4111 11th Avenue SW
Room 10
Rochester, MN 55902

PH: (507) 529-0774
FX: (507) 281-6821



David Meir, Administrator
Jered Staton, Administrator

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-- TCPA --

Date: 7/10/2023

To: Rochester Township Planning Commission
Rochester Township Board
William Tointon, WSE-Massey

RE: Royal Oaks Farm Final Plat

Application:

The Rochester Township Planning Commission will hold a public hearing at the Rochester Town Hall, 4111 11th Ave SW, Rochester, MN on Tuesday July 18, 2023, after 7:00 PM regarding:

Request:

An application for a final plat of approximately 165 +/- acres located primarily in the SW 1/4 and a small portion in the NW 1/4 all in Section 20 T106N, R14. The final plat includes forty-five (45) lots and one (1) outlot known as Royal Oaks Farm. The residential lot sizes range from 2.00 acres to 8.54 acres in size and will be served by four (4) shared wells and individual septic systems. This is the first phase of what is proposed as a 4 phase 84-unit large lot residential housing development.

Location: East and Northeast of Heritage Hills Development on the north side of 40th Street SW (County Road 117 SW).

Owner & Applicant: Royal Development LLC, 3936 HWY 52 North, Box 290, Rochester, MN 55901

Engineers: WSE Massey – 1217 Restoration Road SW, Rochester, MN 55902

Present Zoning:

At the request of the property owner, Rochester Township redesignated this property from A-2 Agricultural Protection District to R-1 Low Density Residential District on October 13, 2022.

Enclosures:

1. Applicant's submittal

Reviewers: Olmsted County Planning
Olmsted County Public Works
GGG - Septic Inspector
Olmsted County Health Department

MN Department of Natural Resources
Olmsted County Soil and Water
MN Pollution Control Agency
Rochester Fire Department

Background:

The proposed subdivision will be the first phase of Royal Oaks Farm. The General Development Plan (GDP), which was approved with the rezoning application on October 13, 2022, includes four (4) total phases. The first phase of this development is proposed to be 45 lots on 165 +/- acres for an average density of 3.66 acres per lot. Overall density of the entire development as shown in the GDP is 3.75 acres.

The Royal Oaks Farm residential development project meets the criteria of a mandatory Environmental Assessment Worksheet (EAW) since it will eventually result in the permanent conversion of agricultural, native prairie, forest, or naturally vegetated land into more than 50 residential lots. As the Responsible Government Unit (RGU), Rochester Township has reviewed the EAW responses and determined measures were in place to mitigate any environmental impacts. On October 13, 2022, the Rochester Township Board found that the Royal Oaks Farm development does not warrant the preparation of an environmental impact statement.

The preliminary plat was approved by the Rochester Township Planning Commission on December 6, 2022.

The development agreement was approved by the Rochester Township Board on January 12, 2023.

Since preliminary plat approval, the property has changed ownership from 40th Street Development, LLC to the name listed above.

Final Plat Requirements – Staff review in italics

ARTICLE IV - SPECIFICATIONS FOR PLANS AND PLATS

Section 4.1. FINAL PLAT. The final plat shall be drawn on muslin backed white paper, Mylar or other suitable material with black waterproof ink. The final plat shall measure thirty (30) inches in length and twenty (20) inches in width with a border line of one and one-half (1 ½) inches on the left side of the thirty (30) inch length and a border of one-half (1/2) inch provided on the other three (3) sides. When more than one sheet is required for any plat, each sheet shall be numbered consecutively and shall contain a notation of the total number of sheets, i.e. 2 of 3. The final plat shall be drawn to scale not greater than one inch to one hundred (100) feet. When there is a difference in requirements between the subdivision ordinance and the State platting and surveying standards then the State standards will prevail.

Section 4.2. GENERAL INFORMATION. The information to be included on the final plats is as follows:

Final Plat:

- Date, scale, north point.

Yes

- Subdivision name and all street names.

The subdivision name of “Royal Oaks Farm”, along with the roadway names are present. Final approval of roadway names will be issued from Olmsted County GIS department. The developer has provided a check to the Rochester/Olmsted County GIS Division for addresses.

- Name of the owner of record and surveyor preparing plat.

Yes

Owner – Royal Development, LLC, Bryan Schoeppner, President

Surveyor – Reinhold W. Zieman, License No. 59823

- Location of the plat by quarter, quarter section, section, town, and range.

Yes

- Exact location, widths, and names of all existing platted or dedicated streets, easements, railroad and utility right-of-ways, parks, water courses and drainage ditches all of which are of record.

Yes

- Water elevations of adjoining lakes, rivers and streams at date of the survey and their approximate high and low water elevations. All elevations shall refer to the established United State Coast and Geodetic Survey and/or United States Geodetic Survey Datum.

N/A

- Exact location, widths of all streets, their bearings, dimensions, angle of intersection, length of arcs, radii, points of curvature, tangent bearings, easements, private roads and storm drainage.

Yes, provided on the plat.

- Exact length and bearings of the exterior boundaries of the land being subdivided.

Yes

- Exact dimensions of all lots.

Yes

- Exact radii of all curves and lengths of all tangents.

Yes

- Location and width of all known recorded easements, whether public or private and a statement of easement rights.

All known easements are shown on the final plat.

- Accurate location and material of all permanent reference monuments.

Yes

- Certificate of the registered land surveyor preparing the plat that the plat as presented fully complies with the requirements of this ordinance and the platting laws of the State of Minnesota and the appropriate signature lines.

Yes

- Exact location and area of all land to be dedicated for public use and use or purpose must be defined on plat.

Yes – Public land dedication is shown on the plat and noted above the first signature by the developer.

- Signature of the Olmsted County Engineer may be required.

Signature block is shown on the final plat.

- Signature of the Olmsted County Surveyor

Yes

- Signature line for Olmsted County Environment Specialist/Olmsted County Planning Commission.

Yes

- Signature line for the Rochester Town Board

Yes

Supporting Documents:

Development Agreement: Approved January 12, 2023.

Following is a list of supporting documents which have been provided for review.

- *Well Water Agreements*
- *Restrictive Covenants*
- *HOA Documents including Articles of Incorporation*
- *Consent to Plat*
- *Tree Replacement Agreement*
- *CR 117 Conditional Access Approval from Olmsted County Public Works*
- *Wildlife Corridor Easement*
- *MN Wetland Conservation Act Notice of Decision (Wetland replacement approval)*
- *Performance and Payment Bond with Rochester Township and Olmsted County named as a multiple obligee.*

Conclusion:

The final plat closely reflects the approved preliminary plat. Below are items that have been revised from the approved preliminary plat.

- *Access: The location of Royal Oaks Place SW was moved west approximately 250' to accommodate neighbors. This change is considered minor and has been conditionally approved by Olmsted County Public Works and the Township Engineer.*
- *Grading & Layout: In order to reduce the impact to wetlands and produce an acceptable septic design, internal grading has been slightly modified and the placement of homes and septic systems has been revised. This change has been approved by Olmsted County Soil and Water Conservation District and is currently being reviewed by the septic official and the Township Engineer.*

On January 20, 2023, the township engineer approved construction plans dated January 4, 2023. However, since this approval some items have been revised and are still pending approval. A review of the proposed application according to the Standards listed has been completed by Staff. Staff recommends approval on the following conditions.

- 1. The applicant complies with all requirements issued by the township engineer.*
- 2. The applicant obtains all federal, state and local permits required by the proposed construction.*
- 3. The applicant submits a copy of the signed purchase agreement for wetland replacement as noted in the LGU findings.*
- 4. The applicant is granted final approval for access to CR 117 from Olmsted County Public Works.*
- 5. The applicant receives final approval of septic design from the septic official.*

ROYAL OAKS FARM

INSTRUMENT OF DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS: That Royal Development LLC, a Minnesota limited liability company, owner of the following described property:

That part of the West One-Half of Section 20, Township 106 North, Range 14 West, Olmsted County, Minnesota described as follows:

BEGINNING at the southeast corner of the Southwest Quarter of Said Section 20; thence North 00 degrees 14 minutes 32 seconds West (Note: All bearings are in relationship with the Olmsted County Coordinate System NAD '83, Adjusted 1996), along the east line of said West One-Half, 2701.00 feet; thence South 89 degrees 45 minutes 28 seconds West, 333.00 feet; thence North 00 degrees 14 minutes 32 seconds West, 138.00 feet; thence South 89 degrees 45 minutes 28 seconds West, 441.00 feet; thence North 82 degrees 19 minutes 24 seconds West, 470.20 feet; thence South 09 degrees 56 minutes 18 seconds West, 206.00 feet; thence South 61 degrees 00 minutes 13 seconds West, 632.00 feet; thence North 26 degrees 25 minutes 43 seconds West, 94.00 feet; thence North 47 degrees 10 minutes 12 seconds West, 840.00 feet; thence North 30 degrees 30 minutes 38 seconds West, 275.00 feet to the west line of the Northwest Quarter of said Section 20; thence South 00 degrees 05 minutes 18 seconds West, along said west line, 609.00 feet to a point that is 162 rods north of the southwest corner of the Southwest Quarter; thence North 89 degrees 36 minutes 05 seconds East, parallel with the north line of said Southwest Quarter, 33.00 feet; thence South 00 degrees 05 minutes 18 seconds West, parallel with the west line of the Northwest Quarter of said Section 20, a distance of 48.00 feet to the north line of the Southwest Quarter; thence South 00 degrees 04 minutes 31 seconds West, along a line 33.00 distant from and parallel with the west line of the Southwest Quarter of said Section 20, a distance of 2625.19 feet to the south line of the Southwest Quarter; thence North 89 degrees 56 minutes 19 seconds East, along said south line, 2611.97 feet to the POINT OF BEGINNING.

Said parcel contains 164.81 acres more or less, including the County Road No. 117 right-of-way.

Has caused the same to be surveyed and platted as ROYAL OAKS FARM and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as created by this plat.

In witness whereof, Royal Development LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this____ day of _____, 20____.

Royal Development LLC

Bryan Schoeppner, President_____

STATE OF MINNESOTA
COUNTY OF _____
This instrument was acknowledged before me this _____ day of _____, 20____, by Bryan Schoeppner, President, Royal Development LLC, a Minnesota limited liability company.

Notary Printed Name _____
Notary Public, _____, MN
My Commission Expires _____

SURVEYOR'S CERTIFICATE

I Reinhold W. Zieman do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this_____day of _____, 20_____.

Reinhold W. Zieman, Licensed Land Surveyor
Minnesota License No. 59823

STATE OF MINNESOTA
COUNTY OF DODGE

This instrument was acknowledged before me on this____day of_____, 20____ by Reinhold W. Zieman.

Rebecca M. Zieman _____
Notary Public, Olmsted County, MN _____
My Commission Expires _____

OLMSTED COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has has been reviewed and approved this ____ day of _____, 20_____.

Olmsted County Surveyor _____

OLMSTED COUNTY ENGINEER

Recommended for approval this ____ day of _____, 20_____.

Olmsted County Engineer _____

ROCHESTER TOWNSHIP BOARD

We herby certify that on the ____ day of _____, 20 _____ the Board of Supervisors for Rochester Township, Olmsted County, Minnesota, approved this plat.

Chairperson _____

Town clerk _____

PROPERTY RECORDS AND LICENSING

Taxes payable in the year 20____ on the land herein described have been paid, there are no delinquent taxes, and transfer entered this ____ day of _____, 20____.

DOCUMENT NUMBER _____

I hereby certify that this instrument was filed in the Office of Property Records and Licensing for the record on this ____ day of _____, 20____, at o'clock _M., and was duly recorded in the Olmsted County records.

Director of Property Records & Licensing _____

Deputy _____

OLMSTED COUNTY BOARD

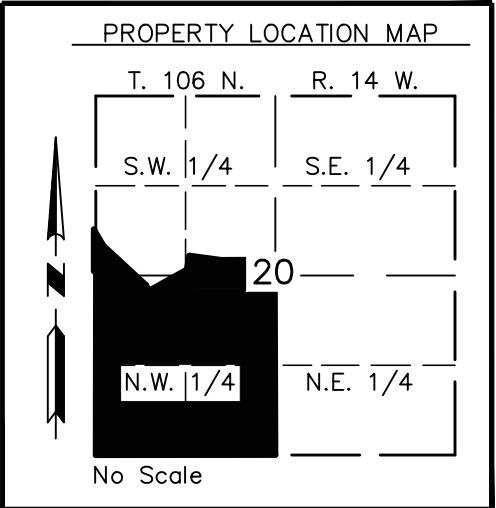
I do herby certify that on the ____ day of _____, 20____ the Board of Commissioner of Olmsted County, Minnesota, approved this plat.

Olmsted County Board Chairman _____

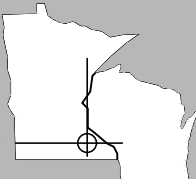
OLMSTED COUNTY PLANNING

The Olmsted County Planning Advisory Commission has approved the plans for the water supply and sewage treatment for the plat.

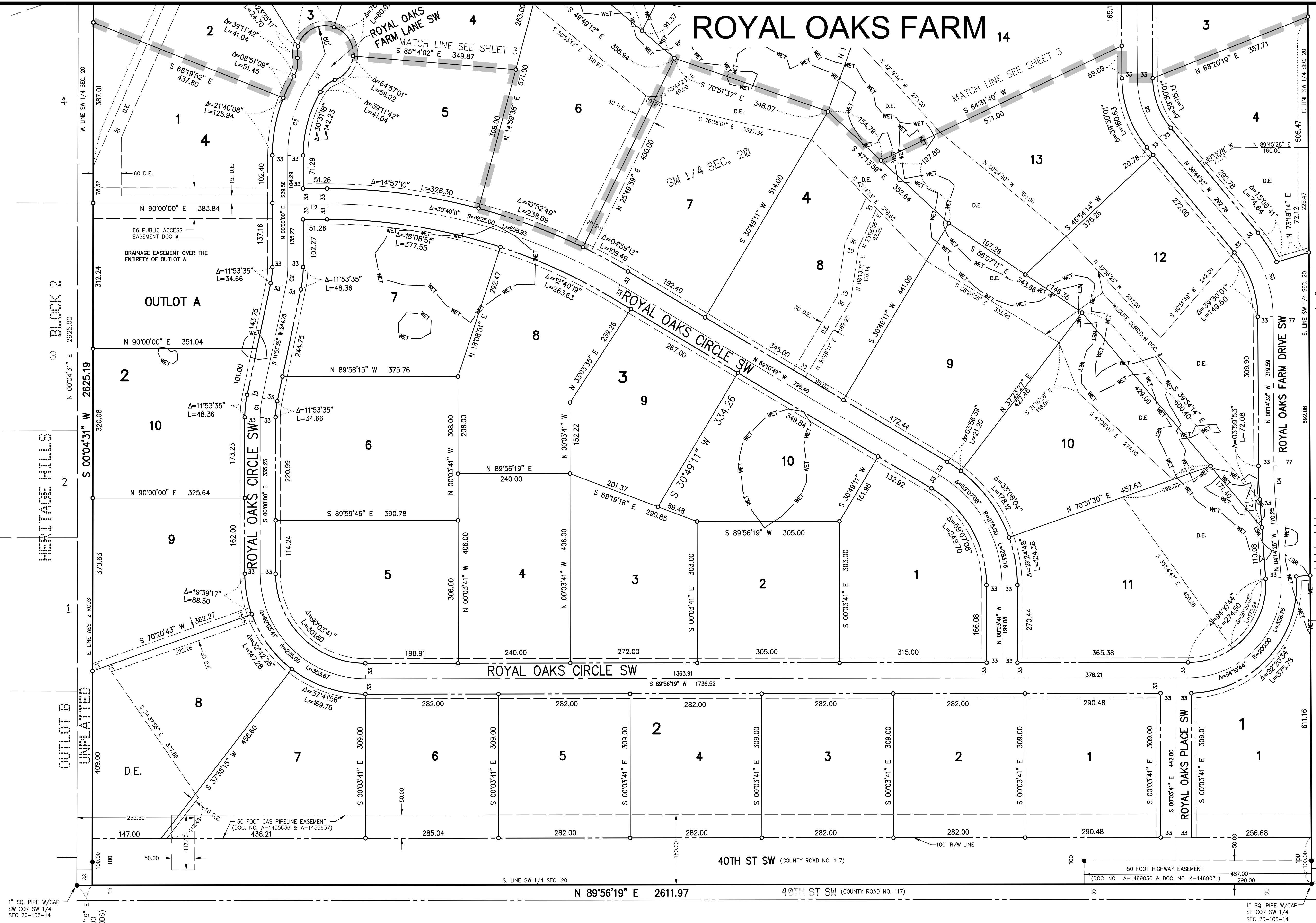
Olmsted County Planning Department
Environmental Specialist _____



WSE MASSEY
ENGINEERING & LAND SURVEYING, Inc.
P.O. BOX 100, KASSON, MN 55944
PH. NO. 507-634-4505, EMAIL SURVEY@WSE.ENGINEERING



PROJECT NUMBER: 3659
COMPUTER FILE: 3659ST03



PROPERTY LOCATION MAP

T. 106 N. R. 14 W.

S.W. 1/4 S.E. 1/4

N.W. 1/4 N.E. 1/4

No Scale

MONUMENTS

- SET (5/8" PIPE UNLESS NOTED OTHERWISE)
- FOUND MONUMENTS (5/8" PIPE UNLESS NOTED OTHERWISE)

All monuments set will have a plastic cap stamped L.S. 59823 and will be set within one year of the plat recording date.

BASIS OF BEARINGS

All Bearings are in relationship with the Olmsted County Coordinate System NAD '83, Adjusted 1996.

UTILITY EASEMENTS ARE SHOWN THUS

10 U.E.

10 U.E.

BEING 10 FEET IN WIDTH AND ADJOINING THE PUBLIC WAYS.

LINE	BEARING	DISTANCE
L1	S 30°31'18" W	75.84
L2	N 90°00'00" W	84.26
L3	N 81°23'15" W	258.95

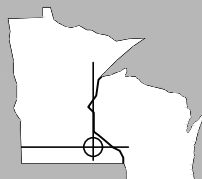
CURVE	DELTA	RADIUS	LENGTH
C1	11°53'35"	200.00	41.51
C2	11°53'35"	200.00	41.51
C3	30°31'18"	300.00	159.81
C4	03°59'53"	1000.00	69.78
C5	39°30'01"	200.00	172.35
C6	39°30'01"	200.00	137.88
C7	08°36'45"	200.00	30.06

0 50 100 150 200

SCALE IN FEET

UNPLATTED

WSE MASSEY
ENGINEERING & LAND SURVEYING, INC.
P.O. BOX 100, KASSON, MN 56044
PH. NO. 507-634-4505, EMAIL SURVEY@WSE.ENGINEERING

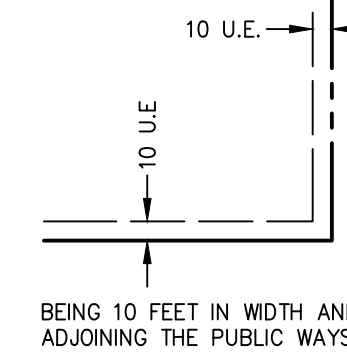


ROYAL OAKS FARM

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S 30°31'18" W	75.84
L2	N 90°00'00" W	84.26
L3	N 81°23'15" W	258.95

CURVE TABLE			
CURVE	DELTA	RADIUS	LENGTH
C1	11°53'35"	200.00	41.51
C2	11°53'35"	200.00	41.51
C3	30°31'18"	300.00	159.81
C4	03°59'53"	1000.00	69.78
C5	39°30'01"	250.00	172.35
C6	39°30'01"	200.00	137.88
C7	08°36'45"	200.00	30.06

UTILITY EASEMENTS ARE SHOWN THUS



WETLAND DELINEATION WSE MASSEY LTD., 11/18/2022

UTILITY EASEMENT DEFINED

An unobstructed easement for the construction and maintenance of all necessary overhead, underground or surface public utilities, including rights to conduct drainage and trimming on said easement.

U.E. = UTILITY EASEMENT

DRAINAGE EASEMENT DEFINED

An unobstructed easement for the construction and maintenance of underground and surface drainage facilities and utility easement.

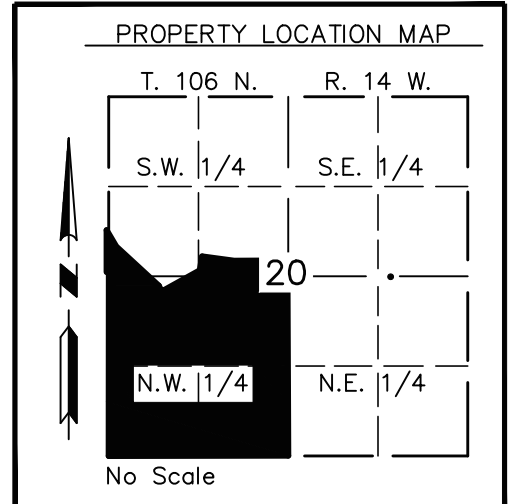
D.E. = DRAINAGE EASEMENT

- MONUMENTS**
- SET (5/8" PIPE UNLESS NOTED OTHERWISE)
 - FOUND MONUMENTS (5/8" PIPE UNLESS NOTED OTHERWISE)

All monuments set will have a plastic cap stamped L.S. 59823 and will be set within one year of the plat recording date.

BASIS OF BEARINGS

All Bearings are in relationship with the Olmsted County Coordinate System NAD '83, Adjusted 1996.



Annual Township Picnic – 2021 Summary

The event was held on Tuesday, August 24, 2021 from 4:00 to 7:00 pm. The weather was very nice and about 110 people attended. (130 people in 2022 - total expense \$1,934.50)

The budget for the event was \$500.

Ideas for next year:

- 1919 root beer is popular.
- Burgers were a hit but we should have two grills so that cooking can keep up with demand.
- Increase budget slightly for next year.
- 3 gal. of beans next year.
- More 'regular' chips.
- Purchased 12 veggie burgers but only used 2.

Expenses

Item	Source	Quantity	Responsible	Cost
Post cards	Allegra	741	R. Staver	\$396.93
Beans	Famous Dave's	2 gal.	J. Orth	\$129.75
Potato salad	Gleason	3 gal.	J. Orth	\$111.14
Heinz mustard	Target	2	J. Neisen	
Heinz ketchup	Target	2	J. Neisen	
Heinz relish	Target	2	J. Neisen	
Vlasic - sauerkraut	Target	2	J. Neisen	
Praegers	Target	12	J. Neisen	
GG meat alt.	Target	1	J. Neisen	\$26.13
Frito chips	Target	28	J. Neisen	\$10.44
Pepsi	Costco	2 cases	B. Zmolek	
Diet Pepsi	Costco	2 cases	B. Zmolek	
Sprite	Costco	35 cans	B. Zmolek	
Brats	Costco	34	B. Zmolek	
Hot dogs	Costco	30	B. Zmolek	
Cutlery / plates	Costco	150 place settings	B. Zmolek	
Beef patties	Costco	36	B. Zmolek	
Hot dog buns	Costco	6 pkgs.	B. Zmolek	
Hamburger buns	Costco	3 pkgs.	B. Zmolek	
Chips	Costco	70	B. Zmolek	

Cookies	Costco	65	B. Zmolek	\$257.49
Brats	Kwik Trip	2 pkgs.(8)	B. Zmolek	
Hot dog buns	Kwik Trip	3 pkgs.(8)	B. Zmolek	
Hamburger buns	Kwik Trip	2 pkgs.(8)	B. Zmolek	
Beef patties	Kwik Trip	12	B. Zmolek	\$35.02
Ice	Kwik Trip	3 bags	B. Zmolek	\$9.96
Total				\$976.86

Township Picnic Summary – 2021.docx

Rochester Township

Annual Family Picnic

Tuesday, August 15th from 4:00 to 7:00 PM

At Rochester Town Hall, 4111 11th Ave. SW

Food including hamburgers, brats, chips and beverages will be provided.

Please join us and meet your neighbors and local elected officials!!

Safety Tip: Please be aware of speed limits in the township to make sure everyone stays safe!

2023 Legislation

This information comes from a recent presentation at Town Law Review Day that Sara Rudquist attended. These are legislative changes that occurred in the last session that will have impact on townships.

- 1) The Paid Family and Medical Leave Act will be another required payroll tax of 0.7% that will start January 2026. It allows an employee 12 (and up to 20) weeks of paid leave per year, handled by the state similar to unemployment insurance. This will be included among regular payroll tasks in the future.
- 2) The Sick and Safe Time law begins January 2024. It is required paid sick time that has to be tracked. It is allowed for almost any imaginable situation with very little burden of proof on the employee. Again, it has mandated payment and tracking that the townships will have to manage. It was stated at the meeting that hopefully changes will be made to CTAS to help track and manage.
- 3) Cannabis legalization. There is very little that a township can do to regulate or restrict sale and/or use. For townships such as ours that have planning resources, there was a recommendation of passing a moratorium after July 1 that would be in force until January 2025. After that time there is likely little the township can do. There may be a possibility of including language in our ordinance for such things as prohibiting public consumption, but that could be about it. The conference provided a sample moratorium ordinance. It is attached and modified for Rochester Township. Note that the ordinance simply allows the township to delay implementation of the legislation while determining what limitations, if any, they may establish.

It is likely that townships will receive further information and guidance as MAT reviews the legislation.

ROCHESTER TOWNSHIP
OLMSTED COUNTY, MINNESOTA

ORDINANCE NO. _____

AN INTERIM ORDINANCE AUTHORIZING A STUDY AND IMPOSING
A MORATORIUM ON THE OPERATION OF CANNABIS BUSINESSES

The Board of Supervisors of the Town Rochester ordains:

ARTICLE I. Authority and Legislative Findings.

- A. The Minnesota Legislature recently enacted, and Governor signed, 2023 Minnesota Session Laws, Chapter 63 – H.F. No. 100 ("Act"), which is comprehensive legislation relating to cannabis including, but not limited to, the establishment of the Office of Cannabis Management ("OCM"), legalizing and limiting the possession and use of cannabis and certain hemp products by adults, providing for the licensing, inspection, and regulation of cannabis businesses and hemp businesses, taxing the sale of cannabis flower, cannabis products, and certain hemp products, establishing grant and loan programs, amending criminal penalties, providing for expungement of certain convictions and providing for the temporary regulation of certain edible cannabinoid products.
- B. The Act provides local units of government certain authority related to cannabis businesses, including the authority to (1) require local registration of certain cannabis businesses operating retail establishments, (2) adopt reasonable restrictions on the time, place, and manner of the operation of cannabis businesses, provided that such restrictions do not prohibit the establishment or operation of a cannabis businesses, (3) limit the number of certain cannabis businesses based on the population of the community, and (4) prohibit the operation of a cannabis business within 1,000 feet of a school, or 500 feet of a day care, residential treatment facility, or an attraction within a public park that is regularly used by minors, including a playground or athletic field.

- C. The Act requires the OCM, which was established effective July 1, 2023, to work with local governments to develop model ordinances for reasonable restrictions on the time, place, and manner of the operation of cannabis businesses. The Act also requires the OCM to establish additional rules and regulations relating to the operation of cannabis businesses. The Town will benefit from reviewing and analyzing the OCM's model ordinances, rules and regulations before making any decisions related to the regulation of cannabis businesses in the Town.
- D. The Act (Minnesota Statutes, section 342.13(e)) expressly allows a local unit of government that is conducting studies or has authorized a study to be conducted or has held or scheduled a hearing for the purpose of considering adoption or amendment of reasonable restrictions on the time, place and manner of the operation of cannabis businesses to adopt an interim ordinance applicable to all or part of its jurisdiction for the purpose of protecting the planning process and the health, safety, and welfare of its citizens. The interim ordinance may regulate, restrict, or prohibit the operation of cannabis businesses within the jurisdiction or a portion thereof until January 1, 2025.
- E. Given the uncertainty regarding the model ordinances to be developed by the OCM and the broad scope of the changes to Minnesota law brought about by the Act, the Town Board desires to adopt an interim ordinance for the purpose of protecting the planning process and the health, safety, and welfare of its citizens.
- F. The Town Board desires to conduct a study for the purpose of considering the adoption or amendment of reasonable restrictions on the time, place, and manner of the operation of cannabis businesses as well as the other regulations local units of government may adopt under the Act.
- G. On August 10, 2023, after providing at least 10 days published notice, the Town Board held a public hearing regarding the consideration and adoption of an interim ordinance prohibiting the operation of cannabis businesses within the Town until January 1, 2025.

ARTICLE II. Definitions. For purposes of this Ordinance, the following terms shall have the meaning given them in this section.

- (a) "Act" means 2023 Minnesota Session Laws, Chapter 63 (H.F. No. 100).
- (b) "Cannabis Business" has the meaning given the term in Minnesota Statutes, section 342.01, subdivision 14.
- (c) "Town" means Rochester Township.
- (d) "Town Board" means the board of supervisors of Rochester Township.
- (e) "Edible Cannabinoid Product" has the meaning given the term in Minnesota Statutes, section 151.72, subdivision 1(f).

- (f) "OCM means the Office of Cannabis Management, established as set forth in Minnesota Statutes, section 342.02, subd. 1.
- (g) "Ordinance" means this interim ordinance, which is adopted pursuant to Minnesota Statutes, section 342.13(e).

ARTICLE III. Study Authorized. The Town will conduct a study regarding the adoption or amendment of reasonable restrictions on the time, place, and manner of the operation of Cannabis Businesses, as well as the other potential local regulations allowed under the Act. The Town Board may have the Town Planning Commission, if there is one, or establishing a working group to conduct the study and report to the Town Board with its recommendations. The study must include a review of the model ordinances the OCM is directed to draft under Minnesota Statutes, section 342.13(d), an analysis of potential setback regulations allowed under Minnesota Statutes, section

342.13(c), and such other matters those conducting the study may determine are relevant to the Town Board's consideration of this matter. If a group other than the Town Board conducts the study, the report presented to the Town Board shall include recommendations on whether the Town Board should adopt regulations and, if so, the recommended types of regulations.

ARTICLE IV. Moratorium. A moratorium is hereby imposed regarding the operation of a Cannabis Business within the Town. During the term of this Ordinance, no business, person, or entity may establish or operate a Cannabis Business within the jurisdictional boundaries of the Town. To the extent applicable, the Town shall not accept, process, or act on any application, site plan, building permit, zoning request, or other approval, including any requested confirmation, certification, approval, or other request from the OCM or other governmental entity requesting Town review of any application or proposal for a business proposing to engage in the operation of a Cannabis Business.

ARTICLE V. Violation. During the term of the moratorium, it is a violation of this Ordinance for any business, person, or entity to establish or operate a Cannabis Business within the Town.

ARTICLE VI. Exceptions. The moratorium imposed by this Ordinance does not apply to: (1) the continued operation of a business as part of the Medical Cannabis Program administered by the Minnesota Department of Health that was lawfully operating within the Town prior to July 1, 2023; (2) the lawful sale of Edible Cannabinoid Products in compliance with Minnesota Statutes, section 151.72; or (3) sales of Edible Cannabinoid Products at an exclusive liquor store in accordance with Minnesota Statutes, section 340A.412, subdivision 14. Nothing in this Article exempts a business, person, or entity that is selling Edible Cannabinoid Products from having to comply with all requirements and prohibitions of applicable laws and ordinances.

ARTICLE VII. Enforcement. Violation of this Ordinance is a misdemeanor. The Town may also enforce this Ordinance by mandamus, injunction, or other appropriate civil remedy in any court of competent jurisdiction. A violation of this Ordinance may result in the Town reporting the

violation to the OCM if relevant to OCM licensing. The Town Board hereby authorizes the Town Chairperson, in consultation with the Town Attorney, to initiate any legal action deemed necessary to secure compliance with this Ordinance.

ARTICLE VIII. Duration. This Ordinance shall become effective on the first day of publication after adoption and shall remain in effect until January 1, 2025. This Ordinance may be repealed earlier upon the effective date of an ordinance adopting or amending reasonable restrictions on the time, place and manner of the operation of a Cannabis Business within the Town or by resolution of the Town Board terminating this Ordinance prior to the expiration date.

ARTICLE IX. Severability. Every section, provision, and part of this Ordinance is declared severable from every other section, provision, and part thereof. If any section, provision, or part of this Ordinance is held to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, provision, or part of this Ordinance.

Adopted this _____ day of August 2023.

BY THE TOWN BOARD

Jamie Neisen

Chairperson

ATTEST: _____

Randy Staver

Town Clerk

July 2023
Treasurer's Report

Period: 06/01/2023 - 06/30/2023

Checking

Deposits

Accounts:

Opening Balance - ONB	#5320	\$	120,000.00
Opening Balance - ONB	#0201	\$	1,275,676.72

Interest Earned	1.00%	\$	52.61
Interest Earned	4.00%	\$	3,336.70

Checks / Withdrawals		\$	(36,682.27)
Deposits (incl. interest)		\$	741,970.80
Closing Balance		\$	2,100,965.25
- Reserve (1/2 of Est. Bud).	#0201	\$	(500,000.00)
- Designated ARPA funds	#0201	\$	(197,839.50)
- Designated Griffin road project	#0201	\$	(144,024.57)

Cafeteria plan		\$	208.33
TCPA rent		\$	500.00
B. Zmolek reimbursement		\$	376.00
Tax levy		\$	736,617.16
West Hill payments		\$	880.00
TBD		\$	-
TBD		\$	-
TBD		\$	-
TBD		\$	-
TBD		\$	-
Total		\$	741,970.80

Available to Spend		\$	1,259,101.18
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PROJECT

- West Hill Road SW - Bill for road care annually - 2023 invoices have been mailed.	Rec'd	\$	3,080.00
-------------------------------------------------------------------------------------	-------	----	----------

- Total ARPA funds received is \$207,964.10.

- The first half of 2023 tax levy receipts totaled \$736,617.16; second half \$0.

- Griffin Construction (restricted funds):

Beginning balance	\$710,159.69	<u>Date Pd.</u>
Payment	(\$88,414.00)	9/6/2022
Payment	(\$318,968.03)	10/8/2022
Payment	(\$158,753.09)	11/5/2022
Payment	(\$1,838.25)	1/7/2023
Payment	(\$43,234.50)	7/21/2023
Payment	\$0.00	
Current balance	\$98,951.82	

- ARPA Expenditures (restricted funds):

Beginning balance	\$207,964.10	<u>Date Pd.</u>	
JPB staffing	(\$2,549.19)	11/6/2021	Essential workers
JPB staffing	(\$2,549.19)	12/4/2021	Essential workers
LED lighting upgrade	(\$2,407.00)	4/15/2022	Revenue replacement
Office equipment - printer	(\$899.99)	4/15/2022	Revenue replacement
Backflow preventer work	(\$1,719.23)	5/7/2022	Revenue replacement
Speed signs	(\$9,392.00)	11/5/2022	Revenue replacement
Repair shop floor	(\$34,772.50)	2/9/2023	Revenue replacement
Office equipment - computer	(\$1,899.98)	3/31/2023	Revenue replacement
Boardroom monitor	\$1,540.52	6/30/2023	Revenue replacement
(e) Meadow Crossing Road trail	(\$41,076.00)		Revenue replacement
Town hall grill	(\$1,229.72)	6/30/2023	Revenue replacement
(e) Meadow Crossing Road striping	(\$12,609.00)		Revenue replacement
(e) TBD	\$0.00		
(e) TBD	\$0.00		
(e) TBD	\$0.00		
(e) TBD	\$0.00		
(e) TBD	\$0.00		
Current balance	\$98,400.82		

Note: ARPA expenditures must be obligated by 12/31/2024 and spent by 12/31/2026.



975 34TH AVE. NW, ROCHESTER, MN 55901
Ph. 507-280-0621

Return Service Requested



ROCHESTER TOWNSHIP
4111 11TH AVE SW
ROCHESTER, MN 55902-1508

PERIODIC STATEMENT

Date: Jun 30, 2023
Period: Jun 01, 2023 to Jun 30, 2023
(30 days)

Building or Remodeling? ONB offers vast expertise in construction financing,
both commercial and residential. Contact us today! Equal Housing Lender.

Go Green and Sign Up for E-Statements!

Your Account(s) at a Glance

Deposit Account(s)	Account #	Interest Earned YTD	Balance as of 06/30
ONB Comm Checking -	CK-1000005320	174.68	120,000.00
ONB Community Saving	SV-0700000201	14,923.37	1,980,965.25

ACCOUNT #: CK - 1000005320 ONB Comm Checking - Int

ONB Community Checking

ROCHESTER TOWNSHIP

Enclosures: 9

Beginning Balance	
as of 06/01/23	120,000.00
Deposits & Other Credits	774,516.70
Charges & Fees	0.00
Checks & Other Debits	774,516.70
Average Balance	120,000.00
Ending Balance	
as of 06/30/23	120,000.00

Account #: CK -1000005320

PERIODIC STATEMENT
ROCHESTER TOWNSHIP

Jun 30, 2023

Beginning Balance	
as of 06/01/23	1,275,676.72
Deposits & Other Credits	741,171.13
Charges & Fees	0.00
Checks & Other Debits	35,882.60
Average Balance	1,309,272.02
Ending Balance	
as of 06/30/23	1,980,965.25

Charges and Fees Related to Overdrafts and Returned Items

	Total For This Period	Total Year-to-Date
Total Overdraft Fees:	0.00	0.00
Total Returned Items Fees:	0.00	0.00

Transaction Information

Date	Check#	Description	Debit Amount	Credit Amount
06/12		ODP/Sweep Transfer Credit		319.64
06/20		ODP/Sweep Transfer Credit		405.02
06/23		ODP/Sweep Transfer Credit		440.00
06/29		ODP/Sweep Transfer Credit		736,617.16
06/30		Interest Credit		3,336.70
06/30		ODP/Sweep Transfer Credit		52.61
06/06		ODP/Sweep Transfer Debit	2,975.00	
06/09		ODP/Sweep Transfer Debit	5,863.59	
06/13		ODP/Sweep Transfer Debit	34.60	
06/14		ODP/Sweep Transfer Debit	1,361.50	
06/16		ODP/Sweep Transfer Debit	79.00	
06/21		ODP/Sweep Transfer Debit	24,912.81	
06/28		ODP/Sweep Transfer Debit	656.10	

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
06/06	1,272,701.72	06/12	1,267,157.77	06/14	1,265,761.67
06/09	1,266,838.13	06/13	1,267,123.17	06/16	1,265,682.67

For the Period : 6/1/2023 To 6/30/2023

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$1,032,139.95	\$130,615.39	\$11,418.53	\$1,151,336.81	\$0.00	\$1,407.91	\$1,152,744.72
Road and Bridge	(\$29,322.39)	\$420,934.94	\$25,317.80	\$366,294.75	\$0.00	\$0.00	\$366,294.75
Federal Programs - ARPA	(\$46,064.48)	\$0.00	\$0.00	(\$46,064.48)	\$0.00	\$0.00	(\$46,064.48)
Cafeteria Fund	\$1,041.65	\$208.33	\$0.00	\$1,249.98	\$0.00	\$0.00	\$1,249.98
Escrow Fund - Development	\$19,525.05	\$0.00	\$0.00	\$19,525.05	\$0.00	\$0.00	\$19,525.05
General Reserves	\$568,990.96	\$31,060.38	\$0.00	\$600,051.34	\$0.00	\$0.00	\$600,051.34
Sheriff Protection	(\$6,319.40)	\$12,731.08	\$0.00	\$6,411.68	\$0.00	\$0.00	\$6,411.68
Fire Protection	(\$173,633.64)	\$128,615.26	\$0.00	(\$45,018.38)	\$0.00	\$0.00	(\$45,018.38)
General Capital Projects	\$29,517.16	\$17,805.42	\$0.00	\$47,322.58	\$0.00	\$0.00	\$47,322.58
Electric	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERNAL SERVICE FUNDS (701 through 799)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Clearing	(\$1,551.99)	\$0.00	\$0.00	(\$1,551.99)	\$0.00	\$0.00	(\$1,551.99)
Total	\$1,394,322.87	\$741,970.80	\$36,736.33	\$2,099,557.34	\$0.00	\$1,407.91	\$2,100,965.25

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
Jamie Neisen	Chair, Town Supervisor				Date		
Jeff Orth	Town Supervisor				Date		
Matthew Kitzmann	Town Supervisor				Date		
Michael Melford	Town Supervisor				Date		
Nathan Clarke	Town Supervisor				Date		

Date Range : 6/1/2023 To 6/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/30/2023	Joint Powers Board	June claims and payroll	5319	\$26,373.21	201-43127-310-	Joint Powers	\$26,373.21
06/30/2023	Olmsted County Public Works Dept.	Culvert parts - May statement	5320	\$1,141.50	201-43138-235-	Misc Road Work	\$1,141.50
06/30/2023	GDO Law	Invoices 13577	5321	\$405.00	100-41110-304-	Council/Town Board	\$405.00
06/30/2023	Griffin Construction Co., Inc.	Lilly 4 road construction	5322	\$43,234.50	201-43138-230-808	Misc Road Work	\$43,234.50
06/30/2023	Charter Communications	Invoice 0794079062423	5323	\$129.99	100-41940-325-	General Government Buildings and Plant	\$129.99
06/30/2023	Olmsted County	Invoice SHER-146479	5324	\$5,736.60	100-42120-313-	Crime Control and Investigation	\$5,736.60
06/30/2023	Smith Schafer & Associates LTD	2022 Audit - progress billing	5325	\$4,050.00	100-41530-301-400	Accounting	\$4,050.00
06/30/2023	Milestone Materials	Invoices 3500354944, 3500354945	5326	\$924.09	201-43120-231-	Road Maintenance	\$924.09
06/30/2023	Northstar Property Solutions LLC	Spraying	5327	\$1,440.00	201-43260-230-	Weed Control	\$1,440.00
06/30/2023	Woodtick Tree and Stump LLC	Tree trimming and brush dump	5328	\$1,736.00	100-43120-408-	Road Maintenance	\$1,736.00
06/30/2023	Bargen	Mastic and crack fill work	5329	\$31,000.00	201-43134-236-	Black Top & Overlays	\$31,000.00

Date Range : 6/1/2023 To 6/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/30/2023	Rochester Sand & Gravel	Invoice 4900030120	5330	\$90,659.32	201-43120-234-	Road Maintenance	\$90,659.32
06/30/2023	Allegra	Annual meeting postcards	5331	\$319.14	100-41110-203-	Council/Town Board	\$319.14
06/30/2023	City of Rochester	Fire Department first half 2023	5332	\$115,989.00	270-42220-312-	Fire Fighting	\$115,989.00
06/30/2023	Forum Communications Company	Legal ads - notice of public hearing	5333	\$27.37	100-41130-351-	Ordinances and Proceedings	\$27.37
06/30/2023	MATIT	Workers compensation insurance	5334	\$3,718.00	100-41110-365-	Council/Town Board	\$3,718.00
06/30/2023	WHKS	Invoices 48503, 48522	5335	\$5,841.72	100-41110-314-817 100-41110-314-807 100-41110-303- 100-41110-314-816 100-41110-314-804 100-41110-314-805 100-41110-314-808	Council/Town Board Council/Town Board Council/Town Board Council/Town Board Council/Town Board Council/Town Board Council/Town Board	\$1,642.10 \$584.66 \$76.00 \$152.00 \$1,419.58 \$1,002.38 \$965.00
06/30/2023	Custom Communications, INC	Alarm monitoring	5336	\$105.75	100-42408-311-	Security Services	\$105.75
06/30/2023	Driessen Water Inc.	Water	5337	\$69.20	100-41940-229-	General Government Buildings and Plant	\$69.20
06/30/2023	Rochester Township Cafeteria Acct	June 2023 paycheck cafeteria deposit	5338	\$208.33	100-41110-103-	Council/Town Board	\$208.33
06/30/2023	Federal Government	July payroll taxes - Q3, #1	5339	\$914.01	100-41110-103- 100-41425-103-	Council/Town Board Clerk	\$286.60 \$627.41

Date Range : 6/1/2023 To 6/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/30/2023	State of Minnesota	July payroll taxes - Q3, #1	5340	\$92.18			
					100-41110-103-	Council/Town Board	\$1.24
					100-41425-103-	Clerk	\$90.94
06/30/2023	Empower - MN Deferred Comp Plan	June 2023 Deferred Income	5341	\$2,975.00			
					100-41110-103-102	Council/Town Board	\$1,275.00
					100-41110-103-103	Council/Town Board	\$700.00
					100-41110-100-104	Council/Town Board	\$1,000.00
06/30/2023	PERA	June 2023 payroll deductions	5342	\$898.91			
					100-41110-103-	Council/Town Board	\$479.06
					100-41425-103-	Clerk	\$419.85
Total For Selected Claims				\$337,988.82			\$337,988.82

Jamie Neisen	Chair, Town Supervisor	Date
Jeff Orth	Town Supervisor	Date
Matthew Kitzzmann	Town Supervisor	Date
Michael Melford	Town Supervisor	Date
Nathan Clarke	Town Supervisor	Date

Rochester Township

Gross Pay Report

For the Period 7/1/2023 to 7/31/2023

Employee Name	Title	Gross Wages
Clarke, Nathan	Supervisor	1,127.27
Kitzmann, Matthew	Supervisor	1,127.27
Melford, Michael	Supervisor	1,127.27
Neisen, Jamie	Supervisor	1,409.08
Orth, Jeff	Supervisor	1,127.27
Staver, Randy R	Clerk/Treasurer	2,998.97
Staver, Sheila	Record Keeping	75.00

Date Range : 6/1/2023 To 6/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/30/2023	Chris Lien	Reimbursement - mileage	6238	\$7.21	201-43111-331-	Fuel	\$7.21
06/30/2023	Pat McGowan	Reimbursement - mileage	6239	\$314.40	201-43111-331-	Fuel	\$314.40
06/30/2023	United States Treasury	July 2023 payroll taxes Q3 payment 1	6240	\$6,698.84	201-43102-171- 201-43102-122-	Road Salary Road Salary	\$4,579.64 \$2,119.20
06/30/2023	MN Department of Revenue	July 2023 payroll taxes Q3 payment 1	6241	\$1,334.77	201-43102-172-	Road Salary	\$1,334.77
06/30/2023	PERA	July 2023 payroll contributions	6242	\$3,924.67	201-43102-121- 201-43102-174-	Road Salary Road Salary	\$2,102.50 \$1,822.17
06/30/2023	Empower	Deferred income - Chris L. and Pat M.	6243	\$650.00	201-41440-175- 201-41450-175-	Chris Lien HSA Pat McGowan HSA	\$250.00 \$400.00
06/30/2023	Premier Bank	Chris Lien HSA	6244	\$331.31	201-41440-173-361	Chris Lien HSA	\$331.31
06/30/2023	Premier Bank Fees	July ACH processing fee	6245	\$15.00	100-41940-210-	General Government Buildings and Plant	\$15.00
06/30/2023	Charter Communications	Cascade phone and internet	6246	\$132.97	100-41940-386-200	General Government Buildings and Plant	\$132.97
06/30/2023	Chris Lien	Reimbursement - brush tip	6247	\$5.40	201-43115-221-	Shop & Equipment Supplies	\$5.40

Date Range : 6/1/2023 To 6/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/30/2023	Minnesota Energy Resources	Rochester 06/27/2023	6248	\$186.35			
					100-41940-383-201	General Government Buildings and Plant	\$186.35
06/30/2023	NCPRS Group Life Ins	Chris Lien ID 1156 - July 2023	6249	\$16.00			
					201-41970-365-300	Insurance	\$16.00
06/30/2023	Rochester Public Utilities	2009272 - RT water only	6250	\$63.96			
					100-41940-382-201	General Government Buildings and Plant	\$63.96
06/30/2023	People's Energy Cooperative	Cascade Township	6251	\$307.00			
					100-41940-381-200	General Government Buildings and Plant	\$307.00
06/30/2023	People's Energy Cooperative	Rochester Township	6252	\$197.00			
					100-41940-381-201	General Government Buildings and Plant	\$197.00
06/30/2023	Waste Managememt	Rochester trash	6253	\$362.75			
					100-41940-384-201	General Government Buildings and Plant	\$362.75
06/30/2023	Century Link	507-282-6488	6254	\$165.92			
					100-41940-386-201	General Government Buildings and Plant	\$165.92
06/30/2023	Sara Rudquist	reimbursement - postage 200 stamps	6255	\$125.50			
					100-41940-210-	General Government Buildings and Plant	\$125.50
06/30/2023	Menards - Rochester North	mailbox repair, crew water cooler	6256	\$335.58			
					201-43115-221-	Shop & Equipment Supplies	\$335.58
06/30/2023	Ultimate Safety Concepts Inc.	Annual fire inspections	6257	\$443.00			

Date Range : 6/1/2023 To 6/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					201-41940-310-	General Government Buildings and Plant	\$443.00
06/30/2023	Reinders, Inc.	tackifier and fertilizer	6258	\$156.19			
					201-43136-261-	Salt, Sand & Hauling	\$156.19
06/30/2023	CHS	June fuel and DEF	6259	\$2,290.06			
					201-43111-212-	Fuel	\$2,290.06
06/30/2023	Ronco Engineering Sales, Inc.	fitting for mobile water truck	6260	\$467.26			
					201-43115-221-	Shop & Equipment Supplies	\$467.26
06/30/2023	Leitzen Sand & Gravel	pulverized black dirt	6261	\$178.42			
					201-43136-261-	Salt, Sand & Hauling	\$178.42
06/30/2023	Earl's Small Engine Repair, Inc.	fuel filters, spark plugs, air filters	6262	\$213.32			
					201-43115-221-	Shop & Equipment Supplies	\$213.32
06/30/2023	FleetPride	grease tubing hose	6263	\$22.87			
					201-43115-221-	Shop & Equipment Supplies	\$22.87
06/30/2023	MRO Systems	refill shop towels	6264	\$245.88			
					201-43115-221-	Shop & Equipment Supplies	\$245.88
06/30/2023	Nuss Truck & Equipment	side blinker lens	6265	\$24.76			
					201-43115-221-	Shop & Equipment Supplies	\$24.76
06/30/2023	RDO Equipment Co	grease	6266	\$280.92			
					201-43115-221-	Shop & Equipment Supplies	\$280.92
06/30/2023	Luke's Landscaping, LLC	hydroseed rental	6267	\$1,200.00			
					201-43136-261-	Salt, Sand & Hauling	\$1,200.00
06/30/2023	Ziegler Inc	oils and lubricants	6268	\$135.45			
					201-43115-221-	Shop & Equipment Supplies	\$135.45
06/30/2023	MNSCO	welding supplies	6269	\$198.41			
					201-43115-221-	Shop & Equipment Supplies	\$198.41

Date Range : 6/1/2023 To 6/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/30/2023	Farrell Equipment & Supply Co, Inc.	marking paint	6270	\$11.98			
					201-43115-221-	Shop & Equipment Supplies	\$11.98
06/30/2023	Menards - Rochester South	pipe fittings and bolts	6271	\$282.54			
					201-43115-221-	Shop & Equipment Supplies	\$282.54
06/30/2023	Rochester Ford	2019 F450 rear axle repairs and diagnostics	6272	\$2,136.23			
					201-43116-229-105	Heavy Equipment Repairs	\$2,136.23
Total For Selected Claims				\$23,461.92			\$23,461.92

Date

Joint Powers Board Report

July meeting

Claims: June 2023

Rochester and Cascade Townships

	Total	Rochester Township	Cascade Township
Payroll:			
Pay: Payroll Claims	\$ 19,315.28		
Deductions & Township FICA	\$ 11,974.28		
	\$ -	\$ -	\$ -
Employee Ded HSA	\$ 981.31		
Total	\$ 32,270.87	\$ 16,135.44	\$ 16,135.44

Non- Payroll Disbursements:

Road Claims (51% / 49%)	\$ 10,506.33	\$ 5,358.23	\$ 5,148.10
Salt / Sand (46% / 54%)	\$ -	\$ -	\$ -
		\$ -	\$ -
Total Disbursements	\$ 42,777.20	\$ 21,493.66	\$ 21,283.54

Claims List	\$ 23,461.92		
Net Pay Dist.	\$ 19,315.28		
	\$ 42,777.20		
Equipment 1/12 of Amt. Budget	\$ 9,583.34	\$ 4,791.67	\$ 4,791.67
Sick Leave Escrow	\$ 175.76	\$ 87.88	\$ 87.88
Amount owed by each townsh	\$ 52,536.30	\$ 26,373.21	\$ 26,163.09
	\$ 52,536.30		
Should be 00	\$ -		

**2023 equipment budget = \$115,000

2023 Cascade 28.49 mil 49.10%
2023 Rochester 29.61 mil 50.90%

5.52 miles gravel
24.09 miles paved

total 58.1
52.58 paved

6245
6255
6256
6257
6258
6259
6260
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6262
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6264
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Total
Total
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6240
Total Payroll
Cafeteria Payroll
6243
6244
Total Payroll